

Agenda - January 9, 2018
Minutes - December 12, 2017
Minutes - January 2, 2018
Expenditures Approval Report
Report - Executive Director
Report - Superintendent of Recreation
Report - Superintendent of Parks
Report - Superintendent of Projects and Outreach
Report - Superintendent of Finance
Resolution R18-01
Resolution R18-02
Intergovernmental Agreement
Ordinance 18-01



AGENDA

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Public Participation
- V. President's Comments
- VI. Consent Agenda
All items listed under the Consent Agenda will be approved by a single motion unless a Board Member requests separate consideration of an item.
 - A. Minutes – December 12, 2017 (Regular Board Meeting)
 - B. Minutes – January 2, 2018 (Committee of the Whole Meeting)
 - C. Expenditures Approval Report – December 2017 (Superintendent of Finance)
- VII. Administrative Reports
 - A. Executive Director
 - B. Superintendent of Recreation
 - C. Superintendent of Parks
 - D. Superintendent of Projects & Outreach
 - E. Superintendent of Finance
- VIII. Old Business
- IX. New Business
 - A. Possible Motion – Resolution R18-01; A Resolution authorizing creation of a debt service account and a reserve account within each of the Park District's bond funds.
 - B. Possible Motion – Resolution R18-02; A Resolution establishing an updated sexual harassment policy for the West Chicago Park District in order to comply with public act 100-0554.
 - C. Possible Motion – Intergovernmental Agreement; An Intergovernmental Agreement between the Winfield Township Road District and the West Chicago Park District for deicing salt.

- D. Possible Motion – Ordinance 18-01; An Ordinance declaring as surplus and authorizing the sale or other conveyance of surplus personal property of the West Chicago Park District, DuPage County, Illinois.

X. Executive Session

- A. Collective Bargaining matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, pursuant to Section 2(c)(2) of the Open Meetings Act.
- B. Pending or probable litigation, pursuant to Section 2(c)(11) of the Open Meetings Act.
- C. Appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to Section 2(c)(1) of the Open Meetings Act.
- D. The purchase or lease of real property for the use of the public body, pursuant to Section 2(c)(5) of the Open Meetings Act.
- E. Discussion of minutes of meetings closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes, pursuant to Section 2(c)(21) of the Open Meetings Act.

XI. Possible vote to consider items discussed in Executive Session

XII. Adjournment



Minutes

The Regular meeting was called to order at 6:00 p.m. Present were Commissioners Buenrostro, Gunderson, Lenertz, Pavlica (6:03pm), Spencer, Voelz and Zaputil, Director Major, Superintendents Gasparini, Hoffmann and Kaspar. Absent was Superintendent Felix.

President Lenertz resided.

President Lenertz led in the Pledge of Allegiance.

Public Hearing

A public hearing to approve a property tax levy increase for West Chicago Park District for 2016.

Public Participation

Sandy Gbur, Executive Director of Western DuPage Special Recreation Association reviewed the following with the Board:

- Completion of Strategic Plan
- Partnerships and Sustainability
- Talent Management and Culture
- Program Highlights
- Vision
- Finances and Development
- Core Values
- Annual event to be held on 3/3/18

President's Comments - None

Consent Agenda

Commissioner Gunderson motioned to accept all items under the Consent Agenda including the requested correction to the December Committee of the Whole Minutes. Commissioner Buenrostro seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Buenrostro, Gunderson, Lenertz, Pavlica, Spencer, Voelz, Zaputil

Nay: 0

Absent: 0

Executive Director

The written report from the Executive Director was delivered to the Board prior to the meeting. Director Major reviewed the report with the Board.

Superintendent of Recreation

The written report from the Superintendent of Recreation was delivered to the Board prior to the meeting. Superintendent Kaspar reviewed the report with the Board.

Superintendent of Parks

The written report from the Superintendent of Parks was delivered to the Board prior to the meeting. Superintendent Gasparini reviewed the report with the Board.

Superintendent of Finance's Report

The Financial reports from the Superintendent of Finance were delivered to the Board prior to the meeting. Director Major reviewed the report with the Board.

Old Business - None**New Business**

Commissioner Zaputil motioned to approve Ordinance 17-11; Annual Levy Ordinance. Commissioner Buenrostro seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Buenrostro, Gunderson, Lenertz, Pavlica, Spencer, Voelz, Zaputil

Nay: 0

Absent: 0

Commissioner Gunderson motioned to accept Ordinance 17-13; An Ordinance abating the tax levied for the year 2017 to pay debt service on General Obligation Park Bonds (Alternative Revenue Source) Series 2015A and Taxable General Obligation Refunding Park Bonds (Alternate Revenue Source) Series 2015B of the West Chicago Park District, DuPage County, Illinois. Commissioner Pavlica seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Buenrostro, Gunderson, Lenertz, Pavlica, Spencer, Voelz, Zaputil

Nay: 0

Absent: 0

Commissioner Gunderson motioned to approve Ordinance 17-14; An Ordinance abating a portion of the tax hereto levied for the year 2017 to pay debt service on General Obligation Park Bonds, Series 2012 of the West Chicago Park District, DuPage County, Illinois. Commissioner Pavlica seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Buenrostro, Gunderson, Lenertz, Pavlica, Spencer, Voelz, Zaputil

Nay: 0

Absent: 0

Commissioner Buenrostro motioned to approve Ordinance 17-15; An Ordinance declaring as surplus and authorizing the sale or conveyance of surplus personal property of the West Chicago Park District, DuPage County, Illinois. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Buenrostro, Gunderson, Lenertz, Pavlica, Spencer, Voelz, Zaputil

Nay: 0

Absent: 0

Commissioner Buenrostro motioned to accept the contract for the 2018/2019 Program Guide Printing Services in the amount of \$23,544.00 from John S. Swift, Co. Commissioner Voelz seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Buenrostro, Gunderson, Lenertz, Pavlica, Spencer, Voelz, Zaputil

Nay: 0

Absent: 0

Commissioner Spencer motioned to approve the 2018 Board of Park Commissioners meeting schedule. Commissioner Buenrostro seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Buenrostro, Gunderson, Lenertz, Pavlica, Spencer, Voelz, Zaputil

Nay: 0

Absent: 0

Executive Session - None

Adjournment

There being no further business to come before the Board, Commissioner Voelz motioned to adjourn the meeting. Commissioner Pavlica seconded the motion which carried by voice vote.

The meeting adjourned at 7:04 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Melissa L. Medeiros". The signature is fluid and cursive, with the first and last names being more prominent.

Melissa L. Medeiros, Secretary



MINUTES

- I. Call to Order – Present were Commissioners Gunderson, Lenertz, Spencer, Voelz and Zaputil.
- II. Pledge of Allegiance – President Lenertz
- III. Public Participation - None
- IV. Superintendent of Finance – Superintendent Hoffmann provided the Board with information regarding the following:
 - Financial recap of 2016 – 2017
 - Review resolution to change prior year tax allocations
 - Review required updates to sexual harassment policy
- V. Miscellaneous – Zone250 is set to open on January 8th
- VI. Adjournment – 6:37pm

West Chicago Park District

Board Expenditures Approval Report

Monthly Invoices

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
ADVANCE AUTO PARTS						
ADVANCE AUTO PARTS	10/31/2017	TOOLS		10-20-534200	Supplies/Materials-Tools/Hdw.	\$23.90
	10/31/17	Invoice	Paid			
<i>Totals for ADVANCE AUTO PARTS</i>						\$23.90
ADVANCED DISPOSAL SERVICES						
ADVANCED DISPOSAL SERVICES	8/12/2017	SHOP		10-20-524000	Con. Serv.-Refuse Removal-Reg.	\$425.00
XX-XXX7229	T00001566718	Invoice	Paid			
XX-XXX7229	8/31/2017	TSPLASH		20-40-524000	Cont. Serv.-Refuse Removal	\$556.92
	T00001573241	Invoice	Paid			
XX-XXX7229	9/16/2017	TSPLASH PLAYGROUND		90-10-574000	Development Projects	\$512.20
	T00001573690	Invoice	Paid			
XX-XXX7229	9/30/2017	TSPLASH PLAYGROUND		90-10-574000	Development Projects	\$349.95
	T00001598373	Invoice	Paid			
XX-XXX7229	11/30/2017	SHOP/ARC		20-70-524000	REFUSE DISPOSAL	\$159.00
	T00001621789	Invoice	Paid			
XX-XXX7229	11/30/2017	SHOP/ARC		10-20-524000	Con. Serv.-Refuse Removal-Reg.	\$425.00
	T00001621789	Invoice	Paid			
<i>Totals for ADVANCED DISPOSAL SERVICES</i>						\$2,428.07
ALARM DETECTION SYSTEMS, INC.						
ALARM DETECTION SYSTEMS, INC.	12/3/2017	TSPLASH ALARM MONITO		20-40-525000	Cont. Serv.-Alarm Monitoring	\$167.49
XXXXXX7671	610829-1011	Invoice	Paid			
XXXXXX7671	12/3/2017	CABIN ALARM MONITORI		20-10-525000	Cont/Ser - Alarm Monitor. Ser.	\$167.49
	610831-1011	Invoice	Paid			
XXXXXX7671	12/3/2017	CORE ALARM MONITORI		20-10-525000	Cont/Ser - Alarm Monitor. Ser.	\$137.04
	610832-1011	Invoice	Paid			
XXXXXX7671	12/3/2017	SHOP ALARM MONITORI		20-10-525000	Cont/Ser - Alarm Monitor. Ser.	\$167.49
	610830-1011	Invoice	Paid			
<i>Totals for ALARM DETECTION SYSTEMS, INC.</i>						\$639.51
ALLIED PAINTING SERVICES						
ALLIED PAINTING SERVICES	12/6/2017	PAINTING		20-70-568000	Repairs & Maint.-Equipment	\$950.00
XX-XXX8462	10081	Invoice	Paid			
XX-XXX8462	12/6/2017	PAINTING		10-20-533000	Supplies/Materials-Buildings	\$1,975.00
	10082	Invoice	Paid			

West Chicago Park District
Board Expenditures Approval Report
Monthly Invoices

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<i>Totals for ALLIED PAINTING SERVICES</i>						<i>\$2,925.00</i>
AMALGAMATED BANK OF CHICAGO						
AMALGAMATED BANK OF CHICAGO	12/1/2017	2012 REC BONDS ADMIN F		82-10-586700	Bond Registrar's Fees	\$475.00
	12/1/17	Invoice	Paid			
<i>Totals for AMALGAMATED BANK OF CHICAGO</i>						<i>\$475.00</i>
AMI COMMUNICATIONS						
AMI COMMUNICATIONS	11/30/2017	IT CONSULTANTS		10-10-523000	Cont/Ser - IT Consultants	\$1,111.58
	2281	Invoice	Paid			
	11/30/2017	IT CONSULTANTS		20-10-523000	Cont/Ser - IT Consultants	\$1,111.58
	2281	Invoice	Paid			
	12/6/2017	COMPUTER HARDWARE		20-10-531500	Supplies-Hardware	\$67.42
	7581	Invoice	Paid			
<i>Totals for AMI COMMUNICATIONS</i>						<i>\$2,290.58</i>
ANCEL GLINK DIAMOND BUSH						
ANCEL GLINK DIAMOND BUSH	12/11/2017	LEGAL SERVICES		10-10-521000	Cont/Ser - Attorney Fees	\$367.50
XX-XXX3103	12/11/17	Invoice	Paid			
	12/11/2017	LEGAL SERVICES		20-10-521000	Cont/Ser - Attorney Fees	\$367.50
XX-XXX3103	12/11/17	Invoice	Paid			
<i>Totals for ANCEL GLINK DIAMOND BUSH</i>						<i>\$735.00</i>
ANDERSON LOCK						
ANDERSON LOCK	11/14/2017	HOLD OPEN ARMS		20-70-568000	Repairs & Maint.-Equipment	\$656.05
	0959354	Invoice	Paid			
	12/6/2017	PARTS		20-70-568000	Repairs & Maint.-Equipment	\$1,131.80
	7071159	Invoice	Paid			
<i>Totals for ANDERSON LOCK</i>						<i>\$1,787.85</i>
ANTHES PRUYN & ASSOCIATES LT						
ANTHES PRUYN & ASSOCIATES LT	12/8/2017	2016-17 AUDIT SERVICES		60-10-584500	Audit Service Expense	\$10,000.00
	6695	Invoice	Paid			
<i>Totals for ANTHES PRUYN & ASSOCIATES LT</i>						<i>\$10,000.00</i>
BSN/PASSON'S/GSC/CONLIN SPORTS						
BSN/PASSON'S/GSC/CONLIN SPORTS	12/7/2017	GIRLS BASKETBALL		20-30-539500	Supplies Program Expense	\$155.00
	901131429	Invoice	Paid			

West Chicago Park District
Board Expenditures Approval Report
Monthly Invoices

Vendor Name	Transaction Date	Description				
Tax Identification Number	Transaction Number	Transaction Type	Status	Account Number	Account Description	Amount
		Program ID	Program Description			Amount
		320	In House Basketball			\$155.00
<i>Totals for BSN/PASSON'S/GSC/CONLIN SPORTS</i>						<i>\$155.00</i>
BUCK SERVICES, INC.						
BUCK SERVICES, INC.	11/9/2017	CLEANING SERVICES FO		20-70-524200	Cont/Serv-Custodial	\$14,456.46
XXXXXX2726	45072	Invoice	Paid			
	10/31/2017	CUSTODIAL SERVICES 1		20-70-524200	Cont/Serv-Custodial	\$122.00
XXXXXX2726	44957	Invoice	Paid			
<i>Totals for BUCK SERVICES, INC.</i>						<i>\$14,578.46</i>
CALL ONE						
CALL ONE	12/15/2017	TELEPHONES		20-10-541000	Utilities-Telephones	\$186.01
	12/15/17	Invoice	Paid			
	12/15/2017	TELEPHONES		10-10-541000	Utilities-Telephones	\$186.00
	12/15/17	Invoice	Paid			
<i>Totals for CALL ONE</i>						<i>\$372.01</i>
CAPITAL ONE COMMERCIAL -MENARDS						
CAPITAL ONE COMMERCIAL -MENAR	12/1/2017	SUPPLIES		10-20-534100	Supplies/Materials-Fuel/Oil	\$71.04
	12/1/17	Invoice	Paid			
	12/1/2017	SUPPLIES		20-70-533600	Supplies/Materials Facility Equipment	\$33.48
	12/1/17	Invoice	Paid			
<i>Totals for CAPITAL ONE COMMERCIAL -MENARDS</i>						<i>\$104.52</i>
CARQUEST AUTO PARTS						
CARQUEST AUTO PARTS	11/30/2017	PARTS		10-20-533100	Supplies/Materials-Janitorial	\$28.95
	11/30/17	Invoice	Paid			
	11/30/2017	PARTS		10-20-534200	Supplies/Materials-Tools/Hdw.	\$9.17
	11/30/17	Invoice	Paid			
	11/30/2017	PARTS		10-20-534100	Supplies/Materials-Fuel/Oil	\$113.83
	11/30/17	Invoice	Paid			
	11/30/2017	PARTS		10-20-534000	Supplies/Materials-Veh./Mach.	\$234.58
	11/30/17	Invoice	Paid			
	11/30/2017	PARTS		20-40-566000	Repairs/Maintenance-Equipment	\$28.03
	11/30/17	Invoice	Paid			

West Chicago Park District
Board Expenditures Approval Report
Monthly Invoices

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
	11/30/2017	PARTS		10-20-568000	Repairs/Maint.-Equipment	\$42.18
	11/30/17	Invoice	Paid			
<i>Totals for CARQUEST AUTO PARTS</i>						<u>\$456.74</u>
CASH						
CASH	12/6/2017	2017 STAFF HOLIDAY BON		20-10-581500	Spec. Purp.-Awards/Recognition	\$3,200.00
	12/6/17	Invoice	Paid			
<i>Totals for CASH.</i>						<u>\$3,200.00</u>
CINTAS FIRST AID AND SAFETY						
CINTAS FIRST AID AND SAFETY	12/13/2017	AED PADS		10-20-532200	Supplies/Materials-Safe. Equip	\$206.34
XX-XXX3809	5009544784	Invoice	Paid			
<i>Totals for CINTAS FIRST AID AND SAFETY</i>						<u>\$206.34</u>
CITY OF WEST CHICAGO						
CITY OF WEST CHICAGO	12/1/2017	SPLASH PAD		20-10-542000	Utilities-Water/Sewer	\$194.04
	12/1/17	Invoice	Paid			
	11/30/2017	KRESS CREEK		20-10-542000	Utilities-Water/Sewer	\$152.52
	11/30/17	Invoice	Paid			
	12/13/2017	SHOP		20-10-211000	Liabilities - Accounts Payable	\$413.39
	12/13/17	Invoice	Paid			
	12/13/2017	REEDS PLACE		20-10-211000	Liabilities - Accounts Payable	\$23.00
	12/13/17	Invoice	Paid			
	12/13/2017	SCOUT CABIN		20-10-211000	Liabilities - Accounts Payable	\$37.13
	12/13/17	Invoice	Paid			
	12/13/2017	BATH HOUSE		20-10-211000	Liabilities - Accounts Payable	\$458.59
	12/13/17	Invoice	Paid			
	12/13/2017	SHOP		20-10-211000	Liabilities - Accounts Payable	\$351.78
	12/13/17	Invoice	Paid			
	12/13/2017	REED KEPPLER		20-10-211000	Liabilities - Accounts Payable	\$46.00
	12/13/17	Invoice	Paid			
<i>Totals for CITY OF WEST CHICAGO</i>						<u>\$1,676.45</u>
COM ED						
COM ED	12/13/2017	ZONE 250		20-50-543000	Utilities-Electricity	\$31.34
	12/13/17	Invoice	Paid			

West Chicago Park District
Board Expenditures Approval Report
Monthly Invoices

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
	12/13/2017	ELECTRICITY - METER & D		10-10-543000	Utilities-Electricity	\$29.00
	12/13/17	Invoice	Paid			
	12/13/2017	ELECTRICITY - METER & D		20-10-543000	Utilities-Electricity	\$29.00
	12/13/17	Invoice	Paid			
	12/13/2017	ELECTRICITY - METER & D		20-70-543000	Utilities-Electricity	\$2,358.71
	12/13/17	Invoice	Paid			
	12/14/2017	HAMPTON AERATOR		10-10-543000	Utilities-Electricity	\$15.67
	12/14/17	Invoice	Paid			
	12/14/2017	HAMPTON AERATOR		20-10-543000	Utilities-Electricity	\$15.67
	12/14/17	Invoice	Paid			
	12/12/2017	KRESS CREEK		10-10-543000	Utilities-Electricity	\$18.20
	12/12/17	Invoice	Paid			
	12/12/2017	KRESS CREEK		20-10-543000	Utilities-Electricity	\$18.20
	12/12/17	Invoice	Paid			
	12/13/2017	ZONE 250		20-50-543000	Utilities-Electricity	\$999.68
	12/13/17	Invoice	Paid			
<i>Totals for COM ED</i>						<u>\$3,515.47</u>
COMCAST						
COMCAST	11/20/2017	TSPLASH INTERNET		20-40-541000	Utilities-Telephone	\$224.85
XXXXXXXX-XXX-0798	11/20/17	Invoice	Paid			
	12/6/2017	SHOP - INTERNET & CABL		10-10-541000	Utilities-Telephones	\$92.14
XXXXXXXX-XXX-0798	12/6/17	Invoice	Paid			
	12/6/2017	SHOP - INTERNET & CABL		20-10-541000	Utilities-Telephones	\$92.14
XXXXXXXX-XXX-0798	12/6/17	Invoice	Paid			
	12/15/2017	ARC - INTERNET, CABLE &		20-70-541000	Telephones	\$1,025.23
XXXXXXXX-XXX-0798	12/15/17	Invoice	Paid			
<i>Totals for COMCAST</i>						<u>\$1,434.36</u>
CONSERVATION DESIGN FORUM						
CONSERVATION DESIGN FORUM	11/29/2017	COORD WITH SPLASH PA		10-20-565100	Reapirs/Maint. Splash Pads	\$1,158.75
XX-XXX8176	9248	Invoice	Paid			
<i>Totals for CONSERVATION DESIGN FORUM</i>						<u>\$1,158.75</u>
CONTROL ELECTRIC COMPANY, INC.						

