



AGENDA

Regular Meeting of the West Chicago Board of Park Commissioners in the Park District ARC Center Meeting Room 105 201 W National Street, West Chicago, IL 60185.

**Tuesday, June 11, 2019
6:30 p.m.**

Any individual with a disability requiring a reasonable accommodation to participate in this meeting should contact Melissa Medeiros within a reasonable time at the West Chicago Park District Administrative offices, 201 W National Street, West Chicago, IL 60185 or call (630) 231-9474 ext. 100, Monday through Friday 8:30am to 5:00pm. Requests for a qualified interpreter require a five working day notice.

I. Call to Order and Roll Call

II. Pledge of Allegiance

III. Public Hearing

Public Hearing Ordinance 19-02; The Combined Budget and Appropriation Ordinance of the West Chicago Park District, DuPage County, Illinois for the fiscal year beginning the first day of May A.D., 2019 and ending on the thirtieth day of April A.D., 2020.

IV. President's Comments

V. Public Comment

Visitors are welcome to address the Board of Park Commissioners. You are asked to sign in and wait to be recognized by the Board President. When recognized, please state your name, address and the item you wish to discuss. It is requested that one spokesperson for a group be appointed to the present the views of the entire group. There will be a 5 minute time limit per speaker.

VI. Approve Meeting Agenda

VII. Consent Agenda

- A. Minutes – May 14, 2019 (Regular Board Meeting)
- B. Minutes – June 4, 2019 (Committee of the Whole Meeting)
- C. Travel, Meal & Lodging Expense Reimbursement in the amount of \$252.95 for Park Commissioner Frank Lenertz for attendance at NRPA Conference September 2019.
- D. Changes to Employee Policy 1.2; Non-Discrimination and Anti-Harassment Policy
- E. Changes to Employee Policy 2.2; Fair Labor Standards Act: Overtime & Compensatory Time
- F. Changes to Employee Policy 2.3; Payroll Periods & Payday
- G. Changes to Employee Policy 3.2; Vacation Leave
- H. Changes to Employee Policy 4.13; Expense Reimbursement
- I. Changes to Employee Policy 6.9; Telephone and Cellular Telephone Usage
- J. Changes to Employee Policy 9.1; Grievance Process & Procedure

VIII. Expenditures

- A. Expenditures Approval Report – May 2019 (Superintendent of Finance)

IX. Staff Reports

- A. Executive Director
- B. Recreation Department
- C. Superintendent of Parks
- D. Superintendent of Finance
 - Recreation Fund Year to Year Comparison Report
 - Revenue/Expense Statement as of 4/30/19
 - Revenue/Expense Statement as of 5/31/19

X. Unfinished Business

- A. Possible Motion – Ordinance 19-02; The combined budget and appropriation ordinance of the West Chicago Park District, DuPage County, Illinois for fiscal year beginning on the first day of May A.D., 2019 and ending on the thirtieth day of April A.D., 2020.

XI. New Business

XII. Closed Session

A closed session may be called pursuant to the Open Meetings Act

2(c)1: Discussion of the appointment, employment, compensation, discipline, performance and dismissal of specific employees or legal counsel

2(c)2: Collective bargaining matters between the district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees

2(c)3: Consideration of the appointment of a member to fill a vacancy on any public body but only by the public body which has the power to appoint

2(c)4: Meetings of an ethics commission, ethics officer or ultimate jurisdictional acting under the State Officials and Employees Ethics Act - Hearing evidence or testimony presented to a quasi-adjudicative body provided the body prepares and makes available for public inspection a written decision and provided that the subject matter was otherwise appropriate for the closed meeting

2(c)5: The lease or purchase of specific real property for the use of the public body is being considered

2(c)6: The setting of the price for sale or lease of real property owned by the district is being considered

2(c)7: Consideration of the sale or purchase of securities, investments or investment contracts

2(c)8: Consideration of security procedures to respond to actual, threatened or reasonably potential danger to safety of employees, the public or public property
2(c)11: Pending or probable litigation by or against the district or an employee

2(c)12: Establishing reserves or the settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim might be

prejudiced, or to review or discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the local public entity or any intergovernmental risk management association or self-insurance pool of which the local government is a member

2(c)16: Consideration of self-evaluation, practices and procedures or professional ethics when meeting with a representative of a statewide association of which the public body is a member

2(c)21: Approval of closed meeting minutes or to review them on a semi-annual basis as required

2(c)28: Meetings between internal or external auditors and governmental audit committees, finance committees and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards

XIII. Open Meeting

XIV. Call to Order and Roll Call

XV. Action on Closed Session Items

XVI. Adjourn Open Meeting

BUDGET AND APPROPRIATION ORDINANCE 19-02

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE WEST CHICAGO PARK DISTRICT, DUPAGE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY A.D., 2019 AND ENDING ON THE THIRTIETH DAY OF APRIL A.D., 2020.

WHEREAS, the Board of Commissioners of the West Chicago Park District, DuPage County, Illinois cause to be prepared in tentative form a combined Budget and Appropriation Ordinance, and the Secretary of this Board has made the same conveniently available for public inspection for at least thirty days prior to final action thereon; and

WHEREAS, a public hearing was held as to said Budget and Appropriation Ordinance on the Eleventh (11th) day of June 2019 and notice of said hearing was given at least one week prior thereto as required by law, and all other legal requirements have been complied with.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE WEST CHICAGO PARK DISTRICT, DUPAGE COUNTY, AND ILLINOIS AS:
FOLLOWS:**

SECTION 1: That the amounts herein set forth, or so much thereof as may be authorized by law, and as may be needed are herein budgeted and appropriated for the corporate purposes of the West Chicago Park District, DuPage County, Illinois, to defray all necessary expenses of said Park District as specified in Section 2 of this Ordinance for the fiscal year.

SECTION 2: The amounts budgeted and appropriated for each object or purpose is as follows:

I. CORPORATE FUND:**ADMIN:**

	Budget:	Appropriation:
Salaries	\$ 277,940.70	\$ 300,175.96
Legal Publications	500.00	540.00
Consulting/Survey fees	15,000.00	16,200.00
Rent - Photocopier	11,000.00	11,880.00
IT Consultants	20,000.00	21,600.00
Software Mainten.	11,300.00	12,204.00
Misc.	1,000.00	1,080.00
Office Supplies	3,100.00	3,348.00
Accounting Supplies	1,200.00	1,296.00
Utilities-Telephones	3,400.00	3,672.00
Utilities-Water/Sewer	2,000.00	2,160.00
Utilities-Electricity	10,000.00	10,800.00
Utilities-Natural Gas	5,000.00	5,400.00
Health/Dental/Life Insurance	70,650.00	76,302.00
Memberships	7,000.00	7,560.00

PARKS:

	Budget:	Appropriation:
Salaries	206,802.52	223,346.72
Seasonal Labor	226,291.10	244,394.39
Parks Contractual	89,588.00	96,755.04
Consultants	21,000.00	22,680.00
Rent-Toilets	10,500.00	11,340.00
Lease Payments	19,000.00	20,520.00
Refuse Removal	10,000.00	10,800.00
Refuse Removal-Hazard	1,645.00	1,776.60
License Inspect Fees	7,366.00	7,955.28
Personnel Supplies	6,020.00	6,501.60
Ice Control	7,355.00	7,943.40
Safety Supplies	2,395.00	2,586.60
Building Supplies	15,207.00	16,423.56
Janitorial Supplies	4,911.52	5,304.44
Chemical Supplies	5,198.25	5,614.11
Vehicle/Machine Supplies	3,957.45	4,274.05
Fuel/Oil	37,375.00	40,365.00
Tools/Hardware	4,286.98	4,629.94
Landscape Supplies	16,256.00	17,556.48
Signs	1,650.00	1,782.00
Conservation	3,538.00	3,821.04
Buildings R&M	32,552.00	35,156.16
Veh./Machines R&M	16,340.00	17,647.20
Playgrounds R&M	30,000.00	32,400.00
Splash Pad R&M	7,000.00	7,560.00
Equipment R&M	15,650.00	16,902.00

TOTAL CORPORATE FUND:	\$ 1,240,975.52	\$ 1,340,253.56
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II. RECREATION FUND:**A. ADMIN:**

	Budget:	Appropriation:
Salaries/Wages-Full Time	\$ 436,217.39	\$ 479,839.13
Salaries/Wages-Part-time	31,000.00	34,100.00
Attorney Fees	8,000.00	8,800.00
Legal Publications	1,250.00	1,375.00
Subscriptions	600.00	660.00
Rent - Photocopier	11,000.00	12,100.00
Rent-Postage Meter	5,000.00	5,500.00
Rent-Toilets	600.00	660.00
IT Consultants	20,000.00	22,000.00
Software Maintain.	11,300.00	12,430.00
Alarm Monitoring	1,800.00	1,980.00
Licenses	300.00	330.00
EAP	700.00	770.00
Employee Testing/Physical	2,500.00	2,750.00
Contractual-Crim Background Checks	3,500.00	3,850.00
Brochure Printing	28,900.00	31,790.00
Miscellaneous	1,000.00	1,100.00
Office Supplies	3,200.00	3,520.00
Postage - Office	4,500.00	4,950.00
Brochure postage	10,285.00	11,313.50
Software Supplies	2,000.00	2,200.00
Promotional Postage	913.00	1,004.30
Hardware Supplies	17,619.00	19,380.90
Accounting Supplies	1,200.00	1,320.00
First Aid Supplies	2,610.00	2,871.00
Fuel/Oil	1,500.00	1,650.00
Athletic Field Supplies	9,550.61	10,505.67
Programming General Supplies	750.00	825.00
Utilities-Telephones	4,500.00	4,950.00
Utilities-Water/Sewer	3,000.00	3,300.00
Utilities-Electricity	8,500.00	9,350.00
Utilities-Natural Gas	5,500.00	6,050.00
Insurance Expense	202,150.00	222,365.00
R&M Buildings	3,000.00	3,300.00
R&M Vehicles & Machines	5,000.00	5,500.00
R&M Athletic Facilities	22,100.00	24,310.00
R&M Playgrounds	7,000.00	7,700.00
Spec. Purp.-Membership	7,000.00	7,700.00
Spec. Purp.-Con./Meetings	28,000.00	30,800.00
Spec. Purp.-Staff Development	5,000.00	5,500.00
Spec. Purp.-Staff Meetings	11,500.00	12,650.00
Spec. Purp.-Mileage Reimburse.	4,500.00	4,950.00
Spec. Purp.-Awards/Recognition	7,000.00	7,700.00
Spec. Purp - Foundation	3,500.00	3,850.00

Employee Logo Wear	2,250.00	2,475.00
Spec. Purp.-Bank Serv Fees	1,200.00	1,320.00
Spec. Purp.-Credit Card Fees	30,000.00	33,000.00
Media Marketing	6,114.00	6,725.40
Branding/Signage	5,866.00	6,452.60
Public Relations Event Supplies	2,100.00	2,310.00
Marketing Annual Appeal Expenses	3,000.00	3,300.00
Marketing Promo Materials	7,624.00	8,386.40
Debt Retirement - Principal	40,253.62	44,278.98
Debt Retirement - Notes Payable	5,000.00	5,500.00
Debt Retirement - Interest	639.48	703.43
Marketing Design & Print	3,546.00	3,900.60
Special Purpose - Sales Tax	700.00	770.00
TOTAL RECREATION FUND ADMIN:	<u>\$ 1,053,338.10</u>	<u>\$ 1,158,671.91</u>

	Budget:	Appropriation:
B. GENERAL PROGRAMMING		
Wages	\$ 174,387.25	\$ 191,825.98
Contractual	101,772.00	111,949.20
Supplies	57,866.50	63,653.15
Awards	2,322.00	2,554.20
TOTAL GENERAL PROGRAMMING:	<u>\$ 336,347.75</u>	<u>\$ 369,982.53</u>

C. FACILITIES

ARC CENTER:

Customer Service Staff	\$ 135,112.50	\$ 148,623.75
Kids Area Staff	35,355.00	38,890.50
Wages-Fitness Programs	81,913.00	90,104.30
Wages Rentals	3,400.00	3,740.00
Maintenance Agreements	38,544.85	42,399.34
Refuse Disposal	2,067.00	2,273.70
Contractual -Custodial Services	147,748.08	162,522.89
Alarm System	720.00	792.00
Equipment Rental	600.00	660.00
Contracted Repairs	15,150.00	16,665.00
Office Supplies	2,772.00	3,049.20
Supplies-Personnel	1,296.00	1,425.60
Safety Supplies	2,680.00	2,948.00
Janitorial Supplies	14,000.00	15,400.00
Supplies-Facility Equipment	5,710.00	6,281.00
Treehouse Supplies	1,012.00	1,113.20
Supplies Fitness Programs	4,246.00	4,670.60
Telephone	16,600.00	18,260.00
Water & Sewer	7,500.00	8,250.00
Electricity	96,000.00	105,600.00
Natural Gas	6,780.00	7,458.00
R&M Buildings	6,846.00	7,530.60
R&M Equipment	20,410.00	22,451.00
Marketing Supplies	9,605.00	10,565.50
Marketing Promo Materials	4,850.00	5,335.00
TOTAL ARC CENTER:	<u>\$ 660,917.43</u>	<u>\$ 727,009.17</u>

TURTLE SPLASH:

Wages - Managers and MIT	\$ 29,950.63	\$ 32,945.69
Wages - Lifeguards	95,553.25	105,108.58
Wages - Admissions	20,613.50	22,674.85
Wages - Deck Attendants	23,141.00	25,455.10
Wages - Custodial/Maintenance	4,882.50	5,370.75
Wages - Aquatic Programs	12,581.25	13,839.38
Cont Serv-Refuse Removal	1,702.00	1,872.20
Cont Serv-Janitorial	4,758.00	5,233.80
Cont Serv - Alarm Monitoring	1,000.00	1,100.00

	Budget:	Appropriation:
Cont Serv - Certification Fees	1,600.00	1,760.00
Cont Serv - Inspections	1,625.00	1,787.50
Cont Serv - Aquatic Programs	384.00	422.40
Cont Serv - Lifeguards Audit	1,900.00	2,090.00
Cont Serv-Season Open/Close	10,871.00	11,958.10
Cont Serv-Indoor Pool Rental	2,640.00	2,904.00
Supplies - Office	2,034.50	2,237.95
Supplies - Computer	1,509.62	1,660.58
Supplies - Admissions Merchandise	2,146.40	2,361.04
Supplies - Staff Uniforms	5,498.67	6,048.54
Supplies - First Aid	1,358.49	1,494.34
Supplies - Safety	4,757.70	5,233.47
Supplies - Janitorial	2,738.31	3,012.14
Supplies - Chemicals	35,333.00	38,866.30
Supplies - Operational	6,178.46	6,796.31
Supplies - Aquatic Programs	4,082.50	4,490.75
Utilities - Telephone	2,500.00	2,750.00
Utilities - Water/Sewer	29,128.00	32,040.80
Utilities - Electricity	36,000.00	39,600.00
Utilities - Natural Gas	12,000.00	13,200.00
Repairs & Maintenance - Buildings	51,450.00	56,595.00
Repairs & Maintenance - Equipment	35,068.00	38,574.80
Repairs & Maintenance - Slides	21,250.00	23,375.00
Staff Awards & Recognition	438.00	481.80
Marketing Promo	5,380.00	5,918.00
TOTAL TURTLE SPLASH:	\$ 472,053.78	\$ 519,259.16

ZONE 250 PERFORMANCE CENTER

Wages -Customer Service Staff	\$ 5,461.08	\$ 6,007.19
Cont Ser - Maintenance	5,130.00	5,643.00
Cont Ser - Refuse Disposal	1,600.00	1,760.00
Cont Ser - Custodial	14,400.00	15,840.00
Alarm System	1,274.00	1,401.40
Cont Ser - Repairs	7,000.00	7,700.00
Supplies -Office	234.00	257.40
Supplies - Safety	128.00	140.80
Supplies - Sanitation/Janitorial	1,000.00	1,100.00
Supplies - Facility/Equipment	200.00	220.00
Water & Sewage	1,200.00	1,320.00
Electricity	19,920.00	21,912.00
Natural Gas	2,700.00	2,970.00
R&M Building	899.00	988.90
TOTAL ZONE 250:	\$ 61,146.08	\$ 67,260.69

TOTAL FACILITIES	\$ 1,194,117.29	\$ 1,253,823.15
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	Budget:	Appropriation:
TOTAL RECREATION FUND:	\$ 2,583,803.14	\$ 2,712,993.30
III. LIGHTING AND PAVING		
Paving	\$500.00	\$540.00
TOTAL LIGHTING AND PAVING	\$500.00	\$540.00
IV. IMRF FUND		
IMRF Employer	\$110,000.00	\$118,800.00
TOTAL IMRF FUND:	\$110,000.00	\$118,800.00
V. FICA/MEDICARE FUND		
FICA/Medicare Employer	\$ 122,500.00	\$132,300.00
TOTAL FICA/MEDICARE FUND:	\$ 122,500.00	\$ 132,300.00
VI. LIABILITY INSURANCE		
General and Worker's Comp	\$ 66,000.00	\$71,280.00
Unemployment	1,000.00	\$1,500.00
TOTAL LIABILITY INSURANCE FUND:	\$ 67,000.00	\$ 72,780.00
VII. AUDIT		
Audit Service Expense	\$ 16,500.00	\$17,820.00
TOTAL AUDIT FUND:	\$ 16,500.00	\$ 17,820.00
VIII. WDSRA		
Salaries/Wages	\$ 17,764.00	\$ 19,185.12
Toilet Rental ADA	16,960.00	18,316.80
Inclsuion Costs	23,000.00	24,840.00
Fuel/Oil- ADA	5,000.00	5,400.00
R&M Vehicles	3,000.00	3,240.00
R&M Landscaping	36,979.20	39,937.54
WDSRA Operations	348,745.16	174,373.00
TOTAL WDSRA FUND:	\$ 451,448.36	\$ 285,292.46
VIII. DEBT RETIREMENT		
Attorney Fees	\$ 33,500.00	\$ 36,180.00
Bond Principal Payments	1,245,000.00	1,344,600.00
Bond Interest Payments	1,170,057.75	1,263,662.37
Bond Registrar Fees	4,425.00	4,779.00
TOTAL DEBT RETIREMENT:	\$ 2,452,982.75	\$ 2,613,041.37

Budget:

Appropriation:

X. CAPITAL PROJECTS

Planning Consultants

TOTAL CAPITAL:

20,000.00	\$	30,000.00
\$ 20,000.00	\$	30,000.00

TOTAL FUNDS 30 - 91

\$ 3,240,931.11	\$3,270,573.83
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TOTAL ALL FUNDS:

\$ 7,065,709.77	\$ 7,323,820.68
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SECTION 3: As part of the annual budget, it is stated:

- A. That the total cash and investments on hand at the beginning of the fiscal year is \$1,824,650 and that the cash and investments on hand for each fund is as follows:

Corporate Fund	\$603,530
Recreation Fund	354,151
Lighting and Paving Fund	2,479
I.M.R.F. Fund	79,132
Social Security Fund	49,005
Liability Insurance	42,496
Audit Fund	8,694
Special Recreation Fund	15,370
Debt Retirement Fund (2012 GO Limited)	205,372
Debt Retirement Fund (2013 GO Limited)	131,760
Debt Certificate Fund (Annual Rollover)	9,767
Debt Retirement Fund (2010 Limited Bonds)	13,938
Debt Retirement Fund (2017 Alt Revenue Bonds)	93,095
Debt Retirement Fund (2015B Limited Refunding Bonds)	65,580
Debt Retirement Fund (2015A Alt Revenue Bonds)	99,764
Capital Projects Fund	50,517

- B. That the estimated cash expected to be received during the fiscal year from all sources other than Personal Property Replacement Taxes is \$6,868,367.89
- C. That the estimated cash expected to be received during the fiscal year from Personal Property Replacement Taxes is \$150,000.00.
- D. That the estimated expenditures contemplated for the fiscal year in all accounts are \$7,065,709.77
- E. That the estimated cash expected to be on hand at the end of the fiscal year from all funds are \$1,777,308.12

SECTION 4: That all sums of money not needed for immediate specific purposes, may be invested in interest bearing obligations of the United States or of the State of Illinois, including savings accounts and savings certificates of deposit of any State or National Bank, provided that they are fully insured by the Federal Deposit Insurance Corporation.

SECTION 5: That the receipts and revenue of the West Chicago Park District derived from sources other than taxation and not specifically appropriated, and all unexpected balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied shall constitute the General Fund and shall first be placed to the credit of such fund.

SECTION 6: This ordinance shall be in full force and effect from and after its passage and approval, as required by law.

ADOPTED THIS 11th day of June 2019 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

WEST CHICAGO PARK DISTRICT

President

ATTESTED:

Secretary

**CHIEF FISCAL OFFICER'S CERTIFICATION OF ESTIMATED REVENUE
FOR THE WEST CHICAGO PARK DISTRICT
DUPAGE COUNTY, ILLINOIS**

I, LESLIE HOFFMANN, do hereby certify as follows:

- 1 I am the chief fiscal officer of the West Chicago Park District, DuPage County, Illinois
- 2 I estimate the revenue, by source, of said district for the fiscal year beginning May 1, 2019 and ending April 30, 2020 to be as follows:

SOURCE	AMOUNT
Real Estate Taxes (current)	\$ 4,155,657.94
Fees and Charges for Services and Programs	1,764,119.25
Bond Issue Proceeds	764,487.50
Personal Property Replacement Taxes	150,000.00
Reimbursed Expenses	109,203.20
Donations and Sponsorships	57,800.00
Interest from Investments	17,100.00
TOTAL:	\$ 7,018,367.89

Treasurer, West Chicago Park District
June 11, 2019

CERTIFICATION

State of Illinois)
)
County of DuPage)

I, MELISSA L. MEDEIROS, do hereby certify that I am the duly appointed and qualified Secretary and keeper of the records and corporate seal of the West Chicago Park District, a municipal corporation, and that the attached copy of the Ordinance, entitled "Budget and Appropriation Ordinance 19-02" of the West Chicago Park District for the fiscal year, beginning May 1, 2019 and ending April 30, 2020, is a true and correct copy of said Ordinance duly adopted at a meeting of the Board of Commissioners of the West Chicago Park District on the 11th day of June, 2019, and that said Ordinance is now in full force and effect.

I do further certify that a Public Hearing was held as to said Budget and Appropriation Ordinance at a meeting of the Board of Commissioners on the 11th day of June, 2019 following a notice of Public Hearing given in the Daily Herald on May 3rd, 2019, said hearing falling after the thirty (30) day public inspection period.

IN WITNESS WHEREOF, I have affixed my name as Secretary and have caused the corporate seal of the said corporation to be hereunto affixed this 11th day of June, 2019.

Secretary, West Chicago Park District

SEAL:

**LEGAL NOTICE
WEST CHICAGO PARK DISTRICT
NOTICE OF PUBLIC INSPECTION AND HEARING**

Notice is hereby given by the Board of Commissioners of the West Chicago Park District that a tentative Budget and Appropriations Ordinance for said Park District for the fiscal year beginning May 1, 2019 and ending April 30, 2020, will be on file and conveniently available for public inspection at the administrative office of the West Chicago Park District, 201 West National Street, West Chicago, Illinois 60185, each business day, Monday through Friday, between the hours of 9:00 a.m. and 5:00 p.m. beginning May 10th, 2019 through June 10th, 2019. The Ordinance will also be posted on the West Chicago Park District website at www.we-goparks.org. On June 11th, 2019 there shall be a public hearing on said Budget and Appropriations Ordinance beginning at 6:30 p.m. at the address given above.

Dated this 3rd day of May, 2019

Melissa L. Medeiros, Secretary
West Chicago Park District
(Published in the Daily Herald May 3rd, 2019)

LEGAL NOTICE
WEST CHICAGO PARK
DISTRICT
NOTICE OF PUBLIC
INSPECTION AND
HEARING

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Dated this 3rd day of May, 2019
Melissa L. Medeiros,
Secretary
West Chicago Park District
(Published in Daily Herald
May 3rd, 2019 4523407)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

DuPage County Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DuPage County DAILY HERALD**. That said **DuPage County DAILY HERALD** is a secular newspaper, published in Naperville and has been circulated daily in the Village(s) of:

Addison, Aurora, Bartlett, Bensenville, Bloomingdale, Carol Stream,
Darien, Downers Grove, Elmhurst, Glen Ellyn, Glendale Heights,
Hanover Park, Hinsdale, Itasca, Keeneyville, Lisle, Lombard, Medinah,
Naperville, Oakbrook, Oakbrook Terrace, Plainfield, Roselle, Villa Park,
Warrenville, West Chicago, Westmont, Wheaton, Willowbrook,
Winfield, Wood Dale, Woodridge

County(ies) of DuPage

and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DuPage County DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 03-MAY-19 in said DuPage County DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY 
Designee of the Publisher and Officer of the Daily Herald

Control # 4523407



MINUTES

Regular Meeting of the West Chicago Board of Park Commissioners in the Park District ARC Center Meeting Room 105 201 W National Street, West Chicago, IL 60185.

**Tuesday, May 14, 2019
6:30 p.m.**

I. Call to Order and Roll Call

Present were Commissioners Bass, Gunderson, Lenertz, Spencer Voelz and Zaputil, Director Major, Superintendents Gasparini and Hoffmann.

II. Pledge of Allegiance – President Lenertz

III. Oath of Office

Secretary Medeiros administered the Oath of Office to:

1. Frank Lenertz
2. Reginald Bass

IV. Intern Introduction

Secretary Medeiros introduced Alejandro (Alex) Reynaga to the Board. Alex will join the team as the summer intern. Alex graduated from St. Ambrose with a Bachelor's degree and is currently pursuing a Master's degree in Organizational Leadership. Alex is a graduate of West Chicago Community High School and has worked previously at WDSRA. The team is excited to have Alex on board.

V. President's Comments

There were no comments made by the President

VI. Public Comment

There were no members of the Public present.

VII. Approve Meeting Agenda

Commissioner Voelz motioned to approve the meeting agenda. Commissioner Bass seconded the motion which carried by voice vote.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: 0

VIII. Consent Agenda

Commissioner Gunderson motioned to approve the Consent Agenda. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: 0

Consent Agenda items:

- A. Minutes – April 9, 2019 (Regular Board Meeting)
- B. Minutes – May 7, 2019 (Committee of the Whole Meeting)

IX. Expenditures

The Board reviewed the Expenditure Reports for April 2019 with staff.

- Page 69/70 - BSN/Passon's/GSC/Conlin Sports - Soccer Goals Cornerstone and Soccer Goals entries (Bass). The BSN bill for soccer goals ended up being a mistake on my end. We did pay it twice because we were given two different invoices. We have a credit and BSN will be sending us a refund so thanks for asking (Gasparini).
- Page 74 – Elevator Inspection Service Co., Inc. (Lenertz). We pay for the inspection and we also pay the state for the certificate (Medeiros).
- Page 76 – Illinois Dept. of Revenue (Lenertz). During the first payroll of 2019 there was a software issue in which no withholding was taken from payroll. There was a 3 day window to correct the issues in which we were unable to meet the deadline and were penalized. The Board asked if the software company was responsible for reimbursing the District. Staff had not inquired of a reimbursement but would if it was the Boards directive. There was no directive to do so. (Hoffmann)
- Page 81 – Nicor Gas at TSPLASH (Bass). The Nicor bill for the pool is correct and covers the months of February and March. It's very comparable to the bill from last April. That is the heater for the filter building. We have to heat that room because of the chemicals, and equipment that stays in the room during the cold (Gasparini).

Commissioner Voelz motioned to approve the Expenditure Approval Report for April 2019. Commissioner Bass seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: 0

X. Staff Reports

- A. Executive Director – The written report from the Executive Director was delivered to the Board prior to the meeting. Director Major reviewed the report with the Board.
- B. Recreation Department – The written report from the Recreation Department was delivered to the board prior to the meeting. Director Major reviewed the report with the Board.
- C. Superintendent of Parks – The written report from the Superintendent of Parks was delivered to the Board prior to the meeting. Superintendent Gasparini reviewed the report with the Board.
- D. Superintendent of Finance – The written and financial reports were delivered to the Board prior to the meeting. Superintendent Hoffmann reviewed the reports with the Board.

XI. Unfinished Business

- A. Commissioner Zaputil motioned to approve the 2020 IMRF Actuarial Determined Rate of 7.64%. Commissioner Bass seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: 0

XII. New Business

- A. The Board reviewed Ordinance 19-02; Budget and Appropriations Ordinance.

XIII. Elections

- A. Secretary Medeiros requested nominations for the position of Board President (2 year term). Commissioner Zaputil nominated Commissioner Lenertz, hearing no other nominations Secretary Medeiros called for a motion to accept Commissioner Lenertz as Board President. Commissioner Zaputil motioned to accept Commissioner Lenertz as Board President. Commissioner Bass seconded the motion. Commissioner Lenertz accepted. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: 0

- B. President Lenertz requested nominations for the position of Board Vice President (2 year term). Commissioner Gunderson nominated Commissioner Zaputil, hearing no other nominations President Lenertz called for a motion to accept Commissioner Zaputil as Board Vice President. Commissioner Gunderson motioned to accept Commissioner Zaputil as Board Vice President. Commissioner Bass seconded the motion. Commissioner Zaputil accepted. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: 0

XIV. Appointments

- A. President Lenertz appointed Superintendent Hoffmann to the position of Treasurer and Commissioner Spencer to the position of Assistant Treasurer (1 year term). Commissioner Voelz motioned to accept appointments. Commissioner Bass seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: 0

- B. President Lenertz appointed Office Manager, Medeiros to the position of Secretary and Commissioner Voelz to the position of Assistant Secretary (1 year term). Commissioner Gunderson motioned to accept appointments. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

No: 0
Absent: 0

XV. Annual Designations

A. Commissioner Zaputil motioned to accept the Depositories as written.

1. FNBC Bank & Trust
2. Republic Bank
3. ICS Account Banks (accounts administered through Republic Bank)

Commissioner Bass seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: 0

B. Commissioner Gunderson motioned to accept Ancel Glink as the District's Legal Counsel. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: 0

C. Commissioner Gunderson motioned to accept Lauterbach & Amen, LLP as the District's Audit Firm. Commissioner Bass seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: 0

XVI. Closed Session

Commissioner Zaputil motioned to convene into closed session pursuant to the Open Meetings Act Section 2(c)1 at 7:24 p.m. Commissioner Gunderson seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: 0

XVII. Open Meeting/Call to Order/Roll Call

Commissioner Bass motioned to rise from Closed Session at 8:46 p.m. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: 0

XVIII. Action on Closed Session Items

Commissioner Voelz motioned for approval of the Executive Director's salary of \$125,000.00 to remain the same with a bonus in the amount of \$12,500.00. Commissioner Spencer seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: 0

XIX. Adjourn Open Meeting

Commissioner Zaputil motioned to adjourn the meeting at 8:51 p.m. Commissioner Bass seconded the motion which carried by voice vote.



**Committee of the Whole Meeting of the West Chicago Board of Park Commissioners
in the Park District ARC Center Meeting Room 105
201 W National Street, West Chicago, IL 60185.**

Tuesday, June 4, 2019

MINUTES

I. Call to Order and Roll Call

Present were Commissioners Bass, Gunderson, Lenertz, Spencer, Voelz and Zaputil.

II. Pledge of Allegiance – President Lenertz

III. Public Comment - None

IV. Finance Department –

Superintendent of Finance, Leslie Hoffmann and Human Resources & Payroll Manager, Louisa Walsh reviewed changes to the following personnel policies:

- 1.2; Non-Discrimination and Anti-Harassment Policy
- 2.2; Fair Labor Standards Act: Overtime & Compensatory Time
- 2.3; Payroll Periods & Payday
- 3.2; Vacation Leave
- 4.13; Expense Reimbursement
- 6.9; Telephone and Cellular Telephone Usage
- 9.1; Grievance Process & Procedure – Board requested the word should be replaced with the word will in Step 1 on page one of the policy.

Analysis of 2019 Salary Survey

Superintendent of Finance, Leslie Hoffmann provided the Board with an Analysis of the 2019 Salary Survey (Appendix A).

V. Miscellaneous - None

VI. Closed Session

Commissioner Voelz motioned to convene into closed session pursuant to the Open Meetings Act Section 2(c)1 at 7:00 p.m. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: 0

VII. Open Meeting/Call to Order/Roll Call

Commissioner Gunderson motioned to rise from Closed Session at 7:27 p.m. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: 0

VIII. Action on Closed Session Items - None

IX. Adjourn Open Meeting

Commissioner Spencer motioned to adjourn the meeting at 7:28 p.m. Commissioner Bass seconded the motion which carried by voice vote.



Finance Committee of the Whole Meeting June 4, 2019

Full-Time Salary Study
(based on 2018 IPRA survey results)
Public Meeting Session

Presentation Overview

- Survey Information-public meeting
- Survey Definitions-public meeting
- Job Descriptions-public meeting
- Overall Graphic Information – executive session
 - West Chicago in relation to West Suburban
 - West Chicago in relation to Equalized Assessed Valuation
- Position Level Graphic Information – executive session
 - West Chicago positions as compared to West Suburban Districts & within same Equalized Assessed Valuation category
- Individual Job Positions –executive session
 - Lowest averaged 5 positions
 - Highest averaged position
 - Hybrid Positions

26 Park Districts
8 Participated in Survey

West Suburban Region

<u>Park District</u>	<u>Area</u>	<u>Survey Participant</u>
Bartlett	Northern Fox Valley	Y
Carol Stream	West Suburbs	Y
Dundee	Northern Fox Valley	Y
Elmhurst	West Suburbs	Y
Geneva	Southern Fox Valley	Y
Hampshire	Northern Fox Valley	Y
Oswego	Southern Fox Valley	Y
St Charles	Northern Fox Valley	Y
Addison	West Suburbs	N
Aurora	Southern Fox Valley	N
Batavia	Southern Fox Valley	N
Bellwood	West Suburbs	N
Carpentersville	Northern Fox Valley	N
Elburn	Southern Fox Valley	N
Elgin	Northern Fox Valley	N
Forest Park	West Suburbs	N
Franklin Park	West Suburbs	N
Glendale Hts	West Suburbs	N
LaFox	Southern Fox Valley	N
Montgomery	Southern Fox Valley	N
North Aurora	Southern Fox Valley	N
Plano	Southern Fox Valley	N
South Elgin	Northern Fox Valley	N
West Chicago	Southern Fox Valley	N
West Dundee	Northern Fox Valley	N
Yorkville	Southern Fox Valley	N

Equalized Assessed Valuation of 500 Million to 1 Billion

132 Agencies in Survey

31 Same Equalized Assessed Valuation

Geographic Participation of Agencies

18.9% North Suburbs

18.9% South Suburbs

18.2% West Suburbs

15.2% Northwest Suburbs

12.9% Southwest Suburbs

5.3% Rockford/IL River Valley

4.5% Central Illinois

.8% Chicago

Survey Definitions:

5

1. Average:

Calculated by dividing the sum of all rates by the number of agencies responding.

