



## **MINUTES**

**Regular Meeting of the West Chicago Board of Park Commissioners  
in the Park District ARC Center Meeting Room 105  
201 W National Street, West Chicago, IL 60185.**

**Tuesday, September 10, 2019  
6:30 p.m.**

**I. Call to Order and Roll Call**

The meeting was called to order at 6:30 p.m. Present were Commissioners Bass, Gunderson, Lenertz, Spencer, Turney, and Voelz, Director Major, Superintendents Gasparini, Hoffmann and Radun. Absent was Commissioner Zaputil.

**II. Pledge of Allegiance – President Lenertz**

**III. Presentations**

The West Chicago Park District and the Pauly D Foundation partnered in 2017. Since then, the Foundation has provided free swim lessons to 458 children in our community. Superintendent of Recreation, Gina Radun, presented Gianna DeGrassi, mother of Pauly, and Theresa Softcheck from the Pauly D. Foundation with a special recognition award and handmade appreciation gift from the children of Educare. The Board thanked the Pauly D Foundation.

**IV. President's Comments - None**

**V. Public Comment**

There were no members of the public present.

**VI. Approve Meeting Agenda**

Commissioner Volez motioned to approve the meeting agenda. Commissioner Bass seconded the motion, which carried by voice vote.

**VII. Consent Agenda**

Commissioner Gunderson motioned to approve all items listed under the Consent Agenda. Commissioner Turney seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Turney, Voelz

Nay: 0

Absent: Zaputil

**Consent Agenda items:**

A. Minutes – August 13, 2019 (Regular Board Meeting)

B. Minutes – September 3, 2019 (Committee of the Whole Meeting)

## **VIII. Expenditures**

The Board reviewed the Expenditures for August 2019 with staff.

Page 31 – Tire Repair/Tire Purchase for Mowers (4 entries) – Gunderson/Gasparini. The District has rotated through all of its extra tires and it was time to purchase new tires. Most tires have not been replaced since 2015.

Page 35 – Emerald Ash Borer Treatment – Gunderson/Gasparini. The District still has ash trees which are being treated yearly to avoid decay and removal.

Page 36 – Basketball Hoop Repair – Bass/Gasparini and Major. This is for normal wear on the basketball hoops at the ARC Center. The hoops operate on belts, motors and cables which are used frequently and will need to be maintained.

Page 39 – MIPE Golf Outing – Bass/Gasparini. The parks department enters a foursome in the Midwest Institute of Park Executives annual golf outing.

Page 41 – SEP Insurance Premium for J Felix – Gunderson/Hoffmann. This is the insurance premium for J Felix and his spouse. Payment will continue through January 2020.

Commissioner Voelz motioned to approve the Expenditures Approval Report. Commissioner Gunderson seconded the motion. Roll was called, and motion carried.

### **Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Turney, Voelz

Nay: 0

Absent: Zaputil

## **IX. Staff Reports**

- A. Executive Director - A written report from the Executive Director was delivered to the Board prior to the meeting. Director Major reviewed the report with the Board.
- B. Superintendent of Recreation - A written report from the Superintendent of Recreation was delivered to the Board prior to the meeting. Superintendent Radun reviewed the report with the Board.
- C. Superintendent of Parks - A written report from the Superintendent of Parks was delivered to the Board prior to the meeting. Superintendent Gasparini reviewed the report with the Board.
- D. Superintendent of Finance - A written report and financial statements were delivered to the Board prior to the meeting. Superintendent Hoffmann reviewed the report and financial statements with the Board.

## **X. Unfinished Business - None**

## **XI. New Business**

Commissioners discussed the Monarch Pledge invitation from the office of Representative Karina Villa. Commissioners noted that the District has been actively working to restore and support the monarch habitat for many years as well as offering educational opportunities to the youth it serves. The District has several native planting areas, monarch planted areas completed by summer camp participants and our preschool program studies, grows and releases butterflies on a yearly basis. Commissioners also discussed if there was a valid need for the District to sign a pledge.

Commissioner Voelz motioned to approve the Monarch Pledge; A commitment to help restore the habitat of the monarch and encourage members of our community to do the same. Commissioner Gunderson seconded the motion. Roll was called, and motion did not carry.

### **Vote:**

Yea: Gunderson

Nay: Bass, Lenertz, Spencer

Present: Turney, Voelz

Absent: Zaputil

Commissioner Voelz motioned to approve Employee Policy 4.14; Staff Service Awards Program. Commissioner Turney seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Turney, Voelz

Nay: 0

Absent: Zaputil

Commissioners discussed renaming Easton Park after Don Earley. Commissioners noted that while they do not want to set a precedence for naming parks after community leaders, Mr. Earley should certainly be an exception to this. Mr. Earley was a part of the initiative to begin a Park District and has been an active District advocate since its inception in 1972 serving on the Board and participating in programming, etc. Commissioner Spencer motioned to rename Easton Park to Don Earley Park. Commissioner Voelz seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Turney, Voelz

Nay: 0

Absent: Zaputil

Discussion ensued regarding the final past water bill payment made to the City of West Chicago and a new request for additional payment from the City. Superintendent Hoffmann will supply the Board with all of the information regarding the final payment and the request for additional funds from the City. City Administrator, Michael Guttman is expected to attend the October 8, 2019 meeting to explain the additional bills.

