

Agenda - April 10, 2018

Minutes - March 13, 2018

Minutes - April 3, 2018

Expenditures Approval Report

Report - Executive Director

Report - Superintendent of Recreation

Report - Superintendent of Parks

Report - Superintendent of Finance

Employee Policy 1.2; Non-Discrimination and Anti-Harassment Policy

Employee Policy 1.3; Disability and Pregnancy Accommodation

Employee Policy 1.4; Pregnancy and Discrimination

Request for Proposal for Financial Auditing Services - Years ending 4-30-18, 4-30-19 and 4-30-20

Ordinance 18-03

Lease Agreement

West Chicago Park District Real Estate Sales Contract - Fiedler

West Chicago Park District Real Estate Sales Contract - Moore

West Chicago Park District Real Estate Sales Contract - Partyka

West Chicago Park District Real Estate Sales Contract - Mueller

West Chicago Park District Real Estate Sales Contract - Trust

West Chicago Park District Real Estate Sales Contract - Franz

West Chicago Park District Real Estate Sales Contract - Jackson

West Chicago Park District Real Estate Sales Contract - Westermayer



## AGENDA

- I. Call to Order/Roll Call
- II. Pledge of Allegiance
- III. Public Participation
- IV. Presidents Comments
- V. Consent Agenda  
All items listed under the Consent Agenda will be approved by a single motion unless a Board Member requests separate consideration of an item.
  - A. Minutes – March 13, 2018 (Regular Board Meeting)
  - B. Minutes – April 3, 2018 (Committee of the Whole Meeting)
  - C. Expenditures Approval Report – March 2018 (Superintendent of Finance)
- VI. Administrative Reports
  - A. Executive Director
  - B. Superintendent of Recreation
  - C. Superintendent of Parks
  - D. Superintendent of Finance
- VII. Old Business
- VIII. New Business
  - A. Possible Motion – Approval of Employee Policy 1.2; Non-Discrimination and Anti-Harassment Policy
  - B. Possible Motion – Approval of Employee Policy 1.3; Disability and Pregnancy Accommodation Policy
  - C. Possible Motion – Approval to remove Employee Policy 1.4; Pregnancy Discrimination Policy
  - D. Possible Motion – Approval of Request for Proposal for Financial Auditing Services: Years ending 4/30/18, 4/30/19 and 4/30/20
  - E. Possible Motion – Ordinance 18-03; An Ordinance declaring as surplus and authorizing the sale or other conveyance of surplus property of the West Chicago Park District, DuPage County, Illinois.
  - F. Possible Motion – Approval of Lease Agreement; Lease Agreement No. 212946000 between PNC Equipment Finance, LLC and the West Chicago Park District in the amount of \$33,134.04 (Payment x Term) for Turf Equipment.
  - G. Possible Motion – Approval of Real Estate Sales Contract; A Contract between West Chicago Park District (“Seller”) and Larry and Julie Fiedler (“Purchaser”), in the amount \$750.00 Seven hundred and fifty dollars.

- H. Possible Motion – Approval of Real Estate Sales Contract; A Contract between West Chicago Park District (“Seller”) and David and Elissa Moore (“Purchaser”), in the amount \$750.00 Seven hundred and fifty dollars.
- I. Possible Motion – Approval of Real Estate Sales Contract; A Contract between West Chicago Park District (“Seller”) and Edward and M E Partyka (“Purchaser”), in the amount \$750.00 Seven hundred and fifty dollars.
- J. Possible Motion – Approval of Real Estate Sales Contract; A Contract between West Chicago Park District (“Seller”) and Glenn and Cornelia Mueller (“Purchaser”), in the amount \$750.00 Seven hundred and fifty dollars.
- K. Possible Motion – Approval of Real Estate Sales Contract; A Contract between West Chicago Park District (“Seller”) and Itasca Bank and Trust Co., Successor Trustee to FNBC Bank and Trust (formerly known as State Bank of Illinois) under Trust Agreement # 1-1106 dated 11/22/1994 (“Purchaser”), in the amount \$750.00 Seven hundred and fifty dollars.
- L. Possible Motion – Approval of Real Estate Sales Contract; A Contract between West Chicago Park District (“Seller”) and Tamara Franz (“Purchaser”), in the amount \$750.00 Seven hundred and fifty dollars.
- M. Possible Motion – Approval of Real Estate Sales Contract; A Contract between West Chicago Park District (“Seller”) and Timothy and J A Jackson (“Purchaser”), in the amount \$750.00 Seven hundred and fifty dollars.
- N. Possible Motion – Approval of Real Estate Sales Contract; A Contract between West Chicago Park District (“Seller”) and John W. Westermayer (“Purchaser”), in the amount \$8,350.00 Eight Thousand Three-hundred and fifty dollars (\$4,500.00 plus \$3,850.00 for survey and drawings).

IX. Executive Session

- A. Collective Bargaining matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, pursuant to Section 2(c)(2) of the Open Meetings Act.
- B. Pending or probable litigation, pursuant to Section 2(c)(11) of the Open Meetings Act.
- C. Appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to Section 2(c)(1) of the Open Meetings Act.
- D. The purchase or lease of real property for the use of the public body, pursuant to Section 2(c)(5) of the Open Meetings Act.
- E. Discussion of minutes of meetings closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes, pursuant to Section 2(c)(21) of the Open Meetings Act.

X. Possible vote to consider items discussed in Executive Session

XI. Adjournment



### **Minutes**

The Regular meeting was called to order at 6:00 p.m. Present were Commissioners Gunderson, Lenertz, Pavlica, Spencer, and Voelz, Director Major, Superintendents Felix, Gasparini, and Hoffmann. Absent were Commissioners Buenrostro, and Zaputil, Superintendent Kaspar.

### **Public Participation** - None

### **President's Comments**

President Lenertz reminded Commissioners to attend events as often as possible. Commissioner Lenertz and Gunderson attended the Daddy Daughter Date Night on March 10. The event was well attended with 160 Dads and Daughters and is a great event. Hats off to staff for a job well done.

President Lenertz thanked Superintendent Felix for his 28 years of service and noted the great addition he has been to the district stating; "you may leave but the stuff you have done never will."

### **Consent Agenda**

Commissioner Gunderson motioned to accept all items under the Consent Agenda. Commissioner Voelz seconded the motion. Roll was called, and motion carried.

### **Vote:**

Yea: Gunderson, Lenertz, Pavlica, Spencer, Voelz

Nay: 0

Absent: Buenrostro, Zaputil

### **Executive Director**

The written report from the Executive Director was delivered to the Board prior to the meeting. Director Major reviewed the report with the Board.

### **Superintendent of Recreation**

The written report from the Superintendent of Recreation was delivered to the Board prior to the meeting. Aquatic and Recreation Manager Radun reviewed the report with the Board.

### **Superintendent of Parks**

The written report from the Superintendent of Parks was delivered to the Board prior to the meeting. Superintendent Gasparini reviewed the report with the Board.

### **Superintendent of Project & Outreach**

The written report from the Superintendent of Projects & Outreach was delivered to the Board prior to the meeting. Superintendent Felix reviewed the report with the Board.

### **Superintendent of Finance's Report**

The Financial reports from the Superintendent of Finance were delivered to the Board prior to the meeting. Director Major reviewed the report with the Board.

**Old Business** - None

**New Business**

Commissioner Pavlica motioned to approve the appointment of Reginald Bass to the Board of Park Commissioners. Commissioner Voelz seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Gunderson, Lenertz, Pavlica, Spencer, Voelz

Nay: 0

Absent: Buenrostro, Zaputil

Reginald Bass thanked the board for the opportunity stating he is honored and excited to see where he can contribute to the District.

Commissioner Pavlica motioned to approve Ordinance 18-02; An Ordinance declaring as surplus and authorizing the sale or other conveyance of surplus property of the West Chicago Park District, DuPage County Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Gunderson, Lenertz, Pavlica, Spencer, Voelz

Nay: 0

Absent: Buenrostro, Zaputil

Superintendent Hoffmann reviewed the 16-17 Audit Management Letter with the Board.

**Executive Session**

Commissioner Voelz motioned to convene into Executive Session for the purpose of the discussion of minutes of meetings closed, whether for the purposes of approval by the body of the minutes or the semi-annual review of the minutes, pursuant to Section (2)(c)21 of the open meetings act. Commissioner Pavlica seconded the motion which carried by voice vote.

The Board convened into Executive Session at 6:38 p.m.

The Board rose from Executive Session at 6:41 p.m.

Commissioner Voelz motioned to approve the Secretary's recommendation for the Executive Session minutes listed in Exhibit A to remain closed to the public for the purpose of confidentiality to protect the public interest or the privacy of an individual. Commissioner Pavlica seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Gunderson, Lenertz, Pavlica, Spencer, Voelz

Nay: 0

Absent: Buenrostro, Zaputil

**Adjournment**

There being no further business to come before the Board, Commissioner Voelz motioned to adjourn the meeting. Commissioner Pavlica seconded the motion which carried by voice vote.

The meeting adjourned at 6:42 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Melissa L. Medeiros". The signature is fluid and cursive, with the first and last names being more prominent.

Melissa L. Medeiros, Secretary



## MINUTES

- I. Call to Order – Commissioners Bass, Gunderson, Lenertz and Zaputil were present.
- II. Pledge of Allegiance – President Lenertz
  - A. Oath of Office – Secretary Medeiros delivered the Oath of Office to newly appointed Commissioner Reginald Bass
- III. Public Participation - None
- IV. Superintendent of Finance – Superintendent Hoffmann reviewed the following policies with the Board. The policy changes were a recommendation of PDRMA’s legal counsel as our current policies were outdated.
  - A. Employee Policy 1.2; Non-Discrimination and Anti-Harassment Policy
  - B. Employee Policy 1.3; Disability and Pregnancy Accommodation
  - C. Removal of Employee Policy 1.4; Pregnancy Discrimination Policy – This policy has been incorporated into the changes of 1.2 and 1.3 and is no longer needed.

Superintendent Hoffman reviewed Request for Proposal for Financial Auditing Services: Years ending 4/30/18, 4/30/19 and 4/30/20 with the Board. The District’s current auditor is a smaller firm with a minimal staff and the regulations of government accounting have become too encumbering for them to continue as our auditor. The proposal for a new firm will be a 3 year term in order to provide continuity.
- V. Superintendent of Recreation/Fitness and Facility Manager – Superintendent Kaspar and Fitness and Facility Manager Kasper reviewed the following areas in respect to the ARC Center with the Board (Appendix A):
  - Memberships
  - Fitness Classes
  - Personal Training
  - Room Rentals
  - Birthday Parties
  - Gym Rentals
  - Treehouse
- VI. Miscellaneous – The following was discussed:
  - A. New Flag for Board Meetings
  - B. Lowered Fees for Large Meeting Room Rentals
  - C. Revisiting the current alcohol policy

D. Patrons have expressed to Commissioners of the excellent response to requests and repairs in the fitness area by staff.

VII. Adjournment – 7:01 p.m.



# ARC Center Annual Report

April 2018



# The ARC

## Memberships

Fitness Classes

Personal Training

*Room Rentals*

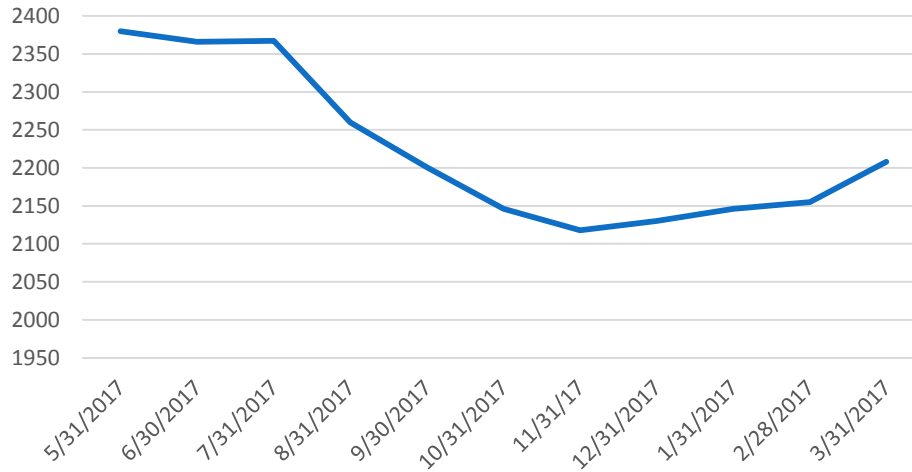
Birthday Parties

## Gym Rentals

Treehouse

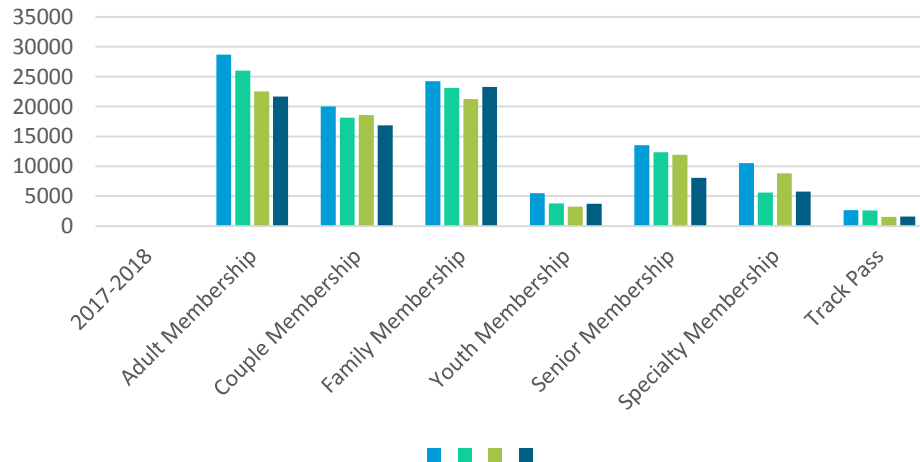
# Memberships

Membership Count 2017-18



Average/mo. = 2225

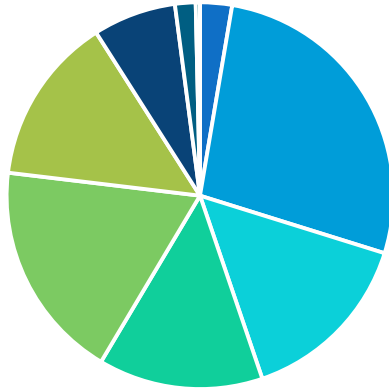
Fitness Memberships



Q1	\$ 105,264 .00
Q2	\$ 91,635.00
Q3	\$ 87,855.00
Q4	\$ 81,010.00
<b>Total</b>	<b>\$ 365,764.00</b>
<b>Budget</b>	<b>\$ 402,659.00</b>

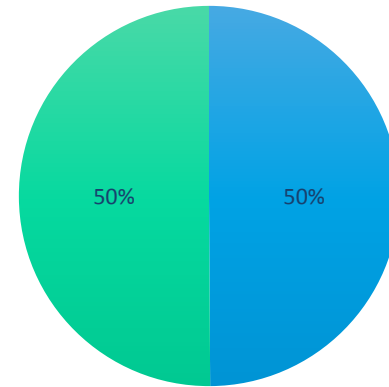
# Membership Demographics & Usage

Age Distribution



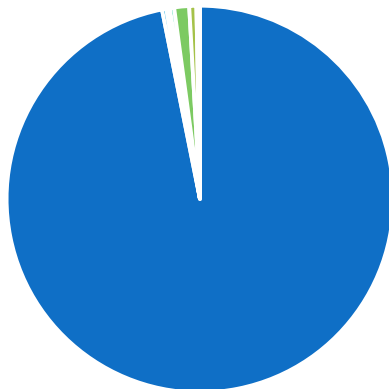
■ 1-10 ■ 11-20 ■ 21-30 ■ 31-40 ■ 41-50 ■ 51-60 ■ 61-70 ■ 71-80 ■ 81-90 ■ 91-100

Gender Distribution



■ Male ■ Female

Geographics



■ West Chicago ■ Bartlett ■ Chicago ■ Carol Stream ■ Winfield ■ St. Charles ■ Aurora

## Average Visits Per Year

- FY 17-18 78,191
- FY 16-17 90,379

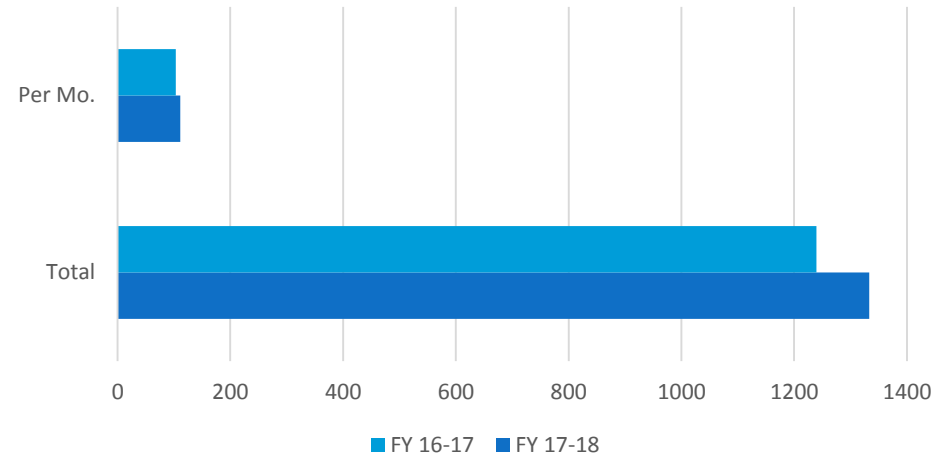
## **Busiest Times**

5-6p, 4-5p, 9-10a

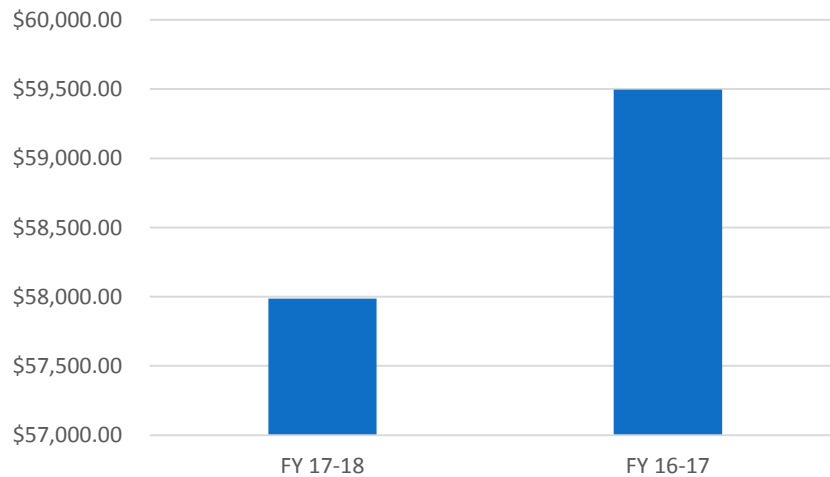
# Fitness Classes

Fitness Participation Numbers	Total	Per Mo.
FY 17-18	1333	111
FY 16-17	1240	103
Fitness Class Season	Attendance	
Spring	268	
Summer	207	
Fall	419	
Winter	439	

Participation



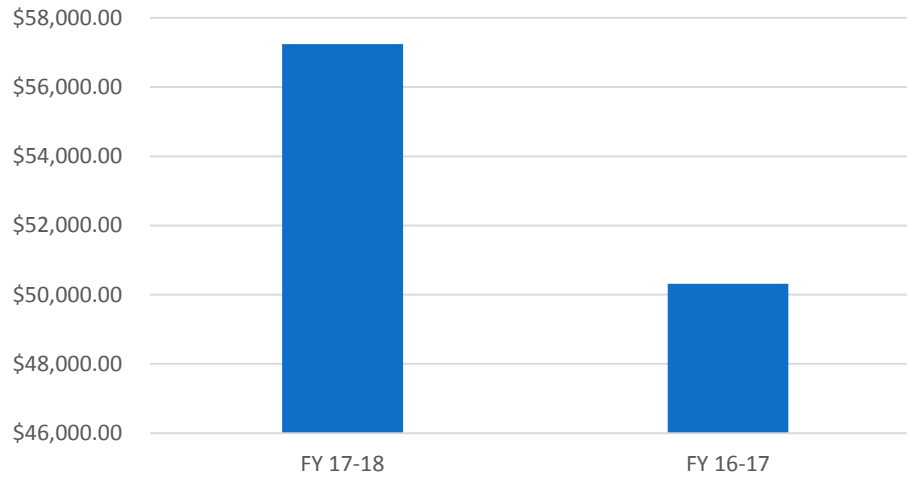
Revenue



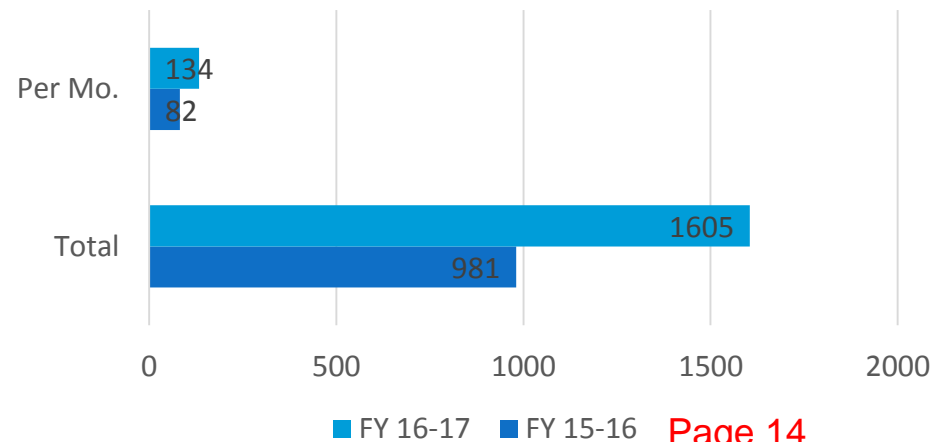


# Personal Training

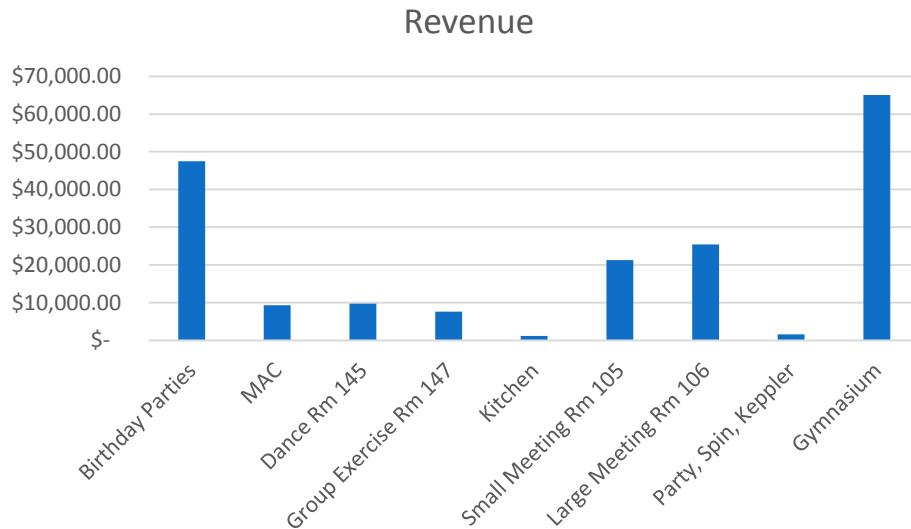
Revenue



Sessions



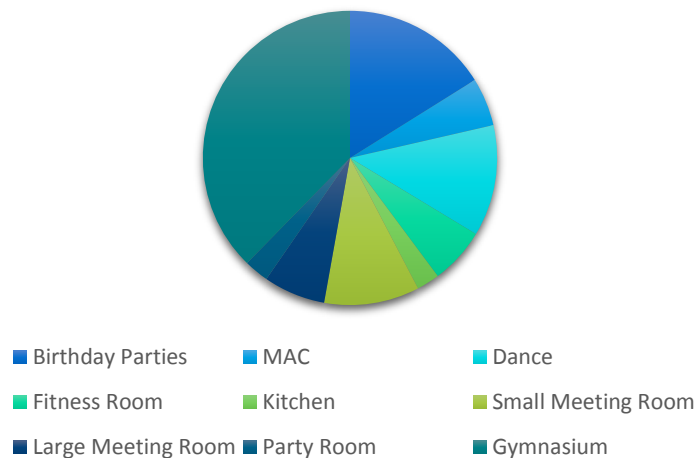
# Rentals



## Consistent Renters:

- Truth Basketball
- Ice Volleyball
- Renewal Church
- Pranav Volleyball / Basketball
- Miller Basketball
- Ramon Basketball
- Monarcas Soccer
- WC United Academy Soccer
- Kopian Soccer
- Aspire Gymnastics

## Reservations



Rentals	FY 17-18	
Location	Revenue	R'Cnt
Birthday Parties	\$ 47,492.00	237
MAC	\$ 9,350.00	78
Dance Rm 145	\$ 9,798.58	180
Group Exercise Rm 147	\$ 7,600.00	91
Kitchen	\$ 1,158.00	37
Small Meeting Rm 105	\$ 21,325.00	154
Large Meeting Rm 106	\$ 25,468.75	100
Party, Spin, Keppler	\$ 1,608.76	40
Gymnasium	\$ 65,082.56	554
Total	\$ 188,883.65	1471

# Treehouse

Treehouse	Revenue
Rentals	\$ 1,455.00
Daily Dropins	\$ 26,601.00
Membership	\$ 17,168.03
Total	\$ 45,224.03
Expenses	
Staff	\$ 29,812.66
Supplies	\$ 306.10
Total	\$ 30,118.76
Net	\$ 15,105.27
Percent Profit	20%



**20% Profit**





# Moving Forward...

- Marketing Implementations
  - New Member Packet
  - Membership Renewal Program
  - Welcome Wagon Newsletter
  - Save-On Postcards
- Corporate Membership Program
- Preventative Maintenance Plan
- New Equipment Purchasing
- Capital Replacement Plans – Facility & Fitness



ARC Performance: FY 2017-18							
	Q1	Q2	Q3	Q4	Total	Budget	+/-
Revenue	\$197,356	\$178,924	\$181,278	\$179,959	\$737,517	\$721,292	2%
Expenses	\$117,162	\$206,580	\$138,337	\$197,996	\$660,076	\$644,256	2%
Net	\$80,193	-\$27,656	\$42,941	-\$18,037	\$77,441	\$77,036	1%

**West Chicago Park District**  
**Board Expenditures Approval Report**  
Monthly Invoices

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<b>ADVANCED DISPOSAL SERVICES</b>						
ADVANCED DISPOSAL SERVICES	2/28/2018	SHOP/ARC		20-70-524000	REFUSE DISPOSAL	\$159.00
XX-XXX7229	T00001658683	Invoice	Paid			
	2/28/2018	SHOP/ARC		10-20-524000	Con. Serv.-Refuse Removal-Reg.	\$425.00
XX-XXX7229	T00001658683	Invoice	Paid			
<i>Totals for ADVANCED DISPOSAL SERVICES</i>						<i>\$584.00</i>
<b>ALARM DETECTION SYSTEMS, INC.</b>						
ALARM DETECTION SYSTEMS, INC.	3/4/2018	CABIN ALARM MONITORI		20-10-525000	Cont/Ser - Alarm Monitor. Ser.	\$167.49
XXXXXX7671	610831-1012	Invoice	Paid			
	3/4/2018	CORE ALARM MONITORI		20-10-525000	Cont/Ser - Alarm Monitor. Ser.	\$137.04
XXXXXX7671	610832-1012	Invoice	Paid			
	3/4/2018	SHOP ALARM MONITORI		20-10-525000	Cont/Ser - Alarm Monitor. Ser.	\$167.49
XXXXXX7671	610830-1012	Invoice	Paid			
	3/4/2018	TSPLASH MONITORING		20-40-525000	Cont. Serv.-Alarm Monitoring	\$167.49
XXXXXX7671	610829-1012	Invoice	Paid			
<i>Totals for ALARM DETECTION SYSTEMS, INC.</i>						<i>\$639.51</i>
<b>AMI COMMUNICATIONS</b>						
AMI COMMUNICATIONS	2/28/2018	IT CONSULTANTS		10-10-523000	Cont/Ser - IT Consultants	\$1,111.58
	2517	Invoice	Paid			
	2/28/2018	IT CONSULTANTS		20-10-523000	Cont/Ser - IT Consultants	\$1,111.58
	2517	Invoice	Paid			
<i>Totals for AMI COMMUNICATIONS</i>						<i>\$2,223.16</i>
<b>ANCEL GLINK DIAMOND BUSH</b>						
ANCEL GLINK DIAMOND BUSH	3/7/2018	LEGAL SERVICES		20-10-521000	Cont/Ser - Attorney Fees	\$4,048.47
XX-XXX3103	3/7/18	Invoice	Paid			
<i>Totals for ANCEL GLINK DIAMOND BUSH</i>						<i>\$4,048.47</i>
<b>BRIAN KASPAR</b>						
BRIAN KASPAR	3/19/2018	VEHICLE ALLOWANCE F		*****	*****	\$300.00
	3/19/18	Invoice	Paid			
<i>Totals for BRIAN KASPAR</i>						<i>\$300.00</i>
<b>BROADWAY BOUND DANCE COMPANY</b>						

**West Chicago Park District**  
**Board Expenditures Approval Report**  
Monthly Invoices

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
BROADWAY BOUND DANCE COMPA XX-XXX5557	3/14/2018 2004	DANCE COSTUMES FOR 2 Invoice	Paid	20-30-529500	Contract Program Expense	\$1,914.00
		<b>Program ID</b>		<b>Program Description</b>		<b>Amount</b>
		210		Dance		\$1,914.00
<i>Totals for BROADWAY BOUND DANCE COMPANY</i>						<b>\$1,914.00</b>
<b>BSN/PASSON'S/GSC/CONLIN SPORTS</b>						
BSN/PASSON'S/GSC/CONLIN SPORTS	3/2/2018 901720908	BASEBALL SCOREBOOKS Invoice	Paid	20-30-539500	Supplies Program Expense	\$16.36
		<b>Program ID</b>		<b>Program Description</b>		<b>Amount</b>
		357		Youth Baseball/Softball		\$16.36
	3/9/2018 901774870	T-BALL EQUIPMENT Invoice	Paid	20-30-539500	Supplies Program Expense	\$204.92
		<b>Program ID</b>		<b>Program Description</b>		<b>Amount</b>
		357		Youth Baseball/Softball		\$204.92
<i>Totals for BSN/PASSON'S/GSC/CONLIN SPORTS</i>						<b>\$221.28</b>
<b>BUCK SERVICES, INC.</b>						
BUCK SERVICES, INC.	1/31/2018 XXXXXX2726	CLEANING SERVICES FO Invoice	Paid	20-50-524200	Cont/Serv-Custodial	\$810.00
	2/9/2018 XXXXXX2726	CLEANING SERVICES FO Invoice	Paid	20-70-524200	Cont/Serv-Custodial	\$14,456.46
	3/9/2018 XXXXXX2726	CLEANING SERVICES FO Invoice	Paid	20-70-524200	Cont/Serv-Custodial	\$14,456.46
	2/28/2018 XXXXXX2726	CUSTODIAL SERVICES F Invoice	Paid	20-50-524200	Cont/Serv-Custodial	\$900.00
<i>Totals for BUCK SERVICES, INC.</i>						<b>\$30,622.92</b>
<b>C &amp; H BUILDING SPECIALTIES</b>						
C & H BUILDING SPECIALTIES	3/15/2018 XXXXXX5683	TSPLASH MARKETING PR Invoice	Paid	20-40-586000	Marketing Promo Materials	\$310.00
<i>Totals for C &amp; H BUILDING SPECIALTIES</i>						<b>\$310.00</b>
<b>CALL ONE</b>						