West Chicago Park District
Board Expenditures Approval Report
Monthly Invoices

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
CONTROL ELECTRIC COMPANY, IN XX-XXX0950	11/16/2017 5662	CHECK CEILING LIGHTS Invoice	Paid	20-70-562000	R&M-Building	\$409.77
XX-XXX0950	11/16/2017 5648	REPAIRS Invoice	Paid	20-70-562000	R&M-Building	\$300.00
<i>Totals for CONTROL ELECTRIC COMPANY, INC</i>						<i>\$709.77</i>
DEO TEK INC/DAMAIN						
DEO TEK INC/DAMAIN	11/30/2017 2404514	CONTRACTUAL PARKS S Invoice	Paid	10-20-520100	Cont/Serv-Seasonal Labor	\$1,814.40
	12/7/2017 2409553	CONTRACTUAL PARKS S Invoice	Paid	10-20-520100	Cont/Serv-Seasonal Labor	\$2,841.34
	12/14/2017 2415170	CONTRACTUAL PARKS S Invoice	Paid	10-20-520100	Cont/Serv-Seasonal Labor	\$1,817.29
<i>Totals for DEO TEK INC/DAMAIN</i>						<i>\$6,473.03</i>
DEUTSCH'S TRUCK REPAIR						
DEUTSCH'S TRUCK REPAIR	11/27/2017 63703	F-450 REPAIRS Invoice	Paid	10-20-562000	Repairs/Maint.-Veh./Machines	\$494.47
<i>Totals for DEUTSCH'S TRUCK REPAIR</i>						<i>\$494.47</i>
DIVINE SIGNS AND GRAPHICS						
DIVINE SIGNS AND GRAPHICS XXXXXXX3946	11/29/2017 26315	ARC SIGNS Invoice	Paid	10-20-535300	Supplies/Materials-Signs	\$50.00
<i>Totals for DIVINE SIGNS AND GRAPHICS</i>						<i>\$50.00</i>
FASTENAL COMPANY						
FASTENAL COMPANY	11/29/2017 ILWET55040	HARDWARE Invoice	Paid	10-20-565000	Repairs/Maint.-Playgrounds	\$15.06
<i>Totals for FASTENAL COMPANY</i>						<i>\$15.06</i>
FNBC BANK AND TRUST - WC						
FNBC BANK AND TRUST - WC	12/6/2017	Payroll liabilities through <12 Invoice	Paid	10-10-212300	Liabilities - Fed Tax Withheld	\$5,030.14
	12/6/2017	Payroll liabilities through <12 Invoice	Paid	10-10-212200	Liabilities - FICA/MED W/held	\$3,720.19
	12/6/2017	Payroll liabilities through <12 Invoice	Paid	45-10-212200	Liabilities - FICA/MED W/held	\$3,720.19

West Chicago Park District
Board Expenditures Approval Report
Monthly Invoices

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
	12/20/2017	Payroll liabilities through <12 Invoice	Paid	10-10-212300	Liabilities - Fed Tax Withheld	\$6,002.88
	12/20/2017	Payroll liabilities through <12 Invoice	Paid	10-10-212200	Liabilities - FICA/MED W/held	\$3,969.61
	12/20/2017	Payroll liabilities through <12 Invoice	Paid	45-10-212200	Liabilities - FICA/MED W/held	\$3,969.61
<i>Totals for FNBC BANK AND TRUST - WC</i>						<u>\$26,412.62</u>
FNBC BANK AND TRUST						
FNBC BANK AND TRUST	11/20/2017	URBAN VISA 11/20/17		20-10-581310	Spec. Purp.-Staff Meetings	\$9.32
	11/20/17	Invoice	Paid			
	11/20/2017	RADUN VISA 11/20/17		20-70-535500	Supplieess/Materials-Treehouse	\$26.00
	11/20/17	Invoice	Paid			
	11/20/2017	RADUN VISA 11/20/17		20-40-532200	Safety Supplies	\$82.81
	11/20/17	Invoice	Paid			
	11/20/2017	RADUN VISA 11/20/17		20-30-539500	Supplies Program Expense	\$439.30
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		20-10-581100	Spec. Purp.-Con./Meetings	(\$94.51)
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		10-10-581100	Spec. Purp.- Conf./Meetings	(\$94.50)
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		10-20-562000	Repairs/Maint.- Veh./Machines	\$311.80
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		20-10-581310	Spec. Purp.-Staff Meetings	\$45.63
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		20-10-581310	Spec. Purp.-Staff Meetings	\$12.45
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		20-10-581100	Spec. Purp.-Con./Meetings	\$91.57
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		10-10-581100	Spec. Purp.- Conf./Meetings	\$91.57
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		20-10-581000	Spec. Purp.-Membership	\$425.00
	11/20/17	Invoice	Paid			

West Chicago Park District
Board Expenditures Approval Report
Monthly Invoices

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
	11/20/2017	MAJOR VISA 11/20/17		10-10-581000	Spec. Purp.- Memberships	\$425.00
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		20-10-581310	Spec. Purp.-Staff Meetings	\$64.70
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		20-10-581310	Spec. Purp.-Staff Meetings	\$62.65
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		20-10-581310	Spec. Purp.-Staff Meetings	\$88.81
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		10-20-532000	Supplies/Materials-Personnel	\$721.13
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		20-10-581310	Spec. Purp.-Staff Meetings	\$102.08
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		20-10-581310	Spec. Purp.-Staff Meetings	\$22.36
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		20-10-581310	Spec. Purp.-Staff Meetings	\$96.86
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		10-20-561000	Repairs/Maint.-Buildings	\$35.41
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		20-10-527100	Cont/Ser - Employ. Test./Phy.	\$30.00
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		20-10-531100	Supplies/Materials-Off. Post.	\$10.20
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		20-10-581310	Spec. Purp.-Staff Meetings	\$49.95
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		20-10-581310	Spec. Purp.-Staff Meetings	\$56.73
	11/20/17	Invoice	Paid			
	11/20/2017	MAJOR VISA 11/20/17		20-10-581310	Spec. Purp.-Staff Meetings	\$55.33
	11/20/17	Invoice	Paid			
	11/19/2017	DONOVAN VISA 11/19/17		20-30-539500	Supplies Program Expense	\$150.00
	11/19/17	Invoice	Paid			
				Program ID	Program Description	Amount
				251	Days Off School	\$150.00

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	11/19/2017	DONOVAN VISA 11/19/17		20-70-531000	OFFICE SUPPLIES	\$112.76
	11/19/17	Invoice	Paid			
	11/19/2017	DONOVAN VISA 11/19/17		20-30-539500	Supplies Program Expense	\$34.75
	11/19/17	Invoice	Paid			
		Program ID		Program Description	Amount	
		650		Theatre	\$34.75	
	11/19/2017	DONOVAN VISA 11/19/17		20-30-539500	Supplies Program Expense	\$238.29
	11/19/17	Invoice	Paid			
		Program ID		Program Description	Amount	
		251		Days Off School	\$238.29	
	11/19/2017	DONOVAN VISA 11/19/17		20-30-539500	Supplies Program Expense	\$686.45
	11/19/17	Invoice	Paid			
		Program ID		Program Description	Amount	
		650		Theatre	\$686.45	
	11/19/2017	DONOVAN VISA 11/19/17		20-30-539500	Supplies Program Expense	\$43.28
	11/19/17	Invoice	Paid			
		Program ID		Program Description	Amount	
		210		Dance	\$43.28	
	11/27/2017	RITTER VISA 11/27/17		10-20-565000	Repairs/Maint.-Playgrounds	\$82.68
	11/27/17	Invoice	Paid			
	11/27/2017	RITTER VISA 11/27/17		10-20-562000	Repairs/Maint.-Veh./Machines	\$18.95
	11/27/17	Invoice	Paid			
	11/5/2017	KASPER VISA 11/5/17		20-70-533600	Supplies/Materials Facility Equipment	\$429.34
	11/5/17	Invoice	Paid			
	11/5/2017	KASPER VISA 11/5/17		20-70-533100	Supplies/Materials-Janitorial	\$50.00
	11/5/17	Invoice	Paid			
	11/5/2017	KASPER VISA 11/5/17		10-10-581100	Spec. Purp.- Conf./Meetings	\$10.00
	11/5/17	Invoice	Paid			
	11/5/2017	KASPER VISA 11/5/17		20-70-533600	Supplies/Materials Facility Equipment	\$19.99
	11/5/17	Invoice	Paid			

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Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
	12/5/2017	GASPARINI VISA 12/5/17		10-20-520100	Cont/Serv-Seasonal Labor	\$149.00
	12/5/17	Invoice	Paid			
	12/5/2017	GASPARINI VISA 12/5/17		10-20-534200	Supplies/Materials-Tools/Hdw.	\$202.73
	12/5/17	Invoice	Paid			
	12/5/2017	GASPARINI VISA 12/5/17		10-20-568000	Repairs/Maint.-Equipment	\$552.78
	12/5/17	Invoice	Paid			
	11/14/2017	LESTER VISA 11/14/17		20-30-539500	Supplies Program Expense	\$395.22
	11/14/17	Invoice	Paid			
		Program ID		Program Description		Amount
		710		Misc Special Events		\$395.22
	11/14/2017	LESTER VISA 11/14/17		20-30-539500	Supplies Program Expense	\$2.47
	11/14/17	Invoice	Paid			
		Program ID		Program Description		Amount
		510		Seniors		\$2.47
	11/14/2017	LESTER VISA 11/14/17		20-30-539500	Supplies Program Expense	\$18.93
	11/14/17	Invoice	Paid			
		Program ID		Program Description		Amount
		710		Misc Special Events		\$18.93
	11/14/2017	LESTER VISA 11/14/17		20-30-539500	Supplies Program Expense	\$65.34
	11/14/17	Invoice	Paid			
		Program ID		Program Description		Amount
		510		Seniors		\$65.34
	11/14/2017	LESTER VISA 11/14/17		20-70-568000	Repairs & Maint.-Equipment	\$68.99
	11/14/17	Invoice	Paid			
	11/14/2017	LESTER VISA 11/14/17		20-30-529500	Contract Program Expense	\$35.00
	11/14/17	Invoice	Paid			
		Program ID		Program Description		Amount
		520		Senior Trips		\$35.00
	11/14/2017	LESTER VISA 11/14/17		20-30-539500	Supplies Program Expense	\$12.70
	11/14/17	Invoice	Paid			
		Program ID		Program Description		Amount
		520		Senior Trips		\$12.70

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Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
	11/14/2017	LESTER VISA 11/14/17		20-30-539500	Supplies Program Expense	\$85.80
	11/14/17	Invoice	Paid			
		Program ID		Program Description		Amount
		710		Misc Special Events		\$85.80
	11/14/2017	LESTER VISA 11/14/17		20-30-539500	Supplies Program Expense	\$31.84
	11/14/17	Invoice	Paid			
		Program ID		Program Description		Amount
		740		Boo Bash		\$31.84
	11/14/2017	LESTER VISA 11/14/17		20-30-539500	Supplies Program Expense	\$174.54
	11/14/17	Invoice	Paid			
		Program ID		Program Description		Amount
		740		Boo Bash		\$174.54
	11/20/2017	FELIX VISA 11/20/17		10-10-581100	Spec. Purp.- Conf./Meetings	\$16.21
	11/20/17	Invoice	Paid			
	11/20/2017	FELIX VISA 11/20/17		10-20-534000	Supplies/Materials-Veh./Mach.	\$40.00
	11/20/17	Invoice	Paid			
	11/20/2017	FELIX VISA 11/20/17		10-20-535400	Supplies/Materials-Conservation	\$315.00
	11/20/17	Invoice	Paid			
	11/20/2017	FELIX VISA 11/20/17		10-20-535400	Supplies/Materials-Conservation	\$20.00
	11/20/17	Invoice	Paid			
	11/20/2017	FELIX VISA 11/20/17		10-20-535400	Supplies/Materials-Conservation	\$153.69
	11/20/17	Invoice	Paid			
	12/3/2017	MEDEIROS VISA 12/3/17		20-10-581100	Spec. Purp.-Con./Meetings	\$100.00
	12/3/17	Invoice	Paid			
	12/3/2017	MEDEIROS VISA 12/3/17		10-10-581100	Spec. Purp.- Conf./Meetings	\$100.00
	12/3/17	Invoice	Paid			
	12/3/2017	MEDEIROS VISA 12/3/17		20-10-581100	Spec. Purp.-Con./Meetings	\$110.00
	12/3/17	Invoice	Paid			
	12/3/2017	MEDEIROS VISA 12/3/17		10-10-581100	Spec. Purp.- Conf./Meetings	\$110.00
	12/3/17	Invoice	Paid			

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Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
	12/3/2017	MEDEIROS VISA 12/3/17		20-10-581100	Spec. Purp.-Con./Meetings	\$117.50
	12/3/17	Invoice	Paid			
	12/3/2017	MEDEIROS VISA 12/3/17		10-10-581100	Spec. Purp.- Conf./Meetings	\$117.50
	12/3/17	Invoice	Paid			
	12/3/2017	MEDEIROS VISA 12/3/17		20-10-581100	Spec. Purp.-Con./Meetings	\$117.50
	12/3/17	Invoice	Paid			
	12/3/2017	MEDEIROS VISA 12/3/17		10-10-581100	Spec. Purp.- Conf./Meetings	\$117.50
	12/3/17	Invoice	Paid			
	12/3/2017	MEDEIROS VISA 12/3/17		20-10-581100	Spec. Purp.-Con./Meetings	\$117.50
	12/3/17	Invoice	Paid			
	12/3/2017	MEDEIROS VISA 12/3/17		10-10-581100	Spec. Purp.- Conf./Meetings	\$117.50
	12/3/17	Invoice	Paid			
	12/3/2017	MEDEIROS VISA 12/3/17		20-70-533100	Supplies/Materials-Janitorial	\$38.64
	12/3/17	Invoice	Paid			
	12/3/2017	MEDEIROS VISA 12/3/17		20-10-581100	Spec. Purp.-Con./Meetings	\$422.80
	12/3/17	Invoice	Paid			
	12/3/2017	MEDEIROS VISA 12/3/17		10-10-581100	Spec. Purp.- Conf./Meetings	\$422.80
	12/3/17	Invoice	Paid			
	12/3/2017	MEDEIROS VISA 12/3/17		20-10-581310	Spec. Purp.-Staff Meetings	\$118.90
	12/3/17	Invoice	Paid			
	12/3/2017	MEDEIROS VISA 12/3/17		20-10-581310	Spec. Purp.-Staff Meetings	\$191.22
	12/3/17	Invoice	Paid			
<i>Totals for FNBC BANK AND TRUST</i>						<u>\$9,703.74</u>
GINA RADUN						
GINA RADUN	12/2/2017	RADUN MILEAGE REIMB		20-10-581400	Spec. Purp.-Mileage Reimburse.	\$70.45
	12/2/17	Invoice	Paid			
<i>Totals for GINA RADUN</i>						<u>\$70.45</u>
GOMEZ TREE SERVICE						
GOMEZ TREE SERVICE	12/15/2017	PLANT TREES		10-20-535400	Supplies/Materials-Conservation	\$2,000.00
	1173	Invoice	Paid			
<i>Totals for GOMEZ TREE SERVICE</i>						<u>\$2,000.00</u>
GORDON FLESCH COMPANY, INC.						

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Vendor Name	Transaction Date	Description				
Tax Identification Number	Transaction Number	Transaction Type	Status	Account Number	Account Description	Amount
GORDON FLESCH COMPANY, INC.	10/15/2017	PRINTER LEASES		10-10-522000	Cont/Ser - Rent - Photocopier	\$77.75
XX-XXX3126	100398782	Invoice	Paid			
	10/15/2017	PRINTER LEASES		20-10-522000	Cont/Ser - Rent - Photocopier	\$77.75
XX-XXX3126	100398782	Invoice	Paid			
	12/15/2017	PRINTER IMAGES		10-10-522000	Cont/Ser - Rent - Photocopier	\$26.72
XX-XXX3126	IN12120426	Invoice	Paid			
	12/15/2017	PRINTER IMAGES		20-10-522000	Cont/Ser - Rent - Photocopier	\$26.73
XX-XXX3126	IN12120426	Invoice	Paid			
Totals for GORDON FLESCH COMPANY, INC.						\$208.95
GRAF TREE CARE						
GRAF TREE CARE	12/4/2017	FQA PREPARATION		10-20-535400	Supplies/Materials-Conservation	\$1,080.00
	10262	Invoice	Paid			
	12/13/2017	TREE PRUNING - REED K		10-20-520100	Cont/Serv-Seasonal Labor	\$13,875.00
	10277	Invoice	Paid			
Totals for GRAF TREE CARE						\$14,955.00
GREAT LAKES COCA COLA DISTRIBUTION, LLC						
GREAT LAKES COCA COLA DISTRIB	12/18/2017	ARC BDAY		20-30-539500	Supplies Program Expense	\$209.70
	805210023	Invoice	Paid			
		Program ID		Program Description		Amount
		714		Birthday Parties		\$209.70
Totals for GREAT LAKES COCA COLA DISTRIBUTION, LLC						\$209.70
HERITAGE FS INC.						
HERITAGE FS INC.	11/28/2017	FUEL		20-10-534100	Supplies/Materials-Fuel/Oil	\$157.07
	72121	Invoice	Paid			
	11/28/2017	FUEL		10-20-534100	Supplies/Materials-Fuel/Oil	\$366.52
	72121	Invoice	Paid			
	11/28/2017	FUEL		10-20-534100	Supplies/Materials-Fuel/Oil	\$1,382.12
	72120	Invoice	Paid			
	11/28/2017	FUEL		10-20-534100	Supplies/Materials-Fuel/Oil	\$255.34
	72122	Invoice	Paid			
Totals for HERITAGE FS INC.						\$2,161.05
HITCHCOCK DESIGN GROUP						

