



# BIRTHDAY PARTY FORM

Birthday Guest's Name \_\_\_\_\_ Turning \_\_\_\_\_ years old

Renter's Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_ Home/Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ E-mail \_\_\_\_\_

e-mail will be used as the main method of contact

Requested Date \_\_\_\_\_ Number Of Total Children (12 children included) \_\_\_\_\_

Maximum seating of 24 adults and 24 children; If your party exceeds this amount, contact us about a room rental instead.

## Select Party Room Time Slot

### Friday

☐ 5:45-7:45pm

### Saturday

☐ 11:15am - 1:15pm

☐ 2:00pm - 4:00pm

☐ 4:45pm - 6:45pm

### Sunday

☐ 11:15am - 1:15pm

☐ 2:00pm - 4:00pm

☐ 4:45pm - 6:45pm

Assigned open gym, treehouse or character visit times within your party time slot:  
Friday - 5:45-6:45pm. Saturday & Sunday - 12:15-1:15pm, 2:00-3:00pm & 5:45-6:45pm.

## Party Package

All birthday packages include a shared facility attendant, table coverings and clean up for 12 participants. Premium packages include pizza, drinks & 12 cupcakes. There is a \$5 fee for any additional participant (fee doesn't include additional food in premium package). Number of guests and food order must be finalized no later than the Monday prior to your party date at noon.

## Party Choice (select one)

### ☐ Open Gym

The options are endless! Enjoy the freedom to use select gym equipment for your choice of sport or activity on a court assigned just for you!

☐ Standard \$150 R / \$195 NR

☐ Premium \$200 R / \$260 NR

### ☐ Treehouse

A 4-story indoor playground reserved just for you! Play structures include slides, tunnels, climbing and a toddler area. Childcare toy area not available. Socks required.

☐ Standard \$150 R / \$195 NR

☐ Premium \$200 R / \$260 NR

### ☐ Character Party

Choose your favorite princess or superhero for a special visit during your party. Enjoy photos and activities. Characters are subject to availability. Character/party confirmation will be provided within 7 business days. Advanced booking is strongly encouraged.

Preferred character choice: \_\_\_\_\_

☐ Standard \$300 R / \$390 NR

☐ Premium \$350 R / \$440 NR

## Premium Package Food Selection

**Cupcakes** (select one cake and one frosting)  
(from Target bakery)

**Cake** ☐ Vanilla ☐ Chocolate **Frosting** ☐ Vanilla ☐ Chocolate

**Pizza** (select any six)  
(from Pizza Now)

Cheese \_\_\_\_\_ Sausage \_\_\_\_\_ Pepperoni \_\_\_\_\_

**Drink Choice** (Select four options below)

Lemonade \_\_\_\_\_ Fruit Punch \_\_\_\_\_ Coke \_\_\_\_\_ Diet \_\_\_\_\_ 12-pack mini water bottles \_\_\_\_\_

## Party Price Calculator

- |  |              |          |
|--|--------------|----------|
| a. Package Price (see previous page)         |              | \$ _____ |
| b. Private Party Attendant                   | _____ x \$50 | \$ _____ |
| c. Additional Children                       | _____ x \$5  | \$ _____ |
| d. Additional Cupcakes (12 count)            | _____ x \$12 | \$ _____ |
| e. Additional Pizza (premium package only)   | _____ x \$9  | \$ _____ |
| f. Additional 2-Liter (premium package only) | _____ x \$3  | \$ _____ |
| g. Additional hour in the Treehouse          | _____ x \$65 | \$ _____ |

(For Treehouse party packages only, subject to availability)

**Total: \$ \_\_\_\_\_**

## Waiver

Please be aware that in signing up for and participating in programs/activities, you will be expressly assuming the risk and waiving and releasing all claims for injuries you or your children might sustain arising out of these programs. I understand that the package fee is due at the time of booking and the final participant count and food order total is due the Monday prior to my scheduled party at noon.

In the event of a one-time cancellation/change, 50% of the amount paid will be assessed for parties cancelled more than 4 weeks before the scheduled date. The remaining 50% can be applied towards a future birthday rental within a 6 month period. Cancellations/changes must be processed at the same time. No cancellations or changes can be made less than 4 weeks in advance. For character party choices, an additional \$75 cancellation fee applies.

As a participant in these West Chicago Park District programs, I recognize and acknowledge that there are certain risks of physical injury and agree to assume the full risk of any injuries, including death, damages or loss which I may sustain as a result of participating in any and all activities connected with or associated with such programs. I agree to waive and relinquish all claims I may have as a result of participating in the programs against the West Chicago Park District and its officers, agents, servants and employees. I do hereby fully release and discharge the West Chicago Park District and its officers, agents, servants and employees from any and all claims from injuries, including death, damages and losses which I may have or which may occur to me on account of participation in these programs.

I further agree to indemnify and hold harmless and defend the West Chicago Park District and its officers, agents, servants and employees from any and all claims resulting from injuries, including death, damages and losses sustained by me or arising out of, connected with, or in any way associated with the activities of these programs. In the event of an emergency, I authorize the West Chicago Park District officials to secure from any licensed hospital, physician and/or medical personnel, any treatment deemed necessary for any immediate care and agree that I will be responsible for payment of any and all medical services rendered. The West Chicago Park District does not carry medical or accident insurance for program participants. Please review your own health insurance to be certain that you and your family have adequate coverage.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## For Office Use Only

Facility Attendant: \_\_\_\_\_ Cupcakes Ordered \_\_\_\_\_ Pizzas Ordered \_\_\_\_\_

Balance \$ \_\_\_\_\_ Due On \_\_\_\_\_ Balance Paid On \_\_\_\_\_

Dates Contacted For Payment \_\_\_\_\_ , \_\_\_\_\_ , \_\_\_\_\_