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## **AGENDA**

### **Regular Meeting of the West Chicago Board of Park Commissioners**

**Tuesday, May 12, 2020  
6:00 p.m.**

Due to the shutdown of all Park District facilities in response to COVID-19, this meeting will be held by video/audio conferencing via GoToMeeting as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

#### **I. Call to Order and Roll Call**

#### **II. Pledge of Allegiance**

#### **III. Public Comment**

The public is invited to join the meeting via audio by using the instructions below. Plan to join the meeting 5-10 minutes before the start of the meeting. Members of the public will be automatically muted. Therefore, please email any public comment to [commissioners@we-goparks.org](mailto:commissioners@we-goparks.org) by 4:00 p.m. on 5/12/2020 to be read at the meeting.

#### ***GoToMeeting:***

Regular Meeting of the Board of Park Commissioners  
Tue, May 12, 2020 6:00 PM (CDT)

***Please dial in using your phone:*** (646) 749-3122

***Access Code:*** 985-722-885

#### **IV. President's Comments**

#### **V. Approve Meeting Agenda**

#### **VI. Consent Agenda**

- A. Minutes – April 14, 2020 (Regular Board Meeting)
- B. Minutes – April 21, 2020 (Special Meeting)

#### **VII. Expenditures**

- A. Expenditures Approval Report – April 2020 (Superintendent of Finance)

## **VIII. Staff Reports**

- A. Executive Director
- B. Superintendent of Recreation
- C. Superintendent of Parks
- D. Superintendent of Finance

## **IX. New Business**

- A. District Update as related to COVID-19.
- B. Discussion/Possible Motion – Vehicle Allowance.
- C. Possible Motion – Resolution 20-01; A Resolution Authorizing Benefit Protection Leave Service for COVID-19 Related Furlough Time.
- D. Possible Motion – Cancellation of Board of Commissioners meeting set to be held Tuesday, May 19, 2020.

## **X. Closed Session**

The Board will convene into closed session pursuant to the Open Meetings Act for the following purpose:

- A. Discussion of the appointment, employment, compensation, discipline, performance and dismissal of specific employees or legal counsel (5 ILCS 120/2(c)(1)).
- B. Collective bargaining matters between the park district and its employees or their representative, or deliberations concerning salary schedules for one or more classes of employees (5 ILCS 120/2(c)(2)).

Please Note: Members of the public will be excused from the meeting at this time and may rejoin the meeting in a waiting room until the Board has risen from Closed Session.

### ***GoToMeeting:***

Regular Meeting of the Board of Park Commissioners  
Tue, May 12, 2020 6:00 PM (CDT)

***Please dial in using your phone:*** (646) 749-3122

***Access Code:*** 985-722-885

## **XI. Open Meeting / Call to Order / Roll Call**

## **XII. Action on Closed Session Items**

- A. Possible Motion – Executive Director Goals
- B. Possible Motion – Executive Director Contract

## **XIII. Adjourn Open Meeting**

*Any individual with a disability requiring a reasonable accommodation to participate in this meeting should contact Melissa Medeiros within a reasonable time at [mmedeiros@we-goparks.org](mailto:mmedeiros@we-goparks.org). Requests for a qualified interpreter require a five working day notice.*



## **MINUTES**

### **Regular Meeting of the West Chicago Board of Park Commissioners**

**Tuesday, April 14, 2020  
6:00 p.m.**

Please Note: Due to the shutdown of all Park District facilities in response to COVID-19, this meeting was held by video/audio conferencing via GoToMeeting as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

#### **I. Call to Order and Roll Call**

The meeting was called to order at 6:00 p.m. Present by remote attendance were Commissioners Driscoll, Lenertz, Spencer, Turney (6:32 p.m.), Voelz and Zaputil, Director Major, Superintendents Gasparini, Hoffmann and Radun. Absent was Commissioner Bass.

#### **II. Pledge of Allegiance**

#### **III. Public Comment**

Please Note: The public was invited to join the meeting via audio and were invited to email any public comment to [commissioners@we-goparks.org](mailto:commissioners@we-goparks.org) by 4:00 p.m. on 4/14/2020 to be read at the meeting.

There was no public comment.

#### **IV. President's Comments**

President Lenertz thanked Management staff for all the work thus far in managing the current situation and Secretary Medeiros for connecting the Board and managing the remote meetings.

#### **V. Approve Meeting Agenda**

Commissioner Zaputil motioned to approve the Meeting Agenda. Commissioner Voelz seconded the motion which carried by voice vote.

#### **VI. Consent Agenda**

Commissioner Zaputil motioned to approve the Consent Agenda. Commissioner Voelz seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Driscoll, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: Bass, Turney

## Consent Agenda Items:

- A. Minutes – March 10, 2020 (Regular Board Meeting)
- B. Approval of Board meal, lodging and travel expenses totaling \$151.78 for President Lenertz's 2020 IPRA Conference attendance.
- C. Approval of Board meal, lodging and travel expenses totaling \$74.63 for Commissioner Driscoll's 2020 IPRA Conference attendance.
- D. Approval of Board meal expenses totaling \$74.14 for Commissioner Spencer's 2020 IPRA Conference attendance.
- E. Approval of Board meal, lodging and travel expenses totaling \$70.57 for Commissioner Turney's 2020 IPRA Conference attendance.
- F. Approval of Board meal and lodging expenses totaling \$66.15 for Commissioner Zaputil's 2019 IPRA Conference attendance.

## VII. Expenditures

Commissioner Driscoll motioned to approve the March 2020 Expenditures Report. Commissioner Spencer seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Driscoll, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: Bass, Turney

## VIII. Staff Reports

- A. Executive Director – A written report from the Executive Director was delivered to the Board prior to the meeting. Director Major reviewed the report with the Board.
- B. Recreation Department – A written report from the Recreation Department was delivered to the Board prior to the meeting. Superintendent Radun reviewed the report with the Board.
- C. Superintendent of Parks – A written report from the Superintendent of Parks was delivered to the Board prior to the meeting. Superintendent Gasparini reviewed the report with the Board.
- D. Superintendent of Finance – A written report and financial statements were delivered to the Board prior to the meeting. Superintendent Hoffmann reviewed the reports with the Board.

## IX. Old Business

There was no old business brought before the Board.

## X. New Business

Commissioner Zaputil motioned to approve Ordinance 20-01; an ordinance adopting remote attendance policies and temporary public comment rules for the West Chicago Park District. Commissioner Voelz seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Driscoll, Lenertz, Spencer, Turney, Voelz, Zaputil

No: 0

Absent: Turney

Commissioner Zaputil motioned to approve the PO exception and/or early release list. Commissioner Voelz seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Driscoll, Lenertz, Spencer, Turney, Voelz, Zaputil

No: 0

Absent: Turney

The Board did not discuss the Executive Director Goals.

**XI. Adjourn Open Meeting**

Commissioner Voelz motioned to adjourn the meeting at 6:42 p.m. Commissioner Driscoll seconded the motion which carried by voice vote.



## **MINUTES**

### **Special Meeting of the West Chicago Board of Park Commissioners**

**Tuesday, April 21, 2020**

**6:00 p.m.**

Please Note: Due to the shutdown of all Park District facilities in response to COVID-19, this meeting was held by video/audio conferencing via GoToMeeting as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

#### **I. Call to Order and Roll Call**

The meeting was called to order at 6:00 p.m. Present by remote attendance were Commissioners Bass, Driscoll, Lenertz, Spencer, Turney (6:36 p.m.) Voelz and Zaputil

#### **II. Pledge of Allegiance**

#### **III. Public Comment**

Please Note: The public was invited to join the meeting via audio and were invited to email any public comment to [commissioners@we-goparks.org](mailto:commissioners@we-goparks.org) by 4:00 p.m. on 4/21/2020 to be read at the meeting.

There was no public comment.

#### **IV. President's Comments**

President Lenertz thanked Peter Murphy for attending tonight's meeting.

#### **V. Approve Meeting Agenda**

Commissioner Volez motioned to approve the Meeting Agenda. Commissioner Driscoll seconded the motion which carried by voice vote.

#### **VI. New Business**

Illinois Association of Park Districts President and CEO - Peter M. Murphy, Esq., CAE, IOM presented the IAPD Director Search Proposal to the Board. The following items were covered/discussed in relation to the proposal:

- IAPD's 27 years of Executive Search experience
- Cost-effectiveness
- Customization
- Phases of the Search Process
- Satisfaction Guarantee

- Timeline

The Board Discussed the following in regard to the IAPD Director Search:

- Current Director's Retirement Date
- Need for IAPD to assist in search
- Finances relative to current COVID-19 situation and budget
- When the District would need to secure IAPD services

There was no motion in regard to the Illinois Association of Park District Professional Services Agreement. This agreement will be brought before the Board at a later date.

**VII. Adjourn Open Meeting**

Commissioner Voelz motioned to adjourn the meeting at 7:00 p.m. Commissioner Bass seconded the motion which carried by voice vote.



## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
<b>ABSOLUTE VENDING SERVICE, INC.</b>										
3/31/2020	3677	Invoice	4/24/2020	\$120.00	\$0.00	Computer Check	3153	4/24/2020	\$120.00	\$0.00
	WATER COOLER RENTAL		4/24/2020							
<i>Totals for ABSOLUTE VENDING SERVICE, INC.</i>				<u>\$120.00</u>	<u>\$0.00</u>				<u>\$120.00</u>	<u>\$0.00</u>
<b>AMALGAMATED BANK OF CHICAGO</b>										
4/1/2020	4/1/2020	Invoice	4/10/2020	\$475.00	\$0.00	Computer Check	3105	4/10/2020	\$475.00	\$0.00
	2017 BONDS - REGISTRAR FEES		4/10/2020							
<i>Totals for AMALGAMATED BANK OF CHICAGO</i>				<u>\$475.00</u>	<u>\$0.00</u>				<u>\$475.00</u>	<u>\$0.00</u>
<b>ANCEL GLINK, P.C.</b>										
4/7/2020	4/7/2020	Invoice	4/10/2020	\$806.25	\$0.00	Computer Check	3106	4/10/2020	\$806.25	\$0.00
	LEGAL SERVICES		4/10/2020							
<i>Totals for ANCEL GLINK, P.C.</i>				<u>\$806.25</u>	<u>\$0.00</u>				<u>\$806.25</u>	<u>\$0.00</u>
<b>ANDROMEDA TECHNOLOGY SOLUTIONS</b>										
4/1/2020	98455	Invoice	4/10/2020	\$255.00	\$0.00	Computer Check	3107	4/10/2020	\$255.00	\$0.00
	TELCO PROACTIVE MAINTENANCE		4/10/2020							
<i>Totals for ANDROMEDA TECHNOLOGY SOLUTIONS</i>				<u>\$255.00</u>	<u>\$0.00</u>				<u>\$255.00</u>	<u>\$0.00</u>
<b>ASCAP</b>										
3/20/2020	3/20/2020	Invoice	4/10/2020	\$364.76	\$0.00	Computer Check	3108	4/10/2020	\$364.76	\$0.00
	MUSIC LICENSING FEES		4/10/2020							
<i>Totals for ASCAP</i>				<u>\$364.76</u>	<u>\$0.00</u>				<u>\$364.76</u>	<u>\$0.00</u>
<b>BLACK LINE FOX VALLEY LLC</b>										
3/30/2020	29945116	Invoice	4/10/2020	\$2,747.35	\$0.00	Computer Check	3109	4/10/2020	\$2,747.35	\$0.00
	IT CONSULTANTS		4/10/2020							
4/24/2020	29946259	Invoice	4/24/2020	\$2,642.85	\$0.00	Computer Check	3154	4/24/2020	\$2,642.85	\$0.00
	IT CONSULTANTS		4/24/2020							
<i>Totals for BLACK LINE FOX VALLEY LLC</i>				<u>\$5,390.20</u>	<u>\$0.00</u>				<u>\$5,390.20</u>	<u>\$0.00</u>
<b>BLACKBAUD FUNDWARE</b>										
3/31/2020	91856869	Invoice	4/10/2020	\$1,068.75	\$0.00	Computer Check	3110	4/10/2020	\$1,068.75	\$0.00
	FE PAYROLL DATA EXTRACTION		4/10/2020							
<i>Totals for BLACKBAUD FUNDWARE</i>				<u>\$1,068.75</u>	<u>\$0.00</u>				<u>\$1,068.75</u>	<u>\$0.00</u>
<b>BSN/PASSON'S/GSC/CONLIN SPORTS</b>										

## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
3/13/2020	908612453 BASEBALLS 2020	Invoice	4/24/2020 4/24/2020	\$269.00	\$0.00	Computer Check	3155	4/24/2020	\$269.00	\$0.00
<i>Totals for BSN/PASSON'S/GSC/CONLIN SPORTS</i>				<i>\$269.00</i>	<i>\$0.00</i>				<i>\$269.00</i>	<i>\$0.00</i>
<b>BUCK SERVICES, INC.</b>										
4/8/2020	51186 APR 20 MONTHLY CLEANING SERVICE	Invoice	4/24/2020 4/24/2020	\$1,745.57	\$0.00	Computer Check	3156	4/24/2020	\$1,745.57	\$0.00
<i>Totals for BUCK SERVICES, INC.</i>				<i>\$1,745.57</i>	<i>\$0.00</i>				<i>\$1,745.57</i>	<i>\$0.00</i>
<b>CALL ONE</b>										
4/15/2020	231295 TELEPHONES	Invoice	4/24/2020 4/24/2020	\$517.11	\$0.00	Computer Check	3157	4/24/2020	\$517.11	\$0.00
<i>Totals for CALL ONE</i>				<i>\$517.11</i>	<i>\$0.00</i>				<i>\$517.11</i>	<i>\$0.00</i>
<b>CAROL STREAM LAWN/POWER</b>										
3/25/2020	3/25/2020 STIHL CHAINSAW	Invoice	4/10/2020 4/10/2020	\$1,099.00	\$0.00	Computer Check	3111	4/10/2020	\$1,099.00	\$0.00
4/24/2020	4/24/2020 PARTS	Invoice	4/30/2020 4/30/2020	\$28.80	\$0.00	Computer Check	3208	4/30/2020	\$28.80	\$0.00
<i>Totals for CAROL STREAM LAWN/POWER</i>				<i>\$1,127.80</i>	<i>\$0.00</i>				<i>\$1,127.80</i>	<i>\$0.00</i>
<b>CCS CONTRACTOR EQUIPMENT SUPPLY/SUREBUILTMANUFACTURING/AMERI</b>										
4/3/2020	202061 TSPLASH CONCRETE PATCH	Invoice	4/24/2020 4/24/2020	\$63.50	\$0.00	Computer Check	3158	4/24/2020	\$63.50	\$0.00
<i>R EQUIPMENT SUPPLY/SUREBUILTMANUFACTURING/AMER</i>				<i>\$63.50</i>	<i>\$0.00</i>				<i>\$63.50</i>	<i>\$0.00</i>
<b>CINTAS FIRST AID AND SAFETY</b>										
2/6/2020	5015869894 SAFETY - FIRST AID	Invoice	4/10/2020 4/10/2020	\$76.33	\$0.00	Computer Check	3112	4/10/2020	\$76.33	\$0.00
<i>Totals for CINTAS FIRST AID AND SAFETY</i>				<i>\$76.33</i>	<i>\$0.00</i>				<i>\$76.33</i>	<i>\$0.00</i>
<b>CITY OF WEST CHICAGO</b>										
4/27/2020	HMU0000231 HYDRANT METER	Invoice	4/30/2020 4/30/2020	\$8,312.87	\$0.00	Computer Check	3209	4/30/2020	\$8,312.87	\$0.00
<i>Totals for CITY OF WEST CHICAGO</i>				<i>\$8,312.87</i>	<i>\$0.00</i>				<i>\$8,312.87</i>	<i>\$0.00</i>
<b>COM ED</b>										
3/20/2020	3/20/2020 ARC , CORE & KEPPLER ACADEMY	Invoice	4/10/2020 4/10/2020	\$3,171.61	\$0.00	Computer Check	3113	4/10/2020	\$3,171.61	\$0.00

## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
4/15/2020	4/15/2020 HAMPTON HILLS	Invoice	4/24/2020 4/24/2020	\$43.28	\$0.00	Computer Check	3159	4/24/2020	\$43.28	\$0.00
4/15/2020	4/15/2020 ZONE 250	Invoice	4/24/2020 4/24/2020	\$1,190.54	\$0.00	Computer Check	3159	4/24/2020	\$1,190.54	\$0.00
4/15/2020	4/15/2020 PIONEER	Invoice	4/24/2020 4/24/2020	\$62.98	\$0.00	Computer Check	3159	4/24/2020	\$62.98	\$0.00
4/15/2020	4/15/2020 ARC	Invoice	4/24/2020 4/24/2020	\$5,391.42	\$0.00	Computer Check	3159	4/24/2020	\$5,391.42	\$0.00
4/13/2020	4/13/2020 KRESS CREEK BARN	Invoice	4/24/2020 4/24/2020	\$29.20	\$0.00	Computer Check	3159	4/24/2020	\$29.20	\$0.00
<i>Totals for COM ED</i>				<u>\$9,889.03</u>	<u>\$0.00</u>				<u>\$9,889.03</u>	<u>\$0.00</u>
<b>COMCAST BUSINESS</b>										
4/15/2020	99526739 BUSINESS TRUNK LINES	Invoice	4/24/2020 4/24/2020	\$323.22	\$0.00	Computer Check	3163	4/24/2020	\$323.22	\$0.00
<i>Totals for COMCAST BUSINESS</i>				<u>\$323.22</u>	<u>\$0.00</u>				<u>\$323.22</u>	<u>\$0.00</u>
<b>COMCAST</b>										
3/20/2020	3/20/2020 TSPLASH	Invoice	4/10/2020 4/10/2020	\$228.35	\$0.00	Computer Check	3114	4/10/2020	\$228.35	\$0.00
4/7/2020	4/7/2020 KEPPLER ACADEMY	Invoice	4/24/2020 4/24/2020	\$138.35	\$0.00	Computer Check	3160	4/24/2020	\$138.35	\$0.00
4/6/2020	4/6/2020 830 W. HAWTHORNE	Invoice	4/24/2020 4/24/2020	\$196.12	\$0.00	Computer Check	3161	4/24/2020	\$196.12	\$0.00
4/15/2020	4/15/2020 ARC - INTERNET, CABLE & VOICE	Invoice	4/24/2020 4/24/2020	\$2,187.48	\$0.00	Computer Check	3162	4/24/2020	\$2,187.48	\$0.00
4/20/2020	4/20/2020 TSPLASH	Invoice	4/30/2020 4/30/2020	\$228.35	\$0.00	Computer Check	3210	4/30/2020	\$228.35	\$0.00
<i>Totals for COMCAST</i>				<u>\$2,978.65</u>	<u>\$0.00</u>				<u>\$2,978.65</u>	<u>\$0.00</u>
<b>CONSTELLATION NEW ENERGY INC.</b>										
3/23/2020	17046454501 ARC	Invoice	4/10/2020 4/10/2020	\$6,587.17	\$0.00	Computer Check	3115	4/10/2020	\$6,587.17	\$0.00

## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
4/16/2020	17229671101 ARC	Invoice	4/24/2020 4/24/2020	\$4,090.89	\$0.00	Computer Check	3164	4/24/2020	\$4,090.89	\$0.00
4/16/2020	17222058101 TSPLASH	Invoice	4/24/2020 4/24/2020	\$200.50	\$0.00	Computer Check	3164	4/24/2020	\$200.50	\$0.00
4/16/2020	17229670101 PIONEER PARK	Invoice	4/24/2020 4/24/2020	\$85.06	\$0.00	Computer Check	3164	4/24/2020	\$85.06	\$0.00
4/16/2020	17221448201 SKATE PARK	Invoice	4/24/2020 4/24/2020	\$1.71	\$0.00	Computer Check	3164	4/24/2020	\$1.71	\$0.00
4/16/2020	17222057201 EARLEY PARK	Invoice	4/24/2020 4/24/2020	\$21.00	\$0.00	Computer Check	3164	4/24/2020	\$21.00	\$0.00
4/16/2020	17229669001 HAMPTON HILLS	Invoice	4/24/2020 4/24/2020	\$31.78	\$0.00	Computer Check	3164	4/24/2020	\$31.78	\$0.00
4/15/2020	17219622201 830 W HAWTHORNE	Invoice	4/24/2020 4/24/2020	\$90.20	\$0.00	Computer Check	3164	4/24/2020	\$90.20	\$0.00
<i>Totals for CONSTELLATION NEW ENERGY INC.</i>				<u>\$11,108.31</u>	<u>\$0.00</u>				<u>\$11,108.31</u>	<u>\$0.00</u>
<b>CONTROL ELECTRIC COMPANY, INC.</b>										
4/13/2020	6232 TSPLASH PUMP ELECTRICITY REPAIRS	Invoice	4/24/2020 4/24/2020	\$1,200.00	\$0.00	Computer Check	3165	4/24/2020	\$1,200.00	\$0.00
<i>Totals for CONTROL ELECTRIC COMPANY, INC.</i>				<u>\$1,200.00</u>	<u>\$0.00</u>				<u>\$1,200.00</u>	<u>\$0.00</u>
<b>DEO TEK INC/DAMAIN</b>										
4/3/2020	2500477 CONTRACTUAL PARKS STAFF	Invoice	4/10/2020 4/10/2020	\$1,711.20	\$0.00	Computer Check	3116	4/10/2020	\$1,711.20	\$0.00
4/10/2020	2500479 CONTRACTUAL PARKS STAFF	Invoice	4/10/2020 4/10/2020	\$3,110.52	\$0.00	Computer Check	3116	4/10/2020	\$3,110.52	\$0.00
4/24/2020	2500482 CONTRACTUAL PARKS STAFF	Invoice	4/24/2020 4/24/2020	\$1,850.93	\$0.00	Computer Check	3166	4/24/2020	\$1,850.93	\$0.00
<i>Totals for DEO TEK INC/DAMAIN</i>				<u>\$6,672.65</u>	<u>\$0.00</u>				<u>\$6,672.65</u>	<u>\$0.00</u>
<b>DEUTSCH'S TRUCK REPAIR</b>										
3/16/2020	68293 CAT 247-B SKID STEER OIL LEAK REPAIR	Invoice	4/10/2020 4/10/2020	\$696.55	\$0.00	Computer Check	3117	4/10/2020	\$696.55	\$0.00
<i>Totals for DEUTSCH'S TRUCK REPAIR</i>				<u>\$696.55</u>	<u>\$0.00</u>				<u>\$696.55</u>	<u>\$0.00</u>

## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
<b>FAULKES BROS. CONSTRUCTION INC</b>										
3/30/2020	330482	Invoice	4/10/2020	\$1,482.98	\$0.00	Computer Check	3118	4/10/2020	\$1,482.98	\$0.00
	BROWN CART PATH MATERIAL		4/10/2020							
4/1/2020	330498	Invoice	4/10/2020	\$2,063.29	\$0.00	Computer Check	3118	4/10/2020	\$2,063.29	\$0.00
	RED CART PATH GRANITE		4/10/2020							
<i>Totals for FAULKES BROS. CONSTRUCTION INC</i>				<u>\$3,546.27</u>	<u>\$0.00</u>				<u>\$3,546.27</u>	<u>\$0.00</u>
<b>FNBC BANK AND TRUST</b>										
3/20/2020	3/20/2020	Invoice	4/10/2020	\$13.27	\$0.00	Computer Check	3119	4/10/2020	\$13.27	\$0.00
	URBAN VISA 3/20/2020		4/10/2020							
3/20/2020	3/20/2020	Invoice	4/10/2020	\$1,435.93	\$0.00	Computer Check	3120	4/10/2020	\$1,435.93	\$0.00
	MAJOR VISA 3/20/2020		4/10/2020							
3/27/2020	3/27/2020	Invoice	4/10/2020	\$360.00	\$0.00	Computer Check	3121	4/10/2020	\$360.00	\$0.00
	PLESNICAR VISA 3/27/2020		4/10/2020							
3/26/2020	3/26/2020	Invoice	4/10/2020	\$1,000.00	\$0.00	Computer Check	3122	4/10/2020	\$1,000.00	\$0.00
	SHIPP VISA 3/26/2020		4/10/2020							
4/3/2020	4/3/2020	Invoice	4/24/2020	\$30.77	\$0.00	Computer Check	3167	4/24/2020	\$30.77	\$0.00
	MEDEIROS VISA 4/3/2020		4/24/2020							
4/5/2020	4/5/2020	Invoice	4/24/2020	\$363.55	\$0.00	Computer Check	3168	4/24/2020	\$363.55	\$0.00
	GASPARINI VISA 4/5/2020		4/24/2020							
4/5/2020	4/5/2020	Invoice	4/24/2020	\$810.37	\$0.00	Computer Check	3169	4/24/2020	\$810.37	\$0.00
	WALSH VISA 4/5/2020		4/24/2020							
4/13/2020	4/13/2020	Invoice	4/24/2020	\$106.11	\$0.00	Computer Check	3170	4/24/2020	\$106.11	\$0.00
	MEDINA VISA 4/13/2020		4/24/2020							
4/20/2020	4/20/2020	Invoice	4/30/2020	\$384.00	\$0.00	Computer Check	3211	4/30/2020	\$384.00	\$0.00
	RADUN VISA 4/20/20		4/30/2020							
4/20/2020	4/20/2020	Invoice	4/30/2020	\$58.82	\$0.00	Computer Check	3212	4/30/2020	\$58.82	\$0.00
	MAJOR VISA 4/20/20		4/30/2020							
4/14/2020	4/14/2020	Invoice	4/30/2020	\$343.62	\$0.00	Computer Check	3213	4/30/2020	\$343.62	\$0.00
	LESTER VISA 4/14/2020		4/30/2020							
3/20/2020	3/20/2020	Invoice	4/30/2020	\$547.42	\$0.00	Computer Check	3227	4/30/2020	\$547.42	\$0.00
	RADUN VISA 3/20/2020		4/30/2020							

## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
<i>Totals for FNBC BANK AND TRUST</i>				<i>\$5,453.86</i>	<i>\$0.00</i>				<i>\$5,453.86</i>	<i>\$0.00</i>
<b>FRANK'S AUTO</b>										
4/15/2020	25099 VAN REPAIRS	Invoice	4/24/2020 4/24/2020	\$595.98	\$0.00	Computer Check	3171	4/24/2020	\$595.98	\$0.00
4/15/2020	25100 2006 F-150 REPAIRS	Invoice	4/24/2020 4/24/2020	\$644.82	\$0.00	Computer Check	3171	4/24/2020	\$644.82	\$0.00
<i>Totals for FRANK'S AUTO</i>				<i>\$1,240.80</i>	<i>\$0.00</i>				<i>\$1,240.80</i>	<i>\$0.00</i>
<b>GORDON FLESCH COMPANY, INC.</b>										
3/26/2020	100573781 PRINTER IMAGES	Invoice	4/10/2020 4/10/2020	\$19.03	\$0.00	Computer Check	3123	4/10/2020	\$19.03	\$0.00
<i>Totals for GORDON FLESCH COMPANY, INC.</i>				<i>\$19.03</i>	<i>\$0.00</i>				<i>\$19.03</i>	<i>\$0.00</i>
<b>HERITAGE FS INC.</b>										
4/15/2020	37003068 FUEL	Invoice	4/24/2020 4/24/2020	\$1,083.79	\$0.00	Computer Check	3172	4/24/2020	\$1,083.79	\$0.00
4/13/2020	37003044 FUEL	Invoice	4/24/2020 4/24/2020	\$405.22	\$0.00	Computer Check	3172	4/24/2020	\$405.22	\$0.00
<i>Totals for HERITAGE FS INC.</i>				<i>\$1,489.01</i>	<i>\$0.00</i>				<i>\$1,489.01</i>	<i>\$0.00</i>
<b>ICE MILLER LLP</b>										
3/31/2020	01-2031361 EMMA DISCLOSURE AND FILING	Invoice	4/10/2020 4/10/2020	\$2,250.00	\$0.00	Computer Check	3124	4/10/2020	\$2,250.00	\$0.00
<i>Totals for ICE MILLER LLP</i>				<i>\$2,250.00</i>	<i>\$0.00</i>				<i>\$2,250.00</i>	<i>\$0.00</i>
<b>IMRF</b>										
4/1/2020	MARCH 2020 MARCH 2020 IMRF REMITTANCE	Invoice	4/1/2020 4/1/2020	\$11,363.79	\$0.00	Bank Draft	10747	4/1/2020	\$11,363.79	\$0.00
4/30/2020	APRIL 2020 IMRF WIRE	Invoice	4/29/2020 4/30/2020	\$12,923.10	\$0.00	Bank Draft	10751	4/30/2020	\$12,923.10	\$0.00
<i>Totals for IMRF.</i>				<i>\$24,286.89</i>	<i>\$0.00</i>				<i>\$24,286.89</i>	<i>\$0.00</i>
<b>JENNI SHIPP</b>										
4/27/2020	4/27/2020 REIMB FOR IMRF VAC 4/10/2020 PAYROL	Invoice	4/30/2020 4/30/2020	\$68.00	\$0.00	Computer Check	3214	4/30/2020	\$68.00	\$0.00
<i>Totals for JENNI SHIPP</i>				<i>\$68.00</i>	<i>\$0.00</i>				<i>\$68.00</i>	<i>\$0.00</i>

## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
<b>JOHN S. SWIFT CO. INC.</b>										
4/23/2020	20-30418	Invoice	4/24/2020	\$5,456.00	\$0.00	Computer Check	3173	4/24/2020	\$5,456.00	\$0.00
	2020 SUMMER BROCHURE		4/24/2020							
4/28/2020	20-30458	Invoice	4/24/2020	\$2,053.00	\$0.00	Computer Check	3173	4/24/2020	\$2,053.00	\$0.00
	POSTCARD MAILING		4/24/2020							
<i>Totals for JOHN S. SWIFT CO. INC.</i>				<u>\$7,509.00</u>	<u>\$0.00</u>				<u>\$7,509.00</u>	<u>\$0.00</u>
<b>KONICA MINOLTA BUSINESS SOLUTIONS</b>										
3/31/2020	265317260	Invoice	4/10/2020	\$210.42	\$0.00	Computer Check	3125	4/10/2020	\$210.42	\$0.00
	COPIER - ADDITIONAL PRINTS		4/10/2020							
<i>Totals for KONICA MINOLTA BUSINESS SOLUTIONS</i>				<u>\$210.42</u>	<u>\$0.00</u>				<u>\$210.42</u>	<u>\$0.00</u>
<b>KONICA MINOLTA PREMIER FINANCE</b>										
3/27/2020	5009804523	Invoice	4/10/2020	\$1,198.00	\$0.00	Computer Check	3126	4/10/2020	\$1,198.00	\$0.00
	COPIER LEASE		4/10/2020							
<i>Totals for KONICA MINOLTA PREMIER FINANCE</i>				<u>\$1,198.00</u>	<u>\$0.00</u>				<u>\$1,198.00</u>	<u>\$0.00</u>
<b>LAFARGE NORTH AMERICA</b>										
4/10/2020	712469952	Invoice	4/24/2020	\$85.68	\$0.00	Computer Check	3174	4/24/2020	\$85.68	\$0.00
	SAND FOR SKATE PARK		4/24/2020							
4/10/2020	712469951	Invoice	4/24/2020	\$78.33	\$0.00	Computer Check	3174	4/24/2020	\$78.33	\$0.00
	SAND FOR SKATE PARK		4/24/2020							
4/23/2020	712517498	Invoice	4/30/2020	\$64.25	\$0.00	Computer Check	3215	4/30/2020	\$64.25	\$0.00
	CORNERSTONE		4/30/2020							
<i>Totals for LAFARGE NORTH AMERICA</i>				<u>\$228.26</u>	<u>\$0.00</u>				<u>\$228.26</u>	<u>\$0.00</u>
<b>LANDSCAPE CONCEPTS MANAGEMENT INC.</b>										
4/9/2020	175393	Invoice	4/10/2020	\$5,000.00	\$0.00	Computer Check	3127	4/10/2020	\$5,000.00	\$0.00
	REMOVAL & STUMP GRINDING CONTRA		4/10/2020							
<i>Totals for LANDSCAPE CONCEPTS MANAGEMENT INC</i>				<u>\$5,000.00</u>	<u>\$0.00</u>				<u>\$5,000.00</u>	<u>\$0.00</u>
<b>LESLIE I HOFFMANN</b>										
4/6/2020	4/6/20	Invoice	4/10/2020	\$39.89	\$0.00	Computer Check	3128	4/10/2020	\$39.89	\$0.00
	INK FOR PRINTER DURING SHELTER IN P		4/10/2020							
<i>Totals for LESLIE I HOFFMANN</i>				<u>\$39.89</u>	<u>\$0.00</u>				<u>\$39.89</u>	<u>\$0.00</u>
<b>MARTIN IMPLEMENT SALES INC.</b>										

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
4/3/2020	A75310 WOODS MOWER TIRE PARTS	Invoice	4/10/2020 4/10/2020	\$105.70	\$0.00	Computer Check	3129	4/10/2020	\$105.70	\$0.00
<i>Totals for MARTIN IMPLEMENT SALES INC.</i>				<u>\$105.70</u>	<u>\$0.00</u>				<u>\$105.70</u>	<u>\$0.00</u>
<b>MENARDS-WEST CHICAGO</b>										
4/8/2020	2817 SUPPLIES	Invoice	4/24/2020 4/24/2020	\$6.98	\$0.00	Computer Check	3175	4/24/2020	\$6.98	\$0.00
4/8/2020	2788 SUPPLIES	Invoice	4/24/2020 4/24/2020	\$16.26	\$0.00	Computer Check	3175	4/24/2020	\$16.26	\$0.00
4/7/2020	2749 SUPPLIES	Invoice	4/24/2020 4/24/2020	\$15.98	\$0.00	Computer Check	3175	4/24/2020	\$15.98	\$0.00
4/6/2020	2669 SUPPLIES	Invoice	4/24/2020 4/24/2020	\$9.99	\$0.00	Computer Check	3175	4/24/2020	\$9.99	\$0.00
4/14/2020	3151 SUPPLIES	Invoice	4/24/2020 4/24/2020	\$24.96	\$0.00	Computer Check	3175	4/24/2020	\$24.96	\$0.00
4/20/2020	3464 SUPPLIES	Invoice	4/30/2020 4/30/2020	\$4.99	\$0.00	Computer Check	3216	4/30/2020	\$4.99	\$0.00
<i>Totals for MENARDS-WEST CHICAGO</i>				<u>\$79.16</u>	<u>\$0.00</u>				<u>\$79.16</u>	<u>\$0.00</u>
<b>MURPHY ACE HARDWARE</b>										
3/31/2020	3/31/2020 SUPPLIES	Invoice	4/10/2020 4/10/2020	\$131.71	\$0.00	Computer Check	3130	4/10/2020	\$131.71	\$0.00
<i>Totals for MURPHY ACE HARDWARE</i>				<u>\$131.71</u>	<u>\$0.00</u>				<u>\$131.71</u>	<u>\$0.00</u>
<b>NCPERS GROUP LIFE INS.</b>										
4/13/2020	5073052020 LIFE INSURANCE PREMIUM FOR MAY 202	Invoice	4/24/2020 4/24/2020	\$64.00	\$0.00	Computer Check	3176	4/24/2020	\$64.00	\$0.00
<i>Totals for NCPERS GROUP LIFE INS.</i>				<u>\$64.00</u>	<u>\$0.00</u>				<u>\$64.00</u>	<u>\$0.00</u>
<b>NCSI</b>										
4/1/2020	2064 BACKGROUND CHECKS	Invoice	4/10/2020 4/10/2020	\$18.50	\$0.00	Computer Check	3131	4/10/2020	\$18.50	\$0.00
<i>Totals for NCSI.</i>				<u>\$18.50</u>	<u>\$0.00</u>				<u>\$18.50</u>	<u>\$0.00</u>
<b>NICORGAS</b>										



## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
4/3/2020	4/3/2020 SHOP - GAS	Invoice	4/10/2020 4/10/2020	\$424.55	\$0.00	Computer Check	3132	4/10/2020	\$424.55	\$0.00
4/3/2020	4/3/2020 ZONE 250 - GAS	Invoice	4/10/2020 4/10/2020	\$120.75	\$0.00	Computer Check	3132	4/10/2020	\$120.75	\$0.00
4/8/2020	4/8/2020 ARC - GAS	Invoice	4/24/2020 4/24/2020	\$565.90	\$0.00	Computer Check	3177	4/24/2020	\$565.90	\$0.00
4/23/2020	4/23/2020 TSPLASH	Invoice	4/30/2020 4/30/2020	\$216.56	\$0.00	Computer Check	3217	4/30/2020	\$216.56	\$0.00
<i>Totals for NICORGAS</i>				<u>\$1,327.76</u>	<u>\$0.00</u>				<u>\$1,327.76</u>	<u>\$0.00</u>
<b>NORTH AMERICAN CORPORATION</b>										
4/3/2020	A636771, A642434 SUPPLIES	Invoice	4/24/2020 4/24/2020	\$1,426.90	\$0.00	Computer Check	3178	4/24/2020	\$1,426.90	\$0.00
<i>Totals for NORTH AMERICAN CORPORATION</i>				<u>\$1,426.90</u>	<u>\$0.00</u>				<u>\$1,426.90</u>	<u>\$0.00</u>
<b>OFFICE DEPOT</b>										
4/13/2020	476702202001 OFFICE SUPPLIES	Invoice	4/24/2020 4/24/2020	\$90.79	\$0.00	Computer Check	3179	4/24/2020	\$90.79	\$0.00
<i>Totals for OFFICE DEPOT</i>				<u>\$90.79</u>	<u>\$0.00</u>				<u>\$90.79</u>	<u>\$0.00</u>
<b>PARK DISTRICT RISK MANAGEMENT</b>										
4/30/2020	0420013H HEALTH & LIFE INS	Invoice	4/30/2020 4/30/2020	\$22,562.61	\$0.00	Computer Check	3218	4/30/2020	\$22,562.61	\$0.00
<i>Totals for PARK DISTRICT RISK MANAGEMENT</i>				<u>\$22,562.61</u>	<u>\$0.00</u>				<u>\$22,562.61</u>	<u>\$0.00</u>
<b>PNC EQUIPMENT FINANCE, LLC</b>										
4/1/2020	768535 MOWER LEASES - MAY 2020	Invoice	4/10/2020 4/10/2020	\$920.39	\$0.00	Computer Check	3133	4/10/2020	\$920.39	\$0.00
<i>Totals for PNC EQUIPMENT FINANCE, LLC</i>				<u>\$920.39</u>	<u>\$0.00</u>				<u>\$920.39</u>	<u>\$0.00</u>
<b>PRIORITY RESEARCH</b>										
4/1/2020	796655 BACKGROUND CHECKS	Invoice	4/10/2020 4/10/2020	\$65.00	\$0.00	Computer Check	3134	4/10/2020	\$65.00	\$0.00
<i>Totals for PRIORITY RESEARCH</i>				<u>\$65.00</u>	<u>\$0.00</u>				<u>\$65.00</u>	<u>\$0.00</u>
<b>PRODUCTIVE PARKS</b>										

## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
4/6/2020	INV-1079 ANNUAL SOFTWARE LICENSE FEE	Invoice	4/10/2020 4/10/2020	\$1,972.00	\$0.00	Computer Check	3135	4/10/2020	\$1,972.00	\$0.00
<i>Totals for PRODUCTIVE PARKS</i>				<u>\$1,972.00</u>	<u>\$0.00</u>				<u>\$1,972.00</u>	<u>\$0.00</u>
<b>REINDERS INC.</b>										
4/15/2020	1823209-00 AIR CLEANER COVER ON 7210 MOWER #	Invoice	4/24/2020 4/24/2020	\$83.06	\$0.00	Computer Check	3180	4/24/2020	\$83.06	\$0.00
4/21/2020	1824164-00 MOWER PARTS	Invoice	4/24/2020 4/24/2020	\$50.95	\$0.00	Computer Check	3180	4/24/2020	\$50.95	\$0.00
<i>Totals for REINDERS INC.</i>				<u>\$134.01</u>	<u>\$0.00</u>				<u>\$134.01</u>	<u>\$0.00</u>
<b>RMC, INC.</b>										
3/27/2020	SI2088998 ZONE 250 HVAC MAINTENANCE CONTRAC	Invoice	4/10/2020 4/10/2020	\$285.00	\$0.00	Computer Check	3136	4/10/2020	\$285.00	\$0.00
3/27/2020	SI2088999 ARC HVAC MAINTENANCE CONTRACT	Invoice	4/10/2020 4/10/2020	\$927.00	\$0.00	Computer Check	3136	4/10/2020	\$927.00	\$0.00
<i>Totals for RMC, INC.</i>				<u>\$1,212.00</u>	<u>\$0.00</u>				<u>\$1,212.00</u>	<u>\$0.00</u>
<b>S.T.A.R.E., INC.</b>										
3/12/2020	20-003 FEB 2020 CONTRACTUAL SERVICES	Invoice	4/24/2020 4/24/2020	\$1,000.00	\$0.00	Computer Check	3181	4/24/2020	\$1,000.00	\$0.00
4/13/2020	20-004 MAR 2020 CONTRACTUAL SERVICES	Invoice	4/24/2020 4/24/2020	\$1,000.00	\$0.00	Computer Check	3181	4/24/2020	\$1,000.00	\$0.00
<i>Totals for S.T.A.R.E., INC.</i>				<u>\$2,000.00</u>	<u>\$0.00</u>				<u>\$2,000.00</u>	<u>\$0.00</u>
<b>SAM'S CLUB</b>										
4/2/2020	4/2/2020 SUPPLIES	Invoice	4/10/2020 4/10/2020	\$240.76	\$0.00	Computer Check	3137	4/10/2020	\$240.76	\$0.00
<i>Totals for SAM'S CLUB</i>				<u>\$240.76</u>	<u>\$0.00</u>				<u>\$240.76</u>	<u>\$0.00</u>
<b>SANTANNA ENERGY SERVICES</b>										
4/1/2020	INV006439906 TSPLASH - SES # 8000129	Invoice	4/10/2020 4/10/2020	\$136.53	\$0.00	Computer Check	3138	4/10/2020	\$136.53	\$0.00
4/1/2020	INV006439343 CABIN - SES # 8000130	Invoice	4/10/2020 4/10/2020	\$101.44	\$0.00	Computer Check	3138	4/10/2020	\$101.44	\$0.00
<i>Totals for SANTANNA ENERGY SERVICES</i>				<u>\$237.97</u>	<u>\$0.00</u>				<u>\$237.97</u>	<u>\$0.00</u>

## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
<b>SECURITY BENEFIT GROUP</b>										
4/10/2020		Invoice	4/10/2020	\$1,025.00	\$0.00	Bank Draft	10748	4/10/2020	\$1,025.00	\$0.00
	457 PLAN TRANSMISSION		4/10/2020							
4/24/2020		Invoice	4/24/2020	\$1,025.00	\$0.00	Bank Draft	10749	4/24/2020	\$1,025.00	\$0.00
	457 plan wire		4/24/2020							
<i>Totals for SECURITY BENEFIT GROUP</i>				<u>\$2,050.00</u>	<u>\$0.00</u>				<u>\$2,050.00</u>	<u>\$0.00</u>
<b>SHERWIN WILLIAMS</b>										
4/2/2020	5880-6	Invoice	4/24/2020	\$40.48	\$0.00	Computer Check	3182	4/24/2020	\$40.48	\$0.00
	PAINT		4/24/2020							
4/14/2020	6100-8	Invoice	4/24/2020	\$78.46	\$0.00	Computer Check	3182	4/24/2020	\$78.46	\$0.00
	PAINT		4/24/2020							
4/17/2020	0148-4	Invoice	4/30/2020	\$153.26	\$0.00	Computer Check	3219	4/30/2020	\$153.26	\$0.00
	PAINT		4/30/2020							
<i>Totals for SHERWIN WILLIAMS</i>				<u>\$272.20</u>	<u>\$0.00</u>				<u>\$272.20</u>	<u>\$0.00</u>
<b>SIGNARAMA USA</b>										
3/30/2020	INV-1005	Invoice	4/10/2020	\$185.63	\$0.00	Computer Check	3139	4/10/2020	\$185.63	\$0.00
	BATH HOUSE SIGNS		4/10/2020							
4/2/2020	INV-960	Invoice	4/10/2020	\$120.00	\$0.00	Computer Check	3139	4/10/2020	\$120.00	\$0.00
	TREE APP SIGNS FOR REED & KRESS CRE		4/10/2020							
4/14/2020	INV-1032	Invoice	4/24/2020	\$86.40	\$0.00	Computer Check	3183	4/24/2020	\$86.40	\$0.00
	SIGNS		4/24/2020							
4/15/2020	INV-1047	Invoice	4/24/2020	\$49.84	\$0.00	Computer Check	3183	4/24/2020	\$49.84	\$0.00
	SIGNS		4/24/2020							
<i>Totals for SIGNARAMA USA</i>				<u>\$441.87</u>	<u>\$0.00</u>				<u>\$441.87</u>	<u>\$0.00</u>
<b>SOUND INCORPORATED</b>										
4/8/2020	R168628	Invoice	4/24/2020	\$180.00	\$0.00	Computer Check	3184	4/24/2020	\$180.00	\$0.00
	LENEL KEYCARD ACCESS SOFTWARE		4/24/2020							
<i>Totals for SOUND INCORPORATED</i>				<u>\$180.00</u>	<u>\$0.00</u>				<u>\$180.00</u>	<u>\$0.00</u>
<b>SUSAN DELLAFRANCO</b>										
4/22/2020	4/22/2020	Invoice	4/24/2020	\$91.56	\$0.00	Computer Check	3185	4/24/2020	\$91.56	\$0.00
	REIMB FOR PRINTER INK		4/24/2020							