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Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
HITCHCOCK DESIGN GROUP	11/30/2017 20831	TSPLASH PLAY AREA DES Invoice	Paid	95-10-574000	Development Projects	\$12,564.51
<i>Totals for HITCHCOCK DESIGN GROUF</i>						<i>\$12,564.51</i>
HOMER INDUSTRIES						
HOMER INDUSTRIES	11/27/2017 S109603	EASTON PLAYGROUND M Invoice	Paid	10-20-565000	Repairs/Maint.-Playgrounds	\$1,360.00
	11/27/2017 S109604	EASTON PLAYGROUND M Invoice	Paid	10-20-565000	Repairs/Maint.-Playgrounds	\$1,360.00
<i>Totals for HOMER INDUSTRIES</i>						<i>\$2,720.00</i>
ILLINOIS DEPT OF REVENUE						
ILLINOIS DEPT OF REVENUE	12/6/2017	Payroll liabilities through <12 Invoice	Paid	10-10-212400	Liabilities - State Tax W/held	\$2,406.00
	12/20/2017	Payroll liabilities through <12 Invoice	Paid	10-10-212400	Liabilities - State Tax W/held	\$2,661.00
<i>Totals for ILLINOIS DEPT OF REVENUE</i>						<i>\$5,067.00</i>
IMPACT NETWORKING, LLC.						
IMPACT NETWORKING, LLC. XX-XXX2481	12/4/2017 979835	LASER COVER GLOSS Invoice	Paid	20-10-587000	Marketing Design and Print	\$205.47
<i>Totals for IMPACT NETWORKING, LLC.</i>						<i>\$205.47</i>
IMRF						
IMRF	12/6/2017	Payroll liabilities through <12 Invoice	Paid	10-10-212500	Liabilities - IMRF Withheld	\$2,017.29
	12/6/2017	Payroll liabilities through <12 Invoice	Paid	40-10-212500	Liabilities - IMRF Withheld	\$5,976.18
	12/20/2017	Payroll liabilities through <12 Invoice	Paid	10-10-212500	Liabilities - IMRF Withheld	\$1,899.89
	12/20/2017	Payroll liabilities through <12 Invoice	Paid	40-10-212500	Liabilities - IMRF Withheld	\$5,587.99
<i>Totals for IMRF.</i>						<i>\$15,481.35</i>
JOHN S. SWIFT CO. INC.						
JOHN S. SWIFT CO. INC.	12/11/2017 17-0444	2017-2018 WINTER BROCHU Invoice	Paid	20-10-582000	Spec. Purp.-Bank Serv Fees	\$4,484.55

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Vendor Name	Transaction Date	Description	Status	Account Number	Account Description	Amount
Tax Identification Number	Transaction Number	Transaction Type				
<i>Totals for JOHN S. SWIFT CO. INC.</i>						\$4,484.55
KATHERINE A. GILL						
KATHERINE A. GILL	10/25/2017	MARTIAL ARTS PROGRAM		20-30-529500	Contract Program Expense	\$2,396.80
XXX-XX-1483	SEP-OCT 2017	Invoice	Paid			
		Program ID		Program Description		Amount
		330		Martial Arts		\$2,396.80
<i>Totals for KATHERINE A. GILL</i>						\$2,396.80
KIRK E LINGNER						
KIRK E LINGNER	12/4/2017	PICKELBALL SKILLS & DR		20-30-529500	Contract Program Expense	\$60.90
XXX-XX-7793	12/4/17	Invoice	Paid			
		Program ID		Program Description		Amount
		260		General Adult		\$60.90
<i>Totals for KIRK E LINGNER</i>						\$60.90
KONICA MINOLTA BUSINESS SOLUTIONS						
KONICA MINOLTA BUSINESS SOLUT	11/26/2017	COPIER - ADDITIONAL P		10-10-522000	Cont/Ser - Rent - Photocopier	\$438.53
	9004074244	Invoice	Paid			
	11/26/2017	COPIER - ADDITIONAL P		20-10-522000	Cont/Ser - Rent - Photocopier	\$438.54
	9004074244	Invoice	Paid			
	11/30/2017	COPIER - ADDITIONAL P		10-10-522000	Cont/Ser - Rent - Photocopier	\$21.44
	248904580	Invoice	Paid			
	11/30/2017	COPIER - ADDITIONAL P		20-10-522000	Cont/Ser - Rent - Photocopier	\$21.44
	248904580	Invoice	Paid			
<i>Totals for KONICA MINOLTA BUSINESS SOLUTIONS</i>						\$919.95
KONICA MINOLTA PREMIER FINANCE						
KONICA MINOLTA PREMIER FINAN	12/3/2017	COPIER LEASE		10-10-522000	Cont/Ser - Rent - Photocopier	\$1,035.83
	67817816	Invoice	Paid			
	12/3/2017	COPIER LEASE		20-10-522000	Cont/Ser - Rent - Photocopier	\$1,035.83
	67817816	Invoice	Paid			
<i>Totals for KONICA MINOLTA PREMIER FINANCE</i>						\$2,071.66
LAFARGE NORTH AMERICA						

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Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
LAFARGE NORTH AMERICA	11/30/2017	EASTON PLAYGROUND B		10-20-565000	Repairs/Maint.-Playgrounds	\$294.58
	708210811	Invoice	Paid			
	11/30/2017	EASTON PLAYGROUND B		10-20-565000	Repairs/Maint.-Playgrounds	\$291.18
	708210810	Invoice	Paid			
<i>Totals for LAFARGE NORTH AMERICA</i>						<u>\$585.76</u>
LAKESHORE RECYCLING SYSTEMS						
LAKESHORE RECYCLING SYSTEMS	11/23/2017	TOILET RENTAL		70-10-577000	Toilet Rental ADA	\$40.00
XX-XXX5048	179034	Invoice	Paid			
	11/23/2017	TOILET RENTAL		70-10-577000	Toilet Rental ADA	\$40.00
XX-XXX5048	179033	Invoice	Paid			
	11/23/2017	TOILET RENTAL		20-10-522100	Cont/Ser - Rent-Toilets	\$240.00
XX-XXX5048	179033	Invoice	Paid			
	11/23/2017	TOILET RENTAL		70-10-577000	Toilet Rental ADA	\$200.00
XX-XXX5048	179032	Invoice	Paid			
	11/23/2017	TOILET RENTAL		10-20-522100	Con. Serv.-Rent-Toilets	\$183.75
XX-XXX5048	179032	Invoice	Paid			
	11/23/2017	TOILET RENTAL		70-10-577000	Toilet Rental ADA	\$40.00
XX-XXX5048	179031	Invoice	Paid			
	11/23/2017	TOILET RENTAL		10-20-522100	Con. Serv.-Rent-Toilets	\$30.00
XX-XXX5048	179031	Invoice	Paid			
	11/23/2017	TOILET RENTAL		70-10-577000	Toilet Rental ADA	\$40.00
XX-XXX5048	179030	Invoice	Paid			
	11/23/2017	TOILET RENTAL		10-20-522100	Con. Serv.-Rent-Toilets	\$60.00
XX-XXX5048	179030	Invoice	Paid			
<i>Totals for LAKESHORE RECYCLING SYSTEMS</i>						<u>\$873.75</u>
LAUTERBACH & AMEN, LLP						
LAUTERBACH & AMEN, LLP	11/28/2017	ACTUARIAL SERVICES		90-10-521300	Planning Consultants	\$2,150.00
	25581	Invoice	Paid			
<i>Totals for LAUTERBACH & AMEN, LLP</i>						<u>\$2,150.00</u>
MARY LESTER						
MARY LESTER	12/18/2017	MILEAGE REIMB		20-10-581400	Spec. Purp.-Mileage Reimburse.	\$215.13
	12/18/17	Invoice	Paid			
<i>Totals for MARY LESTER</i>						<u>\$215.13</u>

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Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
MCCLLOUD						
MCCLLOUD	12/12/2017	AERATRO REMOVAL		10-20-520100	Cont/Serv-Seasonal Labor	\$780.00
	12122017	Invoice	Paid			
<i>Totals for MCCLLOUD</i>						<u>\$780.00</u>
MENARDS-WEST CHICAGO						
MENARDS-WEST CHICAGO	11/27/2017	SUPPLIES		10-20-561000	Repairs/Maint.-Buildings	\$134.85
	41372	Invoice	Paid			
	11/29/2017	SUPPLIES		10-20-534200	Supplies/Materials-Tools/Hdw.	\$99.94
	41576	Invoice	Paid			
	11/28/2017	SUPPLIES		10-20-533000	Supplies/Materials-Buildings	\$10.99
	41487	Invoice	Paid			
	11/28/2017	SUPPLIES		10-20-535000	Supplies/Materials-Landscape	\$109.40
	41487	Invoice	Paid			
	12/1/2017	SUPPLIES		10-20-534200	Supplies/Materials-Tools/Hdw.	\$51.07
	41702	Invoice	Paid			
	12/4/2017	SUPPLIES		10-20-565000	Repairs/Maint.-Playgrounds	\$411.12
	41918	Invoice	Paid			
	12/6/2017	SUPPLIES		10-20-533000	Supplies/Materials-Buildings	\$29.74
	42062	Invoice	Paid			
	12/13/2017	SUPPLIES		20-70-562000	R&M-Building	\$15.92
	42479	Invoice	Paid			
	11/29/2017	SUPPLIES		10-20-565000	Repairs/Maint.-Playgrounds	\$32.82
	41556	Invoice	Paid			
<i>Totals for MENARDS-WEST CHICAGO</i>						<u>\$895.85</u>
MIDAMERICAN ENERGY CO.						
MIDAMERICAN ENERGY CO.	12/11/2017	ELECTRICITY SUPPLY		20-40-543000	Utilities-Electricity	\$1,935.64
	8192228	Invoice	Paid			
	12/11/2017	ELECTRICITY SUPPLY		20-70-543000	Utilities-Electricity	\$6,266.63
	8192228	Invoice	Paid			
	12/11/2017	ELECTRICITY SUPPLY		20-10-543000	Utilities-Electricity	\$799.47
	8192228	Invoice	Paid			
	12/11/2017	ELECTRICITY SUPPLY		10-10-543000	Utilities-Electricity	\$799.47
	8192228	Invoice	Paid			

West Chicago Park District
Board Expenditures Approval Report
Monthly Invoices

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<i>Totals for MIDAMERICAN ENERGY CO.</i>						<i>\$9,801.21</i>
MIDWEST COMMERCIAL FITNESS						
MIDWEST COMMERCIAL FITNESS	11/13/2017	REPAIRS		20-70-568000	Repairs & Maint.-Equipment	\$157.50
	8610	Invoice	Paid			
	11/17/2017	REPAIRS		20-70-568000	Repairs & Maint.-Equipment	\$218.80
	8673	Invoice	Paid			
	12/5/2017	REPAIRS		20-70-568000	Repairs & Maint.-Equipment	\$343.22
	8844	Invoice	Paid			
	11/15/2017	REPAIRS		20-70-568000	Repairs & Maint.-Equipment	\$200.00
	8650	Invoice	Paid			
<i>Totals for MIDWEST COMMERCIAL FITNESS</i>						<i>\$919.52</i>
MIDWEST INSTITUTE OF PARK EXEC						
MIDWEST INSTITUTE OF PARK EXEC	12/21/2017	ANNUAL AWARDS BANQ		10-10-581100	Spec. Purp.- Conf./Meetings	\$30.00
	12/21/17	Invoice	Paid			
	12/21/2017	2018 MEMBERSHIP FEES		10-10-581000	Spec. Purp.- Memberships	\$25.00
	12/21/17	Invoice	Paid			
<i>Totals for MIDWEST INSTITUTE OF PARK EXEC</i>						<i>\$55.00</i>
MIDWEST SALT LLC						
MIDWEST SALT LLC XX-XXX4206	12/8/2017	CALCIUM CHLORIDE		10-20-532100	Supplies/Materials-Ice Control	\$1,237.50
	P437966	Invoice	Paid			
<i>Totals for MIDWEST SALT LLC</i>						<i>\$1,237.50</i>
MURPHY ACE HARDWARE						
MURPHY ACE HARDWARE	11/30/2017	SUPPLIES		10-20-534200	Supplies/Materials-Tools/Hdw.	\$59.99
	11/30/17	Invoice	Paid			
<i>Totals for MURPHY ACE HARDWARE</i>						<i>\$59.99</i>
NCPERS GROUP LIFE INS.						
NCPERS GROUP LIFE INS.	12/6/2017	Payroll liabilities through <12		10-10-212900	Liabilities - Other P/R Deduct	\$48.00
		Invoice	Paid			
	12/20/2017	Payroll liabilities through <12		10-10-212900	Liabilities - Other P/R Deduct	\$48.00
		Invoice	Paid			
<i>Totals for NCPERS GROUP LIFE INS.</i>						<i>\$96.00</i>
NICORGAS						

West Chicago Park District
Board Expenditures Approval Report
Monthly Invoices

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
NICORGAS	12/1/2017	ZONE 250		20-50-544000	Utilities-Natural Gas	\$178.43
	12/1/17	Invoice	Paid			
	12/4/2017	TSPLASH		20-40-544000	Utilities-Natural Gas	\$414.45
	12/4/17	Invoice	Paid			
	12/4/2017	ARC - GAS		20-70-544000	Natural Gas	\$752.17
	12/4/17	Invoice	Paid			
	12/4/2017	SHOP - GAS		10-10-544000	Utilities-Natural Gas	\$450.68
	12/4/17	Invoice	Paid			
	12/4/2017	SHOP - GAS		20-10-544000	Utilities-Natural Gas	\$450.69
	12/4/17	Invoice	Paid			
<i>Totals for NICORGAS</i>						<u>\$2,246.42</u>
PADDOCK PUBLICATIONS INC						
PADDOCK PUBLICATIONS INC	12/1/2017	TRUTH IN TAXATION		20-10-521100	Cont/Ser - Legal Publications	\$257.60
	T4488162	Invoice	Paid			
<i>Totals for PADDOCK PUBLICATIONS INC</i>						<u>\$257.60</u>
PARK DISTRICT RISK MANAGEMENT						
PARK DISTRICT RISK MANAGEMENT	11/30/2017	HEALTH & LIFE INS		10-10-551000	Insurance Exp.-Health/Medical	\$4,623.58
	1117013H	Invoice	Paid			
	11/30/2017	HEALTH & LIFE INS		20-10-551000	Insurance Exp.-Medical	\$13,870.75
	1117013H	Invoice	Paid			
	11/30/2017	HEALTH & LIFE INS		10-10-552000	Insurance Exp.-Life	\$429.08
	1117013H	Invoice	Paid			
	11/30/2017	HEALTH & LIFE INS		20-10-527000	Cont/Ser - Employ. Assist. Pr.	\$49.50
	1117013H	Invoice	Paid			
<i>Totals for PARK DISTRICT RISK MANAGEMENT</i>						<u>\$18,972.91</u>
PATRICIA HELBIG						
PATRICIA HELBIG	12/4/2017	WATERCOLOR PAPER		20-30-539500	Supplies Program Expense	\$27.19
	XXX-XX-0839	Invoice	Paid			
				<u>Program ID</u>	<u>Program Description</u>	<u>Amount</u>
				260	General Adult	\$27.19
XXX-XX-0839	12/18/2017	WATERCOLOR CLASS		20-30-539500	Supplies Program Expense	\$150.00
	12/18/17	Invoice	Paid			

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Monthly Invoices

Vendor Name	Transaction Date	Description				
Tax Identification Number	Transaction Number	Transaction Type	Status	Account Number	Account Description	Amount
		Program ID	Program Description			Amount
		260	General Adult			\$150.00
Totals for PATRICIA HELBIG						\$177.19
PLAINFIELD SIGNS						
PLAINFIELD SIGNS	12/4/2017	SANDBLASTED PARK SI		10-20-535300	Supplies/Materials-Signs	\$2,855.00
	16147	Invoice	Paid			
Totals for PLAINFIELD SIGNS						\$2,855.00
PRIORITY RESEARCH						
PRIORITY RESEARCH	12/1/2017	BACKGROUND CHECKS		20-10-527200	Cont/Serv-Crim Checks	\$66.00
	563650	Invoice	Paid			
Totals for PRIORITY RESEARCH						\$66.00
PURCHASE POWER						
PURCHASE POWER	12/1/2017	POSTAGE METER RENT		20-10-522200	Cont/Ser - Rent-Equipment	\$39.99
XX-XXXX3889	12/1/17	Invoice	Paid			
Totals for PURCHASE POWER						\$39.99
REACH SPORTS MARKETING GROUP						
REACH SPORTS MARKETING GROUP	12/11/2017	HARDWARE		20-10-531500	Supplies-Hardware	\$299.00
XXXXXX4395	52084	Invoice	Paid			
Totals for REACH SPORTS MARKETING GROUF						\$299.00
RMC, INC.						
RMC, INC.	12/18/2017	SERVICE		20-70-521000	MAINTENANCE AGREEMENTS	\$1,855.00
XX-XXX3040	SI2058689	Invoice	Paid			
Totals for RMC, INC.						\$1,855.00
S.T.A.R.E., INC.						
S.T.A.R.E., INC.	12/17/2017	NOV 2017 CONTRACTURA		10-20-521300	Cont. Serv.-Consultants	\$1,000.00
XX-XXX9842	17-012	Invoice	Paid			
Totals for S.T.A.R.E., INC.						\$1,000.00
SAM'S CLUB						
SAM'S CLUB	12/2/2017	SUPPLIES		20-30-539500	Supplies Program Expense	\$55.82
	12/2/17	Invoice	Paid			
		Program ID	Program Description			Amount

West Chicago Park District
Board Expenditures Approval Report
Monthly Invoices

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
		710		Misc Special Events		\$55.82
	12/2/2017	SUPPLIES		20-30-539500	Supplies Program Expense	\$495.39
	12/2/17	Invoice	Paid			
		Program ID		Program Description		Amount
		650		Theatre		\$495.39
	12/2/2017	SUPPLIES		20-70-531000	OFFICE SUPPLIES	\$46.95
	12/2/17	Invoice	Paid			
	12/2/2017	SUPPLIES		20-30-539500	Supplies Program Expense	\$15.92
	12/2/17	Invoice	Paid			
		Program ID		Program Description		Amount
		250		Before/After School		\$15.92
Totals for SAM'S CLUB						\$614.08
SANTANNA ENERGY SERVICES						
SANTANNA ENERGY SERVICES	12/1/2017	TSPLASH		20-40-544000	Utilities-Natural Gas	\$123.57
	12/1/17	Invoice	Paid			
	12/1/2017	CABIN		10-10-544000	Utilities-Natural Gas	\$37.56
	12/1/17	Invoice	Paid			
	12/1/2017	CABIN		20-10-544000	Utilities-Natural Gas	\$37.56
	12/1/17	Invoice	Paid			
Totals for SANTANNA ENERGY SERVICES						\$198.69
SECURITY BENEFIT GROUP						
SECURITY BENEFIT GROUP	12/6/2017	Payroll liabilities through <12		10-10-212700	Liabilities - Plan 457	\$800.00
		Invoice	Paid			
	12/20/2017	Payroll liabilities through <12		10-10-212700	Liabilities - Plan 457	\$800.00
		Invoice	Paid			
Totals for SECURITY BENEFIT GROUP						\$1,600.00
SINK COMBS DETHLEFS ARCHITECTURE DESIGN						
SINK COMBS DETHLEFS ARCHITECT	12/7/2017	ZONE 250 - PARC GRANT		95-10-574000	Development Projects	\$3,814.94
	001457.00-15	Invoice	Paid			
Totals for SINK COMBS DETHLEFS ARCHITECTURE DESIGN						\$3,814.94
SOUND INCORPORATED						

