



# EMPLOYMENT OPPORTUNITY

## Summer Camp Counselor

**Location:** West Chicago Park District / ARC Center

**Start Date:** July 2020

**Salary:** \$10.00 per hour DOQ

**Contact:** Emma Plesnicar, [eplesnicar@we-goparks.org](mailto:eplesnicar@we-goparks.org)

### General Description:

Our camp is designed to keep kids safe & active, to encourage social growth, and, most of all, to provide a fun summer filled with memories that will last a lifetime! Camp activities include sports, crafts, games, outdoor activities, science, nature, swimming, special events, and field trips. Summer Camp participants range from 3 years of age through 8<sup>th</sup> grade.

### Qualifications:

- Minimum Age 16
- At least 2 years of experience working with children preferred
- Strong communication and interpersonal skills
- Applicants are preferred to be available for the entire camp season: May 30-August 30
- Must be available for preseason training in late May and early June
- Counselors ages 21 and older must pass a driver's abstract

### Primary responsibilities:

- Plan, organize, implement, & evaluate daily camp activities
- Supervise participants, ensure safety, enforce rules, follow discipline guidelines, provide basic first aid, and resolve problems as needed
- Effectively communicate with supervisors, coworkers, campers, and parents
- Set-up & clean-up camp activities, lunch, snacks, and the facility
- Staff must be creative, enthusiastic, caring, mature and responsible
- Counselors need to be team players, energetic & actively engaged in activities
- Other related duties as assigned

### Summer Camp Shifts:

- Monday - Friday (9am-4pm) with occasional early morning hours (7am-9am) and late hours (4pm-6pm)
- Staff will be scheduled for two to five days each week, depending upon enrollment
- Plus weekly meetings and occasional sub shifts