**West Chicago Park District**  
**Board Expenditures Approval Report**  
Monthly Invoices

Vendor Name	Transaction Date	Description				
Tax Identification Number	Transaction Number	Transaction Type	Status	Account Number	Account Description	Amount
CALL ONE	3/15/2018	TELEPHONES		20-10-541000	Utilities-Telephones	\$195.88
	3/15/18	Invoice	Paid			
	3/15/2018	TELEPHONES		10-10-541000	Utilities-Telephones	\$195.88
	3/15/18	Invoice	Paid			
Totals for CALL ONE						\$391.76
CAPITAL ONE COMMERCIAL -MENARDS						
CAPITAL ONE COMMERCIAL -MENAR	2/1/2018	SUPPLIES		20-50-561000	Repairs/Maint.-Buildings	\$62.90
	2/1/18	Invoice	Paid			
	3/1/2018	SUPPLIES		10-20-565000	Repairs/Maint.-Playgrounds	\$0.00
	3/1/18	Invoice	Paid			
	3/1/2018	SUPPLIES		10-20-561000	Repairs/Maint.-Buildings	\$296.15
	3/1/18	Invoice	Paid			
	3/1/2018	SUPPLIES		20-10-583000	Spec. Purp-Credit Card Fees	\$69.20
	3/1/18	Invoice	Paid			
Totals for CAPITAL ONE COMMERCIAL -MENARDS						\$428.25
CATERING MADE SIMPLE						
CATERING MADE SIMPLE	3/10/2018	DADDY DAUGHTER DAT		20-30-529500	Contract Program Expense	\$1,405.00
	XX-XXX3052	590	Invoice	Paid		
Program ID				Program Description		Amount
710				Misc Special Events		\$1,405.00
Totals for CATERING MADE SIMPLE						\$1,405.00
CHRIS FASCIONE						
CHRIS FASCIONE	3/23/2018	KIDS ENTERTAINMENT		20-30-529500	Contract Program Expense	\$400.00
	XXX-XX-2954	3/23/18	Invoice	Paid		
Program ID				Program Description		Amount
251				Days Off School		\$400.00
Totals for CHRIS FASCIONE						\$400.00
CITY OF WEST CHICAGO						
CITY OF WEST CHICAGO	3/2/2018	REED KEPPLER		20-10-211000	Liabilities - Accounts Payable	\$46.00
	3/2/18	Invoice	Paid			

**West Chicago Park District**  
**Board Expenditures Approval Report**  
Monthly Invoices

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
	3/2/2018	REED'S PLACE		20-10-211000	Liabilities - Accounts Payable	\$23.00
	3/2/18	Invoice	Paid			
	3/2/2018	SHOP		20-10-211000	Liabilities - Accounts Payable	\$397.87
	3/2/18	Invoice	Paid			
	3/2/2018	SHOP		20-10-211000	Liabilities - Accounts Payable	\$995.18
	3/2/18	Invoice	Paid			
	3/2/2018	SCOUT CABIN		20-10-211000	Liabilities - Accounts Payable	\$67.29
	3/2/18	Invoice	Paid			
	3/2/2018	BATH HOUSE		20-10-211000	Liabilities - Accounts Payable	\$542.05
	3/2/18	Invoice	Paid			
	3/2/2018	ZONE 250		20-50-542000	Utilities-Water/Sewer	\$186.75
	3/2/18	Invoice	Paid			
<i>Totals for CITY OF WEST CHICAGO</i>						<b>\$2,258.14</b>
<b>COM ED</b>						
COM ED	2/15/2018	ZONE 250		20-50-543000	Utilities-Electricity	\$4,906.14
	2/15/18	Invoice	Paid			
	3/15/2018	KRESS CREEK		20-10-543000	Utilities-Electricity	\$14.36
	3/15/18	Invoice	Paid			
	3/15/2018	KRESS CREEK		10-10-543000	Utilities-Electricity	\$14.35
	3/15/18	Invoice	Paid			
	3/16/2018	ZONE 250		20-50-543000	Utilities-Electricity	\$33.39
	3/16/18	Invoice	Paid			
	3/19/2018	HAMPTON AERATOR		10-10-543000	Utilities-Electricity	\$16.69
	3/19/18	Invoice	Paid			
	3/19/2018	HAMPTON AERATOR		20-10-543000	Utilities-Electricity	\$16.70
	3/19/18	Invoice	Paid			
	3/16/2018	ARC/PARKS		10-10-543000	Utilities-Electricity	\$44.90
	3/16/18	Invoice	Paid			
	3/16/2018	ARC/PARKS		20-10-543000	Utilities-Electricity	\$44.90
	3/16/18	Invoice	Paid			
	3/16/2018	ARC/PARKS		20-70-543000	Utilities-Electricity	\$2,725.37
	3/16/18	Invoice	Paid			
<i>Totals for COM ED</i>						<b>\$7,816.80</b>

# West Chicago Park District

## Board Expenditures Approval Report

### Monthly Invoices

Vendor Name	Transaction Date	Description				
Tax Identification Number	Transaction Number	Transaction Type	Status	Account Number	Account Description	Amount
COMCAST BUSINESS						
COMCAST BUSINESS	2/15/2018	BUSINESS TRUNK LINES		20-70-541000	Telephones	\$315.91
XXXXXX0798	61898495	Invoice	Paid			
	3/15/2018	BUSINESS TRUNK LINES		20-70-541000	Telephones	\$315.91
XXXXXX0798	62957228	Invoice	Paid			
Totals for COMCAST BUSINESS						\$631.82
COMCAST						
COMCAST	2/20/2018	TSPLASH INTERNET		20-40-543000	Utilities-Electricity	\$224.85
XXXXXXXX-XXX-0798	2/20/18	Invoice	Paid			
	3/6/2018	SHOP - TV & INTERNET		10-10-541000	Utilities-Telephones	\$93.01
XXXXXXXX-XXX-0798	3/6/18	Invoice	Paid			
	3/6/2018	SHOP - TV & INTERNET		20-10-541000	Utilities-Telephones	\$93.01
XXXXXXXX-XXX-0798	3/6/18	Invoice	Paid			
	3/15/2018	ARC - INTERNET, CABLE &		20-70-541000	Telephones	\$1,132.92
XXXXXXXX-XXX-0798	3/15/18	Invoice	Paid			
Totals for COMCAST						\$1,543.79
CROWN TROPHY						
CROWN TROPHY	3/14/2018	TROPHIES		20-30-589500	Program Awards	\$69.80
	14174	Invoice	Paid			
		Program ID		Program Description		Amount
		320		In House Basketball		\$69.80
	3/14/2018	TROPHIES		20-30-589500	Program Awards	\$69.80
	14175	Invoice	Paid			
		Program ID		Program Description		Amount
		320		In House Basketball		\$69.80
Totals for CROWN TROPHY						\$139.60
DEO TEK INC/DAMAIN						
DEO TEK INC/DAMAIN	2/16/2018	CONTRACTUAL PARKS S		10-20-520100	Cont/Serv-Seasonal Labor	\$2,109.68
	2500035	Invoice	Paid			
	2/23/2018	CONTRACTUAL PARKS S		10-20-520100	Cont/Serv-Seasonal Labor	\$1,739.66
	2500040	Invoice	Paid			

**West Chicago Park District**  
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Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
	3/2/2018 2500046	CONTRACTUAL PARKS S Invoice	Paid	10-20-520100	Cont/Serv-Seasonal Labor	\$1,866.45
	2/9/2018 2500030	CONTRACTUAL PARKS S Invoice	Paid	10-20-520100	Cont/Serv-Seasonal Labor	\$1,705.86
	3/9/2018 2500051	CONTRACTUAL PARKS S Invoice	Paid	10-20-520100	Cont/Serv-Seasonal Labor	\$1,856.10
	3/16/2018 2500057	CONTRACTUAL PARKS S Invoice	Paid	10-20-520100	Cont/Serv-Seasonal Labor	\$1,552.33
<i>Totals for DEO TEK INC/DAMAIN</i>						<u>\$10,830.08</u>
<b>DIVINE SIGNS AND GRAPHICS</b>						
DIVINE SIGNS AND GRAPHICS XXXXXX3946	3/23/2018 26985	RECOGNITION PLAQUE Invoice	Paid	10-20-535300	Supplies/Materials-Signs	\$480.00
<i>Totals for DIVINE SIGNS AND GRAPHICS</i>						<u>\$480.00</u>
<b>DUPAGE AUTO BATH INC.</b>						
DUPAGE AUTO BATH INC.	3/9/2018 3/9/18	VEHICLE WASHES Invoice	Paid	20-10-562000	Repairs/Maint.-Veh./Machines	\$16.95
<i>Totals for DUPAGE AUTO BATH INC.</i>						<u>\$16.95</u>
<b>ELEVATOR INSPECTION SERVICE CO., INC.</b>						
ELEVATOR INSPECTION SERVICE CO	2/8/2018 74315	INSPECTION Invoice	Paid	20-70-521000	MAINTENANCE AGREEMENTS	\$150.00
<i>Totals for ELEVATOR INSPECTION SERVICE CO., INC</i>						<u>\$150.00</u>
<b>FASTENAL COMPANY</b>						
FASTENAL COMPANY	2/23/2018 ILWET55929	REPAIRS Invoice	Paid	20-70-532200	Safety Supplies	\$14.66
	2/23/2018 ILWET55926	REPAIRS Invoice	Paid	20-70-532200	Safety Supplies	\$18.71
	2/22/2018 ILWET55922	REPAIRS Invoice	Paid	20-70-532200	Safety Supplies	\$8.22
	2/26/2018 ILWET55957	REPAIRS Invoice	Paid	20-70-532200	Safety Supplies	\$56.23
	3/1/2018 ILWET56001	HARDWARE Invoice	Paid	10-20-534200	Supplies/Materials-Tools/Hdw.	\$4.25

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Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
	3/2/2018 ILWET56009	SUPPLIES Invoice	Paid	20-70-532200	Safety Supplies	\$19.14
<i>Totals for FASTENAL COMPANY</i>						<u>\$121.21</u>
<b>FNBC BANK AND TRUST - WC</b>						
FNBC BANK AND TRUST - WC	3/14/2018	Payroll liabilities through <3/ Invoice	Paid	10-10-212300	Liabilities - Fed Tax Withheld	\$5,353.39
	3/14/2018	Payroll liabilities through <3/ Invoice	Paid	10-10-212200	Liabilities - FICA/MED W/held	\$4,440.32
	3/14/2018	Payroll liabilities through <3/ Invoice	Paid	45-10-212200	Liabilities - FICA/MED W/held	\$4,440.32
	3/28/2018	Payroll liabilities through <3/ Invoice	Approved	10-10-212200	Liabilities - FICA/MED W/held	\$4,261.13
	3/28/2018	Payroll liabilities through <3/ Invoice	Approved	45-10-212200	Liabilities - FICA/MED W/held	\$4,261.13
	3/28/2018	Payroll liabilities through <3/ Invoice	Approved	10-10-212300	Liabilities - Fed Tax Withheld	\$4,865.29
<i>Totals for FNBC BANK AND TRUST - WC</i>						<u>\$27,621.58</u>
<b>FNBC BANK AND TRUST</b>						
FNBC BANK AND TRUST	2/13/2018	MEDINA VISA 2/13/18		20-10-587000	Marketing Design and Print	\$48.10
	2/13/18	Invoice	Paid			
	2/13/2018	MEDINA VISA 2/13/18		20-10-584000	Media Marketing	\$474.00
	2/13/18	Invoice	Paid			
	2/13/2018	MEDINA VISA 2/13/18		20-10-584000	Media Marketing	\$4.99
	2/13/18	Invoice	Paid			
	2/13/2018	MEDINA VISA 2/13/18		20-10-531400	Supplies - Promo Postage	\$175.00
	2/13/18	Invoice	Paid			
	2/13/2018	MEDINA VISA 2/13/18		20-10-587000	Marketing Design and Print	\$78.17
	2/13/18	Invoice	Paid			
	2/13/2018	MEDINA VISA 2/13/18		20-40-586000	Marketing Promo Materials	\$91.98
	2/13/18	Invoice	Paid			
	2/13/2018	MEDINA VISA 2/13/18		20-70-586000	Marketing Promo Materials	\$284.66
	2/13/18	Invoice	Paid			



**West Chicago Park District**  
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Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
	2/14/2018	LESTER VISA 2/14/18		20-30-539500	Supplies Program Expense	\$96.00
	2/14/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>	<b>Amount</b>	
		710		Misc Special Events	\$96.00	
	2/14/2018	LESTER VISA 2/14/18		20-30-539500	Supplies Program Expense	\$77.10
	2/14/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>	<b>Amount</b>	
		260		General Adult	\$77.10	
	2/14/2018	LESTER VISA 2/14/18		20-30-539500	Supplies Program Expense	\$12.99
	2/14/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>	<b>Amount</b>	
		710		Misc Special Events	\$12.99	
	2/14/2018	LESTER VISA 2/14/18		20-30-539500	Supplies Program Expense	\$518.96
	2/14/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>	<b>Amount</b>	
		260		General Adult	\$518.96	
	2/14/2018	LESTER VISA 2/14/18		20-30-529500	Contract Program Expense	\$31.25
	2/14/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>	<b>Amount</b>	
		520		Senior Trips	\$31.25	
	2/14/2018	LESTER VISA 2/14/18		20-30-539500	Supplies Program Expense	\$22.90
	2/14/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>	<b>Amount</b>	
		520		Senior Trips	\$22.90	
	2/14/2018	LESTER VISA 2/14/18		20-30-539500	Supplies Program Expense	\$10.00
	2/14/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>	<b>Amount</b>	
		260		General Adult	\$10.00	
	2/14/2018	LESTER VISA 2/14/18		20-30-529500	Contract Program Expense	\$349.62
	2/14/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>	<b>Amount</b>	

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Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
		520		Senior Trips		\$349.62
	2/14/2018	LESTER VISA 2/14/18		20-30-539500	Supplies Program Expense	\$82.59
	2/14/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>		<b>Amount</b>
		710		Misc Special Events		\$82.59
	2/14/2018	LESTER VISA 2/14/18		20-30-529500	Contract Program Expense	\$52.64
	2/14/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>		<b>Amount</b>
		710		Misc Special Events		\$52.64
	2/15/2018	KASPAR VISA 2/15/18		20-70-533600	Supplies/Materials Facility Equipment	\$499.99
	2/15/18	Invoice	Paid			
	2/15/2018	KASPAR VISA 2/15/18		20-10-581100	Spec. Purp.-Con./Meetings	\$5.50
	2/15/18	Invoice	Paid			
	2/15/2018	KASPAR VISA 2/15/18		10-10-581100	Spec. Purp.- Conf./Meetings	\$5.50
	2/15/18	Invoice	Paid			
	2/15/2018	KASPAR VISA 2/15/18		20-10-581100	Spec. Purp.-Con./Meetings	\$15.00
	2/15/18	Invoice	Paid			
	2/15/2018	KASPAR VISA 2/15/18		10-10-581100	Spec. Purp.- Conf./Meetings	\$15.00
	2/15/18	Invoice	Paid			
	2/15/2018	KASPAR VISA 2/15/18		20-10-581100	Spec. Purp.-Con./Meetings	\$91.57
	2/15/18	Invoice	Paid			
	2/15/2018	KASPAR VISA 2/15/18		10-10-581100	Spec. Purp.- Conf./Meetings	\$91.57
	2/15/18	Invoice	Paid			
	2/4/2018	KASPER VISA 2/4/18		20-10-581100	Spec. Purp.-Con./Meetings	\$269.00
	2/4/18	Invoice	Paid			
	2/4/2018	KASPER VISA 2/4/18		20-70-561000	Repairs/Maint.-Buildings	\$14.94
	2/4/18	Invoice	Paid			
	2/4/2018	KASPER VISA 2/4/18		20-50-533100	Supplies/Materials-Janitorial	\$86.95
	2/4/18	Invoice	Paid			
	2/4/2018	KASPER VISA 2/4/18		20-70-568000	Repairs & Maint.-Equipment	\$190.70
	2/4/18	Invoice	Paid			

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Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
	2/4/2018	KASPER VISA 2/4/18		20-50-561000	Repairs/Maint.-Buildings	\$168.06
	2/4/18	Invoice	Paid			
	2/20/2018	FELIX VISA 2/20/18		10-10-581000	Spec. Purp.- Memberships	(\$100.00)
	2/20/18	Invoice	Paid			
	2/20/2018	FELIX VISA 2/20/18		10-20-535400	Supplies/Materials-Conservation	\$67.00
	2/20/18	Invoice	Paid			
	2/20/2018	FELIX VISA 2/20/18		20-10-521200	Cont/Ser - Subscriptions	\$1,199.00
	2/20/18	Invoice	Paid			
	2/20/2018	FELIX VISA 2/20/18		10-10-581100	Spec. Purp.- Conf./Meetings	\$8.99
	2/20/18	Invoice	Paid			
	2/20/2018	FELIX VISA 2/20/18		10-10-581100	Spec. Purp.- Conf./Meetings	\$18.61
	2/20/18	Invoice	Paid			
	2/20/2018	RADUN VISA 2/20/18		20-10-521100	Cont/Ser - Legal Publications	\$269.00
	2/20/18	Invoice	Paid			
	2/20/2018	RADUN VISA 2/20/18		20-30-539500	Supplies Program Expense	\$658.49
	2/20/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>		<b>Amount</b>
		714		Birthday Parties		\$658.49
	2/18/2018	DONOVAN VISA 2/18/18		10-20-535300	Supplies/Materials-Signs	\$22.99
	2/18/18	Invoice	Paid			
	2/18/2018	DONOVAN VISA 2/18/18		20-30-529500	Contract Program Expense	\$50.00
	2/18/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>		<b>Amount</b>
		235		Summer Camp		\$50.00
	2/18/2018	DONOVAN VISA 2/18/18		20-30-529500	Contract Program Expense	\$250.00
	2/18/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>		<b>Amount</b>
		235		Summer Camp		\$250.00
	2/18/2018	DONOVAN VISA 2/18/18		20-30-529500	Contract Program Expense	\$216.00
	2/18/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>		<b>Amount</b>
		235		Summer Camp		\$216.00

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Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
	2/18/2018	DONOVAN VISA 2/18/18		20-30-539500	Supplies Program Expense	\$42.22
	2/18/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>	<b>Amount</b>	
		650		Theatre	\$42.22	
	2/18/2018	DONOVAN VISA 2/18/18		20-30-539500	Supplies Program Expense	\$72.08
	2/18/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>	<b>Amount</b>	
		670		Outdoor Theatre-The Shell	\$72.08	
	2/18/2018	DONOVAN VISA 2/18/18		20-30-529500	Contract Program Expense	\$94.50
	2/18/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>	<b>Amount</b>	
		235		Summer Camp	\$94.50	
	2/20/2018	MAJOR VISA 2/20/18		10-20-562000	Repairs/Maint.-Veh./Machines	\$5.00
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		20-10-581310	Spec. Purp.-Staff Meetings	\$72.43
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		20-10-531100	Supplies/Materials-Off. Post.	\$21.64
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		20-30-539500	Supplies Program Expense	\$50.43
	2/20/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>	<b>Amount</b>	
		670		Outdoor Theatre-The Shell	\$50.43	
	2/20/2018	MAJOR VISA 2/20/18		20-10-581310	Spec. Purp.-Staff Meetings	\$25.00
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		20-10-581310	Spec. Purp.-Staff Meetings	\$38.83
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		20-10-527100	Cont/Ser - Employ. Test./Phy.	\$20.00
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		20-10-581310	Spec. Purp.-Staff Meetings	\$14.00
	2/20/18	Invoice	Paid			

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Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
	2/20/2018	MAJOR VISA 2/20/18		20-10-581310	Spec. Purp.-Staff Meetings	\$28.63
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		20-10-581310	Spec. Purp.-Staff Meetings	\$4.00
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		20-10-581310	Spec. Purp.-Staff Meetings	\$38.65
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		20-10-531600	Supplies/Materials-Finance	\$164.35
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		10-10-531600	Supplies/Materials-Finance	\$164.35
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		20-10-581310	Spec. Purp.-Staff Meetings	\$25.43
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		10-20-532000	Supplies/Materials-Personnel	(\$78.90)
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		20-10-581310	Spec. Purp.-Staff Meetings	\$42.64
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		20-10-581310	Spec. Purp.-Staff Meetings	\$150.95
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		10-20-561000	Repairs/Maint.-Buildings	\$19.34
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		20-10-581300	Spec. Purp.-Staff Cont. Education	\$299.00
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		20-10-581310	Spec. Purp.-Staff Meetings	\$19.74
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		20-10-581310	Spec. Purp.-Staff Meetings	\$58.23
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		20-10-581100	Spec. Purp.-Con./Meetings	\$34.55
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		10-10-581100	Spec. Purp.- Conf./Meetings	\$34.55
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		20-10-581100	Spec. Purp.-Con./Meetings	\$208.21
	2/20/18	Invoice	Paid			
	2/20/2018	MAJOR VISA 2/20/18		10-10-581100	Spec. Purp.- Conf./Meetings	\$208.22
	2/20/18	Invoice	Paid			

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	3/4/2018	MEDEIROS VISA 3/4/18		20-10-581100	Spec. Purp.-Con./Meetings	(\$210.00)
	3/4/18	Invoice	Paid			
	3/4/2018	MEDEIROS VISA 3/4/18		10-20-534200	Supplies/Materials-Tools/Hdw.	\$114.99
	3/4/18	Invoice	Paid			
	3/4/2018	MEDEIROS VISA 3/4/18		20-10-531000	Supplies/Materials-Office	\$6.75
	3/4/18	Invoice	Paid			
	3/4/2018	MEDEIROS VISA 3/4/18		10-10-531000	Supplies/Materials-Office	\$6.74
	3/4/18	Invoice	Paid			
	3/4/2018	MEDEIROS VISA 3/4/18		20-10-581310	Spec. Purp.-Staff Meetings	\$280.66
	3/4/18	Invoice	Paid			
	3/4/2018	MEDEIROS VISA 3/4/18		20-10-581310	Spec. Purp.-Staff Meetings	\$194.14
	3/4/18	Invoice	Paid			
	3/4/2018	MEDEIROS VISA 3/4/18		20-70-531000	OFFICE SUPPLIES	\$101.24
	3/4/18	Invoice	Paid			
	3/4/2018	MEDEIROS VISA 3/4/18		20-10-581500	Spec. Purp.-Awards/Recognition	\$18.06
	3/4/18	Invoice	Paid			
	3/4/2018	MEDEIROS VISA 3/4/18		20-70-521000	MAINTENANCE AGREEMENTS	\$76.76
	3/4/18	Invoice	Paid			
	3/4/2018	KASPER VISA 3/4/18		20-70-562000	R&M-Vehicles	\$37.65
	3/4/18	Invoice	Paid			
	3/4/2018	KASPER VISA 3/4/18		20-70-539500	Fitness Programs Supplies	\$3.22
	3/4/18	Invoice	Paid			
	3/5/2018	GASPARINI VISA 3/5/18		10-20-520100	Cont/Serv-Seasonal Labor	\$149.00
	3/5/18	Invoice	Paid			
	3/5/2018	GASPARINI VISA 3/5/18		10-20-568000	Repairs/Maint.-Equipment	\$531.98
	3/5/18	Invoice	Paid			
	3/5/2018	GASPARINI VISA 3/5/18		10-20-533000	Supplies/Materials-Buildings	\$640.79
	3/5/18	Invoice	Paid			
	3/5/2018	GASPARINI VISA 3/5/18		20-70-562000	R&M-Vehicles	\$280.97
	3/5/18	Invoice	Paid			
	3/5/2018	GASPARINI VISA 3/5/18		20-70-562000	R&M-Vehicles	\$306.08
	3/5/18	Invoice	Paid			
	3/5/2018	GASPARINI VISA 3/5/18		10-20-561000	Repairs/Maint.-Buildings	\$71.19
	3/5/18	Invoice	Paid			

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Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
	3/13/2018	MEDINA VISA 3/13/18		20-10-584000	Media Marketing	\$4.99
	3/13/18	Invoice	Paid			
	3/13/2018	MEDINA VISA 3/13/18		20-10-584100	Branding/Signage	\$8.35
	3/13/18	Invoice	Paid			
	3/13/2018	MEDINA VISA 3/13/18		20-70-586000	Marketing Promo Materials	\$95.59
	3/13/18	Invoice	Paid			
	3/13/2018	MEDINA VISA 3/13/18		20-10-584100	Branding/Signage	\$25.20
	3/13/18	Invoice	Paid			
	3/13/2018	MEDINA VISA 3/13/18		20-10-584000	Media Marketing	\$40.00
	3/13/18	Invoice	Paid			
	3/13/2018	MEDINA VISA 3/13/18		20-30-539500	Supplies Program Expense	\$445.00
	3/13/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>		<b>Amount</b>
		670		Outdoor Theatre-The Shell		\$445.00
	3/13/2018	MEDINA VISA 3/13/18		20-10-586000	Marketing Promo Materials	\$61.98
	3/13/18	Invoice	Paid			
	3/15/2018	KASPAR VISA 3/15/18		20-10-581310	Spec. Purp.-Staff Meetings	\$29.37
	3/15/18	Invoice	Paid			
					<i>Totals for FNBC BANK AND TRUST</i>	<i>\$11,723.58</i>
<b>GAMETIME</b>						
GAMETIME	2/23/2018	ZONE 250 BLEACHERS		20-50-533600	Supplies/Materials Facility Equipment	\$2,414.20
	PJI-0079469	Invoice	Paid			
					<i>Totals for GAMETIME</i>	<i>\$2,414.20</i>
<b>GORDON FLESCH COMPANY, INC.</b>						
GORDON FLESCH COMPANY, INC.	2/25/2018	PRINTER IMAGES		10-10-522000	Cont/Ser - Rent - Photocopier	\$26.32
XX-XXX3126	IN12178642	Invoice	Paid			
	2/25/2018	PRINTER IMAGES		20-10-522000	Cont/Ser - Rent - Photocopier	\$26.32
XX-XXX3126	IN12178642	Invoice	Paid			
	2/24/2018	PRINTER LEASES		10-10-522000	Cont/Ser - Rent - Photocopier	\$77.75
XX-XXX3126	I00429282	Invoice	Paid			
	2/24/2018	PRINTER LEASES		20-10-522000	Cont/Ser - Rent - Photocopier	\$77.75
XX-XXX3126	I00429282	Invoice	Paid			

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XX-XXX3126	3/15/2018	PRINTER IMAGES		10-10-522000	Cont/Ser - Rent - Photocopier	\$20.93
	IN12207129	Invoice	Paid			
XX-XXX3126	3/15/2018	PRINTER IMAGES		20-10-522000	Cont/Ser - Rent - Photocopier	\$20.94
	IN12207129	Invoice	Paid			
<i>Totals for GORDON FLESCH COMPANY, INC.</i>						<i>\$250.01</i>
<b>GRACE GAMBINO</b>						
GRACE GAMBINO	3/7/2018	ROSES FOR DADDY DAUG		20-30-529500	Contract Program Expense	\$72.00
XXXXXX9471	3/7/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>		<b>Amount</b>
		710		Misc Special Events		\$72.00
<i>Totals for GRACE GAMBINO</i>						<i>\$72.00</i>
<b>GRAINGER</b>						
GRAINGER	2/13/2018	BACKFLOW PREVENTER F		10-20-568000	Repairs/Maint.-Equipment	\$330.44
	9698059814	Invoice	Paid			
	3/1/2018	CORNER GUARD ARC		20-70-532200	Safety Supplies	\$253.30
	9714124006	Invoice	Paid			
<i>Totals for GRAINGER</i>						<i>\$583.74</i>
<b>GREAT LAKES COCA COLA DISTRIBUTION, LLC</b>						
GREAT LAKES COCA COLA DISTRIB	3/12/2018	ARC BDAY		20-30-539500	Supplies Program Expense	\$210.00
	807209365	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>		<b>Amount</b>
		714		Birthday Parties		\$210.00
<i>Totals for GREAT LAKES COCA COLA DISTRIBUTION, LLC</i>						<i>\$210.00</i>
<b>HALDEMAN-HOMME INC.</b>						
HALDEMAN-HOMME INC.	3/9/2018	BASKETBALL HOOP REP		20-70-561000	Repairs/Maint.-Buildings	\$1,169.00
	1696901	Invoice	Paid			
<i>Totals for HALDEMAN-HOMME INC.</i>						<i>\$1,169.00</i>
<b>HERITAGE FS INC.</b>						
HERITAGE FS INC.	2/14/2018	FUEL		20-10-534100	Supplies/Materials-Fuel/Oil	\$85.03
	72454	Invoice	Paid			



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	2/14/2018 72454	FUEL Invoice	Paid	10-20-534100	Supplies/Materials-Fuel/Oil	\$1,128.97
	3/5/2018 72538	FUEL Invoice	Paid	10-20-534100	Supplies/Materials-Fuel/Oil	\$915.08
<i>Totals for HERITAGE FS INC.</i>						<u>\$2,129.08</u>
<b>HITCHCOCK DESIGN GROUP</b>						
HITCHCOCK DESIGN GROUP	2/28/2018 21190	TSPLASH PLAY AREA Invoice	Paid	90-10-574000	Development Projects	\$1,388.76
		<b>Program ID</b>		<b>Program Description</b>		<b>Amount</b>
		905		Toucan Hideaway Play and Spray		\$1,388.76
<i>Totals for HITCHCOCK DESIGN GROUF</i>						<u>\$1,388.76</u>
<b>ILLINOIS DEPARTMENT OF AGRICULTURE</b>						
ILLINOIS DEPARTMENT OF AGRICULTU	3/9/2018 3/9/18	APPLICATOR LICENSE - G Invoice	Paid	10-20-526000	Con. Serv.-License/Insp. Fees	\$60.00
	3/20/2018 3/20/18	DAN RITTER PESTICIDE L Invoice	Paid	10-20-562000	Repairs/Maint.-Veh./Machines	\$60.00
<i>Totals for ILLINOIS DEPARTMENT OF AGRICULTURE</i>						<u>\$120.00</u>
<b>ILLINOIS DEPT OF REVENUE</b>						
ILLINOIS DEPT OF REVENUE	3/14/2018	Payroll liabilities through <3/ Invoice	Paid	10-10-212400	Liabilities - State Tax W/held	\$2,638.31
	3/28/2018	Payroll liabilities through <3/ Invoice	Approved	10-10-212400	Liabilities - State Tax W/held	\$2,518.06
<i>Totals for ILLINOIS DEPT OF REVENUE</i>						<u>\$5,156.37</u>
<b>IMRF</b>						
IMRF	3/14/2018	Payroll liabilities through <3/ Invoice	Paid	10-10-212500	Liabilities - IMRF Withheld	\$2,042.02
	3/14/2018	Payroll liabilities through <3/ Invoice	Paid	40-10-212500	Liabilities - IMRF Withheld	\$6,106.84
	3/28/2018	Payroll liabilities through <3/ Invoice	Approved	10-10-212500	Liabilities - IMRF Withheld	\$2,004.33
	3/28/2018	Payroll liabilities through <3/ Invoice	Approved	40-10-212500	Liabilities - IMRF Withheld	\$5,981.19

For Management use Only

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Vendor Name	Transaction Date	Description	Status	Account Number	Account Description	Amount
Tax Identification Number	Transaction Number	Transaction Type				
<b>Totals for IMRF.</b>						<b>\$16,134.38</b>
<b>JAMES GALENO</b>						
JAMES GALENO	3/23/2018	DAY OFF SCHOOL		20-30-529500	Contract Program Expense	\$350.00
XXX-XX-3761	3/23/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>		<b>Amount</b>
		251		Days Off School		\$350.00
<b>Totals for JAMES GALENO</b>						<b>\$350.00</b>
<b>JEFFREY KRUSE DBA ONE FUN DJ</b>						
JEFFREY KRUSE DBA ONE FUN DJ	3/7/2018	DJ FOR DADDY/DAUGHTER		20-30-529500	Contract Program Expense	\$200.00
XXX-XX-6558	3/7/18	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>		<b>Amount</b>
		710		Misc Special Events		\$200.00
<b>Totals for JEFFREY KRUSE DBA ONE FUN DJ</b>						<b>\$200.00</b>
<b>JESSE FELIX</b>						
JESSE FELIX	3/8/2018	REIMB FOR MIPE MTG		20-10-581310	Spec. Purp.-Staff Meetings	\$10.00
	3/8/18	Invoice	Paid			
	3/19/2018	VEHICLE ALLOWANCE F		*****	*****	\$300.00
	3/19/2018	Invoice	Paid			
	3/15/2018	REIMB EMPLOYEE IMRF C		10-10-212500	Liabilities - IMRF Withheld	\$445.38
	3/15/18	Invoice	Paid			
<b>Totals for JESSE FELIX</b>						<b>\$755.38</b>
<b>JOHN S. SWIFT CO. INC.</b>						
JOHN S. SWIFT CO. INC.	2/23/2018	2018 SPRING BROCHURE		20-10-528000	Cont/Ser - Printing-Brochures	\$6,046.00
	18-0003	Invoice	Paid			
<b>Totals for JOHN S. SWIFT CO. INC.</b>						<b>\$6,046.00</b>
<b>KATHERINE A. GILL</b>						
KATHERINE A. GILL	3/1/2018	MARTIAL ARTS PROGRAM		20-30-529500	Contract Program Expense	\$3,212.30
XXX-XX-1483	JAN-FEB 2018	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>		<b>Amount</b>
		330		Martial Arts		\$3,212.30