West Chicago Park District
Board Expenditures Approval Report
Monthly Invoices

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
SOUND INCORPORATED	11/13/2017 R152500	MONITORING CHARGE Invoice	Paid	20-70-525000	ALARM SYSTEM	\$90.00
<i>Totals for SOUND INCORPORATED</i>						<i>\$90.00</i>
TERMINIX PROCESSING CENTER						
TERMINIX PROCESSING CENTER XX-XXXX8837	11/13/2017 370396072	PEST CONTROL MONTHL Invoice	Paid	20-70-521000	MAINTENANCE AGREEMENTS	\$87.00
XX-XXXX8837	11/10/2017 370364454	KEPLER ACADEMY PES Invoice	Paid	10-20-520100	Cont/Serv-Seasonal Labor	\$58.00
XX-XXXX8837	12/12/2017 12/12/17	PEST CONTROL Invoice	Paid	10-20-561000	Repairs/Maint.-Buildings	\$3,960.00
XX-XXXX8837	12/19/2017 12/19/17	PEST CONTROL Invoice	Paid	10-20-533000	Supplies/Materials-Buildings	\$1,760.00
XX-XXXX8837	12/19/2017 12/19/17	PEST CONTROL Invoice	Paid	10-20-520100	Cont/Serv-Seasonal Labor	\$3,020.00
<i>Totals for TERMINIX PROCESSING CENTER</i>						<i>\$8,885.00</i>
THE BANK OF NEW YORK MELLON						
THE BANK OF NEW YORK MELLON	12/5/2017	2010 BOND PAYMENT Invoice	Paid	86-10-586600	Debt Retirement-Interest	\$12,287.50
	12/5/2017	2010 BOND PAYMENT Invoice	Paid	86-10-586500	Debt Retirement-Principal	\$20,000.00
<i>Totals for THE BANK OF NEW YORK MELLON</i>						<i>\$32,287.50</i>
THE KENNETH CO.						
THE KENNETH CO.	11/22/2017 11/22/17	TSPLASH PLAY AND SPRA Invoice	Paid	95-10-574000	Development Projects	\$17,640.00
<i>Totals for THE KENNETH CO.</i>						<i>\$17,640.00</i>
TIMCO LLC						
TIMCO LLC	11/22/2017 25282	CARPET CLEANING MAIN Invoice	Paid	20-70-521000	MAINTENANCE AGREEMENTS	\$1,175.00
<i>Totals for TIMCO LLC</i>						<i>\$1,175.00</i>
VERIZON WIRELESS						
VERIZON WIRELESS	12/1/2017 9797185728	AS/JU PHONES Invoice	Paid	20-30-539500	Supplies Program Expense	\$194.40

West Chicago Park District
Board Expenditures Approval Report
Monthly Invoices

Vendor Name	Transaction Date	Description				
Tax Identification Number	Transaction Number	Transaction Type	Status	Account Number	Account Description	Amount
		Program ID		Program Description		Amount
		250		Before/After School		\$194.40
	12/1/2017	AS/JU PHONES		20-10-541000	Utilities-Telephones	\$60.91
	9797185728	Invoice	Paid			
Totals for VERIZON WIRELESS						\$255.31
VERMEER MIDWEST						
VERMEER MIDWEST	11/29/2017	CHIPPER REPAIRS		10-20-568000	Repairs/Maint.-Equipment	\$1,257.63
	S42604	Invoice	Paid			
Totals for VERMEER MIDWEST						\$1,257.63
WAREHOUSE DIRECT						
WAREHOUSE DIRECT	12/8/2017	GARBAGE SUPPLIES		10-20-533100	Supplies/Materials-Janitorial	\$237.95
	3721244-0	Invoice	Paid			
	10/5/2017	KEPPLER SUPPLIES		20-30-539500	Supplies Program Expense	\$43.98
	3644150-0	Invoice	Paid			
		Program ID		Program Description		Amount
		112		Preschool		\$43.98
Totals for WAREHOUSE DIRECT						\$281.93
WEST CHICAGO SCHOOL DISTRICT 33						
WEST CHICAGO SCHOOL DISTRICT 33	12/1/2017	FACILITY/TECH USE FEES		20-30-529500	Contract Program Expense	\$2,307.48
	12/1/17	Invoice	Paid			
		Program ID		Program Description		Amount
		650		Theatre		\$2,307.48
Totals for WEST CHICAGO SCHOOL DISTRICT 33						\$2,307.48

West Chicago Park District

Board Expenditures Approval Report

Monthly Invoices

Account Summary

Account Number	Description	Net Amount
10-10-212200	Liabilities - FICA/MED W/held	\$7,689.80
10-10-212300	Liabilities - Fed Tax Withheld	\$11,033.02
10-10-212400	Liabilities - State Tax W/held	\$5,067.00
10-10-212500	Liabilities - IMRF Withheld	\$3,917.18
10-10-212700	Liabilities - Plan 457	\$1,600.00
10-10-212900	Liabilities - Other P/R Deduct	\$96.00
10-10-521000	Cont/Ser - Attorney Fees	\$367.50
10-10-522000	Cont/Ser - Rent - Photocopier	\$1,600.27
10-10-523000	Cont/Ser - IT Consultants	\$1,111.58
10-10-541000	Utilities-Telephones	\$278.14
10-10-543000	Utilities-Electricity	\$862.34
10-10-544000	Utilities-Natural Gas	\$488.24
10-10-551000	Insurance Exp.-Health/Medical	\$4,623.58
10-10-552000	Insurance Exp.-Life	\$429.08
10-10-581000	Spec. Purp.- Memberships	\$450.00
10-10-581100	Spec. Purp.- Conf./Meetings	\$1,038.58
10-20-520100	Cont/Serv-Seasonal Labor	\$24,355.03
10-20-521300	Cont. Serv.-Consultants	\$1,000.00
10-20-522100	Con. Serv.-Rent-Toilets	\$273.75
10-20-524000	Con. Serv.-Refuse Removal-Reg.	\$850.00
10-20-532000	Supplies/Materials-Personnel	\$721.13
10-20-532100	Supplies/Materials-Ice Control	\$1,237.50
10-20-532200	Supplies/Materials-Safe. Equip	\$206.34
10-20-533000	Supplies/Materials-Buildings	\$3,775.73
10-20-533100	Supplies/Materials-Janitorial	\$266.90
10-20-534000	Supplies/Materials-Veh./Mach.	\$274.58
10-20-534100	Supplies/Materials-Fuel/Oil	\$2,188.85
10-20-534200	Supplies/Materials-Tools/Hdw.	\$446.80
10-20-535000	Supplies/Materials-Landscape	\$109.40
10-20-535300	Supplies/Materials-Signs	\$2,905.00
10-20-535400	Supplies/Materials-Conservation	\$3,568.69

West Chicago Park District

Board Expenditures Approval Report

Monthly Invoices

10-20-561000	Repairs/Maint.-Buildings	\$4,130.26
10-20-562000	Repairs/Maint.-Veh./Machines	\$825.22
10-20-565000	Repairs/Maint.-Playgrounds	\$3,847.44
10-20-565100	Repairs/Maint. Splash Pads	\$1,158.75
10-20-568000	Repairs/Maint.-Equipment	\$1,852.59
20-10-211000	Liabilities - Accounts Payable	\$1,329.89
20-10-521000	Cont/Ser - Attorney Fees	\$367.50
20-10-521100	Cont/Ser - Legal Publications	\$257.60
20-10-522000	Cont/Ser - Rent - Photocopier	\$1,600.29
20-10-522100	Cont/Ser - Rent-Toilets	\$240.00
20-10-522200	Cont/Ser - Rent-Equipment	\$39.99
20-10-523000	Cont/Ser - IT Consultants	\$1,111.58
20-10-525000	Cont/Ser - Alarm Monitor. Ser.	\$472.02
20-10-527000	Cont/Ser - Employ. Assist. Pr.	\$49.50
20-10-527100	Cont/Ser - Employ. Test./Phy.	\$30.00
20-10-527200	Cont/Serv-Crim Checks	\$66.00
20-10-531100	Supplies/Materials-Off. Post.	\$10.20
20-10-531500	Supplies-Hardware	\$366.42
20-10-534100	Supplies/Materials-Fuel/Oil	\$157.07
20-10-541000	Utilities-Telephones	\$339.06
20-10-542000	Utilities-Water/Sewer	\$346.56
20-10-543000	Utilities-Electricity	\$862.34
20-10-544000	Utilities-Natural Gas	\$488.25
20-10-551000	Insurance Exp.-Medical	\$13,870.75
20-10-581000	Spec. Purp.-Membership	\$425.00
20-10-581100	Spec. Purp.-Con./Meetings	\$982.36
20-10-581310	Spec. Purp.-Staff Meetings	\$976.99
20-10-581400	Spec. Purp.-Mileage Reimburse.	\$285.58
20-10-581500	Spec. Purp.-Awards/Recognition	\$3,200.00
20-10-582000	Spec. Purp.-Bank Serv Fees	\$4,484.55
20-10-587000	Marketing Design and Print	\$205.47
20-30-529500	Contract Program Expense	\$4,800.18
20-30-539500	Supplies Program Expense	\$3,726.31
20-40-524000	Cont. Serv.-Refuse Removal	\$556.92
20-40-525000	Cont. Serv.-Alarm Monitoring	\$167.49

West Chicago Park District

Board Expenditures Approval Report

Monthly Invoices

20-40-532200	Safety Supplies	\$82.81
20-40-541000	Utilities-Telephone	\$224.85
20-40-543000	Utilities-Electricity	\$1,935.64
20-40-544000	Utilities-Natural Gas	\$538.02
20-40-566000	Repairs/Maintenance-Equipment	\$28.03
20-50-543000	Utilities-Electricity	\$1,031.02
20-50-544000	Utilities-Natural Gas	\$178.43
20-70-521000	MAINTENANCE AGREEMENTS	\$3,117.00
20-70-524000	REFUSE DISPOSAL	\$159.00
20-70-524200	Cont/Serv-Custodial	\$14,578.46
20-70-525000	ALARM SYSTEM	\$90.00
20-70-531000	OFFICE SUPPLIES	\$159.71
20-70-533100	Supplies/Materials-Janitorial	\$88.64
20-70-533600	Supplies/Materials Facility Equipment	\$482.81
20-70-535500	Supplies/Materials-Treehouse	\$26.00
20-70-541000	Telephones	\$1,025.23
20-70-543000	Utilities-Electricity	\$8,625.34
20-70-544000	Natural Gas	\$752.17
20-70-562000	R&M-Building	\$725.69
20-70-568000	Repairs & Maint.-Equipment	\$3,726.36
40-10-212500	Liabilities - IMRF Withheld	\$11,564.17
45-10-212200	Liabilities - FICA/MED W/held	\$7,689.80
60-10-584500	Audit Service Expense	\$10,000.00
70-10-577000	Toilet Rental ADA	\$360.00
82-10-586700	Bond Registrar's Fees	\$475.00
86-10-586500	Debt Retirement-Principal	\$20,000.00
86-10-586600	Debt Retirement-Interest	\$12,287.50
90-10-521300	Planning Consultants	\$2,150.00
90-10-574000	Development Projects	\$862.15
95-10-574000	Development Projects	\$34,019.45
GRAND TOTAL:		\$273,445.42

West Chicago Park District
Board Expenditures Approval Report
Monthly Invoices

Report name: Board Expenditure Report with Programs

Include all Invoices

Include all Credit Memos

Include all Invoice dates

Include these Invoice post dates: 12/1/2017 to 12/31/2017

Include all Accounts

Include all Funds

Include all Classes

Include all Programs

Include all Vendors

Include all Invoice Attributes

Include all Credit Memo Attributes

Include all Account Attributes

Include all Program Attributes

Include all Vendor Attributes

Include all Department(s)

**BOARD MONTHLY CREDIT CARD AND UTILITIES REPORT
JANUARY 2018**

Vendor name	Invoice number	Payment number	Post date	Account description	Line Item Description	Amount
COM ED	12/13/17	6520	12/21/2017	Utilities-Electricity	ZONE 250	\$31.34
COM ED	12/13/17	6520	12/21/2017	Utilities-Electricity	PARKS	\$29.00
COM ED	12/13/17	6520	12/21/2017	Utilities-Electricity	PARKS	\$29.00
COM ED	12/13/17	6520	12/21/2017	Utilities-Electricity	ARC	\$2,358.71
COM ED	12/14/17	6520	12/21/2017	Utilities-Electricity	HAMPTON AERATOR	\$15.67
COM ED	12/14/17	6520	12/21/2017	Utilities-Electricity	HAMPTON AERATOR	\$15.67
COM ED	12/13/17	6520	12/21/2017	Utilities-Electricity	ZONE 250	\$999.68
COM ED	12/12/17	6520	12/21/2017	Utilities-Electricity	KRESS CREEK	\$18.20
COM ED	12/12/17	6520	12/21/2017	Utilities-Electricity	KRESS CREEK	\$18.20
COM ED TOTAL						\$3,515.47
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Cont/Ser - Employ. Test./Phy.	ANNUAL PHYSICAL	\$30.00
FNBC BANK AND TRUST	12/5/17	6487	12/14/2017	Cont/Serv-Seasonal Labor	PEST CONTROL - KRESS CREEK HOUSE	\$149.00
FNBC BANK AND TRUST	11/14/17	6488	12/14/2017	Contract Program Expense	LUNCH & A MOVIE TICKETS	\$35.00
FNBC BANK AND TRUST	11/19/17	6451	12/7/2017	OFFICE SUPPLIES	ARC OFFICE SUPPLIES	\$112.76
FNBC BANK AND TRUST	11/14/17	6488	12/14/2017	Repairs & Maint.-Equipment	PICKLEBALLS	\$68.99
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Repairs/Maint.-Buildings	HOME REPAIR	\$35.41
FNBC BANK AND TRUST	12/5/17	6487	12/14/2017	Repairs/Maint.-Equipment	STIFFER SPRINGS FOR 2015 F-250	\$552.78
FNBC BANK AND TRUST	11/27/17	6485	12/14/2017	Repairs/Maint.-Playgrounds	PLAYGROUND SWING CHAINS	\$82.68
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Repairs/Maint.-Veh./Machines	CAR REPAIR/DEDUCTIBLE	\$311.80
FNBC BANK AND TRUST	11/27/17	6485	12/14/2017	Repairs/Maint.-Veh./Machines	WORKMAN FLAT	\$18.95
FNBC BANK AND TRUST	11/20/17	6449	12/7/2017	Safety Supplies	TSPLASH DEPTH MARKERS/MEGAPHONES	\$82.81
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Spec. Purp.- Conf./Meetings	REFUND-IPRA ROOM DEPOSIT STAFF	(\$94.50)
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Spec. Purp.- Conf./Meetings	IPRA CONFERENCE HOTEL DEPOSIT STAFF	\$91.57
FNBC BANK AND TRUST	11/5/17	6486	12/14/2017	Spec. Purp.- Conf./Meetings	CLUB INDUSTRY PARKING	\$10.00
FNBC BANK AND TRUST	11/20/17	6489	12/14/2017	Spec. Purp.- Conf./Meetings	LIONS CLUB MEETING	\$16.21
FNBC BANK AND TRUST	12/3/17	6523	12/21/2017	Spec. Purp.- Conf./Meetings	IAPD CONF REG SPENCER	\$100.00
FNBC BANK AND TRUST	12/3/17	6523	12/21/2017	Spec. Purp.- Conf./Meetings	IAPD CONF REG VOELZ	\$110.00
FNBC BANK AND TRUST	12/3/17	6523	12/21/2017	Spec. Purp.- Conf./Meetings	IAPD CONF REG PAVLICA	\$117.50
FNBC BANK AND TRUST	12/3/17	6523	12/21/2017	Spec. Purp.- Conf./Meetings	IAPD CONF REG LENERTZ	\$117.50
FNBC BANK AND TRUST	12/3/17	6523	12/21/2017	Spec. Purp.- Conf./Meetings	IAPD CONF REG KASPAR	\$117.50
FNBC BANK AND TRUST	12/3/17	6523	12/21/2017	Spec. Purp.- Conf./Meetings	CONF HOTEL/MEAL DEPOSIT	\$422.80
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Spec. Purp.- Memberships	WCPD ANNUAL MEMBERSHIP	\$425.00
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Spec. Purp.-Con./Meetings	REFUND-IPRA ROOM DEPOSIT STAFF	(\$94.51)
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Spec. Purp.-Con./Meetings	IPRA CONFERENCE HOTEL DEPOSIT STAFF	\$91.57
FNBC BANK AND TRUST	12/3/17	6523	12/21/2017	Spec. Purp.-Con./Meetings	IAPD CONF REG SPENCER	\$100.00
FNBC BANK AND TRUST	12/3/17	6523	12/21/2017	Spec. Purp.-Con./Meetings	IAPD CONF REG VOELZ	\$110.00
FNBC BANK AND TRUST	12/3/17	6523	12/21/2017	Spec. Purp.-Con./Meetings	IAPD CONF REG PAVLICA	\$117.50
FNBC BANK AND TRUST	12/3/17	6523	12/21/2017	Spec. Purp.-Con./Meetings	IAPD CONF REG LENERTZ	\$117.50
FNBC BANK AND TRUST	12/3/17	6523	12/21/2017	Spec. Purp.-Con./Meetings	IAPD CONF REG KASPAR	\$117.50
FNBC BANK AND TRUST	12/3/17	6523	12/21/2017	Spec. Purp.-Con./Meetings	CONF HOTEL/MEAL DEPOSIT	\$422.80
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Spec. Purp.-Membership	WCPD ANNUAL MEMBERSHIP	\$425.00
FNBC BANK AND TRUST	11/20/17	6448	12/7/2017	Spec. Purp.-Staff Meetings	LUNCH	\$9.32
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Spec. Purp.-Staff Meetings	MEETING WITH B. KASPAR	\$45.63
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Spec. Purp.-Staff Meetings	MEETING WITH R. ALLEN	\$12.45
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Spec. Purp.-Staff Meetings	MEETING WITH E&S	\$64.70
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Spec. Purp.-Staff Meetings	MEETING	\$62.65
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Spec. Purp.-Staff Meetings	BOARD MEETING	\$88.81
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Spec. Purp.-Staff Meetings	MEETING WITH SD, GR, MM, LM	\$102.08
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Spec. Purp.-Staff Meetings	MEETING WITH WDSRA	\$22.36
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Spec. Purp.-Staff Meetings	MEETING WITH F.LENERTZ & O. ESPINOSA	\$96.86
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Spec. Purp.-Staff Meetings	MEETING WITH C. NOVAK	\$49.95
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Spec. Purp.-Staff Meetings	MEETING WITH W. JOHNSON	\$56.73
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Spec. Purp.-Staff Meetings	MEETING WITH O. ESPINOSA	\$55.33
FNBC BANK AND TRUST	12/3/17	6523	12/21/2017	Spec. Purp.-Staff Meetings	CSR MEETING	\$118.90
FNBC BANK AND TRUST	12/3/17	6523	12/21/2017	Spec. Purp.-Staff Meetings	QTRLY STAFF MEETING	\$191.22
FNBC BANK AND TRUST	11/20/17	6449	12/7/2017	Supplies Program Expense	ARC BDAY PIZZA/CUPCAKES	\$439.30

