



MINUTES

Regular Meeting of the West Chicago Board of Park Commissioners in the Park District ARC Center Meeting Room 105 201 W National Street, West Chicago, IL 60185.

**Tuesday, July 9, 2019
6:30 p.m.**

I. Call to Order and Roll Call

The meeting was called to order at 6:30 p.m. Present were Commissioners Bass, Gunderson, Lenertz, Voelz and Zaputil, Director Major, Superintendents Gasparini and Hoffmann.

II. Pledge of Allegiance – President Lenertz

III. President's Comments

President Lenertz thanked everyone for the incredible help at the Foundation Golf Outing and noted the favorable weather. President Lenertz asked Commissioner Bass if he had any additional comments. Commissioner Bass thanked Lily and Sarah for all their hard work and Commissioner Voelz for her help.

IV. Public Comment - None

V. Approve Meeting Agenda

Commissioner Zaputil motioned to approve the meeting agenda. Commissioner Voelz seconded the motion which carried by voice vote.

VI. Consent Agenda

Commissioner Voelz motioned to approve all items listed under the Consent Agenda. Commissioner Bass seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: 0

Consent Agenda items:

A. Minutes – June 11, 2019 (Regular Board Meeting)

VII. Expenditures

The Board reviewed the Expenditures for June 2019 with staff.

Page 9 – Blackbaud Fundware (FE NXT Subscriptions/Training) – Zaputil/Hoffmann. This is the annual license and tech support for our financial software.

Page 10 – City of West Chicago (RK Storm Loss) – Lenertz/Hoffmann. How many years are left on this payment? Superintendent Hoffmann will follow-up and inform the Board of how many payments are left.

Page 22 – St. Andrews Golf and Country Club (Golf instruction/JR Golf instruction – Bass/Major and Lenertz. This is a contracted program in which we offer golf lessons to our patrons through St. Andrews. We receive registration fees from our patrons and pay St. Andrews for their services from the registration fees collected.

Page 24 – Tyler Major (Hello Summer Entertainment) – Lenertz/Major. This is the fee paid to the band which is distributed amongst its members.

Commissioner Zaputil motioned to approve the Expenditures Approval Report. Commissioner Bass seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: 0

VIII. Staff Reports

- A. Executive Director – A written report from the Executive Director was delivered to the Board prior to the meeting. Director Major reviewed the report with the Board.
- B. Recreation Department – A written report from the Recreation Department was delivered to the Board prior to the meeting. Director Major reviewed the report with the Board.
- C. Superintendent of Parks – A written report from the Superintendent of Parks was delivered to the Board prior to the meeting. Superintendent Gasparini reviewed the report with the Board.
- D. Superintendent of Finance – A written report and financial statements were delivered to the Board prior to the meeting. Superintendent Hoffmann reviewed the report and financial statements with the Board.

IX. Unfinished Business - None

X. New Business

Commissioner Zaputil motioned to approve the updated PO Exception/Early Release List. Commissioner Voelz seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: 0

Commissioner Gunderson motioned to approve the Solar Field Contract between the West Chicago Park District and Trane. Commissioner Bass seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: 0

Commissioner Bass motioned to approve the attendance of Melissa Medeiros, Office manager at Vermont Systems Rec Trac Symposium in October of 2019 in lieu of all other conference attendance for the 2019/2020 fiscal year. Commissioner Spencer seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: 0

The Board briefly discussed proposed policy changes to the following policies:

- 4.10; Tuition and Reimbursement
- 4.11; Training and Professional Participation

Superintendent Hoffmann explained the policies cover very different areas of training and professional development and requested to be present at the July 16 Board Meeting to present the changes and explain the policies more thoroughly. The Board requested her presence at the July 16 meeting.

XI. Closed Session

Commissioner Voelz motioned to convene into closed session pursuant to the Open Meetings Act Section 2(c)3 at 7:15 p.m. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: 0

XII. Open Meeting/Call to Order/Roll Call

Commissioner Voelz motioned to rise from Closed Session at 7:23 p.m. Commissioner Bass seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: 0

XIII. Action on Closed Session Items

President Lenertz asked Prospective Commissioner Applicant Scott Turney why he wanted to be a member of the Board. Mr. Turney explained to the Board he has been active in the District since 2003/2004, coaching, etc. Mr. Turney stated he felt this was a way to give back. President Lenertz asked for a motion to appoint Mr. Turney to the role of Board Commissioner.

Commissioner Bass motioned to appoint Scott Turney to Park Commissioner for the remainder of the 2 year unexpired term set to expire May 11, 2021. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: 0

Secretary Medeiros delivered the Oath of Office to Commissioner Turney.

XIV. Adjourn Open Meeting

Commissioner Voelz motioned to adjourn the meeting at 7:31p.m. Commissioner Zaputil seconded the motion which carried by voice vote.