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<i>Totals for KATHERINE A. GILL</i>						<u>\$3,212.30</u>
<b>KONE, INC.</b>						
KONE, INC.	2/13/2018	ELEVATOR INSPECTION		20-70-521000	MAINTENANCE AGREEMENTS	\$337.00
	1157548806	Invoice	Paid			
<i>Totals for KONE, INC.</i>						<u>\$337.00</u>
<b>KONICA MINOLTA BUSINESS SOLUTIONS</b>						
KONICA MINOLTA BUSINESS Solut	2/28/2018	COPIER - ADDITIONAL P		10-10-522000	Cont/Ser - Rent - Photocopier	\$157.32
	250458138	Invoice	Paid			
	2/28/2018	COPIER - ADDITIONAL P		20-10-522000	Cont/Ser - Rent - Photocopier	\$157.32
	250458138	Invoice	Paid			
<i>Totals for KONICA MINOLTA BUSINESS SOLUTIONS</i>						<u>\$314.64</u>
<b>KONICA MINOLTA PREMIER FINANCE</b>						
KONICA MINOLTA PREMIER FINAN	2/28/2018	COPIER LEASE		10-10-522000	Cont/Ser - Rent - Photocopier	\$599.00
	68129266	Invoice	Paid			
	2/28/2018	COPIER LEASE		20-10-522000	Cont/Ser - Rent - Photocopier	\$599.00
	68129266	Invoice	Paid			
<i>Totals for KONICA MINOLTA PREMIER FINANCE</i>						<u>\$1,198.00</u>
<b>LILY MEDINA</b>						
LILY MEDINA	3/26/2018	REIMB FOR LIFE INS		10-10-212900	Liabilities - Other P/R Deduct	\$48.00
	3/26/18	Invoice	Paid			
<i>Totals for LILY MEDINA</i>						<u>\$48.00</u>
<b>MARTIN IMPLEMENT SALES INC.</b>						
MARTIN IMPLEMENT SALES INC.	2/16/2018	BUMPER KIT FOR SNOW B		10-20-532100	Supplies/Materials-Ice Control	\$55.74
	A61078	Invoice	Paid			
	3/13/2018	PARTS		10-20-568000	Repairs/Maint.-Equipment	\$27.90
	A61403	Invoice	Paid			
<i>Totals for MARTIN IMPLEMENT SALES INC.</i>						<u>\$83.64</u>
<b>MARY LESTER</b>						
MARY LESTER	3/26/2018	REIMB FOR LIFE INS		10-10-212900	Liabilities - Other P/R Deduct	\$48.00
	3/26/18	Invoice	Paid			
<i>Totals for MARY LESTER</i>						<u>\$48.00</u>

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<b>MENARDS-WEST CHICAGO</b>						
MENARDS-WEST CHICAGO	2/20/2018	SUPPLIES		10-20-534200	Supplies/Materials-Tools/Hdw.	\$19.99
	47620	Invoice	Paid			
	2/20/2018	SUPPLIES		20-70-562000	R&M-Vehicles	\$8.98
	47607	Invoice	Paid			
	2/16/2018	SUPPLIES		10-20-568000	Repairs/Maint.-Equipment	\$80.94
	47343	Invoice	Paid			
	2/22/2018	SUPPLIES		10-20-534200	Supplies/Materials-Tools/Hdw.	\$169.98
	47741	Invoice	Paid			
	2/5/2018	PARTS		20-50-561000	Repairs/Maint.-Buildings	\$124.20
	46443	Invoice	Paid			
	2/23/2018	REPAIRS		20-70-532200	Safety Supplies	\$63.44
	47816	Invoice	Paid			
	2/26/2018	PARTS		20-70-532200	Safety Supplies	\$12.82
	48032	Invoice	Paid			
	2/23/2018	REPAIRS		20-70-532200	Safety Supplies	\$21.66
	47838	Invoice	Paid			
	3/2/2018	TOOLS		10-20-534200	Supplies/Materials-Tools/Hdw.	\$11.51
	48356	Invoice	Paid			
	3/2/2018	PARTS		10-20-561000	Repairs/Maint.-Buildings	\$9.71
	48348	Invoice	Paid			
	3/6/2018	PARTS		20-70-532200	Safety Supplies	\$14.99
	48639	Invoice	Paid			
	3/8/2018	PARTS		10-20-565000	Repairs/Maint.-Playgrounds	\$11.37
	48799	Invoice	Paid			
	3/8/2018	PARTS		10-20-565000	Repairs/Maint.-Playgrounds	\$8.76
	48796	Invoice	Paid			
	3/9/2018	PARTS		10-20-532100	Supplies/Materials-Ice Control	\$71.91
	48846	Invoice	Paid			
<i>Totals for MENARDS-WEST CHICAGO</i>						<b>\$630.26</b>
<b>MICHAEL GASPARINI</b>						
MICHAEL GASPARINI	3/19/2018	VEHICLE ALLOWANCE F		*****	*****	\$300.00
	3/19/18	Invoice	Paid			

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<i>Totals for MICHAEL GASPARINI</i>						<b>\$300.00</b>
<b>MIDAMERICAN ENERGY CO.</b>						
MIDAMERICAN ENERGY CO.	3/12/2018	ELECTRICITY SUPPLY		20-40-543000	Utilities-Electricity	\$1,619.51
	8335351	Invoice	Paid			
	3/12/2018	ELECTRICITY SUPPLY		20-70-543000	Utilities-Electricity	\$6,096.06
	8335351	Invoice	Paid			
	3/12/2018	ELECTRICITY SUPPLY		20-10-543000	Utilities-Electricity	\$465.15
	8335351	Invoice	Paid			
	3/12/2018	ELECTRICITY SUPPLY		10-10-543000	Utilities-Electricity	\$465.14
	8335351	Invoice	Paid			
<i>Totals for MIDAMERICAN ENERGY CO.</i>						<b>\$8,645.86</b>
<b>MIDWEST COMMERCIAL FITNESS</b>						
MIDWEST COMMERCIAL FITNESS	2/26/2018	REPAIRS		20-70-568000	Repairs & Maint.-Equipment	\$250.00
	9841	Invoice	Paid			
	3/7/2018	REPAIRS		20-70-568000	Repairs & Maint.-Equipment	\$187.64
	9939	Invoice	Paid			
	3/10/2018	REPAIRS		20-70-568000	Repairs & Maint.-Equipment	\$3,576.50
	9964	Invoice	Paid			
<i>Totals for MIDWEST COMMERCIAL FITNESS</i>						<b>\$4,014.14</b>
<b>MIDWEST INSTITUTE OF PARK EXEC</b>						
MIDWEST INSTITUTE OF PARK EXEC	2/26/2018	2018 MEMBERSHIP FEES		10-20-532000	Supplies/Materials-Personnel	\$25.00
	2/26/18	Invoice	Paid			
	2/26/2018	2018 MEMBERSHIP FEES		10-20-532000	Supplies/Materials-Personnel	\$25.00
	2/26/18	Invoice	Paid			
<i>Totals for MIDWEST INSTITUTE OF PARK EXEC</i>						<b>\$50.00</b>
<b>MURPHY ACE HARDWARE</b>						
MURPHY ACE HARDWARE	2/28/2018	SUPPLIES		20-70-562000	R&M-Vehicles	\$4.21
	2/28/18	Invoice	Paid			
	2/28/2018	SUPPLIES		20-70-562000	R&M-Vehicles	\$0.51
	2/28/18	Invoice	Paid			
	2/28/2018	SUPPLIES		10-20-534100	Supplies/Materials-Fuel/Oil	\$31.27
	2/28/18	Invoice	Paid			

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	2/28/2018	SUPPLIES		10-20-534200	Supplies/Materials-Tools/Hdw.	\$6.06
	2/28/18	Invoice	Paid			
<i>Totals for MURPHY ACE HARDWARE</i>						<i>\$42.05</i>
<b>NCPERS GROUP LIFE INS.</b>						
NCPERS GROUP LIFE INS.	3/26/2018	PAYROLL LIABILITIES MA		10-10-552000	Insurance Exp.-Life	\$32.00
	3/26/18	Invoice	Paid			
<i>Totals for NCPERS GROUP LIFE INS.</i>						<i>\$32.00</i>
<b>NICORGAS</b>						
NICORGAS	3/7/2018	ARC		20-70-544000	Natural Gas	\$1,116.72
	3/7/18	Invoice	Paid			
	3/7/2018	SHOP		10-10-544000	Utilities-Natural Gas	\$508.25
	3/7/18	Invoice	Paid			
	3/7/2018	SHOP		20-10-544000	Utilities-Natural Gas	\$508.26
	3/7/18	Invoice	Paid			
	3/7/2018	TSPLASH		20-40-544000	Utilities-Natural Gas	\$1,066.92
	3/7/18	Invoice	Paid			
	3/5/2018	ZONE 250		20-50-544000	Utilities-Natural Gas	\$488.99
	3/5/18	Invoice	Paid			
<i>Totals for NICORGAS</i>						<i>\$3,689.14</i>
<b>NORTH AMERICAN CORPORATION</b>						
NORTH AMERICAN CORPORATION	3/21/2018	JANITORIAL SUPPLIES		20-70-533100	Supplies/Materials-Janitorial	\$921.03
XXXXX9474	9065054	Invoice	Paid			
<i>Totals for NORTH AMERICAN CORPORATION</i>						<i>\$921.03</i>
<b>NUTOYS LEISURE PRODUCTS</b>						
NUTOYS LEISURE PRODUCTS	2/21/2018	TSPLASH CANOPIES		20-40-566000	Repairs/Maintenance-Equipment	\$4,620.00
	47280	Invoice	Paid			
<i>Totals for NUTOYS LEISURE PRODUCTS</i>						<i>\$4,620.00</i>
<b>OFFICE DEPOT</b>						
OFFICE DEPOT	2/19/2018	OFFICE SUPPLIES		20-10-531000	Supplies/Materials-Office	\$30.20
	108525943001	Invoice	Paid			
	2/19/2018	OFFICE SUPPLIES		10-10-531000	Supplies/Materials-Office	\$30.20
	108525943001	Invoice	Paid			

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	3/7/2018 113446424001	OFFICE SUPPLIES Invoice	Paid	20-10-531000	Supplies/Materials-Office	\$10.00
	3/7/2018 113446424001	OFFICE SUPPLIES Invoice	Paid	10-10-531000	Supplies/Materials-Office	\$9.99
	3/7/2018 113446304001	OFFICE SUPPLIES Invoice	Paid	20-10-531000	Supplies/Materials-Office	\$50.75
	3/7/2018 113446304001	OFFICE SUPPLIES Invoice	Paid	10-10-531000	Supplies/Materials-Office	\$50.74
	3/2/2018 112463140001	OFFICE SUPPLIES Invoice	Paid	20-10-531000	Supplies/Materials-Office	\$19.99
	3/2/2018 112463140001	OFFICE SUPPLIES Invoice	Paid	10-10-531000	Supplies/Materials-Office	\$19.99
	3/7/2018 112463040001	OFFICE SUPPLIES Invoice	Paid	20-10-531000	Supplies/Materials-Office	\$17.99
	3/14/2018 115619384001	OFFICE SUPPLIES Invoice	Paid	10-10-531000	Supplies/Materials-Office	\$25.48
	3/14/2018 115619384001	OFFICE SUPPLIES Invoice	Paid	20-10-531000	Supplies/Materials-Office	\$25.48
	3/12/2018 114769100001	OFFICE SUPPLIES Invoice	Paid	10-10-531000	Supplies/Materials-Office	\$17.98
	3/12/2018 114769099001	OFFICE SUPPLIES Invoice	Paid	10-10-531000	Supplies/Materials-Office	\$4.14
	3/12/2018 114769099001	OFFICE SUPPLIES Invoice	Paid	20-10-531000	Supplies/Materials-Office	\$4.14
	3/12/2018 114768991001	OFFICE SUPPLIES Invoice	Paid	10-10-531000	Supplies/Materials-Office	\$27.25
Totals for OFFICE DEPOT						\$344.32
<b>OFFICIAL FINDERS, LLC</b>						
OFFICIAL FINDERS, LLC XX-XXX8028	2/26/2018 42189	UMPIRES Invoice	Paid	20-30-529500	Contract Program Expense	\$60.00
		<b>Program ID</b>	<b>Program Description</b>			<b>Amount</b>
		320	In House Basketball			\$60.00

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XX-XXX8028	3/12/2018	UMPIRES		20-30-529500	Contract Program Expense	\$120.00
	42244	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>		<b>Amount</b>
		320		In House Basketball		\$120.00
XX-XXX8028	3/20/2018	BASKETBALL REFS		20-30-529500	Contract Program Expense	\$300.00
	42261	Invoice	Paid			
		<b>Program ID</b>		<b>Program Description</b>		<b>Amount</b>
		320		In House Basketball		\$300.00
<i>Totals for OFFICIAL FINDERS, LLC</i>						<u>\$480.00</u>
<b>ON CALL SERVICES</b>						
ON CALL SERVICES	3/23/2018	CARGO NET FOR TREEHO		20-70-528600	Cont/Serv-Contracted Repairs	\$2,883.00
XX-XXX9554	582	Invoice	Paid			
	3/23/2018	CLEAR TUBE AND LABO		20-70-528600	Cont/Serv-Contracted Repairs	\$5,517.00
XX-XXX9554	3/28/2018	Invoice	Paid			
<i>Totals for ON CALL SERVICES</i>						<u>\$8,400.00</u>
<b>PADDOCK PUBLICATIONS INC</b>						
PADDOCK PUBLICATIONS INC	2/12/2018	HAMPTON HILLS PROPE		10-10-521100	Cont/Ser - Legal Publications	\$331.20
	T4493252	Invoice	Paid			
<i>Totals for PADDOCK PUBLICATIONS INC</i>						<u>\$331.20</u>
<b>PARK DISTRICT RISK MANAGEMENT</b>						
PARK DISTRICT RISK MANAGEMENT	2/28/2018	HEALTH & LIFE INS		10-10-551000	Insurance Exp.-Health/Medical	\$5,182.12
	0218013H	Invoice	Paid			
	2/28/2018	HEALTH & LIFE INS		20-10-551000	Insurance Exp.-Medical	\$15,546.35
	0218013H	Invoice	Paid			
	2/28/2018	HEALTH & LIFE INS		10-10-552000	Insurance Exp.-Life	\$489.84
	0218013H	Invoice	Paid			
	2/28/2018	HEALTH & LIFE INS		20-10-527000	Cont/Ser - Employ. Assist. Pr.	\$56.10
	0218013H	Invoice	Paid			
<i>Totals for PARK DISTRICT RISK MANAGEMENT</i>						<u>\$21,274.41</u>
<b>PARKREATION</b>						



**West Chicago Park District**  
**Board Expenditures Approval Report**  
Monthly Invoices

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
PARKREATION	2/19/2018 5847	SHADE UNIT FABRIC Invoice	Paid	20-40-566000	Repairs/Maintenance-Equipment	\$4,944.18
Totals for PARKREATION						\$4,944.18
PATTEN INDUSTRIES INC.						
PATTEN INDUSTRIES INC.	2/26/2018 TM500402386	WINDOW REPAIR Invoice	Paid	10-20-568000	Repairs/Maint.-Equipment	\$372.67
Totals for PATTEN INDUSTRIES INC.						\$372.67
PETERSEN MANUFACTURING CO.						
PETERSEN MANUFACTURING CO.	3/16/2018 71528	TSPLASH CONCESSION T Invoice	Paid	20-40-566000	Repairs/Maintenance-Equipment	\$14,062.00
Totals for PETERSEN MANUFACTURING CO.						\$14,062.00
PRIORITY RESEARCH						
PRIORITY RESEARCH	3/1/2018 PYS337	BACKGROUND CHECKS Invoice	Paid	20-10-527200	Cont/Serv-Crim Checks	\$440.00
Totals for PRIORITY RESEARCH						\$440.00
RANDALL PRESSURE SYSTEMS INC.						
RANDALL PRESSURE SYSTEMS INC.	2/12/2018 I-16808-0	PARTS Invoice	Paid	10-20-568000	Repairs/Maint.-Equipment	\$76.39
Totals for RANDALL PRESSURE SYSTEMS INC.						\$76.39
ROCK'N'KIDS INC.						
ROCK'N'KIDS INC. XX-XXX2425	3/7/2018 WCGWII18	TOT ROCK CLASSES Invoice	Paid	20-30-529500	Contract Program Expense	\$35.00
Program ID				Program Description		Amount
255				General Youth		\$35.00
Totals for ROCK'N'KIDS INC.						\$35.00
S.T.A.R.E., INC.						
S.T.A.R.E., INC. XX-XXX9842	2/24/2018 18-002	JAN 2018 CONTRACTURA Invoice	Paid	10-20-521300	Cont. Serv.-Consultants	\$1,000.00
Totals for S.T.A.R.E., INC.						\$1,000.00
SAFETY LANE INSPECTIONS INC.						

**West Chicago Park District**  
**Board Expenditures Approval Report**  
Monthly Invoices

Vendor Name	Transaction Date	Description				
Tax Identification Number	Transaction Number	Transaction Type	Status	Account Number	Account Description	Amount
SAFETY LANE INSPECTIONS INC.	2/20/2018	SAFETY STICKERS		10-20-526000	Con. Serv.-License/Insp. Fees	\$217.00
	16753	Invoice	Paid			
Totals for SAFETY LANE INSPECTIONS INC.						\$217.00
SAM'S CLUB						
SAM'S CLUB	3/2/2018	SUPPLIES		20-70-531000	OFFICE SUPPLIES	\$17.96
	3/2/18	Invoice	Paid			
	3/2/2018	SUPPLIES		20-30-539500	Supplies Program Expense	\$15.64
	3/2/18	Invoice	Paid			
Program ID				Program Description	Amount	
260				General Adult	\$15.64	
	3/2/2018	SUPPLIES		20-30-539500	Supplies Program Expense	\$148.57
	3/2/18	Invoice	Paid			
Program ID				Program Description	Amount	
250				Before/After School	\$148.57	
Totals for SAM'S CLUB						\$182.17
SANTANNA ENERGY SERVICES						
SANTANNA ENERGY SERVICES	3/1/2018	CABIN - SES # 8000130		10-10-544000	Utilities-Natural Gas	\$152.84
	INV005413155	Invoice	Paid			
	3/1/2018	CABIN - SES # 8000130		20-10-544000	Utilities-Natural Gas	\$152.84
	INV005413155	Invoice	Paid			
	3/1/2018	TSPLASH - SES # 8000129		20-40-544000	Utilities-Natural Gas	\$120.01
	INV005413772	Invoice	Paid			
Totals for SANTANNA ENERGY SERVICES						\$425.69
SAVEON						
SAVEON	3/7/2018	SAVEON AD TSPLASH AN		20-40-586000	Marketing Promo Materials	\$1,000.00
XX-XXX4544	2018CI-33449	Invoice	Paid			
	3/7/2018	SAVEON AD TSPLASH AN		20-70-581200	Marketing Supplies	\$1,000.00
	2018CI-33449	Invoice	Paid			
Totals for SAVEON						\$2,000.00
SECURITY BENEFIT GROUP						

**West Chicago Park District**  
**Board Expenditures Approval Report**  
Monthly Invoices

Vendor Name	Transaction Date	Description				
Tax Identification Number	Transaction Number	Transaction Type	Status	Account Number	Account Description	Amount
SECURITY BENEFIT GROUP	3/14/2018	Payroll liabilities through <3/ Invoice	Paid	10-10-212700	Liabilities - Plan 457	\$775.00
	3/28/2018	Payroll liabilities through <3/ Invoice	Approved	10-10-212700	Liabilities - Plan 457	\$725.00
	Totals for SECURITY BENEFIT GROUF					\$1,500.00
SHERWIN WILLIAMS						
SHERWIN WILLIAMS	2/22/2018	PAINT		20-70-532200	Safety Supplies	\$72.34
	7579-3	Invoice	Paid			
Totals for SHERWIN WILLIAMS						\$72.34
SOUND INCORPORATED						
SOUND INCORPORATED	11/30/2017	STANDARD LABOR AND T		20-70-528600	Cont/Serv-Contracted Repairs	\$397.00
	D1327064	Invoice	Paid			
	2/13/2018	MONITORING CHARGE		20-70-525000	ALARM SYSTEM	\$90.00
	R154143	Invoice	Paid			
Totals for SOUND INCORPORATED						\$487.00
SPARE WHEELS TRANSPORTATION CO, INC.						
SPARE WHEELS TRANSPORTATION C	2/19/2018	DAYS OFF FIELD TRIP		20-30-529500	Contract Program Expense	\$282.50
	23117A	Invoice	Paid			
		Program ID		Program Description		Amount
		251		Days Off School		\$282.50
Totals for SPARE WHEELS TRANSPORTATION CO, INC						\$282.50
STARFISH AQUATICS INSTITUTE						
STARFISH AQUATICS INSTITUTE	3/23/2018	PDRMA/MIRMA MEMBER		20-40-529504	Cont Serv-Audit	\$3,000.00
	16760	Invoice	Paid			
Totals for STARFISH AQUATICS INSTITUTE						\$3,000.00
STEINER ELECTRIC COMPANY						
STEINER ELECTRIC COMPANY	2/26/2018	PARTS		20-70-532200	Safety Supplies	\$24.00
	S005973916.001	Invoice	Paid			
	2/27/2018	PARTS		20-70-532200	Safety Supplies	\$72.00
	S005974657.001	Invoice	Paid			
Totals for STEINER ELECTRIC COMPANY						\$96.00

**West Chicago Park District**  
**Board Expenditures Approval Report**  
Monthly Invoices

Vendor Name	Transaction Date	Description				
Tax Identification Number	Transaction Number	Transaction Type	Status	Account Number	Account Description	Amount
TERMINIX PROCESSING CENTER						
TERMINIX PROCESSING CENTER	2/16/2018	PEST CONTROL		20-70-521000	MAINTENANCE AGREEMENTS	\$87.00
XX-XXXX8837	373012098	Invoice	Paid			
	2/16/2018	PEST CONTROL		10-20-520100	Cont/Serv-Seasonal Labor	\$58.00
XX-XXXX8837	373017452	Invoice	Paid			
	3/9/2018	PEST CONTROL		10-20-520100	Cont/Serv-Seasonal Labor	\$58.00
XX-XXXX8837	373696840	Invoice	Paid			
Totals for TERMINIX PROCESSING CENTER						\$203.00
THE LASER COMEDY SHOW, LLC						
THE LASER COMEDY SHOW, LLC	2/27/2018	DAYS OFF SCHOOL ENTE		20-30-539500	Supplies Program Expense	\$375.00
XX-XXX0532	2/27/18	Invoice	Paid			
		Program ID		Program Description		Amount
		251		Days Off School		\$375.00
Totals for THE LASER COMEDY SHOW, LLC						\$375.00
VERIZON WIRELESS						
VERIZON WIRELESS	3/1/2018	AS/JU PHONES		20-30-539500	Supplies Program Expense	\$195.84
	9802603416	Invoice	Paid			
		Program ID		Program Description		Amount
		250		Before/After School		\$195.84
	3/1/2018	AS/JU PHONES		20-10-541000	Utilities-Telephones	\$61.63
	9802603416	Invoice	Paid			
Totals for VERIZON WIRELESS						\$257.47
WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION						
WESTERN DUPAGE SPECIAL RECRE	12/13/2017	WDSRA BLACK & RED B		20-10-586000	Marketing Promo Materials	\$200.00
	B&RB 2018 AD	Invoice	Paid			
Totals for WESTERN DUPAGE SPECIAL RECREATION ASSOCIATIO						\$200.00

# West Chicago Park District

## Board Expenditures Approval Report

### Monthly Invoices

#### Account Summary

Account Number	Description	Net Amount
*****	*****	\$900.00
10-10-212200	Liabilities - FICA/MED W/held	\$8,701.45
10-10-212300	Liabilities - Fed Tax Withheld	\$10,218.68
10-10-212400	Liabilities - State Tax W/held	\$5,156.37
10-10-212500	Liabilities - IMRF Withheld	\$4,491.73
10-10-212700	Liabilities - Plan 457	\$1,500.00
10-10-212900	Liabilities - Other P/R Deduct	\$96.00
10-10-521100	Cont/Ser - Legal Publications	\$331.20
10-10-522000	Cont/Ser - Rent - Photocopier	\$881.32
10-10-523000	Cont/Ser - IT Consultants	\$1,111.58
10-10-531000	Supplies/Materials-Office	\$192.51
10-10-531600	Supplies/Materials-Finance	\$164.35
10-10-541000	Utilities-Telephones	\$288.89
10-10-543000	Utilities-Electricity	\$541.08
10-10-544000	Utilities-Natural Gas	\$661.09
10-10-551000	Insurance Exp.-Health/Medical	\$5,182.12
10-10-552000	Insurance Exp.-Life	\$521.84
10-10-581000	Spec. Purp.- Memberships	(\$100.00)
10-10-581100	Spec. Purp.- Conf./Meetings	\$382.44
10-20-520100	Cont/Serv-Seasonal Labor	\$11,095.08
10-20-521300	Cont. Serv.-Consultants	\$1,000.00
10-20-524000	Con. Serv.-Refuse Removal-Reg.	\$425.00
10-20-526000	Con. Serv.-License/Insp. Fees	\$277.00
10-20-532000	Supplies/Materials-Personnel	(\$28.90)
10-20-532100	Supplies/Materials-Ice Control	\$127.65
10-20-533000	Supplies/Materials-Buildings	\$640.79
10-20-534100	Supplies/Materials-Fuel/Oil	\$2,075.32
10-20-534200	Supplies/Materials-Tools/Hdw.	\$326.78
10-20-535300	Supplies/Materials-Signs	\$502.99
10-20-535400	Supplies/Materials-Conservation	\$67.00
10-20-561000	Repairs/Maint.-Buildings	\$396.39

# West Chicago Park District

## Board Expenditures Approval Report

### Monthly Invoices

10-20-562000	Repairs/Maint.-Veh./Machines	\$65.00
10-20-565000	Repairs/Maint.-Playgrounds	\$20.13
10-20-568000	Repairs/Maint.-Equipment	\$1,420.32
20-10-211000	Liabilities - Accounts Payable	\$2,071.39
20-10-521000	Cont/Ser - Attorney Fees	\$4,048.47
20-10-521100	Cont/Ser - Legal Publications	\$269.00
20-10-521200	Cont/Ser - Subscriptions	\$1,199.00
20-10-522000	Cont/Ser - Rent - Photocopier	\$881.33
20-10-523000	Cont/Ser - IT Consultants	\$1,111.58
20-10-525000	Cont/Ser - Alarm Monitor. Ser.	\$472.02
20-10-527000	Cont/Ser - Employ. Assist. Pr.	\$56.10
20-10-527100	Cont/Ser - Employ. Test./Phy.	\$20.00
20-10-527200	Cont/Serv-Crim Checks	\$440.00
20-10-528000	Cont/Ser - Printing-Brochures	\$6,046.00
20-10-531000	Supplies/Materials-Office	\$165.30
20-10-531100	Supplies/Materials-Off. Post.	\$21.64
20-10-531400	Supplies - Promo Postage	\$175.00
20-10-531600	Supplies/Materials-Finance	\$164.35
20-10-534100	Supplies/Materials-Fuel/Oil	\$85.03
20-10-541000	Utilities-Telephones	\$350.52
20-10-543000	Utilities-Electricity	\$541.11
20-10-544000	Utilities-Natural Gas	\$661.10
20-10-551000	Insurance Exp.-Medical	\$15,546.35
20-10-562000	Repairs/Maint.-Veh./Machines	\$16.95
20-10-581100	Spec. Purp.-Con./Meetings	\$413.83
20-10-581300	Spec. Purp.-Staff Cont. Education	\$299.00
20-10-581310	Spec. Purp.-Staff Meetings	\$1,032.70
20-10-581500	Spec. Purp.-Awards/Recognition	\$18.06
20-10-583000	Spec. Purp.-Credit Card Fees	\$69.20
20-10-584000	Media Marketing	\$523.98
20-10-584100	Branding/Signage	\$33.55
20-10-586000	Marketing Promo Materials	\$261.98
20-10-587000	Marketing Design and Print	\$126.27
20-30-529500	Contract Program Expense	\$9,394.81
20-30-539500	Supplies Program Expense	\$3,255.09

# West Chicago Park District

## Board Expenditures Approval Report

### Monthly Invoices

20-30-589500	Program Awards	\$139.60
20-40-525000	Cont. Serv.-Alarm Monitoring	\$167.49
20-40-529504	Cont Serv-Audit	\$3,000.00
20-40-543000	Utilities-Electricity	\$1,844.36
20-40-544000	Utilities-Natural Gas	\$1,186.93
20-40-566000	Repairs/Maintenance-Equipment	\$23,626.18
20-40-586000	Marketing Promo Materials	\$1,401.98
20-50-524200	Cont/Serv-Custodial	\$1,710.00
20-50-533100	Supplies/Materials-Janitorial	\$86.95
20-50-533600	Supplies/Materials Facility Equipment	\$2,414.20
20-50-542000	Utilities-Water/Sewer	\$186.75
20-50-543000	Utilities-Electricity	\$4,939.53
20-50-544000	Utilities-Natural Gas	\$488.99
20-50-561000	Repairs/Maint.-Buildings	\$355.16
20-70-521000	MAINTENANCE AGREEMENTS	\$650.76
20-70-524000	REFUSE DISPOSAL	\$159.00
20-70-524200	Cont/Serv-Custodial	\$28,912.92
20-70-525000	ALARM SYSTEM	\$90.00
20-70-528600	Cont/Serv-Contracted Repairs	\$8,797.00
20-70-531000	OFFICE SUPPLIES	\$119.20
20-70-532200	Safety Supplies	\$651.51
20-70-533100	Supplies/Materials-Janitorial	\$921.03
20-70-533600	Supplies/Materials Facility Equipment	\$499.99
20-70-539500	Fitness Programs Supplies	\$3.22
20-70-541000	Telephones	\$1,764.74
20-70-543000	Utilities-Electricity	\$8,821.43
20-70-544000	Natural Gas	\$1,116.72
20-70-561000	Repairs/Maint.-Buildings	\$1,183.94
20-70-562000	R&M-Vehicles	\$638.40
20-70-568000	Repairs & Maint.-Equipment	\$4,204.84
20-70-581200	Marketing Supplies	\$1,000.00
20-70-586000	Marketing Promo Materials	\$380.25
40-10-212500	Liabilities - IMRF Withheld	\$12,088.03
45-10-212200	Liabilities - FICA/MED W/held	\$8,701.45
90-10-574000	Development Projects	\$1,388.76