**BOARD MONTHLY CREDIT CARD AND UTILITIES REPORT
JANUARY 2018**

FNBC BANK AND TRUST	11/19/17	6451	12/7/2017	Supplies Program Expense	DAY OFF TRIP	\$150.00
FNBC BANK AND TRUST	11/19/17	6451	12/7/2017	Supplies Program Expense	WIZARD OF OZ PERUSAL	\$34.75
FNBC BANK AND TRUST	11/19/17	6451	12/7/2017	Supplies Program Expense	DAY OFF CRAFTS	\$238.29
FNBC BANK AND TRUST	11/19/17	6451	12/7/2017	Supplies Program Expense	LION KING SET/PROP/COSTUME	\$686.45
FNBC BANK AND TRUST	11/19/17	6451	12/7/2017	Supplies Program Expense	DANCE COSTUMES	\$43.28
FNBC BANK AND TRUST	11/14/17	6488	12/14/2017	Supplies Program Expense	BELLS FOR POLAR EXPRESS	\$395.22
FNBC BANK AND TRUST	11/14/17	6488	12/14/2017	Supplies Program Expense	ICE FOR NOVEMBER SOCIAL	\$2.47
FNBC BANK AND TRUST	11/14/17	6488	12/14/2017	Supplies Program Expense	BINS FOR SUPPLIES	\$18.93
FNBC BANK AND TRUST	11/14/17	6488	12/14/2017	Supplies Program Expense	SUPPLIES FOR THANKSGIVING SOCIAL	\$65.34
FNBC BANK AND TRUST	11/14/17	6488	12/14/2017	Supplies Program Expense	LUNCH & A MOVIE LUNCH	\$12.70
FNBC BANK AND TRUST	11/14/17	6488	12/14/2017	Supplies Program Expense	FROSTY FEST SUPPLIES	\$85.80
FNBC BANK AND TRUST	11/14/17	6488	12/14/2017	Supplies Program Expense	BOO BASH SUPPLIES	\$31.84
FNBC BANK AND TRUST	11/14/17	6488	12/14/2017	Supplies Program Expense	BOO BASH FOOD FOR VOLUNTEERS	\$174.54
FNBC BANK AND TRUST	11/5/17	6486	12/14/2017	Supplies/Materials Facility Equipment	LOCKER DOORS	\$429.34
FNBC BANK AND TRUST	11/5/17	6486	12/14/2017	Supplies/Materials Facility Equipment	FACILITY SUPPLIES	\$19.99
FNBC BANK AND TRUST	11/20/17	6489	12/14/2017	Supplies/Materials-Conservation	TEACHING REFRESHER	\$315.00
FNBC BANK AND TRUST	11/20/17	6489	12/14/2017	Supplies/Materials-Conservation	DUPAGE BIRD CLUB MEMBERSHIP	\$20.00
FNBC BANK AND TRUST	11/20/17	6489	12/14/2017	Supplies/Materials-Conservation	WILD ONES MEMBERSHIP	\$153.69
FNBC BANK AND TRUST	11/5/17	6486	12/14/2017	Supplies/Materials-Janitorial	FACILITY WORKSHOP	\$50.00
FNBC BANK AND TRUST	12/3/17	6523	12/21/2017	Supplies/Materials-Janitorial	TOWELS FOR ARC	\$38.64
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Supplies/Materials-Off. Post.	SAMPLE RETURNS	\$10.20
FNBC BANK AND TRUST	11/20/17	6450	12/7/2017	Supplies/Materials-Personnel	STAFF BOOTS	\$721.13
FNBC BANK AND TRUST	12/5/17	6487	12/14/2017	Supplies/Materials-Tools/Hdw.	CORDLESS GRINDER & WHEELS	\$202.73
FNBC BANK AND TRUST	11/20/17	6489	12/14/2017	Supplies/Materials-Veh./Mach.	IPASS	\$40.00
FNBC BANK AND TRUST	11/20/17	6449	12/7/2017	Supplless/Materials-Treehouse	TREEHOUSE SUPPLIES/LOCKS	\$26.00
FNBC BANK AND TRUST TOTAL						\$9,703.74
MIDAMERICAN ENERGY CO.	8192228	6532	12/21/2017	Utilities-Electricity	TSPLASH	\$1,935.64
MIDAMERICAN ENERGY CO.	8192228	6532	12/21/2017	Utilities-Electricity	ARC	\$6,266.63
MIDAMERICAN ENERGY CO.	8192228	6532	12/21/2017	Utilities-Electricity	PARKS	\$799.47
MIDAMERICAN ENERGY CO.	8192228	6532	12/21/2017	Utilities-Electricity	PARKS	\$799.47
MIDAMERICAN ENERGY CO. TOTAL						\$9,801.21
NICORGAS	12/4/17	6502	12/14/2017	Natural Gas	ARC - GAS	\$752.17
NICORGAS	12/1/17	6460	12/7/2017	Utilities-Natural Gas	ZONE 250	\$178.43
NICORGAS	12/4/17	6502	12/14/2017	Utilities-Natural Gas	TSPLASH	\$414.45
NICORGAS	12/4/17	6502	12/14/2017	Utilities-Natural Gas	SHOP - GAS	\$450.68
NICORGAS	12/4/17	6502	12/14/2017	Utilities-Natural Gas	SHOP - GAS	\$450.69
NICORGAS TOTAL						\$2,246.42
SANTANNA ENERGY SERVICES	12/1/17	6508	12/14/2017	Utilities-Natural Gas	TSPLASH	\$123.57
SANTANNA ENERGY SERVICES	12/1/17	6508	12/14/2017	Utilities-Natural Gas	CABIN	\$37.56
SANTANNA ENERGY SERVICES	12/1/17	6508	12/14/2017	Utilities-Natural Gas	CABIN	\$37.56
SANTANNA ENERGY SERVICES TOTAL						\$198.69
GRAND TOTAL						\$25,465.53

It would be best to focus on the vision for 2018 at the West Chicago Park District and enumerate some of the specific plans/changes/goals which staff has committed to for the upcoming year:

- The opening of Zone 250 took place yesterday. This venue is intended to be a revenue producer for the District and serve the needs of both travel oriented programs as well as individual athlete performance development. The facility will operate 4-10pm Mon thru Fri, and all day on the weekend.
- The new Turtle Splash venue, Toucan's Hideaway, will open June 9th, and is intended to operate during the summer while Turtle Splash is open, but remain open in September and May for birthday parties and rentals.
- Emphasis still remains on increasing both Corporate and Recreation Fund balances. During the past five years these balances have shown a steady and consistent growth pattern.
- June 9th will be the first 'Hello Summer' event which will feature the grand opening of Toucan Hideaway, activities for kids in the park, musical performances at the Shell featuring a special performance by Trio Ellas from Los Angeles, and end with fireworks.
- A new partnership with District 33 in bringing after school programs to the ARC Center.
- The installation of a new conservation program for the Park District, giving a 25 year plan of sustainability and growth to the 400 plus acres of natural environment.
- Continued expansion and redevelopment of the park staff and positions, maintaining the appropriate level of contract and seasonal labor.
- Provide new concession alternatives both at Turtle Splash and the Core.
- Develop a new baseball/softball tournament schedule and provided relationship.
- New enhancements at Kress Creek, including the redevelopment of the Old Barn area, and possible improvements to the bank erosion and fishing area.
- Continued contractual arrangements to manage and control the forest of the Park District.
- A more focused usage on the intern program this year in day camps and special events.
- Improvement in facility access at the Shell.
- Expansion of fitness opportunities at the ARC along with a continued emphasis on new types of rentals and group usage.

To: Board of Commissioners
From: Brian Kaspar
Date: 1/9/18
Re: December 2017 Recreation Report

New & Cool Stuff

BSP/ASP: Starting on January 8th 2018 till the end of the school year we will be moving the before and after school program to the ARC Center. We are very excited for the move and think this will benefit all of the participants and their families.

CSR Zone 250: 2nd CSR staff member for Zone250 is Ruben Garcia.

Program Guide: A new design layout has been created for the 2018-19 program guide series. The new layout features a longer format that will help the guide stand out from other mail pieces. It will also allow for more white space for a cleaner look. Staff is currently reviewing the first draft and the Spring guide is expected to be delivered February 19.

Participation

Special Events: M. Lester reports that the Polar Express was well attended with 102 people on Train 1, 99 people on Train 2 and 91 people on a waiting list. Staff will be looking into adding another day of Polar Express utilizing part-time staff members intermixed with full-time staff to not over burden full-time staff every weekend over the holidays. Overall 95% of evaluation respondents replied that the Polar Express Trip was good-excellent with 55% selecting excellent.

Hot Shots Basketball: We have two girl teams at the 5th-6th grade level. There are twelve teams in the seven town league. The most ever in this west suburban league.

Open Gym: J. Urban has made more open gym time for Arc members on Tuesday thru Friday evenings.

Silver Sneakers:

Total All Years 153

New Passes 25 YTD 2016 (Dec) 10 YTD 2017 (Dec)

Active Fitness & Track Memberships:

	05/01/16-12/31/16	05/01/17-12/31/17
	2016 YTD	2017 YTD
Participation	2,296	2,130
Revenue	\$267,075.54	\$250,250.70

Financial Performance

Day Off School: \$6,543 2016 YTD \$5,353 2017 YTD

Keppler Academy: \$10,259 YTD 2016; \$9,992 YTD 2017

ARC Fitness: \$39,974.55 YTD 2016, \$40,512.19 YTD 2017

Personal Training: \$35,390.00 YTD 2016, \$44,725.00 YTD 2017

Open Gym: \$3,508.00 YTD 2016, \$4,694.00 YTD 2017

Guest Fee:	\$7,189.00 YTD 2016, \$5,499.00 YTD 2017
Treehouse Daily:	\$21,072.00 YTD 2016, \$18,576.00 YTD 2017
Treehouse Memberships:	\$15,015.00 YTD 2016, \$12,292.25 YTD 2017
Room Rentals:	\$42,509.00 YTD 2016, \$58,155.43 YTD 2017
Gym Rental:	\$38,123.64 YTD 2016, \$33,038.42 YTD 2017
Gym Rental ZONE:	\$4,440.00 YTD 2017
Merchandise:	\$110.00 YTD 2016, \$35.00 YTD 2017
Birthday Parties:	\$25,237 YTD 2016; \$22,452 YTD 2017
Merchandise:	\$101.00 YTD 2016, \$29.00 YTD 2017
Pickleball:	\$3,574.00 YTD 2016 \$4,040.00 YTD 2017
SilverSneakers:	\$2,792.50 YTD 2016 (Dec-April); \$5,095.00 YD 2017 (May-December)

Communication

Comments from a families attending Polar Express on Saturday 12/16/17: My 9yr and 7yr old girls were excited from start to finish. My 12yr old was initially not at all happy to be there since it appeared he was the oldest kid (we attended afternoon session). He ended up thoroughly enjoying this experience and he said he would do it again. I am not sure if this is something to experience once and then the “magic” is spent since they would know what to expect or if it is a tradition in the making. We will have to see next year. Ps-your staff rocks! They truly made this experience special. Thank you! We all enjoyed it. The look on my grandchildren’s face made it all worth it.

Annual Appeal: Staff is working on finalizing the Annual Appeal Sponsorship Packages for the 2018 calendar year. Letters will be sent out in January and follow up class will be made in February. Sponsorship dollars typically arrive in late February, early March. Updates on sponsorships will continue in the following monthly board reports.

Facility Updates

Zone 250: Zone 250 will host one day basketball tournaments on Saturdays, January 13, 27 and February 10, 2018 run by Chicagoland Youth Basketball Network. The Zone is also the host for a men’s volleyball tournament on January 20, 2018.

ARC Center Lobby Monitors: Staff is working on replacing hardware after experiencing issues with the Reach system. The PC that runs the automated programming on the screens needs to be replaced as well as the front TV by the customer service desk

Treehouse Repairs – OCS completed its scheduled repairs replacing broken zip ties, non-compliant cable ties, defective foam padding and frayed netting. Two new events were installed, one to replace the 2nd Level Bridge walk and the other to replace all non-compliant spin features. The Zipline was repaired to restore functionality. The facility is now an officially Certified Safe play structure and PM Maintenance will continue throughout the year to maintain safety standards.

Concrete Installation Follow-up – The weather spacing strips were removed from the front concrete pad and West access road and cracks were caulked. Weather strips had to remain in place for 3 years prior to caulking to allow for expansion and settling of the pads.

HVAC – Leopardo and associated vendors met to address the excess vibration issues we have been experiencing in the staff area. Possible solutions include adding additional support springs to the west side of the unit as lack of sufficient suspension is allowing the support struts to touch anchor bolts. Additional possibility includes lack of sufficient padding around duct work which will be resolved by removing touching drywall.

Water Fountain Matting – Were replaced with heavier denser mats to reduce slippage and prevent curling of corner due to moisture buildup.

Treehouse and Party Room Cabinets – Magnetic locking system was replaced with a metal universal key system. This will provide added security to cabinets and eliminate breaking issues we had with the plastic based system.

Staff Notes

Turtle Splash: Job descriptions for summer positions at Turtle Splash are posted on our website and we are now accepting application! G Radun will set up interviews for December/ January. “Welcome Back” letters for returning employees will be sent out in December with February 1st as their deadline to get all necessary paperwork in in order to return this summer. Ideally, we are looking to have around 60-70 lifeguards, 30 deck attendants, 30 swim instructors, 10 admissions employees, 3 party attendants, 3-4 supervisors and 4-7 assistant supervisors.

CSR: Thank you to Gina and Cassie for front desk coverage on January 21st for the “thank goodness the Holidays are over” CSR staff dinner.

Upcoming Dates/Times

Keppler Academy: Keppler will be taking field trips and visiting the Library and Police Station in January.

Senior Social: Chili Cook-Off

Thursday, February 8, 2018 12:00-2:00 p.m.

M. Lester is looking for staff or commissioners to make their favorite chili for this event. She would like 2-3 people. Email if interested mlester@we-goparks.org

Events: Save the Date for the Friends of the West Chicago Parks - 9th Annual Funds Fore Fun Golf Outing. The event is set for Friday, June 15, 2018 at Prairie Landing Golf Club in West Chicago. Updated information is available on the website and a contract was signed with Prairie Landing to secure the date and location. More information and sponsorship packages to come a few months prior to the event.

Training

G. Radun will be starting the EMT program at COD January 23.

To: Board of Commissioners
From: Michael Gasparini
Subject: Superintendent of Parks
Date: January 3, 2018

2017 was a good year for the Parks Department. Staff completed most of the goals that were set at the beginning of the year. We have built our fleet and machinery to help us become more efficient at completing these tasks. We continue to evaluate the fleet and machinery. We are looking forward and planning as the year turns. Dan Ritter and I will be giving interviews for a new Park Specialist I to help build the department. This job will be an entry level position. We have a lot of good candidates for the position.

The pool projects are moving forward. The floors in the bath house are getting a fresh look. Allied Painting Services has been hired to diamond grind the floors to bare concrete and then repaint them. The Walls have been prepped and the stall partitions will be painted as well. All of the stumps from the trees that were removed are now flush to the ground. The two remaining trees to be removed are down and stump grinded. Staff filled in next to the new concrete with dirt and we plan to plant bushes as a barrier. The concession deck is now 95% complete.

Parks staff is working with Rec staff to do some finishing touches to Zone 250. We spent some time at the site trying to get to know the building and the property around the building before the snow came. During the last snow storm staff plowed and shoveled sidewalks which means the opening is right around the corner.

This winter has been much easier on staff with the new snow removal equipment. We are learning how to use the equipment to best suit our needs. We have had, at the most, 3 staff on duty during each snow occurrence so far this year. Without this new equipment, 3 people wouldn't have been able to keep up with the snow. We are using much less calcium chloride because the Kubota salt spreader spreads it very evenly. It only takes 100lbs to do all of the ARC sidewalks and in some cases we can use only 50lbs. We are looking forward to 2018 at the West Chicago Park District.

To: Board of Commissioners
From: Jesse Felix
Date: January 9, 2018
Subject: Superintendent of Projects and Outreach Report

Due to my return to work and the holidays, this is an abbreviated report.

Outreach:

Western DuPage Chamber of Commerce, We-Go Together for Kids:

A presentation was given by Marjory Lewe-Brady and Joie Frankovich. They reviewed the vision and mission of the organization. The park district was brought up as an outstanding partner for before and after school programming.

Rotary Club:

The club asked for and discussed how the calendar would look this year. I spoke about invasive removals and have a tentative date of March 24th to clear honeysuckle in the Dyer Nature Area.

Chicago Regional Trees Initiative:

No meeting was held.

Lions Club:

An informal meeting was held for the holiday.

Conservation:

Many thanks to Fermi Lab for their very generous donation of prairie grass seed. This seed will be planted at Kress Creek Farms Park.

The first draft of a conservation plan was sent out to area conservationists for feedback. I will be meeting with them over the next few weeks.

West Chicago Park District

Revenue/Expense Statement as of 12/31/2017

FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
10 - Corporate Fund						
Revenues						
10-10-411000	Tax Rev - Current Real Estate	\$11,744.61	\$1,003,504.90	\$1,005,273.82	\$994,526.72	\$992,873.74
10-10-412000	Tax Rev - Non-Current Real Est	\$0.00	\$338.14	\$0.00	\$15.58	\$0.00
10-10-414000	Tax Rev - Replacement Tax	\$0.00	\$48,159.46	\$144,500.00	\$61,348.34	\$136,000.00
10-10-430000	Interest from Investments	\$0.00	\$2,210.22	\$800.00	\$842.78	\$600.00
10-10-451000	Revenue - Donations General	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00
10-10-482000	Revenue - Fuel Reimbursement	\$0.00	\$5,666.50	\$10,000.00	\$8,934.85	\$14,000.00
10-10-485000	Revenue - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$1,350.00
Total Revenues		\$11,744.61	\$1,060,119.22	\$1,160,573.82	\$1,065,668.27	\$1,144,823.74
Expenses						
10-10-511000	Salaries/Wages-Full Time	\$18,595.15	\$152,866.25	\$238,202.18	\$140,257.68	\$226,360.15
10-10-512000	Salaries/Wages-Part-Time Reg	\$0.00	\$0.00	\$0.00	\$6,756.49	\$11,000.00
10-10-521000	Cont/Ser - Attorney Fees	\$367.50	\$2,709.99	\$0.00	\$2,578.12	\$4,500.00
10-10-521100	Cont/Ser - Legal Publications	\$0.00	\$157.55	\$650.00	\$274.85	\$1,200.00
10-10-522000	Cont/Ser - Rent - Photocopier	\$1,600.27	\$8,580.76	\$11,000.00	\$7,057.19	\$12,200.00
10-10-523000	Cont/Ser - IT Consultants	\$1,111.58	\$7,053.56	\$14,500.00	\$7,978.64	\$14,500.00
10-10-523100	Cont/Ser - Software Annu Maint	\$0.00	\$180.40	\$6,000.00	\$113.47	\$6,700.00
10-10-528500	Cont/Serv-Misc	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00
10-10-531000	Supplies/Materials-Office	\$0.00	\$2,097.04	\$3,708.00	\$2,280.06	\$4,708.46
10-10-531100	Supplies/Materials-Postage	\$0.00	\$512.09	\$0.00	\$1,374.51	\$2,000.00
10-10-531600	Supplies/Materials-Finance	\$0.00	\$196.56	\$500.00	\$0.00	\$0.00
10-10-541000	Utilities-Telephones	\$278.14	\$2,241.15	\$3,400.00	\$1,983.25	\$3,700.00
10-10-542000	Utilities-Water/Sewer	\$0.00	\$0.00	\$2,000.00	(\$21.77)	\$5,000.00
10-10-543000	Utilities-Electricity	\$862.34	\$5,569.27	\$11,500.00	\$6,831.06	\$17,000.00
10-10-544000	Utilities-Natural Gas	\$488.24	\$948.12	\$5,000.00	\$1,028.89	\$5,000.00
10-10-551000	Insurance Exp.-Health/Medical	\$2,127.50	\$13,403.77	\$52,000.00	\$15,675.09	\$57,000.00
10-10-552000	Insurance Exp.-Life	\$126.38	\$688.19	\$1,600.00	(\$1,318.11)	\$800.00
10-10-581000	Spec. Purp.- Memberships	\$450.00	\$3,861.17	\$6,500.00	\$3,177.15	\$6,000.00