2. Equalized Assessed Value (EAV)

The adjusted fair market value of all real estate within our boundaries, determined by the county and used for property tax calculations.

3. Median:

The middle value of a distribution of rates. When the values or rates are arrayed in order from lowest to highest, the median divides this distribution so that an equal number of items are on either side of it. It is not as affected by extremely high or low values as the weighted average.

4. Ranges: 25th and 75th Percentiles:

25% of the rates are below the number designated by the 25th percentile.

75% of the rates are below the number designated by the 75th percentile.

At least 5 organizations are needed to show these statistics.

Note: Statics displayed only for those positions with 5 or more contributing organizations.

Administrative Department – Job Descriptions

Executive Director Responsible for overall organization management, including leadership, strategic planning, fundraising, Board of Directors relations, budget/finance, human resources, public relations, communication and development planning. Acts as chief organization spokesperson to government agencies, community organizations and the public.

Finance Department – Job Descriptions

Director/Superintendent of Finance

Plans, develops, manages and maintains the financial operations including areas of finance, auditing, investments, and accounting for the organization. Oversees and leads annual budget planning process and prepares budget document in accordance with policies and procedures. Ensures compliance with all state, federal and statutory requirements.

Human Resources Manager

General responsibility for human resource functions, including employment, compensation and benefits, employee relations, equal employment opportunity, affirmative action, training, performance management, human resources policies and procedures personnel records. Advises organization management on human resources policy and program issues. May supervise Human Resources staff.

Accounting Clerk

Responsible for a range of general accounting activities which may include compiling, checking and verifying records, preparing invoices and vouchers, posting ledger and general journal entries, and balancing accounts payables and receivables. May verify financial reports and statements. Uses automated office systems to input data, respond to inquiries and generate reports.

Parks Department – Job Descriptions

Director of Parks & Facilities

Responsible for overall administration, planning, personnel and operations of all operations and services for the physical maintenance of facilities, parks, major equipment and grounds. Creates and implements the associated repair and maintenance programs, procedures for ensuring quality and efficiency, and development of best practices. Oversees capital improvement projects and special projects.

Parks Specialist II

Performs more advanced grounds maintenance duties and oversight of projects and/or crews performing mowing, mulching, weeding, edging, trimming, repair of park elements and light construction. Requires pesticide license and performs spraying. Responsible for maintaining tools and equipment and performing preventative maintenance on same. Performs set ups/take downs for special events.

Parks Specialist I/Grounds Maintenance

Performs general grounds maintenance including mowing, mulching, weeding, edging, trimming and repair of park elements. Responsible for maintaining tools and equipment and performing preventative maintenance on same. Performs set ups/take downs for special events.

Recreation Department – Job Descriptions

Director/Superintendent of Recreation Responsible for the overall administration, supervision, planning, personnel, and operation of recreational programming, activities, and related services. Leads the research and development of recreation programs that fulfill needs of patrons. Establishes procedures, and provides direction which ensure quality programming, and optimize financial and organizational success.

Recreation Program Manager Responsible for overall operations, management and coordination of assigned recreation program areas. Recruits, hires, trains, supervises and evaluates all staff in program areas. Responsible for brochure information and implementation of working budgets for assigned areas.

Recreation Supervisor/Coordinator Oversees the organization and coordination of recreation programs for youth and/or adults. Responsible for planning, budgeting, staffing, and scheduling assigned programs, special events and services. Typically requires a Bachelor's Degree in Parks & Recreation, Therapeutic Recreation or equivalent experience.

Recreation Department – Job Descriptions

Fitness Supervisor

The Fitness Supervisor is responsible for the planning, organization and supervision of the fitness center. Develops and promotes a broad spectrum of diverse activities, programs, events and services for all ages and interest levels of club members. Plans and promotes sales programs and the recruitment of new club members. Responsible for facility budget, staffing needs, procedures, and safety.

Before and After School Supervisor

Responsible for staff supervision and the day to day administration of the before and after school program. Assists the Recreation Supervisor in recruiting, interviewing and training staff. Implements the program curriculum. Promotes a safe environment and ensures activities are age appropriate. Supervises counselors and communicates with school personnel and parents on a regular basis.

Recreation Department – Job Descriptions

Office Manager Responsible for managing office services, which may include copy services, word processing, mail and distribution services, records retention, office reception, janitorial services, cafeteria staff, recreation services, utility services and communication systems, such as telephones.

Communications & Marketing Manager Responsible for planning and producing all publicity, advertising, marketing and promotion activities. Develops and manages budgets for marketing activities. Creates and maintains a favorable public image of the organization by communicating accomplishments, programs and events. Plans communications strategies to enhance the visibility of the organization through various media outlets and local organizations."

Facilities Manager/Supervisor Responsible for managing the construction, housekeeping and maintenance of equipment, machinery, buildings and other organization facilities. Plans, budgets and schedules facility modifications, and ensures they are in compliance with government health and safety standards. Oversees and manages daily facility maintenance. Coordinates recycling programs. Supervises maintenance and technician staff.

Hybrid Positions – Job Descriptions

Aquatics Manager Manages operations, programs and maintenance at swimming pools. Oversees swim lessons and special events. Ensures staff are trained according to associated aquatics certification.

Member Services Manager Plans, develops, manages, implements and maintains operation of membership service activities. Manages recruitment and retention of members. Plans member appreciation events and membership specials.

Registration Supervisor Oversees daily registration, batching, and data entry. Closes and balances daily cash reports to finance. Supervises registration clerks. Handles customer inquiries. Manages delinquent accounts.

Risk Manager Manages general safety and risk management concerns for all functions, grounds and facilities. Formulates, implements, monitors and maintains procedures and records as they relate to loss prevention, safety training, accident/incident investigation, claim reporting and safety inspections.

Travel, Meal and Lodging Expense
Reimbursement Form

on Gary's
cc

Name of Official or Employee: Frank Lenertz

Title/Position of Official or Employee: Board President

Name and Dates of the Activity/Event: NRPA Conference - September 24, 2019 to September 26, 2019

Location of the Activity/Event: Baltimore, MD

Description of the purpose of the expense: Hotel Deposit for Annual NRPA Conference

Reimbursement Expense (Estimated Costs or Actual Costs WITH RECEIPTS, if applicable):

Mileage: _____

Meals: _____

Parking: _____

Hotel/Lodging: Deposit \$ 252.95

Car rental: _____

Airfare: _____

Other Transportation (bus, train, taxi, shuttle, etc): _____

Other Misc Expenses: _____

Total: \$ 252.95

Employee's/Officer's Signature: _____

Date: _____

Superintendent's or Director's Authorization: Coa R. Major

Date: 5/29/2019

ATTACH ALL RECEIPTS



Hi Frank,

Thank you for reserving your room for the NRPA 2019 Annual Conference.

A detailed summary of your purchase is listed below.

Frank Lenertz

201 W National St
West Chicago, IL 60185-2722
US
+16302319474 (Work Phone)
+17733322429 (Mobile Phone)
gmajor@we-goparks.org

Purchases

Hotel Reservations

HYATT REGENCY BALTIMORE INNER HARBOR

300 LIGHT STREET
BALTIMORE, MD 21202
US

Occupancy per room: 1 person

Cancellation policy: 72 hours prior to arrival.

5 nights - Attendee

2019-09-22	\$219.00
2019-09-23	\$219.00
2019-09-24	\$219.00
2019-09-25	\$219.00
2019-09-26	\$219.00
Taxes & Fees:	\$169.75

Subtotal:	\$1,264.75
-----------	------------

Total:	\$1,264.75
--------	------------

Payment

05/13/2019
visa #44*****3111
201 W National St
West Chicago, IL 60185-2722
US
Amount Paid:

on your cc

\$252.95

Section 1: Employment Policies and Procedures

1.2 NON-DISCRIMINATION AND ANTI-HARASSMENT POLICY

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A. Introduction

The Park District is committed to a work environment in which all individuals are treated with respect and dignity. Each individual has the right to work in a professional atmosphere that prohibits discriminatory practices, including harassment. Therefore, the Park District expects that all relationships among persons in the workplace will be business-like and free of bias, prejudice and harassment.

It is the responsibility of each and every employee, intern, officer, official, park commissioner, agent, volunteer, and vendor of the Park District, as well as anyone using the Park District's facilities, to refrain from sexual and other harassment. The Park District will not tolerate sexual or any other type of harassment of or by any of its employees, interns, elected officials, or others. Actions, words, jokes, or comments based on an individual's gender, pregnancy, child birth or related medical conditions, race, color, national origin, age, religion, disability, sexual orientation, civil union partnership, or any other legally protected characteristic will not be tolerated.

This policy should not, and may not, be used as a basis for excluding or separating individuals of a particular gender, pregnancy, child birth or related medical conditions, sexual orientation, civil union partnership, race, color, national origin, age, religion, disability, or any other protected characteristic, from participating in business or work-related social activities or discussions in order to avoid allegations of harassment. The law and policies of the Park District prohibit disparate treatment on the basis of gender, pregnancy, child birth or related medical conditions, sexual orientation, civil union partnership, race, color, national origin, age, religion, disability, or any other protected characteristic, with regard to terms, conditions, privileges and prerequisites of employment. The prohibition against harassment, discrimination and retaliation are intended to complement and further these policies, not to form the basis of an exception to them.

B. Definitions of Harassment

1. **Sexual harassment** may occur whenever there are unwelcome sexual advances, requests for sexual favors, or any other verbal, physical, or visual conduct of a sexual nature when:
 - a. Submission to the conduct is made either implicitly or explicitly a condition of the individual's employment;
 - b. Submission to or rejection of the conduct is used as the basis for an employment decision affecting the harassed employee/ intern; or
 - c. The harassment has the purpose or effect of interfering with the employee/ intern's work performance or creating an environment that is intimidating, hostile, or offensive to the employee/ intern.

Sexual harassment may include a range of subtle and not so subtle behaviors and may involve individuals of the same or different gender. Depending on the circumstances, these behaviors may include, but are not limited to: unwanted sexual advances or requests for sexual favors; sexual jokes and innuendo; verbal abuse of a sexual nature; commentary about an individual's body, sexual prowess or sexual deficiencies; leering; catcalls or touching; insulting or obscene comments or gestures; display or circulation in the workplace of sexually suggestive objects or pictures (including through e-mail); and other physical, verbal or visual conduct of a sexual nature.

2. **Harassment on the basis of any other protected characteristic** is also strictly prohibited. Under this policy, harassment is unwelcome verbal or physical conduct that denigrates or shows hostility or aversion toward an individual because of his/her race, color, religion, sex, sexual orientation, civil union partnership, age, national origin, disability, or any other characteristic protected by law, or that of his/her relatives, friends or associates, and that: (i) has the purpose or effect of creating an intimidating, hostile or offensive work environment; (ii) has the purpose or effect of unreasonably interfering with an individual's work performance; or (iii) otherwise adversely affects an individual's employment opportunities.

Harassing conduct includes, but is not limited to: epithets, slurs or negative stereotyping; threatening, intimidating or hostile acts; denigrating jokes and display or circulation in the workplace of written or graphic material that denigrates or shows hostility or aversion toward an individual or group (including through e-mail).

Conduct prohibited by these policies is unacceptable in the workplace and in any work-related setting outside the workplace, such as during business trips, professional conferences, business meetings and business-related social events.

Note

Any employee/ intern engaging in practices or conduct constituting sexual harassment, discrimination, harassment, or retaliation (as discussed later in this policy) of any kind shall be subject to disciplinary action, up to and including discharge.

C. Retaliation Is Prohibited

The Park District prohibits retaliation against any individual who reports discrimination, harassment, or retaliation, who participates in an investigation of such reports, and/or who files a charge of discrimination, harassment, or retaliation. Retaliation against an individual for reporting harassment, discrimination, or retaliation, for participating in an investigation of a claim of harassment, discrimination, or retaliation, or for filing a charge of discrimination, harassment, or retaliation is a serious violation of this policy and, like harassment or discrimination itself, will be subject to disciplinary action, up to and including termination.

In addition to the Park District's prohibition on retaliation, various state and federal laws prohibit retaliation for reports of discrimination, harassment, or retaliation. For instance, protections against retaliation exist under the Illinois Human Rights Act, and, depending on the circumstances, protections against retaliation may exist under the Illinois Whistleblower Act and/or the State Officials and Employee Ethics Act.

D. Reporting Procedure

The Park District strongly urges the reporting of all incidents of discrimination, harassment or retaliation, regardless of the offender's identity or position. Early reporting and intervention have proven to be the most effective method of resolving actual or perceived incidents of harassment, discrimination, or retaliation. Therefore, while no fixed reporting period has been established, the Park District strongly urges the prompt reporting of complaints or concerns so that rapid and constructive action can be taken.

The availability of this reporting procedure does not preclude individuals who believe they are being subjected to harassing, discriminatory, or retaliatory conduct from promptly advising the offender that his or her behavior is unwelcome and requesting that it be discontinued. However, nothing in this policy shall require individuals who believe they are being subjected to harassing, discriminatory, or retaliatory behavior to so advise the offender.

If you experience or witness harassment, discrimination, or retaliation of any kind, you should deal with the incident(s) as directly and firmly as possible by clearly communicating your position to ~~your immediate supervisor, your department head, and/or the Director~~ **the Human Resources Manager**.—You should also document or record each incident (what was said or done, by whom, the date, time and place, and any witnesses to the incident). Written records such as letters, notes, memos, texts, social media postings, tweets, e-mails, and telephone messages can strengthen documentation. It is not necessary that the discrimination, harassment, or retaliation be directed at you to make a complaint.

- **Direct Communication with Offender:** If there is harassing, discriminatory, or retaliatory behavior in the workplace, and if you feel comfortable doing so, you should directly and clearly express your objection to the offending person(s) regardless of whether the behavior is directed at you. If you are the harassed employee/ intern, and if you feel comfortable doing so, you should also clearly state that the conduct is unwelcome and the offending

behavior must stop. However, you are **not** required to directly confront the person who is the source of your report, question, or complaint before notifying any of those individuals listed below. Further, you are **not** required to directly confront the person who is the source of your report, question, or complaint if you feel uncomfortable doing so. The initial message may be oral or written, but documentation of the notice should be made. If subsequent messages are needed, they should be put in writing.

- ~~Report to Supervisory and Administrative Personnel~~ **Human Resources Manager:** At the same time direct communication is undertaken, or in the event you feel threatened or intimidated by the offending person **and do not initiate direct communication**, you should promptly report the offending behavior to the **Human Resources Manager regardless of who the source of the problem is. your immediate supervisor, your Department Head or the Superintendent of the Department. If you feel uncomfortable doing so, or if your immediate supervisor and/or Department Head and/or Superintendent are the Human Resources Manager is not available or is** the source of the problem, condones the problem or ignores the problem, please report the conduct directly to the Director. If the Director ~~is the source of the problem~~, condones the problem or ignores the problem, you should immediately report the incident or incidents **in writing** directly to the President of the Board of Park Commissioners.
- ~~Report to Director/President of the Board of Park Commissioners:~~
An employee/ intern may also report incidents of harassment, discrimination, or retaliation directly to the Director. If your complaint alleges harassment, discrimination, or retaliation by the Director, or if the Director condones the problem or ignores the problem, you should immediately report the incident or incidents **in writing** directly to the President of the Board of Park Commissioners.

When an allegation of discrimination, harassment, or retaliation is reported, an investigation will be conducted within a prompt period of time and appropriate remedial action will be taken when an allegation is determined to be substantiated. At no time will personnel involved in the alleged discrimination, harassment, or retaliation conduct the investigation.

Nothing in this policy precludes a report of discrimination, harassment, or retaliation to the Illinois Department of Human Rights, which is the State agency responsible for enforcing the Illinois Human Rights Act,

as described in the “Conclusion” section below. Further, the IDHR maintains a hotline for confidential reports of sexual harassment.

E. Harassment Allegations against Non-Employees/Third Parties

If you make a complaint alleging harassment, discrimination, or retaliation against an agent, vendor, supplier, contractor, volunteer or person using Park District programs or facilities, the Director (or her designee) will promptly investigate the incident(s) and determine the appropriate remedial action, if any. The Park District will take reasonable efforts to protect you from further contact with such persons. Please recognize, however, that the Park District has limited control over the actions of non-employees.

Important Notice To All Employees

Employees/ interns who have experienced conduct they believe is contrary to this policy have an obligation to take advantage of this reporting procedure.

F. Responsibility of Supervisors and Witnesses

Any supervisory employee **or witness** who becomes aware of any possible sexual or other harassment, discrimination, and/or retaliation of or by any employee/ intern should immediately advise **the Human Resources Manager (or the Director in the Human Resources Manager’s absence)**, who **is expected to** ~~and the Director (or his or her designee) will~~ investigate the conduct promptly and take prompt remedial action if the allegations are substantiated.

All employees/ interns are encouraged to report incidents of harassment, discrimination, and retaliation, regardless of who the offender may be or whether or not you are the intended victim.

G. The Investigation

Any reported allegations of harassment, discrimination, or retaliation will be investigated promptly. The Park District will make every reasonable effort to conduct an investigation in a responsible and confidential manner. However, it is impossible to guarantee **absolute** confidentiality, as the Park District must be able to fully investigate and take prompt remedial action when necessary. The investigation may include individual interviews with the parties involved, and where necessary, with individuals who may have observed the alleged conduct or may have other knowledge relevant to the allegations. The Park District reserves the right and hereby provides notice that third parties may be used to investigate claims of harassment, discrimination, or retaliation. You must cooperate in any investigation of workplace wrongdoing or risk disciplinary action, up to an including termination.

H. Responsive Action

After investigation, the Park District will determine whether a complaint of harassment, discrimination or retaliation has been substantiated or not based on a review of the facts and circumstances of each situation. Misconduct constituting a violation of this policy (such as engaging in harassment, discrimination, or retaliation), will be dealt with appropriately. Appropriate responsive action for a substantiated complaint may include, by way of example only: training, referral to counseling, and/or disciplinary action (such as warning, reprimand, withholding of a promotion or pay increase, reassignment, temporary suspension without pay or termination), as the Park District believes appropriate under the circumstances.

I. False and Frivolous Complaints

Given the possibility of serious consequences for an individual accused of sexual or other harassment, discrimination, or retaliation, complaints made in bad faith or otherwise false and frivolous charges are considered severe misconduct and ~~may~~ **will** result in disciplinary action, up to and **possibly** including dismissal.

J. Conclusion

While we hope to be able to resolve any complaints of discrimination, harassment, or retaliation within the Park District, we acknowledge your right to contact the Illinois Department of Human Rights (IDHR) at the James R. Thompson Center, 100 West Randolph Street, Suite 10-100, Chicago, Illinois 60601, about filing a formal complaint. The IDHR also has a reporting hotline, which includes a method for the intake of anonymous phone calls regarding allegations of sexual harassment. If the IDHR determines that there is sufficient evidence of harassment to proceed further, it will file a complaint with the Illinois Human Rights Commission (HRC), located at the same address on the fifth floor, or an employee may have the ability to file a civil action for harassment or retaliation at that point.

WEST CHICAGO PARK DISTRICT

Section 2: Payroll Policies and Procedures

2.2 Fair Labor Standards Act: Overtime & ~~Compensatory Time~~

Introduction.....	1	Eligibility	2
Definitions.....	1	Overtime Obligations And Approval	2
Exempt Employee.....	1	Compensation.....	2
Non-Exempt Employee	1		
Workweek	1		

Introduction

The West Chicago Park District compensates all employees in accordance with the Fair Labor Standards Act (FLSA).

Definitions

Exempt Employee

An employee to whom the overtime provisions of the Fair Labor Standards Act do not apply.

Non-Exempt Employee

An employee subject to the overtime provisions of the Fair Labor Standards Act.

Workweek

The workweek begins at 12:01 am Sunday and ends at 12:00 midnight the following Saturday.

Eligibility

Non-exempt employees are entitled to overtime compensation at the rate of one and one-half times their established pay rate for all hours worked in excess of 40 in a single workweek. The FLSA does not require any leaves of absence such as vacation leave or sick leave to be considered as hours worked for overtime purposes. For purposes of overtime calculation, “hours worked” shall **not** include any form of leave, or other non-working time, whether paid or unpaid. Exempt employees are not eligible for overtime pay or compensatory time. ~~Compensatory time may be offered to exempt employees under certain circumstances as set forth herein below.~~

Overtime Obligations and Approval

Because of the nature of the Parks and Recreation field and the public services to be rendered, you may be required to work more than your standard hours per workweek. Depending on the West Chicago Park District work needs, employees may be required to work overtime. Employees are required to work overtime when necessary and any employee’s unwillingness or refusal to do so may be cause for disciplinary action, up to and including dismissal.

Note	For all non-exempt employees, prior approval of the employee’s immediate supervisor is required before any non-exempt employee works overtime. Employees working overtime without approval may be subject to disciplinary action.
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Compensation

~~In order to reward and recognize the time, dedication and effort of full-time staff, the West Chicago Park District may allow staff to take compensatory time off (“comp time”).~~

~~For every special event that the exempt salaried staff member works, eight hours or more, the staff member will receive an additional day eight (8) hours off. The staff member should fill out the Vacation/Personal Comp Time request Form when asking for approval to take the day off, indicating it is compensatory time and what event the compensatory time pertains to.~~

~~A special event is defined as an event that lasts eight hours or more and meets one or both of the criteria:~~

- ~~1. Event is held partially or completely on a weekend.~~
- ~~2. Event is overnight in nature.~~

~~Exempt staff is allowed to accumulate a maximum of eighty (80) hours compensatory time days at any given time. Each Superintendent will be responsible for tracking his or her department compensatory time.~~

~~Upon termination of employment of an exempt staff member, all accumulated comp time expires and is not eligible to be paid out.~~

~~At the discretion of their supervisor, full-time, non-exempt employees may elect to receive comp time, in lieu of pay, for special events only. The comp time shall be issued at the same rate of time as if the employee was being paid. If the special event hours would have entitled the employee to overtime pay and the comp time is not being taken during the same work week as the special event, then the comp time will be granted at time and a half. Furthermore, at the end of each calendar year, any accumulated, unused comp time will be paid out to full-time non-exempt employees.~~

~~Staff members should fill out the Vacation/Personal/Comp Time Request Form when asking for approval to take comp time, indicating it is compensatory time and what event the compensatory time pertains to. Any time off must be approved by the staff member's immediate supervisor.~~

Compensatory time will no longer be permitted after June 11, 2019. Any current exempt staff members who have accumulated compensatory time may use said time through December 31, 2019.

WEST CHICAGO PARK DISTRICT

Section 2: Payroll Policies and Procedures

2.3 Payroll Periods & Payday

West Chicago Park District employees are paid bi-weekly (every other) Friday for the two week (14 day) period which ends at midnight the preceding Saturday. ~~If payday is a Park District recognized holiday, employees will be paid on the preceding working day. All employees who receive a check are required to pick up their paycheck at the Administration Building. Please make arrangements with your immediate supervisor to collect your paycheck if you are not scheduled to work on a payday. Paychecks that are not picked up by Thursday before the next payday, will be mailed.~~ Paychecks are mailed to employees at their address on file with the Finance Office.

~~If you terminate your employment in the middle of a pay period, you will be paid for the actual hours you worked.~~

Employees may be paid by check or through direct deposit of funds to either a savings or checking account at their bank of choice (providing the bank has direct deposit capability). ~~To activate direct deposit, employees should complete the Direct Deposit Authorization that is part of their new hire employee packet. form from the Finance Office may be obtained and the employee should have his bank complete the form. The completed form must then be returned with a voided personal check or a savings deposit slip to the Finance Office. Due to banking requirements, it may take several weeks for activation of the Direct Deposit; Direct deposit~~ paystubs are mailed to employees at their address on file with the Finance Office.

The Park District reserves the right to choose up to 3 payrolls within any given calendar year to require all staff to pick up their paychecks and paystubs with a valid ID. Notification and details will be provided in a timely manner if such procedure is to occur.

In the event of a lost paycheck, the Finance Office must be notified in writing as soon as possible before a replacement check can be issued. In the event the lost paycheck is recovered and the West Chicago Park District identifies the endorsement as that of the employee, the employee must remit the amount of the replacement check to the Park District within 24 hours of the time it is demanded.

Employees are required to notify the Finance Department if they did not receive their paycheck within 15 days of the paycheck date. Employees are highly encouraged to deposit or cash their payroll checks immediately upon receipt, but no later than 30 days after the paycheck date. An employee must deposit or cash each paycheck within 90 days of the paycheck date. Failure to deposit or cash each paycheck within 90 days may result in discipline up to and including suspension.

WEST CHICAGO PARK DISTRICT

Section 3: Time off Benefits

3.2 Vacation Leave

Eligibility.....	1	Scheduling Vacation.....	2
Amount of Vacation Full-Time	1	Vacation Accumulation.....	3
Amount of Vacation PTI.....	2	Vacation Pay upon Termination	2
Vacation as Sick Leave or Other Leave.....	2	Reporting Vacation to Payroll.....	4

Eligibility

Full-time **and part-time classification I (PTI)** employees earn paid vacation leave beginning at the onset of employment as outlined below. **If an employee moves between classifications, the accumulation schedule for the new classification, if applicable, begins in the month of the employment change.**

Individuals must be employed at the end of the month in order to earn vacation hours for that month. The month of hire will count as a month in vacation accumulation. Employees will not earn vacation in any month that the employee does not work any hours.

Amount of Vacation-**Full-Time**

The basis for administering the full-time vacation policy is the calendar year, January 1 through December 31. The number of eligible vacation **hours** is determined by an employee's total full-time calendar years of service while employed by the West Chicago Park District on a continuous ~~full-time~~ basis. The year of hire will count as one calendar year of service.

If an employee moves from a PTI to a full-time position, the employee will be considered to have 1 year of full-time service credit for every 2 complete years of PTI employment, in order to determine the employee's beginning full-time monthly accrual.

Full-time employees hired June 11, 2019 or prior: eligible to earn 8 hours of vacation per month during the first 3 years of full-time employment. Beginning January 1st of the 4th year, these full-time employees are eligible to earn 10 hours of vacation per month through the 9th year of full-time employment. Beginning January 1st of the 10th year, full-time employees are eligible to earn 13.33 hours of vacation per month through the end of their full-time employment. Please note this Full-time employees may accumulate a total of 400 hours of accrued vacation. Once a full-time employee reaches 400 hours, they will not continue to accrue monthly vacation until the employee uses some of the unused hours

Full-time employees hired after June 11, 2019: eligible to earn 8 hours of vacation per month during the first 7 years of full-time employment. Beginning January 1st of the 8th year, these full-time employees are eligible to earn 10 hours of vacation per month through the 14th year of full-time employment. Beginning January 1st of the 15th year, full-time employees are eligible to earn 13.33 hours of vacation per month through the end of their full-time employment. Please note this Full-time employees may accumulate a total of 400 hours of accrued vacation. Once a full-time employee reaches 400 hours, they will not continue to accrue monthly vacation until the employee uses some of the unused hours.

In the event an employee moves from full-time to a part-time role, the employee will be paid out their accrued vacation, up to the 400 hour full-time limit, in the next scheduled payroll.

Amount of Vacation-PTI

PTI employees are eligible to earn 4 hours of vacation per month during every full month they are employed through the end of their PTI employment. PTI employees may accumulate a total of 40 hours of accrued vacation. Once an employee reached 40 hours, they will not continue to accrue monthly vacation until the employee uses some of the unused hours.

Employees who moved from PTI to another part-time classification that does not earn vacation will discontinue earning vacation in the month of the change and will be paid out their accrued vacation, up to the PTI 40 hours accumulation limit, in the next scheduled payroll.

Permanent Part-time First Calendar Year of Employment

~~2. PTI employees are eligible for 4 hours (1/2) vacation day per month of continuous employment. The month of hire will count as one full month of employment.~~

Calendar Years of Service Completed	Vacation Days
1—3	12
4	15
5	15
6	15
7	15
8	15
9	15
10	20
11	20

12	20
13 and over	20

If you are a new employee, the park district may give you vacation credit for service years with other Park Districts, associations and businesses. In order to qualify, the Director may require you to submit written verification of dates of your employment with prior employers.

Vacation as Sick Leave or Other Leave

Eligible vacation hours may be used in lieu of paid sick leave **only when** and if all accrued sick leave has been exhausted. At the discretion of the West Chicago Park District, vacation hours may be required to be used for other types of leave, providing that the benefits associated with those leaves are exhausted.

Scheduling Vacation

The minimum duration of vacation leave **is 4 hours for exempt staff and 1 hour for non-exempt staff**. Vacation leave must be approved in advance by your immediate supervisor. Your written vacation request should be **made-completed** at least thirty (30) days prior to the planned leave. Your ~~coordinator or superintendent~~ **supervisor** will make every effort to comply with your request for vacation time. A vacation request is not a guarantee of approval; ~~In all cases,~~ your immediate supervisor **may deny** ~~will schedule~~ your vacation leave ~~when he West Chicago Park District can best afford to be without your services~~. Your ~~coordinator or superintendent~~ **supervisor** will approve or disapprove the dates requested **and depending** on the workload during the particular time requested. When two or more employees in the same department request the same days off (and it is not possible to let both have it) the department superintendent will decide based on factors such as seniority, timeliness of vacation request, personal situations, and emergencies. Your ~~coordinator or superintendent~~ **supervisor** may require you to reschedule your vacation if it is determined that your presence is necessary for the efficient or safe operation of the West Chicago Park District.

An employee cannot request to be paid vacation hours for periods of time they are not regularly scheduled to work. Any vacation requested where employee will be gone for more than 10 consecutive business days must be approved by department Superintendent and the Executive Director.

Note:

~~Vacations of more than ten (10) consecutive work days must receive prior approval from the executive Director.~~

Vacation Accumulation

~~Vacation days can be accumulated and carried forward to the next calendar year. Vacation days shall not accumulate beyond forty days total. Vacation days, over forty (40), not used will be forfeited without compensation.~~

Vacation Pay upon Termination

If your employment is terminated for any reason, **subject to the applicable cap on the accrual of vacation hours** you will receive pay for any accrued and unused vacation hours, including the hours earned during the calendar year of your termination.

If you fail to return to work following the end of an approved vacation leave we may consider you to have voluntarily resigned your position with the Park District effective immediately.

WEST CHICAGO PARK DISTRICT

Section 4: Employee Benefits

4.13 Expense Reimbursement

~~The West Chicago Park District may reimburse employees for necessary and reasonable expenses incurred while on authorized Park District business. In order to qualify for reimbursement, you must request prior written approval from your immediate supervisor for expenses and provide proof of the expenses incurred on official Park District business (e.g., submission of an approved reimbursement form and other appropriate documentation such as receipts as required by the Park District).~~

It is the policy of the West Chicago Park District, under the Illinois Wage Payment and Collection Act (820 ILCS 115/9.5), to reimburse employees of the Park District, for all necessary expenditures or losses incurred by the employee within the employee's scope of employment and directly related to services performed for the Park District. The West Chicago Park District is not responsible for losses due to an employee's own negligence, losses due to normal wear or losses due to theft unless the theft was a result of the Park District's negligence.

Officers and officials of the Park District may be subject to additional conditions or restrictions for reimbursement of expenses related to their specific offices and other state statutes or local ordinances.

Expenses related to attendance at certain educational conferences, workshops, and seminars that may require travel outside of the Park District are excluded from this policy and shall be governed by Policy 4.9, the Travel, Meal and Lodging Expense Reimbursement Policy.

"Necessary expenditures" means all reasonable expenditures or losses required of the employee in the discharge of employment duties and that inure to the primary benefit of the Park District subject to the provisions of this Policy.

Authorized expenditures can include pre-approved: lap top, tablet, mileage, tools, equipment, Internet, meals, registration fees, training expenses, tolls and parking fees. Expenses for cell phone use shall be governed by Policy 6.9, Telephone and Cellular Telephone Usage.

Unauthorized expenditures would include home Internet service, maintenance, insurance and gas expenses incurred on personal vehicles, alcoholic beverages and entertainment expenses. Any expenditure that is

not requested and approved prior to purchase is deemed an unauthorized expenditure and may not be reimbursed.

Expense Reimbursement Form

An employee shall submit a written request to purchase any of the above authorized expenditures at least three business days in advance of incurring the expense on the Expense Reimbursement Form. If the expense is found to be a necessary expense, the employee will be reimbursed as provided in this policy. If the expense is not approved following a written request, the employee will not be entitled to reimbursement. If an expense is not pre-approved reimbursement will be subject to the discretion of the employee's department head, however there is no obligation on the part of the Park District to pay for an expense that has not been pre-approved.