**West Chicago Park District**  
**Board Expenditures Approval Report**  
Monthly Invoices

GRAND TOTAL: \$233,045.22



## Board Monthly Credit Card and Utilities Detail Report

Sum of Amount					
Vendor name	Description	Account description	Line Item Description	Total	
COM ED	ARC/PARKS	Utilities-Electricity	ARC	\$ 2,725.37	
			PARKS	\$ 89.80	
	ARC/PARKS Total			\$ 2,815.17	
	HAMPTON AERATOR	Utilities-Electricity	HAMPTON AERATOR	\$ 33.39	
	HAMPTON AERATOR Total			\$ 33.39	
	KRESS CREEK	Utilities-Electricity	KRESS CREEK	\$ 28.71	
	KRESS CREEK Total			\$ 28.71	
	ZONE 250	Utilities-Electricity	ZONE 250	\$ 4,939.53	
ZONE 250 Total			\$ 4,939.53		
COM ED Total				\$ 7,816.80	
FNBC BANK AND TRUST	DONOVAN VISA 2/18/18	Contract Program Expense	SC CS PARKS TRIP	\$ 216.00	
			SC KANE COUNTY COUGARS TRIP	\$ 94.50	
			SC NAPERVILLE PARK DISTRICT	\$ 50.00	
			SC URBAN AIR TRIP	\$ 250.00	
			Supplies Program Expense	THE SHELL	\$ 72.08
				THEATRE	\$ 42.22
		Supplies/Materials-Signs	AMERICAN FLAG	\$ 22.99	
	DONOVAN VISA 2/18/18 Total			\$ 747.79	
	FELIX VISA 2/20/18	Cont/Ser - Subscriptions	PREPAID CITY MEMBERSHIP - AMERICA IN BLOOM	\$ 1,199.00	
		Spec. Purp.- Conf./Meetings	JON CARLSON	\$ 8.99	
			LION'S	\$ 18.61	
		Spec. Purp.- Memberships	MIDWEST ECO CREDIT VOUCHER	\$ (100.00)	
		Supplies/Materials-Conservation	BOOKS	\$ 67.00	
	FELIX VISA 2/20/18 Total			\$ 1,193.60	
	GASPARINI VISA 3/5/18	Cont/Serv-Seasonal Labor	MAINTENANCE FOR DIRECTOR'S HOUSE	\$ 149.00	
		R&M-Vehicles	ARC BALLASTS	\$ 280.97	
			ARC EMERGENCY LIGHTS FOR GYM	\$ 306.08	
		Repairs/Maint.-Buildings	SHOP HALLWAY LED REPLACEMENT	\$ 71.19	
		Repairs/Maint.-Equipment	8' LED BULB REPLACEMENT FOR SHOP	\$ 531.98	
		Supplies/Materials-Buildings	SHELL BOLLARD LIGHTS FOR SIDEWALK	\$ 640.79	
	GASPARINI VISA 3/5/18 Total			\$ 1,980.01	
	KASPAR VISA 2/15/18	Spec. Purp.- Conf./Meetings	IRPA CONFERENCE	\$ 91.57	
			IRPA MEAL	\$ 15.00	
			IRPA PARKING	\$ 5.50	
		Spec. Purp.-Con./Meetings	IRPA CONFERENCE	\$ 91.57	
			IRPA MEAL	\$ 15.00	
			IRPA PARKING	\$ 5.50	
	Supplies/Materials Facility Equipment			\$ 499.99	
	KASPAR VISA 2/15/18 Total			\$ 724.13	
	KASPAR VISA 3/15/18	Spec. Purp.-Staff Meetings	STAFF METTING	\$ 29.37	
	KASPAR VISA 3/15/18 Total			\$ 29.37	
	KASPER VISA 2/4/18	Repairs & Maint.-Equipment	BARMOPS & BATTERIES	\$ 190.70	
		Repairs/Maint.-Buildings	D BATTERIES	\$ 14.94	
			WATER FOUNT/EXT CORDS	\$ 168.06	
		Spec. Purp.-Con./Meetings	IPRA MEMBERSHIP	\$ 269.00	
		Supplies/Materials-Janitorial	GARBAGE CANS	\$ 86.95	
	KASPER VISA 2/4/18 Total			\$ 729.65	
	KASPER VISA 3/4/18	Fitness Programs Supplies	SYMPATHY CARD	\$ 3.22	
		R&M-Vehicles	AUX CORDS, CARIBEENERS	\$ 37.65	
	KASPER VISA 3/4/18 Total			\$ 40.87	
LESTER VISA 2/14/18	Contract Program Expense	JAN LUNCH/MOVIE - MOVIE	\$ 31.25		
		POLAR EXPRESS COSTUME CLEANING	\$ 52.64		
		WHITE SOX TICKETS	\$ 349.62		
	Supplies Program Expense	DADDY/DAUGHTER EIFFEL TOWER	\$ 12.99		
		DADDY/DAUGHTER LIGHT UP ROSES	\$ 96.00		
		JAN LUNCH/MOVIE - LUNCH	\$ 22.90		
		LIGHTS FOR DADDY/DAUGHTER	\$ 82.59		
		PICKLEBALL NETS/BALLS	\$ 18.99		

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## Board Monthly Credit Card and Utilities Detail Report

Sum of Amount					
Vendor name	Description	Account description	Line Item Description	Total	
FNBC BANK AND TRUST	LESTER VISA 2/14/18	Supplies Program Expense	SILVER SNEAKERS LUNCHEON SUPPLIES	\$ 77.10	
			SUPPLIES FOR PROGRAM	\$ 10.00	
	LESTER VISA 2/14/18 Total			\$ 1,254.05	
	MAJOR VISA 2/20/18	Cont/Ser - Employ. Test./Phy.	ANNUAL CHECK FOLLOW UP	\$ 20.00	
		Repairs/Maint.-Buildings	HOUSE REPAIRS	\$ 19.34	
		Repairs/Maint.-Veh./Machines	CAR WASH	\$ 5.00	
		Spec. Purp.- Conf./Meetings	IPRA CONF LODGING - MAJOR	\$ 208.22	
			IPRA CONF MEAL - MAJOR	\$ 34.55	
		Spec. Purp.-Con./Meetings	IPRA CONF LODGING - MAJOR	\$ 208.21	
			IPRA CONF MEAL - MAJOR	\$ 34.55	
		Spec. Purp.-Staff Cont. Education	REGISTRATION - MAJOR	\$ 299.00	
		Spec. Purp.-Staff Meetings	CHICAGO MTG	\$ 14.00	
			GIFT CERTIFICATE TO IAPD	\$ 25.00	
			MTG WITH ANGELO	\$ 42.64	
			MTG WITH B KASPAR	\$ 150.95	
			MTG WITH F LENERTZ	\$ 58.23	
			MTG WITH I LAMP	\$ 72.43	
			MTG WITH REPUBLIC BANK	\$ 38.65	
			MTG WITH SINK COMBS	\$ 28.63	
			MTG WITH T TRISTANO	\$ 19.74	
			MTG WITH WDSRA	\$ 25.43	
			MTG WITH WHEATON PD	\$ 38.83	
			PARKING - MTG WITH SINK COMBS	\$ 4.00	
			Supplies Program Expense	ELECTRICAL ADAPTER PA SYSTEM	\$ 50.43
			Supplies/Materials-Finance	DIRECT DEPOSIT PAYROLL FORMS	\$ 328.70
		Supplies/Materials-Off. Post.	PRODUCT RETURN	\$ 21.64	
		Supplies/Materials-Personnel	STAFF MEN'S SHOE PURCHASE	\$ (78.90)	
	MAJOR VISA 2/20/18 Total			\$ 1,669.27	
	MEDEIROS VISA 3/4/18	MAINTENANCE AGREEMENTS	CONVEYANCE CERTIFICATE/CONVENIENCE CHARGE	\$ 76.76	
		OFFICE SUPPLIES	BLANK CARDS FOR PASSES	\$ 101.24	
		Spec. Purp.-Awards/Recognition	GREETING CARDS	\$ 18.06	
		Spec. Purp.-Con./Meetings	IAPD CONFERENCE REFUND - BRIAN	\$ (210.00)	
		Spec. Purp.-Staff Meetings	CSR STAFF MTG	\$ 280.66	
			QTRLY STAFF MTG	\$ 194.14	
		Supplies/Materials-Office	MOUSE FOR SUE	\$ 13.49	
		Supplies/Materials-Tools/Hdw.	CARD SWIPER	\$ 114.99	
	MEDEIROS VISA 3/4/18 Total			\$ 589.34	
	MEDINA VISA 2/13/18	Marketing Design and Print	CAMP POST CARDS	\$ 78.17	
			CAMP POSTCARDS	\$ 48.10	
		Marketing Promo Materials	ARC RACK CARDS	\$ 284.66	
			TSPLASH RACK CARDS	\$ 91.98	
		Media Marketing	DIGITAL PUBLISHING	\$ 474.00	
		SEARCH APP	\$ 4.99		
		Supplies - Promo Postage	SCHOOL	\$ 175.00	
	MEDINA VISA 2/13/18 Total			\$ 1,156.90	
	MEDINA VISA 3/13/18	Branding/Signage	BOARD BC	\$ 25.20	
			NAME BADGE - COMMISSIONER	\$ 8.35	
		Marketing Promo Materials	ARC RENTAL CARDS	\$ 95.59	
			BANNER THEATRE & TOURNAMENT	\$ 61.98	
		Media Marketing	CAMPAIGN FOR TSPLASH HIRING	\$ 40.00	
			SEARCH APP	\$ 4.99	
	Supplies Program Expense	SHELL PROJECTOR	\$ 445.00		
	MEDINA VISA 3/13/18 Total			\$ 681.11	
	RADUN VISA 2/20/18	Cont/Ser - Legal Publications	IPRA MEMBERSHIP	\$ 269.00	
		Supplies Program Expense	ARC BDAY SUPPLIES	\$ 658.49	
	RADUN VISA 2/20/18 Total			\$ 927.49	
	FNBC BANK AND TRUST Total				\$ 11,723.58
	MIDAMERICAN ENERGY CO.	ELECTRICITY SUPPLY	Utilities-Electricity	ARC	\$ 6,096.06

## Board Monthly Credit Card and Utilities Detail Report

Sum of Amount				
Vendor name	Description	Account description	Line Item Description	Total
MIDAMERICAN ENERGY CO.	ELECTRICITY SUPPLY	Utilities-Electricity	PARKS	\$ 930.29
			TSPLASH	\$ 1,619.51
	ELECTRICITY SUPPLY Total			\$ 8,645.86
MIDAMERICAN ENERGY CO. Total				\$ 8,645.86
NICORGAS	ARC	Natural Gas	ARC	\$ 1,116.72
	ARC Total			\$ 1,116.72
	SHOP	Utilities-Natural Gas	SHOP	\$ 1,016.51
	SHOP Total			\$ 1,016.51
	TSPLASH	Utilities-Natural Gas	TSPLASH	\$ 1,066.92
	TSPLASH Total			\$ 1,066.92
	ZONE 250	Utilities-Natural Gas	ZONE 250	\$ 488.99
	ZONE 250 Total			\$ 488.99
NICORGAS Total				\$ 3,689.14
SANTANNA ENERGY SERVICES	CABIN - SES # 8000130	Utilities-Natural Gas	CABIN	\$ 305.68
	CABIN - SES # 8000130 Total			\$ 305.68
	TSPLASH - SES # 8000129	Utilities-Natural Gas	TSPLASH	\$ 120.01
	TSPLASH - SES # 8000129 Total			\$ 120.01
SANTANNA ENERGY SERVICES Total				\$ 425.69
Grand Total				\$ 32,301.07

April 10, 2018

Board of Commissioners Report

Executive Director, Gary Major

West Chicago Park District

The West Chicago Park District has a great jump into the Spring season. Special events, ball fields, Turtle Splash are in full swing for activity and preparations. The Foundation Golf Outing will be held Friday, June 15 at Prairie Landing, please let people know about this upcoming event. The Parks Department has already designed an access road into the Shell for easier equipment drop off, as well as installing lights on the pathways for what should be a great second season at the venue.

We have met with Earthwerks concerning the work at Kress Creek Farms. Earthwerks is very interested in maintaining a strong relationship with the West Chicago Park District, and has expressed a desire to be involved in projects which they can lend assistance. Currently, a new access road for their work has been created at Kress Creek Farms, and shortly, a control fence for the back side of Kress Creek will be installed. Later this summer, work will begin on creating a bus turnaround and additional parking by the old Dairy Barn.

At this time, playgrounds in the community seem to be operating at a strong rate, and are in very good condition. It should be a few years before any investment will be required for replacing such. Still, there will be appropriate additions and updates as required or needed. The new George Brown Globe at Pioneer has been a great success. New signs are currently being designed for several parks which still have the older versions, these will bring a consistent look to the Park District facilities. And, a tree inventory for the Park District is being commissioned. This inventory will benefit the District staff immensely, by being to identify type, age, and population density of trees in all areas. Also, when particular diseases occur, staff can quickly identify locations and age of affected trees. The inventory will be updated each time a new tree is planted, or when one is replaced or dies.

Staff has met with District 33 about the continued intergovernmental relationship. Every six months each staff and Director/Superintendent discusses what is working and not working with the agreement. Communication and problem solving have kept things at a very good working level. The after school participation at the ARC has been excellent, and steps are being considered as to expanding this option for parents. We have also met with the Athletic Director at District 94 to insure the continued relationship on field usage, cross country course usage, etc. Again, this relationship continues to be strong and progressive.

Emphasis for this year will be on evaluating more programming opportunities and special events. The continued growth and usage of ZONE 250 will be emphasized, along with continued new rental opportunities at the ARC.

Parks staff will not be as concerned with projects this year, as upgrading the maintenance levels and discovery of new opportunities to improve both service and efficiency. Energy conservation has become a strong point of emphasis, as the District continues to look for increased utility efficiencies. Recently, the District participated in an energy auction which netted the agency its lowest electric rate in the past 15 years.

To: Board of Commissioners  
 From: Brian Kaspar  
 Date: 4/10/18  
 Re: March 2018 Recreation Report

## New & Cool Stuff

**Promotions:** The December SaveOn promotions have already yielded a greater result than the initial investment. A total of 17 new memberships were sold due to the promotion, only 10 were needed in order to break even. Additionally 17 free individual Treehouse admissions were redeemed with 11 additional paying customers. A new Save-On promotion has been sent out to for the month of April, it will target West Chicago, Winfield, Batavia and Warrenville. The same promotion will be featured for fitness offering \$25 off an annual membership along with a new promo for Turtle Splash pushing Splash Pass sales while offering an additional daily admission.



**Book Fair:** Our Treehouse held a book fair in the main lobby of the ARC 3/5-3/11. We had \$1,461 in sales, which equals \$730 in FREE books for our Treehouse library.

**Program Guide:** The Summer 2018 program guide is expected to arrive in residents' homes on April 20. The cover features a six page gatefold that has a tear out insert featuring the special programming at The Shell.

## Participation

**Keppler Academy:** Registration for next school year has begun! We are already full at 13 students for one of our 4 year old classes offered. I anticipate our other classes to start filling up as summer approaches.

**Breakfast with the Bunny:** Saturday, March 31, 2018 was attended by 116 people. Thank you to all the staff that helped set-up and worked that day and to Frank Lenertz for serving, Diana Gunderson for being the bunny, Bass family for reading story, helping with check in and to all the High school Volunteers. The Easter Bunny also made an appearance at the American Legion Easter Egg Hunt and WCPD donated 25 Easter Eggs with Tree House passes inside for the event.

**Summer Camp:** 21 campers enrolled from 2/28-4/2 2017; 32 campers enrolled from 2/28-4/2 2018. We are hoping to average 60 campers per day in the 2018 summer

## **Active Fitness & Track Memberships:**

05/01/16-03/31/17

05/01/17-03/31/18

	2017 YTD	2018 YTD
Participation	2458	2193
Revenue	\$378,181.21	\$345,360.49

**Silver Sneakers:**

193 participants

**5<sup>th</sup>-6<sup>th</sup> Grade Girls Basketball:** On March 17<sup>th</sup>, we held the league tournament championships in Zone 250. Warrenville, Sugar Grove, Batavia and our own West Chicago parents were telling B. Kaspar and J. Urban what a beautiful facility we have and what a successful tournament we hosted. West Chicago Pink defeated Warrenville in the championship game completing an undefeated season. (Photo of both teams attached). West Chicago White finished in 3<sup>rd</sup> place out of a twelve team league.

**Financial Performance**

<b>Gym Rentals ARC:</b>	\$58,363.64 YTD 2017, \$62,902.49 YTD 2018
<b>Open Gym ARC:</b>	\$6,091.50 YTD 2017, \$7,688.50 YTD 2018
<b>Gym Rentals Zone 250:</b>	\$19,440.30 YTD 2018
<b>Room Rentals Zone 250:</b>	\$428.00 YTD 2018
<b>ARC Fitness:</b>	\$59,571.21 YTD 2017, \$58,004.44 YTD 2018
<b>Personal Training:</b>	\$50,473.00 YTD 2017, \$57,354.00 YTD 2018
<b>Guest Fee:</b>	\$11,141.00 YTD 2017, \$9,442.50 YTD 2018
<b>Treehouse Daily:</b>	\$34,888.50 YTD 2017, \$28,645.50 YTD 2018
<b>Treehouse Memberships:</b>	\$21,694.25 YTD 2017, \$17,771.53 YTD 2018
<b>Room Rentals:</b>	\$69,084.50 YTD 2017, \$81,804.09 YTD 2018
<b>Merchandise:</b>	\$145.00 YTD 2017, \$58.00 YTD 2018
<b>Pickleball:</b>	\$3,574.00 YTD 2016-17 (May-April); \$6,283.00 YTD 2017-18 (May-March)
<b>SilverSneakers:</b>	\$2,792.50 YTD 2016-17 (Dec-April); \$9,300.00 YD 2017-18 (May-March)

## Communication

**Photography:** L. Medina has met with a local photographer and worked out a trade agreement where the Park District will provide advertisement in return for photographic coverage of programs and events. These photos will be featured in upcoming marketing materials and program guides.

**Jesse Felix:** L. Medina interviewed J. Felix a few weeks prior to retirement. The article was published on the Daily Herald on the cover of the neighbor section, it focused on the growth of the Districts, major events and Felix's important contributions to the community throughout his 28 years of service. The article along with other posts regarding Felix's retirement were posted on social media and were some of the most trafficked posts in the month reaching nearly 4,000 users.

**Karate:** Mr. Steve Carr told J. Urban last night how much his three children enjoy the karate classes in the Arc. Mr. Carr stated that Instructor Gil Hernandez is the "Best".

**Summer Camp:** Sam has been booking field trips, and interviewing for camp staff in order to get everything ready for our 2018 summer camp. We have hired our 2018 intern Kelcee Miller who will train with Sam and the camp staff until Sam goes on Maternity leave at that point Kelcee will take over and run summer camp.

**Daddy Daughter Date Night Evaluations:** My 7 year old daughter told me without asking she had a great time. So I am a happy Daddy! The facility is great, decorated very nicely. The staff as always are very courteous. The pictures were a very nice touch, really appreciate that detail. My daughter says, thank you!

**Safety:** The first safety walk of 2018 for Turtle Splash took place March 15<sup>th</sup>. The first time we incorporated these walks into our Safety Committee 2 seasons ago the list was slightly overwhelming. This year's walk was a smooth one and the list is minimal. Kudos to Gina and Mike Gasparini for all they have done over at the pool!

**Manual:** Updates have been completed to the Crisis Management Plan.

**Theatre:** Summer Show - Auditions for Wizard of Oz will be held May 9<sup>th</sup> and 10<sup>th</sup> Shows  
7/12 at 7pm, 7/13 at 7pm and 7/14 at 12pm

We will host two matinee shows this summer for local day camps and senior centers on 7/12 at 12pm and 7/13 at 12pm. Our day camp show on 7/12 is already full and our day camp show on 7/13 only has 44 seats left.

**Misc:** Recently we had an issue with a media converter on the digital sign. C Johnson Sign Co. who installed the sign in 2009 was able to assist Melissa with a replacement part and connection has been reestablished. Upon talking to the sign co. Melissa discovered the sign has not been serviced since install 9 years ago! The cost to check the sign over and clean the fans is minimal and will be taking place in the next couple of weeks.

## Training

**Turtle Splash:** Our trainings for Turtle Splash start April 19<sup>th</sup> though opening day.

**Safety:** The safety committee which meets monthly has incorporated meeting at different parks during the spring/summer/fall seasons. Mike Gasparini suggested this be incorporated and we are excited to see the developments that may come from these new meeting spots! Our first park is Kress Creek Farms on the 19<sup>th</sup>.

## Staff Notes

**Turtle Splash:** G. Radun is still in the process of hiring new staff members for this upcoming summer.

**Fitness Staff:** The ARC fitness programs recently have had several instructors move on from teaching fitness classes for the West Chicago Park District. Three moved out of state and one was offered a full time job. Several potential new instructors have been contacted and I have filled one personal trainer position to date.

**Misc:** G Radun did two days of shadowing in the ambulance with the West Chicago Fire Department. She will be in the Emergency Room at Edwards/Glen Oaks in early April.

**CSR:** The next staff meeting is scheduled for April 29<sup>th</sup>. Congratulations to Ashley and Andrew on their recent engagement! Annual reviews are taking place and we are gearing up for summer schedules.

## Facility Updates

**Gymnasium Emergency Lighting:** New cages were developed to help protect the emergency lights in the gymnasium from program and open gym users. All broken and defective lights were additionally replaced.

**Ceiling Tile Replacement:** Stained ceiling tiles were replaced with new pieces. The stains were from previous leaks throughout the facility have now been addressed and repaired.

**Meeting Room Repairs:** Finger guards and protective corner stripping was repaired and installed in the meeting rooms.

**Treehouse Cleaning and Repairs:** Treehouse was cleaned and minor repairs were completed by Facility and Parks staff to help maintain the facility.

**Quarterly Carpet Cleaning:** Timco was out late last month to complete its final quarterly cleaning of the ARC

## Upcoming Dates/Times

**Keppler:** WDSRA will be coming out on April 5& 6 for a disability awareness day with our preschool students. We also have Grandparent's day coming up at the end of April where Grandparents are welcome to attend class for the day with our students.

**Touch-A-Truck:** L. Medina has contacted the West Chicago Police Department and scheduled a date for the annual Touch-A-Truck event. The event is set for Saturday, June 2<sup>nd</sup> from 9:00-11:00am in the Turtle Splash Water Park.

**Golf Outing:** Save the Date for the Friends of the West Chicago Parks - 9<sup>th</sup> Annual Funds Fore Fun Golf Outing. The event is set for Friday, June 15, 2018 at Prairie Landing Golf Club in West Chicago.

**Theater:** Fall Show - We have been approved to do Madagascar Jr for our fall show in 2018 which will take place at Wheaton Academy.

**Senior Social:** Open House

Thursday, May 10, 2018 12:00-2:00 p.m.

Free-Please bring a dish to pass

Email if interested in attending [mlester@we-goparks.org](mailto:mlester@we-goparks.org)



To: Board of Commissioners  
From: Michael Gasparini  
Subject: Superintendent of Parks  
Date: March 13, 2018

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### **Park Updates**

- ***The Shell***
  - 4 LED bollards have been installed to increase visibility for patrons as they exit the facility
  - Installing Outdoor Link for Shell lighting
  - Road has been installed to create easier access for entertainers
- ***Tree Removal/Pruning & Stump Grinding***
  - Dog Park
  - Zone 250
  - Reed Keppler
  - Hawthorne
  - Easton
- ***Removal of Tall Brush From Front of Dog Park***
  - Improves aesthetics of the park
  - Reduced vandalism
- ***Jesse Tree & Plaque***
  - Located at the southwest corner of the south parking lot on Arbor Ave.
- ***Spring Cleaning***
  - Sheriff's Work Alternative Program to help clean and get parks ready for summer

### **Facility Updates**

- ***Turtle Splash***
  - Eliminating planters at access to pool
  - Early water start up for filter building and bath house
  - Clean up
  - Bath house renovation
- ***Dyer Maintenance Garage***
  - Continue LED light replacement throughout garage
  - Replaced switches with motion sensors in offices
  - Smart thermostat replacing outdated thermostat in office area

### **Staff Updates**

- Dan Ritter attended CPO class April 5<sup>th</sup>-6<sup>th</sup>
- All seasonal staff from fall of 2017 will be returning for this upcoming season!!!

**West Chicago Park District**  
**Revenue/Expense Statement as of 03/31/2018**  
 FUNDS 10,20,40,45,90 AND 95

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
<b>10 - Corporate Fund</b>						
<b>Revenues</b>						
10-10-411000	Tax Rev - Current Real Estate	\$0.00	\$1,003,504.90	\$1,005,273.82	\$994,526.72	\$992,873.74
10-10-412000	Tax Rev - Non-Current Real Est	\$0.00	\$338.14	\$0.00	\$32.21	\$0.00
10-10-414000	Tax Rev - Replacement Tax	\$15,145.07	\$85,391.11	\$144,500.00	\$101,308.09	\$136,000.00
10-10-430000	Interest from Investments	\$0.00	\$3,237.04	\$800.00	\$1,201.57	\$600.00
10-10-451000	Revenue - Donations General	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00
10-10-482000	Revenue - Fuel Reimbursement	\$2,881.33	\$11,043.13	\$10,000.00	\$11,745.04	\$14,000.00
10-10-485000	Revenue - Miscellaneous	\$0.00	\$0.00	\$0.00	\$800.00	\$1,350.00
<b>Total Revenues</b>		<b>\$18,026.40</b>	<b>\$1,103,754.32</b>	<b>\$1,160,573.82</b>	<b>\$1,109,613.63</b>	<b>\$1,144,823.74</b>
<b>Expenses</b>						
10-10-511000	Salaries/Wages-Full Time	\$22,770.55	\$212,827.08	\$238,202.18	\$200,310.56	\$226,360.15
10-10-512000	Salaries/Wages-Part-Time Reg	\$203.94	\$203.94	\$0.00	\$9,748.64	\$11,000.00
10-10-514100	Wages - Managers & MIT	\$8.87	\$8.87	\$0.00	\$0.00	\$0.00
10-10-514300	Wages-Admissions	\$968.92	\$968.92	\$0.00	\$0.00	\$0.00
10-10-514400	Wages-Concessions	\$152.28	\$152.28	\$0.00	\$0.00	\$0.00
10-10-515000	Salaries/Wages-Marketing	\$1,585.98	\$1,585.98	\$0.00	\$0.00	\$0.00
10-10-517000	Salaries/Wages-Babysitting	\$12.62	\$12.62	\$0.00	\$0.00	\$0.00
10-10-521000	Cont/Ser - Attorney Fees	(\$2,709.99)	\$0.00	\$0.00	\$2,856.25	\$4,500.00
10-10-521100	Cont/Ser - Legal Publications	\$331.20	\$565.80	\$650.00	\$274.85	\$1,200.00
10-10-522000	Cont/Ser - Rent - Photocopier	\$881.32	\$11,224.91	\$11,000.00	\$10,204.72	\$12,200.00
10-10-523000	Cont/Ser - IT Consultants	\$1,111.58	\$10,388.30	\$14,500.00	\$10,876.88	\$14,500.00
10-10-523100	Cont/Ser - Software Annu Maint	\$0.00	\$180.40	\$6,000.00	\$840.25	\$6,700.00
10-10-525000	Cont/Ser - Alarm Monitor. Ser.	\$0.00	\$0.00	\$0.00	\$2,034.35	\$0.00
10-10-528500	Cont/Serv-Misc	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00
10-10-531000	Supplies/Materials-Office	\$192.51	\$3,292.57	\$3,708.00	\$3,732.43	\$4,708.46
10-10-531100	Supplies/Materials-Postage	(\$774.99)	\$0.00	\$0.00	\$1,720.91	\$2,000.00
10-10-531600	Supplies/Materials-Finance	\$164.35	\$360.91	\$500.00	\$0.00	\$0.00
10-10-541000	Utilities-Telephones	\$288.89	\$2,995.17	\$3,400.00	\$2,829.91	\$3,700.00

# West Chicago Park District

## Revenue/Expense Statement as of 03/31/2018

### FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
10-10-541100	Utilities-Cell Phones	\$0.00	\$93.01	\$0.00	\$0.00	\$0.00
10-10-542000	Utilities-Water/Sewer	\$0.00	\$23.00	\$2,000.00	(\$21.77)	\$5,000.00
10-10-543000	Utilities-Electricity	\$541.08	\$7,616.85	\$11,500.00	\$9,772.16	\$17,000.00
10-10-544000	Utilities-Natural Gas	\$661.09	\$3,316.05	\$5,000.00	\$3,112.87	\$5,000.00
10-10-551000	Insurance Exp.-Health/Medical	\$2,381.15	\$18,390.57	\$52,000.00	\$24,946.14	\$57,000.00
10-10-552000	Insurance Exp.-Life	\$197.74	\$1,158.29	\$1,600.00	(\$1,871.78)	\$800.00
10-10-581000	Spec. Purp.- Memberships	(\$100.00)	\$7,177.12	\$6,500.00	\$6,560.60	\$6,000.00
10-10-581100	Spec. Purp.- Conf./Meetings	\$382.44	\$13,512.74	\$12,000.00	\$12,046.13	\$14,000.00
10-20-511000	Salaries/Wages-Full Time	\$30,885.38	\$244,828.69	\$264,257.68	\$234,056.46	\$253,424.00
10-20-511100	Sal/Wages Overtime-Full-Time	\$0.00	\$900.00	\$2,960.38	\$377.90	\$3,000.00
10-20-520100	Cont/Serv-Seasonal Labor	\$11,095.08	\$252,444.29	\$306,347.32	\$231,772.03	\$252,024.00
10-20-521300	Cont. Serv.-Consultants	\$1,000.00	\$9,000.00	\$12,000.00	\$10,000.00	\$14,000.00
10-20-522100	Con. Serv.-Rent-Toilets	\$0.00	\$8,150.89	\$12,705.00	\$9,120.00	\$14,000.00
10-20-522200	Cont. Serv.-Rent-Equipment	\$0.00	\$1,155.00	\$3,000.00	\$895.18	\$2,000.00
10-20-524000	Con. Serv.-Refuse Removal-Reg.	\$425.00	\$7,002.60	\$14,100.00	\$12,545.91	\$14,000.00
10-20-524100	Con. Serv.-Refuse Removal-Haz.	\$0.00	\$212.58	\$1,820.00	\$359.93	\$1,750.00
10-20-526000	Con. Serv.-License/Insp. Fees	\$277.00	\$1,443.00	\$4,374.00	\$3,129.51	\$9,000.00
10-20-531000	Supplies/Materials-Office	\$0.00	\$0.00	\$0.00	\$176.13	\$0.00
10-20-532000	Supplies/Materials-Personnel	(\$28.90)	\$4,187.54	\$5,094.00	\$2,685.09	\$4,000.00
10-20-532100	Supplies/Materials-Ice Control	\$127.65	\$1,666.51	\$5,800.50	\$8,226.66	\$6,000.00
10-20-532200	Supplies/Materials-Safe. Equip	\$0.00	\$1,201.81	\$1,726.00	\$605.53	\$3,000.00
10-20-533000	Supplies/Materials-Buildings	\$640.79	\$5,886.39	\$5,020.00	\$4,467.94	\$6,000.00
10-20-533100	Supplies/Materials-Janitorial	\$0.00	\$2,911.24	\$3,055.67	\$3,531.81	\$4,000.00
10-20-533200	Supplies/Materials-Chemicals	\$0.00	\$2,093.99	\$3,000.00	\$3,488.48	\$3,500.00
10-20-534000	Supplies/Materials-Veh./Mach.	\$0.00	\$2,790.54	\$5,697.87	\$5,338.93	\$8,000.00
10-20-534100	Supplies/Materials-Fuel/Oil	\$2,075.32	\$27,700.85	\$34,700.00	\$25,667.48	\$35,500.00
10-20-534200	Supplies/Materials-Tools/Hdw.	\$326.78	\$2,777.52	\$4,000.00	\$3,753.49	\$4,000.00
10-20-535000	Supplies/Materials-Landscape	(\$2,000.00)	\$12,875.83	\$17,500.00	\$19,148.02	\$21,000.00
10-20-535300	Supplies/Materials-Signs	\$502.99	\$4,151.51	\$5,380.00	\$4,729.63	\$6,500.00
10-20-535400	Supplies/Materials-Conservation	\$67.00	\$6,478.52	\$4,490.00	\$3,959.50	\$4,000.00
10-20-561000	Repairs/Maint.-Buildings	\$396.39	\$24,352.33	\$21,562.00	\$13,397.94	\$16,000.00
10-20-562000	Repairs/Maint.-Veh./Machines	\$65.00	\$12,340.06	\$13,300.00	\$14,400.11	\$15,000.00
10-20-563000	Repairs/Maint.-Athl Facilities	\$0.00	\$0.00	\$0.00	\$240.00	\$0.00