West Chicago Park District

Revenue/Expense Statement as of 12/31/2017

FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
10-10-581100	Spec. Purp.- Conf./Meetings	\$1,038.58	\$12,325.40	\$12,000.00	\$9,725.03	\$14,000.00
10-20-511000	Salaries/Wages-Full Time	\$20,233.77	\$171,977.03	\$264,257.68	\$163,218.65	\$253,424.00
10-20-511100	Sal/Wages Overtime-Full-Time	\$0.00	\$0.00	\$2,960.38	\$377.90	\$3,000.00
10-20-520100	Cont/Serv-Seasonal Labor	\$24,355.03	\$228,387.93	\$306,347.32	\$192,455.46	\$252,024.00
10-20-521300	Cont. Serv.-Consultants	\$1,000.00	\$7,000.00	\$12,000.00	\$7,000.00	\$14,000.00
10-20-522100	Con. Serv.-Rent-Toilets	\$273.75	\$7,858.75	\$12,705.00	\$8,715.00	\$14,000.00
10-20-522200	Cont. Serv.-Rent-Equipment	\$0.00	\$1,155.00	\$3,000.00	\$870.19	\$2,000.00
10-20-524000	Con. Serv.-Refuse Removal-Reg.	\$850.00	\$6,151.40	\$14,100.00	\$11,061.36	\$14,000.00
10-20-524100	Con. Serv.-Refuse Removal-Haz.	\$0.00	\$212.58	\$1,820.00	\$359.93	\$1,750.00
10-20-526000	Con. Serv.-License/Insp. Fees	\$0.00	\$996.00	\$4,374.00	\$2,184.48	\$9,000.00
10-20-531000	Supplies/Materials-Office	\$0.00	\$0.00	\$0.00	\$176.13	\$0.00
10-20-532000	Supplies/Materials-Personnel	\$721.13	\$4,285.33	\$5,094.00	\$1,970.42	\$4,000.00
10-20-532100	Supplies/Materials-Ice Control	\$1,237.50	\$1,415.50	\$5,800.50	\$847.90	\$6,000.00
10-20-532200	Supplies/Materials-Safe. Equip	\$206.34	\$896.41	\$1,726.00	\$524.54	\$3,000.00
10-20-533000	Supplies/Materials-Buildings	\$3,775.73	\$4,451.20	\$5,020.00	\$1,821.20	\$6,000.00
10-20-533100	Supplies/Materials-Janitorial	\$266.90	\$2,884.19	\$3,055.67	\$2,902.69	\$4,000.00
10-20-533200	Supplies/Materials-Chemicals	\$0.00	\$2,093.99	\$3,000.00	\$3,488.48	\$3,500.00
10-20-534000	Supplies/Materials-Veh./Mach.	\$274.58	\$2,722.28	\$5,697.87	\$5,021.73	\$8,000.00
10-20-534100	Supplies/Materials-Fuel/Oil	\$2,188.85	\$20,959.33	\$34,700.00	\$19,189.55	\$35,500.00
10-20-534200	Supplies/Materials-Tools/Hdw.	\$446.80	\$2,436.80	\$4,000.00	\$3,302.02	\$4,000.00
10-20-535000	Supplies/Materials-Landscape	\$109.40	\$14,875.83	\$17,500.00	\$20,067.79	\$21,000.00
10-20-535300	Supplies/Materials-Signs	\$2,905.00	\$3,648.52	\$5,380.00	\$1,610.71	\$6,500.00
10-20-535400	Supplies/Materials-Conservation	\$3,568.69	\$6,411.52	\$4,490.00	\$3,959.50	\$4,000.00
10-20-561000	Repairs/Maint.-Buildings	\$4,130.26	\$22,778.49	\$21,562.00	\$8,915.77	\$16,000.00
10-20-562000	Repairs/Maint.-Veh./Machines	\$825.22	\$11,085.45	\$13,300.00	\$12,183.27	\$15,000.00
10-20-563000	Repairs/Maint.-Athl Facilities	\$0.00	\$0.00	\$0.00	\$240.00	\$0.00
10-20-565000	Repairs/Maint.-Playgrounds	\$3,847.44	\$16,107.90	\$12,720.64	\$4,504.42	\$10,000.00
10-20-565100	Repairs/Maint. Splash Pads	\$1,158.75	\$7,999.69	\$2,258.49	\$2,323.07	\$2,000.00
10-20-568000	Repairs/Maint.-Equipment	\$1,852.59	\$9,622.47	\$20,300.00	\$22,225.28	\$26,000.00
10-20-571000	Cap. Exp.-Equip. Acquisition	\$0.00	\$0.00	\$0.00	\$5,889.00	\$6,000.00
Total Expenses		\$101,273.41	\$771,804.86	\$1,156,729.73	\$713,158.04	\$1,135,366.61

West Chicago Park District
Revenue/Expense Statement as of 12/31/2017
FUNDS 10,20,40,45,90 AND 95

	<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
BEGINNING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)	(\$89,528.80)	\$288,314.36	\$0.00	\$352,510.23	\$0.00
ENDING FUND BALANCE	<u>(\$89,528.80)</u>	<u>\$288,314.36</u>	<u>\$0.00</u>	<u>\$352,510.23</u>	<u>\$0.00</u>

West Chicago Park District

Revenue/Expense Statement as of 12/31/2017

FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
20 - Recreation Fund						
Revenues						
20-10-411000	Tax Rev - Current Real Estate	\$7,306.84	\$624,323.96	\$625,359.70	\$604,105.48	\$603,733.73
20-10-412000	Tax Rev - Non-Current Real Est	\$0.00	\$214.14	\$0.00	\$9.41	\$0.00
20-10-414000	Tax Rev - Replacement Tax	\$0.00	\$8,498.72	\$25,500.00	\$15,337.10	\$34,000.00
20-10-430000	Interest from Investments	\$0.00	\$3,563.88	\$600.00	\$1,012.98	\$600.00
20-10-442000	Rental Income-Athletic Fields	\$0.00	\$20,605.00	\$28,550.00	\$22,173.73	\$30,650.00
20-10-444000	Rental Income-Pavillions	\$0.00	\$3,192.50	\$3,500.00	\$4,225.00	\$3,000.00
20-10-451000	Donations-Annual Appeal	\$0.00	\$483.70	\$0.00	(\$58.41)	\$5,050.00
20-10-452000	Donations-Scholarship Fund	\$0.00	\$0.00	\$0.00	(\$10,336.58)	\$0.00
20-10-453000	Revenue - Donations Foundation	\$0.00	\$5,825.00	\$14,000.00	\$8,011.41	\$12,500.00
20-10-455000	Sponsorship-Public Relations Events	\$0.00	\$0.00	\$0.00	\$1,550.00	\$1,550.00
20-10-460000	Brochure/Website Ads	\$350.00	\$1,700.00	\$1,500.00	\$850.00	\$1,700.00
20-10-461000	Rev-Concessions	\$0.00	\$759.46	\$1,800.00	\$1,079.83	\$1,800.00
20-10-480000	Revenue - Service Fees	\$13.00	\$257.00	\$500.00	\$293.00	\$200.00
20-10-485000	Revenue - Miscellaneous	\$13.68	\$340.68	\$500.00	\$714.51	\$200.00
20-30-451000	Rev- Appeal Sponsorships	\$0.00	\$15,848.50	\$15,500.00	\$12,730.00	\$12,756.00
20-30-451100	Rev - Donations	\$0.00	\$1,083.00	\$8,500.00	\$0.00	\$0.00
20-30-452000	Donations	\$0.00	\$4,900.00	\$0.00	\$0.00	\$0.00
20-30-461000	Concessions	\$0.00	\$1,255.05	\$350.00	\$914.01	\$300.00
20-30-461300	Revenue-Costumes	\$0.00	\$1,905.00	\$0.00	\$1,125.00	\$0.00
20-30-490000	Program Revenue	\$23,544.22	\$309,621.56	\$523,246.00	\$317,271.02	\$565,449.80
20-30-491000	Rev-Ticket Sales	\$418.84	\$12,642.92	\$9,543.00	\$10,505.39	\$9,803.00
20-30-492000	Rev.-Advertisers	\$0.00	\$1,799.00	\$1,100.00	\$1,240.00	\$750.00
20-40-421000	Admissions Rev.-Daily Fees	\$0.00	\$231,866.84	\$232,917.00	\$249,434.71	\$217,665.64
20-40-422000	Admissions Rev.-Passes	\$150.00	\$77,417.00	\$76,460.00	\$76,465.00	\$71,030.00
20-40-443000	Rev. - Rentals	\$960.00	\$20,989.00	\$17,298.00	\$18,248.00	\$16,530.00
20-40-462000	Concess. Rev.-Aquatics	\$0.00	\$10,995.15	\$10,000.00	\$13,096.29	\$10,000.00
20-40-463000	Merchandise Sales	\$0.00	\$2,384.25	\$2,476.00	\$2,627.75	\$2,227.00
20-40-490000	Program Rev. Aquatics	\$248.00	\$40,044.78	\$41,939.00	\$35,950.75	\$51,006.00
20-40-491000	Revenue-Sponsorships	\$0.00	\$750.00	\$750.00	\$725.00	\$750.00
20-40-492000	REV. STAFF UNIFORM & CERTIFICATION	\$0.00	\$114.75	\$0.00	\$0.00	\$0.00

West Chicago Park District

Revenue/Expense Statement as of 12/31/2017

FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
20-40-494000	Rev. - Staff Uniform & Certification	\$0.00	\$6,880.00	\$7,580.00	\$8,497.00	\$3,351.50
20-50-441000	Room Rentals	\$0.00	\$0.00	\$1,350.00	\$0.00	\$0.00
20-50-445000	Gym Rentals	\$500.00	\$4,440.00	\$14,770.00	\$0.00	\$0.00
20-50-462000	Vending Machine Sales	\$0.00	\$0.00	\$160.00	\$0.00	\$0.00
20-70-421000	Admissions Rev.-Guest Fees	\$410.00	\$4,989.00	\$9,024.00	\$7,181.25	\$7,440.00
20-70-431000	TREEHOUSE DAILY	\$1,369.00	\$17,257.00	\$30,526.00	\$21,038.00	\$28,764.00
20-70-435000	TREEHOUSE MEMBERSHIP	\$1,479.00	\$11,958.75	\$20,084.00	\$15,420.01	\$18,342.00
20-70-441000	ROOM RENTAL	\$838.78	\$58,461.43	\$73,260.00	\$45,787.00	\$68,315.00
20-70-445000	RENTAL REVENUE GYM	\$5,573.67	\$32,245.45	\$59,120.00	\$39,495.64	\$52,455.00
20-70-451000	ADULT MEMBERSHIP	\$6,009.74	\$68,460.74	\$120,000.00	\$78,293.62	\$117,075.00
20-70-452000	COUPLE MEMBERSHIP	\$6,366.50	\$50,762.94	\$86,295.00	\$58,753.25	\$86,295.00
20-70-453000	FAMILY MEMBERSHIP	\$5,605.00	\$60,001.31	\$108,600.00	\$71,936.86	\$108,600.00
20-70-454000	YOUTH MEMBERSHIP	\$770.00	\$11,084.71	\$23,304.00	\$18,951.60	\$18,924.00
20-70-455000	SENIOR MEMBERSHIP	\$2,054.50	\$31,563.01	\$42,060.00	\$27,628.91	\$42,060.00
20-70-456000	SPECIALTY MEMBERSHIP	\$2,449.00	\$20,893.00	\$11,900.00	\$12,360.00	\$6,525.00
20-70-458000	Track Pass	\$1,373.00	\$7,484.99	\$10,500.00	\$7,172.02	\$10,500.00
20-70-462000	VENDING MACHINE SALES	\$0.00	\$851.91	\$1,560.00	\$1,085.40	\$1,248.00
20-70-465000	Merchandise Sales Revenue	\$3.00	\$32.00	\$135.00	\$110.00	\$96.00
20-70-490000	Program Rev-ARC Center	\$7,762.00	\$99,488.68	\$124,924.00	\$91,539.80	\$113,646.86
Total Revenues		\$75,567.77	\$1,890,235.76	\$2,387,040.70	\$1,894,550.74	\$2,336,888.53

Expenses

20-10-511000	Salaries/Wages-Full Time	\$35,176.45	\$289,249.47	\$454,135.79	\$268,919.95	\$459,878.30
20-10-512000	Salaries/Wages-Part Time-Reg.	\$1,784.64	\$17,899.90	\$30,000.00	\$10,425.42	\$14,012.50
20-10-521000	Cont/Ser - Attorney Fees	\$367.50	\$4,064.04	\$9,000.00	\$2,578.13	\$4,500.00
20-10-521100	Cont/Ser - Legal Publications	\$257.60	\$257.60	\$650.00	\$172.50	\$1,000.00
20-10-521200	Cont/Ser - Subscriptions	\$0.00	\$133.92	\$600.00	\$0.00	\$600.00
20-10-521400	Cont/Serv-Safety Compliance	\$0.00	\$0.00	\$0.00	\$227.02	\$0.00
20-10-522000	Cont/Ser - Rent - Photocopier	\$1,600.29	\$8,691.44	\$11,000.00	\$8,460.44	\$12,200.00
20-10-522100	Cont/Ser - Rent-Toilets	\$240.00	\$13,759.00	\$14,500.00	\$25,015.00	\$14,500.00
20-10-522200	Cont/Ser - Rent-Equipment	\$39.99	\$369.87	\$0.00	\$174.95	\$0.00

West Chicago Park District

Revenue/Expense Statement as of 12/31/2017

FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
20-10-523000	Cont/Ser - IT Consultants	\$1,111.58	\$7,652.50	\$15,500.00	\$9,107.07	\$15,500.00
20-10-523100	Cont/Ser - Software Annu Maint	\$0.00	\$4,194.99	\$8,700.00	\$2,082.87	\$8,700.00
20-10-525000	Cont/Ser - Alarm Monitor. Ser.	\$472.02	\$1,216.27	\$2,400.00	\$1,068.99	\$2,400.00
20-10-526200	Cont/Ser - Lic./Inspection Fee	\$0.00	\$75.00	\$1,000.00	\$1,528.47	\$1,000.00
20-10-527000	Cont/Ser - Employ. Assist. Pr.	\$49.50	\$346.50	\$600.00	\$333.30	\$600.00
20-10-527100	Cont/Ser - Employ. Test./Phy.	\$30.00	\$248.51	\$600.00	\$361.70	\$1,000.00
20-10-527200	Cont/Serv-Crim Checks	\$66.00	\$1,760.00	\$3,500.00	\$1,528.00	\$4,000.00
20-10-528000	Cont/Ser - Printing-Brochures	\$0.00	\$6,746.00	\$29,200.00	\$13,290.00	\$29,200.00
20-10-528500	Cont/Serv-Misc.	(\$11.68)	\$13.00	\$100.00	\$0.00	\$100.00
20-10-531000	Supplies/Materials-Office	\$0.00	\$2,049.19	\$3,909.00	\$2,098.74	\$4,908.80
20-10-531100	Supplies/Materials-Off. Post.	\$10.20	\$1,154.25	\$2,000.00	\$1,424.31	\$2,000.00
20-10-531200	Supplies/Materials-Broch. Post	\$0.00	\$4,050.00	\$10,060.00	\$4,410.00	\$10,060.00
20-10-531300	Supplies/Materials-Software	\$0.00	\$0.00	\$2,000.00	\$2,017.94	\$2,000.00
20-10-531400	Supplies - Promo Postage	\$0.00	\$0.00	\$2,300.00	\$0.00	\$1,850.00
20-10-531500	Supplies-Hardware	\$366.42	\$9,749.75	\$12,500.00	\$0.00	\$6,200.00
20-10-531600	Supplies/Materials-Finance	\$0.00	\$211.52	\$500.00	\$0.00	\$0.00
20-10-532100	Supplies/Materials-First Aid	\$0.00	\$826.88	\$3,910.00	\$1,537.19	\$4,998.00
20-10-534100	Supplies/Materials-Fuel/Oil	\$157.07	\$835.45	\$5,000.00	\$1,351.07	\$10,000.00
20-10-535200	Supp/Mat-Athletic Fields	\$0.00	\$9,613.85	\$12,500.00	\$14,870.57	\$15,000.00
20-10-537000	Supplies-Programming General	\$0.00	\$0.00	\$300.00	\$48.88	\$750.00
20-10-541000	Utilities-Telephones	\$339.06	\$2,727.84	\$3,400.00	\$2,176.03	\$3,400.00
20-10-542000	Utilities-Water/Sewer	\$346.56	\$346.56	\$2,000.00	(\$221.78)	\$5,000.00
20-10-543000	Utilities-Electricity	\$862.34	\$5,569.29	\$11,500.00	\$6,831.11	\$15,000.00
20-10-544000	Utilities-Natural Gas	\$488.25	\$999.96	\$5,000.00	\$1,135.18	\$5,000.00
20-10-551000	Insurance Exp.-Medical	\$13,870.75	\$96,465.12	\$171,000.00	\$84,283.56	\$171,000.00
20-10-552000	Insurance Exp.-Life	\$0.00	\$0.00	\$0.00	\$1,641.08	\$800.00
20-10-561000	Repairs/Maint.-Buildings	\$0.00	\$1,091.80	\$3,800.00	\$0.00	\$3,000.00
20-10-562000	Repairs/Maint.-Veh./Machines	\$0.00	\$2,593.05	\$8,000.00	\$4,745.02	\$8,000.00
20-10-563000	Repairs/Maint.-Ath. Facilities	\$0.00	\$3,411.89	\$10,200.00	\$12,860.87	\$15,000.00
20-10-581000	Spec. Purp.-Membership	\$425.00	\$3,277.17	\$6,500.00	\$3,070.00	\$6,000.00
20-10-581100	Spec. Purp.-Con./Meetings	\$982.36	\$12,113.98	\$12,000.00	\$8,436.39	\$14,000.00
20-10-581300	Spec. Purp.-Staff Cont. Education	\$0.00	\$1,078.86	\$4,600.00	\$2,265.30	\$4,000.00
20-10-581310	Spec. Purp.-Staff Meetings	\$976.99	\$7,500.69	\$6,000.00	\$4,944.93	\$5,000.00

West Chicago Park District

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FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
20-10-581400	Spec. Purp.-Mileage Reimburse.	\$285.58	\$1,871.87	\$2,500.00	\$2,090.05	\$2,500.00
20-10-581500	Spec. Purp.-Awards/Recognition	\$3,200.00	\$3,951.36	\$7,000.00	\$4,380.91	\$7,000.00
20-10-581600	Spec. Purp.- Foundation	\$0.00	\$2,064.18	\$8,000.00	\$6,981.74	\$7,000.00
20-10-581800	Employee Logowear	\$0.00	\$2,924.25	\$2,500.00	\$523.35	\$2,250.00
20-10-582000	Spec. Purp.-Bank Serv Fees	\$4,484.55	\$4,916.32	\$750.00	\$360.00	\$1,200.00
20-10-583000	Spec. Purp.-Credit Card Fees	\$0.00	\$15,053.24	\$26,000.00	\$20,458.50	\$26,000.00
20-10-584000	Media Marketing	\$0.00	\$1,303.86	\$2,288.00	\$1,073.35	\$1,988.00
20-10-584100	Branding/Signage	\$0.00	\$554.48	\$5,673.00	\$464.82	\$4,749.75
20-10-584200	Public Realtions Events Supplies	\$0.00	\$1,701.21	\$2,100.00	\$1,320.20	\$1,835.50
20-10-584300	Marketing-Annual Appeal Expenses	\$0.00	\$53.35	\$2,000.00	\$0.00	\$0.00
20-10-585000	Spec Purp Exp-Schoalrship Fund	\$0.00	\$0.00	\$0.00	\$77.96	\$0.00
20-10-586000	Marketing Promo Materials	\$0.00	\$826.02	\$4,869.00	\$522.18	\$2,364.00
20-10-586600	Debt Retirement-Notes Payable	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
20-10-587000	Marketing Design and Print	\$205.47	\$1,007.38	\$3,271.00	\$472.98	\$3,271.00
20-10-589000	Spec Purp-Sales Tax	\$0.00	\$0.00	\$550.00	\$0.00	\$500.00
20-30-515000	Wages - Programming	\$10,407.89	\$104,357.72	\$180,646.00	\$101,281.48	\$194,156.30
20-30-529500	Contract Program Expense	\$4,920.18	\$67,280.52	\$85,473.00	\$48,166.97	\$78,477.76
20-30-539500	Supplies Program Expense	\$3,726.31	\$39,400.39	\$57,612.92	\$27,820.35	\$48,326.45
20-30-589500	Program Awards	\$0.00	\$1,010.73	\$1,180.00	\$1,584.66	\$1,522.55
20-40-514100	Wages-Supervisors	\$7.50	\$23,110.32	\$31,907.00	\$27,284.72	\$29,958.75
20-40-514200	Wages-Lifeguards	\$0.00	\$95,996.51	\$86,488.00	\$110,599.07	\$88,165.13
20-40-514300	Wages-Admissions	\$0.00	\$13,550.94	\$14,082.00	\$14,702.04	\$8,864.00
20-40-514500	Wages-Deck Attendant	\$0.00	\$23,800.00	\$24,754.00	\$35,896.08	\$29,316.88
20-40-514600	Wages-Swim Lessons	\$0.00	\$0.00	\$0.00	\$1,698.95	\$0.00
20-40-514800	Wages-Bday Attendants	\$0.00	\$0.00	\$0.00	\$6.19	\$0.00
20-40-514900	Wages-Custodial	\$0.00	\$991.09	\$3,355.00	\$0.00	\$0.00
20-40-515000	Wages-Aquatic Programs	\$0.00	\$9,395.93	\$16,551.00	\$10,011.90	\$19,286.25
20-40-524000	Cont. Serv.-Refuse Removal	\$556.92	\$1,572.49	\$1,750.00	\$1,665.85	\$1,500.00
20-40-524200	Cont/Serv-Custodial	\$0.00	\$4,014.04	\$3,240.00	\$0.00	\$0.00
20-40-525000	Cont. Serv.-Alarm Monitoring	\$167.49	\$502.47	\$1,000.00	\$165.00	\$1,000.00
20-40-526000	Cont. Serv.- Certification Fees	\$0.00	\$2,140.00	\$4,985.00	\$2,249.26	\$2,179.00
20-40-526100	Cont. Serv.-Aquatic Inspections	\$0.00	\$613.76	\$1,565.00	\$0.00	\$0.00
20-40-529500	Cont. Serv. Aquatic Programs	\$0.00	\$504.00	\$3,120.00	\$2,459.00	\$3,516.00