Authorization for Recurring Expenses

For expenses which are subject to frequent recurrence (e.g. monthly), an employee shall complete an Expense Reimbursement Form at least annually, in advance. Such form shall describe both the recurring expense and the aggregate annual expense for which the employee is seeking reimbursement and an explanation for why the cost is a necessary expense, as defined in this policy. If the expense is found to be a necessary expense, the employee will be reimbursed as provided in this policy.

Reimbursement Procedure for Authorized Expenditures

An employee shall submit a pre-approved Expense Reimbursement Form along with appropriate supporting documentation not later than 30 calendar days after incurring the expense. Where supporting documentation is nonexistent, missing or lost, the employee shall submit a signed statement regarding any such receipts. An employee may not be entitled to reimbursement if the employee has failed to comply with this Expense Reimbursement Policy.

6.9 Telephone and Cellular Telephone Usage

Office telephones are a vital part of our agency operations. Because of the large volume of agency business transacted by telephone, personal use of the telephone should be limited and personal calls should be brief. Personal long distance calls are prohibited on park district phone lines.

We consider two different elements to address, cell phone allowances and cell phone usage and responsibilities.

Cell Phone Allowances/Reimbursement:

In lieu of a park district issued cell phone and to avoid inconvenience to the employee, the district allows eligible employees to obtain a monthly allowance to use their personal cell phones for business purposes.

This policy will apply to employees who are expected to use a cell phone for District business and who receive compensation **or reimbursement** from the District to offset the cost of the cell phone for business related data use, calls, texts and/or e-mail.

Eligible employees will receive a monthly cell phone allowance or reimbursement; amount of allowance or reimbursement is determined by the Executive Director. An allowance is processed through payroll after the end of the month and is subject to all applicable payroll taxes. You must be employed the entire month to qualify for allowance in any given month. Reimbursement for cell phone expenses shall be processed in accordance with the Policy 4.13, Expense Reimbursement Policy. Reimbursement payments shall not be subject to applicable payroll taxes.

Eligibility for an allowance or reimbursement is determined by employee's department Superintendent and is subject to change or cancellation as determined by the Executive Director. **Eligibility shall be determined by whether use of a cell phone is required of the employee in the discharge of employment duties and inures to the primary benefit of the Park District. Mere convenience or personal preference shall not be sufficient to qualify for reimbursement of cell phone expenses.**

An employee who receives an allowance must provide the phone number to the District within 5 days of activation and must be available for calls (in

possession of the phone with it charged and turned on) during those times and only those times specified by management. Non-exempt employees shall only be eligible for reimbursement of cell phone expenses and are not to answer business calls or check business e-mails beyond their regular work hours except as they may be specifically and individually mandated by the District.

An employee will be responsible for choosing their own call phone/data plan, services, features and carrier. Because the employee is personally responsible for the account, the employee may use the account for both personal and business purposes. The West Chicago Park District does not accept any liability or claims, charges or disputes between the service provider and the employee. As noted above, recipients of this allowance must notify the Park District of the cell phone number and must continue to maintain the cell phone/data plan while in receipt of the allowance. If the employee terminates the wireless contract at any point, he or she must notify his/her supervisor within 5 business days to terminate the stipend or repay any allowance received beyond the time of cancellation. The cell phone will belong to the employee, not the District. The Park District will not pay for the amortized or lump sum cost of the phone, activation fees or insurance.

The employee must pay all charges on his/her personal phone plan. If the employee leaves the position, he/she continues to be responsible for the contract obligations of his/her cell phone plan.

Lost or broken equipment will be the responsibility of the employee. In the event of loss, the employee must notify the District immediately so that it may take appropriate measures to protect any confidential information.

Any cell phone that has data capabilities must be secured based on current security standards as may be updated from time to time, including password protection and encryption. If a cell phone with data capabilities is stolen or missing, it must be reported to the employee's supervisor, the wireless device service provider and to the District's IT provider immediately.

Cell Phone Usage and Responsibilities:

Cell Phone and internet device usage for personal purposes during work hours should be brief and not interfere with an employee's discharge of employment duties, except in emergency situations or as explicitly (expressly) allowed by the supervisor as detailed below. Personal cell phone usage is limited to non-work periods such as unpaid breaks, lunchtime and other times as approved by a supervisor.

In any emergency, (when an employee is allowed a cell phone as part of their job responsibilities,) the supervisor must be immediately informed and kept informed of the emergency situation. If the immediate supervisor is not available, the next level of management must be informed and kept informed.

Unless required by specific job duty, cell phone and internet usage for work purposes will only be allowed where permission has been expressly granted by the supervisor. Non-exempt employees shall not answer business calls

or check business e-mails beyond their regular work hours except as they may be specifically and individually mandated by the District.

Posting of any media (text, comment, photo, video, or audio) created while at work, to any personal or public account is not allowed at any time by any employee. Media posting is the responsibility of the Communications and Marketing Department.

Cell phone and internet usage must never distract you from your complete attention to patrons and participants, your constant awareness of your surroundings and environment, and from your duties and responsibilities as an employee of the West Chicago Park District.

Violations to our Cell Phone Personal Usage policy do not necessarily need tangible proof of violation for an employee to be disciplined. An employee may be disciplined based solely on the good faith belief of the word of a credible authority.

Any violation of this policy is grounds for discipline up to and including termination of employment.

The West Chicago Park District is aware that employees may use their personal cell phones or similar devices for personal purposes while driving a vehicle. Due to extensive research that indicates that cell phone use while driving is dangerous and may even approach the equivalent danger of driving while intoxicated, the District strictly prohibits employee use of cell phones, either hands on or free, for any purpose, while driving for business purposes. The prohibition of cell phone or similar device use while driving includes, but is not limited to: placing calls, answering calls, text messaging, internet use, receiving or responding to e-mail, checking for phone messages or any other purpose or activities related to your employment or the business, meetings or civic responsibilities performed for or attended, in the name of the Park District. **Should you need to engage in any District business on a cell phone while driving, you are required to stop your vehicle in a safe location so that you may safely use your cell phone.**

Freedom of Information Act/Local Records Act

The West Chicago Park District is a public body subject to the Illinois Freedom of Information Act and Local Records Act. As such, it is required to maintain certain records and to provide certain records upon request and in accordance with law. Employees must provide access to their phones upon demand for the purpose of compliance if and when necessary. Employees will be provided with training and education as to the types of District-related records that must be retained on their personal devices and the length of time such records must be retained.

WEST CHICAGO PARK DISTRICT

Section 9: Grievance Process & Procedures

9.1 Grievance Process & Procedure

All employees are encouraged to follow our open communication procedures as explained in our 9.2 Open Communication Policy.

If the employee complaint is regarding conduct or comments an employee believes to be harassment, discrimination, or retaliation, the employee should submit the written complaint directly to Human Resources, following the complaint process as described in 1.2 Non-Discrimination and Anti-Harassment Policy.

Any employee who has a grievance arising from his employment with the West Chicago Park District is encouraged to attempt to resolve problems with the person(s) involved. If that is unsuccessful or if, for any reason, you feel uncomfortable discussing the problem with the person(s) involved, you may use the following procedure:

1. In most cases, the problem can and should be resolved with a frank and open discussion between you and your immediate supervisor. Please initiate the discussion by scheduling a meeting with your supervisor within three (3) working days after the attempt for resolution described above is unsuccessful. Your supervisor will give you a response within three (3) working days of discussing the grievance with you. The response should include a detailed description of the situation and the reasoning for the response and any action taken. However, if a satisfactory resolution is not reached at this level you may present a written grievance to the Human Resources Manager. You may present a written grievance to your immediate supervisor. Your immediate supervisor will meet with you and will ordinarily strive to give you a response within three (3) working days of discussing the grievance with you. In most cases, the problem can and should be resolved with a frank and open discussion between you and your immediate supervisor. However, if a satisfactory resolution is not reached at this level, you will proceed to step 2.
2. You may present a written grievance to the Human Resources Manager. Generally, employees must submit their grievance within ten (10) working days of the occurrence that forms the basis of the grievance. The Human Resources Manager will meet with you and may subsequently consult with staff or management in order to obtain additional information and resolution. You may present a written

~~grievance to the supervisor at the succeeding level of authority, your Superintendent, (unless your Superintendent is your immediate supervisor, in which case you would proceed to Human Resources or the Director).~~ That supervisor will meet with you and your immediate supervisor and will strive to give you. The Human Resources Manager will strive to give you a written response within three (3) working days of discussing the grievance with you. Again, the response should include a detailed description of the situation and the reasoning for the response and any action taken. If you are not satisfied with the resolution at this stage, you may continue this process through each succeeding level of authority in your department up to present your grievance to the Director.

3. In the event it is necessary for you to process your grievance up to the Director, employees **must submit their grievance within fifteen (15) working days of the occurrence that forms the basis of the grievance.** The Director will strive to issue a written decision within five (5) working days of discussing the grievance with you unless investigation requires a longer period of time. Any decision of the Director is final and not subject to further review.

If you feel uncomfortable discussing your grievance with your immediate supervisor you may immediately proceed to step 2. In all cases, the Director's **decision in step 3, if needed,** shall be final. The Park District's failure to strictly adhere to the time frames suggested above will not affect the resolution of the grievance.

This grievance procedure does not apply to performance evaluations, suspensions, dismissals or other disciplinary actions which may be reviewed in accordance with Sections 8-1, 8-3 and 8-4, respectively.

The Park District will not discriminate or retaliate against an employee if the employee, in good faith, processes a grievance through this procedure or, in good faith, testifies, assists or participates in a grievance procedure investigation. While the Park District will share information relating to a grievance only on a need-to-know basis in order to thoroughly investigate the matter and take prompt remedial action if warranted, the Park District cannot guarantee 100% confidentiality.

A copy of the grievance and documentation of the resolution of the grievance will be placed in the employee's personnel file. A copy of the grievance and documentation of the resolution of the grievance will be kept in the Human Resources Department. Both the employee and supervisor involved in the grievance may choose to involve Human Resources at any point during the situation.

West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
AARON O'BRIEN										
4/28/2019	1772	Invoice	5/10/2019	\$138.00	\$0.00	Computer Check	1801	5/10/2019	\$138.00	\$0.00
	CSR STAFF MTG		5/10/2019							
<i>Totals for AARON O'BRIEN</i>				<u>\$138.00</u>	<u>\$0.00</u>				<u>\$138.00</u>	<u>\$0.00</u>
ADVANCED DISPOSAL SERVICES										
4/30/2019	T00001823778	Invoice	5/17/2019	\$81.43	\$0.00	Computer Check	1827	5/17/2019	\$81.43	\$0.00
	REFUSE REMOVAL - ZONE 250		5/17/2019							
4/30/2019	T00001823243	Invoice	5/17/2019	\$948.00	\$0.00	Computer Check	1827	5/17/2019	\$948.00	\$0.00
	REFUSE REMOVAL - ARC/830 HAWTHORN		5/17/2019							
<i>Totals for ADVANCED DISPOSAL SERVICES</i>				<u>\$1,029.43</u>	<u>\$0.00</u>				<u>\$1,029.43</u>	<u>\$0.00</u>
ALLIED PAINTING SERVICES										
5/27/2019	12005	Invoice	5/31/2019	\$4,200.00	\$0.00	Computer Check	1885	5/31/2019	\$4,200.00	\$0.00
	REPAIR & PAINT TSPLASH SLIDES		5/31/2019							
<i>Totals for ALLIED PAINTING SERVICES</i>				<u>\$4,200.00</u>	<u>\$0.00</u>				<u>\$4,200.00</u>	<u>\$0.00</u>
AMALGAMATED BANK OF CHICAGO										
5/31/2019		Invoice	5/31/2019	\$199,187.50	\$0.00	Bank Draft	10624	5/31/2019	\$199,187.50	\$0.00
	SERIES 2012 BOND PAYMENT		5/31/2019							
5/31/2019		Invoice	5/31/2019	\$66,237.50	\$0.00	Bank Draft	10625	5/31/2019	\$66,237.50	\$0.00
	SERIES 2015B BOND PAYMENTS		5/31/2019							
5/31/2019		Invoice	5/31/2019	\$124,875.00	\$0.00	Bank Draft	10626	5/31/2019	\$124,875.00	\$0.00
	SERIES 2013 BOND PAYMENT		5/31/2019							
5/31/2019		Invoice	5/31/2019	\$100,537.50	\$0.00	Bank Draft	10627	5/31/2019	\$100,537.50	\$0.00
	2015A BOND PAYMENTS		5/31/2019							
5/31/2019		Invoice	5/31/2019	\$70,000.00	\$0.00	Bank Draft	10628	5/31/2019	\$70,000.00	\$0.00
			5/31/2019							
<i>Totals for AMALGAMATED BANK OF CHICAGC</i>				<u>\$560,837.50</u>	<u>\$0.00</u>				<u>\$560,837.50</u>	<u>\$0.00</u>
ANCEL GLINK, P.C.										
5/10/2019	5/10/19	Invoice	5/17/2019	\$4,461.25	\$0.00	Computer Check	1828	5/17/2019	\$4,461.25	\$0.00
	LEGAL SERVICES		5/17/2019							
<i>Totals for ANCEL GLINK, P.C.</i>				<u>\$4,461.25</u>	<u>\$0.00</u>				<u>\$4,461.25</u>	<u>\$0.00</u>
ANDERSON LOCK										

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
5/21/2019	7081007 REPAIRS	Invoice	5/24/2019 5/24/2019	\$346.50	\$0.00	Computer Check	1861	5/24/2019	\$346.50	\$0.00
<i>Totals for ANDERSON LOCK</i>				<u>\$346.50</u>	<u>\$0.00</u>				<u>\$346.50</u>	<u>\$0.00</u>
BILTMORE REFRIGERATION SERVICE & SALES INC.										
5/21/2019	48796 REPAIRS TSPLASH	Invoice	5/24/2019 5/24/2019	\$220.00	\$0.00	Computer Check	1862	5/24/2019	\$220.00	\$0.00
<i>Totals for BILTMORE REFRIGERATION SERVICE & SALES INC</i>				<u>\$220.00</u>	<u>\$0.00</u>				<u>\$220.00</u>	<u>\$0.00</u>
BLACK LINE FOX VALLEY LLC										
5/1/2019	29934629 IT CONSULTING	Invoice	5/3/2019 5/3/2019	\$2,556.85	\$0.00	Computer Check	1781	5/3/2019	\$2,556.85	\$0.00
4/30/2019	29935389 SOFTWARE RENEWAL	Invoice	5/10/2019 5/10/2019	\$65.00	\$0.00	Computer Check	1802	5/10/2019	\$65.00	\$0.00
4/30/2019	29935457 PRESCHOOL COMPUTER EQUIPMENT	Invoice	5/17/2019 5/17/2019	\$500.00	\$0.00	Computer Check	1829	5/17/2019	\$500.00	\$0.00
5/22/2019	29935577 DESKTOPS	Invoice	5/24/2019 5/24/2019	\$7,590.53	\$0.00	Computer Check	1863	5/24/2019	\$7,590.53	\$0.00
6/1/2019	29935816 IT CONSULTING	Invoice	5/31/2019 5/31/2019	\$2,556.85	\$0.00	Computer Check	1886	5/31/2019	\$2,556.85	\$0.00
<i>Totals for BLACK LINE FOX VALLEY LLC</i>				<u>\$13,269.23</u>	<u>\$0.00</u>				<u>\$13,269.23</u>	<u>\$0.00</u>
BSN/PASSON'S/GSC/CONLIN SPORTS										
3/18/2019	904736783 TEE BALLS	Invoice	5/3/2019 5/3/2019	\$131.15	\$0.00	Computer Check	1782	5/3/2019	\$131.15	\$0.00
3/26/2019	904822217 TEE'S & MASKS	Invoice	5/3/2019 5/3/2019	\$190.75	\$0.00	Computer Check	1782	5/3/2019	\$190.75	\$0.00
4/9/2019	904977649 CATCHER'S MITTS	Invoice	5/3/2019 5/3/2019	\$109.00	\$0.00	Computer Check	1782	5/3/2019	\$109.00	\$0.00
3/5/2019	904616236 GYM EQUIPMENT	Invoice	5/10/2019 5/10/2019	\$59.24	\$0.00	Computer Check	1803	5/10/2019	\$59.24	\$0.00
4/12/2019	905023232 BASEBALLS/SOFTBALLS	Invoice	5/10/2019 5/10/2019	\$225.68	\$0.00	Computer Check	1803	5/10/2019	\$225.68	\$0.00
<i>Totals for BSN/PASSON'S/GSC/CONLIN SPORTS</i>				<u>\$715.82</u>	<u>\$0.00</u>				<u>\$715.82</u>	<u>\$0.00</u>

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
BUCK SERVICES, INC.										
4/30/2019	49066	Invoice	5/17/2019	\$445.25	\$0.00	Computer Check	1830	5/17/2019	\$445.25	\$0.00
	EXTRA CLEANING SERVICES		5/17/2019							
5/7/2019	49193	Invoice	5/17/2019	\$16,087.58	\$0.00	Computer Check	1830	5/17/2019	\$16,087.58	\$0.00
	CLEANING SERVICES		5/17/2019							
<i>Totals for BUCK SERVICES, INC.</i>				<u>\$16,532.83</u>	<u>\$0.00</u>				<u>\$16,532.83</u>	<u>\$0.00</u>
CALL ONE										
5/15/2019	5/15/19	Invoice	5/17/2019	\$395.45	\$0.00	Computer Check	1831	5/17/2019	\$395.45	\$0.00
	TELEPHONES		5/17/2019							
<i>Totals for CALL ONE</i>				<u>\$395.45</u>	<u>\$0.00</u>				<u>\$395.45</u>	<u>\$0.00</u>
CAROL STREAM LAWN/POWER										
3/26/2019	428790	Invoice	5/10/2019	\$50.01	\$0.00	Computer Check	1804	5/10/2019	\$50.01	\$0.00
	PARTS		5/10/2019							
<i>Totals for CAROL STREAM LAWN/POWER</i>				<u>\$50.01</u>	<u>\$0.00</u>				<u>\$50.01</u>	<u>\$0.00</u>
CARQUEST AUTO PARTS										
4/30/2019	4/30/19	Invoice	5/10/2019	\$188.76	\$0.00	Computer Check	1805	5/10/2019	\$188.76	\$0.00
	PARTS		5/10/2019							
<i>Totals for CARQUEST AUTO PARTS</i>				<u>\$188.76</u>	<u>\$0.00</u>				<u>\$188.76</u>	<u>\$0.00</u>
CASH										
5/9/2019	5/9/19	Invoice	5/10/2019	\$900.00	\$0.00	Computer Check	1806	5/10/2019	\$900.00	\$0.00
	TSPLASH BANK 2019		5/10/2019							
<i>Totals for CASH.</i>				<u>\$900.00</u>	<u>\$0.00</u>				<u>\$900.00</u>	<u>\$0.00</u>
CASSANDRA THILL										
5/16/2019	5/16/19	Invoice	5/17/2019	\$108.58	\$0.00	Computer Check	1832	5/17/2019	\$108.58	\$0.00
	MILEAGE REIMB		5/17/2019							
<i>Totals for CASSANDRA THILL</i>				<u>\$108.58</u>	<u>\$0.00</u>				<u>\$108.58</u>	<u>\$0.00</u>
CBA TREDROCK TIRE OF WEST CHIC										
5/1/2019	7420028610	Invoice	5/17/2019	\$207.41	\$0.00	Computer Check	1833	5/17/2019	\$207.41	\$0.00
	NEW TORO 580D TIRES		5/17/2019							
5/14/2019	7420029028	Invoice	5/31/2019	\$51.95	\$0.00	Computer Check	1887	5/31/2019	\$51.95	\$0.00
	TIRE ROTATION TORO 4500		5/31/2019							

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
<i>Totals for CBA TREDROCK TIRE OF WEST CHIC</i>				<u>\$259.36</u>	<u>\$0.00</u>				<u>\$259.36</u>	<u>\$0.00</u>
CCS CONTRACTOR EQUIPMENT SUPPLY/SUREBUILT MANUFACTURING/AMERI										
4/25/2019	174811	Invoice	5/3/2019	\$360.00	\$0.00	Computer Check	1783	5/3/2019	\$360.00	\$0.00
	CONCRETE CAULK FOR TSPLASH		5/3/2019							
<i>R EQUIPMENT SUPPLY/SUREBUILT MANUFACTURING/AMER</i>				<u>\$360.00</u>	<u>\$0.00</u>				<u>\$360.00</u>	<u>\$0.00</u>
CINTAS FIRE 636525										
5/8/2019	0F94036462	Invoice	5/17/2019	\$700.00	\$0.00	Computer Check	1834	5/17/2019	\$700.00	\$0.00
	CORE BACKFLOW ANNUAL TESTING		5/17/2019							
5/8/2019	0F94036468	Invoice	5/17/2019	\$700.00	\$0.00	Computer Check	1834	5/17/2019	\$700.00	\$0.00
	830 W HAWTHORNE BACKFLOW ANNUA		5/17/2019							
5/8/2019	0F94036467	Invoice	5/24/2019	\$560.00	\$0.00	Computer Check	1864	5/24/2019	\$560.00	\$0.00
	ARC BACKFLOW TESTING		5/24/2019							
5/8/2019	0F94036466	Invoice	5/24/2019	\$280.00	\$0.00	Computer Check	1864	5/24/2019	\$280.00	\$0.00
	TSPLASH BACKFLOW TESTING		5/24/2019							
4/11/2019	0F94035448	Invoice	5/31/2019	\$270.00	\$0.00	Computer Check	1888	5/31/2019	\$270.00	\$0.00
	TSPLASH INSPECTION		5/31/2019							
<i>Totals for CINTAS FIRE 636525</i>				<u>\$2,510.00</u>	<u>\$0.00</u>				<u>\$2,510.00</u>	<u>\$0.00</u>
CITY OF WEST CHICAGO										
5/1/2019	5/1/19	Invoice	5/17/2019	\$290.50	\$0.00	Computer Check	1835	5/17/2019	\$290.50	\$0.00
	TSPLASH		5/17/2019							
5/1/2019	5/1/19	Invoice	5/17/2019	\$227.40	\$0.00	Computer Check	1835	5/17/2019	\$227.40	\$0.00
	ZONE 250		5/17/2019							
4/11/2019	4/11/19	Invoice	5/24/2019	\$30,737.94	\$0.00	Computer Check	1865	5/24/2019	\$30,737.94	\$0.00
	ARC & TSPLASH BATHHOUSE - BRING AC		5/24/2019							
<i>Totals for CITY OF WEST CHICAGO</i>				<u>\$31,255.84</u>	<u>\$0.00</u>				<u>\$31,255.84</u>	<u>\$0.00</u>
COM ED										
5/16/2019	5/16/19	Invoice	5/31/2019	\$123.80	\$0.00	Computer Check	1889	5/31/2019	\$123.80	\$0.00
	HAMPTON AERATOR		5/31/2019							
5/14/2019	5/14/19	Invoice	5/31/2019	\$34.88	\$0.00	Computer Check	1889	5/31/2019	\$34.88	\$0.00
	KRESS CREEK BARN		5/31/2019							

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
5/15/2019	5/15/19 ZONE 250	Invoice	5/31/2019 5/31/2019	\$1,211.10	\$0.00	Computer Check	1889	5/31/2019	\$1,211.10	\$0.00
5/15/2019	5/15/19 ARC	Invoice	5/31/2019 5/31/2019	\$3,319.77	\$0.00	Computer Check	1889	5/31/2019	\$3,319.77	\$0.00
<i>Totals for COM ED</i>				<u>\$4,689.55</u>	<u>\$0.00</u>				<u>\$4,689.55</u>	<u>\$0.00</u>
COMCAST BUSINESS										
5/15/2019	5/15/19 BUSINESS TRUNK LINES	Invoice	5/31/2019 5/31/2019	\$318.24	\$0.00	Computer Check	1891	5/31/2019	\$318.24	\$0.00
<i>Totals for COMCAST BUSINESS</i>				<u>\$318.24</u>	<u>\$0.00</u>				<u>\$318.24</u>	<u>\$0.00</u>
COMCAST										
5/7/2019	5/7/19 PRESCHOOL	Invoice	5/17/2019 5/17/2019	\$136.85	\$0.00	Computer Check	1836	5/17/2019	\$136.85	\$0.00
5/6/2019	5/6/19 830 W. HAWTHORNE	Invoice	5/17/2019 5/17/2019	\$190.09	\$0.00	Computer Check	1837	5/17/2019	\$190.09	\$0.00
5/20/2019	5/20/19 TSPLASH	Invoice	5/31/2019 5/31/2019	\$226.85	\$0.00	Computer Check	1909	5/31/2019	\$226.85	\$0.00
5/15/2019	5/15/19 ARC - INTERNET, CABLE & VOICE	Invoice	5/31/2019 5/31/2019	\$1,066.36	\$0.00	Computer Check	1910	5/31/2019	\$1,066.36	\$0.00
<i>Totals for COMCAST</i>				<u>\$1,620.15</u>	<u>\$0.00</u>				<u>\$1,620.15</u>	<u>\$0.00</u>
DEO TEK INC/DAMAIN										
4/26/2019	2500339 CONTRACTUAL PARKS STAFF	Invoice	5/3/2019 5/3/2019	\$5,428.42	\$0.00	Computer Check	1784	5/3/2019	\$5,428.42	\$0.00
5/3/2019	2500342 CONTRACTUAL PARKS STAFF	Invoice	5/3/2019 5/3/2019	\$6,101.09	\$0.00	Computer Check	1784	5/3/2019	\$6,101.09	\$0.00
5/10/2019	2500345 CONTRACTUAL PARKS STAFF	Invoice	5/17/2019 5/17/2019	\$5,171.62	\$0.00	Computer Check	1838	5/17/2019	\$5,171.62	\$0.00
5/17/2019	2500348 CONTRACTUAL PARKS STAFF	Invoice	5/24/2019 5/24/2019	\$5,950.89	\$0.00	Computer Check	1866	5/24/2019	\$5,950.89	\$0.00
5/24/2019	2500351 CONTRACTUAL PARKS STAFF	Invoice	5/31/2019 5/31/2019	\$5,861.94	\$0.00	Computer Check	1892	5/31/2019	\$5,861.94	\$0.00
<i>Totals for DEO TEK INC/DAMAIN</i>				<u>\$28,513.96</u>	<u>\$0.00</u>				<u>\$28,513.96</u>	<u>\$0.00</u>

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
DEUTSCH'S TRUCK REPAIR										
4/15/2019	66423	Invoice	5/3/2019	\$1,841.08	\$0.00	Computer Check	1785	5/3/2019	\$1,841.08	\$0.00
	2006 F-450 STEERING REPAIRS		5/3/2019							
<i>Totals for DEUTSCH'S TRUCK REPAIR</i>				<u>\$1,841.08</u>	<u>\$0.00</u>				<u>\$1,841.08</u>	<u>\$0.00</u>
FASTENAL COMPANY										
4/23/2019	ILWET60152	Invoice	5/10/2019	\$29.16	\$0.00	Computer Check	1807	5/10/2019	\$29.16	\$0.00
	SUPPLIES		5/10/2019							
4/26/2019	ILWET60203	Invoice	5/10/2019	\$3.50	\$0.00	Computer Check	1807	5/10/2019	\$3.50	\$0.00
	SUPPLIES		5/10/2019							
<i>Totals for FASTENAL COMPANY</i>				<u>\$32.66</u>	<u>\$0.00</u>				<u>\$32.66</u>	<u>\$0.00</u>
FAULKS BROS. CONSTRUCTION INC										
4/29/2019	316219	Invoice	5/10/2019	\$2,071.27	\$0.00	Computer Check	1808	5/10/2019	\$2,071.27	\$0.00
	RED GRANITE PATH REPAIR		5/10/2019							
<i>Totals for FAULKS BROS. CONSTRUCTION INC</i>				<u>\$2,071.27</u>	<u>\$0.00</u>				<u>\$2,071.27</u>	<u>\$0.00</u>
FNBC BANK AND TRUST - WC										
5/10/2019		Invoice	5/10/2019	\$5,111.67	\$0.00	Bank Draft	10619	5/10/2019	\$5,111.67	\$0.00
	MAY 2019 DEBT CERT EFT		5/10/2019							
<i>Totals for FNBC BANK AND TRUST - WC</i>				<u>\$5,111.67</u>	<u>\$0.00</u>				<u>\$5,111.67</u>	<u>\$0.00</u>
FNBC BANK AND TRUST										
4/21/2019	4/21/19	Invoice	5/3/2019	\$1,429.37	\$0.00	Computer Check	1786	5/3/2019	\$1,429.37	\$0.00
	MAJOR VISA 4/21/19		5/3/2019							
4/21/2019	4/21/19	Invoice	5/3/2019	\$3,728.67	\$0.00	Computer Check	1787	5/3/2019	\$3,728.67	\$0.00
	RADUN VISA 4/21/19		5/3/2019							
4/14/2019	4/14/19	Invoice	5/10/2019	\$2,837.60	\$0.00	Computer Check	1809	5/10/2019	\$2,837.60	\$0.00
	LESTER VISA 4/14/19		5/10/2019							
4/26/2019	4/26/19	Invoice	5/17/2019	\$1,693.06	\$0.00	Computer Check	1839	5/17/2019	\$1,693.06	\$0.00
	SHIPP VISA 4/26/19		5/17/2019							
5/3/2019	5/3/19	Invoice	5/17/2019	\$684.98	\$0.00	Computer Check	1840	5/17/2019	\$684.98	\$0.00
	MEDEIROS VISA 5/3/19		5/17/2019							
5/5/2019	5/5/19	Invoice	5/17/2019	\$3,018.00	\$0.00	Computer Check	1841	5/17/2019	\$3,018.00	\$0.00
	GASPARINI VISA 5/5/19		5/17/2019							

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5/20/2019	5/20/19 RADUN VISA 5/20/19	Invoice	5/31/2019 5/31/2019	\$2,892.86	\$0.00	Computer Check	1893	5/31/2019	\$2,892.86	\$0.00
5/19/2019	5/20/19 MAJOR VISA 5/20/19	Invoice	5/31/2019 5/31/2019	\$2,606.24	\$0.00	Computer Check	1894	5/31/2019	\$2,606.24	\$0.00
5/20/2019	5/20/19 URBAN VISA 5/20/19	Invoice	5/31/2019 5/31/2019	\$216.69	\$0.00	Computer Check	1895	5/31/2019	\$216.69	\$0.00
<i>Totals for FNBC BANK AND TRUST</i>				<u>\$19,107.47</u>	<u>\$0.00</u>				<u>\$19,107.47</u>	<u>\$0.00</u>
GOODMARK NURSERIES, LLC										
4/25/2019	18932 MEMORIAL TREES FOR GARDEN CLUB	Invoice	5/3/2019 5/3/2019	\$645.00	\$0.00	Computer Check	1788	5/3/2019	\$645.00	\$0.00
<i>Totals for GOODMARK NURSERIES, LLC</i>				<u>\$645.00</u>	<u>\$0.00</u>				<u>\$645.00</u>	<u>\$0.00</u>
GORDON FLESCH COMPANY, INC.										
4/25/2019	100511131 PRINTER LEASES	Invoice	5/10/2019 5/10/2019	\$155.50	\$0.00	Computer Check	1810	5/10/2019	\$155.50	\$0.00
5/15/2019	IN12607175 PRINTER IMAGES	Invoice	5/24/2019 5/24/2019	\$96.41	\$0.00	Computer Check	1867	5/24/2019	\$96.41	\$0.00
5/26/2019	100516790 PRINTER LEASES	Invoice	5/31/2019 5/31/2019	\$155.50	\$0.00	Computer Check	1896	5/31/2019	\$155.50	\$0.00
<i>Totals for GORDON FLESCH COMPANY, INC.</i>				<u>\$407.41</u>	<u>\$0.00</u>				<u>\$407.41</u>	<u>\$0.00</u>
GRAINGER										
4/26/2019	9158189614 WATER TRAILER HOOKUP SUPPLIES	Invoice	5/3/2019 5/3/2019	\$31.36	\$0.00	Computer Check	1789	5/3/2019	\$31.36	\$0.00
<i>Totals for GRAINGER</i>				<u>\$31.36</u>	<u>\$0.00</u>				<u>\$31.36</u>	<u>\$0.00</u>
HERITAGE FS INC.										
5/10/2019	37000882 FUEL	Invoice	5/17/2019 5/17/2019	\$1,972.44	\$0.00	Computer Check	1842	5/17/2019	\$1,972.44	\$0.00
<i>Totals for HERITAGE FS INC.</i>				<u>\$1,972.44</u>	<u>\$0.00</u>				<u>\$1,972.44</u>	<u>\$0.00</u>
HUSHION PAVEMENT MAINTENANCE										
5/6/2019	3370 DRIVE LANE REPAIRS	Invoice	5/10/2019 5/10/2019	\$3,990.00	\$0.00	Computer Check	1811	5/10/2019	\$3,990.00	\$0.00