**XII. Closed Session**

Commissioner Voelz motioned to convene into closed session pursuant to the Open Meetings Act Section 2(c)1 and 2(c)21 at 7:36 p.m. Commissioner Gunderson seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Turney, Voelz

No: 0

Absent: Zaputil

**XIII. Open Meeting**

Commissioner Voelz motioned to rise from Closed Session at 7:53 p.m. Commissioner Gunderson seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Turney, Voelz

No: 0

Absent: Zaputil

**XIV. Call to Order and Roll Call**

The Board returned to regular session at 7:53 p.m. Present were Commissioners Bass, Gunderson, Lenertz, Spencer, Turney, and Voelz, Director Major and Superintendent Hoffmann. Absent were Commissioner Zaputil, Superintendents Gasparini and Radun.

**XV. Action on Closed Session Items**

Commissioner Voelz motioned to approve and release the closed session minutes (denoted with an asterisk (\*) in Exhibit A) for the following closed sessions to the public:

Minutes – January 10, 2012

Minutes – November 11, 2014

Minutes – September 8, 2015

Minutes – November 10, 2015

Minutes – March 8, 2016

Minutes - September 12, 2017

Commissioner Gunderson seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Turney, Voelz

No: 0

Absent: Zaputil

Commissioner Volez motioned to approve the destruction of the verbatim recordings for the following closed sessions:

Minutes – January 10, 2012

Minutes – November 11, 2014

Minutes – September 8, 2015

Minutes – November 10, 2015

Minutes – March 8, 2016

Minutes - September 12, 2017

Commissioner Turney seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Turney, Voelz

No: 0

Absent: Zaputil

Commissioner Voelz motioned to approve the Secretary's recommendation for the closed session minutes listed in Exhibit A, not marked with an asterisk (\*) to remain closed to the public for the purpose of confidentiality to protect the public interest or the privacy of an individual.

Commissioner Gunderson seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Turney, Voelz

No: 0

Absent: Zaputil

Commissioner Voelz motioned to approve a one-time award in the amount of \$5,400.00 to all eligible full-time and part-time I classification employees. Commissioner Gunderson seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Turney, Voelz

No: 0

Absent: Zaputil

## **XVI. Adjourn Open Meeting**

Commissioner Voelz motioned to adjourn the meeting at 8:01p.m. Commissioner Spencer seconded the motion which carried by voice vote.

## ***EXHIBIT A***

### **Closed Session Minutes Which Have Not Been Released**

The following is a list of Closed Session Minutes on file that have not been released for public review. It is the recommendation of the Secretary that those minutes denoted with an asterisk (\*) be approved, released and the verbatim recordings destroyed. It is also the recommendation of the secretary all other minutes below remain closed to the public for the purpose of confidentiality to protect the public interest or the privacy of an individual.

August 20, 2002	Personnel Matters
April 11, 2006	Personnel Matters
July 13, 2010	Personnel Matters
January 11, 2011	Personnel Matters
June 14, 2011	Personnel Matters
November 15, 2011	Personnel Matters
November 30, 2011	Personnel Matters
December 13, 2011	Personnel Matters
*January 10, 2012	Personnel Matters
February 12, 2013	Personnel Matters
April 9, 2013	Personnel Matters
April 23, 2013	Collective Bargaining & Personnel Matters
June 4, 2013	Personnel Matters
October 1, 2013	Pending/Probable Litigation/Personnel Matters
November 12, 2013	Pending Probable Litigation/Personnel Matters
January 14, 2014	Pending/Probable Litigation
March 4, 2014	Personnel Matters & Semi-Annual Review of Closed Session Minutes
*November 11, 2014	Personnel Matters
March 10, 2015	Personnel Matters & Semi-Annual Review of Closed Session Minutes
*September 8, 2015	Collective Bargaining Matters & Semi-Annual Review of Closed Session Minutes
October 13, 2015	Personnel Matters
*November 10, 2015	Personnel Matters
*March 8, 2016	Semi- Annual Review of Closed Session Minutes
April 12, 2016	Personnel Matters
July 12, 2016	Purchase or Sale of Real Property
August 9, 2016	Personnel Matters
September 16, 2016	Personnel Matters & Semi-Annual Review of Closed Session Minutes
December 13, 2016	Personnel Matters & Purchase or Sale of Real Property
March 14, 2017	Collective Bargaining Matters & Semi-Annual Review of Closed Session Minutes
May 9, 2017	Personnel Matters
August 8, 2017	Personnel Matters
*September 12, 2017	Semi-Annual Review of Closed Session Minutes
November 14, 2017	Personnel Matters & Sale or Lease of Real Property
February 13, 2018	Personnel Matters
March 13, 2018	Semi-Annual Review of Closed Session Minutes
April 10, 2018	Personnel Matters

September 11, 2018	Semi-Annual Review of Closed Session Minutes
October 9, 2018	Personnel Matters
November 13, 2018	Personnel Matters
January 8, 2019	Self-Evaluation
March 12, 2019	Personnel Matters, Collective Bargaining Matters, Self-Evaluation & Semi-Annual Review of Closed Session Minutes
March 19, 2019	Personnel Matters
April 9, 2019	Personnel Matters & Self-Evaluation
May 14, 2019	Personnel Matters
June 4, 2019	Personnel Matters
July 9, 2019	Consideration of Appointment to Fill a Vacancy
August 13, 2019	Personnel Matters & Collective Bargaining Matters

This list was presented at the September 10, 2019 Regular Board Meeting for Review in Closed Session under Section 2(c)(21) of the Open Meetings Act. The next semi-annual review of Closed Session minutes will take place on March 10, 2020 at the Regular Board Meeting.