West Chicago Park District

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FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
20-40-529504	Cont Serv-Audit	\$0.00	\$0.00	\$1,300.00	\$0.00	\$4,150.00
20-40-529506	Cont/Serv-Pool Open/Close	\$0.00	\$9,135.00	\$10,668.00	\$8,025.23	\$8,915.00
20-40-529600	Contract. Prog.-H.S. Pool Rent	\$0.00	\$2,496.00	\$3,900.00	\$1,656.00	\$1,674.00
20-40-531000	Office Supplies	\$0.00	\$20.54	\$367.50	\$1,117.86	\$304.00
20-40-531300	Computer	\$0.00	\$230.59	\$756.00	\$370.00	\$500.00
20-40-531500	Admissions Merchandise Supplies	\$0.00	\$1,553.51	\$1,602.00	\$1,610.56	\$1,460.40
20-40-532000	Staff Uniforms	\$0.00	\$6,650.62	\$5,834.00	\$4,447.05	\$4,025.36
20-40-532100	First Aid Supplies	\$0.00	\$661.88	\$806.00	\$679.14	\$719.23
20-40-532200	Safety Supplies	\$82.81	\$3,618.94	\$4,884.00	\$2,302.53	\$2,754.20
20-40-533100	Supp./Mater.-Janitorial	\$0.00	\$1,108.21	\$3,814.00	\$3,267.19	\$2,326.00
20-40-533200	Supp./Mater.-Chemicals	\$0.00	\$35,837.15	\$33,088.00	\$25,314.32	\$35,320.00
20-40-535300	Supp./Mater.-Signs	\$0.00	\$34.61	\$35.00	\$3,395.20	\$0.00
20-40-537000	Supp./Mater.-Operational	\$0.00	\$1,273.71	\$4,095.00	\$21,627.46	\$10,002.62
20-40-539500	Supplies Aquatic Programs	\$0.00	\$1,267.74	\$3,126.00	\$1,567.27	\$4,914.59
20-40-541000	Utilities-Telephone	\$224.85	\$1,573.95	\$3,836.00	\$3,127.73	\$3,593.00
20-40-542000	Utilities-Water/Sewer	\$0.00	\$0.00	\$22,312.00	\$0.00	\$22,312.00
20-40-543000	Utilities-Electricity	\$1,935.64	\$28,909.19	\$35,977.00	\$27,974.47	\$34,161.00
20-40-544000	Utilities-Natural Gas	\$538.02	\$12,514.58	\$22,000.00	\$10,238.39	\$22,177.00
20-40-561000	Repairs/Maintenance-Buildings	\$0.00	\$1,403.44	\$9,925.00	\$1,032.68	\$10,605.00
20-40-566000	Repairs/Maintenance-Equipment	\$28.03	\$13,344.52	\$35,500.00	\$18,675.33	\$30,628.00
20-40-567000	Repairs/Maint.-Slides	\$0.00	\$8,950.00	\$13,825.00	\$101.99	\$4,825.00
20-40-586000	Marketing Promo Materials	\$0.00	\$2,087.40	\$3,102.00	\$1,202.97	\$2,967.00
20-50-514300	Wages-Customer Service	\$301.88	\$301.88	\$2,788.00	\$0.00	\$0.00
20-50-524000	Con. Serv.-Refuse Removal-Reg.	\$0.00	\$0.00	\$376.00	\$0.00	\$0.00
20-50-524200	Cont/Serv-Custodial	\$0.00	\$0.00	\$7,000.00	\$0.00	\$0.00
20-50-525000	Cont/Ser - Alarm Monitor. Ser.	\$0.00	\$0.00	\$360.00	\$0.00	\$0.00
20-50-528200	Con. Serv.-Equipment Rental	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00
20-50-531000	Office Supplies	\$0.00	\$0.00	\$520.00	\$0.00	\$0.00
20-50-532000	Clothing Supplies	\$0.00	\$0.00	\$329.00	\$0.00	\$0.00
20-50-533100	Supplies/Materials-Janitorial	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00
20-50-533600	Supplies/Materials Facility Equipment	\$0.00	\$0.00	\$2,292.50	\$0.00	\$0.00
20-50-542000	Utilities-Water/Sewer	\$0.00	\$0.00	\$400.00	\$0.00	\$0.00
20-50-543000	Utilities-Electricity	\$1,031.02	\$1,139.90	\$5,370.00	\$0.00	\$0.00

West Chicago Park District
Revenue/Expense Statement as of 12/31/2017
FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
20-50-544000	Utilities-Natural Gas	\$178.43	\$178.43	\$350.00	\$0.00	\$0.00
20-50-562000	Repair/Maint.-Vehicle/Machine	\$0.00	\$0.00	\$1,104.00	\$0.00	\$0.00
20-70-514300	CUSTOMER SERVICE STAFF	\$9,174.43	\$78,608.90	\$124,332.00	\$76,653.00	\$119,996.50
20-70-514400	KIDS AREA STAFF	\$2,548.81	\$21,832.11	\$38,056.00	\$21,970.62	\$36,202.50
20-70-515000	Fitness Wages	\$6,985.75	\$54,422.01	\$76,773.00	\$49,974.88	\$66,946.00
20-70-517000	Salaries/Wages-Rentals	\$169.82	\$765.34	\$3,820.00	\$42.75	\$504.00
20-70-521000	MAINTENANCE AGREEMENTS	\$3,117.00	\$19,041.03	\$24,744.00	\$13,331.40	\$10,850.00
20-70-524000	REFUSE DISPOSAL	\$159.00	\$1,596.74	\$2,440.00	\$1,314.63	\$2,392.00
20-70-524200	Cont/Serv-Custodial	\$14,578.46	\$100,436.88	\$172,500.00	\$111,383.87	\$169,000.00
20-70-525000	ALARM SYSTEM	\$90.00	\$1,763.50	\$360.00	\$330.00	\$360.00
20-70-528200	EQUIPMENT RENTAL	\$0.00	\$312.82	\$830.00	\$380.00	\$600.00
20-70-528600	Cont/Serv-Contracted Repairs	\$0.00	\$19,702.01	\$3,750.00	\$14,836.70	\$11,050.00
20-70-531000	OFFICE SUPPLIES	\$159.71	\$1,548.80	\$3,150.00	\$3,019.52	\$3,600.00
20-70-532000	Supplies/Materials-Personnel	\$0.00	\$2,104.25	\$2,934.00	\$2,259.00	\$2,934.00
20-70-532200	Safety Supplies	\$0.00	\$2,261.90	\$3,450.00	\$0.00	\$1,000.00
20-70-533100	Supplies/Materials-Janitorial	\$88.64	\$8,648.03	\$11,500.00	\$6,623.78	\$10,000.00
20-70-533600	Supplies/Materials Facility Equipment	\$482.81	\$1,347.75	\$3,695.00	\$2,128.03	\$2,781.90
20-70-535500	Suppliees/Materials-Treehouse	\$26.00	\$367.02	\$505.85	\$360.16	\$498.85
20-70-539500	Fitness Programs Supplies	\$0.00	\$707.46	\$1,045.00	\$957.05	\$997.00
20-70-541000	Telephones	\$1,025.23	\$12,393.34	\$16,600.00	\$9,070.22	\$14,400.00
20-70-542000	Water & Sewer	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00
20-70-543000	Utilities-Electricity	\$8,625.34	\$61,128.16	\$109,992.00	\$65,513.86	\$109,992.00
20-70-544000	Natural Gas	\$752.17	\$2,896.54	\$6,000.00	\$2,318.55	\$7,980.00
20-70-562000	R&M-Building	\$725.69	\$5,050.10	\$5,892.00	\$1,890.91	\$5,970.00
20-70-568000	Repairs & Maint.-Equipment	\$3,726.36	\$9,979.94	\$16,325.00	\$1,588.89	\$18,075.00
20-70-581200	Marketing Supplies	\$0.00	\$4,569.85	\$3,437.00	\$1,284.90	\$2,100.00
20-70-586000	Marketing Promo Materials	\$0.00	(\$39.94)	\$4,625.00	\$825.60	\$4,395.00
Total Expenses		\$144,726.68	\$1,492,549.87	\$2,357,972.56	\$1,460,309.45	\$2,272,543.06

BEGINNING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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West Chicago Park District
Revenue/Expense Statement as of 12/31/2017
FUNDS 10,20,40,45,90 AND 95

	Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
NET SURPLUS/(DEFICIT)	(\$69,158.91)	\$397,685.89	\$0.00	\$434,241.29	\$0.00
ENDING FUND BALANCE	(\$69,158.91)	\$397,685.89	\$0.00	\$434,241.29	\$0.00

West Chicago Park District
Revenue/Expense Statement as of 12/31/2017
FUNDS 10,20,40,45,90 AND 95

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
40 - Pension Fund						
Revenues						
40-10-411000	Tax Rev - Current Real Estate	\$1,920.41	\$164,087.68	\$164,440.44	\$180,165.11	\$179,835.58
40-10-412000	Tax Rev - Non-Current Real Est	\$0.00	\$55.06	\$0.00	\$2.76	\$0.00
40-10-430000	Interest from Investments	\$0.00	\$305.54	\$0.00	\$0.00	\$0.00
Total Revenues		<u>\$1,920.41</u>	<u>\$164,448.28</u>	<u>\$164,440.44</u>	<u>\$180,167.87</u>	<u>\$179,835.58</u>
Expenses						
40-10-583500	Spec. Purp. Ex.-IMRF	\$11,564.17	\$96,008.23	\$164,000.00	\$104,565.14	\$175,000.00
Total Expenses		<u>\$11,564.17</u>	<u>\$96,008.23</u>	<u>\$164,000.00</u>	<u>\$104,565.14</u>	<u>\$175,000.00</u>
BEGINNING FUND BALANCE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)		(\$9,643.76)	\$68,440.05	\$0.00	\$75,602.73	\$0.00
ENDING FUND BALANCE		<u>(\$9,643.76)</u>	<u>\$68,440.05</u>	<u>\$0.00</u>	<u>\$75,602.73</u>	<u>\$0.00</u>

West Chicago Park District
Revenue/Expense Statement as of 12/31/2017
 FUNDS 10,20,40,45,90 AND 95

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
45 - FICA						
Revenues						
45-10-411000	Tax Rev - Current Real Estate	\$1,503.94	\$128,502.41	\$128,798.18	\$127,220.20	\$126,942.76
45-10-412000	Tax Rev - Non-Current Real Est	\$0.00	\$39.39	\$0.00	\$1.80	\$0.00
45-10-430000	Interest from Investments	\$0.00	\$251.59	\$0.00	\$0.00	\$0.00
Total Revenues		<u>\$1,503.94</u>	<u>\$128,793.39</u>	<u>\$128,798.18</u>	<u>\$127,222.00</u>	<u>\$126,942.76</u>
Expenses						
45-10-583600	FICA Expense	\$7,689.80	\$80,800.30	\$128,500.00	\$79,642.99	\$131,000.00
Total Expenses		<u>\$7,689.80</u>	<u>\$80,800.30</u>	<u>\$128,500.00</u>	<u>\$79,642.99</u>	<u>\$131,000.00</u>
BEGINNING FUND BALANCE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)		(\$6,185.86)	\$47,993.09	\$0.00	\$47,579.01	\$0.00
ENDING FUND BALANCE		<u>(\$6,185.86)</u>	<u>\$47,993.09</u>	<u>\$0.00</u>	<u>\$47,579.01</u>	<u>\$0.00</u>

West Chicago Park District

Revenue/Expense Statement as of 12/31/2017

FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
90 - Capital Projects						
Revenues						
90-10-430000	Interest from Investments	\$0.00	\$3,931.26	\$1,000.00	\$1.81	\$0.00
90-10-452000	Donations - Land/Cash	\$0.00	\$4,348.50	\$0.00	\$15,658.50	\$0.00
90-10-470000	Bond Issue Proceeds	\$0.00	\$515.18	\$0.00	\$14.57	\$0.00
90-10-472000	Fund Transfer Receipts	\$3,157.84	\$3,157.84	\$0.00	\$0.00	\$0.00
90-10-485000	Rev. Land Acquisition	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00
90-10-485100	Revenue - Miscellaneous	\$0.00	\$29,105.90	\$19,500.00	\$4,032.83	\$0.00
Total Revenues		\$3,157.84	\$41,058.68	\$20,500.00	\$21,207.71	\$0.00
Expenses						
90-10-521000	Attorney Fees	\$0.00	\$14.63	\$0.00	\$0.00	\$0.00
90-10-521300	Planning Consultants	\$2,150.00	\$5,227.50	\$16,000.00	\$0.00	\$0.00
90-10-561000	Building Repairs/Maintenance	\$0.00	\$60,184.90	\$66,858.50	\$0.00	\$0.00
90-10-564000	Landscape Repairs/Maintenance	\$0.00	\$63,682.50	\$125,000.00	\$0.00	\$0.00
90-10-571000	Equipment Acquisition	\$0.00	\$76,558.61	\$49,000.00	\$0.00	\$0.00
90-10-571100	Software/Hardware Acquisition	\$0.00	\$0.00	\$7,405.00	\$0.00	\$0.00
90-10-572000	Vehicle Acquisition	\$0.00	\$56,926.00	\$56,000.00	\$0.00	\$0.00
90-10-574000	Development Projects	\$862.15	\$215,026.17	\$760,000.00	\$0.00	\$0.00
90-10-582600	Spec. Purp. Ex.-Paving	\$0.00	\$47,350.00	\$50,000.00	\$0.00	\$0.00
90-10-586500	Debt Retirement Principal	\$4,689.22	\$37,001.50	\$55,907.42	\$35,474.96	\$53,607.82
90-10-586800	Debt Retirement-Interest	\$422.45	\$3,891.86	\$5,432.62	\$5,418.40	\$7,732.22
Total Expenses		\$8,123.82	\$565,863.67	\$1,191,603.54	\$40,893.36	\$61,340.04
BEGINNING FUND BALANCE						
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)						
		(\$4,965.98)	(\$524,804.99)	\$0.00	(\$19,685.65)	\$0.00
ENDING FUND BALANCE						
		(\$4,965.98)	(\$524,804.99)	\$0.00	(\$19,685.65)	\$0.00

West Chicago Park District
Revenue/Expense Statement as of 12/31/2017
FUNDS 10,20,40,45,90 AND 95

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
95 - Capital Projects -PARC and 2015 Bond Proceeds						
Revenues						
95-10-430000	Interest from Investments	\$0.00	\$14,155.91	\$1,800.00	\$1,362.44	\$700.00
95-10-470000	Bond Issue Proceeds	\$0.00	\$262,637.91	\$0.00	\$0.00	\$0.00
95-10-485100	Revenue - Miscellaneous	\$0.00	\$0.00	\$0.00	\$8,068.46	\$0.00
Total Revenues		\$0.00	\$276,793.82	\$1,800.00	\$9,430.90	\$700.00
Expenses						
95-10-521000	Attorney Fees	\$0.00	\$7,459.38	\$0.00	\$0.00	\$0.00
95-10-521300	Planning Consultants	\$1,747.50	\$7,435.20	\$0.00	\$0.00	\$0.00
95-10-561000	Building Repairs/Maintenance	\$0.00	\$0.00	\$0.00	\$139,815.00	\$155,000.00
95-10-564000	Landscape Repairs/Maintenance	\$0.00	\$0.00	\$0.00	\$40,508.00	\$44,000.00
95-10-572000	Capital Exp.-Vehicle Acq.	\$0.00	\$0.00	\$0.00	\$9,000.00	\$0.00
95-10-574000	Development Projects	\$32,271.95	\$2,324,638.39	\$4,200,000.00	\$233,892.29	\$605,000.00
Total Expenses		\$34,019.45	\$2,339,532.97	\$4,200,000.00	\$423,215.29	\$804,000.00
BEGINNING FUND BALANCE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)		(\$34,019.45)	(\$2,062,739.15)	\$0.00	(\$413,784.39)	\$0.00
ENDING FUND BALANCE		(\$34,019.45)	(\$2,062,739.15)	\$0.00	(\$413,784.39)	\$0.00

WEST CHICAGO PARK DISTRICT

RESOLUTION AUTHORIZING CREATION OF A DEBT SERVICE ACCOUNT AND A RESERVE ACCOUNT WITHIN EACH OF THE PARK DISTRICT'S BOND FUNDS

Resolution Number R18-01

WHEREAS, the West Chicago Park District has, from time to time, issued general obligation bonds under the authority prescribed in Section 6-2 of the Park District Code, 70 ILCS 1205/6-2; and

WHEREAS, upon issuance of such general obligation bonds, the West Chicago Park District submits a copy of the bond ordinance to the DuPage County Clerk which includes a schedule of annual property taxes to be extended against the real property within the corporate boundaries of the Park District; and

WHEREAS, when extending the property taxes, the DuPage County Clerk includes an amount for loss and costs; and

WHEREAS, the annual amount collected by the DuPage County Treasurer and remitted to the West Chicago Park District, including the amount for loss and costs, exceeds the annual amount needed by the Park District to pay the principal and interest on the bonds; and

WHEREAS, over time, as the general obligation debt is repaid, there is an accumulation of funds in the bond funds; and

WHEREAS, the Board of Park Commissioners of the West Chicago Park District has determined that it is in the best interest of the Park District and its residents to authorize the creation of reserve accounts within the bond funds and the expenditure of the monies held in those reserve accounts in accordance with applicable laws;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE WEST CHICAGO PARK DISTRICT, COUNTY OF DUPAGE, STATE OF ILLINOIS, as follows:

SECTION ONE: RECITALS: The foregoing recitals are incorporated in, and made part of, this Resolution by this reference as findings of the Board of Park Commissioners of the West Chicago Park District.

SECTION TWO: CREATION OF DEBT SERVICE AND RESERVE ACCOUNTS. The Board of Park Commissioners of the West Chicago Park District hereby authorizes and directs the Park District's Superintendent of Finance to create, within each bond fund

currently in existence, and any bond fund that may be created in the future, a debt service account and a reserve account.