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
<i>Totals for SUSAN DELLAFRANCO</i>				<i>\$91.56</i>	<i>\$0.00</i>				<i>\$91.56</i>	<i>\$0.00</i>
<b>TWIN OAKS LANDSCAPING INC.</b>										
4/1/2020	MR080005-0001	Invoice	4/24/2020	\$3,020.25	\$0.00	Computer Check	3186	4/24/2020	\$3,020.25	\$0.00
	APR MAINTENANCE		4/24/2020							
<i>Totals for TWIN OAKS LANDSCAPING INC.</i>				<i>\$3,020.25</i>	<i>\$0.00</i>				<i>\$3,020.25</i>	<i>\$0.00</i>
<b>VERIZON WIRELESS</b>										
4/1/2020	9851550408	Invoice	4/24/2020	\$257.71	\$0.00	Computer Check	3187	4/24/2020	\$257.71	\$0.00
	AS/JU PHONES		4/24/2020							
<i>Totals for VERIZON WIRELESS</i>				<i>\$257.71</i>	<i>\$0.00</i>				<i>\$257.71</i>	<i>\$0.00</i>
<b>VERMONT SYSTEMS INC.</b>										
4/1/2020	65905	Invoice	4/10/2020	\$7,273.86	\$0.00	Computer Check	3140	4/10/2020	\$7,273.86	\$0.00
	VSI - RECTRAC ANNUAL MAINTENANCE		4/10/2020							
<i>Totals for VERMONT SYSTEMS INC.</i>				<i>\$7,273.86</i>	<i>\$0.00</i>				<i>\$7,273.86</i>	<i>\$0.00</i>
<b>WAREHOUSE DIRECT</b>										
4/9/2020	4632298-0	Invoice	4/10/2020	\$101.43	\$0.00	Computer Check	3141	4/10/2020	\$101.43	\$0.00
	SUPPLIES		4/10/2020							
<i>Totals for WAREHOUSE DIRECT</i>				<i>\$101.43</i>	<i>\$0.00</i>				<i>\$101.43</i>	<i>\$0.00</i>
<b>WEST CHICAGO POST OFFICE</b>										
4/8/2020	4/8/2020	Invoice	4/10/2020	\$3,310.00	\$0.00	Computer Check	3142	4/10/2020	\$3,310.00	\$0.00
	BROCHURE POSTAGE - SUMMER 2020		4/10/2020							
<i>Totals for WEST CHICAGO POST OFFICE</i>				<i>\$3,310.00</i>	<i>\$0.00</i>				<i>\$3,310.00</i>	<i>\$0.00</i>
<b>WESTERN DUPAGE CHAMBER OF COMM</b>										
4/21/2020	4/21/2020	Invoice	4/24/2020	\$400.00	\$0.00	Computer Check	3188	4/24/2020	\$400.00	\$0.00
	REFUND OF CANCELLED ADVERTISEMEN		4/24/2020							
<i>Totals for WESTERN DUPAGE CHAMBER OF COMM</i>				<i>\$400.00</i>	<i>\$0.00</i>				<i>\$400.00</i>	<i>\$0.00</i>
<b>WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION</b>										
4/27/2020		Invoice	4/27/2020	\$37.44	\$0.00	Bank Draft	10750	4/27/2020	\$37.44	\$0.00
	NON CURRENT TAX REMITTANCE		4/27/2020							
<i>Totals for WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION</i>				<i>\$37.44</i>	<i>\$0.00</i>				<i>\$37.44</i>	<i>\$0.00</i>
<b>GRAND TOTALS:</b>				<b>\$156,025.56</b>	<b>\$0.00</b>				<b>\$156,025.56</b>	<b>\$0.00</b>
<b>A total of 120 transaction(s) listed</b>										

## Board Monthly Credit Card and Utilities Detail Report

Vendor name	Description	Account description	Line Item Description	Total
COM ED	ARC	Utilities-Electricity	ARC	\$ 5,391.42
	<b>ARC Total</b>			<b>\$ 5,391.42</b>
	ARC , CORE & KEPPLER ACADEMY	Utilities-Electricity	ARC	\$ 3,092.31
			CORE & KEPPLER ACADEMY	\$ 79.30
	<b>ARC , CORE &amp; KEPPLER ACADEMY Total</b>			<b>\$ 3,171.61</b>
	HAMPTON HILLS	Utilities-Electricity	HAMPTON HILLS	\$ 43.28
	<b>HAMPTON HILLS Total</b>			<b>\$ 43.28</b>
	KRESS CREEK BARN	Utilities-Electricity	KRESS CREEK BARN	\$ 29.20
	<b>KRESS CREEK BARN Total</b>			<b>\$ 29.20</b>
	PIONEER	Utilities-Electricity	PIONEER	\$ 62.98
	<b>PIONEER Total</b>			<b>\$ 62.98</b>
	ZONE 250	Utilities-Electricity	ZONE 250	\$ 1,190.54
	<b>ZONE 250 Total</b>			<b>\$ 1,190.54</b>
<b>COM ED Total</b>				<b>\$ 9,889.03</b>
FNBC BANK AND TRUST	GASPARINI VISA 4/5/2020	Supplies/Materials-Buildings	INK FOR SHOP COPY MACHINE	\$ 99.00
		Supplies/Materials-Chemicals	INSECT REPELLENT	\$ 74.60
		Supplies/Materials-Safety	EAR & EYE PROTECTION	\$ 99.95
		Supplies/Materials-Signs	BANNERS FOR VOTING ENTRANCE	\$ 50.00
		Supplies/Materials-Veh./Mach.	IPASS	\$ 40.00
	<b>GASPARINI VISA 4/5/2020 Total</b>			<b>\$ 363.55</b>
	LESTER VISA 4/14/2020	Supplies Program Expense	BOO BASH SUPPLIES	\$ 248.99
			MSDN/DDDN SUPPLIES	\$ 17.99
			REIMBURSED BY MARY 4/24/20	\$ 26.64
			SENIOR SUPPLIES	\$ 50.00
	<b>LESTER VISA 4/14/2020 Total</b>			<b>\$ 343.62</b>
	MAJOR VISA 3/20/2020	Meetings Staff & Board	MEETING G MAJOR	\$ 495.93
		Repairs/Maint.-Buildings	SERVICE 30W150 WILSON	\$ 800.00
		Repairs/Maint.-Veh./Machines	CAR WASH	\$ 15.00
		Spec. Purp.-Awards/Recognition	GIFT CARD - G MAJOR	\$ 125.00
	<b>MAJOR VISA 3/20/2020 Total</b>			<b>\$ 1,435.93</b>
	MAJOR VISA 4/20/20	Meetings Staff & Board	MTG G MAJOR	\$ 58.82
	<b>MAJOR VISA 4/20/20 Total</b>			<b>\$ 58.82</b>
	MEDEIROS VISA 4/3/2020	Cont/Ser - Subscriptions	GO TO MTG	\$ 19.78
		Supplies/Materials-Janitorial	SANITIZER BOTTLES	\$ 10.99
	<b>MEDEIROS VISA 4/3/2020 Total</b>			<b>\$ 30.77</b>
	MEDINA VISA 4/13/2020	Cont/Ser - Printing-Brochures	BINDER	\$ 32.83
		Media Marketing	YOUTUBE & SEARCH APP	\$ 16.98
		Supplies/Materials-Software	ADOBE SOFTWARE	\$ 56.30
	<b>MEDINA VISA 4/13/2020 Total</b>			<b>\$ 106.11</b>
	PLESNICAR VISA 3/27/2020	Supp./Mater.-Operational	TSPLASH SCHEDULING	\$ 360.00
	<b>PLESNICAR VISA 3/27/2020 Total</b>			<b>\$ 360.00</b>
	RADUN VISA 3/20/2020	Contract Program Expense	CS PARKS CPR CARD	\$ 29.60

## Board Monthly Credit Card and Utilities Detail Report

Vendor name	Description	Account description	Line Item Description	Total
<b>FNBC BANK AND TRUST</b>	<b>RADUN VISA 3/20/2020</b>	Meetings Staff & Board	MTGS STAFF & BOARD	\$ 37.79
		Spec. Purp.-Awards/Recognition	GIFT CARD FOR FINANCE	\$ 100.00
		Supplies Program Expense	KEPPLER SUPPLIES	\$ (1.00)
		Supplies-ARC Programs	ARC BDAY SUPPLIES	\$ 291.03
	<b>RADUN VISA 3/20/2020 Total</b>			<b>\$ 547.42</b>
	<b>RADUN VISA 4/20/20</b>	Cont/Ser - Subscriptions	ANNUAL SURVEY MONKEY ACCOUNT	\$ 384.00
	<b>RADUN VISA 4/20/20 Total</b>			<b>\$ 384.00</b>
	<b>SHIPP VISA 3/26/2020</b>	Contract Program Expense	ONLINE ONBOARDING	\$ 1,000.00
	<b>SHIPP VISA 3/26/2020 Total</b>			<b>\$ 1,000.00</b>
	<b>URBAN VISA 3/20/2020</b>	Supplies Program Expense	YOUTH BASEBALL MTG	\$ 13.27
	<b>URBAN VISA 3/20/2020 Total</b>			<b>\$ 13.27</b>
	<b>WALSH VISA 4/5/2020</b>	Cont/Ser - Subscriptions	ADOBE SOFTWARE ANNUAL SUBSCRIPTION	\$ 191.12
			SURVEYMONKEY SOFTWARE ANNUAL SUBSCRIPTION	\$ 384.00
		Spec. Purp.-Awards/Recognition	FT STAFF THANKYOU LUNCH - PAYLOCITY	\$ 166.27
		Supplies/Materials-Office	OFFICE SUPPLIES	\$ 68.98
	<b>WALSH VISA 4/5/2020 Total</b>			<b>\$ 810.37</b>
<b>FNBC BANK AND TRUST Total</b>				<b>\$ 5,453.86</b>
<b>NICORGAS</b>	<b>ARC - GAS</b>	Utilities-Natural Gas	ARC - GAS	\$ 565.90
	<b>ARC - GAS Total</b>			<b>\$ 565.90</b>
	<b>SHOP - GAS</b>	Utilities-Natural Gas	SHOP - GAS	\$ 424.55
	<b>SHOP - GAS Total</b>			<b>\$ 424.55</b>
	<b>TSPLASH</b>	Utilities-Telephone	TSPLASH	\$ 216.56
	<b>TSPLASH Total</b>			<b>\$ 216.56</b>
	<b>ZONE 250 - GAS</b>	Utilities-Natural Gas	ZONE 250 - GAS	\$ 120.75
	<b>ZONE 250 - GAS Total</b>			<b>\$ 120.75</b>
<b>NICORGAS Total</b>				<b>\$ 1,327.76</b>
<b>SANTANNA ENERGY SERVICES</b>	<b>CABIN - SES # 8000130</b>	Utilities-Natural Gas	CABIN	\$ 101.44
	<b>CABIN - SES # 8000130 Total</b>			<b>\$ 101.44</b>
	<b>TSPLASH - SES # 8000129</b>	Utilities-Natural Gas	TSPLASH	\$ 136.53
	<b>TSPLASH - SES # 8000129 Total</b>			<b>\$ 136.53</b>
<b>SANTANNA ENERGY SERVICES Total</b>				<b>\$ 237.97</b>
<b>Grand Total</b>				<b>\$ 16,908.62</b>

West Chicago Park District

Board of Commissioners Report

May 12, 2021

Gary R. Major, Executive Director

As we move forward during this transition time questions slowly begin to be answered. While the District was one of the first to close the water park this summer, several other Districts have now followed with this decision. Among Districts closing summer pools are Batavia, Carol Stream, Wood Dale, Barrington, Hoffman Estates, with several others still evaluating. Of course, directives from the Governor will impact many more decisions.

Currently, staff has determined a summer plan which will be included in the Superintendent of Recreation Report. Important dates are June 8, which is when full time staff will return. Full time Park Staff is currently working. June 15 will be the opening of the ARC, and most activities are being outlined for how they will be phased into activity. Outdoor activity for field rentals will begin June 1 unless SIP dictates otherwise.

End of the year budget looks very favorable, as will be explained in the Finance Report. Generally, the intent of staff is to not take a 'same as usual' approach to reopening the District. We are 'reimagining' what should be done and not done at the Park District. I have talked with several Districts, large and small, who are stating an intent to do the same. A couple have suggested Park Districts need to look at recent history and determine if what we do is getting away from what we should be doing. Over the last ten years there has been a tendency for Districts to try to do everything, and now is the time to reassess. Also, given economic forecasts, the reality is some level of operational contraction needs to be evaluated for proper sustainability.

In any case, the focus now is addressing the next 90 days as we enter the fall. It would seem the big variable will be what the State allows in terms of gathering. That decision will affect what we do with large rentals such as Renewal Church, summer camps (which are scheduled for July), and larger outdoor activities. Incidentally, the NRPA has canceled their annual conference this Fall in Orlando. Interestingly enough, the last time that happened was when a hurricane was headed toward Miami, so Florida is bad luck for the conference!

I am sure there will be more to add to this report since this is 12 days from the meeting. Incidentally, the committee and board meetings for June are now intended for the ARC.

To: Board of Commissioners  
From: Gina Radun  
Date: May 12, 2020  
Recreation Department: April Monthly Report

April has been a month of change for the Recreation Department. With the position elimination of the Facility Manager, layoff of the Recreation Supervisor, and temporary leave of the Athletic Supervisor, the Recreation staff has taken on additional responsibilities to fill these needs while working from home.

With COVID19 keeping us from our regular offerings, staff has been working diligently in keeping up with program refunds, membership extensions and media announcements.

Memberships for the Fitness Center and Treehouse were not charged for the months of April and May while we were closed. With June 15<sup>th</sup> as our tentative re-open date, members will also not be charged for June to make up for our mid-March closure. Members who have paid in full will have their membership extended 90 days.

*Hello Summer* has been rescheduled and renamed; *Summer Celebration* is now scheduled for Saturday, August 1. All scheduled entertainment will remain the same, except for the fireworks, which will be held during *Rhythm, Brews and BBQ* on Saturday, July 18.

Turtle Splash Water Park will remain closed this summer. Current passholders had the option to be refunded in full or lock in their price and extend their pass through summer 2021. Of our 147 passholders in place for 2020, 77 decided to extend their pass for next summer. The RenoSys pool liner is on schedule to be complete this summer during our closure. When playgrounds re-open, we will look to have open hours for Toucan's Hideaway. This will be unsupervised during the week while full-time staff are in the office.

Summer Camp has been delayed and has a tentative start date of July 6. Recreation staff has been securing staff (contingent on the program running) and planning in-house field trips/ small group activities in light of the pandemic.

With the possibility of programs being cancelled or altered, we decided to forego the printing of the summer guide as a lot of the information may be inaccurate or out of date. The full guide will be available for online viewing and will also be kept up to date with cancellation information. Instead of a full guide print, a postcard will be sent to let residents know about the virtual guide and to provide them with important updates.

In preparing our facility for reopening, staff is keeping the safety of our guests and staff members a priority. With the help of our Maintenance team, hand sanitizer dispensers have been placed in the rooms and hallways of the ARC Center. Every-other fitness machine has been tapped off in order to promote social distancing. Towel service will be permanently eliminated in the fitness center; disposable gym wipe dispensers are now available for guests. A temporary plexi-glass barrier will be placed at the front desk. Our marketing team will be working on signage in crucial areas for guests. Reusable and washable facemasks have been purchased for staff members and we are well stocked with gloves and disinfectant wipes.

The community survey results were summarized and presented to the Management Team. Recreation staff has been analyzing the results to find key areas for improvement for upcoming programming based on the feedback.



To: Board of Commissioners  
From: Michael Gasparini  
Subject: Superintendent of Parks  
Date: May 12, 2020

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Planning for summer has been challenging due to uncertainty of opening. This does however open up opportunities to complete tasks that would normally be pushed off due to lack of time. Without events and facilities opening staff will be putting much more emphasis on the parks themselves. Having the parks in pristine shape is our summer goal. The Parks Department will also be taking on tasks that would normally be contracted to save on costs. This includes installing the Mod Pods at Prince Crossing Park and fertilizing turf among other tasks. It is critical now more than ever to be efficient and save as much as possible.

We will be receiving the summer flower delivery this week. Planting will be completed within the next two weeks of all the gardens and both butterfly gardens at Reed Keppler and Don Early Parks. Because of the number of new patrons walking through the parks, these little details will make a big difference and I am excited to see them. Staff has received many complements about the parks recently. Grass seed has been slit seeded in bare areas and is growing in nicely. We have also taken this time to repair goal scars on the soccer fields. This is typically a task that cannot be completed because soccer is played during the growing season for turf grass. The surfacing under the climber at the core has been removed and replaced with safety chips. The surfacing became an issue because of the sand that was on it. It became hard and the fall attenuation was not suitable for the height of the climber. We will continue to complete tasks like this while possible because of the shutdown.

Last month I was off for a period of two weeks for the birth of my third son. I would like to thank my staff for a job well done during this time. The Parks Staff accomplished all goals asked of them. I also would like to thank Melissa and Gina for taking over the administrative work during my absence.

TO: BOARD OF COMMISSIONERS  
FROM: LESLIE HOFFMANN, SUPERINTENDENT OF FINANCE  
DATE: MAY 12, 2020  
RE: MAY 2020 BOARD REPORT

APRIL 2020 FINANCIALS:

Enclosed please find the April 2020 financial statements; please note year-end entries are not included. The overall results are a vast improvement from last year, especially considering the unprecedented financial constraints we are facing.

Staff has been working very diligently on revising our budgets based on current guidelines from the State of Illinois regarding various stages of facilities reopening, programs and rentals restarting, etc. The enclosed budget statement reflects the most accurate and up to date budget available at this point. We do not expect much change in the administrative sections, but certainly the rest of the Recreation budget may change in the next few weeks. A more finalized budget will be provided in June for approval in July.

IMRF BENEFIT PROTECTION LEAVE RESOLUTION:

Under New Business, you will find Resolution 20-01 to approve IMRF Benefit Protection Leave for our eligible furloughed employees who are not being paid. Please note employees are responsible for paying their portion; the employer only pays the amount that pertains to our employer rate. Here is some information provided by IMRF for employers:

**What is a Benefit Protection Leave?**

A Benefit Protection Leave is an employer option that allows an IMRF member to receive IMRF service credit and protect their disability and death benefits during an approved unpaid leave of absence (up to a maximum of 12 months).

The leave period and employer cost must be approved by your employer's Governing Body. (Employers are not required to approve a Benefit Protection Leave.) If a leave is approved, the IMRF member is responsible for paying the member portion of the cost.

### **How can I protect my employees' IMRF benefits if they are furloughed or otherwise not receiving pay?**

Have your employees complete their part of the IMRF **Benefit Protection Leave application (IMRF Form 6.32)**. After your Authorized Agent has completed the rest of the form and your Governing Body has certified it, send the form to IMRF by faxing it or attaching it to a secure message through Employer Access

### **Who is eligible for a Benefit Protection Leave?**

To be eligible, an employee must be on an authorized leave of absence without pay. The application for Benefit Protection Leave must be submitted when the employee is still in an employment relationship with an IMRF employer. An employment relationship can include:

- Being furloughed
- Not receiving pay

Employees must apply while they are in an employment relationship with an IMRF employer. They do not need to be working for the IMRF employer they were working for during the time of the leave; however the IMRF employer at the time of the leave is the employer that must certify and approve the leave period and cost.

Employees who have been laid off or otherwise terminated are **NOT** eligible for Benefit Protection Leave. Further considerations for Benefit Protection Leave are up to your board of directors' discretion.

Employees who continue to receive pay, even at a reduced amount, are **NOT** eligible for Benefit Protection Leave.

To protect the member's death and disability benefits, the Benefit Protection Leave application may be submitted with a future end date. However, IMRF will delay processing a member payment schedule until the employer submits the end date of the leave. Refer to the IMRF Benefit Protection Leave application (Form 6.32) for additional information.

### **Will my employee's eligibility for disability and death benefits be protected?**

Those who are otherwise eligible for disability benefits and death benefits remain eligible during the leave of absence as long as the application for BPL was filed prior to the date the employee becomes disabled or dies. Those who are not eligible for disability benefits cannot use BPL to qualify for disability benefits unless they have paid for the BPL.

### **How are the costs paid for employee benefits during a leave of absence?**

Employer contributions are paid through future employer contribution rates. IMRF members must pay the full cost of their member contributions plus interest at the end of the leave. Employees do not have to pay immediately after returning from leave. If the employee is still active, they can make multiple member contribution payments. However, if the employee has been terminated, they must make a single lump-sum payment.

### **EAP BENEFITS EXTENDED TO PART-TIME FURLOUGHED STAFF:**

In cooperation with PDRMA, The West Chicago Park District has extended Employee Assistance Program (EAP) Benefits to all part-time staff through June 18<sup>th</sup>. I have included some of the handouts recently distributed to all staff. PDRMA EAP services include confidential, professional counseling, and help with work-life balance and legal/financial fitness training. They also provide access to many helpful videos.

If you have any questions or concerns about this month's report, please feel free to contact me (call, email or text) anytime. Thank you.



## Practical Solutions for Everyday Concerns



### Confidential Counseling

- Anxiety
- Depression
- Emotional Health
- Effective Communication
- Family & Relationship Difficulties
- Grief
- Life Transitions
- Parenting Concerns
- Stress
- Substance Abuse



### Work-Life Balance

- Adoption Resources
- Career Transition Resources
- Child Care Options
- Education Resources
- Health & Wellness Information
- Home Health Care Services
- Home Maintenance
- Parenting Resources
- Pet Care Services
- Senior Housing Options



### Legal-Financial Fitness

- Bankruptcy
- Credit Report Review
- Debt Management
- Divorce & Custody Issues
- Estate Planning & Will Preparation
- Financial Counseling
- Financial Planning Resources
- Foreclosure
- Identity Theft Recovery
- Real Estate
- Small Claims

#### RESPONSIVE

Professional counselors are available to speak with you. Our team of caring professionals helps clarify the nature of your concern and presents the best options available to meet your needs.

#### CONFIDENTIAL

Your confidentiality is protected by federal and state law as well as our professional ethical standards. With very limited exceptions, disclosure of information to any source without prior written consent is prohibited.

#### 24/7 ACCESS

Support is available 24 hours a day, 7 days a week by calling our toll-free number: **877.215.6614**

#### ELIGIBILITY

Workplace Solutions' services are available to eligible employees and their dependents, as well as the eligible employee's household members.

