



### **Minutes**

The Regular meeting was called to order at 6:00 p.m. by Secretary Medeiros. Present were Commissioners Pavlica, Spencer, Zaputil and Voelz, Director Major, Superintendents Felix, Gasparini, Hoffmann and Kaspar. Absent were Commissioners Buenrostro, Gunderson and Lenertz.

Secretary Medeiros requested a motion to appoint a President Pro Tem for the February 18, 2018 meeting.

Commissioner Zaputil motioned to approve Commissioner Voelz as President Pro Tem for the February 13, 2018 meeting of the Board of Commissioner's. Commissioner Pavlica seconded the motion. Roll was called, and motion carried.

#### **Vote:**

Yea: Pavlica, Spencer, Voelz, Zaputil

Nay: 0

Absent: Buenrostro, Gunderson, Lenertz

President Pro Tem Voelz resided.

President Pro Tem Voelz led in the Pledge of Allegiance.

#### **Public Participation**

Superintendent Gasparini introduced Kyle Standridge and Mitchell Potts to the Board. Kyle and Mitchell are new full time staff members in the position of Park Specialist I

#### **President's Comments** - None

#### **Consent Agenda**

Commissioner Pavlica motioned to accept all items under the Consent Agenda. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

#### **Vote:**

Yea: Pavlica, Spencer, Voelz, Zaputil

Nay: 0

Absent: Buenrostro, Gunderson, Lenertz

#### **Executive Director**

The written report from the Executive Director was delivered to the Board prior to the meeting. Director Major reviewed the report with the Board.

#### **Superintendent of Recreation**

The written report from the Superintendent of Recreation was delivered to the Board prior to the meeting. Superintendent Kaspar reviewed the report with the Board.

### **Superintendent of Parks**

The written report from the Superintendent of Parks was delivered to the Board prior to the meeting. Superintendent Gasparini reviewed the report with the Board.

### **Superintendent of Project & Outreach**

The written report from the Superintendent of Projects & Outreach was delivered to the Board prior to the meeting. Superintendent Felix reviewed the report with the Board.

### **Superintendent of Finance's Report**

The Financial reports from the Superintendent of Finance were delivered to the Board prior to the meeting. Director Major reviewed the report with the Board.

### **Old Business** - None

### **New Business**

Superintendent Hoffmann reviewed the General Purpose Financial Statement for the year ended April 30, 2017 with the Board.

Commissioner Pavlica motioned to approve Resolution R18-04; A Resolution to include taxable cell phone allowances as IMRF earnings. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

#### **Vote:**

Yea: Pavlica, Spencer, Voelz, Zaputil

Nay: 0

Absent: Buenrostro, Gunderson, Lenertz

Commissioner Pavlica motioned to accept Resolution R18-05; A Resolution to include cash payments related to health insurance as IMRF earnings. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

#### **Vote:**

Yea: Pavlica, Spencer, Voelz, Zaputil

Nay: 0

Absent: Buenrostro, Gunderson, Lenertz

### **Executive Session**

Commissioner Zaputil motioned to convene into Executive Session for the purpose of collective bargaining matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, pursuant to Section (2)(c)2 of the open meetings act and appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to Section 2(c)(1) of the open meetings act. Commissioner Pavlica seconded the motion which carried by voice vote.

The Board convened into Executive Session at 6:28 p.m.

The Board rose from Executive Session at 6:59 p.m.

**Adjournment**

There being no further business to come before the Board, Commissioner Pavlica motioned to adjourn the meeting. Commissioner Spencer seconded the motion which carried by voice vote.

The meeting adjourned at 7:00 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Melissa L. Medeiros". The signature is fluid and cursive, with the first name "Melissa" and last name "Medeiros" clearly distinguishable.

Melissa L. Medeiros, Secretary