**West Chicago Park District**  
**Revenue/Expense Statement as of 03/31/2018**  
**FUNDS 10,20,40,45,90 AND 95**

		<b>Actual</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Prior YTD</b>	<b>Prior Budget</b>
10-20-564000	Repairs/Maint.-Landscape	\$0.00	\$0.00	\$0.00	\$7,005.00	\$0.00
10-20-565000	Repairs/Maint.-Playgrounds	\$20.13	\$16,128.03	\$12,720.64	\$5,287.79	\$10,000.00
10-20-565100	Repairs/Maint. Splash Pads	\$0.00	\$7,999.69	\$2,258.49	\$2,323.07	\$2,000.00
10-20-568000	Repairs/Maint.-Equipment	\$1,420.32	\$15,074.36	\$20,300.00	\$23,736.72	\$26,000.00
10-20-571000	Cap. Exp.-Equip. Acquisition	\$0.00	\$0.00	\$0.00	\$5,889.00	\$6,000.00
<b>Total Expenses</b>		<b>\$76,547.46</b>	<b>\$971,809.15</b>	<b>\$1,156,729.73</b>	<b>\$960,289.34</b>	<b>\$1,135,366.61</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>(\$58,521.06)</b>	<b>\$131,945.17</b>	<b>\$0.00</b>	<b>\$149,324.29</b>	<b>\$0.00</b>
<b>ENDING FUND BALANCE</b>		<b>(\$58,521.06)</b>	<b>\$131,945.17</b>	<b>\$0.00</b>	<b>\$149,324.29</b>	<b>\$0.00</b>

# West Chicago Park District

## Revenue/Expense Statement as of 03/31/2018

### FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
<b>20 - Recreation Fund</b>						
<b>Revenues</b>						
20-10-411000	Tax Rev - Current Real Estate	\$0.00	\$624,323.96	\$625,359.70	\$604,105.48	\$603,733.73
20-10-412000	Tax Rev - Non-Current Real Est	\$0.00	\$214.14	\$0.00	\$19.51	\$0.00
20-10-414000	Tax Rev - Replacement Tax	\$2,672.66	\$15,069.02	\$25,500.00	\$25,327.04	\$34,000.00
20-10-430000	Interest from Investments	\$0.00	\$5,397.41	\$600.00	\$1,549.00	\$600.00
20-10-442000	Rental Income-Athletic Fields	\$1,216.00	\$21,835.00	\$28,550.00	\$23,323.73	\$30,650.00
20-10-444000	Rental Income-Pavillions	\$200.00	\$3,392.50	\$3,500.00	\$4,425.00	\$3,000.00
20-10-451000	Donations-Annual Appeal	(\$1,759.05)	\$3,373.15	\$0.00	\$17,250.00	\$5,050.00
20-10-452000	Donations-Scholarship Fund	\$0.00	(\$40.00)	\$0.00	(\$10,336.58)	\$0.00
20-10-453000	Revenue - Donations Foundation	\$0.00	\$5,825.00	\$14,000.00	\$8,011.41	\$12,500.00
20-10-455000	Sponsorship-Public Relations Events	\$0.00	\$0.00	\$0.00	\$1,550.00	\$1,550.00
20-10-460000	Brochure/Website Ads	\$700.00	\$3,150.00	\$1,500.00	\$1,850.00	\$1,700.00
20-10-461000	Rev-Concessions	\$0.00	\$759.46	\$1,800.00	\$1,120.62	\$1,800.00
20-10-480000	Revenue - Service Fees	\$10.00	\$324.00	\$500.00	\$453.00	\$200.00
20-10-485000	Revenue - Miscellaneous	\$20.00	\$819.87	\$500.00	\$789.33	\$200.00
20-30-451000	Rev- Appeal Sponsorships	\$0.00	\$15,848.50	\$15,500.00	\$12,730.00	\$12,756.00
20-30-451100	Rev - Donations	\$0.00	\$1,083.00	\$8,500.00	\$0.00	\$0.00
20-30-452000	Donations	\$0.00	\$4,900.00	\$0.00	\$0.00	\$0.00
20-30-461000	Concessions	\$0.00	\$1,255.05	\$350.00	\$914.01	\$300.00
20-30-461300	Revenue-Costumes	\$20.00	\$1,945.00	\$0.00	\$1,125.00	\$0.00
20-30-490000	Program Revenue	\$36,893.44	\$440,069.30	\$523,246.00	\$432,642.39	\$565,449.80
20-30-491000	Rev-Ticket Sales	\$272.00	\$13,732.92	\$9,543.00	\$10,715.39	\$9,803.00
20-30-492000	Rev.-Advertisers	\$0.00	\$1,799.00	\$1,100.00	\$1,243.00	\$750.00
20-40-421000	Admissions Rev.-Daily Fees	\$0.00	\$231,866.84	\$232,917.00	\$249,434.71	\$217,665.64
20-40-422000	Admissions Rev.-Passes	\$6,650.00	\$85,027.00	\$76,460.00	\$77,989.00	\$71,030.00
20-40-443000	Rev. - Rentals	\$2,820.00	\$24,529.13	\$17,298.00	\$18,248.00	\$16,530.00
20-40-462000	Concess. Rev.-Aquatics	\$0.00	\$10,995.15	\$10,000.00	\$13,096.29	\$10,000.00
20-40-463000	Merchandise Sales	\$73.00	\$2,457.25	\$2,476.00	\$2,627.75	\$2,227.00
20-40-490000	Program Rev. Aquatics	\$9,408.00	\$50,553.78	\$41,939.00	\$38,010.00	\$51,006.00
20-40-491000	Revenue-Sponsorships	\$0.00	\$750.00	\$750.00	\$750.00	\$750.00
20-40-492000	REV. STAFF UNIFORM & CERTIFICATION	\$0.00	\$114.75	\$0.00	\$0.00	\$0.00

# West Chicago Park District

## Revenue/Expense Statement as of 03/31/2018

### FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
20-40-494000	Rev. - Staff Uniform & Certification	\$2,640.00	\$9,890.00	\$7,580.00	\$9,383.96	\$3,351.50
20-50-441000	Room Rentals	\$25.00	\$428.00	\$1,350.00	\$0.00	\$0.00
20-50-445000	Gym Rentals	\$4,945.30	\$19,440.30	\$14,770.00	\$0.00	\$0.00
20-50-462000	Vending Machine Sales	\$0.00	\$0.00	\$160.00	\$0.00	\$0.00
20-70-421000	Admissions Rev.-Guest Fees	\$1,112.00	\$9,299.50	\$9,024.00	\$11,125.25	\$7,440.00
20-70-431000	TREEHOUSE DAILY	\$3,096.00	\$28,000.50	\$30,526.00	\$34,859.50	\$28,764.00
20-70-435000	TREEHOUSE MEMBERSHIP	\$1,922.50	\$17,566.53	\$20,084.00	\$22,000.01	\$18,342.00
20-70-441000	ROOM RENTAL	\$7,577.63	\$86,360.71	\$73,260.00	\$69,571.00	\$68,315.00
20-70-445000	RENTAL REVENUE GYM	\$12,663.70	\$63,432.52	\$59,120.00	\$59,985.64	\$52,455.00
20-70-451000	ADULT MEMBERSHIP	\$8,086.63	\$92,995.89	\$120,000.00	\$108,354.35	\$117,075.00
20-70-452000	COUPLE MEMBERSHIP	\$5,460.00	\$68,169.09	\$86,295.00	\$78,461.08	\$86,295.00
20-70-453000	FAMILY MEMBERSHIP	\$9,554.90	\$85,823.04	\$108,600.00	\$97,451.90	\$108,600.00
20-70-454000	YOUTH MEMBERSHIP	\$1,100.00	\$14,598.21	\$23,304.00	\$24,982.27	\$18,924.00
20-70-455000	SENIOR MEMBERSHIP	\$4,246.50	\$46,015.96	\$42,060.00	\$38,699.82	\$42,060.00
20-70-456000	SPECIALTY MEMBERSHIP	\$3,036.00	\$30,214.00	\$11,900.00	\$15,578.00	\$6,525.00
20-70-458000	Track Pass	\$869.99	\$9,571.80	\$10,500.00	\$9,813.18	\$10,500.00
20-70-462000	VENDING MACHINE SALES	\$0.00	\$1,096.20	\$1,560.00	\$1,450.87	\$1,248.00
20-70-465000	Merchandise Sales Revenue	\$0.00	\$58.00	\$135.00	\$125.00	\$96.00
20-70-490000	Program Rev-ARC Center	\$11,370.75	\$137,147.40	\$124,924.00	\$128,410.46	\$113,646.86
<b>Total Revenues</b>		<b>\$136,902.95</b>	<b>\$2,291,477.83</b>	<b>\$2,387,040.70</b>	<b>\$2,249,215.37</b>	<b>\$2,336,888.53</b>

#### Expenses

20-10-511000	Salaries/Wages-Full Time	\$38,722.45	\$398,024.77	\$454,135.79	\$381,791.55	\$459,878.30
20-10-512000	Salaries/Wages-Part Time-Reg.	\$2,462.46	\$23,884.12	\$30,000.00	\$13,438.17	\$14,012.50
20-10-521000	Cont/Ser - Attorney Fees	\$6,758.46	\$12,816.34	\$9,000.00	\$2,856.25	\$4,500.00
20-10-521100	Cont/Ser - Legal Publications	\$269.00	\$827.25	\$650.00	\$497.00	\$1,000.00
20-10-521200	Cont/Ser - Subscriptions	\$1,199.00	\$133.92	\$600.00	\$0.00	\$600.00
20-10-521400	Cont/Serv-Safety Compliance	\$0.00	\$0.00	\$0.00	\$227.02	\$0.00
20-10-522000	Cont/Ser - Rent - Photocopier	\$881.33	\$7,817.63	\$11,000.00	\$11,658.01	\$12,200.00
20-10-522100	Cont/Ser - Rent-Toilets	\$0.00	\$13,759.00	\$14,500.00	\$25,165.00	\$14,500.00
20-10-522200	Cont/Ser - Rent-Equipment	\$0.00	\$544.29	\$0.00	\$234.93	\$0.00

# West Chicago Park District

## Revenue/Expense Statement as of 03/31/2018

### FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
20-10-523000	Cont/Ser - IT Consultants	\$1,111.58	\$10,987.24	\$15,500.00	\$13,746.37	\$15,500.00
20-10-523100	Cont/Ser - Software Annu Maint	\$0.00	\$4,194.99	\$8,700.00	\$3,206.51	\$8,700.00
20-10-525000	Cont/Ser - Alarm Monitor. Ser.	\$472.02	\$1,688.29	\$2,400.00	\$3,568.35	\$2,400.00
20-10-526200	Cont/Ser - Lic./Inspection Fee	\$0.00	\$437.46	\$1,000.00	\$1,982.47	\$1,000.00
20-10-527000	Cont/Ser - Employ. Assist. Pr.	\$56.10	\$501.60	\$600.00	\$521.40	\$600.00
20-10-527100	Cont/Ser - Employ. Test./Phy.	\$20.00	\$735.53	\$600.00	\$403.30	\$1,000.00
20-10-527200	Cont/Serv-Crim Checks	\$440.00	\$2,310.00	\$3,500.00	\$2,650.00	\$4,000.00
20-10-528000	Cont/Ser - Printing-Brochures	\$15,015.10	\$21,761.10	\$29,200.00	\$20,076.00	\$29,200.00
20-10-528500	Cont/Serv-Misc.	\$0.00	\$13.00	\$100.00	\$0.00	\$100.00
20-10-531000	Supplies/Materials-Office	\$165.30	\$2,884.68	\$3,909.00	\$3,672.36	\$4,908.80
20-10-531100	Supplies/Materials-Off. Post.	\$796.63	\$2,723.22	\$2,000.00	\$1,514.15	\$2,000.00
20-10-531200	Supplies/Materials-Broch. Post	\$0.00	\$6,320.00	\$10,060.00	\$6,380.00	\$10,060.00
20-10-531300	Supplies/Materials-Software	\$0.00	\$0.00	\$2,000.00	\$2,017.94	\$2,000.00
20-10-531400	Supplies - Promo Postage	\$175.00	\$175.00	\$2,300.00	\$175.00	\$1,850.00
20-10-531500	Supplies-Hardware	\$0.00	\$9,915.75	\$12,500.00	\$4,510.12	\$6,200.00
20-10-531600	Supplies/Materials-Finance	\$164.35	\$930.16	\$500.00	\$0.00	\$0.00
20-10-532100	Supplies/Materials-First Aid	\$0.00	\$826.88	\$3,910.00	\$1,757.09	\$4,998.00
20-10-534100	Supplies/Materials-Fuel/Oil	\$85.03	\$1,019.58	\$5,000.00	\$1,472.32	\$10,000.00
20-10-535200	Supp/Mat-Athletic Fields	\$0.00	\$10,016.85	\$12,500.00	\$16,665.24	\$15,000.00
20-10-537000	Supplies-Programming General	\$0.00	\$0.00	\$300.00	\$48.88	\$750.00
20-10-541000	Utilities-Telephones	\$350.52	\$3,759.78	\$3,400.00	\$3,204.86	\$3,400.00
20-10-542000	Utilities-Water/Sewer	\$0.00	\$537.48	\$2,000.00	(\$221.78)	\$5,000.00
20-10-543000	Utilities-Electricity	\$541.11	\$7,516.95	\$11,500.00	\$9,812.45	\$15,000.00
20-10-544000	Utilities-Natural Gas	\$661.10	\$3,367.90	\$5,000.00	\$3,219.13	\$5,000.00
20-10-551000	Insurance Exp.-Medical	\$15,546.35	\$140,124.99	\$171,000.00	\$133,858.80	\$171,000.00
20-10-552000	Insurance Exp.-Life	\$0.00	\$0.00	\$0.00	\$2,864.89	\$800.00
20-10-561000	Repairs/Maint.-Buildings	\$0.00	\$1,091.80	\$3,800.00	\$0.00	\$3,000.00
20-10-562000	Repairs/Maint.-Veh./Machines	\$16.95	\$2,610.00	\$8,000.00	\$6,191.16	\$8,000.00
20-10-563000	Repairs/Maint.-Ath. Facilities	\$0.00	\$3,411.89	\$10,200.00	\$12,860.87	\$15,000.00
20-10-581000	Spec. Purp.-Membership	\$0.00	\$6,744.62	\$6,500.00	\$7,101.61	\$6,000.00
20-10-581100	Spec. Purp.-Con./Meetings	\$413.83	\$13,394.57	\$12,000.00	\$12,398.83	\$14,000.00
20-10-581300	Spec. Purp.-Staff Cont. Education	\$299.00	\$1,912.86	\$4,600.00	\$2,265.30	\$4,000.00
20-10-581310	Spec. Purp.-Staff Meetings	\$1,032.70	\$9,744.90	\$6,000.00	\$6,659.52	\$5,000.00

# West Chicago Park District

## Revenue/Expense Statement as of 03/31/2018

### FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
20-10-581400	Spec. Purp.-Mileage Reimburse.	\$0.00	\$2,854.68	\$2,500.00	\$2,519.92	\$2,500.00
20-10-581500	Spec. Purp.-Awards/Recognition	\$18.06	\$4,830.84	\$7,000.00	\$4,888.04	\$7,000.00
20-10-581600	Spec. Purp.- Foundation	\$0.00	\$564.18	\$8,000.00	\$6,981.74	\$7,000.00
20-10-581800	Employee Logowear	\$0.00	\$2,924.25	\$2,500.00	\$523.35	\$2,250.00
20-10-582000	Spec. Purp.-Bank Serv Fees	(\$9,447.10)	(\$3,977.78)	\$750.00	\$472.50	\$1,200.00
20-10-583000	Spec. Purp.-Credit Card Fees	\$69.20	\$23,471.09	\$26,000.00	\$27,762.85	\$26,000.00
20-10-584000	Media Marketing	\$523.98	\$2,672.95	\$2,288.00	\$2,443.87	\$1,988.00
20-10-584100	Branding/Signage	\$33.55	\$588.03	\$5,673.00	\$1,173.95	\$4,749.75
20-10-584200	Public Realtions Events Supplies	\$0.00	\$1,701.21	\$2,100.00	\$1,342.25	\$1,835.50
20-10-584300	Marketing-Annual Appeal Expenses	\$0.00	\$53.35	\$2,000.00	\$1,438.78	\$0.00
20-10-585000	Spec Purp Exp-Schoalrship Fund	\$0.00	\$0.00	\$0.00	\$115.13	\$0.00
20-10-586000	Marketing Promo Materials	\$261.98	\$1,088.00	\$4,869.00	\$722.18	\$2,364.00
20-10-586600	Debt Retirement-Notes Payable	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
20-10-587000	Marketing Design and Print	\$126.27	\$1,133.65	\$3,271.00	\$569.34	\$3,271.00
20-10-589000	Spec Purp-Sales Tax	\$478.00	\$478.00	\$550.00	\$522.00	\$500.00
20-30-515000	Wages - Programming	\$16,418.09	\$139,408.04	\$180,646.00	\$140,398.74	\$194,156.30
20-30-529500	Contract Program Expense	\$9,394.81	\$84,597.57	\$85,473.00	\$63,280.25	\$78,477.76
20-30-539500	Supplies Program Expense	\$3,255.09	\$47,602.45	\$57,612.92	\$32,981.90	\$48,326.45
20-30-589500	Program Awards	\$139.60	\$1,150.33	\$1,180.00	\$1,619.56	\$1,522.55
20-40-514100	Wages-Supervisors	\$91.51	\$23,249.33	\$31,907.00	\$27,447.04	\$29,958.75
20-40-514200	Wages-Lifeguards	\$70.12	\$96,066.63	\$86,488.00	\$110,599.07	\$88,165.13
20-40-514300	Wages-Admissions	\$0.00	\$13,550.94	\$14,082.00	\$14,711.42	\$8,864.00
20-40-514500	Wages-Deck Attendant	\$0.00	\$23,800.00	\$24,754.00	\$35,896.08	\$29,316.88
20-40-514600	Wages-Swim Lessons	\$0.00	\$0.00	\$0.00	\$1,698.95	\$0.00
20-40-514800	Wages-Bday Attendants	\$0.00	\$0.00	\$0.00	\$6.19	\$0.00
20-40-514900	Wages-Custodial	\$0.00	\$991.09	\$3,355.00	\$0.00	\$0.00
20-40-515000	Wages-Aquatic Programs	\$287.65	\$9,904.85	\$16,551.00	\$10,884.54	\$19,286.25
20-40-524000	Cont. Serv.-Refuse Removal	\$0.00	\$1,572.49	\$1,750.00	\$1,665.85	\$1,500.00
20-40-524200	Cont/Serv-Custodial	\$0.00	\$4,014.04	\$3,240.00	\$0.00	\$0.00
20-40-525000	Cont. Serv.-Alarm Monitoring	\$167.49	\$669.96	\$1,000.00	\$330.00	\$1,000.00
20-40-526000	Cont. Serv.- Certification Fees	\$0.00	\$2,140.00	\$4,985.00	\$2,624.26	\$2,179.00
20-40-526100	Cont. Serv.-Aquatic Inspections	\$0.00	\$613.76	\$1,565.00	\$0.00	\$0.00
20-40-529500	Cont. Serv. Aquatic Programs	\$0.00	\$504.00	\$3,120.00	\$2,390.00	\$3,516.00



**West Chicago Park District**  
**Revenue/Expense Statement as of 03/31/2018**  
**FUNDS 10,20,40,45,90 AND 95**

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
20-40-529504	Cont Serv-Audit	\$3,000.00	\$3,000.00	\$1,300.00	\$350.00	\$4,150.00
20-40-529506	Cont/Serv-Pool Open/Close	\$0.00	\$9,135.00	\$10,668.00	\$8,025.23	\$8,915.00
20-40-529600	Contract. Prog.-H.S. Pool Rent	\$0.00	\$2,496.00	\$3,900.00	\$1,656.00	\$1,674.00
20-40-531000	Office Supplies	\$0.00	\$77.37	\$367.50	\$1,898.31	\$304.00
20-40-531300	Computer	\$0.00	\$230.59	\$756.00	\$370.00	\$500.00
20-40-531500	Admissions Merchandise Supplies	\$0.00	\$1,553.51	\$1,602.00	\$1,610.56	\$1,460.40
20-40-532000	Staff Uniforms	\$0.00	\$6,650.62	\$5,834.00	\$4,492.80	\$4,025.36
20-40-532100	First Aid Supplies	\$0.00	\$661.88	\$806.00	\$595.39	\$719.23
20-40-532200	Safety Supplies	\$0.00	\$3,618.94	\$4,884.00	\$4,685.13	\$2,754.20
20-40-533100	Supp./Mater.-Janitorial	\$0.00	\$1,108.21	\$3,814.00	\$3,267.19	\$2,326.00
20-40-533200	Supp./Mater.-Chemicals	\$0.00	\$35,837.15	\$33,088.00	\$25,314.32	\$35,320.00
20-40-533900	Supplies-Miscellaneous	\$0.00	\$940.00	\$0.00	\$0.00	\$0.00
20-40-535300	Supp./Mater.-Signs	\$0.00	\$34.61	\$35.00	\$3,395.20	\$0.00
20-40-537000	Supp./Mater.-Operational	\$0.00	\$1,273.71	\$4,095.00	\$27,173.87	\$10,002.62
20-40-539500	Supplies Aquatic Programs	\$0.00	\$1,566.06	\$3,126.00	\$1,592.27	\$4,914.59
20-40-541000	Utilities-Telephone	\$0.00	\$1,808.30	\$3,836.00	\$4,141.08	\$3,593.00
20-40-542000	Utilities-Water/Sewer	\$0.00	\$0.00	\$22,312.00	\$0.00	\$22,312.00
20-40-543000	Utilities-Electricity	\$1,844.36	\$34,907.89	\$35,977.00	\$32,912.50	\$34,161.00
20-40-544000	Utilities-Natural Gas	\$1,186.93	\$14,455.39	\$22,000.00	\$12,872.29	\$22,177.00
20-40-561000	Repairs/Maintenance-Buildings	\$0.00	\$5,788.20	\$9,925.00	\$4,278.61	\$10,605.00
20-40-566000	Repairs/Maintenance-Equipment	\$23,626.18	\$37,217.60	\$35,500.00	\$34,700.02	\$30,628.00
20-40-567000	Repairs/Maint.-Slides	\$0.00	\$8,950.00	\$13,825.00	\$101.99	\$4,825.00
20-40-586000	Marketing Promo Materials	\$1,401.98	\$4,501.38	\$3,102.00	\$2,397.87	\$2,967.00
20-50-514300	Wages-Customer Service	\$1,320.38	\$3,593.84	\$2,788.00	\$0.00	\$0.00
20-50-524000	Con. Serv.-Refuse Removal-Reg.	\$0.00	\$0.00	\$376.00	\$0.00	\$0.00
20-50-524200	Cont/Serv-Custodial	\$1,710.00	\$1,710.00	\$7,000.00	\$0.00	\$0.00
20-50-525000	Cont/Ser - Alarm Monitor. Ser.	\$0.00	\$0.00	\$360.00	\$0.00	\$0.00
20-50-528200	Con. Serv.-Equipment Rental	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00
20-50-531000	Office Supplies	\$0.00	\$825.26	\$520.00	\$0.00	\$0.00
20-50-532000	Clothing Supplies	\$0.00	\$0.00	\$329.00	\$0.00	\$0.00
20-50-532200	Safety Supplies	\$0.00	\$186.48	\$0.00	\$0.00	\$0.00
20-50-533100	Supplies/Materials-Janitorial	\$86.95	\$627.80	\$800.00	\$0.00	\$0.00
20-50-533600	Supplies/Materials Facility Equipment	\$2,414.20	\$7,413.99	\$2,292.50	\$0.00	\$0.00

# West Chicago Park District

## Revenue/Expense Statement as of 03/31/2018

### FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
20-50-542000	Utilities-Water/Sewer	\$186.75	\$186.75	\$400.00	\$0.00	\$0.00
20-50-543000	Utilities-Electricity	\$4,939.53	\$6,148.68	\$5,370.00	\$0.00	\$0.00
20-50-544000	Utilities-Natural Gas	\$488.99	\$1,984.46	\$350.00	\$0.00	\$0.00
20-50-561000	Repairs/Maint.-Buildings	\$355.16	\$604.16	\$1,104.00	\$0.00	\$0.00
20-50-562000	Repair/Maint.-Vehicle/Machine	\$0.00	\$59.56	\$0.00	\$0.00	\$0.00
20-70-514300	CUSTOMER SERVICE STAFF	\$14,900.35	\$111,771.69	\$124,332.00	\$110,967.76	\$119,996.50
20-70-514400	KIDS AREA STAFF	\$3,903.90	\$30,920.76	\$38,056.00	\$31,931.11	\$36,202.50
20-70-515000	Fitness Wages	\$9,632.93	\$76,220.69	\$76,773.00	\$72,950.63	\$66,946.00
20-70-517000	Salaries/Wages-Rentals	\$263.71	\$1,508.91	\$3,820.00	\$42.75	\$504.00
20-70-521000	MAINTENANCE AGREEMENTS	\$650.76	\$22,803.44	\$24,744.00	\$14,506.40	\$10,850.00
20-70-524000	REFUSE DISPOSAL	\$159.00	\$2,073.74	\$2,440.00	\$1,701.63	\$2,392.00
20-70-524200	Cont/Serv-Custodial	\$28,912.92	\$158,445.72	\$172,500.00	\$153,902.87	\$169,000.00
20-70-525000	ALARM SYSTEM	\$90.00	\$1,853.50	\$360.00	\$330.00	\$360.00
20-70-528200	EQUIPMENT RENTAL	\$0.00	\$570.39	\$830.00	\$500.00	\$600.00
20-70-528600	Cont/Serv-Contracted Repairs	\$8,797.00	\$41,939.01	\$3,750.00	\$19,569.76	\$11,050.00
20-70-531000	OFFICE SUPPLIES	\$119.20	\$1,271.87	\$3,150.00	\$3,065.26	\$3,600.00
20-70-532000	Supplies/Materials-Personnel	\$0.00	\$2,699.75	\$2,934.00	\$2,378.99	\$2,934.00
20-70-532200	Safety Supplies	\$651.51	\$2,913.41	\$3,450.00	\$279.23	\$1,000.00
20-70-533100	Supplies/Materials-Janitorial	\$921.03	\$13,881.39	\$11,500.00	\$9,974.98	\$10,000.00
20-70-533600	Supplies/Materials Facility Equipment	\$499.99	\$2,705.54	\$3,695.00	\$2,861.75	\$2,781.90
20-70-535500	Suppliees/Materials-Treehouse	\$0.00	\$306.10	\$505.85	\$453.75	\$498.85
20-70-539500	Fitness Programs Supplies	\$3.22	\$710.68	\$1,045.00	\$1,008.32	\$997.00
20-70-541000	Telephones	\$1,764.74	\$17,066.16	\$16,600.00	\$14,948.21	\$14,400.00
20-70-542000	Water & Sewer	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00
20-70-543000	Utilities-Electricity	\$8,821.43	\$89,640.04	\$109,992.00	\$94,412.85	\$109,992.00
20-70-544000	Natural Gas	\$1,116.72	\$6,568.26	\$6,000.00	\$5,470.55	\$7,980.00
20-70-561000	Repairs/Maint.-Buildings	\$1,183.94	\$6,348.99	\$5,892.00	\$0.00	\$0.00
20-70-562000	R&M-Vehicles	\$638.40	\$1,063.12	\$0.00	\$5,191.28	\$5,970.00
20-70-568000	Repairs & Maint.-Equipment	\$4,204.84	\$19,578.47	\$16,325.00	\$3,014.38	\$18,075.00
20-70-581200	Marketing Supplies	\$1,000.00	\$5,569.85	\$3,437.00	\$1,284.90	\$2,100.00
20-70-586000	Marketing Promo Materials	\$380.25	\$977.51	\$4,625.00	\$1,395.77	\$4,395.00
<b>Total Expenses</b>		<b>\$240,720.92</b>	<b>\$2,036,246.70</b>	<b>\$2,357,972.56</b>	<b>\$1,951,434.58</b>	<b>\$2,272,543.06</b>

**West Chicago Park District**  
**Revenue/Expense Statement as of 03/31/2018**  
 FUNDS 10,20,40,45,90 AND 95

	<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
BEGINNING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)	(\$103,817.97)	\$255,231.13	\$0.00	\$297,780.79	\$0.00
ENDING FUND BALANCE	<u>(\$103,817.97)</u>	<u>\$255,231.13</u>	<u>\$0.00</u>	<u>\$297,780.79</u>	<u>\$0.00</u>

**West Chicago Park District**  
**Revenue/Expense Statement as of 03/31/2018**  
 FUNDS 10,20,40,45,90 AND 95

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
<b>40 - Pension Fund</b>						
<b>Revenues</b>						
40-10-411000	Tax Rev - Current Real Estate	\$0.00	\$164,087.68	\$164,440.44	\$180,165.11	\$179,835.58
40-10-412000	Tax Rev - Non-Current Real Est	\$0.00	\$55.06	\$0.00	\$5.77	\$0.00
40-10-430000	Interest from Investments	\$0.00	\$513.06	\$0.00	\$0.00	\$0.00
<b>Total Revenues</b>		<b>\$0.00</b>	<b>\$164,655.80</b>	<b>\$164,440.44</b>	<b>\$180,170.88</b>	<b>\$179,835.58</b>
<b>Expenses</b>						
40-10-583500	Spec. Purp. Ex.-IMRF	\$16,388.28	\$132,912.83	\$164,000.00	\$142,869.55	\$175,000.00
<b>Total Expenses</b>		<b>\$16,388.28</b>	<b>\$132,912.83</b>	<b>\$164,000.00</b>	<b>\$142,869.55</b>	<b>\$175,000.00</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>(\$16,388.28)</b>	<b>\$31,742.97</b>	<b>\$0.00</b>	<b>\$37,301.33</b>	<b>\$0.00</b>
<b>ENDING FUND BALANCE</b>		<b>(\$16,388.28)</b>	<b>\$31,742.97</b>	<b>\$0.00</b>	<b>\$37,301.33</b>	<b>\$0.00</b>

**West Chicago Park District**  
**Revenue/Expense Statement as of 03/31/2018**  
 FUNDS 10,20,40,45,90 AND 95

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
<b>45 - FICA</b>						
<b>Revenues</b>						
45-10-411000	Tax Rev - Current Real Estate	\$0.00	\$128,502.41	\$128,798.18	\$127,220.20	\$126,942.76
45-10-412000	Tax Rev - Non-Current Real Est	\$0.00	\$39.39	\$0.00	\$3.93	\$0.00
45-10-430000	Interest from Investments	\$0.00	\$422.36	\$0.00	\$0.00	\$0.00
<b>Total Revenues</b>		<b>\$0.00</b>	<b>\$128,964.16</b>	<b>\$128,798.18</b>	<b>\$127,224.13</b>	<b>\$126,942.76</b>
<b>Expenses</b>						
45-10-583600	FICA Expense	\$12,943.03	\$110,001.02	\$128,500.00	\$107,224.39	\$131,000.00
<b>Total Expenses</b>		<b>\$12,943.03</b>	<b>\$110,001.02</b>	<b>\$128,500.00</b>	<b>\$107,224.39</b>	<b>\$131,000.00</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>(\$12,943.03)</b>	<b>\$18,963.14</b>	<b>\$0.00</b>	<b>\$19,999.74</b>	<b>\$0.00</b>
<b>ENDING FUND BALANCE</b>		<b>(\$12,943.03)</b>	<b>\$18,963.14</b>	<b>\$0.00</b>	<b>\$19,999.74</b>	<b>\$0.00</b>