#### COST

There is no cost to you or your eligible family members to utilize Workplace Solutions services.

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**Enter your organization's access code.**

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- Work-Life & Legal-Financial resources
- Lifespeak On Demand video resources
- iConnectYou app

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Enter access code

PDRMA

Log in

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# Maximizing Your EAP Resources

## Life Coaching ●●●

Engage in a thought-provoking creative process with a certified telephonic coach to navigate life's transitions and to maximize your personal and professional potential. An initial 45-60 minute session will start your 6 sessions with subsequent 30 minute follow-up sessions.

*Available in English and Spanish.*

## Aware Mindfulness-Based Stress Reduction ●●●

Aware is a unique research-based program that is an alternative modality of support for participants experiencing life stress, pain and challenges with focus and concentration. Through 6 weekly telephonic sessions, MBSR-trained health and wellness professionals provide one-on-one support and supply electronic resources for self-guided individual practice.

*Available in English and Spanish.*

## In My Hands: Computerized Cognitive Behavioral Therapy (cCBT) ●●●

In My Hands is an online self-paced program designed to help improve one's personal well-being, relationships and work and social roles. Seven online CBT sessions are delivered over the course of seven weeks, with scheduled e-mail and/or telephone support from qualified counselors and additional support as needed. Sessions include: Introduction to CBT; Self-Esteem and Thinking Styles; Low Mood and Depression; Stress and Anxiety; and Coping and Resilience. In My Hands makes extensive use of video and other multimedia elements and is easy to use.

*Currently available in English only.*

## Virtual Group Counseling ●●●

Connect with a group of 4-8 individuals experiencing similar issues for a 90 minute phone session once per week for a total of 8 weeks. For confidentiality reasons, no two people from the same organization will be invited to the same group. Participants can choose to participate anonymously in group sessions.

*Currently available in English only.*

## iConnectYou ●●●

Our free app provides information, resources and support at the touch of a button 24|7|365. You can access many program services through the app. The app supports calls, IM, text and video. Please find your passcode on the front side of this sheet.

*Available in English and Spanish. Video calls are staffed in English.*

## Coping with Stress During Infectious Disease Outbreaks

### What you should know

When you hear, read, or watch news about an outbreak of an infectious disease, you may feel anxious and show signs of stress. These signs of stress are normal and may be more likely or pronounced for people who live in or have loved ones living in parts of the world affected by the outbreak. In the wake of an infectious disease outbreak, monitor your own physical and mental health. Be aware of the signs of stress in yourself and your loved ones. Learn strategies to relieve stress and reach out for help when needed.

### Be aware of signs of stress and overload

What follows are behavioral, physical, emotional, and cognitive responses that are all common signs of anxiety and stress. You may notice some of them after you learn about an infectious disease outbreak.

#### Your behavior

- Increase or decrease in energy and activity levels
- Increased alcohol/drug use including prescription use
- Increased irritability
- Trouble relaxing or sleeping
- Emotional outbursts
- Pulling away from friends or loved ones
- Not finding pleasure in activities that were once enjoyable
- Difficulty communicating clearly

#### Your body

- Stomachaches or headaches
- Eating or sleeping too little or too much
- Dizziness or tightness in chest
- Being easily startled

#### Your emotions

- Anxiety, worry, or fear
- Depressed or feeling overwhelmed by sadness
- Uncertainty or frustration
- Feeling resentful or angry
- Feeling helpless and hopeless

#### Your thinking

- Confusion and trouble remembering things
- Trouble thinking clearly
- Easily distracted and difficulty concentrating
- Difficulty making decisions



### **Know when to get help**

You may experience serious distress when you hear about an infectious disease outbreak, even if you are at little or no risk of getting sick. If you or someone you know shows signs of stress (see above) for several days or weeks, get help by accessing the EAP or contacting your physician.

### **Learn strategies to relieve stress**

You can manage and alleviate your stress by taking time to take care of yourself. The following strategies can help.

### **Keep things in perspective**

Set limits on how much time you spend reading or watching news about the outbreak. You will want to stay up to date on news of the outbreak, particularly if you have loved ones in places where many people have gotten sick, but make sure to take time away from the news to focus on things in your life that are going well and that you can control.

### **Get the facts**

Find people and trusted resources you can depend on for accurate health information. Learn from them about the outbreak and how you can protect yourself and your family against illness, if you are at risk. You may turn to your family doctor, a state or local health department, U.S. government agencies, or an international organization. (Check out the section below for trusted sources of information about infectious disease outbreaks.)

### **Maintain good health**

- Eat balanced meals and drink plenty of water.
- Avoid excessive amounts of caffeine and alcohol or other drugs.
- Get enough sleep and rest.
- Get regular physical exercise.
- Keep a regular routine.

### **Use practical ways to relax and destress**

- Relax your body often by doing things that work for you—take deep breaths, stretch, meditate, wash your face and hands, or engage in activities you enjoy.
- Pace yourself between stressful activities and do something fun after a difficult task.
- Use time off to relax—eat a good meal, read, listen to music, watch a movie or take a bath.
- Connect with others and talk about your feelings with loved ones and friends.
- Take regular breaks and focus on positive aspects of your life and the things you can control.



### **Pay attention to your body, feelings, and spirit**

- Recognize and heed early warning signs of stress.
- Recognize how your own past experiences affect your way of thinking and feeling about this event, and think of how you handled your thoughts, emotions, and behavior around past events.
- Know that feeling stressed, depressed, guilty, or angry is common after an event like an infectious disease outbreak, even when it may not directly threaten you.
- Connect with others who may be experiencing stress about the outbreak. Talk about your feelings regarding the outbreak, share reliable health information, and enjoy conversation unrelated to the outbreak to remind yourself of the many important and positive things in your lives.
- Take time to renew your spirit through meditation and mindfulness activities.
- Reach out and help others in need.
- Seek professional help if needed.

### **Questions about the Coronavirus? Where to go for answers and credible information:**

Enrich your knowledge about the current COVID-19 outbreak from trusted organizations. Get updated information about how you and your family may be affected and how to protect your health. At this time, the risk for Americans is considered low. However, because this outbreak is changing, the best course of action is to consult the Centers for Disease Control and Prevention (CDC), the most trusted organization charged with monitoring and controlling the coronavirus in the U.S.

**Centers for Disease Control and Prevention (CDC)**  
**1-800-CDC-INFO (1-800-232-4636)**  
<https://www.cdc.gov>

*Resources for total well-being*

**Aware:**

**MINDFULNESS-BASED STRESS REDUCTION**



### FEATURES

- Six telephonic sessions with an Aware specialist who is trained in mindfulness-based stress reduction
- An individualized practice plan, tailored to your needs
- Opportunity to experience and learn mindfulness exercises within each scheduled session
- Electronic resources such as a practice plan journal, guided practice exercises and an additional resource guide

The Aware mindfulness-based stress reduction (MBSR) program helps you learn to meaningfully engage in the present moment. It offers a research-based approach to stress management, which is derived from some of the world's leading experts in the field. A specially trained Aware specialist will guide you through a step-by-step process to learn the skills you need to reduce stress, emphasize the present, establish greater mind-body balance and increase overall well-being.

**Work-Life & Legal-Financial Portal**  
... practical resources and tools for managing work,  
personal and everyday

**PDRMA**



[wseap.com](http://wseap.com) 877-215-6614



**West Chicago Park District**  
**Revenue/Expense Statement as of 04/30/20**  
**FUNDS 10,20,40,45 AND 90**

		<u>Actual for Month</u>	<u>Actual YTD</u>	<u>Budget Annual</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
<b>10 - Corporate Fund</b>						
<b>Revenues</b>						
10-10-411000	Tax Rev - Current Real Estate	\$0.00	\$1,107,943.22	\$1,111,015.11	\$1,056,919.09	\$1,058,761.23
10-10-412000	Tax Rev - Non-Current Real Est	\$122.96	\$295.45	\$0.00	\$29.98	\$0.00
10-10-413000	Tax Rev - County Interest	\$0.00	\$518.33	\$0.00	\$307.80	\$0.00
10-10-414000	Tax Rev - Replacement Tax	\$22,050.83	\$114,910.37	\$75,000.00	\$174,562.33	\$100,000.00
10-10-430000	Interest from Investments	\$0.00	\$15,526.49	\$6,600.00	\$8,541.41	\$2,500.00
10-10-482000	Revenue - Fuel Reimbursement	\$0.00	\$15,137.95	\$6,500.00	\$9,125.21	\$8,500.00
10-10-485000	Revenue - Miscellaneous	\$0.00	\$6,161.68	\$7,200.00	\$9,103.47	\$0.00
Totals for Department(s) 10 - Administrative:		\$22,173.79	\$1,260,493.49	\$1,206,315.11	\$1,258,589.29	\$1,169,761.23
<b>Total Revenues</b>		<b>\$22,173.79</b>	<b>\$1,260,493.49</b>	<b>\$1,206,315.11</b>	<b>\$1,258,589.29</b>	<b>\$1,169,761.23</b>
<b>Expenses</b>						
10-10-511000	Salaries/Wages-Full Time	\$56,646.81	\$292,140.74	\$259,440.70	\$247,335.88	\$241,970.70
10-10-512000	Salaries/Wages-Part-Time Reg	\$0.00	\$0.00	\$18,500.00	\$0.00	\$0.00
10-10-521000	Cont/Ser - Attorney Fees	\$0.00	\$50.60	\$0.00	\$0.00	\$0.00
10-10-521100	Cont/Ser - Legal Publications	\$0.00	\$147.20	\$500.00	\$316.25	\$500.00
10-10-521300	Cont/Ser - Consultants	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00
10-10-522000	Cont/Ser Rent Copier and Printers	\$713.72	\$11,454.59	\$11,000.00	\$11,445.61	\$11,000.00
10-10-522400	Cont/Ser Rent Shred Box	\$0.00	\$145.00	\$0.00	\$0.00	\$0.00
10-10-523000	Cont/Ser - IT Consultants	\$2,695.09	\$19,251.93	\$20,000.00	\$13,704.00	\$15,279.00
10-10-523100	Cont/Ser - Software Annu Maint	\$3,636.93	\$13,294.78	\$11,300.00	\$7,636.29	\$8,000.00
10-10-523500	Payroll Processing Fees	\$835.50	\$2,076.00	\$0.00	\$0.00	\$0.00
10-10-527000	Cont/Ser - Employ. Assist. Pr.	\$52.80	\$105.60	\$0.00	\$0.00	\$0.00
10-10-528500	Cont/Serv-Misc	\$0.00	\$250.00	\$1,000.00	\$10.00	\$1,000.00
10-10-531000	Supplies/Materials-Office	\$92.79	\$2,448.57	\$3,100.00	\$3,164.66	\$3,708.00
10-10-531100	Supplies/Materials-Postage	\$0.00	\$0.00	\$0.00	\$11.02	\$0.00
10-10-531600	Supplies-Finance	\$65.72	\$884.77	\$1,200.00	\$1,415.80	\$600.00
10-10-531700	Supplies-HR	\$0.00	\$45.00	\$0.00	\$0.00	\$0.00
10-10-541000	Utilities-Telephones	\$425.80	\$3,976.52	\$3,400.00	\$4,234.53	\$3,400.00



**West Chicago Park District**  
**Revenue/Expense Statement as of 04/30/20**  
**FUNDS 10,20,40,45 AND 90**

		<b>Actual for Month</b>	<b>Actual YTD</b>	<b>Budget Annual</b>	<b>Prior YTD</b>	<b>Prior Budget</b>
10-10-542000	Utilities-Water/Sewer	\$4,156.43	\$17,360.86	\$2,000.00	\$1,325.69	\$2,000.00
10-10-543000	Utilities-Electricity	\$222.26	\$6,842.22	\$10,000.00	\$9,085.39	\$10,000.00
10-10-544000	Utilities-Natural Gas	\$262.99	\$3,096.14	\$5,000.00	\$5,402.99	\$5,000.00
10-10-551000	Insurance Exp.-Health/Medical	\$4,417.27	\$60,134.33	\$69,000.00	\$68,379.17	\$56,650.00
10-10-552000	Insurance Exp.-Life	\$430.32	\$2,070.80	\$1,650.00	\$1,831.70	\$1,650.00
10-10-581000	Spec. Purp.- Memberships	\$0.00	\$6,302.09	\$7,000.00	\$6,011.71	\$8,000.00
10-10-581100	IPRA/NRPA Staff & Board	\$0.00	\$1,820.74	\$0.00	\$11,080.21	\$14,000.00
10-10-581400	Spec. Purp.-Mileage Reimburse.	\$88.97	\$88.97	\$0.00	\$0.00	\$0.00
10-10-581500	Spec. Purp.- Awards/Recognitio	\$0.00	\$9,710.25	\$0.00	\$0.00	\$0.00
Totals for Department(s) 10 - Administrative:		\$74,743.40	\$453,697.70	\$439,090.70	\$392,390.90	\$382,757.70
10-20-511000	Salaries/Wages-Full Time	\$16,080.39	\$186,417.99	\$201,783.88	\$225,661.60	\$227,563.88
10-20-511100	Sal/Wages Overtime-Full-Time	\$0.00	\$3,411.49	\$5,018.64	\$0.00	\$9,113.65
10-20-520100	Cont/Serv-Seasonal Labor	\$6,672.65	\$202,729.75	\$226,291.10	\$190,035.21	\$190,497.90
10-20-520110	Cont/Serv-Parks Contracts	\$8,020.25	\$90,128.07	\$89,588.00	\$95,881.76	\$102,037.00
10-20-521300	Cont. Serv.-Consultants	\$2,000.00	\$17,889.56	\$21,000.00	\$12,000.00	\$12,000.00
10-20-522100	Con. Serv.-Rent-Toilets	\$0.00	\$5,387.88	\$10,500.00	\$5,475.94	\$13,335.00
10-20-522200	Cont. Serv.-Rent-Equipment	\$920.39	\$11,980.07	\$19,000.00	\$12,338.90	\$16,570.00
10-20-524000	Con. Serv.-Refuse Removal-Reg.	\$0.00	\$5,811.77	\$10,000.00	\$6,843.50	\$13,300.00
10-20-524100	Con. Serv.-Refuse Removal-Haz.	\$0.00	\$504.71	\$1,645.00	\$512.13	\$1,720.00
10-20-526000	Con. Serv.-License/Insp. Fees	\$1,972.00	\$7,987.09	\$7,366.00	\$5,343.23	\$4,459.00
10-20-532000	Supplies/Materials-Personnel	\$0.00	\$2,157.77	\$6,020.00	\$5,670.21	\$7,330.00
10-20-532100	Supplies/Materials-Ice Control	\$0.00	\$1,653.70	\$7,355.00	\$4,482.76	\$6,582.50
10-20-532200	Supplies/Materials-Safety	\$99.95	\$643.74	\$2,395.00	\$1,346.69	\$2,401.00
10-20-533000	Supplies/Materials-Buildings	\$178.23	\$4,448.50	\$15,207.00	\$3,253.47	\$4,900.00
10-20-533100	Supplies/Materials-Janitorial	\$101.43	\$3,507.51	\$4,911.52	\$3,524.93	\$4,879.27
10-20-533200	Supplies/Materials-Chemicals	\$74.60	\$3,448.02	\$5,198.25	\$2,636.59	\$3,152.00
10-20-534000	Supplies/Materials-Veh./Mach.	\$40.00	\$4,247.31	\$3,957.45	\$5,255.22	\$6,186.86
10-20-534100	Supplies/Materials-Fuel/Oil	\$1,489.01	\$38,585.18	\$37,375.00	\$33,970.95	\$36,825.00
10-20-534200	Supplies/Materials-Tools/Hdw.	\$1,128.60	\$2,866.69	\$4,286.98	\$3,519.01	\$3,823.99
10-20-535000	Supplies/Materials-Landscape	\$63.50	\$13,889.54	\$16,256.00	\$15,138.03	\$14,640.00
10-20-535300	Supplies/Materials-Signs	\$192.07	\$2,015.27	\$1,650.00	\$4,929.75	\$5,205.00
10-20-535400	Supplies/Materials-Conservation	\$0.00	\$3,447.50	\$3,538.00	\$5,215.00	\$5,019.00

**West Chicago Park District**  
**Revenue/Expense Statement as of 04/30/20**  
**FUNDS 10,20,40,45 AND 90**

		<b>Actual for Month</b>	<b>Actual YTD</b>	<b>Budget Annual</b>	<b>Prior YTD</b>	<b>Prior Budget</b>
10-20-561000	Repairs/Maint.-Buildings	\$800.00	\$31,158.89	\$32,552.00	\$46,034.41	\$43,070.91
10-20-562000	Repairs/Maint.-Veh./Machines	\$2,086.36	\$8,477.50	\$16,340.00	\$10,598.38	\$16,840.00
10-20-563000	Repairs/Maint.-Athl Facilities	\$0.00	\$0.00	\$0.00	\$64.61	\$0.00
10-20-565000	Repairs/Maint.-Playgrounds	\$164.01	\$14,934.33	\$30,000.00	\$14,798.23	\$16,250.64
10-20-565100	Reapirs/Maint. Splash Pads	\$0.00	\$1,979.55	\$7,000.00	\$3,464.13	\$0.00
10-20-566000	Repairs/Maint.-Pavillions	\$0.00	\$47.46	\$0.00	\$39.94	\$0.00
10-20-568000	Repairs/Maint.-Equipment	\$134.50	\$13,542.13	\$15,650.00	\$9,580.26	\$18,462.00
Totals for Department(s) 20 - Maintenance:		\$42,217.94	\$683,298.97	\$801,884.82	\$727,614.84	\$786,164.60
<b>Total Expenses</b>		<b>\$116,961.34</b>	<b>\$1,136,996.67</b>	<b>\$1,240,975.52</b>	<b>\$1,120,005.74</b>	<b>\$1,168,922.30</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>(\$94,787.55)</b>	<b>\$123,496.82</b>	<b>\$0.00</b>	<b>\$138,583.55</b>	<b>\$0.00</b>
<b>ENDING FUND BALANCE</b>		<b>(\$94,787.55)</b>	<b>\$123,496.82</b>	<b>\$0.00</b>	<b>\$138,583.55</b>	<b>\$0.00</b>

**West Chicago Park District**  
**Revenue/Expense Statement as of 04/30/20**  
**FUNDS 10,20,40,45 AND 90**

		<u>Actual for Month</u>	<u>Actual YTD</u>	<u>Budget Annual</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
<b>20 - Recreation Fund</b>						
<b>Revenues</b>						
20-10-411000	Tax Rev - Current Real Estate	\$0.00	\$695,521.40	\$697,490.32	\$635,363.95	\$636,451.15
20-10-412000	Tax Rev - Non-Current Real Est	\$74.67	\$180.56	\$0.00	\$18.36	\$0.00
20-10-413000	Tax Rev - County Interest	\$0.00	\$325.37	\$0.00	\$185.03	\$0.00
20-10-414000	Tax Rev - Replacement Tax	\$22,050.83	\$114,910.37	\$75,000.00	\$0.00	\$0.00
20-10-430000	Interest from Investments	\$0.00	\$12,814.86	\$8,000.00	\$19,179.06	\$4,000.00
20-10-442000	Rental Income-Athletic Fields	(\$2,350.00)	\$30,650.00	\$35,100.00	\$28,081.67	\$32,900.00
20-10-444000	Rental Income-Pavillions	\$0.00	\$2,350.00	\$3,000.00	\$3,354.00	\$3,000.00
20-10-451000	Donations-Annual Appeal	\$0.00	\$2,660.00	\$0.00	\$1,964.10	\$0.00
20-10-451100	Donations-General	\$0.00	\$2,480.00	\$0.00	\$2,440.00	\$0.00
20-10-452000	Donations-Scholarship Fund	\$0.00	\$0.00	\$0.00	\$6,100.00	\$0.00
20-10-453000	Revenue - Donations Foundation	\$0.00	\$6,000.00	\$20,300.00	\$3,085.00	\$6,100.00
20-10-455000	Sponsorship-Public Relations Events	\$0.00	\$0.00	\$1,550.00	\$0.00	\$1,550.00
20-10-460000	Brochure/Website Ads	(\$400.00)	\$750.00	\$700.00	\$300.00	\$1,500.00
20-10-461000	Rev-Concessions	\$0.00	\$53.40	\$750.00	\$375.00	\$750.00
20-10-480000	Revenue - Service Fees	\$0.00	\$264.00	\$200.00	\$455.00	\$200.00
20-10-485000	Revenue - Miscellaneous	\$0.00	\$10.00	\$200.00	\$834.30	\$200.00
Totals for Department(s) 10 - Administrative:		\$19,375.50	\$868,969.96	\$842,290.32	\$701,735.47	\$686,651.15
20-30-451000	Rev- Appeal Sponsorships	\$0.00	\$34,185.90	\$33,500.00	\$21,758.20	\$12,900.00
20-30-461000	Concessions	\$0.00	\$1,767.04	\$1,130.00	\$992.65	\$1,400.00
20-30-461300	Revenue-Costumes	\$0.00	\$739.50	\$0.00	\$1,825.00	\$0.00
20-30-490000	Program Revenue	(\$16,966.18)	\$429,012.45	\$510,446.00	\$468,511.57	\$562,566.57
20-30-491000	Rev-Ticket Sales	\$0.00	\$16,848.59	\$12,545.00	\$15,085.77	\$6,550.00
20-30-492000	Rev.-Advertisers	\$0.00	\$1,957.00	\$1,315.00	\$1,349.00	\$1,100.00
Totals for Department(s) 30 - Programming:		(\$16,966.18)	\$484,510.48	\$558,936.00	\$509,522.19	\$584,516.57
20-40-421000	Admissions Rev.-Daily Fees	\$0.00	\$239,979.29	\$317,835.00	\$280,678.38	\$280,507.50
20-40-422000	Admissions Rev.-Passes	(\$650.00)	\$78,253.00	\$45,650.00	\$80,817.50	\$75,575.00
20-40-443000	Rev. - Rentals	\$0.00	\$25,505.00	\$18,110.00	\$23,749.50	\$15,300.00
20-40-462000	Concess. Rev.-Aquatics	\$0.00	\$12,567.86	\$12,232.00	\$10,195.70	\$10,000.00