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
5/14/2019	3374	Invoice	5/17/2019	\$3,486.00	\$0.00	Computer Check	1843	5/17/2019	\$3,486.00	\$0.00
	HOT CRACK FILL NORTH LOT (RK)		5/17/2019							
5/14/2019	3373	Invoice	5/17/2019	\$1,080.00	\$0.00	Computer Check	1843	5/17/2019	\$1,080.00	\$0.00
	CRACK FILL CORNERSTONE LAKES PAR		5/17/2019							
<i>Totals for HUSHION PAVEMENT MAINTENANCE</i>				<u>\$8,556.00</u>	<u>\$0.00</u>				<u>\$8,556.00</u>	<u>\$0.00</u>
ILLINOIS DEPT OF REVENUE										
5/7/2019		Invoice	5/7/2019	\$3,117.48	\$0.00	Bank Draft	10615	5/7/2019	\$3,117.48	\$0.00
	Payroll liabilities through <5/4/2019 to 5/4/2019		5/7/2019							
5/21/2019		Invoice	5/21/2019	\$2,370.95	\$0.00	Bank Draft	10620	5/21/2019	\$2,370.95	\$0.00
	Payroll liabilities through <5/18/2019 to 5/18/20		5/21/2019							
<i>Totals for ILLINOIS DEPT OF REVENUE</i>				<u>\$5,488.43</u>	<u>\$0.00</u>				<u>\$5,488.43</u>	<u>\$0.00</u>
IMRF										
5/7/2019		Invoice	5/7/2019	\$6,163.67	\$0.00	Bank Draft	10616	5/7/2019	\$6,163.67	\$0.00
	Payroll liabilities through <5/4/2019 to 5/4/2019		5/7/2019							
5/21/2019		Invoice	5/21/2019	\$4,474.94	\$0.00	Bank Draft	10621	5/21/2019	\$4,474.94	\$0.00
	Payroll liabilities through <5/18/2019 to 5/18/20		5/21/2019							
<i>Totals for IMRF</i>				<u>\$10,638.61</u>	<u>\$0.00</u>				<u>\$10,638.61</u>	<u>\$0.00</u>
INNOVATIVE ATTRACTION MANAGEMENT AQUATIC RISK PREVENTION LLC										
5/7/2019	1445	Invoice	5/10/2019	\$390.00	\$0.00	Computer Check	1812	5/10/2019	\$390.00	\$0.00
	LIFEGUARD CERTIFICATIONS		5/10/2019							
5/20/2019	1549	Invoice	5/24/2019	\$570.00	\$0.00	Computer Check	1868	5/24/2019	\$570.00	\$0.00
	LIFEGUARD CERTIFICATIONS		5/24/2019							
<i>TTRACTION MANAGEMENT AQUATIC RISK PREVENTION LLC</i>				<u>\$960.00</u>	<u>\$0.00</u>				<u>\$960.00</u>	<u>\$0.00</u>
KATHERINE A. GILL										
5/1/2019	MAR-APR 2019	Invoice	5/3/2019	\$2,650.90	\$0.00	Computer Check	1790	5/3/2019	\$2,650.90	\$0.00
	MARTIAL ARTS PROGRAMS		5/3/2019							
<i>Totals for KATHERINE A. GILL</i>				<u>\$2,650.90</u>	<u>\$0.00</u>				<u>\$2,650.90</u>	<u>\$0.00</u>
KONICA MINOLTA BUSINESS SOLUTIONS										
4/30/2019	258563759	Invoice	5/10/2019	\$429.49	\$0.00	Computer Check	1813	5/10/2019	\$429.49	\$0.00
	COPIER - ADDITIONAL PRINTS		5/10/2019							
<i>Totals for KONICA MINOLTA BUSINESS SOLUTIONS</i>				<u>\$429.49</u>	<u>\$0.00</u>				<u>\$429.49</u>	<u>\$0.00</u>

West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
KONICA MINOLTA PREMIER FINANCE										
4/28/2019	69586069	Invoice	5/10/2019	\$1,198.00	\$0.00	Computer Check	1814	5/10/2019	\$1,198.00	\$0.00
	COPIER LEASE		5/10/2019							
<i>Totals for KONICA MINOLTA PREMIER FINANCE</i>				<u>\$1,198.00</u>	<u>\$0.00</u>				<u>\$1,198.00</u>	<u>\$0.00</u>
LAFARGE NORTH AMERICA										
5/13/2019	710486533	Invoice	5/24/2019	\$65.09	\$0.00	Computer Check	1869	5/24/2019	\$65.09	\$0.00
	PATH TO PYRAMID		5/24/2019							
<i>Totals for LAFARGE NORTH AMERICA</i>				<u>\$65.09</u>	<u>\$0.00</u>				<u>\$65.09</u>	<u>\$0.00</u>
LAKESHORE RECYCLING SYSTEMS										
5/9/2019	PS259342	Invoice	5/24/2019	\$245.00	\$0.00	Computer Check	1870	5/24/2019	\$245.00	\$0.00
	TOILET RENTAL		5/24/2019							
5/9/2019	PS259343	Invoice	5/24/2019	\$490.00	\$0.00	Computer Check	1870	5/24/2019	\$490.00	\$0.00
	TOILET RENTAL		5/24/2019							
5/9/2019	PS259344	Invoice	5/24/2019	\$735.00	\$0.00	Computer Check	1870	5/24/2019	\$735.00	\$0.00
	TOILET RENTAL		5/24/2019							
5/9/2019	PS259345	Invoice	5/24/2019	\$245.00	\$0.00	Computer Check	1870	5/24/2019	\$245.00	\$0.00
	TOILET RENTAL		5/24/2019							
5/9/2019	PS259346	Invoice	5/24/2019	\$140.00	\$0.00	Computer Check	1870	5/24/2019	\$140.00	\$0.00
	TOILET RENTAL		5/24/2019							
<i>Totals for LAKESHORE RECYCLING SYSTEMS</i>				<u>\$1,855.00</u>	<u>\$0.00</u>				<u>\$1,855.00</u>	<u>\$0.00</u>
LANDSCAPE MATERIAL & FIREWOOD										
5/10/2019	33487	Invoice	5/24/2019	\$1,625.00	\$0.00	Computer Check	1871	5/24/2019	\$1,625.00	\$0.00
	LANDSCAPE		5/24/2019							
<i>Totals for LANDSCAPE MATERIAL & FIREWOOD</i>				<u>\$1,625.00</u>	<u>\$0.00</u>				<u>\$1,625.00</u>	<u>\$0.00</u>
LAUNDRY SERVICES COMPANY, INC.										
4/24/2019	QB14407	Invoice	5/17/2019	\$233.00	\$0.00	Computer Check	1844	5/17/2019	\$233.00	\$0.00
	REPAIRS		5/17/2019							
<i>Totals for LAUNDRY SERVICES COMPANY, INC.</i>				<u>\$233.00</u>	<u>\$0.00</u>				<u>\$233.00</u>	<u>\$0.00</u>
MCCLOUD										
4/30/2019	29388-19S	Invoice	5/3/2019	\$520.00	\$0.00	Computer Check	1791	5/3/2019	\$520.00	\$0.00
	CORNERSTONE AERATOR INSTALLATI		5/3/2019							

West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
4/30/2019	29375-19S EASTON & HAMPTON AERATOR INSTALL	Invoice	5/3/2019 5/3/2019	\$650.00	\$0.00	Computer Check	1791	5/3/2019	\$650.00	\$0.00
<i>Totals for MCCLOUD</i>				<u>\$1,170.00</u>	<u>\$0.00</u>				<u>\$1,170.00</u>	<u>\$0.00</u>
MENARDS-WEST CHICAGO										
4/23/2019	78207 SUPPLIES	Invoice	5/3/2019 5/3/2019	\$8.92	\$0.00	Computer Check	1792	5/3/2019	\$8.92	\$0.00
4/22/2019	78141 SUPPLIES	Invoice	5/3/2019 5/3/2019	\$38.99	\$0.00	Computer Check	1792	5/3/2019	\$38.99	\$0.00
4/24/2019	78283 SUPPLIES	Invoice	5/3/2019 5/3/2019	\$11.96	\$0.00	Computer Check	1792	5/3/2019	\$11.96	\$0.00
4/24/2019	78277 SUPPLIES	Invoice	5/3/2019 5/3/2019	\$307.44	\$0.00	Computer Check	1792	5/3/2019	\$307.44	\$0.00
4/30/2019	78700 SUPPLIES	Invoice	5/10/2019 5/10/2019	\$17.72	\$0.00	Computer Check	1815	5/10/2019	\$17.72	\$0.00
5/2/2019	78825 SUPPLIES	Invoice	5/17/2019 5/17/2019	\$7.99	\$0.00	Computer Check	1845	5/17/2019	\$7.99	\$0.00
5/7/2019	79168 SUPPLIES	Invoice	5/17/2019 5/17/2019	\$22.73	\$0.00	Computer Check	1845	5/17/2019	\$22.73	\$0.00
5/16/2019	79877 SUPPLIES	Invoice	5/31/2019 5/31/2019	\$8.43	\$0.00	Computer Check	1897	5/31/2019	\$8.43	\$0.00
<i>Totals for MENARDS-WEST CHICAGO</i>				<u>\$424.18</u>	<u>\$0.00</u>				<u>\$424.18</u>	<u>\$0.00</u>
MIDAMERICAN ENERGY CO.										
5/10/2019	9531266 ELECTRICTY SUPPLY	Invoice	5/24/2019 5/24/2019	\$9,352.03	\$0.00	Computer Check	1872	5/24/2019	\$9,352.03	\$0.00
<i>Totals for MIDAMERICAN ENERGY CO.</i>				<u>\$9,352.03</u>	<u>\$0.00</u>				<u>\$9,352.03</u>	<u>\$0.00</u>
MOSELEY SERVICES										
5/24/2019	MI392 FITNESS CENTER UPHOLSTERY	Invoice	5/31/2019 5/31/2019	\$875.00	\$0.00	Computer Check	1898	5/31/2019	\$875.00	\$0.00
<i>Totals for MOSELEY SERVICES</i>				<u>\$875.00</u>	<u>\$0.00</u>				<u>\$875.00</u>	<u>\$0.00</u>

MURPHY ACE HARDWARE

West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
4/30/2019	4/30/19 SUPPLIES	Invoice	5/17/2019 5/17/2019	\$158.39	\$0.00	Computer Check	1846	5/17/2019	\$158.39	\$0.00
<i>Totals for MURPHY ACE HARDWARE</i>				<i>\$158.39</i>	<i>\$0.00</i>				<i>\$158.39</i>	<i>\$0.00</i>
NATIONAL SEED										
5/17/2019	587210SI ATHLETIC FIELD CHALK	Invoice	5/24/2019 5/24/2019	\$594.00	\$0.00	Computer Check	1873	5/24/2019	\$594.00	\$0.00
<i>Totals for NATIONAL SEED</i>				<i>\$594.00</i>	<i>\$0.00</i>				<i>\$594.00</i>	<i>\$0.00</i>
NCPERS GROUP LIFE INS.										
4/17/2019	5073052019 LIFE INSURANCE PREMIUM FOR MAY 201	Invoice	5/10/2019 5/10/2019	\$48.00	\$0.00	Computer Check	1816	5/10/2019	\$48.00	\$0.00
5/15/2019	5073062019 LIFE INSURANCE PREMIUM FOR JUN 2019	Invoice	5/31/2019 5/31/2019	\$48.00	\$0.00	Computer Check	1899	5/31/2019	\$48.00	\$0.00
<i>Totals for NCPERS GROUP LIFE INS.</i>				<i>\$96.00</i>	<i>\$0.00</i>				<i>\$96.00</i>	<i>\$0.00</i>
NICORGAS										
5/6/2019	5/6/19 830 W. HAWTHORNE - GAS	Invoice	5/17/2019 5/17/2019	\$533.29	\$0.00	Computer Check	1847	5/17/2019	\$533.29	\$0.00
5/3/2019	5/3/19 ZONE 250 - GAS	Invoice	5/17/2019 5/17/2019	\$66.56	\$0.00	Computer Check	1847	5/17/2019	\$66.56	\$0.00
5/8/2019	5/8/19 ARC - GAS	Invoice	5/17/2019 5/17/2019	\$308.05	\$0.00	Computer Check	1847	5/17/2019	\$308.05	\$0.00
5/6/2019	5/6/19 TSPLASH - GAS	Invoice	5/31/2019 5/31/2019	\$1,032.15	\$0.00	Computer Check	1900	5/31/2019	\$1,032.15	\$0.00
<i>Totals for NICORGAS</i>				<i>\$1,940.05</i>	<i>\$0.00</i>				<i>\$1,940.05</i>	<i>\$0.00</i>
NORTH AMERICAN CORPORATION										
5/9/2019	A072726 JANITORIAL SUPPLIES	Invoice	5/10/2019 5/10/2019	\$1,441.28	\$0.00	Computer Check	1817	5/10/2019	\$1,441.28	\$0.00
<i>Totals for NORTH AMERICAN CORPORATION</i>				<i>\$1,441.28</i>	<i>\$0.00</i>				<i>\$1,441.28</i>	<i>\$0.00</i>
NUTOYS LEISURE PRODUCTS										
5/19/2019	5/13/19 CORRECT PARTS - TOUCAN'S CANOPY	Invoice	5/24/2019 5/24/2019	\$3,386.00	\$0.00	Computer Check	1874	5/24/2019	\$3,386.00	\$0.00
<i>Totals for NUTOYS LEISURE PRODUCTS</i>				<i>\$3,386.00</i>	<i>\$0.00</i>				<i>\$3,386.00</i>	<i>\$0.00</i>

West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
OFFICE DEPOT										
4/26/2019	307485939001 OFFICE SUPPLIES	Invoice	5/10/2019 5/10/2019	\$139.96	\$0.00	Computer Check	1818	5/10/2019	\$139.96	\$0.00
5/2/2019	31009640001 OFFICE SUPPLIES	Invoice	5/10/2019 5/10/2019	\$55.53	\$0.00	Computer Check	1818	5/10/2019	\$55.53	\$0.00
5/16/2019	316157924001 OFFICE SUPPLIES	Invoice	5/24/2019 5/24/2019	\$84.74	\$0.00	Computer Check	1875	5/24/2019	\$84.74	\$0.00
5/14/2019	314939909001 OFFICE SUPPLIES	Invoice	5/24/2019 5/24/2019	\$72.08	\$0.00	Computer Check	1875	5/24/2019	\$72.08	\$0.00
<i>Totals for OFFICE DEPOT</i>				<u>\$352.31</u>	<u>\$0.00</u>				<u>\$352.31</u>	<u>\$0.00</u>
OFFICIAL FINDERS, LLC										
5/27/2019	8135 UMPIRES	Invoice	5/31/2019 5/31/2019	\$1,200.00	\$0.00	Computer Check	1901	5/31/2019	\$1,200.00	\$0.00
<i>Totals for OFFICIAL FINDERS, LLC</i>				<u>\$1,200.00</u>	<u>\$0.00</u>				<u>\$1,200.00</u>	<u>\$0.00</u>
PARK DISTRICT RISK MANAGEMENT										
5/7/2019	5/7/19 JUN INSURANCE PREMIUM FOR J FELIX	Invoice	5/10/2019 5/10/2019	\$1,368.98	\$0.00	Computer Check	1819	5/10/2019	\$1,368.98	\$0.00
5/30/2019	5/30/19 MAY 2019 COBRA B. KASPAR	Invoice	5/31/2019 5/31/2019	\$1,828.35	\$0.00	Computer Check	1902	5/31/2019	\$1,828.35	\$0.00
5/31/2019	0519013H HEALTH & LIFE INS	Invoice	5/31/2019 5/31/2019	\$21,848.02	\$0.00	Computer Check	1903	5/31/2019	\$21,848.02	\$0.00
<i>Totals for PARK DISTRICT RISK MANAGEMENT</i>				<u>\$25,045.35</u>	<u>\$0.00</u>				<u>\$25,045.35</u>	<u>\$0.00</u>
PNC EQUIPMENT FINANCE, LLC										
5/2/2019	437750 MOWER LEASES - JUN 2019	Invoice	5/17/2019 5/17/2019	\$920.39	\$0.00	Computer Check	1848	5/17/2019	\$920.39	\$0.00
<i>Totals for PNC EQUIPMENT FINANCE, LLC</i>				<u>\$920.39</u>	<u>\$0.00</u>				<u>\$920.39</u>	<u>\$0.00</u>
PRIORITY RESEARCH										
5/1/2019	7010333 BACKGROUND CHECKS	Invoice	5/3/2019 5/3/2019	\$802.50	\$0.00	Computer Check	1793	5/3/2019	\$802.50	\$0.00
<i>Totals for PRIORITY RESEARCH</i>				<u>\$802.50</u>	<u>\$0.00</u>				<u>\$802.50</u>	<u>\$0.00</u>
QUICKSCORES LLC										

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
5/21/2019	191201 SCORE KEEPING 10U SOFTBALL	Invoice	5/24/2019 5/24/2019	\$7.00	\$0.00	Computer Check	1876	5/24/2019	\$7.00	\$0.00
<i>Totals for QUICKSCORES LLC</i>				<u>\$7.00</u>	<u>\$0.00</u>				<u>\$7.00</u>	<u>\$0.00</u>
R & M SPECIALTIES										
5/2/2019	69492 TSPLASH STAFF UNIFORMS	Invoice	5/10/2019 5/10/2019	\$516.00	\$0.00	Computer Check	1820	5/10/2019	\$516.00	\$0.00
<i>Totals for R & M SPECIALTIES</i>				<u>\$516.00</u>	<u>\$0.00</u>				<u>\$516.00</u>	<u>\$0.00</u>
REPUBLIC BANK										
5/7/2019		Invoice	5/7/2019	\$17,897.06	\$0.00	Bank Draft	10617	5/7/2019	\$17,897.06	\$0.00
	Payroll liabilities through <5/4/2019 to 5/4/2019		5/7/2019							
5/21/2019		Invoice	5/21/2019	\$12,011.74	\$0.00	Bank Draft	10622	5/21/2019	\$12,011.74	\$0.00
	Payroll liabilities through <5/18/2019 to 5/18/20		5/21/2019							
<i>Totals for REPUBLIC BANK</i>				<u>\$29,908.80</u>	<u>\$0.00</u>				<u>\$29,908.80</u>	<u>\$0.00</u>
ROLLINS AQUATIC SOLUTIONS										
5/1/2019	1768 POND MAINTENANCE	Invoice	5/10/2019 5/10/2019	\$3,570.00	\$0.00	Computer Check	1821	5/10/2019	\$3,570.00	\$0.00
<i>Totals for ROLLINS AQUATIC SOLUTIONS</i>				<u>\$3,570.00</u>	<u>\$0.00</u>				<u>\$3,570.00</u>	<u>\$0.00</u>
RON CLESEN'S ORNAMENTAL PLANTS										
5/6/2019	1735479 PLANTS	Invoice	5/24/2019 5/24/2019	\$3,363.00	\$0.00	Computer Check	1877	5/24/2019	\$3,363.00	\$0.00
5/24/2019	57926 FLOWERS FOR CIRCLE STATUE BED	Invoice	5/31/2019 5/31/2019	\$64.50	\$0.00	Computer Check	1904	5/31/2019	\$64.50	\$0.00
5/19/2019	1735479 DELIVERY CHARGES OMITTED IN ERROR	Invoice	5/31/2019 5/31/2019	\$35.00	\$0.00	Computer Check	1904	5/31/2019	\$35.00	\$0.00
<i>Totals for RON CLESEN'S ORNAMENTAL PLANTS</i>				<u>\$3,462.50</u>	<u>\$0.00</u>				<u>\$3,462.50</u>	<u>\$0.00</u>
SAFETY LANE INSPECTIONS INC.										
5/6/2019	18521 SAFETY STICKERS	Invoice	5/17/2019 5/17/2019	\$74.00	\$0.00	Computer Check	1849	5/17/2019	\$74.00	\$0.00
<i>Totals for SAFETY LANE INSPECTIONS INC.</i>				<u>\$74.00</u>	<u>\$0.00</u>				<u>\$74.00</u>	<u>\$0.00</u>

SAM'S CLUB

West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
5/2/2019	5/2/19 SUPPLIES	Invoice	5/17/2019 5/17/2019	\$621.72	\$0.00	Computer Check	1850	5/17/2019	\$621.72	\$0.00
<i>Totals for SAM'S CLUB</i>				<u>\$621.72</u>	<u>\$0.00</u>				<u>\$621.72</u>	<u>\$0.00</u>
SANTANNA ENERGY SERVICES										
5/1/2019	INV006220331 TSPLASH - SES # 8000129	Invoice	5/17/2019 5/17/2019	\$136.57	\$0.00	Computer Check	1851	5/17/2019	\$136.57	\$0.00
5/1/2019	INV006219752 CABIN - SES # 8000130	Invoice	5/17/2019 5/17/2019	\$104.60	\$0.00	Computer Check	1851	5/17/2019	\$104.60	\$0.00
<i>Totals for SANTANNA ENERGY SERVICES</i>				<u>\$241.17</u>	<u>\$0.00</u>				<u>\$241.17</u>	<u>\$0.00</u>
SECURITY BENEFIT GROUP										
5/7/2019	Payroll liabilities through <5/4/2019 to 5/4/2019	Invoice	5/7/2019 5/7/2019	\$850.00	\$0.00	Bank Draft	10618	5/7/2019	\$850.00	\$0.00
5/21/2019	Payroll liabilities through <5/18/2019 to 5/18/20	Invoice	5/21/2019 5/21/2019	\$1,025.00	\$0.00	Bank Draft	10623	5/21/2019	\$1,025.00	\$0.00
<i>Totals for SECURITY BENEFIT GROUP</i>				<u>\$1,875.00</u>	<u>\$0.00</u>				<u>\$1,875.00</u>	<u>\$0.00</u>
SHADY HILL GARDENS										
5/2/2019	8286 FLOWERS	Invoice	5/10/2019 5/10/2019	\$259.50	\$0.00	Computer Check	1822	5/10/2019	\$259.50	\$0.00
<i>Totals for SHADY HILL GARDENS</i>				<u>\$259.50</u>	<u>\$0.00</u>				<u>\$259.50</u>	<u>\$0.00</u>
SHERWIN WILLIAMS										
4/24/2019	5863-3 PAINT	Invoice	5/3/2019 5/3/2019	\$74.43	\$0.00	Computer Check	1794	5/3/2019	\$74.43	\$0.00
<i>Totals for SHERWIN WILLIAMS</i>				<u>\$74.43</u>	<u>\$0.00</u>				<u>\$74.43</u>	<u>\$0.00</u>
SIGNARAMA USA										
5/21/2019	5950 TSPLASH SIGNS	Invoice	5/24/2019 5/24/2019	\$45.00	\$0.00	Computer Check	1878	5/24/2019	\$45.00	\$0.00
5/21/2019	5975 MESH BANNER	Invoice	5/31/2019 5/31/2019	\$254.00	\$0.00	Computer Check	1905	5/31/2019	\$254.00	\$0.00
<i>Totals for SIGNARAMA USA</i>				<u>\$299.00</u>	<u>\$0.00</u>				<u>\$299.00</u>	<u>\$0.00</u>
SOUND INCORPORATED										

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
5/13/2019	R161728 MONITORING CHARGE	Invoice	5/17/2019 5/17/2019	\$90.00	\$0.00	Computer Check	1852	5/17/2019	\$90.00	\$0.00
<i>Totals for SOUND INCORPORATED</i>				<u>\$90.00</u>	<u>\$0.00</u>				<u>\$90.00</u>	<u>\$0.00</u>
ST. ANDREWS GOLF & COUNTRY CLU										
5/7/2019	5/7/19 GOLF INSTRUCTION	Invoice	5/24/2019 5/24/2019	\$75.00	\$0.00	Computer Check	1879	5/24/2019	\$75.00	\$0.00
<i>Totals for ST. ANDREWS GOLF & COUNTRY CLL</i>				<u>\$75.00</u>	<u>\$0.00</u>				<u>\$75.00</u>	<u>\$0.00</u>
STANLEY ACCESS TECHNOLOGIES LLC										
5/10/2019	905612508 MAINTENANCE	Invoice	5/24/2019 5/24/2019	\$600.00	\$0.00	Computer Check	1880	5/24/2019	\$600.00	\$0.00
<i>Totals for STANLEY ACCESS TECHNOLOGIES LLC</i>				<u>\$600.00</u>	<u>\$0.00</u>				<u>\$600.00</u>	<u>\$0.00</u>
STATE INDUSTRIAL PRODUCTS CORPORATION										
5/16/2019	901008669 SUPPLIES	Invoice	5/24/2019 5/24/2019	\$483.96	\$0.00	Computer Check	1881	5/24/2019	\$483.96	\$0.00
<i>Totals for STATE INDUSTRIAL PRODUCTS CORPORATION</i>				<u>\$483.96</u>	<u>\$0.00</u>				<u>\$483.96</u>	<u>\$0.00</u>
STEINER ELECTRIC COMPANY										
5/8/2019	S006348570.001 TSPLASH EMERGENCY LIGHTS	Invoice	5/31/2019 5/31/2019	\$83.49	\$0.00	Computer Check	1906	5/31/2019	\$83.49	\$0.00
<i>Totals for STEINER ELECTRIC COMPANY</i>				<u>\$83.49</u>	<u>\$0.00</u>				<u>\$83.49</u>	<u>\$0.00</u>
SUPERIOR MECHANICAL HEATING AN										
5/17/2019	9756 ANNUAL TSPLASH BOILER MAINTENANC	Invoice	5/24/2019 5/24/2019	\$988.80	\$0.00	Computer Check	1882	5/24/2019	\$988.80	\$0.00
<i>Totals for SUPERIOR MECHANICAL HEATING AN</i>				<u>\$988.80</u>	<u>\$0.00</u>				<u>\$988.80</u>	<u>\$0.00</u>
TERMINIX PROCESSING CENTER										
4/12/2019	385104038 ARC PEST CONTROL	Invoice	5/3/2019 5/3/2019	\$90.00	\$0.00	Computer Check	1795	5/3/2019	\$90.00	\$0.00
5/1/2019	385596951 KEPPLER ACADEMY PEST CONTROL	Invoice	5/17/2019 5/17/2019	\$60.00	\$0.00	Computer Check	1853	5/17/2019	\$60.00	\$0.00
5/1/2019	385594962 ARC PEST CONTROL	Invoice	5/17/2019 5/17/2019	\$90.00	\$0.00	Computer Check	1853	5/17/2019	\$90.00	\$0.00
<i>Totals for TERMINIX PROCESSING CENTER</i>				<u>\$240.00</u>	<u>\$0.00</u>				<u>\$240.00</u>	<u>\$0.00</u>

West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
THE BANK OF NEW YORK MELLON										
5/15/2019	252-2196862	Invoice	5/31/2019	\$750.00	\$0.00	Computer Check	1907	5/31/2019	\$750.00	\$0.00
	2010 BONDS REGISTRAR FEES ANNUAL		5/31/2019							
5/31/2019		Invoice	5/31/2019	\$11,287.50	\$0.00	Bank Draft	10629	5/31/2019	\$11,287.50	\$0.00
	2010 SERIES BOND PAYMENT		5/31/2019							
<i>Totals for THE BANK OF NEW YORK MELLON</i>				<u>\$12,037.50</u>	<u>\$0.00</u>				<u>\$12,037.50</u>	<u>\$0.00</u>
THE FITNESS CONNECTION CO.										
4/29/2019	32906	Invoice	5/3/2019	\$1,050.00	\$0.00	Computer Check	1796	5/3/2019	\$1,050.00	\$0.00
	PREVENTATIVE MAINTENANCE REPAIRS		5/3/2019							
<i>Totals for THE FITNESS CONNECTION CO.</i>				<u>\$1,050.00</u>	<u>\$0.00</u>				<u>\$1,050.00</u>	<u>\$0.00</u>
TRI-ANGLE SCREEN PRINT										
5/7/2019	138609	Invoice	5/10/2019	\$891.00	\$0.00	Computer Check	1823	5/10/2019	\$891.00	\$0.00
	TBALL HATS		5/10/2019							
5/13/2019	138627	Invoice	5/17/2019	\$3,212.53	\$0.00	Computer Check	1854	5/17/2019	\$3,212.53	\$0.00
	TSPLASH STAFF APPAREL		5/17/2019							
5/8/2019	138614	Invoice	5/24/2019	\$246.25	\$0.00	Computer Check	1883	5/24/2019	\$246.25	\$0.00
	STAFF APPAREL		5/24/2019							
<i>Totals for TRI-ANGLE SCREEN PRINT</i>				<u>\$4,349.78</u>	<u>\$0.00</u>				<u>\$4,349.78</u>	<u>\$0.00</u>
TWIN OAKS LANDSCAPING INC.										
5/1/2019	MR980005-0002	Invoice	5/17/2019	\$2,882.75	\$0.00	Computer Check	1855	5/17/2019	\$2,882.75	\$0.00
	MAY MAINTENANCE		5/17/2019							
<i>Totals for TWIN OAKS LANDSCAPING INC.</i>				<u>\$2,882.75</u>	<u>\$0.00</u>				<u>\$2,882.75</u>	<u>\$0.00</u>
VERIZON WIRELESS										
5/1/2019	9829172316	Invoice	5/17/2019	\$257.35	\$0.00	Computer Check	1856	5/17/2019	\$257.35	\$0.00
	AS/JU PHONES		5/17/2019							
<i>Totals for VERIZON WIRELESS</i>				<u>\$257.35</u>	<u>\$0.00</u>				<u>\$257.35</u>	<u>\$0.00</u>
VERMONT SYSTEMS INC.										
5/7/2019	62419	Invoice	5/10/2019	\$203.85	\$0.00	Computer Check	1824	5/10/2019	\$203.85	\$0.00
	TSPLASH WEBCAM		5/10/2019							
<i>Totals for VERMONT SYSTEMS INC.</i>				<u>\$203.85</u>	<u>\$0.00</u>				<u>\$203.85</u>	<u>\$0.00</u>
WAREHOUSE DIRECT										

West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
5/14/2019	4289511-0 SUPPLIES	Invoice	5/17/2019 5/17/2019	\$248.68	\$0.00	Computer Check	1857	5/17/2019	\$248.68	\$0.00
5/13/2019	4289484-0 JANITORIAL SUPPLIES	Invoice	5/17/2019 5/17/2019	\$272.52	\$0.00	Computer Check	1857	5/17/2019	\$272.52	\$0.00
5/14/2019	4289497-0 TSPLASH JANITORIAL SUPPLIES	Invoice	5/17/2019 5/17/2019	\$225.15	\$0.00	Computer Check	1857	5/17/2019	\$225.15	\$0.00
5/20/2019	4295563-0 JANITORIAL SUPPLIES	Invoice	5/24/2019 5/24/2019	\$192.36	\$0.00	Computer Check	1884	5/24/2019	\$192.36	\$0.00
<i>Totals for WAREHOUSE DIRECT</i>				<u>\$938.71</u>	<u>\$0.00</u>				<u>\$938.71</u>	<u>\$0.00</u>
WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION										
5/31/2019	2018 TAX REMITTANCE	Invoice	5/31/2019 5/31/2019	\$7,725.86	\$0.00	Bank Draft	10630	5/31/2019	\$7,725.86	\$0.00
<i>for WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION</i>				<u>\$7,725.86</u>	<u>\$0.00</u>				<u>\$7,725.86</u>	<u>\$0.00</u>
WHITEWATER WEST INDUSTRIES LTD.										
5/8/2019	SOINV-000469 TSPLASH EQUIPMENT	Invoice	5/10/2019 5/10/2019	\$2,843.46	\$0.00	Computer Check	1825	5/10/2019	\$2,843.46	\$0.00
4/22/2019	CINV-000119 TSPLASH EQUIPMENT	Invoice	5/10/2019 5/10/2019	\$1,742.33	\$0.00	Computer Check	1825	5/10/2019	\$1,742.33	\$0.00
<i>Totals for WHITEWATER WEST INDUSTRIES LTD</i>				<u>\$4,585.79</u>	<u>\$0.00</u>				<u>\$4,585.79</u>	<u>\$0.00</u>
GRAND TOTALS:				\$863,099.78	\$0.00				\$863,099.78	\$0.00
A total of 169 transaction(s) listed										

**West Chicago Park District
Vendor Activity Report**

Report name: BOC REPORT 2019
Include all transaction dates
Include all Post Statuses
Include these post dates: 5/1/2019 to 5/31/2019
Include all Vendors
Include all Invoices
Include all Credit Memos
Include all Vendor Attributes
Include all Invoice Attributes
Include all Credit Memo Attributes