SECTION THREE: RECEIPT OF PROPERTY TAXES. Property taxes received from the annual tax levy for debt service purposes shall initially be deposited into and accounted for in the debt service account of the respective bond fund. Any property taxes received related to bonds that have been retired shall be deposited in the debt service account of the then current year bond fund.

SECTION FOUR: PAYMENT OF PRINCIPAL AND INTEREST: The Superintendent of Finance is hereby authorized and directed to make all annual principal and interest payments due annually from the debt service account in each of the respective bond funds.

SECTION FIVE: TRANSFERS FROM DEBT SERVICE ACCOUNTS:

A. Initial Transfers

The Superintendent of Finance is hereby authorized and directed to transfer from the debt service account of each bond fund to the reserve account of each respective bond fund all amounts not needed to pay principal and interest payments on the bonds. The amounts to be transferred at this time are as follows:

<u>Bond Fund</u>	<u>Transfer from Debt Service Account to Reserve Account</u>
85	\$15,880.33

B. Subsequent Transfers

Beginning in fiscal year 4/30/2018, the Superintendent of Finance will, annually, submit to the Board of Park Commissioners a recommendation for the transfer of all funds not needed for payment of principal and interest from the debt service account to the reserve account in each respective bond fund.

SECTION SIX: USE OF RESERVE ACCOUNT MONIES: The monies held in each bond fund reserve account may be (a) used to retire other debt; (b) pledged to the payment of alternate revenue bonds; and/or (c) used for capital purposes not inconsistent with the general purpose of the bond. Generally, the capital purposes of such bonds include the payment of land condemned purchased for parks or boulevards, for the building, maintaining, improving and protecting of the same and for the payment of expenses incident thereto.

SECTION SEVEN: EFFECTIVE DATE. This resolution shall be in full force and effect from and after its approval.

PASSED THIS 9th DAY OF JANUARY, 2018

AYES:

NAYS:

APPROVED THIS 9th DAY OF JANUARY, 2018

Frank Lenertz, President
Board of Park Commissioners

ATTEST:

Melissa Medeiros, Secretary
Board of Park Commissioners

RESOLUTION R18-02

A RESOLUTION ESTABLISHING AN UPDATED SEXUAL HARASSMENT POLICY FOR THE WEST CHICAGO PARK DISTRICT IN ORDER TO COMPLY WITH PUBLIC ACT 100-0554

WHEREAS, the West Chicago Park District is a non-home rule unit of local government; and

WHEREAS, Public Act 100-0554 requires units of local government to adopt a resolution or ordinance establishing a sexual harassment policy that complies with the new statutory requirements for such policies; and

WHEREAS, the Board of Commissioners of the West Chicago Park District desires to establish a Sexual Harassment Policy to comply with P.A. 100-0554 and to adopt by resolution the sexual harassment policy as required by state law.

**NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF
THE WEST CHICAGO PARK DISTRICT THAT:**

Section 1. The policies of the West Chicago Park District are hereby amended by the addition of the policy regarding sexual and other harassment that is attached to this Resolution as Exhibit A.

Section 2. The above “Whereas” recitals are incorporated into and made part of this Ordinance.

Section 3. All ordinances, resolutions, and regulations in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 4. This Resolution is effective immediately upon its passage and approval.

PASSED this 9th Day of January, 2018

VOTE:

Ayes:

Nays:

Absent:

Abstentions:

President of the Board of Commissioners

ATTEST:

Secretary

Section 1: Employment Policies and Procedures

1.2 Non-Discrimination and Anti-Harassment Policy

Introduction	1	Responsibility of Supervisors and	
Definitions of Harassment.....	2	Witnesses	5
Retaliation Is Prohibited	3	The Investigation	5
Reporting Procedure.....	3	Responsive Action	6
Harassment Allegations Against Non-		False and Frivolous Complaints	6
Employees/Third Parties	5	Conclusion.....	6

Introduction

The Park District is committed to a work environment in which all individuals are treated with respect and dignity. Each individual has the right to work in a professional atmosphere that prohibits discriminatory practices, including harassment. Therefore, the Park District expects that all relationships among persons in the workplace will be business-like and free of bias, prejudice and harassment.

It is the responsibility of each and every employee, intern, officer, official, park commissioner, agent, volunteer, and vendor of the Park District, as well as anyone using the Park District's facilities, to refrain from sexual and other harassment. The Park District will not tolerate sexual or any other type of harassment of or by any of its employees, interns, elected officials, or others. Actions, words, jokes, or comments based on an individual's gender, race, color, national origin, age, religion, disability, sexual orientation, civil union partnership, or any other legally protected characteristic will not be tolerated.

This policy should not, and may not, be used as a basis for excluding or separating individuals of a particular gender, sexual orientation, civil union partnership, race, color, national origin, age, religion, disability, or any other protected characteristic, from participating in business or work-related social activities or discussions in order to avoid allegations of harassment. The law and policies of the Park District prohibit disparate treatment on the basis of gender, sexual orientation, civil union partnership, race, color, national origin, age, religion, disability, or any other protected characteristic, with regard to terms, conditions, privileges and prerequisites of employment. The prohibition against harassment, discrimination and

retaliation are intended to complement and further these policies, not to form the basis of an exception to them.

Definitions of Harassment

1. **Sexual harassment** may occur whenever there are unwelcome sexual advances, requests for sexual favors, or any other verbal, physical, or visual conduct of a sexual nature when:
 - a. Submission to the conduct is made either implicitly or explicitly a condition of the individual's employment;
 - b. Submission to or rejection of the conduct is used as the basis for an employment decision affecting the harassed employee/ intern; or
 - c. The harassment has the purpose or effect of interfering with the employee/ intern's work performance or creating an environment that is intimidating, hostile, or offensive to the employee/ intern.

Sexual harassment may include a range of subtle and not so subtle behaviors and may involve individuals of the same or different gender. Depending on the circumstances, these behaviors may include, but are not limited to: unwanted sexual advances or requests for sexual favors; sexual jokes and innuendo; verbal abuse of a sexual nature; commentary about an individual's body, sexual prowess or sexual deficiencies; leering; catcalls or touching; insulting or obscene comments or gestures; display or circulation in the workplace of sexually suggestive objects or pictures (including through e-mail); and other physical, verbal or visual conduct of a sexual nature.

2. **Harassment on the basis of any other protected characteristic** is also strictly prohibited. Under this policy, harassment is unwelcome verbal or physical conduct that denigrates or shows hostility or aversion toward an individual because of his/her race, color, religion, sex, sexual orientation, civil union partnership, age, national origin, disability, or any other characteristic protected by law, or that of his/her relatives, friends or associates, and that: (i) has the purpose or effect of creating an intimidating, hostile or offensive work environment; (ii) has the purpose or effect of unreasonably interfering with an individual's work performance; or (iii) otherwise adversely affects an individual's employment opportunities.

Harassing conduct includes, but is not limited to: epithets, slurs or negative stereotyping; threatening, intimidating or hostile acts; denigrating jokes and display or circulation in the workplace of written or graphic material that denigrates or shows hostility or aversion toward an individual or group (including through e-mail).

Conduct prohibited by these policies is unacceptable in the workplace and in any work-related setting outside the workplace, such as during business trips, professional conferences, business meetings and business-related social events.

Note Any employee/ intern engaging in practices or conduct constituting sexual harassment, discrimination, harassment, or retaliation (as discussed later in this policy) of any kind shall be subject to disciplinary action, up to and including discharge.

Retaliation Is Prohibited

The Park District prohibits retaliation against any individual who reports discrimination, harassment, or retaliation, who participates in an investigation of such reports, and/or who files a charge of discrimination, harassment, or retaliation. Retaliation against an individual for reporting harassment, discrimination, or retaliation, for participating in an investigation of a claim of harassment, discrimination, or retaliation, or for filing a charge of discrimination, harassment, or retaliation is a serious violation of this policy and, like harassment or discrimination itself, will be subject to disciplinary action, up to and including termination.

In addition to the Park District's prohibition on retaliation, various state and federal laws prohibit retaliation for reports of discrimination, harassment, or retaliation. For instance, protections against retaliation exist under the Illinois Human Rights Act, and, depending on the circumstances, protections against retaliation may exist under the Illinois Whistleblower Act and/or the State Officials and Employee Ethics Act.

Reporting Procedure

The Park District strongly urges the reporting of all incidents of discrimination, harassment or retaliation, regardless of the offender's identity or position. Early reporting and intervention have proven to be the most effective method of resolving actual or perceived incidents of harassment, discrimination, or retaliation. Therefore, while no fixed reporting period has been established, the Park District strongly urges the prompt reporting of complaints or concerns so that rapid and constructive action can be taken.

The availability of this reporting procedure does not preclude individuals who believe they are being subjected to harassing, discriminatory, or retaliatory conduct from promptly advising the offender that his or her behavior is unwelcome and requesting that it be discontinued. However, nothing in this policy shall require individuals who believe they are being subjected to harassing, discriminatory, or retaliatory behavior to so advise the offender.

If you experience or witness harassment, discrimination, or retaliation of any kind, you should deal with the incident(s) as directly and firmly as possible by clearly communicating your position to your immediate supervisor, your department head, and/or the Director. You should also document or record each incident (what was said or done, by whom, the date, time and place, and any witnesses to the incident). Written records such as letters, notes, memos, texts, social media postings, tweets, e-

mails, and telephone messages can strengthen documentation. It is not necessary that the discrimination, harassment, or retaliation be directed at you to make a complaint.

- **Direct Communication with Offender:** If there is harassing, discriminatory, or retaliatory behavior in the workplace, and if you feel comfortable doing so, you should directly and clearly express your objection to the offending person(s) regardless of whether the behavior is directed at you. If you are the harassed employee/ intern, and if you feel comfortable doing so, you should also clearly state that the conduct is unwelcome and the offending behavior must stop. However, you are **not** required to directly confront the person who is the source of your report, question, or complaint before notifying any of those individuals listed below. Further, you are **not** required to directly confront the person who is the source of your report, question, or complaint if you feel uncomfortable doing so. The initial message may be oral or written, but documentation of the notice should be made. If subsequent messages are needed, they should be put in writing.
- **Report to Supervisory and Administrative Personnel:** At the same time direct communication is undertaken, or in the event you feel threatened or intimidated by the offending person, you should promptly report the offending behavior to your immediate supervisor, your Department Head or the Superintendent of the Department. If you feel uncomfortable doing so, or if your immediate supervisor and/or Department Head and/or Superintendent are the source of the problem, condones the problem or ignores the problem, please report the conduct directly to the Director. If the Director is the source of the problem, condones the problem, or ignores the problem, you should immediately report the incident or incidents in writing directly to the President of the Board of Park Commissioners.
- **Report to Director/President of the Board of Park Commissioners:** An employee/ intern may also report incidents of harassment, discrimination, or retaliation directly to the Director. If your complaint alleges harassment, discrimination, or retaliation by the Director, or if the Director condones the problem or ignores the problem, you should immediately report the incident or incidents in writing directly to the President of the Board of Park Commissioners.

When an allegation of discrimination, harassment, or retaliation is reported, an investigation will be conducted within a prompt period of time and appropriate remedial action will be taken when an allegation is determined to be substantiated. At no time will personnel involved in the alleged discrimination, harassment, or retaliation conduct the investigation.

Nothing in this policy precludes a report of discrimination, harassment, or retaliation to the Illinois Department of Human Rights, which is the State agency responsible for enforcing the Illinois Human Rights Act, as described in the "Conclusion" section below. Further, the IDHR maintains a hotline for confidential reports of sexual harassment.

Harassment Allegations Against Non-Employees/Third Parties

If you make a complaint alleging harassment, discrimination, or retaliation against an agent, vendor, supplier, contractor, volunteer or person using Park District programs or facilities, the Director (or her designee) will promptly investigate the incident(s) and determine the appropriate remedial action, if any. The Park District will take reasonable efforts to protect you from further contact with such persons. Please recognize, however, that the Park District has limited control over the actions of non-employees.

Important Notice To All Employees

Employees/ interns who have experienced conduct they believe is contrary to this policy have an obligation to take advantage of this reporting procedure.

Responsibility of Supervisors and Witnesses

Any supervisory or managerial employee who becomes aware of any possible sexual or other harassment, discrimination, and/or retaliation of or by any employee/ intern should immediately advise the Director, and the Director (or his designee) will investigate the conduct promptly and take prompt remedial action if the allegations are substantiated.

All employees/ interns are encouraged to report incidents of harassment, discrimination, and retaliation, regardless of who the offender may be or whether or not you are the intended victim.

The Investigation

Any reported allegations of harassment, discrimination, or retaliation will be investigated promptly. The Park District will make every reasonable effort to conduct an investigation in a responsible and confidential manner. However, it is impossible to guarantee **absolute** confidentiality, as the Park District must be able to fully investigate and take prompt remedial action when necessary. The investigation may include individual interviews with the parties involved, and where necessary, with individuals who may have observed the alleged conduct or may have other knowledge relevant to the allegations. The Park District reserves the right and hereby provides notice that third parties may be used to investigate claims of harassment, discrimination, or retaliation. You must cooperate in any investigation of workplace wrongdoing or risk disciplinary action, up to and including termination.

Responsive Action

After investigation, the Park District will determine whether a complaint of harassment, discrimination or retaliation has been substantiated or not based on a review of the facts and circumstances of each situation. Misconduct constituting a violation of this policy (such as engaging in harassment, discrimination, or retaliation), will be dealt with appropriately.

Appropriate responsive action for a substantiated complaint may include, by way of example only: training, referral to counseling, and/or disciplinary action (such as warning, reprimand, withholding of a promotion or pay increase, reassignment, temporary suspension without pay or termination), as the Park District believes appropriate under the circumstances.

False and Frivolous Complaints

Given the possibility of serious consequences for an individual accused of sexual or other harassment, discrimination, or retaliation, complaints made in bad faith or otherwise false and frivolous charges are considered severe misconduct and may result in disciplinary action, up to and including dismissal.

Conclusion

While we hope to be able to resolve any complaints of discrimination, harassment, or retaliation within the Park District, we acknowledge your right to contact the Illinois Department of Human Rights (IDHR) at the James R. Thompson Center, 100 West Randolph Street, Suite 10-100, Chicago, Illinois 60601, about filing a formal complaint. The IDHR also has a reporting hotline, which includes a method for the intake of anonymous phone calls regarding allegations of sexual harassment. If the IDHR determines that there is sufficient evidence of harassment to proceed further, it will file a complaint with the Illinois Human Rights Commission (HRC), located at the same address on the fifth floor, or an employee may have the ability to file a civil action for harassment or retaliation at that point.

INTERGOVERNMENTAL AGREEMENT
DEICING SALT
BETWEEN WINFIELD TOWNSHIP ROAD DISTRICT AND WEST CHICAGO PARK DISTRICT

This Intergovernmental Agreement (referred to as the "Agreement") entered into this _____ day of _____, 2018, between Winfield Township Road District (Road District) and West Chicago Park District (Park District).

WHEREAS, Park District is in need of deicing salt from the Road District, in that the Park District has no deicing salt contract of its own, and,

WHEREAS, Road District is willing to provide deicing salt to the Park District.

WHEREAS, Park District agrees to compensate Road District for the deicing salt per ton price.

The parties agree:

1. Road District shall provide deicing salt.
2. Park District will use Park District trucks to pick up deicing salt from the Road District Facility, 30W575 Roosevelt Road, West Chicago, IL and quantity to be documented at each pick up.
3. In consideration providing deicing salt from the Road District, the Park District agrees to pay \$51.49 per ton per annum.
4. Road District will invoice the Park District determined at the end of the snow season.
5. Certificate of Insurance to be provided by the Park District naming Winfield Township and Winfield Township Road District, its officials, employees and volunteers as additional insured.

IN WITNESS WHEREOF, the parties set their hands and seals on the date written above.

By: _____	By: _____
Frank Lenertz	John S. Dusza
President, Board of Park Commissioners	Winfield Township Highway Commissioner
West Chicago Park District	

Attest:

Melissa Medeiros
Secretary, Board of Park Commissioners
West Chicago Park District

Nicole Prater
Winfield Township Clerk

WEST CHICAGO PARK DISTRICT

ORDINANCE NUMBER 18-01

AN ORDINANCE DECLARING AS SURPLUS AND AUTHORIZING THE SALE OR OTHER CONVEYANCE OF SURPLUS PERSONAL PROPERTY OF THE WEST CHICAGO PARK DISTRICT, DUPAGE COUNTY, ILLINOIS

WHEREAS, the West Chicago Park District, DuPage County, Illinois ("Park District") owns personal property used in connection with the operation of the Park District and described as follows:

Inflatable Jumpers

Asset # A00000364

Hereinafter known as the "Property"; and

WHEREAS, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22) ("Code"), every park district is authorized to sell or convey any personal property that in the opinion of three-fifths of the members of the board of park commissioners then holding office is no longer necessary, useful to, or for the best interests of the park district, in any manner that they may designate and with or without advertising; and

WHEREAS, the Board of Park Commissioners of the Park District ("Board") has reviewed a staff report finding that the Property is no longer necessary, useful to or for the best interests of the Park District and recommending its sale or conveyance in the following manner: to the highest bidder, and by donation or destruction, and the Board concurs with that recommendation.

NOW, THEREFORE, IT IS HEREBY ORDAINED by the Board of Park Commissioners of the West Chicago Park District, DuPage County, Illinois, as follows:

Section 1. The Board finds that all of the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them in this Ordinance by this reference.

Section 2. The Board finds that the Property is no longer necessary, useful to or for the best interest of the Park District and declares it to be for the best interests of the Park District and its residents to sell in the following manner: to the highest bidder, and by donation or destruction, and subject to the execution by the purchaser of an appropriate instrument whereby the purchaser acknowledges that the purchaser is purchasing the Property used, as is, without any warranties of any kind whatsoever, assumes all liabilities in connection with the Purchaser's use of the Property, and releases, indemnifies and holds harmless the Park District and its park commissioners, officers and employees against and from any and all such liabilities.

Section 3. The Board authorizes and directs the Executive Director of the Park District to take such action necessary to sell or otherwise convey the Property as herein authorized.

Section 4. This Ordinance shall be in full force and effect after its adoption as provided by law.

Adopted this 9th day of January, 2018, by the affirmative roll call vote of three-fifths of the members of the Board of Park Commissioners as follows:

Ayes: _____

Nays: _____

Absent: _____

By: _____

Frank P Lenertz, President
Board of Park Commissioners
West Chicago Park District

Attest: _____

Melissa L Medeiros, Secretary
Board of Park Commissioners
West Chicago Park District

SECRETARY'S CERTIFICATE

I, Melissa L Medeiros, do hereby certify that I am the Secretary of the Board of Park Commissioners of the West Chicago Park District, DuPage County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of:

ORDINANCE 18-01; AN ORDINANCE DECLARING AS SURPLUS AND AUTHORIZING THE SALE OR OTHER CONVEYANCE OF SURPLUS PERSONAL PROPERTY OF THE WEST CHICAGO PARK DISTRICT, DUPAGE COUNTY, ILLINOIS.

Adopted at a duly called Regular Meeting of the Board of Park Commissioners of the West Chicago Park District, held at West Chicago, Illinois, in said District at 6:00 p.m. on the 9th day of January A.D. 2018.

I FURTHER CERTIFY that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provision of the Open Meetings Act of the State of Illinois, as amended and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all provisions of said Act and said Code ad with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of the West Chicago Park District at West Chicago, Illinois the 14th day of February, 2017.

Melissa L Medeiros, Secretary
Board of Park Commissioners
West Chicago Park District

[SEAL]