**West Chicago Park District**  
**Revenue/Expense Statement as of 04/30/20**  
**FUNDS 10,20,40,45 AND 90**

		<u>Actual for Month</u>	<u>Actual YTD</u>	<u>Budget Annual</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
20-40-463000	Merchandise Sales	\$0.00	\$3,066.00	\$3,712.25	\$3,996.43	\$2,650.00
20-40-485000	Revenue - Miscellaneous	\$0.00	\$3,150.00	\$0.00	\$0.00	\$0.00
20-40-490000	Program Rev. Aquatics	\$10.00	\$30,617.60	\$38,001.00	\$39,015.37	\$42,795.00
20-40-491000	Revenue-Sponsorships	\$0.00	\$9,610.00	\$0.00	\$0.00	\$0.00
20-40-494000	Rev. - Staff Uniform & Certification	\$234.00	\$8,325.00	\$6,763.00	\$5,602.00	\$8,097.00
Totals for Department(s) 40 - Turtle Splash:		<u>(\$406.00)</u>	<u>\$411,073.75</u>	<u>\$442,303.25</u>	<u>\$444,054.88</u>	<u>\$434,924.50</u>
20-50-441000	Room Rentals	\$0.00	\$385.00	\$2,700.00	\$2,765.96	\$3,000.00
20-50-445000	Gym Rentals	(\$720.00)	\$37,954.67	\$64,540.00	\$63,911.98	\$96,140.00
20-50-462000	Vending Machine Sales	\$0.00	\$30.80	\$960.00	\$147.60	\$960.00
20-50-485000	Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$2,850.00
Totals for Department(s) 50 - Zone 250:		<u>(\$720.00)</u>	<u>\$38,370.47</u>	<u>\$68,200.00</u>	<u>\$66,825.54</u>	<u>\$102,950.00</u>
20-70-421000	Admissions Rev.-Guest Fees	\$0.00	\$11,442.68	\$12,840.00	\$12,330.50	\$10,776.00
20-70-431000	TREEHOUSE DAILY	\$0.00	\$24,170.84	\$32,880.00	\$32,146.39	\$30,240.00
20-70-435000	TREEHOUSE MEMBERSHIP	\$307.56	\$13,538.63	\$15,264.00	\$15,191.39	\$18,720.00
20-70-441000	ROOM RENTAL	(\$3,090.00)	\$75,525.00	\$80,730.00	\$86,153.04	\$80,110.00
20-70-445000	RENTAL REVENUE GYM	(\$390.00)	\$52,353.28	\$45,330.00	\$35,392.96	\$64,800.00
20-70-451000	ADULT MEMBERSHIP	\$3,522.54	\$120,785.70	\$85,638.00	\$85,645.96	\$115,515.00
20-70-452000	COUPLE MEMBERSHIP	\$0.00	\$43,945.48	\$66,788.00	\$67,020.78	\$86,470.00
20-70-453000	FAMILY MEMBERSHIP	\$0.00	\$64,908.85	\$83,970.00	\$81,214.48	\$102,915.00
20-70-454000	YOUTH MEMBERSHIP	\$0.00	\$19,249.90	\$9,240.00	\$9,770.34	\$21,900.00
20-70-455000	SENIOR MEMBERSHIP	\$1,235.00	\$49,867.07	\$57,768.00	\$59,398.01	\$57,780.00
20-70-456000	SPECIALTY MEMBERSHIP	\$477.88	\$33,500.75	\$38,145.00	\$38,349.00	\$29,975.00
20-70-458000	Track Pass	\$450.09	\$12,128.47	\$11,025.00	\$11,156.44	\$11,000.00
20-70-462000	VENDING MACHINE SALES	\$25.50	\$479.10	\$1,560.00	\$594.07	\$1,560.00
20-70-465000	Merchandise Sales Revenue	\$0.00	\$28.00	\$102.00	\$151.00	\$102.00
20-70-490000	Program Rev-ARC Center	\$128.15	\$82,687.98	\$138,200.00	\$119,231.26	\$133,135.00
Totals for Department(s) 70 - ARC:		<u>\$2,666.72</u>	<u>\$604,611.73</u>	<u>\$679,480.00</u>	<u>\$653,745.62</u>	<u>\$764,998.00</u>
<b>Total Revenues</b>		<u><b>\$3,950.04</b></u>	<u><b>\$2,407,536.39</b></u>	<u><b>\$2,591,209.57</b></u>	<u><b>\$2,375,883.70</b></u>	<u><b>\$2,574,040.22</b></u>

Expenses

**West Chicago Park District**  
**Revenue/Expense Statement as of 04/30/20**  
**FUNDS 10,20,40,45 AND 90**

		<u>Actual for Month</u>	<u>Actual YTD</u>	<u>Budget Annual</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
20-10-511000	Salaries/Wages-Full Time	\$40,305.24	\$425,705.56	\$436,217.39	\$500,227.85	\$470,416.39
20-10-512000	Salaries/Wages-Part Time-Reg.	(\$31,013.54)	\$14,249.95	\$31,000.00	\$36,841.40	\$30,000.00
20-10-521000	Cont/Ser - Attorney Fees	\$3,056.25	\$22,973.84	\$8,000.00	\$9,859.26	\$8,500.00
20-10-521100	Cont/Ser - Legal Publications	\$0.00	\$364.67	\$1,250.00	\$1,017.00	\$650.00
20-10-521200	Cont/Ser - Subscriptions	\$978.90	\$1,713.86	\$600.00	\$949.03	\$600.00
20-10-522000	Cont/Ser - Rent - Photocopier	\$713.73	\$11,454.67	\$11,000.00	\$11,445.75	\$11,000.00
20-10-522100	Cont/Ser - Rent-Toilets	\$0.00	\$4,710.00	\$5,000.00	\$2,447.00	\$14,500.00
20-10-522200	Cont/Ser Rent Copier and Printers	\$0.00	\$0.00	\$600.00	\$300.86	\$600.00
20-10-523000	Cont/Ser - IT Consultants	\$2,695.11	\$21,270.02	\$20,000.00	\$13,704.00	\$15,279.00
20-10-523100	Cont/Ser - Software Annu Maint	\$3,636.93	\$13,294.78	\$11,300.00	\$9,690.21	\$8,000.00
20-10-525000	Cont/Ser - Alarm Monitor. Ser.	\$0.00	\$1,386.00	\$1,800.00	\$1,499.19	\$2,400.00
20-10-526200	Cont/Ser - Lic./Inspection Fee	\$364.76	\$364.76	\$300.00	\$10.00	\$600.00
20-10-527000	Cont/Ser - Employ. Assist. Pr.	\$0.00	\$498.30	\$700.00	\$646.80	\$600.00
20-10-527100	Cont/Ser - Employ. Test./Phy.	\$0.00	\$313.73	\$2,500.00	\$216.00	\$1,000.00
20-10-527200	Cont/Serv-Crim Checks	\$83.50	\$3,370.50	\$3,500.00	\$4,452.50	\$3,000.00
20-10-528000	Cont/Ser - Printing-Brochures	\$7,541.83	\$26,576.20	\$28,900.00	\$23,493.91	\$28,330.00
20-10-528500	Cont/Serv-Misc.	\$0.00	\$165.00	\$1,000.00	\$0.00	\$500.00
20-10-531000	Supplies/Materials-Office	\$92.82	\$2,737.44	\$3,200.00	\$3,229.14	\$3,700.00
20-10-531100	Supplies/Materials-Off. Post.	\$0.00	\$3,400.90	\$4,500.00	\$4,246.62	\$2,000.00
20-10-531200	Supplies/Materials-Broch. Post	\$3,310.00	\$11,947.66	\$10,285.00	\$9,985.00	\$10,060.00
20-10-531300	Supplies/Materials-Software	\$56.30	\$1,739.77	\$2,000.00	\$1,695.78	\$2,000.00
20-10-531400	Supplies - Promo Postage	\$0.00	\$0.00	\$913.00	\$0.00	\$0.00
20-10-531500	Supplies-Hardware	\$0.00	\$17,134.59	\$17,619.00	\$5,541.22	\$8,400.00
20-10-531600	Supplies Finance	\$65.73	\$899.31	\$1,200.00	\$1,415.79	\$600.00
20-10-532100	First Aid Supplies-ALL	\$76.33	\$2,085.22	\$2,610.00	\$1,536.37	\$2,850.00
20-10-534100	Supplies/Materials-Fuel/Oil	\$0.00	\$106.57	\$1,500.00	\$1,087.69	\$1,500.00
20-10-535200	Supp/Mat-Athletic Fields	\$0.00	\$24,298.62	\$9,550.61	\$16,913.91	\$13,416.00
20-10-537000	Supplies-Programming General	\$0.00	\$0.00	\$750.00	\$411.98	\$750.00
20-10-541000	Utilities-Telephones	\$487.49	\$5,556.55	\$4,500.00	\$4,665.58	\$3,400.00
20-10-542000	Utilities-Water/Sewer	\$4,156.44	\$17,360.83	\$3,000.00	\$21,190.21	\$5,000.00
20-10-543000	Utilities-Electricity	\$222.25	\$6,842.34	\$8,500.00	\$9,085.51	\$9,000.00
20-10-544000	Utilities-Natural Gas	\$828.90	\$3,395.49	\$5,500.00	\$5,669.71	\$5,000.00



**West Chicago Park District**  
**Revenue/Expense Statement as of 04/30/20**  
**FUNDS 10,20,40,45 AND 90**

		<b>Actual for Month</b>	<b>Actual YTD</b>	<b>Budget Annual</b>	<b>Prior YTD</b>	<b>Prior Budget</b>
20-10-551000	Insurance Exp.-Medical	\$15,810.54	\$183,403.94	\$202,150.00	\$205,137.52	\$170,000.00
20-10-552000	Insurance Exp.-Life	(\$301.80)	(\$603.60)	\$0.00	\$0.00	\$0.00
20-10-561000	Repairs/Maint.-Buildings	\$0.00	\$89.94	\$3,000.00	\$601.08	\$3,000.00
20-10-562000	Repairs/Maint.-Veh./Machines	\$0.00	\$2,315.15	\$5,000.00	\$2,259.43	\$5,000.00
20-10-563000	Repairs/Maint.-Ath. Facilities	\$0.00	\$6,865.64	\$22,100.00	\$10,772.19	\$12,050.00
20-10-564000	Repairs/Maint.-Landscape	\$0.00	\$1,471.69	\$0.00	\$645.00	\$0.00
20-10-565000	Repairs/Maint.-Playgrounds	\$0.00	\$0.00	\$7,000.00	\$0.00	\$0.00
20-10-581000	Spec. Purp.-Membership	\$0.00	\$7,101.06	\$7,000.00	\$7,358.05	\$8,000.00
20-10-581100	IPRA/NRPA Staff & Board	\$0.00	\$17,965.27	\$28,000.00	\$11,535.42	\$14,000.00
20-10-581300	Staff CE, Training & Prof Development	\$0.00	\$3,469.32	\$5,000.00	\$4,046.45	\$5,500.00
20-10-581310	Meetings Staff & Board	\$592.54	\$8,341.58	\$11,500.00	\$15,449.65	\$8,500.00
20-10-581400	Spec. Purp.-Mileage Reimburse.	\$370.76	\$3,323.96	\$4,500.00	\$5,080.99	\$3,500.00
20-10-581500	Spec. Purp.-Awards/Recognition	\$391.27	\$2,684.63	\$7,000.00	\$6,643.10	\$5,500.00
20-10-581600	Spec. Purp.- Foundation	\$0.00	\$0.00	\$3,500.00	\$2,699.15	\$1,000.00
20-10-581800	Employee Logowear	\$0.00	\$1,790.50	\$2,250.00	\$2,297.79	\$2,250.00
20-10-582000	Spec. Purp.-Bank Serv Fees	\$0.00	\$224.29	\$1,200.00	\$848.23	\$1,200.00
20-10-582100	Spec. Purp.-Cash Over and Short	\$0.00	(\$70.61)	\$0.00	\$79.45	\$0.00
20-10-583000	Spec. Purp.-Credit Card Fees	\$0.00	\$31,182.76	\$30,000.00	\$34,972.24	\$26,000.00
20-10-584000	Media Marketing	\$16.98	\$3,632.21	\$6,114.00	\$4,379.06	\$4,378.00
20-10-584100	Branding/Signage	\$136.24	\$4,653.92	\$5,866.00	\$1,066.37	\$5,581.75
20-10-584200	Public Realtions Events Supplies	\$0.00	\$1,472.63	\$2,100.00	\$157.07	\$2,100.00
20-10-584300	Marketing-Annual Appeal Expenses	\$0.00	\$2,112.47	\$3,000.00	\$1,417.88	\$1,250.00
20-10-586000	Marketing Promo Materials	\$0.00	\$2,444.01	\$7,624.00	\$3,508.22	\$5,169.00
20-10-586500	Debt Retirement-Principal	\$0.00	\$40,253.62	\$40,253.62	\$58,306.06	\$58,305.76
20-10-586600	Debt Retirement-Notes Payable	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
20-10-586800	Debt Retirement-Interest	\$0.00	\$639.48	\$639.48	\$3,033.98	\$3,034.28
20-10-587000	Marketing Design and Print	\$0.00	\$1,360.04	\$3,546.00	\$1,742.87	\$3,281.00
20-10-589000	Spec Purp-Sales Tax	\$0.00	\$425.00	\$700.00	\$596.00	\$500.00
Totals for Department(s) 10 - Administrative:		\$54,675.50	\$977,466.03	\$1,053,338.10	\$1,088,108.52	\$1,017,751.18
20-30-515000	Wages - Programming	\$3,917.70	\$154,608.53	\$174,387.25	\$149,832.77	\$162,934.21
20-30-529500	Contract Program Expense	\$1,315.60	\$97,592.12	\$101,772.00	\$101,248.48	\$134,509.00
20-30-539500	Supplies Program Expense	(\$670.72)	\$39,646.36	\$57,866.50	\$55,648.02	\$58,320.76

**West Chicago Park District**  
**Revenue/Expense Statement as of 04/30/20**  
**FUNDS 10,20,40,45 AND 90**

		<u>Actual for Month</u>	<u>Actual YTD</u>	<u>Budget Annual</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
20-30-589500	Program Awards	\$0.00	\$2,307.02	\$2,322.00	\$572.65	\$480.25
	Totals for Department(s) 30 - Programming:	\$4,562.58	\$294,154.03	\$336,347.75	\$307,301.92	\$356,244.22
20-40-514100	Wages-Supervisors	\$0.00	\$24,424.35	\$29,950.63	\$23,955.99	\$28,527.75
20-40-514200	Wages-Lifeguards	\$57.75	\$100,959.66	\$95,553.25	\$94,216.68	\$85,729.50
20-40-514300	Wages-Admissions	\$0.00	\$15,510.35	\$20,613.50	\$15,998.55	\$18,773.75
20-40-514500	Wages-Deck Attendant	\$0.00	\$11,737.94	\$23,141.00	\$23,512.27	\$18,550.00
20-40-514900	Wages-Custodial	\$0.00	\$1,405.26	\$4,882.50	\$4,910.54	\$2,525.00
20-40-515000	Wages-Aquatic Programs	\$0.00	\$7,685.74	\$12,581.25	\$8,138.12	\$16,789.13
20-40-521100	Cont. Serv.- Legal Publications	\$0.00	\$0.00	\$0.00	\$0.00	\$3,978.00
20-40-524000	Cont. Serv.-Refuse Removal	\$0.00	\$1,863.65	\$1,702.00	\$2,078.33	\$1,820.00
20-40-524200	Cont/Serv-Custodial	\$0.00	\$4,514.00	\$4,758.00	\$0.00	\$0.00
20-40-525000	Cont. Serv.-Alarm Monitoring	\$0.00	\$2,061.75	\$1,000.00	\$1,175.04	\$2,055.00
20-40-526000	Cont.- Lifeguard Certification Fees	\$0.00	\$3,018.00	\$1,600.00	\$1,806.00	\$4,275.00
20-40-526100	Cont. Serv.-Aquatic Inspections	\$0.00	\$1,000.09	\$1,625.00	\$1,572.61	\$1,625.00
20-40-529500	Cont. Serv. Aquatic Programs	\$0.00	\$0.00	\$384.00	\$384.00	\$1,152.00
20-40-529504	Cont Serv-Audit	\$0.00	\$3,475.00	\$1,900.00	\$200.00	\$1,650.00
20-40-529506	Cont/Serv-Pool Open/Close	\$0.00	(\$32.19)	\$10,871.00	\$14,854.33	\$8,885.00
20-40-529600	Contract. Prog.-H.S. Pool Rent	\$0.00	\$0.00	\$2,640.00	\$2,016.00	\$2,496.00
20-40-531000	Aquatic Mgr/Staff Office Supplies	\$0.00	\$1,740.33	\$2,034.50	\$795.81	\$482.50
20-40-531300	Computer	\$0.00	\$619.24	\$1,509.62	\$3,665.44	\$2,566.62
20-40-531500	Admissions Merchandise Supplies	\$0.00	\$851.42	\$2,146.40	\$3,069.65	\$2,079.68
20-40-532000	Staff Uniforms	\$0.00	\$3,728.53	\$5,498.67	\$7,639.99	\$6,048.22
20-40-532100	First Aid Supplies	\$0.00	\$1,010.91	\$1,358.49	\$749.01	\$812.73
20-40-532200	Aquatic Safety Supplies	\$0.00	\$156.92	\$4,757.70	\$4,719.21	\$5,675.70
20-40-533100	Supp./Mater.-Janitorial	\$0.00	\$1,852.45	\$2,738.31	\$2,560.83	\$3,156.76
20-40-533200	Supp./Mater.-Chemicals	\$0.00	\$42,147.18	\$35,333.00	\$33,857.63	\$35,333.00
20-40-535300	Supp./Mater.-Signs	\$185.63	\$185.63	\$0.00	\$130.00	\$260.00
20-40-537000	Supp./Mater.-Operational	\$360.00	\$1,794.42	\$6,178.46	\$9,352.13	\$7,586.46
20-40-539500	Supplies Aquatic Programs	\$0.00	\$2,343.60	\$4,082.50	\$4,825.61	\$5,019.00
20-40-541000	Utilities-Telephone	\$673.26	\$2,946.26	\$2,500.00	\$2,903.10	\$3,937.00
20-40-542000	Utilities-Water/Sewer	\$0.00	\$75,871.75	\$29,128.00	\$28,484.65	\$22,312.00
20-40-543000	Utilities-Electricity	\$200.50	\$36,001.31	\$36,000.00	\$46,895.99	\$37,807.00

**West Chicago Park District**  
**Revenue/Expense Statement as of 04/30/20**  
**FUNDS 10,20,40,45 AND 90**

		<b>Actual for Month</b>	<b>Actual YTD</b>	<b>Budget Annual</b>	<b>Prior YTD</b>	<b>Prior Budget</b>
20-40-544000	Utilities-Natural Gas	\$136.53	\$9,114.52	\$12,000.00	\$17,406.17	\$20,909.00
20-40-561000	Repairs/Maintenance-Buildings	\$1,496.46	\$20,368.00	\$51,450.00	\$48,482.08	\$15,656.00
20-40-566000	Repairs/Maintenance-Equipment	\$16.54	\$35,023.38	\$35,068.00	\$30,631.52	\$55,993.00
20-40-567000	Repairs/Maint.-Slides	\$0.00	\$8,227.28	\$21,250.00	\$12,032.07	\$23,544.00
20-40-581500	Spec. Purp.- Awards/Recognitio	\$0.00	\$641.73	\$438.00	\$0.00	\$0.00
20-40-586000	Marketing Promo Materials	\$0.00	\$1,987.04	\$5,380.00	\$4,184.79	\$4,850.00
Totals for Department(s) 40 - Turtle Splash:		\$3,126.67	\$424,235.50	\$472,053.78	\$457,204.14	\$452,859.80
20-50-514300	Wages-Customer Service	\$0.00	\$2,797.54	\$5,461.08	\$10,877.81	\$19,444.50
20-50-517000	Wages-Rentals	\$0.00	\$481.08	\$0.00	\$0.00	\$0.00
20-50-521000	Cont/Ser - Maintenance	\$285.00	\$4,470.00	\$5,130.00	\$4,766.70	\$0.00
20-50-524000	Con. Serv.-Refuse Removal-Reg.	\$0.00	\$769.13	\$1,600.00	\$1,541.34	\$2,092.00
20-50-524200	Cont/Serv-Custodial	\$0.00	\$2,806.00	\$14,400.00	\$15,352.00	\$12,000.00
20-50-525000	Cont/Ser - Alarm Monitor. Ser.	\$0.00	\$540.00	\$1,274.00	\$1,274.90	\$720.00
20-50-528600	Cont/Serv-Contracted Repairs Service	\$0.00	\$0.00	\$7,000.00	\$2,215.00	\$0.00
20-50-531000	Office Supplies	\$0.00	\$0.00	\$234.00	\$40.15	\$468.00
20-50-532000	Clothing Supplies	\$0.00	\$0.00	\$0.00	\$15.00	\$270.00
20-50-532200	Facility Safety Supplies	\$0.00	\$0.00	\$128.00	\$446.81	\$310.26
20-50-533100	Supplies/Materials-Janitorial	\$0.00	\$0.00	\$1,000.00	\$803.64	\$3,000.00
20-50-533600	Supplies/Materials Facility Equipment	\$0.00	\$2,366.56	\$200.00	\$174.17	\$200.00
20-50-542000	Utilities-Water/Sewer	\$0.00	\$916.26	\$1,200.00	\$1,210.88	\$1,500.00
20-50-543000	Utilities-Electricity	\$1,190.54	\$18,811.08	\$19,920.00	\$27,522.12	\$1,200.00
20-50-544000	Utilities-Natural Gas	\$120.75	\$1,874.32	\$2,700.00	\$2,267.09	\$2,700.00
20-50-561000	Repairs/Maint.-Buildings	\$0.00	\$324.60	\$899.00	\$237.20	\$899.00
20-50-568000	Repairs/Maint.-Equipment	\$0.00	\$76.08	\$0.00	\$0.00	\$0.00
Totals for Department(s) 50 - Zone 250:		\$1,596.29	\$36,232.65	\$61,146.08	\$68,744.81	\$44,803.76
20-70-514300	CUSTOMER SERVICE STAFF	\$7,361.09	\$130,119.02	\$135,112.50	\$127,892.56	\$124,332.00
20-70-514400	KIDS AREA STAFF	\$1,509.88	\$32,129.47	\$35,355.00	\$33,196.92	\$35,824.00
20-70-515000	Wages-ARC Programs	\$3,455.94	\$72,480.50	\$81,913.00	\$76,706.63	\$84,139.00
20-70-517000	Salaries/Wages-Rentals	\$0.00	\$3,294.67	\$3,400.00	\$4,029.01	\$3,400.00
20-70-521000	MAINTENANCE AGREEMENTS	\$1,107.00	\$29,109.15	\$38,544.85	\$36,573.25	\$34,759.00
20-70-524000	REFUSE DISPOSAL	\$0.00	\$1,333.01	\$2,067.00	\$2,219.77	\$2,067.00