# West Chicago Park District

## Revenue/Expense Statement as of 03/31/2018

### FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
<b>90 - Capital Projects</b>						
<b>Revenues</b>						
90-10-430000	Interest from Investments	\$0.00	\$5,563.91	\$1,000.00	\$1.81	\$0.00
90-10-452000	Donations - Land/Cash	\$0.00	\$8,697.00	\$0.00	\$15,658.50	\$0.00
90-10-470000	Bond Issue Proceeds	\$0.00	\$263,153.09	\$0.00	\$14.57	\$0.00
90-10-472000	Fund Transfer Receipts	\$0.00	\$3,157.84	\$0.00	\$0.00	\$0.00
90-10-485000	Rev. Land Acquisition	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00
90-10-485100	Revenue - Miscellaneous	(\$3,000.00)	\$28,105.90	\$19,500.00	\$4,032.83	\$0.00
<b>Total Revenues</b>		<b>(\$3,000.00)</b>	<b>\$308,677.74</b>	<b>\$20,500.00</b>	<b>\$21,207.71</b>	<b>\$0.00</b>
<b>Expenses</b>						
90-10-521000	Attorney Fees	\$0.00	\$7,474.01	\$0.00	\$0.00	\$0.00
90-10-521300	Planning Consultants	\$0.00	\$10,577.50	\$16,000.00	\$0.00	\$0.00
90-10-561000	Building Repairs/Maintenance	\$0.00	\$60,184.90	\$66,858.50	\$0.00	\$0.00
90-10-564000	Landscape Repairs/Maintenance	\$0.00	\$63,682.50	\$125,000.00	\$0.00	\$0.00
90-10-571000	Equipment Acquisition	\$0.00	\$76,558.61	\$49,000.00	\$0.00	\$0.00
90-10-571100	Software/Hardware Acquisition	\$0.00	\$0.00	\$7,405.00	\$0.00	\$0.00
90-10-572000	Vehicle Acquisition	\$0.00	\$56,926.00	\$56,000.00	\$0.00	\$0.00
90-10-574000	Development Projects	\$1,388.76	\$287,206.85	\$760,000.00	\$5,454.81	\$0.00
90-10-582600	Spec. Purp. Ex.-Paving	\$0.00	\$47,350.00	\$50,000.00	\$0.00	\$0.00
90-10-586500	Debt Retirement Principal	\$0.00	\$46,402.05	\$55,907.42	\$49,064.39	\$53,607.82
90-10-586800	Debt Retirement-Interest	\$0.00	\$4,714.65	\$5,432.62	\$7,163.98	\$7,732.22
<b>Total Expenses</b>		<b>\$1,388.76</b>	<b>\$661,077.07</b>	<b>\$1,191,603.54</b>	<b>\$61,683.18</b>	<b>\$61,340.04</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>(\$4,388.76)</b>	<b>(\$352,399.33)</b>	<b>\$0.00</b>	<b>(\$40,475.47)</b>	<b>\$0.00</b>
<b>ENDING FUND BALANCE</b>		<b>(\$4,388.76)</b>	<b>(\$352,399.33)</b>	<b>\$0.00</b>	<b>(\$40,475.47)</b>	<b>\$0.00</b>

**West Chicago Park District**  
**Revenue/Expense Statement as of 03/31/2018**  
 FUNDS 10,20,40,45,90 AND 95

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
<b>95 - Capital Projects -PARC and 2015 Bond Proceeds</b>						
<b>Revenues</b>						
95-10-430000	Interest from Investments	\$0.00	\$17,803.61	\$1,800.00	\$1,955.86	\$700.00
<b>Total Revenues</b>		<b>\$0.00</b>	<b>\$17,803.61</b>	<b>\$1,800.00</b>	<b>\$1,955.86</b>	<b>\$700.00</b>
<b>Expenses</b>						
95-10-521300	Planning Consultants	\$0.00	\$7,435.20	\$0.00	\$0.00	\$0.00
95-10-561000	Building Repairs/Maintenance	\$0.00	\$0.00	\$0.00	\$139,815.00	\$155,000.00
95-10-564000	Landscape Repairs/Maintenance	\$0.00	\$0.00	\$0.00	\$40,618.66	\$44,000.00
95-10-571200	FFE-NEW CONSTRUCTION STARTUP	\$0.00	\$416.99	\$0.00	\$0.00	\$0.00
95-10-571300	SOFTWARE/HARDWARE-NEW CONSTRUCTION S	\$0.00	\$3,596.37	\$0.00	\$0.00	\$0.00
95-10-572000	Capital Exp.-Vehicle Acq.	\$0.00	\$0.00	\$0.00	\$9,000.00	\$0.00
95-10-574000	Development Projects	\$0.00	\$4,045,933.85	\$4,200,000.00	\$369,483.59	\$605,000.00
<b>Total Expenses</b>		<b>\$0.00</b>	<b>\$4,057,382.41</b>	<b>\$4,200,000.00</b>	<b>\$558,917.25</b>	<b>\$804,000.00</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>\$0.00</b>	<b>(\$4,039,578.80)</b>	<b>\$0.00</b>	<b>(\$556,961.39)</b>	<b>\$0.00</b>
<b>ENDING FUND BALANCE</b>		<b>\$0.00</b>	<b>(\$4,039,578.80)</b>	<b>\$0.00</b>	<b>(\$556,961.39)</b>	<b>\$0.00</b>

## Section 1: Employment Policies and Procedures

# 1.2 NON-DISCRIMINATION AND ANTI-HARASSMENT POLICY

Introduction	1	Responsibility of Supervisors and Witnesses	5
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Reporting Procedure	3	Responsive Action	6
Harassment Allegations Against Non-Employees/Third Parties	5	False and Frivolous Complaints	6
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### A. Introduction

The Park District is committed to a work environment in which all individuals are treated with respect and dignity. Each individual has the right to work in a professional atmosphere that prohibits discriminatory practices, including harassment. Therefore, the Park District expects that all relationships among persons in the workplace will be business-like and free of bias, prejudice and harassment.

It is the responsibility of each and every employee, intern, officer, official, park commissioner, agent, volunteer, and vendor of the Park District, as well as anyone using the Park District's facilities, to refrain from sexual and other harassment. The Park District will not tolerate sexual or any other type of harassment of or by any of its employees, interns, elected officials, or others. Actions, words, jokes, or comments based on an individual's gender, pregnancy, child birth or related medical conditions, race, color, national origin, age, religion, disability, sexual orientation, civil union partnership, or any other legally protected characteristic will not be tolerated.

This policy should not, and may not, be used as a basis for excluding or separating individuals of a particular gender, pregnancy, child birth or related medical conditions, sexual orientation, civil union partnership, race, color, national origin, age, religion, disability, or any other protected characteristic, from participating in business or work-related social activities or discussions in order to avoid allegations of harassment. The law and policies of the Park District prohibit disparate treatment on the basis of gender, pregnancy, child birth or related medical conditions, sexual orientation, civil union partnership, race, color, national origin, age, religion, disability, or any other protected characteristic, with regard to terms, conditions, privileges and prerequisites of employment. The prohibition against harassment, discrimination and retaliation are intended to complement and further these policies, not to form the basis of an exception to them.



## **B. Definitions of Harassment**

1. **Sexual harassment** may occur whenever there are unwelcome sexual advances, requests for sexual favors, or any other verbal, physical, or visual conduct of a sexual nature when:
  - a. Submission to the conduct is made either implicitly or explicitly a condition of the individual's employment;
  - b. Submission to or rejection of the conduct is used as the basis for an employment decision affecting the harassed employee/ intern; or
  - c. The harassment has the purpose or effect of interfering with the employee/ intern's work performance or creating an environment that is intimidating, hostile, or offensive to the employee/ intern.

Sexual harassment may include a range of subtle and not so subtle behaviors and may involve individuals of the same or different gender. Depending on the circumstances, these behaviors may include, but are not limited to: unwanted sexual advances or requests for sexual favors; sexual jokes and innuendo; verbal abuse of a sexual nature; commentary about an individual's body, sexual prowess or sexual deficiencies; leering; catcalls or touching; insulting or obscene comments or gestures; display or circulation in the workplace of sexually suggestive objects or pictures (including through e-mail); and other physical, verbal or visual conduct of a sexual nature.

2. **Harassment on the basis of any other protected characteristic** is also strictly prohibited. Under this policy, harassment is unwelcome verbal or physical conduct that denigrates or shows hostility or aversion toward an individual because of his/her race, color, religion, sex, sexual orientation, civil union partnership, age, national origin, disability, or any other characteristic protected by law, or that of his/her relatives, friends or associates, and that: (i) has the purpose or effect of creating an intimidating, hostile or offensive work environment; (ii) has the purpose or effect of unreasonably interfering with an individual's work performance; or (iii) otherwise adversely affects an individual's employment opportunities.

Harassing conduct includes, but is not limited to: epithets, slurs or negative stereotyping; threatening, intimidating or hostile acts; denigrating jokes and display or circulation in the workplace of written or graphic material that denigrates or shows hostility or aversion toward an individual or group (including through e-mail).

Conduct prohibited by these policies is unacceptable in the workplace and in any work-related setting outside the workplace, such as during

business trips, professional conferences, business meetings and business-related social events.

**Note** | Any employee/ intern engaging in practices or conduct constituting sexual harassment, discrimination, harassment, or retaliation (as discussed later in this policy) of any kind shall be subject to disciplinary action, up to and including discharge.

### C. Retaliation Is Prohibited

The Park District prohibits retaliation against any individual who reports discrimination, harassment, or retaliation, who participates in an investigation of such reports, and/or who files a charge of discrimination, harassment, or retaliation. Retaliation against an individual for reporting harassment, discrimination, or retaliation, for participating in an investigation of a claim of harassment, discrimination, or retaliation, or for filing a charge of discrimination, harassment, or retaliation is a serious violation of this policy and, like harassment or discrimination itself, will be subject to disciplinary action, up to and including termination.

In addition to the Park District's prohibition on retaliation, various state and federal laws prohibit retaliation for reports of discrimination, harassment, or retaliation. For instance, protections against retaliation exist under the Illinois Human Rights Act, and, depending on the circumstances, protections against retaliation may exist under the Illinois Whistleblower Act and/or the State Officials and Employee Ethics Act.

### D. Reporting Procedure

The Park District strongly urges the reporting of all incidents of discrimination, harassment or retaliation, regardless of the offender's identity or position. Early reporting and intervention have proven to be the most effective method of resolving actual or perceived incidents of harassment, discrimination, or retaliation. Therefore, while no fixed reporting period has been established, the Park District strongly urges the prompt reporting of complaints or concerns so that rapid and constructive action can be taken.

The availability of this reporting procedure does not preclude individuals who believe they are being subjected to harassing, discriminatory, or retaliatory conduct from promptly advising the offender that his or her behavior is unwelcome and requesting that it be discontinued. However, nothing in this policy shall require individuals who believe they are being subjected to harassing, discriminatory, or retaliatory behavior to so advise the offender.

If you experience or witness harassment, discrimination, or retaliation of any kind, you should deal with the incident(s) as directly and firmly as possible by clearly communicating your position to your immediate supervisor, your department head, and/or the Director. You should also document or record each incident (what was said or done, by whom, the date, time and place, and any witnesses to the incident). Written records such as letters, notes, memos, texts, social media postings, tweets, e-mails, and telephone messages can strengthen documentation. It is not necessary that the discrimination, harassment, or retaliation be directed at you to make a complaint.

- Direct Communication with Offender: If there is harassing, discriminatory, or retaliatory behavior in the workplace, and if you feel

comfortable doing so, you should directly and clearly express your objection to the offending person(s) regardless of whether the behavior is directed at you. If you are the harassed employee/ intern, and if you feel comfortable doing so, you should also clearly state that the conduct is unwelcome and the offending behavior must stop. However, you are **not** required to directly confront the person who is the source of your report, question, or complaint before notifying any of those individuals listed below. Further, you are **not** required to directly confront the person who is the source of your report, question, or complaint if you feel uncomfortable doing so. The initial message may be oral or written, but documentation of the notice should be made. If subsequent messages are needed, they should be put in writing.

- Report to Supervisory and Administrative Personnel: At the same time direct communication is undertaken, or in the event you feel threatened or intimidated by the offending person, you should promptly report the offending behavior to your immediate supervisor, your Department Head or the Superintendent of the Department. If you feel uncomfortable doing so, or if your immediate supervisor and/or Department Head and/or Superintendent are the source of the problem, condones the problem or ignores the problem, please report the conduct directly to the Director. If the Director is the source of the problem, condones the problem, or ignores the problem, you should immediately report the incident or incidents in writing directly to the President of the Board of Park Commissioners.
- Report to Director/President of the Board of Park Commissioners: An employee/ intern may also report incidents of harassment, discrimination, or retaliation directly to the Director. If your complaint alleges harassment, discrimination, or retaliation by the Director, or if the Director condones the problem or ignores the problem, you should immediately report the incident or incidents in writing directly to the President of the Board of Park Commissioners.

When an allegation of discrimination, harassment, or retaliation is reported, an investigation will be conducted within a prompt period of time and appropriate remedial action will be taken when an allegation is determined to be substantiated. At no time will personnel involved in the alleged discrimination, harassment, or retaliation conduct the investigation.

Nothing in this policy precludes a report of discrimination, harassment, or retaliation to the Illinois Department of Human Rights, which is the State agency responsible for enforcing the Illinois Human Rights Act, as described in the “Conclusion” section below. Further, the IDHR maintains a hotline for confidential reports of sexual harassment.

**E. Harassment Allegations Against Non-Employees/Third Parties**

If you make a complaint alleging harassment, discrimination, or retaliation against an agent, vendor, supplier, contractor, volunteer or person using Park District programs or facilities, the Director (or her designee) will promptly investigate the incident(s) and determine the appropriate remedial action, if any. The Park District will take reasonable efforts to protect you from further contact with such persons. Please recognize, however, that the Park District has limited control over the actions of non-employees.

***Important Notice To All Employees***

**Employees/ interns who have experienced conduct they believe is contrary to this policy have an obligation to take advantage of this reporting procedure.**

**F. Responsibility of Supervisors and Witnesses**

Any supervisory or managerial employee who becomes aware of any possible sexual or other harassment, discrimination, and/or retaliation of or by any employee/ intern should immediately advise the Director, and the Director (or his designee) will investigate the conduct promptly and take prompt remedial action if the allegations are substantiated.

All employees/ interns are encouraged to report incidents of harassment, discrimination, and retaliation, regardless of who the offender may be or whether or not you are the intended victim.

**G. The Investigation**

Any reported allegations of harassment, discrimination, or retaliation will be investigated promptly. The Park District will make every reasonable effort to conduct an investigation in a responsible and confidential manner. However, it is impossible to guarantee **absolute** confidentiality, as the Park District must be able to fully investigate and take prompt remedial action when necessary. The investigation may include individual interviews with the parties involved, and where necessary, with individuals who may have observed the alleged conduct or may have other knowledge relevant to the allegations. The Park District reserves the right and hereby provides notice that third parties may be used to investigate claims of harassment, discrimination, or retaliation. You must cooperate in any investigation of workplace wrongdoing or risk disciplinary action, up to and including termination.

**H. Responsive Action**

After investigation, the Park District will determine whether a complaint of harassment, discrimination or retaliation has been substantiated or not based on a review of the facts and circumstances of each situation. Misconduct constituting a violation of this policy (such as engaging in harassment, discrimination, or retaliation), will be dealt with appropriately. Appropriate responsive action for a substantiated complaint may include, by way of example only: training, referral to counseling, and/or disciplinary action (such as warning,

reprimand, withholding of a promotion or pay increase, reassignment, temporary suspension without pay or termination), as the Park District believes appropriate under the circumstances.

### **I. False and Frivolous Complaints**

Given the possibility of serious consequences for an individual accused of sexual or other harassment, discrimination, or retaliation, complaints made in bad faith or otherwise false and frivolous charges are considered severe misconduct and may result in disciplinary action, up to and including dismissal.

### **J. Conclusion**

While we hope to be able to resolve any complaints of discrimination, harassment, or retaliation within the Park District, we acknowledge your right to contact the Illinois Department of Human Rights (IDHR) at the James R. Thompson Center, 100 West Randolph Street, Suite 10-100, Chicago, Illinois 60601, about filing a formal complaint. The IDHR also has a reporting hotline, which includes a method for the intake of anonymous phone calls regarding allegations of sexual harassment. If the IDHR determines that there is sufficient evidence of harassment to proceed further, it will file a complaint with the Illinois Human Rights Commission (HRC), located at the same address on the fifth floor, or an employee may have the ability to file a civil action for harassment or retaliation at that point.

# **WEST CHICAGO PARK DISTRICT**

## **Section 1: Employment Policies and Procedures**

### **1.3 Disability & Pregnancy Accommodation Policy**

The Park District makes reasonable accommodations when necessary for all employees and/or applicants with disabilities and/or who are affected by pregnancy, childbirth, or medical conditions related to pregnancy or childbirth, provided the individual is otherwise qualified to perform the essential functions of the job.

The Park District prohibits discrimination on the basis of pregnancy, medical conditions related to pregnancy or child birth or disability. Therefore, the Park District will not refuse to hire, segregate, or take any other employment action with respect to recruitment, hiring, promotion, renewal of employment, selection for training or apprenticeship, discharge, discipline, tenure or the terms, privileges or conditions of employment on the basis of pregnancy or disability.

The Park District will not require an employee affected by disability or pregnancy to take a leave of absence (against the employee's wishes) if another reasonable accommodation can be provided to the employee's known medical conditions related to the disability, pregnancy or childbirth. Further, the Park District will not fail or refuse to reinstate an employee affected by disability or pregnancy to his/her original job or to an equivalent position with equivalent pay, seniority, and benefits upon his/her signifying his/her intent to return to work or when the need for reasonable accommodation ceases, unless the Park District can demonstrate that the accommodation would impose an undue hardship on the Park District's operations.

The Park District may request documentation from an employee's health care provider concerning the need for the requested reasonable accommodation(s), the medical justification for the requested accommodation(s); a description of the reasonable accommodation(s) that is medically advisable; the date the reasonable accommodation(s) became (or will become) medically advisable; and the probable duration of the reasonable accommodation(s). The Park District may deny an accommodation if it imposes an undue hardship.

Employees and/or applicants are encouraged to discuss their need for a reasonable accommodation with your Department Head or the Director.



# WEST CHICAGO PARK DISTRICT

## Section 1: Employment Policies and Procedures

# 1.4 Pregnancy Discrimination Policy

The West Chicago Park District prohibits and does not tolerate discrimination against anyone on the basis of pregnancy. The Park District will treat all applicants and employees who are pregnant in the same manner as any other applicant or employee with regard to job-related functions, benefits, opportunities, and purposes. No person or employee, no matter his or her title or position, has the authority, whether express, actual, apparent or implied, to discriminate against a pregnant employee or applicant.

The Park District will not deny or remove a pregnant employee from a position because the employee is pregnant, considering pregnancy, or experiencing any pregnancy-related problems. All decisions regarding a pregnant employee's placement in or continuation in a job will be based on the same consideration that governs all employment decisions—the employee's ability to satisfactorily perform the essential duties of the job in question.

If you have a question, complaint, or problem related to pregnancy discrimination, you should relate such question, complaint, or problem to your Supervisor or Superintendent. If you feel uncomfortable doing so, or if your Supervisor or Superintendent is the source of the problem, condones the problem, or ignores the problem, report to the Director.

If neither of these alternatives is satisfactory to you, then you can direct your questions, problems, complaints, or reports to the President of the Board of Park Commissioners. You are not required to directly confront the person who is the source of your report, question, or complaint before notifying any of those individuals listed.



**WEST CHICAGO PARK DISTRICT**

**REQUEST FOR PROPOSAL**

**FOR**

**PROFESSIONAL AUDITING SERVICES**

**Issued: April 11, 2018**

**Due: May 1, 2018**

**Services for Fiscal Years ending:  
April 30, 2018, 2019, 2020**

**201 W. National Street  
West Chicago, IL 6018**



# **WEST CHICAGO PARK DISTRICT REQUEST FOR QUALIFICATIONS**

## **I. INTRODUCTION**

### **A. General Information**

The West Chicago Park District is requesting proposals from qualified firms of certified public accountants to audit its financial statements for the fiscal year ending April 30, 2018, with the option of auditing its financial statements for each of the four subsequent fiscal years. These audits are to be performed in accordance with generally accepted auditing standards, the standards set forth for financial audits in the General Accounting Office's (GAO) *Government Auditing Standards*, the provisions of the federal Single Audit Act and the U.S. Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations* and any other applicable state or federal laws.

There is no expressed or implied obligation for the West Chicago Park District to reimburse responding firms for any expenses incurred in preparing proposals in response to this request. During the evaluation process the District reserves the right, where it may serve the District's best interest, to request additional information or clarification from proposers, or to allow corrections of errors or omissions.

### **B. Term of Engagement**

A 3 year contract is contemplated, subject to annual review, the satisfactory negotiation of terms (including a price acceptable to both the West Chicago Park District and the selected firm), and the concurrence of the Park Board of Commissioners and the annual availability of budgeted expenditure.

### **C. Subcontracting**

No subcontracting will be permitted.

## **II. NATURE OF SERVICES REQUIRED**

### **A. Entity**

The West Chicago Park District comprises all functions and activities of District operations. The District's financial statements include all funds, departments, agencies, boards, commissions and other organizations over which the West Chicago Park District officials exercise oversight responsibility.

B. Scope of Work to be performed

The West Chicago Park District desires the auditor to express an opinion on the fair presentation of the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information in conformity with generally accepted accounting principles.

The West Chicago Park District also desires the auditor to express an opinion on the fair presentation of its combining and individual fund financial statements and schedules in conformity with generally accepted accounting principles.

The auditor shall also be responsible for performing certain limited procedures involving required supplementary information required by the Governmental Accounting Standards Board as mandated by generally accepted auditing standards.

The auditor is not required to audit the schedule of expenditures of Federal awards. However, the auditor is to provide an “in-relation-to” report on that schedule based on the auditing procedures applied during the audit of the financial statements.

Following the completion of the audit of the fiscal year’s financial statements, the auditor shall issue:

1. A report on the fair presentation of the financial statements in conformity with generally accepted accounting principles, including an opinion on the fair presentation of the supplementary schedule of expenditures of federal awards “in relation to” the audited financial statements.
2. A report on compliance and internal control over financial reporting based on an audit of the financial statements.
3. A report on compliance and internal control over compliance applicable to each major federal program.
4. The Annual Financial Report that must be filed with the State of Illinois shall be prepared by the auditor and filed by the auditor with two (2) copies (or one PDF) provided to the District.

In addition, the firm shall respond to the reasonable inquiries of successor auditors and allow successor auditors to review working papers relating to matters of continuing accounting significance.

C. Funds to be audited

The West Chicago Park District uses the following fund types in its financial reporting:

<u>Fund Type</u>	<u>Number of Individual Funds</u>	<u>Number with Legally Adopted Annual Budgets</u>
General Fund	1	1
Special Revenue Funds	7	1
Debt Service Funds	6	1
Capital Projects Funds	2	1

D. Financial Reporting

The West Chicago Park District will provide individual fund statements and supporting schedules for GASB 34 adjustments from the District's trial balance.

The auditor shall provide the District with a list of all schedules to be prepared by management by first day of the year following the year under audit.

Covers, dividers, spines, the Introductory, Management's Discussion and Analysis and Statistical sections, and any necessary letterhead will be provided by the West Chicago Park District. The auditor shall reproduce 10 copies of the Management Letter. A PDF of the final document will be provided to the District. An Excel spreadsheet of all financial statements and supplemental schedules will also be provided to the District at completion. The auditor will provide a draft of the financial statements no later than four months of each year end to allow for preparation of the MD&A section of the report by the Superintendent of Finance.

While final responsibility for the financial statements rests with the West Chicago Park District, the District expects that the auditor possess and demonstrate sufficient expertise in governmental accounting and reporting to assure that all reporting requirements are met.

Demonstration of governmental accounting expertise shall be supported by membership, either current or past, in various governmental accounting and auditing committees and task forces of the Illinois CPA Society or AICPA.

The auditor shall express an unqualified opinion on all individual funds and accept “in relation to” responsibility for supplemental data. If an unqualified opinion cannot be expressed, the auditor shall bring such matter to the attention of the District before issuance of the report to determine whether or not the problems leading to a qualification can be resolved.

The auditor should also indicate any other services they provide, not outlined in this proposal, which would be an asset to the West Chicago Park District.

E. Management Letter

If, during the course of the examination, the auditor finds any weaknesses in internal control, the auditor shall summarize such findings and recommendations in the form of a separate management letter to the District.

The auditor shall be available to meet with elected officials at an evening meeting to answer questions regarding the proposal, the completed audit or management letter, if requested.

The auditor in the person of a partner or manager shall be available not only during the audit preparation period, but also on an as-needed basis to answer questions or provide guidance on any particular issue that may arise throughout the contract period.

### **III. DESCRIPTION OF THE GOVERNMENT**

A. Name and Telephone Number of Contact Persons/Organizational Chart/Location of Offices

The auditor’s principal contact with the West Chicago Park District will be Leslie Hoffmann, Superintendent of Finance, or a designated representative, who will coordinate the assistance to be provided by the West Chicago Park District to the auditor.

B. Background Information

The West Chicago Park District is located about 38 miles west of Chicago in DuPage County. It serves an area of 19 square miles with a population of about 28,000. The District, incorporated in 1972, operates under a Board-Director form of government. The 7-member Board of Park Commissioners appoints a Director who is responsible for the day to day administration of the District and its full-time staff of 15, which is supplemented by over 200 part-time and seasonal employees.

The West Chicago Park District provides the following services to its citizens: recreation programs, park management, capital development, and general administration. Recreational facilities operated by the District include eleven parks totaling over 400 acres which include the Reed Kepplar Park, the ARC Center, Zone 250 Sports Performance Center, Turtle Splash Aquatic Center and Kress Creek Farms Park.

C. Pension Plans

The West Chicago Park District participates in the Illinois Municipal Retirement Fund (IMRF). IMRF is a multiple-employer cost-sharing plan.

D. Insurance

The West Chicago Park District participate in the Park District Risk Management Agency (PDRMA) insurance programs for Property/Casualty, Workers Compensation, Employer's liability and PDRMA Health Program.

E. Magnitude of Finance Operations

The Finance Department is made up of two full time positions (Superintendent of Finance and Accounting Manager) and one part time Accounting Assistant position.

The Park District uses a detailed line item budget for accounting and expenditure control and monitoring purposes. The legal level of budgetary control is at the fund level.

F. Computer Systems

The West Chicago Park District currently uses Blackbaud's Financial Edge for its accounting software and Vermont Systems' RecTrac for its registration and pass software.

G. Audit Preparation

The Finance Department will prepare all year-end entries to the best of their ability and provide a trial balance and all supporting documentation at the commencement of the audit. The District will prepare all audit confirmations as requested.

H. Single Audits, Pension Audits and TIF Audits

It is anticipated that a single audit may be required. Please provide an estimate of a standard single audit price.

I. Availability of Prior Audit Reports and Working Papers

Interested responders who wish to review prior years' audit reports and management letters can locate them on the West Chicago Park District's website at [www.we-goparks.org](http://www.we-goparks.org). You may also contact Leslie Hoffmann at [lhoffmann@we-goparks.org](mailto:lhoffmann@we-goparks.org). The West Chicago Park District will use its best efforts to make prior audit reports and supporting work papers available to proposers to aid their response to this Request for Qualifications.

**IV. TIME REQUIREMENTS**

A. Proposal Calendar

The following is a list of key dates up to and including the date responses are due to be submitted:

Request for Proposal issued: April 11, 2018

Due date for Responses: 10am on May 1, 2018

B. Notification and Contract Dates

Selected firm will be notified after selection by West Chicago Park District management no later than May 10, 2018.

C. Date Audit May Commence

The West Chicago Park District will have all records ready for audit and all management personnel available to meet with the firm's personnel at an agreed upon schedule.

**V. PROPOSAL REQUIREMENTS**

1. On-site Inspections

On-site inspections will be available for all firms interested and will be held on a first-come first-served basis. Please submit all requests to Leslie Hoffman for scheduling.

2. Inquiries

Inquiries concerning the Request for Proposal and the subject of the Request for Proposal must be made to:

Leslie Hoffmann, Superintendent of Finance  
West Chicago Park District  
201 W. National Street  
West Chicago, IL 60185  
lhoffmann@we-goparks.org

All questions and answers will be provided to those firms who request to be added to the correspondence list. Please provide all contact names and email addresses for your firm to be added to the Contacts list.

3. Submission of Qualifications

The following material is required to be received by 10am on May 1, 2018 for a responding firm to be considered:

A. Title Page  
State the RFP subject.

B. Table of Contents  
Clearly identify the material by section and page number.

C. Letter of Transmittal (limited to three pages)

Briefly outline and summarize the key elements of the proposal as to experience, qualifications, references, technical expertise, audit standards, understanding of the work to be performed, and timing.

D. Profile of the Proposer

1. Describe the types of services provided and training offered.

2. State the location of the office and the total number of Partners and professional staff from that office.

3. Identify the Partners, Managers/Supervisors and In-Charge Accountants who will perform the audit. Include resumes for each person listed detailing educational background, years of experience and client names for audits similar to the proposed examination.

4. Describe firm audit experience similar to the proposed examination. (Multi-office firms should discuss experience for only the office of the firm from which the personnel will be assigned.) Provide client names, contact persons and telephone numbers of all municipal audit clients who have been served in the last two years – at least five references shall be provided. Provide a recent Comprehensive

Annual Financial Report prepared by your firm and the percentage of current municipal clients that received the GFOA Certificate of Achievement in Financial Reporting Award in their most current fiscal year.

5. Discuss governmental industry experience in terms of years of service, training, organizational involvement, etc.

E. Audit Process

1. Describe your audit approach.
2. Detail (in percentage) the amount of time to be put in on the audit by the following categories:

	<u>Percent</u>
Partner/Manager	_____
In-Charge Accountants (Seniors)	_____
Staff Accountants (Junior)	_____
Total	100%

F. Fees and Billings – **Separately provided in a sealed envelope marked “West Chicago Park District 2018 Audit RFP”**

1. It is the intention of the District to retain the same audit firm for a period of 3 years. Provide a maximum “not-to-exceed” fee proposal for the first year inclusive of all expenses and for the following 2 years.
2. Describe the circumstances under which you would propose to increase the fee shown in Exhibit I, Section VI, and how you would communicate such a potential increase to the West Chicago Park District.
3. List, by Partner and staff level, hourly billing rates to be charged should the West Chicago Park District expand the scope of the audit or require additional services.
4. List the hourly rate that is charged for phone calls and meeting attendance if applicable. Indicate if the firm is available throughout the audit year for minor questions that may arise and indicate how questions should be presented during the course of the year that do not directly relate to the audit process.



## **VI. SUBMISSION OF PROPOSALS**

- A. All proposals should be addressed to:

Leslie Hoffmann, Superintendent of Finance  
201 W. National Street  
West Chicago, IL 60185

Two (2) copies of the proposal are required and should be sealed in envelopes addressed to the above and clearly marked “West Chicago Park District 2018 Audit RFP”. Pricing must be submitted in a separate sealed envelope from the proposal.

- B. Proposals are due no later than 10am on May 1<sup>st</sup>, 2018.

## **VII. TIMELINESS OF REPORT**

The final audit must be completed and a report received by the District prior to five months after the end of the fiscal year, unless the District has caused the audit period to be longer. Failure to deliver a final report in a timely manner may result in reducing the term of the engagement. Filing the State Comptrollers report must be done prior to the last day of the six month period after the fiscal year end.

## **VIII. EVALUATION OF RESPONSES**

- A. Responses will be evaluated on the basis of which responder best meets the requirements of the West Chicago Park District.

Critical factors will be technical expertise, qualifications of the firm and audit team.

- B. Oral Interviews and e-mail contact

The West Chicago Park District reserves the right to interview proposing firms, if necessary. Please clearly list a contact person with the phone number and e-mail address in the event minor questions arise.

- C. The West Chicago Park District’s Board of Commissioners will consider final acceptance of the proposal, under the recommendation of the Superintendent of Finance.

## **IX. AUDITING SERVICES AGREEMENT**

- A. A draft of the Auditing Services Agreement is identified as Exhibit I. This Agreement is to be made a part of your submittal in the “West Chicago Park District 2018 Audit RFP Fees.”

## EXHIBIT I

### AUDITING SERVICES AGREEMENT

**THIS AGREEMENT**, made this \_\_\_\_\_ date of \_\_\_\_\_, 2018, by and between \_\_\_\_\_, hereinafter referred to as “Auditor”, and the WEST CHICAGO PARK DISTRICT, a municipal corporation in DuPage County, Illinois, hereinafter referred to as “District”.

**SECTION I.** The Auditor agrees to furnish capable and efficient accountants to conduct a general audit of the books and financial records of the District in accordance with Generally Accepted Auditing Standards (GAAS).