Board Monthly Credit Card and Utilities Detail Report

Sum of Amount				
Vendor name	Description	Account description	Line Item Description	Total
COM ED	ARC	Utilities-Electricity	ARC	\$ 3,319.77
	ARC Total			\$ 3,319.77
	HAMPTON AERATOR	Utilities-Electricity	HAMPTON AERATOR	\$ 123.80
	HAMPTON AERATOR Total			\$ 123.80
	KRESS CREEK BARN	Utilities-Electricity	KRESS CREEK BARN	\$ 34.88
	KRESS CREEK BARN Total			\$ 34.88
	ZONE 250	Utilities-Electricity	ZONE 250	\$ 1,211.10
	ZONE 250 Total			\$ 1,211.10
COM ED Total				\$ 4,689.55
FNBC BANK AND TRUST	GASPARINI VISA 5/5/19	Repairs/Maint.-Playgrounds	BOARDER REPAIRS PRINCE CROSSING	\$ 110.83
			LIGHT FOR PATH TO SHELL	\$ 139.99
		Repairs/Maintenance-Buildings	TSPLASH TOILET REPAIRS	\$ 431.65
			TSPLASH UNDER WATER LIGHTS	\$ 1,823.46
		Supplies/Materials-Personnel	STAFF WORK WEAR	\$ 322.83
		Supplies/Materials-Safe, Equip	SAFETY GLASSES	\$ 27.24
	GASPARINI VISA 5/5/19 Total	Supplies/Materials-Tools/Hdw.	FIRE HOSE CONNECTION	\$ 69.77
		Supplies/Materials-Veh./Mach.	FIRE HOSE CONNECTION PARTS	\$ 52.23
			IPASS	\$ 40.00
				\$ 3,018.00
	LESTER VISA 4/14/19	Contract Program Expense	LUNCH/MOVIE - MOVIE	\$ 64.00
			SC FIELD TRIP - RAINBOW FALLS	\$ 180.00
			SENIOR TRIP - SANFILIPPO ESTATE	\$ 515.00
			SPRING BREAK TRIP - DAYS OFF SCHOOL	\$ 776.98
			SUPPLIES - DDDN/MSDN	\$ 493.64
		Spec. Purp.-Membership	NRPA	\$ 60.00
	LESTER VISA 4/14/19 Total	Supplies Program Expense	DECORATIONS FOR 80& OVER	\$ 123.71
			LUNCH FOR 2 DRIVERS SANFILIPPO TRIP	\$ 45.14
			LUNCH/MOVIE - LUNCH	\$ 19.43
		Supplies/Materials-Finance	PAYROLL & AP ENVELOPES	\$ 559.70
				\$ 2,837.60
	MAJOR VISA 4/21/19	Repairs/Maint.-Buildings	HOME REPAIR	\$ 41.04
		Spec. Purp.- Conf./Meetings	NRPA AIRFARE	\$ 149.48
		Spec. Purp.-Con./Meetings	NRPA AIRFARE	\$ 149.48
		Spec. Purp.-Staff Meetings	MEETING WITH B KASPAR	\$ 28.38
			MEETING WITH COD	\$ 67.01
			MEETING WITH NAPERVILLE PD	\$ 39.17
	MAJOR VISA 4/21/19 Total		MEETING WITH O ESPINOSA	\$ 5.38
			MEETING WITH REPUBLIC & AURORA CHAMBER	\$ 171.55
			MEETING WITH W JOHNSON	\$ 31.64
			MEETING WITH WC MAYOR	\$ 36.24
			SUMMER GOLF TOURS FOR 8	\$ 710.00
				\$ 1,429.37
	MAJOR VISA 5/20/19	Repairs/Maint.-Veh./Machines	CAR WASH	\$ 15.00
		Spec. Purp.-Awards/Recognition	GIFT CARD	\$ 20.00
		Spec. Purp.-Con./Meetings	NRPA LODGING - F LENERTZ	\$ 252.95
			NRPA LODGING - G MAJOR	\$ 252.95
			NRPA REGISTRATION - F LENERTZ	\$ 745.00
			NRPA REGISTRATION - G MAJOR	\$ 745.00
	MAJOR VISA 5/20/19 Total	Spec. Purp.-Staff Meetings	LUNCH MTG	\$ 69.40
			MTG - B KASPAR	\$ 20.55
			MTG - GK BAUM	\$ 14.00
			MTG - MAYOR, CHAMBER	\$ 169.54
			MTG - MEXICAN CULTURAL ARTS	\$ 56.85
			MTG - O. ESPINOSA	\$ 65.95
	MAJOR VISA 5/3/19		MTG - REPUBLIC BANK	\$ 31.16
			MTG - T REINHOLD	\$ 19.36
			MTG - WDSRA	\$ 108.53
			ROTARY EVENT	\$ 20.00
		Contract Program Expense	WHEATON ACADEMY	\$ 341.66
		Office Supplies	CARD PRINTER SUPPLIES	\$ 37.75
	MEDEIROS VISA 5/3/19	Repairs/Maint.-Buildings	ARC ELEVATOR	\$ 76.69
			ARC SAFE REPAIRS	\$ 73.00
		Spec. Purp.-Staff Cont. Education	BOOT CAMP - BASS	\$ 85.00
		Supplies/Materials-Office	OFFICE SUPPLIES	\$ 70.88

Board Monthly Credit Card and Utilities Detail Report

Sum of Amount					
Vendor name	Description	Account description	Line Item Description	Total	
FNBC BANK AND TRUST	MEDEIROS VISA 5/3/19 Total			\$ 684.98	
	RADUN VISA 4/21/19	Admissions Merchandise Supplies	TSPLASH ADMISSION MERCHANDISE	\$ 178.00	
		Office Supplies	TSPLASH OFFICE SUPPLIES	\$ 44.94	
		Spec. Purp.-Staff Cont. Education	HR - PDRMA TRAINING	\$ 45.00	
			IPRA TRAINING	\$ 80.00	
		Staff Uniforms	TSPLASH STAFF UNIFORMS	\$ 2,847.07	
		Supp./Mater.-Operational	TSPLASH OPERATIONAL SUPPLIES	\$ 61.29	
		Supplies Program Expense	ARC BDAY SUPPLIES	\$ 367.83	
	GENERAL YOUTH SUPPLIES		\$ 5.93		
	KEPPLER SUPPLIES		\$ 98.61		
	RADUN VISA 4/21/19 Total			\$ 3,728.67	
	RADUN VISA 5/20/19	Admissions Merchandise Supplies	TSPLASH ADMISSION MERCH	\$ 1,379.72	
		First Aid Supplies	TSPLASH FIRST AID SUPPLIES	\$ 35.00	
		Marketing-Annual Appeal Expenses	ANNUAL APPEAL SUPPLIES	\$ 11.00	
		Office Supplies	TSPLASH OFFICE SUPPLIES	\$ 5.00	
		Spec. Purp.-Staff Cont. Education	FDA INSPECTION	\$ 174.00	
			LESTER WEBINAR	\$ 199.00	
			PDRMA OSHA CLASS	\$ 45.00	
		Staff Uniforms	TSPLASH STAFF APPAREL	\$ 74.70	
		Supp./Mater.-Chemicals	TSPLASH CHEMICALS	\$ 224.76	
		Supp./Mater.-Janitorial	TSPLASH JANITORIAL SUPPLIES	\$ 2.00	
		Supp./Mater.-Operational	TSPLASH SUPPLIES	\$ 10.34	
		Supplies Program Expense	BDAY PARTY SUPPLIES	\$ 581.82	
			KEPPLER SUPPLIES	\$ 83.06	
	TSPLASH BDAY SUPPLIES		\$ 67.46		
	RADUN VISA 5/20/19 Total			\$ 2,892.86	
	SHIPP VISA 4/26/19	Contract Program Expense	CHICAGO FIRE SC TRIP	\$ 350.00	
			CHUCK E CHEESE DAY OFF SCHOOL TRIP	\$ 329.67	
			COSLEY ZOO DAYS OFF SCHOOL FIELD TRIP	\$ 28.00	
		Spec. Purp.-Staff Cont. Education	1ST AID/CPR CERT	\$ 384.67	
		Supplies Program Expense	DANCE COSTUMES	\$ 462.86	
	DANCE RECITAL SUPPLIES		\$ 108.44		
	RECITAL MUSIC		\$ 14.58		
	SUMMER CAMP PRIZES		\$ 14.84		
	SHIPP VISA 4/26/19 Total			\$ 1,693.06	
	URBAN VISA 5/20/19	Spec. Purp.-Staff Meetings	BASEBALL MTG	\$ 29.71	
			BASKETBALL MTG LUNCH	\$ 12.24	
		Supplies Program Expense	10U SOFTBALL PANTS	\$ 142.83	
			ICE FOR SPECIAL EVENTS	\$ 5.08	
	URBAN VISA 5/20/19 Total			\$ 26.83	
	URBAN VISA 5/20/19 Total			\$ 216.69	
	FNBC BANK AND TRUST Total				\$ 19,107.47
	MIDAMERICAN ENERGY CO.	ELECTRICTY SUPPLY	Utilities-Electricity	ARC	\$ 5,821.22
				PARKS	\$ 1,367.00
		ELECTRICTY SUPPLY Total			\$ 2,163.81
				\$ 9,352.03	
	MIDAMERICAN ENERGY CO. Total				\$ 9,352.03
	NICORGAS	830 W. HAWTHORNE - GAS	Utilities-Natural Gas	830 W. HAWTHORNE - GAS	\$ 533.29
		830 W. HAWTHORNE - GAS Total			\$ 533.29
		ARC - GAS	Natural Gas	ARC - GAS	\$ 308.05
		ARC - GAS Total			\$ 308.05
		TSPLASH - GAS	Utilities-Natural Gas	TSPLASH - GAS	\$ 1,032.15
		TSPLASH - GAS Total			\$ 1,032.15
ZONE 250 - GAS		Utilities-Natural Gas	ZONE 250 - GAS	\$ 66.56	
ZONE 250 - GAS Total			\$ 66.56		
NICORGAS Total				\$ 1,940.05	
SANTANNA ENERGY SERVICES	CABIN - SES # 8000130	Utilities-Natural Gas	CABIN	\$ 104.60	
	CABIN - SES # 8000130 Total			\$ 104.60	
	TSPLASH - SES # 8000129	Utilities-Natural Gas	TSPLASH	\$ 136.57	
	TSPLASH - SES # 8000129 Total			\$ 136.57	
SANTANNA ENERGY SERVICES Total				\$ 241.17	
Grand Total				\$ 35,330.27	

June 11, 2019

Board of Commissioners Report

West Chicago Park District

Executive Director, Gary Major

As previously discussed, the past few weeks and upcoming month is a time staff and myself are making a candid assessment of the operations of the Park District. The goal is to present the Board a recommendation for staffing adjustments, budgetary and program alterations, and an improvement in communication and problem solving methods. With such information I feel the Park District can move forward in establishing a presence in the Recreation Superintendent role, and proper apply our resources to meet the recreational needs of the community.

Certainly, recent changes have afforded an opportunity to better focus on accountability, results, teamwork and a vision for the District. Unfortunately, not all news is good, and I will pointedly say there are some changes which need to occur because of less than acceptable results. While there is a concern and assessment as to why this status has occurred, there is more emphasis on correcting the situation. Several years ago, the management team saw a need for a course adjustment, we see the same now.

Now that preliminary number are available, you will not in the budget reports the recreation department revenue finished \$143,000 under expenses. This occurred for the following reasons:

---Memberships dropped 18% in the Fitness Center. This was primarily due to the membership menu.

---There was approximately \$50,000 in unanticipated, but needed expenses.

---Expenses were over inflated because revenues were overly aggressive.

---Too much reliance on RecTrac reporting numbers as opposed to balance sheet numbers.

---Weekly awareness on the part of staff as to costs and revenue was not diligent.

---There are traditional programs which the District runs at a consistent loss which affect smaller and smaller numbers of people.

---The reality that the basic cost of services (salaries, utilities, cleaning services, commodities) have all increased and need to be recouped across the board. Tax revenue represents only 40% of total revenue.

The following adjustments are being considered:

---Simplifying the membership structure for the fitness and center, and increasing the amount of floor interaction with patrons by the Customer Service Representatives.

---Re calculating the upcoming budget using 2018-19 revenue numbers as a baseline projection relevant to costs.

---Providing better access to Financial Edge reporting for all staff members.

---Eliminating costly programs or services which are used on a limited basis.

---Eliminating Recreation level athletics. This is not so much a cost benefit as a reality. Park Districts are fielding one and two teams for recreational athletics. Emphasis is completely on travel programs, which realistically are the new recreational programs. The role of the District is more as a facilitator than a programmer of these events.

---Removing ourselves completely from the transportation business and renting vehicles when needed.

---Adjusting outside service contracts to more accurately reflect facility needs.

---Develop programming which appropriately blends Community wide benefit with individual benefit, and relevant cost/benefit ratios.

---Understand the true cost of an activity and how to manage more effectively such costs.

At this point the plan is to re submit the 2019-20 Recreation Budget, and installing some of the changes on a gradual basis. It should be noted all other Budget categories finished very strong and indicate the planning process and projections are being effectively forecasted.

To: Gary Major
From: Recreation Department
Date May 30, 2019
Re: May Monthly Report

Gina Radun, Aquatic & Recreation Manager

Turtle Splash

- A Weekend Only Splash Pass (Sat & Sun) was offered for this summer. So far 23 of passes have been sold.
- Our Groupon is active for the summer & we have currently sold over 1,225.
- We are fully staffed! We will be holding one more New Lifeguard class in June to bring on 8 more lifeguards to add on to our staff:
 - Pool Supervisor: 5
 - Assistant Supervisor: 5
 - Swim Lesson Supervisor: 1
 - Admission Supervisor: 5
 - Admissions:19
 - Lifeguard:60
 - Swim Instructor: 26
 - Deck Attendants: 12
- Pauly D Swim Lessons registration is still in the works- right now we have 27 students from Keppler Academy signed UP. Educare is taking registration and will fill 100-123 open spots for swim lessons.

Keppler Academy

- Keppler held their graduations this past week- 35 students will be off to Kindergarten next year.
- We currently have 25 students signed up for next school year. We will continue to have enrollments through the summer. Ending this current year, we had 47 students.

Treehouse

- This month we had 391 paying guests visit the Treehouse. Last May, we were at 287.
- Numbers of daily drop-ins for both Drop & Go and Stay & Play:
 - 2017-2018 Fiscal Year 6,030
 - 2018-2019 Fiscal Year: 6,179

Birthday Parties

- Number of parties at ARC:
 - 2016-2017 Fiscal Year: 774
 - 2017-2018 Fiscal Year 711
 - 2018-2019 Fiscal Year:685

Room Rentals

- Number of room rentals at ARC (excluding internal programs/reservations)
 - 2017-2018 Fiscal Year: Small Room 154 ; Large Room 101
 - 2018-2019 Fiscal Year: Small Room 154 ; Large Room 95

Other

- We will be holding a CPR/AED/First Aid course for the Carol Stream Park District's summer camp this June.

Jenni Shipp, Recreation Coordinator

Before and After School

- Before School Participation: 2019 YTD 35 avg
- After School Participation: 2019 YTD 65 avg
- School year reviews will take place for all staff.

Summer Camp

- Summer Camp Enrollment: 2019 YTD 58 avg.
- Camp Keppler Enrollment: 2019 YTD 12 avg.
- Camp is fully staffed
- All bussing and field trip dates have been confirmed
- Meet the staff night Thursday June 6th, 6:30pm-7:30 p.m.
- Camp Starts June 10th
- All trainings have been completed and Active Shooter training was recorded if anyone wants to view it.

Joe Urban, Athletics Manager

ZONE 250

- The protective netting has been assembled in the lobby, looks very nice.

Baseball and Softball

- Our enrollment numbers as we head into the 2nd half of the season are T-Ball 53; Pinto 14; Mustang 24; Pony 12 and 10u softball 14
- Our second 2019 softball tournament is under way (again with spotty inclement weather)

Of Special Note

- I was just notified yesterday that our long-time volunteer and biggest Park District Supporter Mr. Phil Graf is moving to Indiana. Phil has coached since 2001 for us in various sports. Phil will surely be missed and a thank you for all Mr. Graf has done for the West Chicago Park District.

Kolbe Kasper, Fitness & Facility Manager

Zone 250

- Protective netting has been installed

ARC

- Active Fitness & Track Memberships:

	05/01/18-05/01/18	05/01/19-05/01/19
	2018 YTD	2019 YTD
Participation	2,135	1,993
Visits	6,923	23,347

- Timco Carpet Cleaning – Timco came out one last time to clean the carpets in the Meeting Rooms, Main Hallway and Front Lobby. Carpet spotting has further been reduced in all those areas.
- Cintas Emergency Lights and Backflow Testing – Cintas came out and performed annual testing on the ARC, Zone250, Keppler, Turtle Splash and Maintenance Garage. All systems passed except for the Backflow to the Turtle Splash Showers. Emergency Lights will be replaced as soon as new parts arrive.
- New Hire - We hired a new employee by the name of Kelly Walker last month. She just received her Group Exercise Instruction Certification and will be helping out as a sub with all our classes here at West Chicago. She will be adding her own classes as she gains confidence and experience in the current formats that we offer.
- Bring a Friend for Free Week (June 17th – 23rd) – Paying guests get to bring a friend for Free to workout with them at the ARC Fitness Center. Annual members will receive a Free Month added onto their membership for every New Annual Member that signs up for the year.
- WDSRA Prom – WDSRA had their Prom with over 80 participants from several locations. The room was dressed up and decorated for a Rock N Roll Theme as they danced from 10am – 2pm.

Lily Medina, Marketing & Communications Manager

Fall Program Guide

- Staff has been amazing at working on fall information for the upcoming guide while gearing up for the summer season. A first draft is now circulating, and changes will be incorporated in the upcoming week.

Event and Outreach

- On Wednesday, Jun 15, Alex Reynaga (Intern) and I attended the annual end of year family night event at Leman Middle School. The District manned an information booth along with a fitness station and engaged with hundreds of residents during the event.
- Staff also had a booth at the city's annual Bloomingfest event held on Saturday, May 18. A "come grow with us" gardening activity, raffles and information were handed out to attendees. Despite the rainfall in the late afternoon, staff had the opportunity to reach over 100 people at the event.

Marketing

- Kolbe Kasper and I have drafted a new yearly marketing plan for the fitness center. It will feature new incentives, events, promotion and engagement for members as well as updated advertising options.

- Staff is working with the city to obtain approval from city council and public affairs committee to have outdoor signage in the form of yard signs for the upcoming Hello Summer event as well as the summer concert series. I reached out to the police department to use the solar traffic message board to promote the hello summer event and fireworks.
- Staff will also be working on crafting t-shirts in-house for a quick turnaround to be used by staff during the railroad days parade. The parade date was moved up due to future road construction and staff has adjusted to make sure we the Park District has representatives walking the parade and advertising the hello summer event to be held later that day.

Foundation

- Along with the help of new Foundation members, Sarah Bass and I have secured a total of 20 hole sponsorships and several donations for the upcoming Friends of the West Chicago Parks 10th Annual Funds Fore Fun Golf Outing. A large silent auction item could yield a great outcome in the event net this year. Key company representatives are being personally invited to attend lunch to network and take part in the raffles and auction. **Kind reminder to all whom have donated raffle items to the outing before, the Foundation is actively seeking donations for the event.**

Mary Lester, Recreation Coordinator

SilverSneakers

- 163 Total Active Members (Passes) with 577 visits as of 05/2019

Pickleball

- 239 Visits (Does not include members) as of 05/2019

To: Board of Commissioners
From: Michael Gasparini
Subject: Superintendent of Parks
Date: June 11, 2019

We welcome June and would like to forget about the month of May. The wettest May in history was a burden for the Department. Mowing was an obstacle. There are still areas that haven't been mowed this season due to wet conditions. The rain was beneficial for the new trees and the flowers. Staff has worked tirelessly to make sure everything looks as good as it possibly can.

Fresh playground safety chips were installed to 4 playgrounds. Easton, Cornerstone Lakes, Prince Crossing and Kress Creek. 240 yards of mulch collectively. A company was contracted to do the installation. They did all of these playgrounds in one and a half days. The price difference was minimal compared to the cost of our staff's time. There are 4 more playgrounds with safety chips and I plan to have them completed mid-summer.

Most of the flower beds have been planted. We are trying some very different and bold formations with the flowers this season. One example is the letters T S formed with marigolds in front of the pool. Staff has gotten a lot of great feedback from patrons passing by. Much of the inspiration came after a tour through Ball Seed.

Pioneer splash pad opened on Memorial Day weekend. The new chemical controller was installed and has been keeping the chemicals balanced much better than the old controller. The push button activator still isn't functional so the pad runs from 10 am to 8 pm as it has in the past. I have been working with the manufacturer of the activator to troubleshoot the issue and get it resolved.

Contracts for the solar field are nearing finalization. The District's attorneys have been working with Trane to come up with a very District friendly contract. Trane has been to the proposed site and has completed soil samples. As far as the ground goes, the ground has the density needed to support the panels. The District should know if the solar field will possible within the coming weeks.

Overall the parks look great. I would like to thank my staff for pushing through the tough spring. The Recreation department has also been a huge help. Their planning for events is impeccable. This relieves the stress from events and we cannot thank them enough for that. I have no doubt that this will be a successful summer.

TO: BOARD OF COMMISSIONERS
FROM: LESLIE HOFFMANN, SUPERINTENDENT OF FINANCE
DATE: JUNE 11, 2019
RE: JUNE 2019 BOARD REPORT

2018-2019 FINANCIALS:

I have enclosed drafts of the 2018-2019 year-end financials. Please note that we continue to create Accounts Payable accruals through the end of June, thus why this report is still in draft room.

Highlights to note:

All funds except Recreation and Capital Projects reported a higher net than what was budgeted.

Parks department expenses ending the year 5.86% below budget.

Overall corporate fund ending the year with a surplus of \$157,812.19, budgeted surplus was \$62,468. This is mostly due to increased replacement tax receipt, increased interest and decreased parks expenses.

2018-2019 RECREATION COMPARISON TO 2017-2018:

I have enclosed a report for only the Recreation fund, which shows actual YTD and budget YTD for 2018-2019 as well as actual YTD for 2017-2018. Again, please note that we continue to create Accounts Payable accruals through the end of June, thus why this report is still in draft room.

This report can help us further evaluate the recreation results for 2018-2019; some important numbers:

We had several large expenses in 2018-2019 that were budgeted for, but did not exist in 2017-2018. The debt certificates for 830 W Hawthorne (total \$61,340.04) had to be paid out of Fund 20. This is normally paid out of the Capital fund, but we had no cash flow in that fund to support the payments.

We are paying J. Felix's COBRA premium through January 2020. This expense costs the Recreation fund \$12,320.82. Again, this was budgeted for but was not part of the 2017-2018 expenses.

We also had over \$40,000 in unexpected expenses, which Gary already detailed out in his report.

ARC revenue was down \$74,809 or 10.25% from 17-18 to 18-19. A majority of this was due to gym rentals and memberships, both areas which are assertively being addressed.

Please note the Recreation and Finance staff have been working diligently in the past 2 weeks to revise the 2019-2020 recreation budget. We feel very confident in the budget will be passing this evening and will be working on what changes need to be made for 2020-2021 once the summer has completed.

VSI SYMPOSIUM Proposal

We would like to ask for approval to send Melissa Medeiros to the Vermont Systems 2019 Symposium in October 2019. This is a great continuing education opportunity for Melissa, which in turn will provide resources for the park district. This symposium is geared toward "power users" of RecTrac who do a lot of the behind the scenes intricacies within the software system. The estimated cost for registration, lodging and air transportation is \$1,968.60. Melissa will be attending this in lieu of attending the 2019 NRPA Conference or the 2020 IPRA Conference. We also hope to budget for the new Superintendent of Recreation to attend this training in October 2020, as part of our plan to implement stronger training for this position so they can become more of a technical resource for recreation staff.

Thank you.

West Chicago Park District
RECREATION FUND
YEAR TO YEAR COMPARISON - DRAFT

		<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>
10 - Administrative				
Revenues				
20-10-411000	Tax Rev - Current Real Estate	\$635,135.30	\$636,451.15	\$624,323.96
20-10-412000	Tax Rev - Non-Current Real Est	\$18.36	\$0.00	\$214.14
20-10-413000	Tax Rev - County Interest	\$185.03	\$0.00	\$0.00
20-10-414000	Tax Rev - Replacement Tax	\$0.00	\$0.00	\$25,370.55
20-10-430000	Interest from Investments	\$19,179.06	\$4,000.00	\$6,998.40
20-10-442000	Rental Income-Athletic Fields	\$28,081.67	\$32,900.00	\$22,268.33
20-10-444000	Rental Income-Pavillions	\$3,354.00	\$3,000.00	\$3,192.50
20-10-451000	Donations-Annual Appeal	\$1,964.10	\$0.00	\$0.00
20-10-451100	Donations-General	\$2,440.00	\$0.00	\$0.00
20-10-452000	Donations-Scholarship Fund	\$6,100.00	\$0.00	(\$40.00)
20-10-453000	Revenue - Donations Foundation	\$3,085.00	\$6,100.00	\$6,650.00
20-10-455000	Sponsorship-Public Relations Events	\$0.00	\$1,550.00	\$0.00
20-10-460000	Brochure/Website Ads	\$300.00	\$1,500.00	\$3,150.00
20-10-461000	Rev-Concessions	\$375.00	\$750.00	\$759.46
20-10-480000	Revenue - Service Fees	\$455.00	\$200.00	\$345.00
20-10-485000	Revenue - Miscellaneous	\$834.30	\$200.00	\$844.87
Totals for Department(s) 10 - Administrative:		\$701,506.82	\$686,651.15	\$694,077.21
Total Revenues		\$701,506.82	\$686,651.15	\$694,077.21

Expenses				
20-10-511000	Salaries/Wages-Full Time	\$500,227.85	\$470,416.39	\$448,770.74
20-10-512000	Salaries/Wages-Part Time-Reg.	\$36,841.40	\$30,000.00	\$26,423.69
20-10-521000	Cont/Ser - Attorney Fees	\$5,398.01	\$8,500.00	\$21,747.35
20-10-521100	Cont/Ser - Legal Publications	\$1,017.00	\$650.00	\$913.50
20-10-521200	Cont/Ser - Subscriptions	\$949.03	\$600.00	\$133.92
20-10-522000	Cont/Ser - Rent - Photocopier	\$11,231.00	\$11,000.00	\$8,946.21
20-10-522100	Cont/Ser - Rent-Toilets	\$2,447.00	\$14,500.00	\$13,759.00
20-10-522200	Cont/Ser - Rent-Equipment	\$300.86	\$600.00	\$705.72

West Chicago Park District
RECREATION FUND
YEAR TO YEAR COMPARISON - DRAFT

		Actual YTD	Budget YTD	Prior YTD
20-10-523000	Cont/Ser - IT Consultants	\$13,704.00	\$15,279.00	\$12,098.82
20-10-523100	Cont/Ser - Software Annu Maint	\$9,690.21	\$8,000.00	\$4,194.99
20-10-525000	Cont/Ser - Alarm Monitor. Ser.	\$1,499.19	\$2,400.00	\$1,688.29
20-10-526200	Cont/Ser - Lic./Inspection Fee	\$10.00	\$600.00	\$437.46
20-10-527000	Cont/Ser - Employ. Assist. Pr.	\$646.80	\$600.00	\$610.50
20-10-527100	Cont/Ser - Employ. Test./Phy.	\$216.00	\$1,000.00	\$735.53
20-10-527200	Cont/Serv-Crim Checks	\$3,650.00	\$3,000.00	\$3,498.00
20-10-528000	Cont/Ser - Printing-Brochures	\$23,493.91	\$28,330.00	\$23,572.55
20-10-528500	Cont/Serv-Misc.	\$0.00	\$500.00	\$13.00
20-10-531000	Supplies/Materials-Office	\$2,978.75	\$3,700.00	\$3,049.90
20-10-531100	Supplies/Materials-Off. Post.	\$4,246.62	\$2,000.00	\$3,295.77
20-10-531200	Supplies/Materials-Broch. Post	\$9,985.00	\$10,060.00	\$9,080.00
20-10-531300	Supplies/Materials-Software	\$1,695.78	\$2,000.00	\$0.00
20-10-531400	Supplies - Promo Postage	\$0.00	\$0.00	\$375.00
20-10-531500	Supplies-Hardware	\$5,541.22	\$8,400.00	\$10,625.75
20-10-531600	Supplies/Materials-Finance	\$1,135.94	\$600.00	\$930.16
20-10-532100	Supplies/Materials-First Aid	\$1,536.37	\$2,850.00	\$826.88
20-10-534100	Supplies/Materials-Fuel/Oil	\$1,087.69	\$1,500.00	\$1,420.55
20-10-535200	Supp/Mat-Athletic Fields	\$16,913.91	\$13,416.00	\$12,816.85
20-10-537000	Supplies-Programming General	\$411.98	\$750.00	\$0.00
20-10-541000	Utilities-Telephones	\$4,665.58	\$3,400.00	\$4,166.50
20-10-542000	Utilities-Water/Sewer	\$2,059.97	\$5,000.00	\$2,000.00
20-10-543000	Utilities-Electricity	\$8,042.72	\$9,000.00	\$8,805.89
20-10-544000	Utilities-Natural Gas	\$5,350.76	\$5,000.00	\$4,291.41
20-10-551000	Insurance Exp.-Medical	\$205,137.52	\$170,000.00	\$171,248.65
20-10-561000	Repairs/Maint.-Buildings	\$601.08	\$3,000.00	\$1,091.80
20-10-562000	Repairs/Maint.-Veh./Machines	\$2,259.43	\$5,000.00	\$3,982.37
20-10-563000	Repairs/Maint.-Ath. Facilities	\$10,772.19	\$12,050.00	\$9,911.89
20-10-581000	Spec. Purp.-Membership	\$7,298.05	\$8,000.00	\$7,044.99
20-10-581100	Spec. Purp.-Con./Meetings	\$11,385.94	\$14,000.00	\$13,394.57
20-10-581300	Spec. Purp.-Staff Cont. Education	\$3,207.78	\$5,500.00	\$1,912.86
20-10-581310	Spec. Purp.-Staff Meetings	\$14,135.78	\$8,500.00	\$11,540.51
20-10-581400	Spec. Purp.-Mileage Reimburse.	\$4,845.46	\$3,500.00	\$3,460.95

West Chicago Park District
RECREATION FUND
YEAR TO YEAR COMPARISON - DRAFT

		Actual YTD	Budget YTD	Prior YTD
20-10-581500	Spec. Purp.-Awards/Recognition	\$6,643.10	\$5,500.00	\$6,546.42
20-10-581600	Spec. Purp.- Foundation	\$2,699.15	\$1,000.00	\$564.18
20-10-581800	Employee Logowear	\$2,297.79	\$2,250.00	\$2,957.62
20-10-582000	Spec. Purp.-Bank Serv Fees	\$848.23	\$1,200.00	\$695.13
20-10-582100	Spec. Purp.-Cash Over and Short	(\$428.96)	\$0.00	\$0.00
20-10-583000	Spec. Purp.-Credit Card Fees	\$34,026.16	\$26,000.00	\$31,234.48
20-10-584000	Media Marketing	\$4,379.06	\$4,378.00	\$3,121.36
20-10-584100	Branding/Signage	\$1,066.37	\$5,581.75	\$1,113.19
20-10-584200	Public Realtions Events Supplies	\$157.07	\$2,100.00	\$1,701.21
20-10-584300	Marketing-Annual Appeal Expenses	\$1,417.88	\$1,250.00	\$101.15
20-10-586000	Marketing Promo Materials	\$3,508.22	\$5,169.00	\$1,228.47
20-10-586500	Debt Retirement-Principal	\$58,306.06	\$58,305.76	\$0.00
20-10-586600	Debt Retirement-Notes Payable	\$0.00	\$5,000.00	\$0.00
20-10-586800	Debt Retirement-Interest	\$3,033.98	\$3,034.28	\$0.00
20-10-587000	Marketing Design and Print	\$1,742.87	\$3,281.00	\$1,133.65
20-10-589000	Spec Purp-Sales Tax	\$596.00	\$500.00	\$478.00
Totals for Department(s) 10 - Administrative:		\$1,056,910.76	\$1,017,751.18	\$904,397.38
Total Expenses		\$1,056,910.76	\$1,017,751.18	\$904,397.38
BEGINNING FUND BALANCE		\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)		(\$355,403.94)	\$0.00	(\$210,320.17)
ENDING FUND BALANCE		(\$355,403.94)	\$0.00	(\$210,320.17)

West Chicago Park District
RECREATION FUND
YEAR TO YEAR COMPARISON - DRAFT

		<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>
30 - Programming				
Revenues				
20-30-451000	Rev- Appeal Sponsorships	\$21,758.20	\$12,900.00	\$15,848.50
20-30-451100	Rev - Donations	\$0.00	\$0.00	\$1,083.00
20-30-452000	Donations	\$0.00	\$0.00	\$4,900.00
20-30-461000	Concessions	\$992.65	\$1,400.00	\$1,255.05
20-30-461300	Revenue-Costumes	\$1,825.00	\$0.00	\$1,945.00
20-30-490000	Program Revenue	\$468,511.57	\$562,566.57	\$428,850.31
20-30-491000	Rev-Ticket Sales	\$15,085.77	\$6,550.00	\$13,120.92
20-30-492000	Rev.-Advertisers	\$1,349.00	\$1,100.00	\$1,799.00
Totals for Department(s) 30 - Programming:		<u>\$509,522.19</u>	<u>\$584,516.57</u>	<u>\$468,801.78</u>
Total Revenues		<u>\$509,522.19</u>	<u>\$584,516.57</u>	<u>\$468,801.78</u>
Expenses				
20-30-515000	Wages - Programming	\$150,736.02	\$162,934.21	\$154,416.31
20-30-529500	Contract Program Expense	\$95,995.93	\$134,509.00	\$95,303.66
20-30-539500	Supplies Program Expense	\$53,597.43	\$58,320.76	\$60,083.41
20-30-589500	Program Awards	\$572.65	\$480.25	\$1,150.33
Totals for Department(s) 30 - Programming:		<u>\$300,902.03</u>	<u>\$356,244.22</u>	<u>\$310,953.71</u>
Total Expenses		<u>\$300,902.03</u>	<u>\$356,244.22</u>	<u>\$310,953.71</u>
BEGINNING FUND BALANCE		\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)		\$208,620.16	\$0.00	\$157,848.07
ENDING FUND BALANCE		<u>\$208,620.16</u>	<u>\$0.00</u>	<u>\$157,848.07</u>

West Chicago Park District
RECREATION FUND
YEAR TO YEAR COMPARISON - DRAFT

		<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>
40 - Turtle Splash				
Revenues				
20-40-421000	Admissions Rev.-Daily Fees	\$280,678.38	\$280,507.50	\$231,866.84
20-40-422000	Admissions Rev.-Passes	\$80,817.50	\$75,575.00	\$77,417.00
20-40-443000	Rev. - Rentals	\$23,749.50	\$15,300.00	\$20,099.13
20-40-462000	Concess. Rev.-Aquatics	\$10,195.70	\$10,000.00	\$10,995.15
20-40-463000	Merchandise Sales	\$3,996.43	\$2,650.00	\$2,457.25
20-40-490000	Program Rev. Aquatics	\$39,015.37	\$42,795.00	\$41,253.78
20-40-491000	Revenue-Sponsorships	\$0.00	\$0.00	\$750.00
20-40-492000	REV. STAFF UNIFORM & CERTIFICATION	\$0.00	\$0.00	\$114.75
20-40-494000	Rev. - Staff Uniform & Certification	\$5,602.00	\$8,097.00	\$6,839.00
Totals for Department(s) 40 - Turtle Splash:		<u>\$444,054.88</u>	<u>\$434,924.50</u>	<u>\$391,792.90</u>
Total Revenues		<u>\$444,054.88</u>	<u>\$434,924.50</u>	<u>\$391,792.90</u>
Expenses				
20-40-514100	Wages-Supervisors	\$23,955.99	\$28,527.75	\$23,738.46
20-40-514200	Wages-Lifeguards	\$94,216.68	\$85,729.50	\$96,066.63
20-40-514300	Wages-Admissions	\$15,998.55	\$18,773.75	\$13,550.94
20-40-514500	Wages-Deck Attendant	\$23,512.27	\$18,550.00	\$23,800.00
20-40-514900	Wages-Custodial	\$4,910.54	\$2,525.00	\$1,180.40
20-40-515000	Wages-Aquatic Programs	\$8,138.12	\$16,789.13	\$9,904.85
20-40-521100	Cont. Serv.- Legal Publications	\$0.00	\$3,978.00	\$0.00
20-40-524000	Cont. Serv.-Refuse Removal	\$2,078.33	\$1,820.00	\$1,572.49
20-40-524200	Cont/Serv-Custodial	\$0.00	\$0.00	\$4,014.04
20-40-525000	Cont. Serv.-Alarm Monitoring	\$1,175.04	\$2,055.00	\$669.96
20-40-526000	Cont.- Lifeguard Certification Fees	\$1,806.00	\$4,275.00	\$2,140.00
20-40-526100	Cont. Serv.-Aquatic Inspections	\$1,302.61	\$1,625.00	\$867.51
20-40-529500	Cont. Serv. Aquatic Programs	\$384.00	\$1,152.00	\$504.00
20-40-529504	Cont Serv-Audit	\$200.00	\$1,650.00	\$0.00
20-40-529506	Cont/Serv-Pool Open/Close	\$14,749.46	\$8,885.00	\$9,135.00