**West Chicago Park District**  
**Revenue/Expense Statement as of 04/30/20**  
**FUNDS 10,20,40,45 AND 90**

		<b>Actual for Month</b>	<b>Actual YTD</b>	<b>Budget Annual</b>	<b>Prior YTD</b>	<b>Prior Budget</b>
20-70-524200	Cont/Serv-Custodial	\$1,745.57	\$166,186.73	\$147,748.08	\$178,105.49	\$177,946.96
20-70-525000	ALARM SYSTEM	\$0.00	\$1,145.25	\$720.00	\$1,047.33	\$720.00
20-70-528200	EQUIPMENT RENTAL	\$120.00	\$544.20	\$600.00	\$1,167.48	\$830.00
20-70-528600	Cont/Serv-Contracted Repairs	\$255.00	\$14,905.15	\$15,150.00	\$15,258.10	\$7,650.00
20-70-531000	OFFICE SUPPLIES	\$0.00	\$881.71	\$2,772.00	\$2,098.97	\$2,789.00
20-70-532000	Supplies/Materials-Personnel	\$0.00	\$292.54	\$1,296.00	\$445.69	\$1,175.00
20-70-532200	Facility Safety Supplies	\$0.00	\$3,071.40	\$2,680.00	\$4,264.46	\$4,075.00
20-70-533100	Supplies/Materials-Janitorial	\$437.89	\$13,360.67	\$14,000.00	\$13,784.26	\$14,000.00
20-70-533600	Supplies/Materials Facility Equipment	\$1,000.00	\$5,613.86	\$5,710.00	\$3,764.28	\$7,550.00
20-70-535500	Supplies/Materials-Treehouse	\$0.00	\$677.86	\$1,012.00	\$922.37	\$1,100.00
20-70-539500	Supplies-ARC Programs	\$291.03	\$3,644.98	\$4,246.00	\$2,012.79	\$4,246.00
20-70-541000	Telephones	\$2,510.70	\$17,039.36	\$16,600.00	\$16,715.75	\$16,600.00
20-70-542000	Water & Sewer	\$0.00	\$7,667.04	\$7,500.00	\$8,730.07	\$7,500.00
20-70-543000	Utilities-Electricity	\$19,161.79	\$111,645.83	\$96,000.00	\$108,154.59	\$104,400.00
20-70-544000	Natural Gas	\$0.00	\$5,556.07	\$6,780.00	\$7,834.59	\$6,780.00
20-70-561000	Repairs/Maint.-Buildings	\$103.42	\$6,238.87	\$6,846.00	\$10,023.61	\$6,846.00
20-70-562000	R&M-Vehicles	\$0.00	\$0.00	\$0.00	\$303.92	\$0.00
20-70-568000	Repairs & Maint.-Equipment	\$0.00	\$12,983.32	\$20,410.00	\$20,147.88	\$20,978.00
20-70-581200	Marketing Supplies	\$0.00	\$6,349.73	\$9,605.00	\$6,457.78	\$9,605.00
20-70-586000	Marketing Promo Materials	\$0.00	\$1,720.76	\$4,850.00	\$2,090.53	\$4,850.00
Totals for Department(s) 70 - ARC:		\$39,059.31	\$647,991.15	\$660,917.43	\$683,948.08	\$684,161.96
<b>Total Expenses</b>		<b>\$103,020.35</b>	<b>\$2,380,079.36</b>	<b>\$2,583,803.14</b>	<b>\$2,605,307.47</b>	<b>\$2,555,820.92</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>(\$99,070.31)</b>	<b>\$27,457.03</b>	<b>\$0.00</b>	<b>(\$229,423.77)</b>	<b>\$0.00</b>
<b>ENDING FUND BALANCE</b>		<b>(\$99,070.31)</b>	<b>\$27,457.03</b>	<b>\$0.00</b>	<b>(\$229,423.77)</b>	<b>\$0.00</b>

**West Chicago Park District**  
**Revenue/Expense Statement as of 04/30/20**  
**FUNDS 10,20,40,45 AND 90**

		<u>Actual for Month</u>	<u>Actual YTD</u>	<u>Budget Annual</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
<b>40 - Pension Fund</b>						
<b>Revenues</b>						
40-10-411000	Tax Rev - Current Real Estate	\$0.00	\$108,183.00	\$108,261.86	\$149,949.12	\$150,154.70
40-10-412000	Tax Rev - Non-Current Real Est	\$20.69	\$41.99	\$0.00	\$5.23	\$0.00
40-10-413000	Tax Rev - County Interest	\$0.00	\$50.61	\$0.00	\$43.67	\$0.00
40-10-430000	Interest from Investments	\$0.00	\$2,338.13	\$0.00	\$1,722.56	\$0.00
Totals for Department(s) 10 - Administrative:		\$20.69	\$110,613.73	\$108,261.86	\$151,720.58	\$150,154.70
<b>Total Revenues</b>		<b>\$20.69</b>	<b>\$110,613.73</b>	<b>\$108,261.86</b>	<b>\$151,720.58</b>	<b>\$150,154.70</b>
<b>Expenses</b>						
40-10-583500	Spec. Purp. Ex.-IMRF	\$6,544.96	\$67,212.64	\$110,000.00	\$124,471.41	\$144,000.00
Totals for Department(s) 10 - Administrative:		\$6,544.96	\$67,212.64	\$110,000.00	\$124,471.41	\$144,000.00
<b>Total Expenses</b>		<b>\$6,544.96</b>	<b>\$67,212.64</b>	<b>\$110,000.00</b>	<b>\$124,471.41</b>	<b>\$144,000.00</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>(\$6,524.27)</b>	<b>\$43,401.09</b>	<b>\$0.00</b>	<b>\$27,249.17</b>	<b>\$0.00</b>
<b>ENDING FUND BALANCE</b>		<b>(\$6,524.27)</b>	<b>\$43,401.09</b>	<b>\$0.00</b>	<b>\$27,249.17</b>	<b>\$0.00</b>

**West Chicago Park District**  
**Revenue/Expense Statement as of 04/30/20**  
**FUNDS 10,20,40,45 AND 90**

		<u>Actual for Month</u>	<u>Actual YTD</u>	<u>Budget Annual</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
<b>45 - FICA</b>						
<b>Revenues</b>						
45-10-411000	Tax Rev - Current Real Estate	\$0.00	\$102,794.57	\$102,937.50	\$125,294.43	\$125,413.30
45-10-412000	Tax Rev - Non-Current Real Est	\$13.57	\$25.66	\$0.00	\$3.80	\$0.00
45-10-413000	Tax Rev - County Interest	\$0.00	\$48.09	\$0.00	\$36.49	\$0.00
45-10-430000	Interest from Investments	\$0.00	\$1,294.94	\$0.00	\$1,459.12	\$0.00
Totals for Department(s) 10 - Administrative:		\$13.57	\$104,163.26	\$102,937.50	\$126,793.84	\$125,413.30
<b>Total Revenues</b>		<b>\$13.57</b>	<b>\$104,163.26</b>	<b>\$102,937.50</b>	<b>\$126,793.84</b>	<b>\$125,413.30</b>
<b>Expenses</b>						
45-10-583600	FICA Expense	\$7,668.84	\$115,579.09	\$122,500.00	\$122,518.94	\$125,000.00
Totals for Department(s) 10 - Administrative:		\$7,668.84	\$115,579.09	\$122,500.00	\$122,518.94	\$125,000.00
<b>Total Expenses</b>		<b>\$7,668.84</b>	<b>\$115,579.09</b>	<b>\$122,500.00</b>	<b>\$122,518.94</b>	<b>\$125,000.00</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>(\$7,655.27)</b>	<b>(\$11,415.83)</b>	<b>\$0.00</b>	<b>\$4,274.90</b>	<b>\$0.00</b>
<b>ENDING FUND BALANCE</b>		<b>(\$7,655.27)</b>	<b>(\$11,415.83)</b>	<b>\$0.00</b>	<b>\$4,274.90</b>	<b>\$0.00</b>

**West Chicago Park District**  
**Revenue/Expense Statement as of 04/30/20**  
**FUNDS 10,20,40,45 AND 90**

		<u>Actual for Month</u>	<u>Actual YTD</u>	<u>Budget Annual</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
<b>90 - Capital Projects</b>						
<b>Revenues</b>						
90-10-430000	Interest from Investments	\$0.00	\$881.15	\$2,500.00	\$2,611.11	\$5,000.00
90-10-452000	Donations - Land/Cash	\$0.00	\$0.00	\$4,000.00	\$5,646.00	\$0.00
90-10-470000	Bond Issue Proceeds	\$0.00	\$256,709.25	\$0.00	\$560.33	\$0.00
90-10-472000	Fund Transfer Receipts	\$0.00	\$0.00	\$0.00	\$84,689.64	\$0.00
90-10-485100	Revenue - Miscellaneous	\$0.00	\$4,902.23	\$0.00	\$13,330.00	\$0.00
Totals for Department(s) 10 - Administrative:		\$0.00	\$262,492.63	\$6,500.00	\$106,837.08	\$5,000.00
<b>Total Revenues</b>		<b>\$0.00</b>	<b>\$262,492.63</b>	<b>\$6,500.00</b>	<b>\$106,837.08</b>	<b>\$5,000.00</b>
<b>Expenses</b>						
90-10-521000	Attorney Fees	\$0.00	\$6,512.15	\$0.00	\$21.86	\$0.00
90-10-521300	Planning Consultants	\$893.75	\$6,463.79	\$20,000.00	\$28,202.28	\$25,000.00
90-10-564000	Landscape Repairs/Maintenance	\$0.00	\$0.00	\$0.00	\$8,030.00	\$0.00
90-10-566000	Repairs/Maint.-Pavillions	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00
90-10-566100	Repairs/Maint.-Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00
90-10-571000	Equipment Acquisition	\$0.00	\$6,469.00	\$0.00	\$10,998.80	\$0.00
90-10-571100	Software/Hardware Acquisition	\$0.00	\$0.00	\$0.00	\$12,010.95	\$12,400.00
90-10-572000	Vehicle Acquisition	\$0.00	\$0.00	\$0.00	\$36,910.00	\$42,000.00
90-10-574000	Development Projects	\$0.00	\$43,297.25	\$0.00	\$564,777.34	\$860,000.00
90-10-574400	Capital-Playgrounds	\$0.00	\$0.00	\$0.00	\$80,670.00	\$0.00
Totals for Department(s) 10 - Administrative:		\$893.75	\$62,742.19	\$20,000.00	\$741,621.23	\$966,400.00
<b>Total Expenses</b>		<b>\$893.75</b>	<b>\$62,742.19</b>	<b>\$20,000.00</b>	<b>\$741,621.23</b>	<b>\$966,400.00</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>(\$893.75)</b>	<b>\$199,750.44</b>	<b>\$0.00</b>	<b>(\$634,784.15)</b>	<b>\$0.00</b>

**West Chicago Park District**  
**Revenue/Expense Statement as of 04/30/20**  
FUNDS 10,20,40,45 AND 90

ENDING FUND BALANCE

(\$893.75)	\$199,750.44	\$0.00	(\$634,784.15)	\$0.00
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**West Chicago Park District**  
**CORPORATE BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**10 - Corporate Fund**

**Revenues**

10-10-41100	Tax Rev - Current Real Estate	\$1,115,348.52
10-10-41400	Tax Rev - Replacement Tax	\$90,000.00
10-10-43000	Interest from Investments	\$7,500.00
10-10-48200	Revenue - Fuel Reimbursement	\$6,500.00
Totals for Department(s) 10 - Administrative:		<u>\$1,219,348.52</u>

**Total Revenues**

**\$1,219,348.52**

**Expenses**

10-10-51100	Salaries/Wages-Full Time	\$248,750.00
10-10-52100	Cont/Ser - Attorney Fees	\$15,000.00
10-10-52110	Cont/Ser - Legal Publications	\$500.00
10-10-52130	Cont/Ser - Consultants	\$10,000.00
10-10-52200	Cont/Ser Rent Copier and Printers	\$11,000.00
10-10-52240	Cont/Ser Rent Shred Box	\$500.00
10-10-52300	Cont/Ser - IT Consultants	\$20,000.00
10-10-52310	Cont/Ser - Software Annu Maint	\$11,300.00
10-10-52350	Payroll Processing Fees	\$15,000.00
10-10-52850	Cont/Serv-Misc	\$2,000.00
10-10-53100	Supplies/Materials-Office	\$2,800.00
10-10-53160	Supplies-Finance	\$2,000.00
10-10-53170	Supplies-HR	\$3,000.00
10-10-54100	Utilities-Telephones	\$3,400.00
10-10-54200	Utilities-Water/Sewer	\$2,000.00
10-10-54300	Utilities-Electricity	\$5,000.00
10-10-54400	Utilities-Natural Gas	\$5,000.00
10-10-55100	Insurance Exp.-Health/Medical	\$70,000.00
10-10-55200	Insurance Exp.-Life	\$800.00
10-10-58100	Spec. Purp.- Memberships	\$7,500.00

**West Chicago Park District**  
**CORPORATE BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

	<b>Budget YTD</b>
10-10-58110 IPRA/NRPA Staff & Board	\$5,500.00
10-10-58131 Spec. Purp.-Staff Meetings	\$10,000.00
10-10-58140 Spec. Purp.-Mileage Reimburse.	\$3,000.00
10-10-58151 Staff Holiday Event	\$2,000.00
Totals for Department(s) 10 - Administrative:	\$456,050.00
10-20-51100 Salaries/Wages-Full Time	\$202,188.00
10-20-51110 Sal/Wages Overtime-Full-Time	\$5,079.20
10-20-52010 Cont/Serv-Seasonal Labor	\$253,573.60
10-20-52011 Cont/Serv-Parks Contracts	\$72,414.50
10-20-52130 Cont. Serv.-Consultants	\$12,000.00
10-20-52210 Con. Serv.-Rent-Toilets	\$10,500.00
10-20-52220 Cont. Serv.-Rent-Equipment	\$38,982.48
10-20-52400 Con. Serv.-Refuse Removal-Reg.	\$3,800.00
10-20-52410 Con. Serv.-Refuse Removal-Haz.	\$1,645.00
10-20-52600 Con. Serv.-License/Insp. Fees	\$7,366.00
10-20-53200 Supplies/Materials-Personnel	\$5,100.00
10-20-53210 Supplies/Materials-Ice Control	\$7,770.00
10-20-53220 Supplies/Materials-Safety	\$2,683.70
10-20-53300 Supplies/Materials-Buildings	\$13,992.00
10-20-53310 Supplies/Materials-Janitorial	\$4,969.50
10-20-53320 Supplies/Materials-Chemicals	\$5,198.25
10-20-53400 Supplies/Materials-Veh./Mach.	\$4,049.78
10-20-53410 Supplies/Materials-Fuel/Oil	\$39,375.00
10-20-53420 Supplies/Materials-Tools/Hdw.	\$3,826.98
10-20-53500 Supplies/Materials-Landscape	\$24,273.50
10-20-53530 Supplies/Materials-Signs	\$2,193.00
10-20-53540 Supplies/Materials-Conservation	\$5,669.00
10-20-56100 Repairs/Maint.-Buildings	\$22,620.00
10-20-56200 Repairs/Maint.-Veh./Machines	\$24,330.00
10-20-56500 Repairs/Maint.-Playgrounds	\$28,746.64
10-20-56510 Repairs/Maint. Splash Pads	\$2,466.22
10-20-56800 Repairs/Maint.-Equipment	\$16,600.00

**West Chicago Park District**  
**CORPORATE BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

Totals for Department(s) 20 - Maintenance: \$821,412.35

**Total Expenses** **\$1,277,462.35**

**BEGINNING FUND BALANCE** \$0.00

**NET SURPLUS/(DEFICIT)** (\$58,113.83)

**ENDING FUND BALANCE** **(\$58,113.83)**

**West Chicago Park District**  
**RECREATION SUMMARY BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**20 - Recreation Fund**

**Revenues**

20-10-41100	Tax Rev - Current Real Estate	\$761,430.97
20-10-41400	Tax Rev - Replacement Tax	\$30,000.00
20-10-43000	Interest from Investments	\$9,000.00
20-10-44200	Rental Income-Athletic Fields	\$29,300.00
20-10-44400	Rental Income-Pavillions	\$2,350.00
20-10-45100	Donations-Annual Appeal	\$3,000.00
20-10-45300	Revenue - Donations Foundation	\$4,000.00
20-10-45500	Sponsorship-Public Relations Events	\$1,550.00
20-10-46000	Brochure/Website Ads	\$950.00
20-10-48000	Revenue - Service Fees	\$250.00
Totals for Department(s) 10 - Administrative:		\$841,830.97
20-30-45100	Rev- Appeal Sponsorships	\$19,200.00
20-30-46100	Concessions	\$300.00
20-30-49000	Program Revenue	\$431,910.70
20-30-49100	Rev-Ticket Sales	\$7,550.00
20-30-49200	Rev.-Advertisers	\$975.00
Totals for Department(s) 30 - Programming:		\$459,935.70
20-40-49000	Program Rev. Aquatics	\$8,256.00
Totals for Department(s) 40 - Turtle Splash:		\$8,256.00
20-50-44100	Room Rentals	\$425.00
20-50-44500	Gym Rentals	\$35,480.00
20-50-46200	Vending Machine Sales	\$50.00
20-50-48500	Miscellaneous Revenue	\$500.00
Totals for Department(s) 50 - Zone 250:		\$36,455.00
20-70-42100	Admissions Rev.-Guest Fees	\$9,720.00
20-70-43100	TREEHOUSE DAILY	\$33,350.00
20-70-43500	TREEHOUSE MEMBERSHIP	\$13,024.00

**West Chicago Park District**  
**RECREATION SUMMARY BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

20-70-44100	ROOM RENTAL	\$57,585.00
20-70-44500	RENTAL REVENUE GYM	\$52,028.00
20-70-45100	ADULT MEMBERSHIP	\$112,050.00
20-70-45200	COUPLE MEMBERSHIP	\$39,990.00
20-70-45300	FAMILY MEMBERSHIP	\$58,415.00
20-70-45400	YOUTH MEMBERSHIP	\$7,448.00
20-70-45500	SENIOR MEMBERSHIP	\$65,200.00
20-70-45600	SPECIALTY MEMBERSHIP	\$26,950.00
20-70-45800	Track Pass	\$12,875.00
20-70-46200	VENDING MACHINE SALES	\$400.00
20-70-46500	Merchandise Sales Revenue	\$53.00
20-70-49000	Program Rev-ARC Center	\$132,120.00
Totals for Department(s) 70 - ARC:		\$621,208.00

**Total Revenues**

**\$1,967,685.67**

**Expenses**

20-10-51100	Salaries/Wages-Full Time	\$395,069.00
20-10-51200	Salaries/Wages-Part Time-Reg.	\$16,320.00
20-10-51800	Wages-General Training	\$3,000.00
20-10-52100	Cont/Ser - Attorney Fees	\$15,000.00
20-10-52110	Cont/Ser - Legal Publications	\$500.00
20-10-52120	Cont/Ser - Subscriptions	\$600.00
20-10-52200	Cont/Ser - Rent - Photocopier	\$11,000.00
20-10-52210	Cont/Ser - Rent-Toilets	\$5,000.00
20-10-52220	Cont/Ser Rent Copier and Printers	\$600.00
20-10-52300	Cont/Ser - IT Consultants	\$20,000.00
20-10-52310	Cont/Ser - Software Annu Maint	\$11,300.00
20-10-52500	Cont/Ser - Alarm Monitor. Ser.	\$1,800.00
20-10-52620	Cont/Ser - Lic./Inspection Fee	\$300.00
20-10-52700	Cont/Ser - Employ. Assist. Pr.	\$700.00

**West Chicago Park District**  
**RECREATION SUMMARY BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

20-10-52710	Cont/Ser - Employ. Test./Phy.	\$1,500.00
20-10-52720	Cont/Serv-Crim Checks	\$4,000.00
20-10-52800	Cont/Ser - Printing-Brochures	\$35,390.00
20-10-52850	Cont/Serv-Misc.	\$2,500.00
20-10-53100	Supplies/Materials-Office	\$3,525.00
20-10-53110	Supplies/Materials-Off. Post.	\$4,500.00
20-10-53120	Supplies/Materials-Broch. Post	\$15,310.00
20-10-53130	Supplies/Materials-Software	\$2,000.00
20-10-53140	Supplies - Promo Postage	\$1,112.50
20-10-53150	Supplies-Hardware	\$9,017.82
20-10-53210	First Aid Supplies-ALL	\$3,377.96
20-10-53520	Supp/Mat-Athletic Fields	\$16,210.95
20-10-53700	Supplies-Programming General	\$1,000.00
20-10-54100	Utilities-Telephones	\$5,500.00
20-10-54200	Utilities-Water/Sewer	\$3,000.00
20-10-54300	Utilities-Electricity	\$8,500.00
20-10-54400	Utilities-Natural Gas	\$3,500.00
20-10-55100	Insurance Exp.-Medical	\$200,000.00
20-10-55200	Insurance Exp.-Life	\$800.00
20-10-56300	Repairs/Maint.-Ath. Facilities	\$21,420.00
20-10-58110	IPRA/NRPA Staff & Board	\$5,500.00
20-10-58130	Staff CE, Training & Prof Development	\$5,000.00
20-10-58140	Spec. Purp.-Mileage Reimburse.	\$3,000.00
20-10-58150	Spec. Purp.-Awards/Recognition	\$5,000.00
20-10-58180	Employee Logowear	\$2,250.00
20-10-58200	Spec. Purp.-Bank Serv Fees	\$500.00
20-10-58300	Spec. Purp-Credit Card Fees	\$24,000.00
20-10-58400	Media Marketing	\$9,612.88
20-10-58410	Branding/Signage	\$5,851.76
20-10-58420	Public Realtions Events Supplies	\$2,380.00
20-10-58430	Marketing-Annual Appeal Expenses	\$3,000.00
20-10-58600	Marketing Promo Materials	\$8,291.00
20-10-58660	Debt Retirement-Notes Payable	\$5,000.00

**West Chicago Park District**  
**RECREATION SUMMARY BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

	<b>Budget YTD</b>
20-10-58700 Marketing Design and Print	\$3,372.00
20-10-58900 Spec Purp-Sales Tax	\$700.00
Totals for Department(s) 10 - Administrative:	<u>\$906,810.87</u>
20-30-51500 Wages - Programming	\$175,830.50
20-30-52950 Contract Program Expense	\$104,428.70
20-30-53950 Supplies Program Expense	\$36,138.00
20-30-58950 Program Awards	\$446.00
Totals for Department(s) 30 - Programming:	<u>\$316,843.20</u>
20-40-51500 Wages-Aquatic Programs	\$2,606.00
20-40-52500 Cont. Serv.-Alarm Monitoring	\$1,031.75
20-40-52610 Cont. Serv.-Aquatic Inspections	\$550.00
20-40-52950 Cont. Serv. Aquatic Programs	\$960.00
20-40-52950 Cont Serv-Audit	\$350.00
20-40-52950 Cont/Serv-Pool Open/Close	\$5,290.00
20-40-53220 Aquatic Safety Supplies	\$568.00
20-40-53530 Supp./Mater.-Signs	\$200.00
20-40-53700 Supp./Mater.-Operational	\$360.00
20-40-54100 Utilities-Telephone	\$1,000.00
20-40-54200 Utilities-Water/Sewer	\$5,000.00
20-40-54300 Utilities-Electricity	\$5,000.00
20-40-54400 Utilities-Natural Gas	\$5,000.00
20-40-56100 Repairs/Maintenance-Buildings	\$1,000.00
20-40-56600 Repairs/Maintenance-Equipment	\$7,837.00
20-40-58600 Marketing Promo Materials	\$2,056.00
Totals for Department(s) 40 - Turtle Splash:	<u>\$38,808.75</u>
20-50-51700 Wages-Rentals	\$1,584.00
20-50-52100 Cont/Ser - Maintenance	\$10,740.00
20-50-52420 Cont/Serv-Custodial	\$280.00
20-50-52500 Cont/Ser - Alarm Monitor. Ser.	\$900.00
20-50-52860 Cont/Serv-Contracted Repairs Service	\$1,000.00