**SECTION II.** The Auditor agrees to begin the examination as soon after the acceptance of this Agreement as meets the mutual convenience of the District and the Auditor. The Auditor further agrees that he will conduct said examination with diligence as to insure its completion at the earliest possible date with such efficiency and thoroughness as is expected under GAAS. In any event, the examination and Auditor’s report shall be completed and a final report delivered prior to September 30th of each year. The State Comptroller’s report shall be filed prior to October 31<sup>st</sup> of each year.

**SECTION III.** The Auditor and the District shall comply with all aspects of this request for qualifications unless specified and agreed to in the contract.

**SECTION IV.** The Auditor agrees to adopt reasonable procedures as to insure the safe custody of the firm’s work papers for a period of time sufficient to satisfy legal and administrative requirements. Furthermore, the auditor agrees to make the work papers available for examination by the District as requested, and to provide copies of such work papers that may be requested by the District’s finance staff.

**SECTION V.** The Auditor agrees to publish 15 copies of the Comprehensive Annual Finance Report, a PDF of the CAFR, an excel spreadsheet with detailed financial statements, reconciliations, supplemental schedules and the SEC Continuing Disclosure Statement.

**SECTION VI.** The District agrees to pay the Auditor for services rendered based on the following not-to-exceed fees:

	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>FY 2019-20</u>
CAFR	_____	_____	_____
Single Audit Report	_____	_____	_____
TIF Audit Report	_____	_____	_____
Total Fees	=====	=====	=====

Payment will be made upon receipt of progress billings with final payment made after receipt of the Comprehensive Annual Financial Report and Single Audit Report.

The Auditor and the District agree that an equitable adjustment in the contract price may be negotiated if the cost or the time required for performance of the audit service is increased pursuant to a change in scope requested by the District or required by State or Federal regulations.

**SECTION VII.** If the Auditor is unable to complete the audit before the scheduled completion date provided in Section II of this Agreement, written notice to the District must be provided by the Auditor thirty (30) days prior to said date of completion.

The Auditor agrees to deliver the final Audit Report prior to the last day of the fifth month after each fiscal year, unless the Superintendent of Finance agrees to a later date but in no circumstances shall the date be later than the last day of the sixth month after each fiscal year. .

The District reserves the right to cancel audit services for the remainder of the period covered by their agreement.

---

**Date**

---

**Auditor**  
**Signature of Authorized Representative**

---

**Date**

---

**Superintendent of Finance**  
**West Chicago Park District**

4820-3113-1421, v. 1

## WEST CHICAGO PARK DISTRICT

### ORDINANCE NUMBER 18-03

AN ORDINANCE DECLARING AS SURPLUS AND AUTHORIZING THE SALE OR OTHER CONVEYANCE OF SURPLUS PERSONAL PROPERTY OF THE WEST CHICAGO PARK DISTRICT, DUPAGE COUNTY, ILLINOIS

WHEREAS, the West Chicago Park District, DuPage County, Illinois ("Park District") owns personal property used in connection with the operation of the Park District and described as follows:

**2002 Toro Z-Master**

Serial # 220000415

Asset #950004150031

**2007 Toro Groundsmaster 7200**

Serial # 270000287

Asset #A00000081

**2007 Toro Groundsmaster 7200**

Serial # 270000286

Asset #A00000080

**1999 Ransome**

Serial # 945018000381

**2003 Toro Groundsmaster 3500D**

Serial # 230000444

Hereinafter known as the "Property"; and

WHEREAS, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22) ("Code"), every park district is authorized to sell or convey any personal property that in the opinion of three-fifths of the members of the board of park commissioners then holding office is no longer necessary, useful to, or for the best interests of the park district, in any manner that they may designate and with or without advertising; and

WHEREAS, the Board of Park Commissioners of the Park District ("Board") has reviewed a staff report finding that the Property is no longer necessary, useful to or for the best interests of the Park District and recommending its sale or conveyance in the following manner: to the highest bidder, and by donation or destruction, and the Board concurs with that recommendation.

NOW, THEREFORE, IT IS HEREBY ORDAINED by the Board of Park Commissioners of the West Chicago Park District, DuPage County, Illinois, as follows:

Section 1. The Board finds that all of the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them in this Ordinance by this reference.

Section 2. The Board finds that the Property is no longer necessary, useful to or for the best interest of the Park District and declares it to be for the best interests of the Park District and its residents to sell in the following manner: to the highest bidder, and by donation or destruction, and subject to the execution by the purchaser of an appropriate instrument whereby the purchaser acknowledges that the purchaser is purchasing the Property used, as is, without any warranties of any kind whatsoever, assumes all liabilities in connection with the Purchaser's use of the Property, and releases, indemnifies and holds harmless the Park District and its park commissioners, officers and employees against and from any and all such liabilities.

Section 3. The Board authorizes and directs the Executive Director of the Park District to take such action necessary to sell or otherwise convey the Property as herein authorized.

Section 4. This Ordinance shall be in full force and effect after its adoption as provided by law.

Adopted this 10th day of April, 2018, by the affirmative roll call vote of three-fifths of the members of the Board of Park Commissioners as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

By: \_\_\_\_\_

Frank P Lenertz, President  
Board of Park Commissioners  
West Chicago Park District

Attest: \_\_\_\_\_

Melissa L Medeiros, Secretary  
Board of Park Commissioners  
West Chicago Park District

SECRETARY'S CERTIFICATE

I, Melissa L Medeiros, do hereby certify that I am the Secretary of the Board of Park Commissioners of the West Chicago Park District, DuPage County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of:

ORDINANCE 18-03; AN ORDINANCE DECLARING AS SURPLUS AND AUTHORIZING THE SALE OR OTHER CONVEYANCE OF SURPLUS PERSONAL PROPERTY OF THE WEST CHICAGO PARK DISTRICT, DUPAGE COUNTY, ILLINOIS.

Adopted at a duly called Regular Meeting of the Board of Park Commissioners of the West Chicago Park District, held at West Chicago, Illinois, in said District at 6:00 p.m. on the 10th day of April A.D. 2018.

I FURTHER CERTIFY that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provision of the Open Meetings Act of the State of Illinois, as amended and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all provisions of said Act and said Code ad with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of the West Chicago Park District at West Chicago, Illinois the 10th day of April, 2018.

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Melissa L Medeiros, Secretary  
Board of Park Commissioners  
West Chicago Park District

[SEAL]





March 16, 2018

**Lease Number 212946000**

West Chicago Park District  
201 W. National Street  
West Chicago, IL 60185

Enclosed are the necessary documents needed to complete your lease transaction. Please review, sign and return the following:

- Lease Agreement – Please have the Authorized Signor execute the documents and provide their title.
- Opinion of Counsel – Please have your attorney sign and provide the name of the law firm, if applicable.
- Certificate of Acceptance – **At the point of delivery, fill out this form and return the original to us. We will be unable to disburse funds until we receive this signed form.**
- Schedule of Payments – Please sign and provide the title of the signor, if applicable.
- ✓ • Resolution-Certificate of Incumbency – List your Authorized Representative(s) and their title(s) in the body of the Resolution. Have the Authorized Representatives provide their names, title and signatures(s) on the lines which appear under the Authorized Representative Signature Section near the bottom of the Resolution. Finally, have the Secretary or appropriate Trustee attest to the information of the Authorized Representative(s) by signing and printing his/her name, title and date on the **last** signature line provided. **The person who validates the signature should not sign the Lease Agreement.** The Resolution must reflect the title(s) of the individual(s) who have authorization to sign the documents.
- ✓ • Insurance Request Form – Fill in your insurer's information and sign. Please contact your insurer, prior to delivery, to obtain a certificate of insurance. Please enclose the certificate with the signed documentation or have the insurer fax the certificate directly to me.
- ✓ • Sales Tax Exemption Certificate – Please return a copy with the documents.
- Minutes of Governing Body (approving the purchase & finance of equipment) – Please return a copy with the documents. - **NA**
- Invoice for advance payment – Please send your check in the amount of \$920.39 made payable to PNC Equipment Finance, LLC.

Please return the documents to PNC Equipment Finance, LLC, Attn: Taryn Goldschmidt 995 Dalton Avenue, Cincinnati, OH 45203.

**PNC Equipment Finance, LLC, in its sole discretion, reserves the right to adjust the payment factors in the enclosed documentation to reflect any changes in market conditions up to the date of funding.**

Our goal is to ensure that you receive the lowest payment available. Therefore, it is important that the documents are completed and returned to us by April 16, 2018

If you have any questions please contact Taryn Goldschmidt at 513-455-9559.

Sincerely,

Tracy Sparks  
Commercial Transaction Coordinator

# Lease Agreement

Dated as of March 16, 2018  
Lease Number 212946000

Lessor:	PNC Equipment Finance, LLC 995 Dalton Avenue Cincinnati, OH 45203	
Lessee:	LESSEE FULL LEGAL NAME West Chicago Park District 201 W. National Street West Chicago, IL 60185	FEDERAL TAX ID 362762236
Equipment Description	See attached Certificate of Acceptance for Equipment Description	
Rent Payment Schedule	Lease Term is for 36 months, with Rent payments due in Advance <input checked="" type="checkbox"/> monthly; <input type="checkbox"/> quarterly; <input type="checkbox"/> semi-annual; <input type="checkbox"/> annually; each in the amount of \$920.39 beginning _____.  Lessee shall pay Rent payments exclusively from legally available funds in U.S. currency to Lessor in the amounts and on the dates set forth herein, without notice or demand.	

## TERMS AND CONDITIONS

- LEASE.** Subject to the terms of this Lease, Lessee agrees to lease from Lessor the equipment (the "Equipment") described in the attached Certificate of Acceptance when Lessor accepts this Lease. Lessee agrees to be bound by all the terms of this Lease.
- DELIVERY AND ACCEPTANCE OF EQUIPMENT.** Acceptance of the Equipment occurs upon delivery. When Lessee receives the Equipment, Lessee agrees to inspect it and to verify by telephone or in writing such information as Lessor may require. Delivery and installation costs are the Lessee's responsibility. If Lessee signed a purchase contract for the Equipment, by signing this Lease Lessee assigns its rights, but none of its obligations under the purchase contract, to Lessor.
- RENT.** Lessee agrees to pay Lessor Rent (plus applicable taxes) in the amount and frequency stated above. Rent Payments under this Lease do not include the accrual of an interest portion. If Lessee's Rent payments are due in Advance, the first Rent payment is due on the date Lessee accepts the Equipment under the Lease. Lessor will advise Lessee as to (a) the due date of each Rent payment, and (b) the address to which Lessee must send payments. Rent is due whether or not Lessee receives an invoice from Lessor. Lessee will pay Lessor any required advance rent when Lessee signs this Lease. Lessee authorizes Lessor to change the Rent by not more than 15% due to changes in the Equipment configuration, which may occur prior to Lessor's acceptance of this Lease. Restrictive endorsements on checks Lessee sends to Lessor will not reduce obligations to Lessor. Unless a proper exemption certificate is provided, applicable sales and use taxes will be added to the Rent.  
**NON-APPROPRIATION OF FUNDS.** Lessee intends to remit all Rent and other payments to Lessor for the full Lease Term if funds are legally available. In the event Lessee is not granted an appropriation of funds at any time during the Lease Term for the Equipment subject to this Lease and operating funds are not otherwise available to Lessee to pay the Rent and other payments due and to become due under this Lease, and there is no other legal procedure or available funds by or with which payment can be made to Lessor, and the non-appropriation did not result from an act or omission by Lessee, Lessee shall have the right to return the Equipment in accordance with Section 16 of the Lease and terminate this Lease on the last day of the fiscal period for which appropriations were received without penalty or expense to Lessee, except as the portion of Rent for which funds shall have been appropriated and budgeted. At least 30 days prior to the end of Lessee's fiscal year, Lessee's chief executive officer (or legal counsel) shall certify in writing that (a) funds have not been appropriated for the upcoming fiscal period, (b) such non-appropriation did not result from any act or failure to act by Lessee, and (c) Lessee has exhausted all funds legally available for the payment of Rent.
- UNCONDITIONAL OBLIGATION.** LESSEE AGREES THAT IT IS UNCONDITIONALLY OBLIGATED TO PAY ALL RENT AND ANY OTHER AMOUNTS DUE UNDER THIS LEASE IN ALL FISCAL YEARS IN WHICH FUNDS HAVE BEEN APPROPRIATED NO MATTER WHAT HAPPENS, EVEN IF THE EQUIPMENT IS DAMAGED OR DESTROYED, IF IT IS DEFECTIVE OR IF LESSEE HAVE TEMPORARY OR PERMANENT LOSS OF ITS USE. LESSEE IS NOT ENTITLED TO ANY REDUCTION OR SET-OFF AGAINST RENT OR OTHER AMOUNTS DUE UNDER THIS LEASE FOR ANY REASON WHATSOEVER.
- DISCLAIMER OF WARRANTIES.** THE EQUIPMENT IS BEING LEASED TO LESSEE IN "AS IS" CONDITION. LESSEE AGREES THAT LESSOR HAS NOT MANUFACTURED THE EQUIPMENT AND THAT LESSEE HAS SELECTED THE EQUIPMENT BASED UPON LESSEE'S OWN JUDGMENT. LESSEE HAS NOT RELIED ON ANY STATEMENTS LESSOR OR ITS EMPLOYEES HAVE MADE. LESSOR HAS NOT MADE AND DOES NOT MAKE ANY EXPRESS OR IMPLIED REPRESENTATIONS OR WARRANTIES WHATSOEVER, INCLUDING WITHOUT LIMITATION, THE EQUIPMENT'S MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SUITABILITY, DESIGN, CONDITION, DURABILITY, OPERATION, QUALITY OF MATERIALS OR WORKMANSHIP, OR COMPLIANCE WITH SPECIFICATIONS OR APPLICABLE LAW. Lessee is aware of the name of the Equipment manufacturer and will contact the manufacturer for a description of warranty rights. If the manufacturer has provided Lessor with a warranty, Lessor assigns its rights to such warranty to Lessee and Lessee may enforce all warranty rights directly against the manufacturer of the Equipment. Lessee agrees to settle any dispute regarding performance of the Equipment directly with the manufacturer of the Equipment.
- TITLE AND SECURITY INTEREST.** Unless otherwise required by the laws of the state where Lessee is located, Lessor shall have title to the Equipment, except as set forth in section 15.
- USE, MAINTENANCE AND REPAIR.** Lessee will not move the Equipment from the Equipment Location without Lessor's advance written consent. Lessee will give Lessor reasonable access to the Equipment Location so that Lessor can check the Equipment's existence, condition and proper maintenance. Lessee will use the Equipment in the manner for which it was intended, as required by all applicable manuals and instructions, and keep it

eligible for any manufacturer's certification and/or standard full service maintenance contract. At Lessee's own cost and expense, Lessee will keep the Equipment in good repair, condition and working order, ordinary wear and tear excepted. Lessee will not make any permanent alterations to the Equipment.

8. **TAXES.** Lessee agrees to pay Lessor, when invoiced, all taxes (including any sales, use and personal property taxes), fines, interest and penalties relating to this Lease and the Equipment (excluding taxes based on Lessor's net income). Lessee agrees to file any required personal property tax returns and, if Lessor asks, Lessee will provide Lessor with proof of payment. Lessor does not have to contest any tax assessments.
9. **INDEMNITY.** Lessor is not responsible for any injuries, damages, penalties, claims or losses, including legal expenses, incurred by Lessee or any other person caused by the transportation, installation, manufacture, selection, purchase, lease, ownership, possession, modification, maintenance, condition, operation, use, return or disposition of the Equipment. To the extent permitted by law, Lessee agrees to reimburse Lessor for and defend Lessor against any claims for such losses, damages, penalties, claims, injuries, or expenses. This indemnity continues even after this Lease has expired, for acts or omissions that occurred during the Lease Term.
10. **IDENTIFICATION.** Lessee authorizes Lessor to insert or correct missing information on this Lease, including Lessee's official name, serial numbers and any other information describing the Equipment. Lessor will send Lessee copies of such changes. Lessee will attach to the Equipment any name plates or stickers Lessor provides Lessee.
11. **LOSS OR DAMAGE.** Lessee is responsible for any loss of the Equipment from any cause at all, whether or not insured, from the time the Equipment is shipped to Lessee until it is returned to Lessor. If any item of Equipment is lost, stolen or damaged, Lessee will promptly notify Lessor of such event. Then, at Lessor's option, Lessee will either (a) repair the Equipment so that it is in good condition and working order, eligible for any manufacturer's certification, or (b) pay Lessor an amount equal to the Net Book Value (as defined in Section 14) of the lost, stolen or damaged Equipment. If Lessee has satisfied Lessee's obligations under this Section 11, Lessor will forward to Lessee any insurance proceeds which Lessor receives for lost, damaged, or destroyed Equipment. If Lessee is in default, Lessor will apply any insurance proceeds Lessor receives to reduce Lessee's obligations under Section 14 of this Lease.
12. **INSURANCE.** Lessee agrees to (a) keep the Equipment fully insured against loss, naming Lessor as loss payee, and (b) obtain a general public liability insurance policy covering both personal injury and property damage in amounts not less than Lessor may tell Lessee, naming Lessor as additional insured, until Lessee has met all Lessee's obligations under this Lease. Lessor is under no duty to tell Lessee if Lessee's insurance coverage is adequate. The policies shall state that Lessor is to be notified of any proposed cancellation at least 30 days prior to the date set for cancellation. Upon Lessor's request, Lessee agree to provide Lessor with certificates or other evidence of insurance acceptable to Lessor. If Lessee does not provide Lessor with evidence of proper insurance within ten days of Lessor's request or Lessor receives notice of policy cancellation, Lessor may (but Lessor is not obligated to) obtain insurance on Lessor's interest in the Equipment at Lessee's expense. Lessee will pay all insurance premiums and related charges.
13. **DEFAULT.** Lessee will be in default under this Lease if any of the following happens: (a) Lessor does not receive any Rent or other payment due under this Lease within ten days after its due date, (b) Lessee fails to perform or observe any other promise or obligation in this Lease and does not correct the default within ten days after Lessor sends Lessee written notice of default, (c) any representation, warranty or statement Lessee has made in this Lease shall prove to have been false or misleading in any material respect, (d) any insurance carrier cancels or threatens to cancel any insurance on the Equipment, (e) the Equipment or any part of it is abused, illegally used, misused, lost, destroyed, or damaged beyond repair, (f) a petition is filed by or against Lessee under any bankruptcy or insolvency laws, or (g) Lessee defaults on any other agreement between it and Lessor (or Lessor's affiliates).
14. **REMEDIES.** Upon the occurrence of a default, Lessor may, in its sole discretion, do any or all of the following: (a) provide written notice to Lessee of default, (b) as liquidated damages for loss of a bargain and not as a penalty, declare due and payable, the present value of (i) any and all amounts which may be then due and payable by Lessee to Lessor under this Lease, plus (ii) all Rent payments remaining through the end of the Lease Term, discounted at the higher of 3% or the lowest rate allowed by law, plus the Fair Market Value of the Equipment (collectively, the "Net Book Value"). Lessor has the right to require Lessee to make the Equipment available to Lessor for repossession during reasonable business hours or Lessor may repossess the Equipment, so long as Lessor does not breach the peace in doing so, or Lessor may use legal process in compliance with applicable law pursuant to court order to have the Equipment repossessed. Lessee will not make any claims against Lessor or the Equipment for trespass, damage or any other reason. If Lessor takes possession of the Equipment Lessor may (a) sell or lease the Equipment at public or private sale or lease, and/or (b) exercise such other rights as may be allowed by applicable law. Although Lessee agrees that Lessor has no obligation to sell the Equipment, if Lessor does sell the Equipment, Lessor will reduce the Net Book Value by the amounts Lessor receives. Lessee will immediately pay Lessor the remaining Net Book Value. Lessee agrees (a) that Lessor only needs to give Lessee ten days' advance notice of any sale and no notice of advertising, (b) to pay all of the costs Lessor incurs to enforce Lessor's rights against Lessee, including attorney's fees, and (c) that Lessor will retain all of Lessor's rights against Lessee even if Lessor does not choose to enforce them at the time of Lessee's default.
15. **LESSEE'S OPTION AT END OF LEASE.** Notwithstanding anything contained in the Lease to the contrary, so long as no default shall have occurred and be continuing, Lessee may, at Lessee's option, purchase the Equipment leased pursuant to this Rental Schedule on an "as is, where is" basis, without representation or warranty, express or implied, at the end of the Initial Term at a price equal to the Fair Market Value thereof, plus applicable taxes. "Fair Market Value" shall be equal to the value which would be obtained in an arms-length transaction between an informed and willing buyer and an informed and willing seller under no compulsion to sell, and in such determination, costs of removal of the Equipment from its location of current use shall not be a deduction from such value. If Lessee and Lessor cannot agree on the Fair Market Value thereof, such value shall be determined by appraisal at the sole expense of Lessee. Appraisal shall be a procedure whereby two recognized independent appraisers, one chosen by Lessee and one by Lessor, shall mutually agree upon the amount in question. If the appraisers are unable to agree upon the amount in question, a third recognized independent appraisers' evaluation shall be binding and conclusive on Lessee and Lessor. This purchase option as applicable shall only be available if Lessee gives Lessor 90 days' prior written notice of Lessee's irrevocable intent to exercise such option and Lessor and Lessee shall have agreed to all terms and conditions of such purchase prior to the expiration date of the Initial Term. Until the Equipment is returned as required below, all terms of the Lease shall remain in full force and effect including the obligation to pay Rent.
16. **RETURN OF EQUIPMENT.** If (a) default occurs, (b) a non-appropriation of funds occurs in accordance with Section 3, or (c) Lessee does not purchase the Equipment pursuant to Section 15, Lessee will immediately return the Equipment to any location(s) in the continental United States and aboard any carriers(s) Lessor may designate. The Equipment must be properly packed for shipment in accordance with the manufacturer's recommendations or specifications, freight prepaid and insured, maintained in accordance with Section 7, and in "Average Saleable Condition." "Average Saleable Condition" means that all of the Equipment is immediately available for use by a third party buyer, user or lessee, other than Lessee named in this Lease, without the need for any repair or refurbishment. All Equipment must be free of markings. Lessee will pay Lessor for any missing or defective parts or accessories. Lessee will continue to pay Rent until the Equipment is received and accepted by Lessor.
17. **LESSEE'S REPRESENTATIONS AND WARRANTIES.** Lessee hereby represents and warrants to Lessor that as of the date of this Lease, and throughout the Lease Term: (a) Lessee is the entity indicated in this Lease; (b) Lessee is a State or a fully constituted political subdivision or agency of the State in which Lessee is located; (c) Lessee is duly organized and existing under the Constitution and laws of the State in which Lessee is located; (d) Lessee is authorized to enter into and carry out Lessee's obligations under this Lease, any documents relative to the acquisition of the Equipment and any other documents required to be delivered in connection with this Lease (collectively, the "Documents"); (e) the Documents have been duly authorized,



executed and delivered by Lessee in accordance with all applicable laws, rules, ordinances, and regulations, the Documents are valid, legal, binding agreements, enforceable in accordance with their terms and the person(s) signing the Documents have the authority to do so, are acting with the full authorization of Lessee's governing body, and hold the offices indicated below their signature, each of which is genuine: (f) the Equipment is essential to the immediate performance of a governmental or proprietary function by Lessee within the scope of Lessee's authority and shall be used during the Lease Term only by Lessee and only to perform such function; (g) Lessee intends to use the Equipment for the entire Lease Term and shall take all necessary action to include in Lessee's annual budget any funds required to fulfill Lessee's obligations for each fiscal year during the Lease Term; (h) Lessee has complied fully with all applicable law governing open meetings, public bidding and appropriations required in connection with this Lease and the acquisition of the Equipment; (i) Lessee's obligations to remit Rent under this Lease constitutes a current expense and not a debt under applicable state law and no provision of this Lease constitutes a pledge of Lessee's tax or general revenues, and any provision which is so constructed by a court of competent jurisdiction is void from the inception of this lease; (j) all payments due and to become due during Lessee's current fiscal year are within the fiscal budget of such year, and are included within an unrestricted and unencumbered appropriation currently available for the lease of the Equipment; and (k) all financial information Lessee has provided to Lessor is true and accurate and provides a good representation of Lessee's financial condition.

18. **LESSEE'S PROMISES.** In addition to the other provisions of this Lease, Lessee agrees that during the term of this Lease (a) Lessee will promptly notify Lessor in writing if it moves Lessee's principal office or it changes names or its legal structure, (b) Lessee will provide to Lessor such financial information as may reasonably request from time to time, and (c) Lessee will take any action Lessor reasonably requests to protect Lessor's rights in the Equipment and to meet Lessee's obligations under this Lease.
19. **ASSIGNMENT. LESSEE WILL NOT SELL, TRANSFER, ASSIGN, PLEDGE, SUB-LEASE OR PART WITH POSSESSION OF THE EQUIPMENT OR FILE OR PERMIT A LIEN TO BE FILED AGAINST THE EQUIPMENT.** Lessee will not attach any of the Equipment to any real estate. Upon Lessor's reasonable request and at Lessee's cost, Lessee will obtain from each person having an interest in the real estate where the Equipment is located a waiver of any rights they may have in the Equipment.
20. **ASSIGNMENT BY LESSOR.** This Lease, and the rights of Lessor hereunder and in and to the Equipment, may be assigned and reassigned in whole or in part to one or more assignees by Lessor or its assigns at any time without the necessity of obtaining the consent of Lessee; provided, however, no such assignment or reassignment shall be effective unless and until Lessee shall have been given written notice of assignment disclosing the name and address of the assignee or its agent authorized to receive payments and otherwise service this Lease on its behalf. Upon receipt of notice of assignment, Lessee agrees to record the same in records maintained for such purpose, and further, to make all payments as designated in the assignment, notwithstanding any claim, defense, setoff or counterclaim whatsoever (whether arising from a breach of this Lease or otherwise) that Lessee may from time to time have against Lessor or Lessor's assigns. Lessee agrees to execute all documents, including acknowledgments of assignment, which may reasonably be requested by Lessor or its assigns to protect their interests in the Equipment and in this Lease.
21. **COLLECTION EXPENSES, OVERDUE PAYMENT.** Lessee agrees that Lessor can, but does not have to, take on Lessee's behalf any action which Lessee fails to take as required by this Lease, and Lessor's expenses will be in addition to that of the Rent which Lessee owes Lessor. If Lessor receives any payment from Lessee after the due date, Lessee shall pay Lessor on demand as a late charge five percent (5%) of such overdue amount, limited, however, to the maximum amount allowed by law.
22. **AGREED LEASE RATE FACTOR.** Lessee understands that the Equipment may be purchased for cash (the "Equipment Cost") or it may be leased. By signing this Lease, Lessee acknowledges that it has chosen to lease the Equipment from Lessor for the Lease Term and that Lessee has agreed to pay Rent. Each payment of Rent includes a principal amount based on the Equipment Cost and a lease charge rate. If it is determined that Lessee's payments under this Lease result in an interest payment higher than allowed by applicable law, then any excess interest collected will be applied to the repayment of principal and interest will be charged at the highest rate allowed by law. In no event will Lessor charge or receive or will Lessee pay any amounts in excess of the legal amount.
23. **MISCELLANEOUS.** This Lease contains the entire agreement and supersedes any conflicting provision of any equipment purchase order or any other agreement. **TIME IS OF THE ESSENCE IN THIS LEASE.** If a court finds any provision of Lease to be unenforceable, the remaining terms of this Lease shall remain in effect. **TO THE EXTENT THAT THIS LEASE IS FOUND TO NOT BE A TRUE LEASE, THIS LEASE IS A "FINANCE LEASE" AS DEFINED IN ARTICLE 2A OF THE UNIFORM COMMERCIAL CODE.** Lessee authorizes Lessor (or Lessor's agent) to (a) obtain credit reports, (b) make such other credit inquiries as Lessor may deem necessary, and (c) furnish payment history information to credit reporting agencies. To the extent permitted by law, Lessor may charge Lessee a fee of \$250.00 to cover Lessor's documentation and investigation costs.
24. **NOTICES.** All of Lessee's written notices to Lessor must be sent by certified mail or recognized overnight delivery service, postage prepaid, to Lessor at Lessor's address stated in this Lease, or by facsimile transmission to Lessor's facsimile telephone number, with oral confirmation of receipt. All of Lessor's notices to Lessee may be sent first class mail, postage prepaid, to Lessee's address stated in this Lease. At any time after this Lease is signed, Lessee or Lessor may change an address or facsimile telephone number by giving notice to the other of the change.
25. **ANTI-MONEY LAUNDERING/INTERNATIONAL TRADE COMPLIANCE.** Lessee represents and warrants to Lessor, as of the date of this Lease, the date of each advance of proceeds under the Lease, the date of any renewal, extension or modification of this Lease, and at all times until the Lease has been terminated and all amounts thereunder have been indefeasibly paid in full, that: (a) no Covered Entity (i) is a Sanctioned Person; or (ii) does business in or with, or derives any of its operating income from investments in or transactions with, any Sanctioned Country or Sanctioned Person in violation of any law, regulation, order or directive enforced by any Compliance Authority; (b) the proceeds of the Lease will not be used to fund any unlawful activity; (c) the funds used to repay the Lease are not derived from any unlawful activity; and (d) each Covered Entity is in compliance with, and no Covered Entity engages in any dealings or transactions prohibited by, any laws of the United States.  
As used herein: "**Compliance Authority**" means each and all of the (a) U.S. Treasury Department/Office of Foreign Assets Control, (b) U.S. Treasury Department/Financial Crimes Enforcement Network, (c) U.S. State Department/Directorate of Defense Trade Controls, (d) U.S. Commerce Department/Bureau of Industry and Security, (e) U.S. Internal Revenue Service, (f) U.S. Justice Department, and (g) U.S. Securities and Exchange Commission; "**Covered Entity**" means Lessee, its affiliates and subsidiaries and direct and indirect owners; "**Sanctioned Country**" means a country subject to a sanctions program maintained by any Compliance Authority; and "**Sanctioned Person**" means any individual person, group, regime, entity or thing listed or otherwise recognized as a specially designated, prohibited, sanctioned or debarred person or entity, or subject to any limitations or prohibitions (including but not limited to the blocking of property or rejection of transactions), under any order or directive of any Compliance Authority or otherwise subject to, or specially designated under, any sanctions program maintained by any Compliance Authority.
26. **USA PATRIOT ACT NOTICE.** To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each lessee that opens an account. What this means: when the Lessee opens an account, Lessor will ask for the business name, business address, taxpayer identifying number and other information that will allow the Lessor to identify Lessee, such as organizational documents. For some businesses and organizations, Lessor may also need to ask for identifying information and documentation relating to certain individuals associated with the business or organization.
27. **WAIVERS. LESSOR AND LESSEE EACH AGREE TO WAIVE, AND TO TAKE ALL REQUIRED STEPS TO WAIVE, ALL RIGHTS TO A JURY TRIAL.** To the extent Lessee is permitted by applicable law, Lessee waives all rights and remedies conferred upon a lessee by Article 2A (Sections 508-522) of the Uniform Commercial Code including but not limited to Lessee's rights to: (a) cancel or repudiate this Lease; (b) reject or

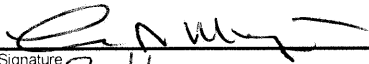
revoke acceptance of the Equipment: (c) recover damages from Lessor for any breach of warranty or for any other reason; (d) grant a security interest in any Equipment in Lessee's possession. To the extent Lessee is permitted by applicable law, Lessee waives any rights they now or later may have under any statute or otherwise which requires Lessor to sell or otherwise use any Equipment to reduce Lessor's damages, which requires Lessor to provide Lessee with notice of default, intent to accelerate amounts becoming due or acceleration of amounts becoming due, or which may otherwise limit or modify any of Lessor's rights or remedies. **ANY ACTION LESSEE TAKES AGAINST LESSOR FOR ANY DEFAULT, INCLUDING BREACH OF WARRANTY OR INDEMNITY, MUST BE STARTED WITHIN ONE YEAR AFTER THE EVENT, WHICH CAUSED IT.** Lessor will not be liable for specific performance of this Lease or for any losses, damages, delay or failure to deliver Equipment.