West Chicago Park District
RECREATION FUND
YEAR TO YEAR COMPARISON - DRAFT

		Actual YTD	Budget YTD	Prior YTD
20-40-529600	Contract. Prog.-H.S. Pool Rent	\$2,016.00	\$2,496.00	\$2,496.00
20-40-531000	Office Supplies	\$545.01	\$482.50	\$77.37
20-40-531300	Computer	\$3,665.44	\$2,566.62	\$230.59
20-40-531500	Admissions Merchandise Supplies	\$2,025.93	\$2,079.68	\$1,553.51
20-40-532000	Staff Uniforms	\$4,718.22	\$6,048.22	\$6,778.62
20-40-532100	First Aid Supplies	\$749.01	\$812.73	\$1,074.33
20-40-532200	Safety Supplies	\$4,719.21	\$5,675.70	\$4,323.94
20-40-533100	Supp./Mater.-Janitorial	\$2,560.83	\$3,156.76	\$1,108.21
20-40-533200	Supp./Mater.-Chemicals	\$33,632.87	\$35,333.00	\$35,837.15
20-40-533900	Supplies-Miscellaneous	\$0.00	\$0.00	\$940.00
20-40-535300	Supp./Mater.-Signs	\$130.00	\$260.00	\$294.61
20-40-537000	Supp./Mater.-Operational	\$9,290.84	\$7,586.46	\$1,341.96
20-40-539500	Supplies Aquatic Programs	\$4,779.53	\$5,019.00	\$1,566.06
20-40-541000	Utilities-Telephone	\$2,903.10	\$3,937.00	\$2,063.13
20-40-542000	Utilities-Water/Sewer	\$27,036.28	\$22,312.00	\$29,327.03
20-40-543000	Utilities-Electricity	\$42,637.04	\$37,807.00	\$38,322.57
20-40-544000	Utilities-Natural Gas	\$16,330.34	\$20,909.00	\$15,505.57
20-40-561000	Repairs/Maintenance-Buildings	\$45,449.66	\$15,656.00	\$17,869.87
20-40-566000	Repairs/Maintenance-Equipment	\$30,631.52	\$55,993.00	\$27,703.74
20-40-567000	Repairs/Maint.-Slides	\$12,032.07	\$23,544.00	\$12,950.00
20-40-586000	Marketing Promo Materials	\$4,184.79	\$4,850.00	\$4,501.38
Totals for Department(s) 40 - Turtle Splash:		\$442,465.28	\$452,859.80	\$393,009.92
Total Expenses		\$442,465.28	\$452,859.80	\$393,009.92
BEGINNING FUND BALANCE		\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)		\$1,589.60	\$0.00	(\$1,217.02)
ENDING FUND BALANCE		\$1,589.60	\$0.00	(\$1,217.02)

West Chicago Park District
RECREATION FUND
YEAR TO YEAR COMPARISON - DRAFT

		Actual YTD	Budget YTD	Prior YTD
50 - Zone 250				
Revenues				
20-50-441000	Room Rentals	\$2,765.96	\$3,000.00	\$628.00
20-50-445000	Gym Rentals	\$68,211.28	\$96,140.00	\$32,685.06
20-50-462000	Vending Machine Sales	\$147.60	\$960.00	\$0.00
20-50-485000	Miscellaneous Revenue	\$0.00	\$2,850.00	\$0.00
Totals for Department(s) 50 - Zone 250:		\$71,124.84	\$102,950.00	\$33,313.06
Total Revenues		\$71,124.84	\$102,950.00	\$33,313.06
Expenses				
20-50-514300	Wages-Customer Service	\$10,877.81	\$19,444.50	\$4,422.27
20-50-521000	Cont/Ser - Maintenance	\$4,766.70	\$0.00	\$0.00
20-50-524000	Con. Serv.-Refuse Removal-Reg.	\$1,459.91	\$2,092.00	\$0.00
20-50-524200	Cont/Serv-Custodial	\$14,132.00	\$12,000.00	\$3,279.50
20-50-525000	Cont/Ser - Alarm Monitor. Ser.	\$1,274.90	\$720.00	\$0.00
20-50-528600	Cont/Serv-Contracted Repairs Service	\$2,215.00	\$0.00	\$0.00
20-50-531000	Office Supplies	\$40.15	\$468.00	\$825.26
20-50-532000	Clothing Supplies	\$15.00	\$270.00	\$0.00
20-50-532200	Safety Supplies	\$446.81	\$310.26	\$614.46
20-50-533100	Supplies/Materials-Janitorial	\$803.64	\$3,000.00	\$627.80
20-50-533600	Supplies/Materials Facility Equipment	\$174.17	\$200.00	\$7,722.52
20-50-542000	Utilities-Water/Sewer	\$983.48	\$1,500.00	\$374.85
20-50-543000	Utilities-Electricity	\$26,916.57	\$1,200.00	\$6,182.07
20-50-544000	Utilities-Natural Gas	\$2,200.53	\$2,700.00	\$2,286.59
20-50-561000	Repairs/Maint.-Buildings	\$237.20	\$899.00	\$1,154.16
20-50-562000	Repair/Maint.-Vehicle/Machine	\$0.00	\$0.00	\$59.56
Totals for Department(s) 50 - Zone 250:		\$66,543.87	\$44,803.76	\$27,549.04
Total Expenses		\$66,543.87	\$44,803.76	\$27,549.04

West Chicago Park District
RECREATION FUND
YEAR TO YEAR COMPARISON - DRAFT

	Actual YTD	Budget YTD	Prior YTD
BEGINNING FUND BALANCE	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)	\$4,580.97	\$0.00	\$5,764.02
ENDING FUND BALANCE	\$4,580.97	\$0.00	\$5,764.02

West Chicago Park District
RECREATION FUND
YEAR TO YEAR COMPARISON - DRAFT

		Actual YTD	Budget YTD	Prior YTD
70 - ARC				
Revenues				
20-70-421000	Admissions Rev.-Guest Fees	\$12,330.50	\$10,776.00	\$10,143.50
20-70-431000	TREEHOUSE DAILY	\$32,146.39	\$30,240.00	\$30,782.50
20-70-435000	TREEHOUSE MEMBERSHIP	\$15,191.39	\$18,720.00	\$19,227.53
20-70-441000	ROOM RENTAL	\$86,153.04	\$80,110.00	\$90,346.85
20-70-445000	RENTAL REVENUE GYM	\$37,338.21	\$64,800.00	\$69,342.07
20-70-451000	ADULT MEMBERSHIP	\$85,645.96	\$115,515.00	\$99,181.18
20-70-452000	COUPLE MEMBERSHIP	\$67,020.78	\$86,470.00	\$75,690.92
20-70-453000	FAMILY MEMBERSHIP	\$81,214.48	\$102,915.00	\$91,977.04
20-70-454000	YOUTH MEMBERSHIP	\$9,770.34	\$21,900.00	\$15,509.96
20-70-455000	SENIOR MEMBERSHIP	\$59,398.01	\$57,780.00	\$51,185.88
20-70-456000	SPECIALTY MEMBERSHIP	\$38,349.00	\$29,975.00	\$32,688.00
20-70-458000	Track Pass	\$11,156.44	\$11,000.00	\$10,387.66
20-70-462000	VENDING MACHINE SALES	\$594.07	\$1,560.00	\$1,169.23
20-70-465000	Merchandise Sales Revenue	\$151.00	\$102.00	\$64.00
20-70-490000	Program Rev-ARC Center	\$119,231.26	\$133,135.00	\$132,803.40
Totals for Department(s) 70 - ARC:		\$655,690.87	\$764,998.00	\$730,499.72
Total Revenues		\$655,690.87	\$764,998.00	\$730,499.72

Expenses				
20-70-514300	CUSTOMER SERVICE STAFF	\$127,892.56	\$124,332.00	\$126,157.47
20-70-514400	KIDS AREA STAFF	\$33,196.92	\$35,824.00	\$34,654.72
20-70-515000	Fitness Wages	\$75,803.38	\$84,139.00	\$84,539.61
20-70-517000	Salaries/Wages-Rentals	\$4,029.01	\$3,400.00	\$2,123.41
20-70-521000	MAINTENANCE AGREEMENTS	\$36,038.00	\$34,759.00	\$27,225.64
20-70-524000	REFUSE DISPOSAL	\$2,060.77	\$2,067.00	\$2,232.74
20-70-524200	Cont/Serv-Custodial	\$178,105.49	\$177,946.96	\$174,091.18
20-70-525000	ALARM SYSTEM	\$1,047.33	\$720.00	\$1,853.50
20-70-528200	EQUIPMENT RENTAL	\$1,167.48	\$830.00	\$690.39

West Chicago Park District
RECREATION FUND
YEAR TO YEAR COMPARISON - DRAFT

		Actual YTD	Budget YTD	Prior YTD
20-70-528600	Cont/Serv-Contracted Repairs	\$13,856.10	\$7,650.00	\$43,707.53
20-70-531000	OFFICE SUPPLIES	\$2,061.22	\$2,789.00	\$1,317.34
20-70-532000	Supplies/Materials-Personnel	\$445.69	\$1,175.00	\$2,699.75
20-70-532200	Safety Supplies	\$4,264.46	\$4,075.00	\$4,940.06
20-70-533100	Supplies/Materials-Janitorial	\$13,784.26	\$14,000.00	\$14,379.25
20-70-533600	Supplies/Materials Facility Equipment	\$3,705.04	\$7,550.00	\$2,824.54
20-70-535500	Supplies/Materials-Treehouse	\$922.37	\$1,100.00	\$514.52
20-70-539500	Fitness Programs Supplies	\$2,012.79	\$4,246.00	\$945.63
20-70-541000	Telephones	\$16,715.75	\$16,600.00	\$18,413.80
20-70-542000	Water & Sewer	\$0.00	\$7,500.00	\$7,500.00
20-70-543000	Utilities-Electricity	\$97,698.29	\$104,400.00	\$105,573.46
20-70-544000	Natural Gas	\$7,526.54	\$6,780.00	\$7,815.76
20-70-561000	Repairs/Maint.-Buildings	\$9,873.92	\$6,846.00	\$6,348.99
20-70-562000	R&M-Vehicles	\$303.92	\$0.00	\$1,673.70
20-70-568000	Repairs & Maint.-Equipment	\$19,097.88	\$20,978.00	\$21,504.94
20-70-581200	Marketing Supplies	\$6,457.78	\$9,605.00	\$5,933.91
20-70-586000	Marketing Promo Materials	\$2,090.53	\$4,850.00	\$1,098.76
Totals for Department(s) 70 - ARC:		\$660,157.48	\$684,161.96	\$700,760.60
Total Expenses		\$660,157.48	\$684,161.96	\$700,760.60
BEGINNING FUND BALANCE		\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)		(\$4,466.61)	\$0.00	\$29,739.12
ENDING FUND BALANCE		(\$4,466.61)	\$0.00	\$29,739.12

West Chicago Park District
Revenue/Expense Statement as of 04/30/19 DRAFT
FUNDS 10,20,40,45,90 AND 95

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
10 - Corporate Fund						
Revenues						
10-10-411000	Tax Rev - Current Real Estate	\$0.00	\$1,056,538.75	\$1,058,761.23	\$1,003,504.90	\$1,005,273.82
10-10-412000	Tax Rev - Non-Current Real Est	\$0.00	\$29.98	\$0.00	\$338.14	\$0.00
10-10-413000	Tax Rev - County Interest	\$0.00	\$307.80	\$0.00	\$0.00	\$0.00
10-10-414000	Tax Rev - Replacement Tax	\$42,331.83	\$174,562.33	\$100,000.00	\$143,766.43	\$144,500.00
10-10-430000	Interest from Investments	\$656.26	\$8,541.41	\$2,500.00	\$4,133.63	\$800.00
10-10-451000	Revenue - Donations General	\$0.00	\$0.00	\$0.00	\$240.00	\$0.00
10-10-482000	Revenue - Fuel Reimbursement	\$0.00	\$9,125.21	\$8,500.00	\$11,043.13	\$10,000.00
10-10-485000	Revenue - Miscellaneous	\$0.00	\$9,103.47	\$0.00	\$0.00	\$0.00
Totals for Department(s) 10 - Administrative:		\$42,988.09	\$1,258,208.95	\$1,169,761.23	\$1,163,026.23	\$1,160,573.82
Total Revenues		\$42,988.09	\$1,258,208.95	\$1,169,761.23	\$1,163,026.23	\$1,160,573.82
Expenses						
10-10-511000	Salaries/Wages-Full Time	\$23,859.62	\$247,335.88	\$241,970.70	\$235,661.13	\$238,202.18
10-10-521100	Cont/Ser - Legal Publications	\$0.00	\$316.25	\$500.00	\$652.05	\$650.00
10-10-522000	Cont/Ser - Rent - Photocopier	\$960.74	\$11,230.87	\$11,000.00	\$12,353.48	\$11,000.00
10-10-523000	Cont/Ser - IT Consultants	\$0.00	\$13,704.00	\$15,279.00	\$11,499.88	\$14,500.00
10-10-523100	Cont/Ser - Software Annu Maint	\$0.00	\$7,636.29	\$8,000.00	\$180.40	\$6,000.00
10-10-528500	Cont/Serv-Misc	\$0.00	\$10.00	\$1,000.00	\$0.00	\$1,000.00
10-10-531000	Supplies/Materials-Office	\$203.59	\$2,914.27	\$3,708.00	\$3,477.74	\$3,708.00
10-10-531100	Supplies/Materials-Postage	\$0.00	\$11.02	\$0.00	\$0.00	\$0.00
10-10-531600	Supplies/Materials-Finance	\$0.00	\$1,135.95	\$600.00	\$360.91	\$500.00
10-10-541000	Utilities-Telephones	\$359.92	\$3,967.89	\$3,400.00	\$3,278.79	\$3,400.00
10-10-541100	Utilities-Cell Phones	\$0.00	\$0.00	\$0.00	\$93.01	\$0.00
10-10-542000	Utilities-Water/Sewer	\$0.00	\$1,325.69	\$2,000.00	\$2,000.00	\$2,000.00
10-10-543000	Utilities-Electricity	\$702.88	\$8,042.61	\$10,000.00	\$8,905.79	\$11,500.00
10-10-544000	Utilities-Natural Gas	\$563.11	\$5,350.69	\$5,000.00	\$4,239.56	\$5,000.00
10-10-551000	Insurance Exp.-Health/Medical	\$31,877.98	\$68,379.17	\$56,650.00	\$26,749.74	\$52,000.00
10-10-552000	Insurance Exp.-Life	\$125.86	\$1,831.70	\$1,650.00	\$1,800.71	\$1,600.00

West Chicago Park District
Revenue/Expense Statement as of 04/30/19 DRAFT
FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
10-10-581000	Spec. Purp.- Memberships	\$31.38	\$6,011.71	\$8,000.00	\$7,208.50	\$6,500.00
10-10-581100	Spec. Purp.- Conf./Meetings	\$0.00	\$10,930.73	\$14,000.00	\$13,618.57	\$12,000.00
Totals for Department(s) 10 - Administrative:		\$58,685.08	\$390,134.72	\$382,757.70	\$332,080.26	\$369,560.18
10-20-511000	Salaries/Wages-Full Time	\$19,278.78	\$225,661.60	\$227,563.88	\$291,280.01	\$264,257.68
10-20-511100	Sal/Wages Overtime-Full-Time	\$0.00	\$0.00	\$9,113.65	\$0.00	\$2,960.38
10-20-520100	Cont/Serv-Seasonal Labor	\$6,846.56	\$178,505.70	\$190,497.90	\$271,096.63	\$306,347.32
10-20-520110	Cont/Serv-Parks Contracts	\$2,942.75	\$94,711.76	\$102,037.00	\$0.00	\$0.00
10-20-521300	Cont. Serv.-Consultants	\$1,000.00	\$11,000.00	\$12,000.00	\$12,000.00	\$12,000.00
10-20-522100	Con. Serv.-Rent-Toilets	\$371.28	\$4,968.79	\$13,335.00	\$8,237.14	\$12,705.00
10-20-522200	Cont. Serv.-Rent-Equipment	\$0.00	\$12,338.90	\$16,570.00	\$2,325.39	\$3,000.00
10-20-524000	Con. Serv.-Refuse Removal-Reg.	\$425.00	\$6,418.50	\$13,300.00	\$7,427.60	\$14,100.00
10-20-524100	Con. Serv.-Refuse Removal-Haz.	\$0.00	\$512.13	\$1,720.00	\$212.58	\$1,820.00
10-20-526000	Con. Serv.-License/Insp. Fees	\$2,431.41	\$5,343.23	\$4,459.00	\$3,687.26	\$4,374.00
10-20-532000	Supplies/Materials-Personnel	\$189.99	\$5,670.21	\$7,330.00	\$5,247.71	\$5,094.00
10-20-532100	Supplies/Materials-Ice Control	\$1,541.00	\$4,482.76	\$6,582.50	\$2,284.39	\$5,800.50
10-20-532200	Supplies/Materials-Safe. Equip	\$707.20	\$1,319.45	\$2,401.00	\$1,201.81	\$1,726.00
10-20-533000	Supplies/Materials-Buildings	\$1,313.88	\$3,253.47	\$4,900.00	\$6,724.76	\$5,020.00
10-20-533100	Supplies/Materials-Janitorial	\$0.00	\$3,524.93	\$4,879.27	\$2,981.03	\$3,055.67
10-20-533200	Supplies/Materials-Chemicals	\$0.00	\$2,602.81	\$3,152.00	\$3,058.23	\$3,000.00
10-20-534000	Supplies/Materials-Veh./Mach.	\$40.00	\$5,162.99	\$6,186.86	\$3,654.95	\$5,697.87
10-20-534100	Supplies/Materials-Fuel/Oil	\$3,145.42	\$33,828.01	\$36,825.00	\$31,219.20	\$34,700.00
10-20-534200	Supplies/Materials-Tools/Hdw.	\$259.58	\$3,330.47	\$3,823.99	\$3,351.29	\$4,000.00
10-20-535000	Supplies/Materials-Landscape	\$1,263.00	\$15,138.03	\$14,640.00	\$16,550.61	\$17,500.00
10-20-535300	Supplies/Materials-Signs	\$0.00	\$4,920.00	\$5,205.00	\$8,556.51	\$5,380.00
10-20-535400	Supplies/Materials-Conservation	\$0.00	\$5,215.00	\$5,019.00	\$6,478.52	\$4,490.00
10-20-561000	Repairs/Maint.-Buildings	\$3,766.96	\$45,989.15	\$43,070.91	\$25,925.25	\$21,562.00
10-20-562000	Repairs/Maint.-Veh./Machines	\$0.00	\$8,725.94	\$16,840.00	\$12,539.11	\$13,300.00
10-20-563000	Repairs/Maint.-Athl Facilities	\$0.00	\$64.61	\$0.00	\$0.00	\$0.00
10-20-565000	Repairs/Maint.-Playgrounds	\$629.48	\$14,547.41	\$16,250.64	\$17,516.09	\$12,720.64
10-20-565100	Repairs/Maint. Splash Pads	\$0.00	\$3,464.13	\$0.00	\$7,999.69	\$2,258.49
10-20-566000	Repairs/Maint.-Pavillions	\$0.00	\$39.94	\$0.00	\$0.00	\$0.00
10-20-568000	Repairs/Maint.-Equipment	\$1,015.36	\$9,522.12	\$18,462.00	\$16,921.39	\$20,300.00

West Chicago Park District
Revenue/Expense Statement as of 04/30/19 DRAFT
 FUNDS 10,20,40,45,90 AND 95

	<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
Totals for Department(s) 20 - Maintenance:	\$47,167.65	\$710,262.04	\$786,164.60	\$768,477.15	\$787,169.55
Total Expenses	<u>\$105,852.73</u>	<u>\$1,100,396.76</u>	<u>\$1,168,922.30</u>	<u>\$1,100,557.41</u>	<u>\$1,156,729.73</u>
 BEGINNING FUND BALANCE	 \$0.00	 \$0.00	 \$0.00	 \$0.00	 \$0.00
 NET SURPLUS/(DEFICIT)	 (\$62,864.64)	 \$157,812.19	 \$0.00	 \$62,468.82	 \$0.00
 ENDING FUND BALANCE	 <u>(\$62,864.64)</u>	 <u>\$157,812.19</u>	 <u>\$0.00</u>	 <u>\$62,468.82</u>	 <u>\$0.00</u>

West Chicago Park District
Revenue/Expense Statement as of 04/30/19 DRAFT
FUNDS 10,20,40,45,90 AND 95

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
20 - Recreation Fund						
Revenues						
20-10-411000	Tax Rev - Current Real Estate	\$0.00	\$635,135.30	\$636,451.15	\$624,323.96	\$625,359.70
20-10-412000	Tax Rev - Non-Current Real Est	\$0.00	\$18.36	\$0.00	\$214.14	\$0.00
20-10-413000	Tax Rev - County Interest	\$0.00	\$185.03	\$0.00	\$0.00	\$0.00
20-10-414000	Tax Rev - Replacement Tax	\$0.00	\$0.00	\$0.00	\$25,370.55	\$25,500.00
20-10-430000	Interest from Investments	\$1,235.85	\$19,179.06	\$4,000.00	\$6,998.40	\$600.00
20-10-442000	Rental Income-Athletic Fields	\$700.00	\$28,081.67	\$32,900.00	\$22,268.33	\$28,550.00
20-10-444000	Rental Income-Pavillions	\$0.00	\$3,354.00	\$3,000.00	\$3,192.50	\$3,500.00
20-10-451000	Donations-Annual Appeal	\$0.00	\$1,964.10	\$0.00	\$0.00	\$0.00
20-10-451100	Donations-General	\$2,200.00	\$2,440.00	\$0.00	\$0.00	\$0.00
20-10-452000	Donations-Scholarship Fund	\$0.00	\$6,100.00	\$0.00	(\$40.00)	\$0.00
20-10-453000	Revenue - Donations Foundation	\$0.00	\$3,085.00	\$6,100.00	\$6,650.00	\$14,000.00
20-10-455000	Sponsorship-Public Relations Events	\$0.00	\$0.00	\$1,550.00	\$0.00	\$0.00
20-10-460000	Brochure/Website Ads	\$0.00	\$300.00	\$1,500.00	\$3,150.00	\$1,500.00
20-10-461000	Rev-Concessions	\$0.00	\$375.00	\$750.00	\$759.46	\$1,800.00
20-10-480000	Revenue - Service Fees	\$48.00	\$455.00	\$200.00	\$345.00	\$500.00
20-10-485000	Revenue - Miscellaneous	\$10.00	\$834.30	\$200.00	\$844.87	\$500.00
Totals for Department(s) 10 - Administrative:		\$4,193.85	\$701,506.82	\$686,651.15	\$694,077.21	\$701,809.70
20-30-451000	Rev- Appeal Sponsorships	\$0.00	\$21,758.20	\$12,900.00	\$15,848.50	\$15,500.00
20-30-451100	Rev - Donations	\$0.00	\$0.00	\$0.00	\$1,083.00	\$8,500.00
20-30-452000	Donations	\$0.00	\$0.00	\$0.00	\$4,900.00	\$0.00
20-30-461000	Concessions	\$0.00	\$992.65	\$1,400.00	\$1,255.05	\$350.00
20-30-461300	Revenue-Costumes	\$0.00	\$1,825.00	\$0.00	\$1,945.00	\$0.00
20-30-490000	Program Revenue	\$26,016.25	\$468,511.57	\$562,566.57	\$428,850.31	\$523,246.00
20-30-491000	Rev-Ticket Sales	\$499.15	\$15,085.77	\$6,550.00	\$13,120.92	\$9,543.00
20-30-492000	Rev.-Advertisers	\$0.00	\$1,349.00	\$1,100.00	\$1,799.00	\$1,100.00
Totals for Department(s) 30 - Programming:		\$26,515.40	\$509,522.19	\$584,516.57	\$468,801.78	\$558,239.00
20-40-421000	Admissions Rev.-Daily Fees	\$0.00	\$280,678.38	\$280,507.50	\$231,866.84	\$232,917.00
20-40-422000	Admissions Rev.-Passes	\$0.00	\$80,817.50	\$75,575.00	\$77,417.00	\$76,460.00

West Chicago Park District
Revenue/Expense Statement as of 04/30/19 DRAFT
FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
20-40-443000	Rev. - Rentals	\$0.00	\$23,749.50	\$15,300.00	\$20,099.13	\$17,298.00
20-40-462000	Concess. Rev.-Aquatics	\$0.00	\$10,195.70	\$10,000.00	\$10,995.15	\$10,000.00
20-40-463000	Merchandise Sales	\$0.00	\$3,996.43	\$2,650.00	\$2,457.25	\$2,476.00
20-40-490000	Program Rev. Aquatics	(\$26.00)	\$39,015.37	\$42,795.00	\$41,253.78	\$41,939.00
20-40-491000	Revenue-Sponsorships	\$0.00	\$0.00	\$0.00	\$750.00	\$750.00
20-40-492000	REV. STAFF UNIFORM & CERTIFICATION	\$0.00	\$0.00	\$0.00	\$114.75	\$0.00
20-40-494000	Rev. - Staff Uniform & Certification	\$0.00	\$5,602.00	\$8,097.00	\$6,839.00	\$7,580.00
Totals for Department(s) 40 - Turtle Splash:		(\$26.00)	\$444,054.88	\$434,924.50	\$391,792.90	\$389,420.00
20-50-441000	Room Rentals	\$0.00	\$2,765.96	\$3,000.00	\$628.00	\$1,350.00
20-50-445000	Gym Rentals	\$9,842.47	\$68,211.28	\$96,140.00	\$32,685.06	\$14,770.00
20-50-462000	Vending Machine Sales	\$47.40	\$147.60	\$960.00	\$0.00	\$160.00
20-50-485000	Miscellaneous Revenue	\$0.00	\$0.00	\$2,850.00	\$0.00	\$0.00
Totals for Department(s) 50 - Zone 250:		\$9,889.87	\$71,124.84	\$102,950.00	\$33,313.06	\$16,280.00
20-70-421000	Admissions Rev.-Guest Fees	\$1,445.00	\$12,330.50	\$10,776.00	\$10,143.50	\$9,024.00
20-70-431000	TREEHOUSE DAILY	\$2,406.00	\$32,146.39	\$30,240.00	\$30,782.50	\$30,526.00
20-70-435000	TREEHOUSE MEMBERSHIP	\$1,552.56	\$15,191.39	\$18,720.00	\$19,227.53	\$20,084.00
20-70-441000	ROOM RENTAL	\$668.01	\$86,153.04	\$80,110.00	\$90,346.85	\$73,260.00
20-70-445000	RENTAL REVENUE GYM	\$4,415.00	\$37,338.21	\$64,800.00	\$69,342.07	\$59,120.00
20-70-451000	ADULT MEMBERSHIP	\$6,164.76	\$85,645.96	\$115,515.00	\$99,181.18	\$120,000.00
20-70-452000	COUPLE MEMBERSHIP	\$5,381.76	\$67,020.78	\$86,470.00	\$75,690.92	\$86,295.00
20-70-453000	FAMILY MEMBERSHIP	\$6,799.33	\$81,214.48	\$102,915.00	\$91,977.04	\$108,600.00
20-70-454000	YOUTH MEMBERSHIP	\$891.92	\$9,770.34	\$21,900.00	\$15,509.96	\$23,304.00
20-70-455000	SENIOR MEMBERSHIP	\$5,190.67	\$59,398.01	\$57,780.00	\$51,185.88	\$42,060.00
20-70-456000	SPECIALTY MEMBERSHIP	\$2,583.00	\$38,349.00	\$29,975.00	\$32,688.00	\$11,900.00
20-70-458000	Track Pass	\$997.08	\$11,156.44	\$11,000.00	\$10,387.66	\$10,500.00
20-70-462000	VENDING MACHINE SALES	\$86.60	\$594.07	\$1,560.00	\$1,169.23	\$1,560.00
20-70-465000	Merchandise Sales Revenue	\$3.00	\$151.00	\$102.00	\$64.00	\$135.00
20-70-490000	Program Rev-ARC Center	\$447.00	\$119,231.26	\$133,135.00	\$132,803.40	\$124,924.00
Totals for Department(s) 70 - ARC:		\$39,031.69	\$655,690.87	\$764,998.00	\$730,499.72	\$721,292.00
Total Revenues		\$79,604.81	\$2,381,899.60	\$2,574,040.22	\$2,318,484.67	\$2,387,040.70

West Chicago Park District
Revenue/Expense Statement as of 04/30/19 DRAFT
FUNDS 10,20,40,45,90 AND 95

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
Expenses						
20-10-511000	Salaries/Wages-Full Time	\$58,554.44	\$500,227.85	\$470,416.39	\$448,770.74	\$454,135.79
20-10-512000	Salaries/Wages-Part Time-Reg.	\$4,001.27	\$36,841.40	\$30,000.00	\$26,423.69	\$30,000.00
20-10-521000	Cont/Ser - Attorney Fees	\$906.25	\$5,398.01	\$8,500.00	\$21,747.35	\$9,000.00
20-10-521100	Cont/Ser - Legal Publications	\$0.00	\$1,017.00	\$650.00	\$913.50	\$650.00
20-10-521200	Cont/Ser - Subscriptions	\$348.76	\$949.03	\$600.00	\$133.92	\$600.00
20-10-522000	Cont/Ser - Rent - Photocopier	\$960.75	\$11,231.00	\$11,000.00	\$8,946.21	\$11,000.00
20-10-522100	Cont/Ser - Rent-Toilets	\$0.00	\$2,447.00	\$14,500.00	\$13,759.00	\$14,500.00
20-10-522200	Cont/Ser - Rent-Equipment	\$0.00	\$300.86	\$600.00	\$705.72	\$0.00
20-10-523000	Cont/Ser - IT Consultants	\$0.00	\$13,704.00	\$15,279.00	\$12,098.82	\$15,500.00
20-10-523100	Cont/Ser - Software Annu Maint	\$0.00	\$9,690.21	\$8,000.00	\$4,194.99	\$8,700.00
20-10-525000	Cont/Ser - Alarm Monitor. Ser.	\$0.00	\$1,499.19	\$2,400.00	\$1,688.29	\$2,400.00
20-10-526200	Cont/Ser - Lic./Inspection Fee	\$0.00	\$10.00	\$600.00	\$437.46	\$1,000.00
20-10-527000	Cont/Ser - Employ. Assist. Pr.	\$52.80	\$646.80	\$600.00	\$610.50	\$600.00
20-10-527100	Cont/Ser - Employ. Test./Phy.	\$0.00	\$216.00	\$1,000.00	\$735.53	\$600.00
20-10-527200	Cont/Serv-Crim Checks	\$1,007.50	\$3,650.00	\$3,000.00	\$3,498.00	\$3,500.00
20-10-528000	Cont/Ser - Printing-Brochures	\$6,763.61	\$23,493.91	\$28,330.00	\$23,572.55	\$29,200.00
20-10-528500	Cont/Serv-Misc.	\$0.00	\$0.00	\$500.00	\$13.00	\$100.00
20-10-531000	Supplies/Materials-Office	\$203.64	\$2,978.75	\$3,700.00	\$3,049.90	\$3,909.00
20-10-531100	Supplies/Materials-Off. Post.	\$507.30	\$4,246.62	\$2,000.00	\$3,295.77	\$2,000.00
20-10-531200	Supplies/Materials-Broch. Post	\$2,620.00	\$9,985.00	\$10,060.00	\$9,080.00	\$10,060.00
20-10-531300	Supplies/Materials-Software	\$112.60	\$1,695.78	\$2,000.00	\$0.00	\$2,000.00
20-10-531400	Supplies - Promo Postage	\$0.00	\$0.00	\$0.00	\$375.00	\$2,300.00
20-10-531500	Supplies-Hardware	\$0.00	\$5,541.22	\$8,400.00	\$10,625.75	\$12,500.00
20-10-531600	Supplies/Materials-Finance	\$0.00	\$1,135.94	\$600.00	\$930.16	\$500.00
20-10-532100	Supplies/Materials-First Aid	\$0.00	\$1,536.37	\$2,850.00	\$826.88	\$3,910.00
20-10-534100	Supplies/Materials-Fuel/Oil	\$0.00	\$1,087.69	\$1,500.00	\$1,420.55	\$5,000.00
20-10-535200	Supp/Mat-Athletic Fields	\$6,696.65	\$16,913.91	\$13,416.00	\$12,816.85	\$12,500.00
20-10-537000	Supplies-Programming General	\$0.00	\$411.98	\$750.00	\$0.00	\$300.00
20-10-541000	Utilities-Telephones	\$421.52	\$4,665.58	\$3,400.00	\$4,166.50	\$3,400.00
20-10-542000	Utilities-Water/Sewer	\$0.00	\$2,059.97	\$5,000.00	\$2,000.00	\$2,000.00