**West Chicago Park District**  
**RECREATION SUMMARY BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

	<b>Budget YTD</b>
20-50-53220 Facility Safety Supplies	\$430.00
20-50-53310 Supplies/Materials-Janitorial	\$300.00
20-50-53360 Supplies/Materials Facility Equipment	\$100.00
20-50-54200 Utilities-Water/Sewer	\$1,100.00
20-50-54300 Utilities-Electricity	\$16,480.00
20-50-54400 Utilities-Natural Gas	\$2,400.00
20-50-56100 Repairs/Maint.-Buildings	\$700.00
Totals for Department(s) 50 - Zone 250:	<u>\$36,014.00</u>
20-70-51430 CUSTOMER SERVICE STAFF	\$117,889.84
20-70-51440 KIDS AREA STAFF	\$34,538.50
20-70-51500 Wages-ARC Programs	\$75,583.25
20-70-51700 Salaries/Wages-Rentals	\$881.50
20-70-52100 MAINTENANCE AGREEMENTS	\$30,235.99
20-70-52120 Cont/Ser - Subscriptions	\$143.88
20-70-52400 REFUSE DISPOSAL	\$1,272.00
20-70-52420 Cont/Serv-Custodial	\$115,000.00
20-70-52500 ALARM SYSTEM	\$900.00
20-70-52820 EQUIPMENT RENTAL	\$608.40
20-70-52860 Cont/Serv-Contracted Repairs	\$14,900.00
20-70-52950 Contractual-ARC Programs	\$390.00
20-70-53100 OFFICE SUPPLIES	\$1,700.00
20-70-53200 Supplies/Materials-Personnel	\$196.00
20-70-53220 Facility Safety Supplies	\$3,030.00
20-70-53310 Supplies/Materials-Janitorial	\$15,700.00
20-70-53360 Supplies/Materials Facility Equipment	\$4,410.00
20-70-53550 Supplieess/Materials-Treehouse	\$1,018.00
20-70-53950 Supplies-ARC Programs	\$8,038.48
20-70-54100 Telephones	\$16,924.00
20-70-54200 Water & Sewer	\$7,500.00
20-70-54300 Utilities-Electricity	\$96,000.00
20-70-54400 Natural Gas	\$7,800.00
20-70-56100 Repairs/Maint.-Buildings	\$6,554.00



**West Chicago Park District**  
**RECREATION SUMMARY BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

20-70-56800	Repairs & Maint.-Equipment	\$17,160.00
20-70-58120	Marketing Supplies	\$10,379.00
20-70-58600	Marketing Promo Materials	<u>\$5,521.00</u>
Totals for Department(s) 70 - ARC:		<u>\$594,273.84</u>

<b>Total Expenses</b>	<b><u>\$1,892,750.66</u></b>
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<b>BEGINNING FUND BALANCE</b>	<b>\$0.00</b>
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<b>NET SURPLUS/(DEFICIT)</b>	<b>\$74,935.01</b>
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<b>ENDING FUND BALANCE</b>	<b><u>\$74,935.01</u></b>
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**West Chicago Park District**  
**RECREATION FACILITIES BUDGETS \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**40 - Turtle Splash**

**Revenues**

20-40-49000	Program Rev. Aquatics	\$8,256.00
Totals for Department(s) 40 - Turtle Splash:		\$8,256.00

<b>Total Revenues</b>	<b><u>\$8,256.00</u></b>
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**Expenses**

20-40-51500	Wages-Aquatic Programs	\$2,606.00
20-40-52500	Cont. Serv.-Alarm Monitoring	\$1,031.75
20-40-52610	Cont. Serv.-Aquatic Inspections	\$550.00
20-40-52950	Cont. Serv. Aquatic Programs	\$960.00
20-40-52950	Cont Serv-Audit	\$350.00
20-40-52950	Cont/Serv-Pool Open/Close	\$5,290.00
20-40-53220	Aquatic Safety Supplies	\$568.00
20-40-53530	Supp./Mater.-Signs	\$200.00
20-40-53700	Supp./Mater.-Operational	\$360.00
20-40-54100	Utilities-Telephone	\$1,000.00
20-40-54200	Utilities-Water/Sewer	\$5,000.00
20-40-54300	Utilities-Electricity	\$5,000.00
20-40-54400	Utilities-Natural Gas	\$5,000.00
20-40-56100	Repairs/Maintenance-Buildings	\$1,000.00
20-40-56600	Repairs/Maintenance-Equipment	\$7,837.00
20-40-58600	Marketing Promo Materials	\$2,056.00
Totals for Department(s) 40 - Turtle Splash:		\$38,808.75

<b>Total Expenses</b>	<b><u>\$38,808.75</u></b>
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<b>BEGINNING FUND BALANCE</b>	<b>\$0.00</b>
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**West Chicago Park District**  
**RECREATION FACILITIES BUDGETS \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

<b>NET SURPLUS/(DEFICIT)</b>	<b>(\$30,552.75)</b>
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<b>ENDING FUND BALANCE</b>	<b><u>(\$30,552.75)</u></b>
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**West Chicago Park District**  
**RECREATION FACILITIES BUDGETS \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**50 - Zone 250**

**Revenues**

20-50-44100	Room Rentals	\$425.00
20-50-44500	Gym Rentals	\$35,480.00
20-50-46200	Vending Machine Sales	\$50.00
20-50-48500	Miscellaneous Revenue	\$500.00
Totals for Department(s) 50 - Zone 250:		\$36,455.00

**Total Revenues**

**\$36,455.00**

**Expenses**

20-50-51700	Wages-Rentals	\$1,584.00
20-50-52100	Cont/Ser - Maintenance	\$10,740.00
20-50-52420	Cont/Serv-Custodial	\$280.00
20-50-52500	Cont/Ser - Alarm Monitor. Ser.	\$900.00
20-50-52860	Cont/Serv-Contracted Repairs Service	\$1,000.00
20-50-53220	Facility Safety Supplies	\$430.00
20-50-53310	Supplies/Materials-Janitorial	\$300.00
20-50-53360	Supplies/Materials Facility Equipment	\$100.00
20-50-54200	Utilities-Water/Sewer	\$1,100.00
20-50-54300	Utilities-Electricity	\$16,480.00
20-50-54400	Utilities-Natural Gas	\$2,400.00
20-50-56100	Repairs/Maint.-Buildings	\$700.00
Totals for Department(s) 50 - Zone 250:		\$36,014.00

**Total Expenses**

**\$36,014.00**

**BEGINNING FUND BALANCE**

**\$0.00**

**NET SURPLUS/(DEFICIT)**

**\$441.00**

**West Chicago Park District**  
**RECREATION FACILITIES BUDGETS \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**ENDING FUND BALANCE**

**\$441.00**

**West Chicago Park District**  
**RECREATION FACILITIES BUDGETS \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**70 - ARC**

**Revenues**

20-70-42100	Admissions Rev.-Guest Fees	\$9,720.00
20-70-43100	TREEHOUSE DAILY	\$33,350.00
20-70-43500	TREEHOUSE MEMBERSHIP	\$13,024.00
20-70-44100	ROOM RENTAL	\$57,585.00
20-70-44500	RENTAL REVENUE GYM	\$52,028.00
20-70-45100	ADULT MEMBERSHIP	\$112,050.00
20-70-45200	COUPLE MEMBERSHIP	\$39,990.00
20-70-45300	FAMILY MEMBERSHIP	\$58,415.00
20-70-45400	YOUTH MEMBERSHIP	\$7,448.00
20-70-45500	SENIOR MEMBERSHIP	\$65,200.00
20-70-45600	SPECIALTY MEMBERSHIP	\$26,950.00
20-70-45800	Track Pass	\$12,875.00
20-70-46200	VENDING MACHINE SALES	\$400.00
20-70-46500	Merchandise Sales Revenue	\$53.00
20-70-49000	Program Rev-ARC Center	\$132,120.00
Totals for Department(s) 70 - ARC:		\$621,208.00

**Total Revenues**

**\$621,208.00**

**Expenses**

20-70-51430	CUSTOMER SERVICE STAFF	\$117,889.84
20-70-51440	KIDS AREA STAFF	\$34,538.50
20-70-51500	Wages-ARC Programs	\$75,583.25
20-70-51700	Salaries/Wages-Rentals	\$881.50
20-70-52100	MAINTENANCE AGREEMENTS	\$30,235.99
20-70-52120	Cont/Ser - Subscriptions	\$143.88
20-70-52400	REFUSE DISPOSAL	\$1,272.00
20-70-52420	Cont/Serv-Custodial	\$115,000.00
20-70-52500	ALARM SYSTEM	\$900.00

**West Chicago Park District**  
**RECREATION FACILITIES BUDGETS \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

20-70-52820	EQUIPMENT RENTAL	\$608.40
20-70-52860	Cont/Serv-Contracted Repairs	\$14,900.00
20-70-52950	Contractual-ARC Programs	\$390.00
20-70-53100	OFFICE SUPPLIES	\$1,700.00
20-70-53200	Supplies/Materials-Personnel	\$196.00
20-70-53220	Facility Safety Supplies	\$3,030.00
20-70-53310	Supplies/Materials-Janitorial	\$15,700.00
20-70-53360	Supplies/Materials Facility Equipment	\$4,410.00
20-70-53550	Supplies/Materials-Treehouse	\$1,018.00
20-70-53950	Supplies-ARC Programs	\$8,038.48
20-70-54100	Telephones	\$16,924.00
20-70-54200	Water & Sewer	\$7,500.00
20-70-54300	Utilities-Electricity	\$96,000.00
20-70-54400	Natural Gas	\$7,800.00
20-70-56100	Repairs/Maint.-Buildings	\$6,554.00
20-70-56800	Repairs & Maint.-Equipment	\$17,160.00
20-70-58120	Marketing Supplies	\$10,379.00
20-70-58600	Marketing Promo Materials	\$5,521.00
Totals for Department(s) 70 - ARC:		\$594,273.84

**Total Expenses**

**\$594,273.84**

**BEGINNING FUND BALANCE**

**\$0.00**

**NET SURPLUS/(DEFICIT)**

**\$26,934.16**

**ENDING FUND BALANCE**

**\$26,934.16**

**West Chicago Park District**  
**RECREATION PROGRAMMING SUMMARY BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**20 - Recreation Fund**

**Revenues**

20-30-45100	Rev- Appeal Sponsorships	\$19,200.00
20-30-46100	Concessions	\$300.00
20-30-49000	Program Revenue	\$431,910.70
20-30-49100	Rev-Ticket Sales	\$7,550.00
20-30-49200	Rev.-Advertisers	\$975.00
Totals for Department(s) 30 - Programming:		\$459,935.70

**Total Revenues**

**\$459,935.70**

**Expenses**

20-30-51500	Wages - Programming	\$175,830.50
20-30-52950	Contract Program Expense	\$104,428.70
20-30-53950	Supplies Program Expense	\$36,138.00
20-30-58950	Program Awards	\$446.00
Totals for Department(s) 30 - Programming:		\$316,843.20

**Total Expenses**

**\$316,843.20**

**BEGINNING FUND BALANCE**

**\$0.00**

**NET SURPLUS/(DEFICIT)**

**\$143,092.50**

**ENDING FUND BALANCE**

**\$143,092.50**



**West Chicago Park District**  
**RECREATION PROGRAMMING BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**112 - Preschool**

**Revenues**

20-30-49000 Program Revenue		\$55,000.00
Totals for Department(s) 30 - Programming:		\$55,000.00

**Total Revenues**

\$55,000.00

**Expenses**

20-30-51500 Wages - Programming		\$35,175.00
20-30-53950 Supplies Program Expense		\$2,641.00
Totals for Department(s) 30 - Programming:		\$37,816.00

**Total Expenses**

\$37,816.00

**BEGINNING FUND BALANCE**

\$0.00

**NET SURPLUS/(DEFICIT)**

\$17,184.00

**ENDING FUND BALANCE**

\$17,184.00

**West Chicago Park District**  
**RECREATION PROGRAMMING BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**210 - Dance**

**Revenues**

20-30-49000 Program Revenue		\$4,450.00
Totals for Department(s) 30 - Programming:		\$4,450.00

<b>Total Revenues</b>		<b><u>\$4,450.00</u></b>
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**Expenses**

20-30-52950 Contract Program Expense		\$3,150.00
Totals for Department(s) 30 - Programming:		\$3,150.00

<b>Total Expenses</b>		<b><u>\$3,150.00</u></b>
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<b>BEGINNING FUND BALANCE</b>		<b>\$0.00</b>
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<b>NET SURPLUS/(DEFICIT)</b>		<b>\$1,300.00</b>
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<b>ENDING FUND BALANCE</b>		<b><u>\$1,300.00</u></b>
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**West Chicago Park District**  
**RECREATION PROGRAMMING BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**235 - Summer Camp**

**Revenues**

20-30-49000	Program Revenue	<u>\$79,896.00</u>
Totals for Department(s) 30 - Programming:		<u>\$79,896.00</u>

<b>Total Revenues</b>	<b><u>\$79,896.00</u></b>
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**Expenses**

20-30-51500	Wages - Programming	\$39,915.00
20-30-52950	Contract Program Expense	\$8,235.00
20-30-53950	Supplies Program Expense	<u>\$4,637.00</u>
Totals for Department(s) 30 - Programming:		<u>\$52,787.00</u>

<b>Total Expenses</b>	<b><u>\$52,787.00</u></b>
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<b>BEGINNING FUND BALANCE</b>	<b>\$0.00</b>
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<b>NET SURPLUS/(DEFICIT)</b>	<b>\$27,109.00</b>
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<b>ENDING FUND BALANCE</b>	<b><u>\$27,109.00</u></b>
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**West Chicago Park District**  
**RECREATION PROGRAMMING BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**250 - Before/After School**

**Revenues**

20-30-49000 Program Revenue	\$170,793.60	
Totals for Department(s) 30 - Programming:	\$170,793.60	

**Total Revenues**

\$170,793.60

**Expenses**

20-30-51500 Wages - Programming	\$82,458.00	
20-30-52950 Contract Program Expense	\$7,500.00	
20-30-53950 Supplies Program Expense	\$7,179.00	
Totals for Department(s) 30 - Programming:	\$97,137.00	

**Total Expenses**

\$97,137.00

**BEGINNING FUND BALANCE**

\$0.00

**NET SURPLUS/(DEFICIT)**

\$73,656.60

**ENDING FUND BALANCE**

\$73,656.60

**West Chicago Park District**  
**RECREATION PROGRAMMING BUDGET \*NOT FINAL\***  
 YEAR ENDING 4/30/2021

**Budget YTD**

**251 - Days Off School**

**Revenues**

20-30-49000 Program Revenue	\$10,104.00
Totals for Department(s) 30 - Programming:	\$10,104.00

<b>Total Revenues</b>	<b>\$10,104.00</b>
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**Expenses**

20-30-51500 Wages - Programming	\$5,808.00
20-30-52950 Contract Program Expense	\$2,536.00
20-30-53950 Supplies Program Expense	\$304.00
Totals for Department(s) 30 - Programming:	\$8,648.00

<b>Total Expenses</b>	<b>\$8,648.00</b>
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<b>BEGINNING FUND BALANCE</b>	<b>\$0.00</b>
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<b>NET SURPLUS/(DEFICIT)</b>	<b>\$1,456.00</b>
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<b>ENDING FUND BALANCE</b>	<b>\$1,456.00</b>
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**West Chicago Park District**  
**RECREATION PROGRAMMING BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**255 - General Youth**

**Revenues**

20-30-49000 Program Revenue	\$9,846.00
Totals for Department(s) 30 - Programming:	\$9,846.00

<b>Total Revenues</b>	<b><u>\$9,846.00</u></b>
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**Expenses**

20-30-51500 Wages - Programming	\$1,097.00
20-30-52950 Contract Program Expense	\$3,060.00
20-30-53950 Supplies Program Expense	\$2,395.00
Totals for Department(s) 30 - Programming:	\$6,552.00

<b>Total Expenses</b>	<b><u>\$6,552.00</u></b>
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<b>BEGINNING FUND BALANCE</b>	<b>\$0.00</b>
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<b>NET SURPLUS/(DEFICIT)</b>	<b>\$3,294.00</b>
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<b>ENDING FUND BALANCE</b>	<b><u>\$3,294.00</u></b>
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**West Chicago Park District**  
**RECREATION PROGRAMMING BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**257 - General Teens**

**Revenues**

20-30-49000 Program Revenue	<u>\$5,940.00</u>
Totals for Department(s) 30 - Programming:	<u>\$5,940.00</u>

<b>Total Revenues</b>	<b><u>\$5,940.00</u></b>
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**Expenses**

20-30-51500 Wages - Programming	\$945.00
20-30-52950 Contract Program Expense	\$3,070.00
20-30-53950 Supplies Program Expense	<u>\$753.00</u>
Totals for Department(s) 30 - Programming:	<u>\$4,768.00</u>

<b>Total Expenses</b>	<b><u>\$4,768.00</u></b>
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<b>BEGINNING FUND BALANCE</b>	<b>\$0.00</b>
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<b>NET SURPLUS/(DEFICIT)</b>	<b>\$1,172.00</b>
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<b>ENDING FUND BALANCE</b>	<b><u>\$1,172.00</u></b>
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**West Chicago Park District**  
**RECREATION PROGRAMMING BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**260 - General Adult**

**Revenues**

20-30-49000	Program Revenue	\$7,260.00
Totals for Department(s) 30 - Programming:		\$7,260.00

<b>Total Revenues</b>		<b>\$7,260.00</b>
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**Expenses**

20-30-51500	Wages - Programming	\$1,350.00
20-30-52950	Contract Program Expense	\$3,264.00
20-30-53950	Supplies Program Expense	\$450.00
Totals for Department(s) 30 - Programming:		\$5,064.00

<b>Total Expenses</b>		<b>\$5,064.00</b>
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<b>BEGINNING FUND BALANCE</b>		<b>\$0.00</b>
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<b>NET SURPLUS/(DEFICIT)</b>		<b>\$2,196.00</b>
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<b>ENDING FUND BALANCE</b>		<b>\$2,196.00</b>
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**West Chicago Park District**  
**RECREATION PROGRAMMING BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**285 - Gymnastics/Tumbling**

**Revenues**

20-30-49000 Program Revenue	<u>\$7,056.00</u>
Totals for Department(s) 30 - Programming:	<u>\$7,056.00</u>

<b>Total Revenues</b>	<b><u>\$7,056.00</u></b>
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**Expenses**

20-30-52950 Contract Program Expense	<u>\$6,350.00</u>
Totals for Department(s) 30 - Programming:	<u>\$6,350.00</u>

<b>Total Expenses</b>	<b><u>\$6,350.00</u></b>
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<b>BEGINNING FUND BALANCE</b>	<b>\$0.00</b>
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<b>NET SURPLUS/(DEFICIT)</b>	<b>\$706.00</b>
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<b>ENDING FUND BALANCE</b>	<b><u>\$706.00</u></b>
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**West Chicago Park District**  
**RECREATION PROGRAMMING BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**290 - Safety Programs**

**Revenues**

20-30-49000 Program Revenue	\$1,450.00
Totals for Department(s) 30 - Programming:	\$1,450.00

<b>Total Revenues</b>	<b>\$1,450.00</b>
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**Expenses**

20-30-52950 Contract Program Expense	\$400.00
Totals for Department(s) 30 - Programming:	\$400.00

<b>Total Expenses</b>	<b>\$400.00</b>
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<b>BEGINNING FUND BALANCE</b>	<b>\$0.00</b>
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<b>NET SURPLUS/(DEFICIT)</b>	<b>\$1,050.00</b>
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<b>ENDING FUND BALANCE</b>	<b>\$1,050.00</b>
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**West Chicago Park District**  
**RECREATION PROGRAMMING BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**310 - Youth Athletics**

**Revenues**

20-30-45100	Rev- Appeal Sponsorships	\$1,000.00
20-30-49000	Program Revenue	<u>\$15,775.00</u>
	Totals for Department(s) 30 - Programming:	\$16,775.00

<b>Total Revenues</b>	<u><b>\$16,775.00</b></u>
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**Expenses**

20-30-52950	Contract Program Expense	\$1,708.00
20-30-53950	Supplies Program Expense	\$4,764.00
20-30-58950	Program Awards	<u>\$446.00</u>
	Totals for Department(s) 30 - Programming:	\$6,918.00

<b>Total Expenses</b>	<u><b>\$6,918.00</b></u>
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<b>BEGINNING FUND BALANCE</b>	<b>\$0.00</b>
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<b>NET SURPLUS/(DEFICIT)</b>	<b>\$9,857.00</b>
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<b>ENDING FUND BALANCE</b>	<u><u><b>\$9,857.00</b></u></u>
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**West Chicago Park District**  
**RECREATION PROGRAMMING BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**330 - Martial Arts**

**Revenues**

20-30-49000 Program Revenue	<u>\$15,469.00</u>
Totals for Department(s) 30 - Programming:	<u>\$15,469.00</u>

<b>Total Revenues</b>	<b><u>\$15,469.00</u></b>
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**Expenses**

20-30-52950 Contract Program Expense	<u>\$10,479.00</u>
Totals for Department(s) 30 - Programming:	<u>\$10,479.00</u>

<b>Total Expenses</b>	<b><u>\$10,479.00</u></b>
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<b>BEGINNING FUND BALANCE</b>	<b>\$0.00</b>
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<b>NET SURPLUS/(DEFICIT)</b>	<b>\$4,990.00</b>
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<b>ENDING FUND BALANCE</b>	<b><u>\$4,990.00</u></b>
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**West Chicago Park District**  
**RECREATION PROGRAMMING BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**510 - Seniors**

**Revenues**

20-30-45100	Rev- Appeal Sponsorships	\$3,000.00
20-30-49000	Program Revenue	\$8,444.00
20-30-49100	Rev-Ticket Sales	<u>\$3,000.00</u>
	Totals for Department(s) 30 - Programming:	\$14,444.00

<b>Total Revenues</b>	<b><u>\$14,444.00</u></b>
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**Expenses**

20-30-51500	Wages - Programming	\$2,250.00
20-30-52950	Contract Program Expense	\$4,162.00
20-30-53950	Supplies Program Expense	<u>\$2,928.00</u>
	Totals for Department(s) 30 - Programming:	\$9,340.00

<b>Total Expenses</b>	<b><u>\$9,340.00</u></b>
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<b>BEGINNING FUND BALANCE</b>	<b>\$0.00</b>
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<b>NET SURPLUS/(DEFICIT)</b>	<b>\$5,104.00</b>
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<b>ENDING FUND BALANCE</b>	<b><u>\$5,104.00</u></b>
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**West Chicago Park District**  
**RECREATION PROGRAMMING BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**520 - Senior Trips**

**Revenues**

20-30-49000 Program Revenue	<u>\$3,750.00</u>
Totals for Department(s) 30 - Programming:	<u>\$3,750.00</u>

<b>Total Revenues</b>	<b><u>\$3,750.00</u></b>
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**Expenses**

20-30-52950 Contract Program Expense	\$3,525.00
20-30-53950 Supplies Program Expense	<u>\$105.00</u>
Totals for Department(s) 30 - Programming:	<u>\$3,630.00</u>

<b>Total Expenses</b>	<b><u>\$3,630.00</u></b>
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<b>BEGINNING FUND BALANCE</b>	<b>\$0.00</b>
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<b>NET SURPLUS/(DEFICIT)</b>	<b>\$120.00</b>
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<b>ENDING FUND BALANCE</b>	<b><u><u>\$120.00</u></u></b>
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**West Chicago Park District**  
**RECREATION PROGRAMMING BUDGET \*NOT FINAL\***  
 YEAR ENDING 4/30/2021

**Budget YTD**

**650 - Theatre**

**Revenues**

20-30-45100	Rev- Appeal Sponsorships	\$1,000.00
20-30-49000	Program Revenue	\$9,300.00
20-30-49100	Rev-Ticket Sales	\$4,550.00
20-30-49200	Rev.-Advertisers	\$975.00
Totals for Department(s) 30 - Programming:		<u>\$15,825.00</u>

**Total Revenues**

**\$15,825.00**

**Expenses**

20-30-51500	Wages - Programming	\$4,785.00
20-30-52950	Contract Program Expense	\$8,840.00
20-30-53950	Supplies Program Expense	\$4,290.00
Totals for Department(s) 30 - Programming:		<u>\$17,915.00</u>

**Total Expenses**

**\$17,915.00**

**BEGINNING FUND BALANCE**

**\$0.00**

**NET SURPLUS/(DEFICIT)**

**(\$2,090.00)**

**ENDING FUND BALANCE**

**(\$2,090.00)**

**West Chicago Park District**  
**RECREATION PROGRAMMING BUDGET \*NOT FINAL\***  
 YEAR ENDING 4/30/2021

**Budget YTD**

**670 - Outdoor Theatre-The Shell**

**Revenues**

20-30-45100	Rev- Appeal Sponsorships	\$12,200.00
20-30-46100	Concessions	\$300.00
20-30-49000	Program Revenue	<u>\$10,743.10</u>
	Totals for Department(s) 30 - Programming:	\$23,243.10

<b>Total Revenues</b>	<b><u>\$23,243.10</u></b>
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**Expenses**

20-30-51500	Wages - Programming	\$607.50
20-30-52950	Contract Program Expense	\$30,068.70
20-30-53950	Supplies Program Expense	<u>\$310.00</u>
	Totals for Department(s) 30 - Programming:	\$30,986.20

<b>Total Expenses</b>	<b><u>\$30,986.20</u></b>
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<b>BEGINNING FUND BALANCE</b>	<b>\$0.00</b>
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<b>NET SURPLUS/(DEFICIT)</b>	<b>(\$7,743.10)</b>
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<b>ENDING FUND BALANCE</b>	<b><u>(\$7,743.10)</u></b>
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**West Chicago Park District**  
**RECREATION PROGRAMMING BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**710 - Misc Special Events**

**Revenues**

20-30-49000	Program Revenue	<u>\$6,525.00</u>
Totals for Department(s) 30 - Programming:		<u>\$6,525.00</u>

<b>Total Revenues</b>	<b><u>\$6,525.00</u></b>
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**Expenses**

20-30-51500	Wages - Programming	\$596.00
20-30-52950	Contract Program Expense	\$3,471.00
20-30-53950	Supplies Program Expense	<u>\$2,867.00</u>
Totals for Department(s) 30 - Programming:		<u>\$6,934.00</u>

<b>Total Expenses</b>	<b><u>\$6,934.00</u></b>
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<b>BEGINNING FUND BALANCE</b>	<b>\$0.00</b>
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<b>NET SURPLUS/(DEFICIT)</b>	<b>(\$409.00)</b>
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<b>ENDING FUND BALANCE</b>	<b><u>(\$409.00)</u></b>
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**West Chicago Park District**  
**RECREATION PROGRAMMING BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**740 - Boo Bash**

**Revenues**

20-30-45100	Rev- Appeal Sponsorships	\$2,000.00
20-30-49000	Program Revenue	<u>\$1,799.00</u>
	Totals for Department(s) 30 - Programming:	\$3,799.00

<b>Total Revenues</b>	<b><u>\$3,799.00</u></b>
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**Expenses**

20-30-51500	Wages - Programming	\$484.00
20-30-52950	Contract Program Expense	\$2,060.00
20-30-53950	Supplies Program Expense	<u>\$1,255.00</u>
	Totals for Department(s) 30 - Programming:	\$3,799.00

<b>Total Expenses</b>	<b><u>\$3,799.00</u></b>
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<b>BEGINNING FUND BALANCE</b>	<b>\$0.00</b>
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<b>NET SURPLUS/(DEFICIT)</b>	<b>\$0.00</b>
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<b>ENDING FUND BALANCE</b>	<b><u><u>\$0.00</u></u></b>
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**West Chicago Park District**  
**RECREATION PROGRAMMING BUDGET \*NOT FINAL\***  
YEAR ENDING 4/30/2021

**Budget YTD**

**741 - North Pole Adventure**

**Revenues**

20-30-49000	Program Revenue	<u>\$8,310.00</u>
Totals for Department(s) 30 - Programming:		<u>\$8,310.00</u>

<b>Total Revenues</b>	<b><u>\$8,310.00</u></b>
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**Expenses**

20-30-51500	Wages - Programming	\$360.00
20-30-52950	Contract Program Expense	\$2,550.00
20-30-53950	Supplies Program Expense	<u>\$1,260.00</u>
Totals for Department(s) 30 - Programming:		<u>\$4,170.00</u>

<b>Total Expenses</b>	<b><u>\$4,170.00</u></b>
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<b>BEGINNING FUND BALANCE</b>	<b>\$0.00</b>
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<b>NET SURPLUS/(DEFICIT)</b>	<b>\$4,140.00</b>
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<b>ENDING FUND BALANCE</b>	<b><u>\$4,140.00</u></b>
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### Closed all Summer

- Zone 250
- Turtle Splash
- Treehouse structure
- Youth Programs
- Athletics
- Adult Programs/ Senior Programs
- Fun Fridays in June
- Family Camp Out
- Splash Pad (closed until further notice- may open at some point in the summer)
- The Shell Concert Series
- Pop up Picnics

### June 8

- Full time staff return to ARC

### July 1<sup>st</sup> (only if Phase 4 is in action)

- Fitness
  - Regular hours
  - Members & Daily Visits
    - Fitness Center
    - Track
    - Gym
- Fitness Classes
  - Members & Drop ins
- Personal Training
- Open Gym
  - Basketball
  - Pickleball
- Drop & Go services
  - Held in MAC as opposed to Treehouse (Toucan's if playgrounds are open)
  - ~~18 maximum participants~~
  - Members & Daily Visits
- Martial Arts
- Outdoor Rentals (*will depend on restrictions for gatherings*)
  - Field
  - Pavilion
- Toucan's Hideaway
  - Open for designated hours when playgrounds are open again
  - FT staff will be back in the office to monitor usage/ entry
- Healthy West Chicago 5K- 8/22: look into if this is still running
- Summer camp begins July 6 (tentatively)
- Fun Fridays

### Consider again in the fall:

- Pickleball
- Seniors Programs
  - Rescheduled trips with bus

- Adult Programs
- Youth Programs
- Treehouse structure opens
  - Stay & Play
  - Drop & Go
  - Birthday parties

### **PPE and preventive measures**

- Staff wellness
  - Encourage staff to stay home if they have any COVID-19 symptoms or do not feel well. Director/Superintendents/HR will ask staff who are showing symptoms at work to be excused from work for the day.
- Face Masks
  - Visitors – if the state requires a mask, it will be required to enter the building
  - Staff
    - WCPD required to provide face coverings for all staff when social distancing not possible.
    - Looking into washable/reusable masks
- Supplies
  - Disinfectant wipes
    - Added dispensers to fitness area for one-time use wipes- eliminating towel services
    - Cleaning wipes available for staff
  - Gloves
  - Hand sanitizer dispensers & refills- many were added throughout the building
  - Temporary Plexiglass Shield for (2) computer areas at front desk
  - Hand dryers for bathrooms
  - Step-n-pull on bathroom doors/ locker room doors
  - Wish list item: Electrostatic disinfectant sprayer
- Signage
  - ARC entrance
  - Treehouse
  - Fitness area
  - Fitness rooms
  - Track door
  - In bathrooms
- Fitness center
  - Taping off every other machine
  - Floor decals
- Fitness classes
  - Instructor will encourage supply wipe down before/after use in class
  - Space out classroom participants
  - July session- instructors can run virtual classes if preferred
- Front Desk
  - Guests scan themselves in
  - No track pass- door will be open

### **Miscellaneous**

- Program guides
  - No summer guide/ looking into no summer postcard
  - Post card with highlights mailed out
  - Minimal copies in-house

### **Will discuss at upcoming meetings:**

- Indoor Rentals
  - governor restrictions?
  - Renewal Church
  - No treehouse, but birthday/rentals can use MAC if interested
- Splash Pad (pioneer)

## **RESOLUTION # 20-01**

### **RESOLUTION AUTHORIZING BENEFIT PROTECTION LEAVE SERVICE FOR COVID-19 RELATED FURLOUGH TIME**

WHEREAS, on March 9, 2020, J.B. Pritzker, Governor of the State of Illinois, issued a disaster proclamation declaring a state of emergency as a result of the spread of the COVID-19 virus; and

WHEREAS, Governor Pritzker has subsequently issued additional Executive Orders encouraging social distancing to fight the spread of COVID-19 and ordering the closure of certain facilities, businesses and operations as part of the effort to fight the spread of COVID-19; and

WHEREAS, the above referenced COVID-19 pandemic and necessary precautions to reduce exposure to the virus have caused the West Chicago Park District (“the Park District”) to suspend many of its programs and temporarily close its worksites, resulting in the furlough many of its employees for lack of work; and

WHEREAS, employees on furlough are in unpaid status with the Park District but their employment is not severed; and

WHEREAS, the Park District is an Illinois Municipal Retirement Fund (“IMRF”) employer and many of the Park District’s furloughed employees are participating members of IMRF; and

WHEREAS, to help combat the loss of service credit resulting from an unpaid leave, including a furlough, an IMRF employer can offer employees a “Benefit Protection Leave;” and

WHEREAS, Section 6.40(7) of the Rules and Regulations for IMRF state as follows:

Members who take an authorized IMRF Benefit Protection Leave may receive service credit for up to a maximum of 12 months over their entire career, provided they pay the IMRF member contributions plus applicable interest, and the governing body adopts an authorizing resolution. Benefit Protection Leave service is only for periods the member was on unpaid leave.

and

WHEREAS, no immediate payment is required of the Park District when an employee elects an IMRF Benefit Protection Leave as the cost will be reflected in future contribution rates; and

WHEREAS, in order to establish the above referenced service credits, IMRF Form 6.32, attached hereto as **Exhibit 1**, or any successor Form required by IMRF, may be filed before, during or any time after the leave period, provided the employee is still actively participating in IMRF or a reciprocal system, the Secretary of the Park District Board of Commissioners certifies

that a Resolution authorizing said leave was adopted, and the employee is otherwise eligible for IMRF Benefit Protection Leave as determined by IMRF.

WHEREAS, the Park District desires to adopt an authorizing resolution designating COVID-19 related unpaid furlough time as IMRF Benefit Protection Leave which will allow eligible furloughed employees to purchase up to 12 months of service credit over their career provided that they pay the IMRF member contribution plus applicable interest consistent with the terms and conditions set by IMRF for said purchase.

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the West Chicago Park District as follows:

Section 1: Incorporation of Preambles. The facts and statements contained in the preambles to this resolution are found to be true and correct and are hereby adopted as part of this resolution.

Section 2: Adoption of Authorizing Resolution. The corporate authorities hereby adopt and designate this Resolution as authorizing the COVID-19 related unpaid furlough time of IMRF participating employees of the Park District as IMRF Benefit Protection Leave, allowing those employees the ability to apply for service credit for unpaid furlough time consistent with the terms, conditions and eligibility requirements of IMRF.

Section 3. Delegation of Authority to IMRF Authorized Agent of the Park District. The Park District Board of Commissioners hereby delegates to its IMRF Authorized Agent the authority to certify on any employee's application for IMRF Benefit Protection Leave that this Resolution was adopted.

Section 4. Effective Date. This Resolution shall be in full force and effect upon its passage and approval in accordance with law.



Passed and Approved this 12th day of May, 2020, pursuant to a roll call vote as follows:

VOTES

AYES:

NAYS:

ABSENT:

Approved:

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President

ATTEST:

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Secretary



# IMRF BENEFIT PROTECTION LEAVE

IMRF Form 6.32 (Rev. 04/2020)

**Avoid delays—read all instructions before completing this form.**

## Requirements for IMRF Benefit Protection Leave

1. In order to apply for leave service, you must still be **employed** in an IMRF-covered position.
2. You are allowed to establish a maximum of 12 months of Benefit Protection Leave over your entire IMRF career.
3. **To qualify**, the unit of government with which you were employed during the leave period **must certify** the Benefit Protection Leave.

## Maintaining Eligibility for IMRF Benefits

If this completed form is on file with IMRF, you will maintain eligibility for disability or death benefits if you meet the following requirements:

**A. Disability benefits** are payable if the disability occurs during the leave period and if:

- (1) You have at least one year of contributing service other than the leave, have continuous service (including the Benefit Protection Leave) of one year prior to the date of disability, and this form has been **filed prior to the date of disability**;

or

- (2) You have at least five years of service credit (which may include noncontributing prior service credit), the last year of which immediately precedes the leave, and this form has been **filed prior to the date of disability**;

or

- (3) You qualify under clauses (1) or (2) above but you:
  - a. had an interruption in service of less than three months with the same employer in the 12 months preceding the date of disability and were not paid a separation benefit;

or

- b. had any interruption in service after 20 or more years of creditable service but were not paid a separation benefit and returned to service prior to the date of disability.

**Note:** In order to receive disability benefit payments, you will have to pay for the Benefit Protection Leave Service.

**B. Death benefits** are payable if death occurs during the Benefit Protection Leave period only if you have at least one year of creditable service in addition to the service granted for the leave. Your cost of the leave up to the date of death will be deducted from the IMRF death benefit.

**C. Retirement service credit** for the period of absence (not to exceed 12 months) is granted only after you pay the IMRF contributions plus interest. Remember, you must still meet the IMRF vesting requirement to qualify for a pension.

## Instructions for Completing this Form

### 1. Member Information

Enter the requested information, including a daytime telephone number.

### 2. Certification by Member

Enter the dates of the leave and number of months of leave. Sign and date where indicated. If the end date is uncertain, enter an estimated end date and refer to the "Leave of Absence with Future End Date" section on page 2. Do **NOT** leave the end date blank.

3. Enter the name and ID number of the employer at the time of the leave.

### 4. Certification by Authorized Agent

Your employer's IMRF Authorized Agent enters the requested information.

### 5. Certification by Clerk or Secretary of Governing Body

Clerk or secretary of your employer's governing body **must certify** the Benefit Protection Leave.

**Note:** This application will **NOT** be processed if you submit it without the Authorized Agent and governing body certification.

IMRF

2211 York Road Suite 500 Oak Brook, IL 60523-2337

Member Services Representatives 1-800-ASK IMRF (1-800-275-4673) Fax: (630) 706-4289

[www.imrf.org](http://www.imrf.org)

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## How do you **pay** for the Leave?

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### 1. Your costs (member contributions) for the leave

**period** are calculated by multiplying your average monthly earnings by the number of months of the leave of absence. *Determine the monthly average by adding the IMRF reported earnings for the 12 months prior to the leave and dividing by twelve.* The member cost is based upon IMRF member contributions applicable to your Plan, plus interest.

### 2. IMRF will mail you a Past Service Payment Schedule which offers **two payment plan options** for establishing the past service:

#### Option 1 - Lump Sum Payment Plan

The Lump Sum Payment Plan allows you to pay the total cost with a single payment and purchase all past service at once.

### Option 2 - Unit Payment Plan

The Unit Payment Plan allows you to purchase one or more months at a time. You may pay as often as you like, buying credit from your earliest to your most recent month of service. However, you may not buy more months than indicated on the Past Service Payment Schedule.

### 3. Do you want to use **funds from an IRA or another pension plan** to pay for the leave?

You may pay for service with a qualified pension plan as defined by Section 401a, 457, 403b, etc. of the Internal Revenue Code, or with a traditional individual retirement account ("IRA"). Please complete and **submit IMRF Form 6.01, "Request for Rollover Approval,"** for determination of eligibility.

**NOTE:** If your Leave of Absence has a **future end date**, you will **NOT** receive a Past Service Payment Schedule. However, you **WILL** receive an estimate of the cost of the Leave. **Do not send in payment** based on the estimate. IMRF will send you a formal Past Service Payment Schedule with the final amount due once we are notified of the actual end date of the leave. *See section below for more information about Leave of Absence with Future End Date.*

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## Employer's Cost

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The employer's contribution for leave service is made through future contribution rates. Therefore, a separate employer payment is not required. The actuary will take

the service into account when annually determining the employer contribution rate.

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## Leave of Absence with Future End Date

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Members and employers should **pay special attention** to Benefit Protection Leaves that end at a future date. Please provide an estimated future end date so that the governing body can certify and approve the estimated cost. Do **NOT** leave the end date blank.

In this situation, IMRF will process the application and calculate an estimated cost based upon the member returning to work on the future date provided. **Members should not send IMRF a payment based on this estimate.** Once the employer notifies IMRF of the actual end date, IMRF will send the member a formal Payment Schedule with the final amount due. The member can then send your payment to IMRF.

**Important:** If the member **returns earlier or later** than the estimated future date, the cost indicated on the **estimate letter will be incorrect.** Please advise IMRF's Past Service Unit as soon as possible once you have the final confirmed end date so we can send the payment schedule.

**Please note: IMRF will not send a reminder to request the end date.**

### Estimating the cost of a leave with a future end date

In order to calculate the estimated cost of a Benefit Protection Leave that has an estimated future end date, it is important for the employer to indicate the amount of pay, if any, the member will be paid in the month the member returns from the leave. Enter this amount in "Estimated/Exact Earnings to be Reported in the Month the Employee Returns to Work" (Question 6 under "Certification by Authorized Agent") on the form.

### IMRF

2211 York Road Suite 500 Oak Brook, IL 60523-2337  
Member Services Representatives 1-800-ASK IMRF (1-800-275-4673) Fax: (630) 706-4289  
[www.imrf.org](http://www.imrf.org)



# IMRF BENEFIT PROTECTION LEAVE

IMRF Form 6.32 (Rev. 04/2020)

**Avoid delays—read all instructions before completing this form.**

**PLEASE PRINT** - You may also enter information into the PDF Form 6.32 at [www.imrf.org](http://www.imrf.org).  
Print, sign, and mail or fax the form to IMRF (contact information below).

MEMBER'S LAST NAME	FIRST NAME	MIDDLE INITIAL (JR.SR.II,ETC)	IMRF MEMBER ID
STREET (MAILING) ADDRESS		CITY, STATE AND ZIP	DAYTIME TELEPHONE NUMBER (with area code) ( )
CURRENT EMPLOYER		EMPLOYER IMRF I.D. NUMBER	

## CERTIFICATION BY MEMBER

I certify that I will be (or have been) on leave of absence beginning \_\_\_\_\_ and ending \_\_\_\_\_ ,  
DATE (MM/DD/YYYY) DATE (MM/DD/YYYY)  
for a total of \_\_\_\_\_ months. (Indicate on Line 2 below)

I understand that service credit (not more than 12 months) for this leave cannot be established until I have paid my IMRF member contributions in an amount equal to the approximate contributions I would have made if actively employed during the leave of absence, plus interest (if applicable).

MEMBER SIGNATURE <b>X</b>	DATE (MM/DD/YYYY)
------------------------------	-------------------

EMPLOYER AT TIME OF LEAVE	EMPLOYER IMRF I.D. NUMBER
---------------------------	---------------------------

## CERTIFICATION BY AUTHORIZED AGENT

I certify that (1) I have calculated the estimated employer cost of the above member's leave, (2) I have advised the governing body of the amount of such cost and (3) that it will be paid through future monthly contributions.

<b>1. Average Monthly Earnings</b> (Determine the monthly average by dividing by 12 the IMRF reported earnings for the 12 months prior to the leave)	\$	
<b>2. Number of Months Leave</b> (limited to 12 months)		
<b>3. Total estimated earnings that would have been paid during the leave of absence</b> (line 1 times line 2)	\$	
<b>4. Average Employer Cost Rate</b>	X 11.00%	
<b>5. Estimated cost of this leave to employer</b> (line 3 times 11%)	\$	
<b>6. Estimated/exact earnings to be reported when the employee returns to work</b> (see bottom of previous page)	Month in which earnings amount will be reported	Amount \$
AUTHORIZED AGENT SIGNATURE <b>X</b>	DATE (MM/DD/YYYY)	

## CERTIFICATION BY CLERK OR SECRETARY OF GOVERNING BODY

I certify that at a regular or special meeting held on \_\_\_\_\_, the \_\_\_\_\_'s  
DATE (MM/DD/YYYY) EMPLOYER

Governing Body approved the leave of absence stated herein and the estimated employer cost as herein determined. I further certify that this Governing Body passed a resolution to allow this Benefit Protection Leave and the resolution will be kept on file and made available for inspection at IMRF's request.

SIGNATURE <b>X</b>	CLERK OR SECRETARY	DATE (MM/DD/YYYY)
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**APPLICATION WILL NOT BE PROCESSED WITHOUT AUTHORIZED AGENT AND BOARD CERTIFICATION**

A sample resolution is available at [www.imrf.org](http://www.imrf.org). **You do not need to send IMRF a copy of the resolution.**

**IMRF** 2211 York Road Suite 500 Oak Brook, IL 60523-2337  
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