West Chicago Park District
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		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
20-10-543000	Utilities-Electricity	\$702.89	\$8,042.72	\$9,000.00	\$8,805.89	\$11,500.00
20-10-544000	Utilities-Natural Gas	\$563.12	\$5,350.76	\$5,000.00	\$4,291.41	\$5,000.00
20-10-551000	Insurance Exp.-Medical	(\$8,914.02)	\$205,137.52	\$170,000.00	\$171,248.65	\$171,000.00
20-10-561000	Repairs/Maint.-Buildings	\$0.00	\$601.08	\$3,000.00	\$1,091.80	\$3,800.00
20-10-562000	Repairs/Maint.-Veh./Machines	\$485.42	\$2,259.43	\$5,000.00	\$3,982.37	\$8,000.00
20-10-563000	Repairs/Maint.-Ath. Facilities	\$0.00	\$10,772.19	\$12,050.00	\$9,911.89	\$10,200.00
20-10-581000	Spec. Purp.-Membership	\$31.37	\$7,298.05	\$8,000.00	\$7,044.99	\$6,500.00
20-10-581100	Spec. Purp.-Con./Meetings	\$131.04	\$11,385.94	\$14,000.00	\$13,394.57	\$12,000.00
20-10-581300	Spec. Purp.-Staff Cont. Education	(\$2,475.00)	\$3,207.78	\$5,500.00	\$1,912.86	\$4,600.00
20-10-581310	Spec. Purp.-Staff Meetings	\$114.90	\$14,135.78	\$8,500.00	\$11,540.51	\$6,000.00
20-10-581400	Spec. Purp.-Mileage Reimburse.	\$502.14	\$4,845.46	\$3,500.00	\$3,460.95	\$2,500.00
20-10-581500	Spec. Purp.-Awards/Recognition	\$6.59	\$6,643.10	\$5,500.00	\$6,546.42	\$7,000.00
20-10-581600	Spec. Purp.- Foundation	\$0.00	\$2,699.15	\$1,000.00	\$564.18	\$8,000.00
20-10-581800	Employee Logowear	\$0.00	\$2,297.79	\$2,250.00	\$2,957.62	\$2,500.00
20-10-582000	Spec. Purp.-Bank Serv Fees	\$46.90	\$848.23	\$1,200.00	\$695.13	\$750.00
20-10-582100	Spec. Purp.-Cash Over and Short	\$37.50	(\$428.96)	\$0.00	\$0.00	\$0.00
20-10-583000	Spec. Purp.-Credit Card Fees	\$3,060.18	\$34,026.16	\$26,000.00	\$31,234.48	\$26,000.00
20-10-584000	Media Marketing	\$137.28	\$4,379.06	\$4,378.00	\$3,121.36	\$2,288.00
20-10-584100	Branding/Signage	\$37.79	\$1,066.37	\$5,581.75	\$1,113.19	\$5,673.00
20-10-584200	Public Realitions Events Supplies	\$44.45	\$157.07	\$2,100.00	\$1,701.21	\$2,100.00
20-10-584300	Marketing-Annual Appeal Expenses	\$1,046.04	\$1,417.88	\$1,250.00	\$101.15	\$2,000.00
20-10-586000	Marketing Promo Materials	\$808.02	\$3,508.22	\$5,169.00	\$1,228.47	\$4,869.00
20-10-586500	Debt Retirement-Principal	\$4,950.13	\$58,306.06	\$58,305.76	\$0.00	\$0.00
20-10-586600	Debt Retirement-Notes Payable	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
20-10-586800	Debt Retirement-Interest	\$161.54	\$3,033.98	\$3,034.28	\$0.00	\$0.00
20-10-587000	Marketing Design and Print	\$0.00	\$1,742.87	\$3,281.00	\$1,133.65	\$3,271.00
20-10-589000	Spec Purp-Sales Tax	\$0.00	\$596.00	\$500.00	\$478.00	\$550.00
Totals for Department(s) 10 - Administrative:		\$84,635.37	\$1,056,910.76	\$1,017,751.18	\$904,397.38	\$952,965.79
20-30-515000	Wages - Programming	\$11,129.86	\$150,736.02	\$162,934.21	\$154,416.31	\$180,646.00
20-30-529500	Contract Program Expense	\$2,001.00	\$95,995.93	\$134,509.00	\$95,303.66	\$85,473.00
20-30-539500	Supplies Program Expense	\$10,040.71	\$53,597.43	\$58,320.76	\$60,083.41	\$57,612.92
20-30-589500	Program Awards	\$0.00	\$572.65	\$480.25	\$1,150.33	\$1,180.00

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		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
Totals for Department(s) 30 - Programming:		\$23,171.57	\$300,902.03	\$356,244.22	\$310,953.71	\$324,911.92
20-40-514100	Wages-Supervisors	\$616.11	\$23,955.99	\$28,527.75	\$23,738.46	\$31,907.00
20-40-514200	Wages-Lifeguards	\$97.25	\$94,216.68	\$85,729.50	\$96,066.63	\$86,488.00
20-40-514300	Wages-Admissions	\$0.00	\$15,998.55	\$18,773.75	\$13,550.94	\$14,082.00
20-40-514500	Wages-Deck Attendant	\$0.00	\$23,512.27	\$18,550.00	\$23,800.00	\$24,754.00
20-40-514900	Wages-Custodial	\$336.89	\$4,910.54	\$2,525.00	\$1,180.40	\$3,355.00
20-40-515000	Wages-Aquatic Programs	\$529.75	\$8,138.12	\$16,789.13	\$9,904.85	\$16,551.00
20-40-521100	Cont. Serv.- Legal Publications	\$0.00	\$0.00	\$3,978.00	\$0.00	\$0.00
20-40-524000	Cont. Serv.-Refuse Removal	\$0.00	\$2,078.33	\$1,820.00	\$1,572.49	\$1,750.00
20-40-524200	Cont/Serv-Custodial	\$0.00	\$0.00	\$0.00	\$4,014.04	\$3,240.00
20-40-525000	Cont. Serv.-Alarm Monitoring	\$0.00	\$1,175.04	\$2,055.00	\$669.96	\$1,000.00
20-40-526000	Cont.- Lifeguard Certification Fees	\$0.00	\$1,806.00	\$4,275.00	\$2,140.00	\$4,985.00
20-40-526100	Cont. Serv.-Aquatic Inspections	\$821.74	\$1,302.61	\$1,625.00	\$867.51	\$1,565.00
20-40-529500	Cont. Serv. Aquatic Programs	\$240.00	\$384.00	\$1,152.00	\$504.00	\$3,120.00
20-40-529504	Cont Serv-Audit	\$0.00	\$200.00	\$1,650.00	\$0.00	\$1,300.00
20-40-529506	Cont/Serv-Pool Open/Close	\$3,499.00	\$14,749.46	\$8,885.00	\$9,135.00	\$10,668.00
20-40-529600	Contract. Prog.-H.S. Pool Rent	\$2,016.00	\$2,016.00	\$2,496.00	\$2,496.00	\$3,900.00
20-40-531000	Office Supplies	\$0.00	\$545.01	\$482.50	\$77.37	\$367.50
20-40-531300	Computer	\$851.61	\$3,665.44	\$2,566.62	\$230.59	\$756.00
20-40-531500	Admissions Merchandise Supplies	\$0.00	\$2,025.93	\$2,079.68	\$1,553.51	\$1,602.00
20-40-532000	Staff Uniforms	\$0.00	\$4,718.22	\$6,048.22	\$6,778.62	\$5,834.00
20-40-532100	First Aid Supplies	\$0.00	\$749.01	\$812.73	\$1,074.33	\$806.00
20-40-532200	Safety Supplies	\$0.00	\$4,719.21	\$5,675.70	\$4,323.94	\$4,884.00
20-40-533100	Supp./Mater.-Janitorial	\$360.24	\$2,560.83	\$3,156.76	\$1,108.21	\$3,814.00
20-40-533200	Supp./Mater.-Chemicals	\$0.00	\$33,632.87	\$35,333.00	\$35,837.15	\$33,088.00
20-40-533900	Supplies-Miscellaneous	\$0.00	\$0.00	\$0.00	\$940.00	\$0.00
20-40-535300	Supp./Mater.-Signs	\$0.00	\$130.00	\$260.00	\$294.61	\$35.00
20-40-537000	Supp./Mater.-Operational	\$0.00	\$9,290.84	\$7,586.46	\$1,341.96	\$4,095.00
20-40-539500	Supplies Aquatic Programs	\$0.00	\$4,779.53	\$5,019.00	\$1,566.06	\$3,126.00
20-40-541000	Utilities-Telephone	\$226.85	\$2,903.10	\$3,937.00	\$2,063.13	\$3,836.00
20-40-542000	Utilities-Water/Sewer	\$0.00	\$27,036.28	\$22,312.00	\$29,327.03	\$22,312.00
20-40-543000	Utilities-Electricity	\$2,315.45	\$42,637.04	\$37,807.00	\$38,322.57	\$35,977.00

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		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
20-40-544000	Utilities-Natural Gas	\$2,648.12	\$16,330.34	\$20,909.00	\$15,505.57	\$22,000.00
20-40-561000	Repairs/Maintenance-Buildings	\$6,973.18	\$45,449.66	\$15,656.00	\$17,869.87	\$9,925.00
20-40-566000	Repairs/Maintenance-Equipment	\$1,642.12	\$30,631.52	\$55,993.00	\$27,703.74	\$35,500.00
20-40-567000	Repairs/Maint.-Slides	\$2,750.00	\$12,032.07	\$23,544.00	\$12,950.00	\$13,825.00
20-40-586000	Marketing Promo Materials	\$1,901.22	\$4,184.79	\$4,850.00	\$4,501.38	\$3,102.00
Totals for Department(s) 40 - Turtle Splash:		\$27,825.53	\$442,465.28	\$452,859.80	\$393,009.92	\$413,549.50
20-50-514300	Wages-Customer Service	\$1,181.30	\$10,877.81	\$19,444.50	\$4,422.27	\$2,788.00
20-50-521000	Cont/Ser - Maintenance	\$787.19	\$4,766.70	\$0.00	\$0.00	\$0.00
20-50-524000	Con. Serv.-Refuse Removal-Reg.	\$109.59	\$1,459.91	\$2,092.00	\$0.00	\$376.00
20-50-524200	Cont/Serv-Custodial	\$1,403.00	\$14,132.00	\$12,000.00	\$3,279.50	\$7,000.00
20-50-525000	Cont/Ser - Alarm Monitor. Ser.	\$0.00	\$1,274.90	\$720.00	\$0.00	\$360.00
20-50-528200	Con. Serv.-Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
20-50-528600	Cont/Serv-Contracted Repairs Service	\$335.00	\$2,215.00	\$0.00	\$0.00	\$0.00
20-50-531000	Office Supplies	\$26.25	\$40.15	\$468.00	\$825.26	\$520.00
20-50-532000	Clothing Supplies	\$0.00	\$15.00	\$270.00	\$0.00	\$329.00
20-50-532200	Safety Supplies	\$446.81	\$446.81	\$310.26	\$614.46	\$0.00
20-50-533100	Supplies/Materials-Janitorial	\$405.79	\$803.64	\$3,000.00	\$627.80	\$800.00
20-50-533600	Supplies/Materials Facility Equipment	\$0.00	\$174.17	\$200.00	\$7,722.52	\$2,292.50
20-50-542000	Utilities-Water/Sewer	\$0.00	\$983.48	\$1,500.00	\$374.85	\$400.00
20-50-543000	Utilities-Electricity	\$1,621.95	\$26,916.57	\$1,200.00	\$6,182.07	\$5,370.00
20-50-544000	Utilities-Natural Gas	\$242.47	\$2,200.53	\$2,700.00	\$2,286.59	\$350.00
20-50-561000	Repairs/Maint.-Buildings	\$0.00	\$237.20	\$899.00	\$1,154.16	\$1,104.00
20-50-562000	Repair/Maint.-Vehicle/Machine	\$0.00	\$0.00	\$0.00	\$59.56	\$0.00
Totals for Department(s) 50 - Zone 250:		\$6,559.35	\$66,543.87	\$44,803.76	\$27,549.04	\$22,289.50
20-70-514300	CUSTOMER SERVICE STAFF	\$12,163.19	\$127,892.56	\$124,332.00	\$126,157.47	\$124,332.00
20-70-514400	KIDS AREA STAFF	\$3,246.85	\$33,196.92	\$35,824.00	\$34,654.72	\$38,056.00
20-70-515000	Fitness Wages	\$6,268.50	\$75,803.38	\$84,139.00	\$84,539.61	\$76,773.00
20-70-517000	Salaries/Wages-Rentals	\$263.25	\$4,029.01	\$3,400.00	\$2,123.41	\$3,820.00
20-70-521000	MAINTENANCE AGREEMENTS	\$4,912.00	\$36,038.00	\$34,759.00	\$27,225.64	\$24,744.00
20-70-524000	REFUSE DISPOSAL	\$159.00	\$2,060.77	\$2,067.00	\$2,232.74	\$2,440.00
20-70-524200	Cont/Serv-Custodial	\$15,340.33	\$178,105.49	\$177,946.96	\$174,091.18	\$172,500.00

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		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
20-70-525000	ALARM SYSTEM	\$0.00	\$1,047.33	\$720.00	\$1,853.50	\$360.00
20-70-528200	EQUIPMENT RENTAL	\$120.00	\$1,167.48	\$830.00	\$690.39	\$830.00
20-70-528600	Cont/Serv-Contracted Repairs	\$1,608.00	\$13,856.10	\$7,650.00	\$43,707.53	\$3,750.00
20-70-531000	OFFICE SUPPLIES	\$886.20	\$2,061.22	\$2,789.00	\$1,317.34	\$3,150.00
20-70-532000	Supplies/Materials-Personnel	\$0.00	\$445.69	\$1,175.00	\$2,699.75	\$2,934.00
20-70-532200	Safety Supplies	\$2,932.22	\$4,264.46	\$4,075.00	\$4,940.06	\$3,450.00
20-70-533100	Supplies/Materials-Janitorial	\$2,029.24	\$13,784.26	\$14,000.00	\$14,379.25	\$11,500.00
20-70-533600	Supplies/Materials Facility Equipment	\$1,234.29	\$3,705.04	\$7,550.00	\$2,824.54	\$3,695.00
20-70-535500	Supplies/Materials-Treehouse	\$381.38	\$922.37	\$1,100.00	\$514.52	\$505.85
20-70-539500	Fitness Programs Supplies	\$0.00	\$2,012.79	\$4,246.00	\$945.63	\$1,045.00
20-70-541000	Telephones	\$1,621.41	\$16,715.75	\$16,600.00	\$18,413.80	\$16,600.00
20-70-542000	Water & Sewer	\$0.00	\$0.00	\$7,500.00	\$7,500.00	\$7,500.00
20-70-543000	Utilities-Electricity	\$8,036.58	\$97,698.29	\$104,400.00	\$105,573.46	\$109,992.00
20-70-544000	Natural Gas	\$688.17	\$7,526.54	\$6,780.00	\$7,815.76	\$6,000.00
20-70-561000	Repairs/Maint.-Buildings	\$1,791.76	\$9,873.92	\$6,846.00	\$6,348.99	\$5,892.00
20-70-562000	R&M-Vehicles	\$0.00	\$303.92	\$0.00	\$1,673.70	\$0.00
20-70-568000	Repairs & Maint.-Equipment	\$806.50	\$19,097.88	\$20,978.00	\$21,504.94	\$16,325.00
20-70-581200	Marketing Supplies	\$306.91	\$6,457.78	\$9,605.00	\$5,933.91	\$3,437.00
20-70-586000	Marketing Promo Materials	\$0.00	\$2,090.53	\$4,850.00	\$1,098.76	\$4,625.00
Totals for Department(s) 70 - ARC:		\$64,795.78	\$660,157.48	\$684,161.96	\$700,760.60	\$644,255.85
Total Expenses		\$206,987.60	\$2,526,979.42	\$2,555,820.92	\$2,336,670.65	\$2,357,972.56
BEGINNING FUND BALANCE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)		(\$127,382.79)	(\$145,079.82)	\$0.00	(\$18,185.98)	\$0.00
ENDING FUND BALANCE		(\$127,382.79)	(\$145,079.82)	\$0.00	(\$18,185.98)	\$0.00

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		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
40 - Pension Fund						
Revenues						
40-10-411000	Tax Rev - Current Real Estate	\$0.00	\$149,895.16	\$150,154.70	\$164,087.68	\$164,440.44
40-10-412000	Tax Rev - Non-Current Real Est	\$0.00	\$5.23	\$0.00	\$55.06	\$0.00
40-10-413000	Tax Rev - County Interest	\$0.00	\$43.67	\$0.00	\$0.00	\$0.00
40-10-430000	Interest from Investments	\$159.11	\$1,722.56	\$0.00	\$694.27	\$0.00
	Totals for Department(s) 10 - Administrative:	\$159.11	\$151,666.62	\$150,154.70	\$164,837.01	\$164,440.44
Total Revenues		\$159.11	\$151,666.62	\$150,154.70	\$164,837.01	\$164,440.44
Expenses						
40-10-583500	Spec. Purp. Ex.-IMRF	\$6,929.11	\$124,471.41	\$144,000.00	\$151,012.82	\$164,000.00
	Totals for Department(s) 10 - Administrative:	\$6,929.11	\$124,471.41	\$144,000.00	\$151,012.82	\$164,000.00
Total Expenses		\$6,929.11	\$124,471.41	\$144,000.00	\$151,012.82	\$164,000.00
BEGINNING FUND BALANCE						
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)						
		(\$6,770.00)	\$27,195.21	\$0.00	\$13,824.19	\$0.00
ENDING FUND BALANCE						
		(\$6,770.00)	\$27,195.21	\$0.00	\$13,824.19	\$0.00

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		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
45 - FICA						
Revenues						
45-10-411000	Tax Rev - Current Real Estate	\$0.00	\$125,249.34	\$125,413.30	\$128,502.41	\$128,798.18
45-10-412000	Tax Rev - Non-Current Real Est	\$0.00	\$3.80	\$0.00	\$39.39	\$0.00
45-10-413000	Tax Rev - County Interest	\$0.00	\$36.49	\$0.00	\$0.00	\$0.00
45-10-430000	Interest from Investments	\$130.99	\$1,459.12	\$0.00	\$571.47	\$0.00
Totals for Department(s) 10 - Administrative:		\$130.99	\$126,748.75	\$125,413.30	\$129,113.27	\$128,798.18
Total Revenues		\$130.99	\$126,748.75	\$125,413.30	\$129,113.27	\$128,798.18
Expenses						
45-10-583600	FICA Expense	\$10,942.33	\$122,518.94	\$125,000.00	\$122,321.56	\$128,500.00
Totals for Department(s) 10 - Administrative:		\$10,942.33	\$122,518.94	\$125,000.00	\$122,321.56	\$128,500.00
Total Expenses		\$10,942.33	\$122,518.94	\$125,000.00	\$122,321.56	\$128,500.00
 BEGINNING FUND BALANCE						
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
 NET SURPLUS/(DEFICIT)						
		(\$10,811.34)	\$4,229.81	\$0.00	\$6,791.71	\$0.00
 ENDING FUND BALANCE						
		(\$10,811.34)	\$4,229.81	\$0.00	\$6,791.71	\$0.00

West Chicago Park District
Revenue/Expense Statement as of 04/30/19 DRAFT
FUNDS 10,20,40,45,90 AND 95

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
90 - Capital Projects						
Revenues						
90-10-430000	Interest from Investments	\$84.81	\$2,611.11	\$5,000.00	\$6,989.49	\$1,000.00
90-10-452000	Donations - Land/Cash	\$0.00	\$5,646.00	\$0.00	\$8,697.00	\$0.00
90-10-470000	Bond Issue Proceeds	\$0.00	\$560.33	\$0.00	\$263,153.09	\$0.00
90-10-472000	Fund Transfer Receipts	\$0.00	\$84,689.64	\$0.00	\$3,157.84	\$0.00
90-10-485100	Revenue - Miscellaneous	\$0.00	\$13,330.00	\$0.00	\$43,245.90	\$19,500.00
Totals for Department(s) 10 - Administrative:		\$84.81	\$106,837.08	\$5,000.00	\$325,243.32	\$20,500.00
Total Revenues		\$84.81	\$106,837.08	\$5,000.00	\$325,243.32	\$20,500.00
Expenses						
90-10-521000	Attorney Fees	\$0.00	\$21.86	\$0.00	\$7,474.01	\$0.00
90-10-521300	Planning Consultants	\$0.00	\$28,202.28	\$25,000.00	\$11,152.50	\$16,000.00
90-10-561000	Building Repairs/Maintenance	\$0.00	\$0.00	\$0.00	\$60,184.90	\$66,858.50
90-10-564000	Landscape Repairs/Maintenance	\$0.00	\$8,030.00	\$0.00	\$73,682.50	\$125,000.00
90-10-566000	Repairs/Maint.-Pavillions	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00
90-10-566100	Repairs/Maint.-Parks	\$0.00	\$0.00	\$12,000.00	\$0.00	\$0.00
90-10-571000	Equipment Acquisition	\$10,998.80	\$10,998.80	\$0.00	\$76,558.61	\$49,000.00
90-10-571100	Software/Hardware Acquisition	\$0.00	\$12,010.95	\$12,400.00	\$0.00	\$7,405.00
90-10-572000	Vehicle Acquisition	\$0.00	\$36,910.00	\$42,000.00	\$56,926.00	\$56,000.00
90-10-574000	Development Projects	\$0.00	\$564,777.34	\$860,000.00	\$508,050.99	\$760,000.00
90-10-574400	Capital-Playgrounds	\$0.00	\$80,670.00	\$0.00	\$0.00	\$0.00
90-10-582600	Spec. Purp. Ex.-Paving	\$0.00	\$0.00	\$0.00	\$47,350.00	\$50,000.00
90-10-586500	Debt Retirement Principal	\$0.00	\$0.00	\$0.00	\$55,907.42	\$55,907.42
90-10-586800	Debt Retirement-Interest	\$0.00	\$0.00	\$0.00	\$5,432.62	\$5,432.62
Totals for Department(s) 10 - Administrative:		\$10,998.80	\$741,621.23	\$966,400.00	\$902,719.55	\$1,191,603.54
Total Expenses		\$10,998.80	\$741,621.23	\$966,400.00	\$902,719.55	\$1,191,603.54

West Chicago Park District
Revenue/Expense Statement as of 04/30/19 DRAFT
 FUNDS 10,20,40,45,90 AND 95

	<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
BEGINNING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)	(\$10,913.99)	(\$634,784.15)	\$0.00	(\$577,476.23)	\$0.00
ENDING FUND BALANCE	<u>(\$10,913.99)</u>	<u>(\$634,784.15)</u>	<u>\$0.00</u>	<u>(\$577,476.23)</u>	<u>\$0.00</u>

West Chicago Park District
Revenue/Expense Statement as of 04/30/19 DRAFT
FUNDS 10,20,40,45,90 AND 95

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
95 - Capital Projects -PARC and 2015 Bond Proceeds						
Revenues						
95-10-430000	Interest from Investments	\$0.00	\$1,570.16	\$0.00	\$18,644.07	\$1,800.00
95-10-454000	Grants	\$0.00	\$2,499,100.00	\$2,500,000.00	\$0.00	\$0.00
	Totals for Department(s) 10 - Administrative:	\$0.00	\$2,500,670.16	\$2,500,000.00	\$18,644.07	\$1,800.00
Total Revenues		\$0.00	\$2,500,670.16	\$2,500,000.00	\$18,644.07	\$1,800.00
Expenses						
95-10-521300	Planning Consultants	\$0.00	\$3,200.00	\$0.00	\$1,747.50	\$0.00
95-10-561000	Building Repairs/Maintenance	\$0.00	\$15,425.00	\$0.00	\$0.00	\$0.00
95-10-562000	Repairs/Maint.-Veh./Machines	\$0.00	\$0.00	\$0.00	\$3,596.37	\$0.00
95-10-564000	Landscape Repairs/Maintenance	\$0.00	\$0.00	\$0.00	\$8,080.59	\$0.00
95-10-571200	FFE-NEW CONSTRUCTION STARTUP	\$0.00	\$0.00	\$0.00	\$14,916.99	\$0.00
95-10-574000	Development Projects	\$0.00	\$0.00	\$0.00	\$4,151,409.94	\$4,200,000.00
95-10-586400	Fund Transfer Expense	\$0.00	\$2,583,789.64	\$2,500,000.00	\$0.00	\$0.00
95-10-586800	Debt Retirement-Interest	\$0.00	\$41,666.67	\$0.00	\$0.00	\$0.00
	Totals for Department(s) 10 - Administrative:	\$0.00	\$2,644,081.31	\$2,500,000.00	\$4,179,751.39	\$4,200,000.00
Total Expenses		\$0.00	\$2,644,081.31	\$2,500,000.00	\$4,179,751.39	\$4,200,000.00
BEGINNING FUND BALANCE						
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)						
		\$0.00	(\$143,411.15)	\$0.00	(\$4,161,107.32)	\$0.00
ENDING FUND BALANCE						
		\$0.00	(\$143,411.15)	\$0.00	(\$4,161,107.32)	\$0.00

West Chicago Park District
Revenue/Expense Statement as of 05/31/19 DRAFT
FUNDS 10,20,40,45,90 AND 95

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
10 - Corporate Fund						
Revenues						
10-10-411000	Tax Rev - Current Real Estate	\$24,613.00	\$24,613.00	\$1,111,015.11	\$43,846.52	\$1,058,761.23
10-10-412000	Tax Rev - Non-Current Real Est	\$1.10	\$1.10	\$0.00	\$0.00	\$0.00
10-10-413000	Tax Rev - County Interest	\$0.00	\$0.00	\$0.00	\$307.80	\$0.00
10-10-414000	Tax Rev - Replacement Tax	\$0.00	\$0.00	\$75,000.00	\$31,734.63	\$100,000.00
10-10-430000	Interest from Investments	\$0.00	\$0.00	\$6,600.00	\$187.54	\$2,500.00
10-10-482000	Revenue - Fuel Reimbursement	\$0.00	\$0.00	\$6,500.00	\$2,786.77	\$8,500.00
10-10-485000	Revenue - Miscellaneous	\$0.00	\$0.00	\$7,200.00	\$0.00	\$0.00
Totals for Department(s) 10 - Administrative:		\$24,614.10	\$24,614.10	\$1,206,315.11	\$78,863.26	\$1,169,761.23
Total Revenues		\$24,614.10	\$24,614.10	\$1,206,315.11	\$78,863.26	\$1,169,761.23
Expenses						
10-10-511000	Salaries/Wages-Full Time	\$12,222.21	\$12,222.21	\$259,440.70	\$13,051.55	\$241,970.70
10-10-512000	Salaries/Wages-Part-Time Reg	\$0.00	\$0.00	\$18,500.00	\$0.00	\$0.00
10-10-521100	Cont/Ser - Legal Publications	\$0.00	\$0.00	\$500.00	\$23.00	\$500.00
10-10-521300	Cont/Ser - Consultants	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00
10-10-522000	Cont/Ser - Rent - Photocopier	\$1,017.44	\$1,017.44	\$11,000.00	\$711.01	\$11,000.00
10-10-523000	Cont/Ser - IT Consultants	\$2,556.85	\$2,556.85	\$20,000.00	\$1,251.50	\$15,279.00
10-10-523100	Cont/Ser - Software Annu Maint	\$3,563.50	\$3,563.50	\$11,300.00	\$4,838.98	\$8,000.00
10-10-528500	Cont/Serv-Misc	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
10-10-531000	Supplies/Materials-Office	\$299.07	\$299.07	\$3,100.00	\$138.20	\$3,708.00
10-10-531100	Supplies/Materials-Postage	\$0.00	\$0.00	\$0.00	\$11.02	\$0.00
10-10-531600	Supplies/Materials-Finance	\$279.85	\$279.85	\$1,200.00	\$0.00	\$600.00
10-10-541000	Utilities-Telephones	\$361.19	\$361.19	\$3,400.00	\$283.52	\$3,400.00
10-10-542000	Utilities-Water/Sewer	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00
10-10-543000	Utilities-Electricity	\$762.84	\$762.84	\$10,000.00	\$79.11	\$10,000.00
10-10-544000	Utilities-Natural Gas	\$318.94	\$318.94	\$5,000.00	\$15.95	\$5,000.00
10-10-551000	Insurance Exp.-Health/Medical	\$3,557.76	\$3,557.76	\$69,000.00	(\$2,331.52)	\$56,650.00
10-10-552000	Insurance Exp.-Life	\$115.50	\$115.50	\$1,650.00	(\$251.80)	\$1,650.00

West Chicago Park District
Revenue/Expense Statement as of 05/31/19 DRAFT
FUNDS 10,20,40,45,90 AND 95

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
10-10-581000	Spec. Purp.- Memberships	\$0.00	\$0.00	\$7,000.00	\$0.00	\$8,000.00
10-10-581100	Spec. Purp.- Conf./Meetings	\$149.48	\$149.48	\$0.00	\$0.00	\$14,000.00
Totals for Department(s) 10 - Administrative:		<u>\$25,204.63</u>	<u>\$25,204.63</u>	<u>\$439,090.70</u>	<u>\$17,820.52</u>	<u>\$382,757.70</u>
10-20-511000	Salaries/Wages-Full Time	\$11,738.03	\$11,738.03	\$201,783.88	\$13,284.44	\$227,563.88
10-20-511100	Sal/Wages Overtime-Full-Time	\$0.00	\$0.00	\$5,018.64	\$0.00	\$9,113.65
10-20-520100	Cont/Serv-Seasonal Labor	\$32,083.96	\$32,083.96	\$226,291.10	\$18,865.78	\$190,497.90
10-20-520110	Cont/Serv-Parks Contracts	\$4,112.75	\$4,112.75	\$89,588.00	\$7,500.00	\$102,037.00
10-20-521300	Cont. Serv.-Consultants	\$0.00	\$0.00	\$21,000.00	\$0.00	\$12,000.00
10-20-522100	Con. Serv.-Rent-Toilets	\$735.00	\$735.00	\$10,500.00	\$630.00	\$13,335.00
10-20-522200	Cont. Serv.-Rent-Equipment	\$1,840.78	\$1,840.78	\$19,000.00	\$0.00	\$16,570.00
10-20-524000	Con. Serv.-Refuse Removal-Reg.	\$425.00	\$425.00	\$10,000.00	\$514.40	\$13,300.00
10-20-524100	Con. Serv.-Refuse Removal-Haz.	\$0.00	\$0.00	\$1,645.00	\$0.00	\$1,720.00
10-20-526000	Con. Serv.-License/Insp. Fees	\$3,976.00	\$3,976.00	\$7,366.00	\$0.00	\$4,459.00
10-20-532000	Supplies/Materials-Personnel	\$322.83	\$322.83	\$6,020.00	\$0.00	\$7,330.00
10-20-532100	Supplies/Materials-Ice Control	\$0.00	\$0.00	\$7,355.00	\$0.00	\$6,582.50
10-20-532200	Supplies/Materials-Safe. Equip	\$27.24	\$27.24	\$2,395.00	\$0.00	\$2,401.00
10-20-533000	Supplies/Materials-Buildings	\$22.73	\$22.73	\$15,207.00	\$0.00	\$4,900.00
10-20-533100	Supplies/Materials-Janitorial	\$464.88	\$464.88	\$4,911.52	\$0.00	\$4,879.27
10-20-533200	Supplies/Materials-Chemicals	\$33.78	\$33.78	\$5,198.25	\$0.00	\$3,152.00
10-20-534000	Supplies/Materials-Veh./Mach.	\$92.23	\$92.23	\$3,957.45	\$3,625.00	\$6,186.86
10-20-534100	Supplies/Materials-Fuel/Oil	\$2,115.38	\$2,115.38	\$37,375.00	\$3,941.23	\$36,825.00
10-20-534200	Supplies/Materials-Tools/Hdw.	\$188.54	\$188.54	\$4,286.98	\$20.98	\$3,823.99
10-20-535000	Supplies/Materials-Landscape	\$3,462.50	\$3,462.50	\$16,256.00	\$3,704.39	\$14,640.00
10-20-535300	Supplies/Materials-Signs	\$9.75	\$9.75	\$1,650.00	\$0.00	\$5,205.00
10-20-535400	Supplies/Materials-Conservation	\$0.00	\$0.00	\$3,538.00	\$0.00	\$5,019.00
10-20-561000	Repairs/Maint.-Buildings	\$8,601.26	\$8,601.26	\$32,552.00	\$23,596.53	\$43,070.91
10-20-562000	Repairs/Maint.-Veh./Machines	\$2,146.80	\$2,146.80	\$16,340.00	\$70.85	\$16,840.00
10-20-565000	Repairs/Maint.-Playgrounds	\$1,940.91	\$1,940.91	\$30,000.00	\$268.64	\$16,250.64
10-20-565100	Repairs/Maint. Splash Pads	\$8.43	\$8.43	\$7,000.00	\$0.00	\$0.00
10-20-568000	Repairs/Maint.-Equipment	\$58.14	\$58.14	\$15,650.00	\$0.00	\$18,462.00
Totals for Department(s) 20 - Maintenance:		<u>\$74,406.92</u>	<u>\$74,406.92</u>	<u>\$801,884.82</u>	<u>\$76,022.24</u>	<u>\$786,164.60</u>

West Chicago Park District
Revenue/Expense Statement as of 05/31/19 DRAFT
FUNDS 10,20,40,45,90 AND 95

	Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
Total Expenses	\$99,611.55	\$99,611.55	\$1,240,975.52	\$93,842.76	\$1,168,922.30
BEGINNING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)	(\$74,997.45)	(\$74,997.45)	\$0.00	(\$14,979.50)	\$0.00
ENDING FUND BALANCE	(\$74,997.45)	(\$74,997.45)	\$0.00	(\$14,979.50)	\$0.00

West Chicago Park District
Revenue/Expense Statement as of 05/31/19 DRAFT
FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
20 - Recreation Fund						
Revenues						
20-10-411000	Tax Rev - Current Real Estate	\$15,451.03	\$15,451.03	\$697,490.32	\$26,358.21	\$636,451.15
20-10-412000	Tax Rev - Non-Current Real Est	\$0.66	\$0.66	\$0.00	\$0.00	\$0.00
20-10-413000	Tax Rev - County Interest	\$0.00	\$0.00	\$0.00	\$185.03	\$0.00
20-10-414000	Tax Rev - Replacement Tax	\$0.00	\$0.00	\$75,000.00	\$5,600.23	\$0.00
20-10-430000	Interest from Investments	\$0.00	\$0.00	\$8,000.00	\$973.67	\$4,000.00
20-10-442000	Rental Income-Athletic Fields	\$5,100.00	\$5,100.00	\$35,100.00	\$10,741.67	\$32,900.00
20-10-444000	Rental Income-Pavillions	\$850.00	\$850.00	\$3,000.00	\$1,350.00	\$3,000.00
20-10-451000	Donations-Annual Appeal	\$2,660.00	\$2,660.00	\$0.00	\$1,723.15	\$0.00
20-10-453000	Revenue - Donations Foundation	\$3,000.00	\$3,000.00	\$20,300.00	\$0.00	\$6,100.00
20-10-455000	Sponsorship-Public Relations Events	\$0.00	\$0.00	\$1,550.00	\$0.00	\$1,550.00
20-10-460000	Brochure/Website Ads	\$0.00	\$0.00	\$700.00	\$0.00	\$1,500.00
20-10-461000	Rev-Concessions	\$53.40	\$53.40	\$750.00	\$0.00	\$750.00
20-10-480000	Revenue - Service Fees	\$32.00	\$32.00	\$200.00	\$37.00	\$200.00
20-10-485000	Revenue - Miscellaneous	\$5.00	\$5.00	\$200.00	\$492.00	\$200.00
Totals for Department(s) 10 - Administrative:		\$27,152.09	\$27,152.09	\$842,290.32	\$47,460.96	\$686,651.15
20-30-451000	Rev- Appeal Sponsorships	\$24,150.00	\$24,150.00	\$33,500.00	\$12,900.00	\$12,900.00
20-30-461000	Concessions	\$0.00	\$0.00	\$1,130.00	\$0.00	\$1,400.00
20-30-461300	Revenue-Costumes	\$670.00	\$670.00	\$0.00	\$775.00	\$0.00
20-30-490000	Program Revenue	\$84,369.40	\$84,369.40	\$510,446.00	\$73,386.46	\$562,566.57
20-30-491000	Rev-Ticket Sales	\$1,731.00	\$1,731.00	\$12,545.00	\$2,052.00	\$6,550.00
20-30-492000	Rev.-Advertisers	\$27.00	\$27.00	\$1,315.00	\$3.00	\$1,100.00
Totals for Department(s) 30 - Programming:		\$110,947.40	\$110,947.40	\$558,936.00	\$89,116.46	\$584,516.57
20-40-421000	Admissions Rev.-Daily Fees	\$1,363.00	\$1,363.00	\$317,835.00	\$22,717.80	\$280,507.50
20-40-422000	Admissions Rev.-Passes	\$61,077.00	\$61,077.00	\$45,650.00	\$66,646.50	\$75,575.00
20-40-443000	Rev. - Rentals	\$16,510.00	\$16,510.00	\$18,110.00	\$12,946.00	\$15,300.00
20-40-462000	Concess. Rev.-Aquatics	\$0.00	\$0.00	\$12,232.00	\$0.00	\$10,000.00
20-40-463000	Merchandise Sales	\$70.00	\$70.00	\$3,712.25	\$842.43	\$2,650.00
20-40-490000	Program Rev. Aquatics	\$7,294.00	\$7,294.00	\$38,001.00	\$18,895.75	\$42,795.00

West Chicago Park District
Revenue/Expense Statement as of 05/31/19 DRAFT
FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
20-40-491000	Revenue-Sponsorships	\$9,600.00	\$9,600.00	\$0.00	\$0.00	\$0.00
20-40-494000	Rev. - Staff Uniform & Certification	\$7,259.00	\$7,259.00	\$6,763.00	\$5,354.00	\$8,097.00
Totals for Department(s) 40 - Turtle Splash:		\$103,173.00	\$103,173.00	\$442,303.25	\$127,402.48	\$434,924.50
20-50-441000	Room Rentals	\$0.00	\$0.00	\$2,700.00	\$110.98	\$3,000.00
20-50-445000	Gym Rentals	\$311.76	\$311.76	\$64,540.00	\$3,418.93	\$96,140.00
20-50-462000	Vending Machine Sales	\$0.00	\$0.00	\$960.00	\$0.00	\$960.00
20-50-485000	Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$2,850.00
Totals for Department(s) 50 - Zone 250:		\$311.76	\$311.76	\$68,200.00	\$3,529.91	\$102,950.00
20-70-421000	Admissions Rev.-Guest Fees	\$1,030.00	\$1,030.00	\$12,840.00	\$868.00	\$10,776.00
20-70-431000	TREEHOUSE DAILY	\$2,146.00	\$2,146.00	\$32,880.00	\$1,470.00	\$30,240.00
20-70-435000	TREEHOUSE MEMBERSHIP	\$1,027.68	\$1,027.68	\$15,264.00	\$1,026.72	\$18,720.00
20-70-441000	ROOM RENTAL	\$10,265.83	\$10,265.83	\$80,730.00	\$11,422.27	\$80,110.00
20-70-445000	RENTAL REVENUE GYM	\$2,698.38	\$2,698.38	\$45,330.00	\$2,505.09	\$64,800.00
20-70-451000	ADULT MEMBERSHIP	\$6,418.00	\$6,418.00	\$85,638.00	\$7,364.90	\$115,515.00
20-70-452000	COUPLE MEMBERSHIP	\$4,228.04	\$4,228.04	\$66,788.00	\$6,285.13	\$86,470.00
20-70-453000	FAMILY MEMBERSHIP	\$6,258.00	\$6,258.00	\$83,970.00	\$7,183.83	\$102,915.00
20-70-454000	YOUTH MEMBERSHIP	\$385.00	\$385.00	\$9,240.00	\$1,001.92	\$21,900.00
20-70-455000	SENIOR MEMBERSHIP	\$4,330.50	\$4,330.50	\$57,768.00	\$5,001.67	\$57,780.00
20-70-456000	SPECIALTY MEMBERSHIP	\$4,194.00	\$4,194.00	\$38,145.00	\$5,136.00	\$29,975.00
20-70-458000	Track Pass	\$805.00	\$805.00	\$11,025.00	\$916.63	\$11,000.00
20-70-462000	VENDING MACHINE SALES	\$0.00	\$0.00	\$1,560.00	\$0.00	\$1,560.00
20-70-465000	Merchandise Sales Revenue	\$0.00	\$0.00	\$102.00	\$0.00	\$102.00
20-70-490000	Program Rev-ARC Center	\$22,728.06	\$22,728.06	\$138,200.00	\$24,370.50	\$133,135.00
Totals for Department(s) 70 - ARC:		\$66,514.49	\$66,514.49	\$679,480.00	\$74,552.66	\$764,998.00
Total Revenues		\$308,098.74	\$308,098.74	\$2,591,209.57	\$342,062.47	\$2,574,040.22
Expenses						
20-10-511000	Salaries/Wages-Full Time	\$37,162.65	\$37,162.65	\$436,217.39	\$25,329.45	\$470,416.39
20-10-512000	Salaries/Wages-Part Time-Reg.	\$3,314.86	\$3,314.86	\$31,000.00	\$1,723.11	\$30,000.00

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		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
20-10-521000	Cont/Ser - Attorney Fees	\$4,461.25	\$4,461.25	\$8,000.00	\$0.00	\$8,500.00
20-10-521100	Cont/Ser - Legal Publications	\$0.00	\$0.00	\$1,250.00	\$23.00	\$650.00
20-10-521200	Cont/Ser - Subscriptions	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00
20-10-522000	Cont/Ser - Rent - Photocopier	\$1,017.46	\$1,017.46	\$11,000.00	\$711.01	\$11,000.00
20-10-522100	Cont/Ser - Rent-Toilets	\$0.00	\$0.00	\$5,000.00	\$300.00	\$14,500.00
20-10-522200	Cont/Ser - Rent-Equipment	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00
20-10-523000	Cont/Ser - IT Consultants	\$4,574.85	\$4,574.85	\$20,000.00	\$1,251.50	\$15,279.00
20-10-523100	Cont/Ser - Software Annu Maint	\$3,563.50	\$3,563.50	\$11,300.00	\$6,731.00	\$8,000.00
20-10-525000	Cont/Ser - Alarm Monitor. Ser.	\$0.00	\$0.00	\$1,800.00	\$0.00	\$2,400.00
20-10-526200	Cont/Ser - Lic./Inspection Fee	\$0.00	\$0.00	\$300.00	\$0.00	\$600.00
20-10-527000	Cont/Ser - Employ. Assist. Pr.	\$49.50	\$49.50	\$700.00	\$0.00	\$600.00
20-10-527100	Cont/Ser - Employ. Test./Phy.	\$0.00	\$0.00	\$2,500.00	\$0.00	\$1,000.00
20-10-527200	Cont/Serv-Crim Checks	\$802.50	\$802.50	\$3,500.00	\$0.00	\$3,000.00
20-10-528000	Cont/Ser - Printing-Brochures	\$0.00	\$0.00	\$28,900.00	\$0.00	\$28,330.00
20-10-528500	Cont/Serv-Misc.	\$0.00	\$0.00	\$1,000.00	\$0.00	\$500.00
20-10-531000	Supplies/Materials-Office	\$244.24	\$244.24	\$3,200.00	\$360.02	\$3,700.00
20-10-531100	Supplies/Materials-Off. Post.	\$0.00	\$0.00	\$4,500.00	\$492.41	\$2,000.00
20-10-531200	Supplies/Materials-Broch. Post	\$54.84	\$54.84	\$10,285.00	\$0.00	\$10,060.00
20-10-531300	Supplies/Materials-Software	\$0.00	\$0.00	\$2,000.00	\$99.00	\$2,000.00
20-10-531400	Supplies - Promo Postage	\$0.00	\$0.00	\$913.00	\$0.00	\$0.00
20-10-531500	Supplies-Hardware	\$9,538.96	\$9,538.96	\$17,619.00	\$4,255.86	\$8,400.00
20-10-531600	Supplies/Materials-Finance	\$279.85	\$279.85	\$1,200.00	\$0.00	\$600.00
20-10-532100	Supplies/Materials-First Aid	\$0.00	\$0.00	\$2,610.00	\$0.00	\$2,850.00
20-10-534100	Supplies/Materials-Fuel/Oil	\$0.00	\$0.00	\$1,500.00	\$126.18	\$1,500.00
20-10-535200	Supp/Mat-Athletic Fields	\$2,843.00	\$2,843.00	\$9,550.61	\$2,274.00	\$13,416.00
20-10-537000	Supplies-Programming General	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00
20-10-541000	Utilities-Telephones	\$422.79	\$422.79	\$4,500.00	\$283.52	\$3,400.00
20-10-542000	Utilities-Water/Sewer	\$19,130.24	\$19,130.24	\$3,000.00	\$0.00	\$5,000.00
20-10-543000	Utilities-Electricity	\$762.84	\$762.84	\$8,500.00	\$79.13	\$9,000.00
20-10-544000	Utilities-Natural Gas	\$318.95	\$318.95	\$5,500.00	\$15.95	\$5,000.00
20-10-551000	Insurance Exp.-Medical	\$18,358.65	\$18,358.65	\$202,150.00	\$959.76	\$170,000.00
20-10-561000	Repairs/Maint.-Buildings	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00
20-10-562000	Repairs/Maint.-Veh./Machines	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00

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		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
20-10-563000	Repairs/Maint.-Ath. Facilities	\$0.00	\$0.00	\$22,100.00	\$3,000.00	\$12,050.00
20-10-564000	Repairs/Maint.-Landscape	\$645.00	\$645.00	\$0.00	\$0.00	\$0.00
20-10-565000	Repairs/Maint.-Playgrounds	\$0.00	\$0.00	\$7,000.00	\$0.00	\$0.00
20-10-581000	Spec. Purp.-Membership	\$60.00	\$60.00	\$7,000.00	\$0.00	\$8,000.00
20-10-581100	Spec. Purp.-Con./Meetings	\$2,145.38	\$2,145.38	\$28,000.00	\$0.00	\$14,000.00
20-10-581300	Spec. Purp.-Staff Cont. Education	\$1,262.67	\$1,262.67	\$5,000.00	\$1,552.00	\$5,500.00
20-10-581310	Spec. Purp.-Staff Meetings	\$1,944.66	\$1,944.66	\$11,500.00	(\$19.90)	\$8,500.00
20-10-581400	Spec. Purp.-Mileage Reimburse.	\$108.58	\$108.58	\$4,500.00	(\$111.73)	\$3,500.00
20-10-581500	Spec. Purp.-Awards/Recognition	\$20.00	\$20.00	\$7,000.00	(\$25.00)	\$5,500.00
20-10-581600	Spec. Purp.- Foundation	\$1,500.00	\$1,500.00	\$3,500.00	\$2,411.25	\$1,000.00
20-10-581800	Employee Logowear	\$246.25	\$246.25	\$2,250.00	\$402.65	\$2,250.00
20-10-582000	Spec. Purp.-Bank Serv Fees	\$0.00	\$0.00	\$1,200.00	\$37.50	\$1,200.00
20-10-582100	Spec. Purp.-Cash Over and Short	(\$10.25)	(\$10.25)	\$0.00	\$0.00	\$0.00
20-10-583000	Spec. Purp-Credit Card Fees	\$0.00	\$0.00	\$30,000.00	\$3,098.83	\$26,000.00
20-10-584000	Media Marketing	\$103.99	\$103.99	\$6,114.00	\$204.99	\$4,378.00
20-10-584100	Branding/Signage	\$0.00	\$0.00	\$5,866.00	(\$104.46)	\$5,581.75
20-10-584200	Public Realtions Events Supplies	\$59.49	\$59.49	\$2,100.00	\$41.65	\$2,100.00
20-10-584300	Marketing-Annual Appeal Expenses	\$265.00	\$265.00	\$3,000.00	\$332.48	\$1,250.00
20-10-586000	Marketing Promo Materials	\$0.00	\$0.00	\$7,624.00	\$0.00	\$5,169.00
20-10-586500	Debt Retirement-Principal	\$4,972.46	\$4,972.46	\$40,253.62	\$0.00	\$58,305.76
20-10-586600	Debt Retirement-Notes Payable	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
20-10-586800	Debt Retirement-Interest	\$139.21	\$139.21	\$639.48	\$0.00	\$3,034.28
20-10-587000	Marketing Design and Print	\$0.00	\$0.00	\$3,546.00	\$0.00	\$3,281.00
20-10-589000	Spec Purp-Sales Tax	\$0.00	\$0.00	\$700.00	\$0.00	\$500.00
Totals for Department(s) 10 - Administrative:		<u>\$120,363.37</u>	<u>\$120,363.37</u>	<u>\$1,053,338.10</u>	<u>\$55,835.16</u>	<u>\$1,017,751.18</u>
20-30-515000	Wages - Programming	\$8,645.48	\$8,645.48	\$174,387.25	\$8,380.72	\$162,934.21
20-30-529500	Contract Program Expense	\$12,613.11	\$12,613.11	\$101,772.00	\$3,324.81	\$134,509.00
20-30-539500	Supplies Program Expense	\$5,771.07	\$5,771.07	\$57,866.50	\$1,679.96	\$58,320.76
20-30-589500	Program Awards	\$0.00	\$0.00	\$2,322.00	\$0.00	\$480.25
Totals for Department(s) 30 - Programming:		<u>\$27,029.66</u>	<u>\$27,029.66</u>	<u>\$336,347.75</u>	<u>\$13,385.49</u>	<u>\$356,244.22</u>
20-40-514100	Wages-Supervisors	\$1,449.86	\$1,449.86	\$29,950.63	\$1,011.50	\$28,527.75

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		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
20-40-514200	Wages-Lifeguards	\$25.44	\$25.44	\$95,553.25	\$21.88	\$85,729.50
20-40-514300	Wages-Admissions	\$59.38	\$59.38	\$20,613.50	\$47.75	\$18,773.75
20-40-514500	Wages-Deck Attendant	\$0.00	\$0.00	\$23,141.00	\$0.00	\$18,550.00
20-40-514900	Wages-Custodial	\$548.00	\$548.00	\$4,882.50	\$209.02	\$2,525.00
20-40-515000	Wages-Aquatic Programs	\$0.00	\$0.00	\$12,581.25	\$0.00	\$16,789.13
20-40-521100	Cont. Serv.- Legal Publications	\$0.00	\$0.00	\$0.00	\$0.00	\$3,978.00
20-40-524000	Cont. Serv.-Refuse Removal	\$364.00	\$364.00	\$1,702.00	\$0.00	\$1,820.00
20-40-524200	Cont/Serv-Custodial	\$0.00	\$0.00	\$4,758.00	\$0.00	\$0.00
20-40-525000	Cont. Serv.-Alarm Monitoring	\$0.00	\$0.00	\$1,000.00	\$0.00	\$2,055.00
20-40-526000	Cont.- Lifeguard Certification Fees	\$960.00	\$960.00	\$1,600.00	\$1,350.00	\$4,275.00
20-40-526100	Cont. Serv.-Aquatic Inspections	\$550.00	\$550.00	\$1,625.00	\$0.00	\$1,625.00
20-40-529500	Cont. Serv. Aquatic Programs	\$0.00	\$0.00	\$384.00	\$0.00	\$1,152.00
20-40-529504	Cont Serv-Audit	\$3,475.00	\$3,475.00	\$1,900.00	\$3,350.00	\$1,650.00
20-40-529506	Cont/Serv-Pool Open/Close	\$342.87	\$342.87	\$10,871.00	\$10,396.00	\$8,885.00
20-40-529600	Contract. Prog.-H.S. Pool Rent	\$0.00	\$0.00	\$2,640.00	\$0.00	\$2,496.00
20-40-531000	Office Supplies	\$1,885.72	\$1,885.72	\$2,034.50	\$18.10	\$482.50
20-40-531300	Computer	\$475.39	\$475.39	\$1,509.62	\$1,972.88	\$2,566.62
20-40-531500	Admissions Merchandise Supplies	\$1,557.72	\$1,557.72	\$2,146.40	\$721.43	\$2,079.68
20-40-532000	Staff Uniforms	\$6,650.30	\$6,650.30	\$5,498.67	\$4,046.36	\$6,048.22
20-40-532100	First Aid Supplies	\$443.70	\$443.70	\$1,358.49	\$0.00	\$812.73
20-40-532200	Safety Supplies	\$0.00	\$0.00	\$4,757.70	\$4,143.63	\$5,675.70
20-40-533100	Supp./Mater.-Janitorial	\$227.15	\$227.15	\$2,738.31	\$495.09	\$3,156.76
20-40-533200	Supp./Mater.-Chemicals	\$6,438.83	\$6,438.83	\$35,333.00	\$0.00	\$35,333.00
20-40-535300	Supp./Mater.-Signs	\$0.00	\$0.00	\$0.00	\$0.00	\$260.00
20-40-537000	Supp./Mater.-Operational	\$788.63	\$788.63	\$6,178.46	\$7,225.66	\$7,586.46
20-40-539500	Supplies Aquatic Programs	\$46.08	\$46.08	\$4,082.50	\$0.00	\$5,019.00
20-40-541000	Utilities-Telephone	\$226.85	\$226.85	\$2,500.00	\$419.72	\$3,937.00
20-40-542000	Utilities-Water/Sewer	\$1,448.37	\$1,448.37	\$29,128.00	\$0.00	\$22,312.00
20-40-543000	Utilities-Electricity	\$2,163.81	\$2,163.81	\$36,000.00	\$0.00	\$37,807.00
20-40-544000	Utilities-Natural Gas	\$1,168.72	\$1,168.72	\$12,000.00	\$41.36	\$20,909.00
20-40-561000	Repairs/Maintenance-Buildings	\$7,323.40	\$7,323.40	\$51,450.00	\$16,076.69	\$15,656.00
20-40-566000	Repairs/Maintenance-Equipment	\$16,903.09	\$16,903.09	\$35,068.00	\$11,016.08	\$55,993.00
20-40-567000	Repairs/Maint.-Slides	\$0.00	\$0.00	\$21,250.00	\$8,117.04	\$23,544.00

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		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
20-40-581500	Spec. Purp.- Awards/Recognitio	\$19.00	\$19.00	\$438.00	\$0.00	\$0.00
20-40-586000	Marketing Promo Materials	\$45.00	\$45.00	\$5,380.00	\$0.00	\$4,850.00
Totals for Department(s) 40 - Turtle Splash:		\$55,586.31	\$55,586.31	\$472,053.78	\$70,680.19	\$452,859.80
20-50-514300	Wages-Customer Service	\$753.91	\$753.91	\$5,461.08	\$799.23	\$19,444.50
20-50-521000	Cont/Ser - Maintenance	\$1,742.00	\$1,742.00	\$5,130.00	\$0.00	\$0.00
20-50-524000	Con. Serv.-Refuse Removal-Reg.	\$81.43	\$81.43	\$1,600.00	\$0.00	\$2,092.00
20-50-524200	Cont/Serv-Custodial	\$0.00	\$0.00	\$14,400.00	\$0.00	\$12,000.00
20-50-525000	Cont/Ser - Alarm Monitor. Ser.	\$0.00	\$0.00	\$1,274.00	\$0.00	\$720.00
20-50-528600	Cont/Serv-Contracted Repairs Service	\$0.00	\$0.00	\$7,000.00	\$0.00	\$0.00
20-50-531000	Office Supplies	\$0.00	\$0.00	\$234.00	\$13.90	\$468.00
20-50-532000	Clothing Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$270.00
20-50-532200	Safety Supplies	\$0.00	\$0.00	\$128.00	\$0.00	\$310.26
20-50-533100	Supplies/Materials-Janitorial	\$0.00	\$0.00	\$1,000.00	\$0.00	\$3,000.00
20-50-533600	Supplies/Materials Facility Equipment	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
20-50-542000	Utilities-Water/Sewer	\$227.40	\$227.40	\$1,200.00	\$0.00	\$1,500.00
20-50-543000	Utilities-Electricity	\$1,211.10	\$1,211.10	\$19,920.00	\$0.00	\$1,200.00
20-50-544000	Utilities-Natural Gas	\$66.56	\$66.56	\$2,700.00	\$14.42	\$2,700.00
20-50-561000	Repairs/Maint.-Buildings	\$0.00	\$0.00	\$899.00	(\$450.00)	\$899.00
Totals for Department(s) 50 - Zone 250:		\$4,082.40	\$4,082.40	\$61,146.08	\$377.55	\$44,803.76
20-70-514300	CUSTOMER SERVICE STAFF	\$8,836.03	\$8,836.03	\$135,112.50	\$7,135.84	\$124,332.00
20-70-514400	KIDS AREA STAFF	\$2,269.77	\$2,269.77	\$35,355.00	\$1,631.62	\$35,824.00
20-70-515000	Fitness Wages	\$6,227.75	\$6,227.75	\$81,913.00	\$3,862.12	\$84,139.00
20-70-517000	Salaries/Wages-Rentals	\$189.69	\$189.69	\$3,400.00	\$105.38	\$3,400.00
20-70-521000	MAINTENANCE AGREEMENTS	\$16,614.79	\$16,614.79	\$38,544.85	\$1,547.24	\$34,759.00
20-70-524000	REFUSE DISPOSAL	\$159.00	\$159.00	\$2,067.00	\$159.00	\$2,067.00
20-70-524200	Cont/Serv-Custodial	\$0.00	\$0.00	\$147,748.08	\$14,456.46	\$177,946.96
20-70-525000	ALARM SYSTEM	\$90.00	\$90.00	\$720.00	\$90.00	\$720.00
20-70-528200	EQUIPMENT RENTAL	\$0.00	\$0.00	\$600.00	\$0.00	\$830.00
20-70-528600	Cont/Serv-Contracted Repairs	\$579.50	\$579.50	\$15,150.00	\$0.00	\$7,650.00
20-70-531000	OFFICE SUPPLIES	\$68.35	\$68.35	\$2,772.00	\$38.43	\$2,789.00
20-70-532000	Supplies/Materials-Personnel	\$0.00	\$0.00	\$1,296.00	\$0.00	\$1,175.00

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20-70-532200	Safety Supplies	\$0.00	\$0.00	\$2,680.00	\$0.00	\$4,075.00
20-70-533100	Supplies/Materials-Janitorial	\$1,441.28	\$1,441.28	\$14,000.00	\$2,200.13	\$14,000.00
20-70-533600	Supplies/Materials Facility Equipment	\$59.24	\$59.24	\$5,710.00	\$0.00	\$7,550.00
20-70-535500	Supplies/Materials-Treehouse	\$0.00	\$0.00	\$1,012.00	\$14.86	\$1,100.00
20-70-539500	Fitness Programs Supplies	\$0.00	\$0.00	\$4,246.00	\$0.00	\$4,246.00
20-70-541000	Telephones	\$1,384.60	\$1,384.60	\$16,600.00	\$1,347.64	\$16,600.00
20-70-542000	Water & Sewer	\$8,730.07	\$8,730.07	\$7,500.00	\$0.00	\$7,500.00
20-70-543000	Utilities-Electricity	\$9,140.99	\$9,140.99	\$96,000.00	\$1,223.79	\$104,400.00
20-70-544000	Natural Gas	\$308.05	\$308.05	\$6,780.00	\$30.40	\$6,780.00
20-70-561000	Repairs/Maint.-Buildings	\$149.69	\$149.69	\$6,846.00	\$498.56	\$6,846.00
20-70-562000	R&M-Vehicles	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00
20-70-568000	Repairs & Maint.-Equipment	\$1,925.00	\$1,925.00	\$20,410.00	\$459.57	\$20,978.00
20-70-581200	Marketing Supplies	\$0.00	\$0.00	\$9,605.00	\$0.00	\$9,605.00
20-70-586000	Marketing Promo Materials	\$0.00	\$0.00	\$4,850.00	\$0.00	\$4,850.00
Totals for Department(s) 70 - ARC:		\$58,173.80	\$58,173.80	\$660,917.43	\$35,101.04	\$684,161.96
Total Expenses		\$265,235.54	\$265,235.54	\$2,583,803.14	\$175,379.43	\$2,555,820.92
BEGINNING FUND BALANCE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)		\$42,863.20	\$42,863.20	\$0.00	\$166,683.04	\$0.00
ENDING FUND BALANCE		\$42,863.20	\$42,863.20	\$0.00	\$166,683.04	\$0.00

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40 - Pension Fund						
Revenues						
40-10-411000	Tax Rev - Current Real Estate	\$2,403.29	\$2,403.29	\$108,261.86	\$6,220.67	\$150,154.70
40-10-412000	Tax Rev - Non-Current Real Est	\$0.15	\$0.15	\$0.00	\$0.00	\$0.00
40-10-413000	Tax Rev - County Interest	\$0.00	\$0.00	\$0.00	\$43.67	\$0.00
40-10-430000	Interest from Investments	\$0.00	\$0.00	\$0.00	\$52.52	\$0.00
Totals for Department(s) 10 - Administrative:		\$2,403.44	\$2,403.44	\$108,261.86	\$6,316.86	\$150,154.70
Total Revenues		\$2,403.44	\$2,403.44	\$108,261.86	\$6,316.86	\$150,154.70
Expenses						
40-10-583500	Spec. Purp. Ex.-IMRF	\$4,314.11	\$4,314.11	\$110,000.00	\$8,124.35	\$144,000.00
Totals for Department(s) 10 - Administrative:		\$4,314.11	\$4,314.11	\$110,000.00	\$8,124.35	\$144,000.00
Total Expenses		\$4,314.11	\$4,314.11	\$110,000.00	\$8,124.35	\$144,000.00
 BEGINNING FUND BALANCE						
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
 NET SURPLUS/(DEFICIT)						
		(\$1,910.67)	(\$1,910.67)	\$0.00	(\$1,807.49)	\$0.00
 ENDING FUND BALANCE						
		(\$1,910.67)	(\$1,910.67)	\$0.00	(\$1,807.49)	\$0.00

West Chicago Park District
Revenue/Expense Statement as of 05/31/19 DRAFT
FUNDS 10,20,40,45,90 AND 95

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
45 - FICA						
Revenues						
45-10-411000	Tax Rev - Current Real Estate	\$2,283.59	\$2,283.59	\$102,937.50	\$5,197.87	\$125,413.30
45-10-412000	Tax Rev - Non-Current Real Est	\$0.13	\$0.13	\$0.00	\$0.00	\$0.00
45-10-413000	Tax Rev - County Interest	\$0.00	\$0.00	\$0.00	\$36.49	\$0.00
45-10-430000	Interest from Investments	\$0.00	\$0.00	\$0.00	\$79.53	\$0.00
Totals for Department(s) 10 - Administrative:		<u>\$2,283.72</u>	<u>\$2,283.72</u>	<u>\$102,937.50</u>	<u>\$5,313.89</u>	<u>\$125,413.30</u>
Total Revenues		<u>\$2,283.72</u>	<u>\$2,283.72</u>	<u>\$102,937.50</u>	<u>\$5,313.89</u>	<u>\$125,413.30</u>
Expenses						
45-10-583600	FICA Expense	\$7,221.95	\$7,221.95	\$122,500.00	\$5,931.34	\$125,000.00
Totals for Department(s) 10 - Administrative:		<u>\$7,221.95</u>	<u>\$7,221.95</u>	<u>\$122,500.00</u>	<u>\$5,931.34</u>	<u>\$125,000.00</u>
Total Expenses		<u>\$7,221.95</u>	<u>\$7,221.95</u>	<u>\$122,500.00</u>	<u>\$5,931.34</u>	<u>\$125,000.00</u>
 BEGINNING FUND BALANCE						
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
 NET SURPLUS/(DEFICIT)						
		(\$4,938.23)	(\$4,938.23)	\$0.00	(\$617.45)	\$0.00
 ENDING FUND BALANCE						
		<u>(\$4,938.23)</u>	<u>(\$4,938.23)</u>	<u>\$0.00</u>	<u>(\$617.45)</u>	<u>\$0.00</u>

West Chicago Park District
Revenue/Expense Statement as of 05/31/19 DRAFT
FUNDS 10,20,40,45,90 AND 95

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
90 - Capital Projects						
Revenues						
90-10-430000	Interest from Investments	\$0.00	\$0.00	\$2,500.00	\$920.21	\$5,000.00
90-10-452000	Donations - Land/Cash	\$0.00	\$0.00	\$4,000.00	\$0.00	\$0.00
90-10-485100	Revenue - Miscellaneous	\$400.00	\$400.00	\$0.00	\$4,780.00	\$0.00
Totals for Department(s) 10 - Administrative:		\$400.00	\$400.00	\$6,500.00	\$5,700.21	\$5,000.00
Total Revenues		\$400.00	\$400.00	\$6,500.00	\$5,700.21	\$5,000.00
Expenses						
90-10-521300	Planning Consultants	\$0.00	\$0.00	\$20,000.00	\$0.00	\$25,000.00
90-10-566000	Repairs/Maint.-Pavillions	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00
90-10-566100	Repairs/Maint.-Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00
90-10-571100	Software/Hardware Acquisition	\$0.00	\$0.00	\$0.00	\$12,010.95	\$12,400.00
90-10-572000	Vehicle Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$42,000.00
90-10-574000	Development Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$860,000.00
90-10-586500	Debt Retirement Principal	\$0.00	\$0.00	\$0.00	\$4,770.82	\$0.00
90-10-586800	Debt Retirement-Interest	\$0.00	\$0.00	\$0.00	\$340.85	\$0.00
Totals for Department(s) 10 - Administrative:		\$0.00	\$0.00	\$20,000.00	\$17,122.62	\$966,400.00
Total Expenses		\$0.00	\$0.00	\$20,000.00	\$17,122.62	\$966,400.00
BEGINNING FUND BALANCE						
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)						
		\$400.00	\$400.00	\$0.00	(\$11,422.41)	\$0.00
ENDING FUND BALANCE						
		\$400.00	\$400.00	\$0.00	(\$11,422.41)	\$0.00

West Chicago Park District
Revenue/Expense Statement as of 05/31/19 DRAFT
FUNDS 10,20,40,45,90 AND 95

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
95 - Capital Projects -PARC and 2015 Bond Proceeds						
Revenues						
95-10-430000	Interest from Investments	\$0.00	\$0.00	\$0.00	\$379.26	\$0.00
95-10-454000	Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500,000.00
	Totals for Department(s) 10 - Administrative:	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$379.26</u>	<u>\$2,500,000.00</u>
Total Revenues		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$379.26</u>	<u>\$2,500,000.00</u>
Expenses						
95-10-521300	Planning Consultants	\$0.00	\$0.00	\$0.00	\$3,200.00	\$0.00
95-10-586400	Fund Transfer Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500,000.00
	Totals for Department(s) 10 - Administrative:	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$3,200.00</u>	<u>\$2,500,000.00</u>
Total Expenses		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$3,200.00</u>	<u>\$2,500,000.00</u>
BEGINNING FUND BALANCE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)		\$0.00	\$0.00	\$0.00	(\$2,820.74)	\$0.00
ENDING FUND BALANCE		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$2,820.74)</u>	<u>\$0.00</u>