- 28. IMPORTANT INFORMATION ABOUT PHONE CALLS.** By providing telephone number(s) to Lessor, now or at any later time, Lessee authorizes Lessor and its affiliates and designees to contact Lessee regarding Lessee account(s) with Lessor or its affiliates, whether such accounts are Lessee individual accounts or business accounts for which Lessee is a contact, at such numbers using any means, including but not limited to placing calls using an automated dialing system to cell, VoIP or other wireless phone number, or leaving prerecorded messages or sending text messages, even if charges may be incurred for the calls or text messages. Lessee consents that any phone call with Lessor may be monitored or recorded by Lessor.

**IMPORTANT: READ BEFORE SIGNING. THE TERMS OF THIS LEASE SHOULD BE READ CAREFULLY BECAUSE ONLY THOSE TERMS IN WRITING ARE ENFORCEABLE. TERMS OR ORAL PROMISES WHICH ARE NOT CONTAINED IN THIS WRITTEN AGREEMENT MAY NOT BE LEGALLY ENFORCED. THE TERMS OF THIS LEASE MAY ONLY BE CHANGED BY ANOTHER WRITTEN AGREEMENT BETWEEN LESSEE AND LESSOR. LESSEE AGREES TO COMPLY WITH THE TERMS AND CONDITIONS OF THIS LEASE. LESSEE AGREES THAT THE EQUIPMENT WILL BE USED FOR BUSINESS PURPOSES ONLY AND NOT FOR PERSONAL, FAMILY OR HOUSEHOLD PURPOSES.**

**LESSEE CERTIFIES THAT ALL THE INFORMATION GIVEN IN THIS LEASE AND LESSEE'S APPLICATION WAS CORRECT AND COMPLETE WHEN THIS LEASE WAS SIGNED. THIS LEASE IS NOT BINDING UPON LESSOR OR EFFECTIVE UNLESS AND UNTIL LESSOR EXECUTES THIS LEASE. THIS LEASE WILL BE GOVERNED BY THE LAWS OF THE STATE OF THE LESSEE.**

West Chicago Park District  
("Lessee")

X   
Authorized Signature  
Gary R. Major  
Print Name  
Director  
Title  
3/29/2018  
Date

201 W. National Street  
West Chicago, IL 60185

PNC Equipment Finance, LLC  
("Lessor")

X \_\_\_\_\_  
Authorized Signature  
\_\_\_\_\_  
Print Name  
\_\_\_\_\_  
Title

995 Dalton Ave.  
Cincinnati, OH 45203

#### OPINION OF COUNSEL

I have acted as counsel to the above-referenced Lessee (the "Lessee") with respect to this Lease Agreement by and between the Lessee and Lessor (the "Lessor"), and in this capacity have reviewed the original or duplicate originals of the Lease and such other documents as I have deemed relevant. Based upon the foregoing, I am of the opinion that: (A) Lessee is a state or a fully constituted political subdivision or agency of a state within the meaning of Section 103 of the Internal Revenue Code of 1986, as amended; (B) the execution, delivery and performance of the Lease by Lessee has been duly authorized by all necessary action on the part of Lessee; (C) the Lease constitutes a legal, valid and binding obligation of Lessee enforceable in accordance with its terms, except as limited by laws of general application affecting the enforcement of creditors' rights, and does not constitute a debt of Lessee which is prohibited by state law; (D) the authorization, approval and execution of the Lease and all other proceedings of Lessee related to the transactions contemplated thereby have been performed in accordance with all open-meeting laws, public bidding laws, and all other applicable state laws. The undersigned certifies that (s)he is an attorney duly authorized to practice law in the State of Illinois.

The foregoing opinions are limited to the laws of such State and federal laws of the United States.

Attorney of Lessee

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Law firm: \_\_\_\_\_



995 Dalton Avenue  
Cincinnati, Ohio 45203 • Telephone (513) 421-9191

**Please Retain for Future Reference**  
Page No. 1  
**INVOICE #212946000**  
**Customer #1199554**

**INVOICE DATE**  
4/3/2018

**DUE DATE**  
**Upon Receipt**

Bill To:  
West Chicago Park District  
201 W. National Street  
West Chicago, IL 60185

Remit To:  
PNC Equipment Finance, LLC  
Attn: Lease Servicing/Set-Up Processing  
995 Dalton Avenue  
Cincinnati, OH 45203

**INVOICE**

**Lease No. 212946000**

<b><u>Initial Charges:</u></b>	
Monthly Rent - 1 <sup>st</sup> Month	\$920.39
Sales Tax- please provide an exemption certificate	Exempt
<b><u>Initiation Fees:</u></b>	
Documentation Fee	\$250.00
<b>PAY THIS AMOUNT</b>	
<b>\$1,170.39</b>	

March 16, 2018

**West Chicago Park District**  
**201 W. National Street**  
**West Chicago, IL 60185**

RE: Insurance Coverage Requirements for Equipment Financing Transaction between PNC Equipment Finance, LLC and West Chicago Park District

**Before funding your transaction**, PNC Equipment Finance, LLC requires evidence of appropriate insurance coverage on the equipment described in your transaction documents. Please forward this request to your insurance company, agent or broker as soon as possible and ask for the evidence of insurance to be sent to the address below.

PNC Equipment Finance, LLC will have an insurable interest in the following equipment:

Quantity	Description	Serial No.
2	Toro GM 7210	

As a condition to entering into the equipment financing transaction, PNC Equipment Finance, LLC requires the following at all times during the term of the transaction:

1. All of the equipment must be insured for its full insurable value on a 100% replacement cost basis or \$46,017.23.
2. PNC Equipment Finance, LLC must be named as lender loss payee under a property insurance policy insuring all risks to the equipment, including fire, theft, and other customary coverage under an "extended coverage" endorsement, with a deductible not to exceed \$10,000 per occurrence.
3. PNC Equipment Finance, LLC must receive evidence that a comprehensive general liability insurance policy is in place with a minimum coverage of \$1,000,000. PNC Equipment Finance, LLC must be named as an additional insured under the liability policy.
4. Each property insurance policy must contain a lender's loss payable clause, or special endorsement, in which the insurer agrees that any loss will be payable in accordance with the policy terms, notwithstanding any act or negligence of the insured.
5. Each policy must provide for 30 days' written notice to PNCEF prior to any cancellation, non-renewal or amendment of the policy.
6. All additional insurance requirements as specified below:

The evidence of insurance can consist of a Certificate of Insurance form, Evidence of Insurance form, Memorandum of Insurance, binder for insurance, declarations page, or the actual policy and endorsements, in each case naming PNC Equipment Finance, LLC as follows:

PNC Equipment Finance, LLC, and its successors and assigns, as lender loss payee  
Attn: Insurance Department  
995 Dalton Avenue  
Cincinnati, OH 45203

When completed, the evidence of insurance should be provided to the following address:

PNC Equipment Finance, LLC  
995 Dalton Avenue  
Cincinnati, OH 45203  
Tracy.sparks@pnc.com



# Certificate of Coverage

## Name and Address of Agency

Park District Risk Management Agency  
2033 Burlington Avenue  
Lisle, IL 60532-1646  
(630) 769-0332

## Name and Address of Member

West Chicago Park District  
201 W. National Street  
West Chicago, IL 60185

## Scope of Coverage

The Park District Risk Management Agency (PDRMA) is an intergovernmental self-insurance and risk management pool established under the Constitution and the statutes of the State of Illinois to provide coverage for its members against certain claims and losses. Each member of PDRMA is entitled to the scope and amounts of coverage set forth below. In addition, PDRMA may extend the same scope of coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, and amendments which are applicable to the members.

The above named entity is a member in good standing of the Park District Risk Management Agency. The scope of coverage provided by the Agency may, however, be revised at any time by the actions of PDRMA's governing body. As of the date this certificate is issued, the information set out below accurately reflects the scope of coverage established for the current coverage year.

Scope of Coverage	Coverage Document	Coverage Dates	Limits Each Occurrence
General Liability x commercial general liability x occurrence x liquor liability	L010118	01/01/2018 - 12/31/2018	Bodily Injury and Property Damage Combined \$1,000,000  Personal Injury \$1,000,000
Automobile Liability x any auto	L010118	01/01/2018 - 12/31/2018	Bodily Injury and Property Damage Combined \$1,000,000
Workers' Compensation	WC010118	01/01/2018 - 12/31/2018	Statutory
Employer's Liability	WC010118	01/01/2018 - 12/31/2018	\$3,000,000
Property	P0700118	01/01/2018 - 12/31/2018	
Other		01/01/2018 - 12/31/2018	

## Description of Operations/Locations/Vehicles/Special Items

PNC Equipment Finance, LLC is/are additionally insured for West Chicago Park District's lease for 2 Toro GM 7210 mowers, lease 212946000.

PNC Equipment Finance, LLC is named as Loss Payee for equipment replacement value at \$33,134.04.

Coverage is for general liability with respect to the operations of the West Chicago Park District. Additional insured coverage shall not apply to any liability resulting from the certificate holder's own negligence or the negligence of its servants, agents or employees.

## Certificate Holder

PNC Equipment Finance, LLC  
995 Dalton Ave.  
Cincinnati, OH 45203

Date Issued: 04/02/2018



Authorized Representative



**RESOLUTION AND CERTIFICATE OF INCUMBENCY**  
**Lease Number 212946000**

Lessee: West Chicago Park District

Amount \$33,134.04 (Payment x Term)

WHEREAS, Lessee, a body politic and corporate duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State or Commonwealth ("the State") is authorized by the laws of the State to purchase, acquire and lease certain equipment and other property for the benefit of the Lessee and its inhabitants and to enter into contracts with respect thereto; and

WHEREAS, pursuant to applicable law, the governing body of the Lessee ("Governing Body") is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interest in property, leases and easements necessary to the functions or operations of the Lessee.

WHEREAS, the Governing Body hereby finds and determines that the execution of one or more Lease Agreements or lease schedules ("Leases") in the amount not exceeding the amount stated above for the purpose of acquiring the property ("Equipment") to be described in the Leases is appropriate and necessary to the functions and operations of the Lessee.

WHEREAS, PNC Equipment Finance, LLC ("Lessor") shall act as Lessor under said Leases.

NOW, THEREFORE, Be It Ordained by the Governing Body of the Lessee:

Section 1. Either one of the Director OR Board President (each an "Authorized Representative") acting on behalf of the Lessee, is hereby authorized to negotiate, enter into, execute, and deliver one or more Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Lessee. Each Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Lease as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Leases are hereby authorized.

Section 2. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Leases on behalf of the Lessee.

Section 3. The Lessee's obligations under the Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Lease and the Lessee's obligations under the Leases shall not constitute general obligations of the Lessee or indebtedness under the Constitution or laws of the State.

Section 4. This resolution shall take effect immediately upon its adoption and approval.

**SIGNATURES AND TITLES OF AUTHORIZED REPRESENTATIVES: AUTHORIZED LEASE SIGNORS ONLY**

<u>Gary R. Major</u>	<u>Director</u>	<u>[Signature]</u>
Name	Title	Signature
_____	_____	_____
Name	Title	Signature

ADOPTED AND APPROVED on this \_\_\_\_\_, 20\_\_.

Section 5. I, the undersigned Secretary/Clerk identified below, does hereby certify that I am the duly elected or appointed and acting Secretary/Clerk of the above Lessee, a political subdivision duly organized and existing under the laws of the State where Lessee is located, that I have the title stated below, and that, as of the date hereof, the individuals named below are the duly elected or appointed officers of the Lessee holding the offices set forth opposite their respective names.

The undersigned Secretary/Clerk of the above-named Lessee hereby certifies and attests that the undersigned has access to the official records of the Governing Body of the Lessee, that the foregoing resolutions were duly adopted by said Governing Body of the Lessee at a meeting of said Governing Body and that such resolutions have not been amended or altered and are in full force and effect on the date stated below.

LESSEE: West Chicago Park District

[Signature]  
 Signature of Secretary/Clerk of Lessee

[SEAL]

Print Name: Melissa L. Medeiros  
 Official Title: Board Secretary  
 Date: March 29, 2018



**Rider**  
**to**  
**Lease Agreement No. 212946000 (the "Agreement")**  
**dated March 16, 2018**  
**By and Between**  
**PNC Equipment Finance, LLC ("PNCEF")**  
**and**  
**West Chicago Park District ("Lessee")**

This Rider is executed and delivered by PNCEF and Lessee in regard to the Agreement.

**Return Provisions – Turf Equipment**

Pursuant to *Section 16* of the Agreement, Lessee may return all, but not less than all, of the Equipment at the expiration of the lease term with respect thereto, at Lessee's expense to such location as PNCEF may designate, in the condition required pursuant to *Section 16* of the Agreement and any applicable Rider. Lessee must give PNCEF written notice of its election of this option not later than 120 days prior to the expiration of the lease term with respect thereto. If, in the opinion of PNCEF, any item of the Equipment fails to meet the standards set forth in *Section 16* and any applicable Rider, Lessee agrees to pay on demand all costs and expenses incurred in connection with repairing the Equipment and restoring it to such condition, including its assembly and delivery.

Until Lessee has fully complied with the notice and purchase requirements set forth herein, Lessee's Rent payment obligation and all other obligations under the Agreement shall continue from month to month notwithstanding the expiration or termination of the term of lease. PNCEF may terminate Lessee's right to use the Equipment upon 10 days' notice to Lessee.

In addition to the requirements of *Section 16* of the Agreement relating to the condition of the Equipment upon return thereof by the Lessee to PNCEF, the following return conditions shall apply to turf equipment:

- The disassembly of the Equipment shall be according to manufacturer's recommendations and by a licensed rigger/erector specializing in such Equipment, including the proper blueprinting, mapping, tagging and labeling of each individual part (including cables, electrical and wires). All process fluids and/or any hazardous materials will be removed from the Equipment and disposed of in accordance with the then current local, state and Federal waste disposal laws, rules or regulations (including, but not limited to, any Environmental Protection Agency rules and regulations). PNCEF shall be held harmless from any property damages to the disassembly site and public liability arising therefrom
- Notwithstanding anything to the contrary contained in the Lease, and in addition to the terms and conditions contained herein, Lessee shall, at Lessee's sole cost and expense, return all, but not less than all, of such Equipment to Lessor immediately upon the expiration of the Initial Term of Lease or any extensions and with respect to each item of Equipment, as applicable, the following must be true:
  - All safety equipment must be in place and meet applicable federal, state and other governmental standards.
  - All covers and guards must be in place with no sheet metal, plastic or cowling damage.
  - All parts, pieces, components and optional equipment must be present, installed and operational.
  - All accessories shall be returned in proper order.
  - All motors shall operate smoothly without overheating and shall have good bearings and bushings.
  - All electronic controls shall operate per manufacturer's specifications. Controls which bypass normal operations shall be repaired at Lessee's expense.
  - All electrical systems shall be able to provide electrical output as specified by the manufacturer.

- All batteries shall be in good, safe operating condition with no dead cells or cracked cases. Batteries shall hold a charge and provide adequate power to operate the equipment.
- All Equipment shall have serviceable tires, with 50% remaining tread, retaining proper air pressure, and without repair patches.
- All oil and grease seals must contain lubrication in the manufacturers designed reservoir.
- All Equipment must have a relatively clean appearance.
- All Equipment shall be free from excessive wear necessitating major component repair or replacement caused by lack of recommended maintenance as detailed in customer operation/maintenance manuals.
- All Equipment shall be free from structural damage or bent frames.
- Any usage or metering devices must not have been altered in any way.
- All Equipment attachments, if any, must be in good operating condition.
- All hydraulic cylinders must not be bent, nicked, gouged or leaking.

B. RETURN PERFORMANCE. Each item of Equipment must be able to complete the following tests:

- Operate normally in forward and reverse directions through all its speed ranges or gears.
- Steer normally right and left in both forward and reverse.
- Have all functions and controls work in normal manner.
- Be able to stop with its service brakes in a safe distance in both forward and reverse.
- Operate without leaking any fluids.
- Perform its designed functions in a satisfactory manner.
- All cutting units (if applicable) must be able to lower, turn on, run, raise and shut off as they are designed to do.

C. REQUIRED PURCHASE. If any item of Equipment is damaged or does not meet the standards set forth above for the return condition of such Equipment or if the Lessee fails to discharge Lessee's obligations set forth above with regard to any item of Equipment, Lessee shall pay to Lessor, immediately upon demand, the Stipulated Loss Value of such item of Equipment.

- Annual hour usage shall be limited to 600 hours. Additional hours used will be chargeable to Lessee at the rate of \$10.00 per hour.
- Proof in writing is required from a manufacturer's representative or qualified technical service representative that the Equipment has passed performance tests within the manufacturer's specifications and has been recertified for continued maintenance.

Dated: \_\_\_\_\_, 20\_\_

### **PNC Equipment Finance, LLC**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

### **West Chicago Park District**

By: 

Printed Name: Gary R. Major

Title: Director



**PNC**  
EQUIPMENT FINANCE

## Customer Information

Lease #212946000

Please provide the following information. By providing such information, you will enable us to ensure prompt payment of your vendor and the correct processing of your lease transaction.

Thank you.

### Lessee Information

Full Business Legal Name: West Chicago Park District		Federal Tax ID Number: 362762236	
Invoices should be directed to:		Attention:	
Address: 201 West National St.	City: West Chicago	State: IL	Zip: 60185

### Preferred Method of Payment: (Please check)

☒ Monthly Invoice (Mail)

Invoices should be directed to:	Attention:
Address: West Chicago Park District 201 W. National Street	Mike Gasparini West Chicago, IL 60185
<input type="checkbox"/> Monthly Invoice (Email)	Email:

Billing Contact:

### Contact Information

In order to verify receipt of equipment and review terms and conditions of the lease, please provide contact information for one or more staff that can assist in this process.

Contact 1:	Mike Gasparini	Phone:	331-240-2045
Email:	mgasparini@we-goparks.org		
Contact 2:	Gwen Dillingham	Phone:	630-231-9474
Email:	gdillingham@we-goparks.org		

I hereby attest the above information is accurate.

Signature 	Date March 29, 2018
Email:	

PNC Equipment Finance, LLC  
995 Dalton Avenue • Cincinnati, OH 45203  
Questions? Call (800) 559-2755  
Fax: (888) 888-3695

## Notification of Tax Treatment

**PNC Equipment Finance, LLC** a Delaware limited liability company ("**PNC**"), is required to collect and remit sales/use tax in the taxing jurisdiction where your equipment will be located. If you select that you are exempt by marking one of the checkboxes below, you must provide a valid exemption certificate. If you do not provide this certificate *prior* to the booking of your transaction, you will be responsible for sales tax on all accrued payments.

- If tax has been remitted up front and financed into your lease payment, your account will not be marked sales tax exempt if you provide an exemption certificate after your transaction has been booked.
- If your tax is remitted on a monthly basis, your lease may be marked sales tax exempt for the remaining payments left to be invoiced if you provide a valid exemption certificate after your transaction has been booked.
- In the event we do not receive a valid sales tax exemption certificate prior to the date your lease commences, you will be charged sales/use tax.

Personal property tax returns will be filed as required by local law. In the event that any tax abatements or special exemptions are available on the equipment you will be leasing from us, please notify us as soon as possible and forward the related documentation to us. This will ensure that your leased equipment will be reported correctly.

Please indicate below if your lease is subject to tax or whether a valid exemption exists.

### Sales Tax

- ☒ I agree that my lease is subject to sales/use tax.
- ☒ I am exempt from sales/use tax and I have attached a completed exemption certificate to PNC.
- ☐ I am claiming a partial exemption from tax. I have attached a completed exemption certificate or other documented proof of this partial exemption.
- ☐ I agree that my business is subject to sales/use tax and I have attached a completed resale certificate. This certificate indicates that I will be responsible for collection and remittance of sales/use tax based on the subsequent re-rental of the property.

If applicable to the tax rates in your state, are you outside the city limits or in an unincorporated area?

- ☐ Inside city limits      ☐ Outside city limits      ☐ Unincorporated area

### Property Tax

- ☐ I have a valid abatement or property tax exemption (documentation attached).
- ☐ Location: State \_\_\_\_\_  
Taxing District \_\_\_\_\_

Additional comments:

Lease Number 212946000

Lessee: West Chicago Park District

Signature:

X 

Print Name:

Gary R. Major

Title:

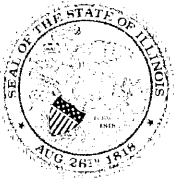
Director

Date:

3/23/18

**PLEASE COMPLETE AND SIGN FORM**





## Illinois Department of Revenue

Central Registration Division  
Sales Tax Exemption Section, 3-222  
101 W. Jefferson Street  
Springfield, Illinois 62702  
217 782-8881

May 29, 2015

WEST CHICAGO PARK DISTRICT  
201 W NATIONAL STREET

WEST CHICAGO IL 60185

Effective January 1, 2015, we have renewed your governmental exemption from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax, as required by Illinois law.

We have issued the following new tax exemption identification number:

E9997-3952-07  
to  
WEST CHICAGO PARK DISTRICT  
of  
WEST CHICAGO, IL

The terms and conditions governing use of your exemption number remain unchanged.

Central Registration Division  
Illinois Department of Revenue

STS-70 (R-05/14)  
IL-492-3524  
11-0000108

## REAL ESTATE SALES CONTRACT

THIS CONTRACT entered into this \_\_\_\_\_ day of April, 2018, between West Chicago Park District ("Seller") and Larry and Julie Fiedler ("Purchaser"), at times hereinafter referred to as "Parties."

In consideration of the mutual covenants contained in this Contract, the Parties agree as follows:

1. Property. Seller agrees to sell, and Purchaser agrees to purchase from Seller, Seller's interest in that parcel of real property which parcel is legally described in ***Exhibit A*** attached to and, by this reference, made a part of this Contract ("Subject Property").

2. Purchase Price.

2.1 The purchase price ("Purchase Price") to be paid by Purchaser to Seller shall be \$750.00 Seven hundred and fifty dollars.

2.2 The Purchase Price, when due, shall be payable in cash by cashier's or bank check only.

3. Condition Precedent. This Contract must be approved by a vote of the West Chicago Park District Board of Park Commissioners prior conveyance of the Subject Property. If, for any reason, said Condition is not met prior to the real estate closing, then Seller may terminate this Contract upon written notice to Purchaser without cost or penalty to either party and this Contract shall be null and void.

4. Survey and Title.

Seller does not possess a current survey of the Subject Property. If Purchaser desires a survey of the Subject Property, Purchaser may, at Purchaser's sole cost, arrange for a survey and Seller will cooperate with Purchaser's surveyor. Purchaser shall be solely responsible for procuring a title commitment and/or Owners Policy of Title for the Subject Property and any costs associated with same.

5. Costs; Prorations; Credits.

5.1 Purchaser shall pay the cost of state and county transfer, grantor, documentary stamp or similar taxes applicable to this transaction, if any, and the cost of recording the deed if not exempt by local or state law.

5.2 Property taxes against the Subject Property for calendar year 2017, payable in 2018, and for the portion of 2018 prior to the conveyance of the Subject Property to Purchaser, payable in 2019, are exempt. As such, Seller shall not provide any property tax credit at the time of closing.

6. Title.

Seller shall convey title for the Subject Property by way of Quit Claim Deed. Seller conveys title to the Subject Property in its current "As Is" condition and makes no warranties or

representations as to the condition of the Subject Property.

7. Closing. The settlement (“Closing”) of the transaction contemplated by this Contract shall be held at the office of the West Chicago Park District during regular business hours on or before sixty days after the Park District Board of Park Commissioners has approved this Contract, unless otherwise mutually agreed by the Parties in writing. The exact time and date of Closing shall be selected by Purchaser by Notice to Sellers at least ten (10) business days prior to the date so selected. In addition, Purchaser may elect to close sooner by providing written notice to Seller at least ten (10) business days prior to the date so selected.

8. Broker.

8.1 No broker procured or participated in this transaction.

8.2 Both Seller and Purchaser warrant and represent to each other that each has not employed or dealt with a real estate broker or agent in connection with the transaction contemplated herein. The Parties covenant and agree to indemnify the other against any loss, liability, costs, claims, demands, damages, actions, causes of action, and suits arising out of or in any manner related to the alleged employment, engagement or use by the indemnifying Party of any real estate broker or agent. The provisions of this Paragraph 8.2 shall survive Closing and any Termination of this Contract.

9. Notice. Each Notice (“Notice”) provided for under this Contract must comply with the requirements of this Paragraph. Each Notice shall be in writing and sent by (i) depositing it with the United States Postal Service or any official successor thereto, certified mail, return receipt requested, with adequate postage prepaid, or (ii) special courier service (*e.g.*, Federal Express), addressed to the appropriate Party (and marked to a particular individual’s attention if so indicated) as hereinafter provided. Each Notice shall be effective upon the date of delivery. Rejection or other refusal by the address to accept, or the inability of the United States Postal Service to deliver because of a changed address of which no Notice was given, shall be deemed to be the receipt of the Notice sent. Any Party shall have the right from time-to-time to change the address or individual’s attention to which Notices to it shall be sent by giving to the other Parties at least ten (10) days prior Notice thereof. The addresses of the Parties shall be those set forth on the first page of this Contract, with additional addresses as follows:

IF TO SELLER:

West Chicago Park District  
Attention: Executive Director  
201 W National Street  
West Chicago, IL 60185  
Facsimile: 630.231.2352



With a copy to:

Ancel Glink Diamond Bush DiCianni & Krafthefer,  
Attention: James D. Rock, Esq.  
175 E. Hawthorn Parkway, Suite 145  
Vernon Hills, Illinois 60061  
Telephone: 847-856-5457  
Facsimile: 847-247-7405

IF TO PURCHASER:

Larry & Julie Fiedler  
740 Persimmon Dr.  
West Chicago, IL.  
60185  
Telephone:  
Facsimile: NA

With a copy to:

10. Closing Documents. At Closing, the following shall occur:

11.1 Seller shall deliver or cause to be delivered to Purchaser the following:

- (i) A Quit Claim Deed fully executed by Seller conveying to Purchaser the Subject Property.
- (ii) All required Transfer Tax Declarations;
- (iii) Such other instruments as may be reasonably necessary to effect the conveyance of the Subject Property in accordance with this Contract.

11.2 Purchaser shall deliver or cause to be delivered to Seller the following:

- (i) The Purchase Price.
- (ii) Evidence reasonably satisfactory to Seller that the person or persons executing the Closing documents on behalf of Purchaser have full right, power and authority to do so;
- (iii) Such other instruments as may be reasonably necessary to effect the conveyance of the Subject Property in accordance with this Contract; and

11. Default and Remedies. If either party fails or refuses to perform its obligations hereunder, and such failure or refusal is not cured within fifteen (15) days after Notice from the other party, then the non-breaching party shall have the right to specific performance, or any and all other rights and remedies available at law or in equity for breach.

12. Time of Essence. Time is of the essence of this Contract.

13. Entire Agreement. This Contract constitutes the entire agreement of the Parties and may not be amended except by written instrument executed by Purchaser and Seller.

14. Interpretation. The paragraph headings are inserted for convenience only and are in no way intended to interpret, define, or limit the scope of content of this Contract or any provision thereof. If any Party is made up of more than one person or entity, then all such persons and entities shall be included jointly and severally, even though the defined terms of such Party is used in the singular in this Contract. If any right of approval or consent by a Party is provided for in this Contract, the Party shall exercise the right promptly, in good faith and reasonably, unless this Contract expressly gives such Party the right to use its sole discretion. The term "Business Day" shall mean Monday through Friday, excluding holidays recognized by the state government of the State of Illinois. If any time period under this Contract ends on a day other than a Business Day, then the time period shall be extended until the next Business Day. If a time period under this Contract is five (5) days or less, it shall mean five (5) Business Days.

15. Possession; Risk of Loss. Seller shall deliver actual possession of the Subject Property at Closing. The Subject Property shall, on the date of Closing, be in substantially the same condition as of the Date of this Contract.

16. Survival and Termination.

16.1 The provisions of this Contract shall not survive Closing except to the extent expressly provided otherwise.

16.2 "Terminate" and "Termination" shall mean the termination of this Contract pursuant to a right to do so provided herein.

17. Applicable Law. This Contract shall be construed and interpreted in accordance with the laws of the State of Illinois. Jurisdiction for any dispute shall be in the Circuit Court of DuPage County, Illinois.

18. Exhibits. The exhibits referred to in, and attached to this Contract, are incorporated herein by reference in full.

19. Contract. As used herein, the phrase "Date of this Contract" shall mean the date of which the acceptance of the offer is completed by the signing of the offer by Seller or Purchaser, whichever is the last to execute.

20. Counterpart Execution. This Contract may be executed in separate counterparts. It shall be fully executed when each Party whose signature is required has signed at least on (1) counterpart, even though no one (1) counterpart contains the signature of all the Parties.

21. The parties executing this document on behalf of Seller do so only in their official capacity and shall incur no personal obligation or liability.

22. Purchaser may not assign this Contract without the written consent of Seller. Any attempt by Purchaser to assign this Contract to any other person or entity without said written consent shall be null and void. In no instance shall Purchaser convey the Subject Property without

closing this transaction. A memorandum of this Contract shall be recorded with the DuPage County Recorder of Deeds.

IN WITNESS WHEREOF, the Parties hereto have hereunto set their hands and seals the date first written above.

**SELLER:**

WEST CHICAGO PARK DISTRICT

By: \_\_\_\_\_

It's President

By: \_\_\_\_\_

It's Secretary

Dated: \_\_\_\_\_, 2018

**PURCHASER:**

LARRY FIEDLER

By: \_\_\_\_\_

Its: \_\_\_\_\_

Dated: \_\_\_\_\_, 2018

## **EXHIBIT A**

### **LEGAL DESCRIPTION**

THAT PART OF OUTLET A IN HAMPTON HILLS UNIT 1, BEING A SUBDIVISION OF PART OF THE EAST 1/2 OF SECTION 3, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 2, 1993 AS DOCUMENT R93-197754, LYING SOUTHEASTERLY OF THE WATER'S EDGE OF THE DETENTION POND OF SAID OUTLET A, LYING NORTHWESTERLY OF THE NORTHWESTERLY LINE OF LOT 93 IN HAMPTON HILLS UNIT 2, BEING A SUBDIVISION OF PART OF THE NORTHEAST 1/4 OF SECTION 3, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 2, 1993 AS DOCUMENT R93-197755, LYING SOUTHWESTERLY OF THE NORTHEASTERLY LINE OF SAID LOT 93 EXTENDED NORTHWESTERLY TO THE WATER'S EDGE OF SAID DETENTION POND, AND LYING NORTHEASTERLY OF THE SOUTHWESTERLY OF SAID LOT 93 , EXTENDED NORTHWESTERLY TO THE WATER'S EDGE OF SAID DETENTION POND, ALL IN WINFIELD TOWNSHIP, DUPAGE COUNTY, ILLINOIS.

## REAL ESTATE SALES CONTRACT

THIS CONTRACT entered into this \_\_\_\_\_ day of April, 2018, between West Chicago Park District ("Seller") and David & Elissa Moore TR ("Purchaser"), at times hereinafter referred to as "Parties."

In consideration of the mutual covenants contained in this Contract, the Parties agree as follows:

1. Property. Seller agrees to sell, and Purchaser agrees to purchase from Seller, Seller's interest in that parcel of real property which parcel is legally described in ***Exhibit A*** attached to and, by this reference, made a part of this Contract ("Subject Property").

2. Purchase Price.

2.1 The purchase price ("Purchase Price") to be paid by Purchaser to Seller shall be \$750.00 Seven hundred and fifty dollars.

2.2 The Purchase Price, when due, shall be payable in cash by cashier's or bank check only.

3. Condition Precedent. This Contract must be approved by a vote of the West Chicago Park District Board of Park Commissioners prior conveyance of the Subject Property. If, for any reason, said Condition is not met prior to the real estate closing, then Seller may terminate this Contract upon written notice to Purchaser without cost or penalty to either party and this Contract shall be null and void.

4. Survey and Title.

Seller does not possess a current survey of the Subject Property. If Purchaser desires a survey of the Subject Property, Purchaser may, at Purchaser's sole cost, arrange for a survey and Seller will cooperate with Purchaser's surveyor. Purchaser shall be solely responsible for procuring a title commitment and/or Owners Policy of Title for the Subject Property and any costs associated with same.

5. Costs; Prorations; Credits.

5.1 Purchaser shall pay the cost of state and county transfer, grantor, documentary stamp or similar taxes applicable to this transaction, if any, and the cost of recording the deed if not exempt by local or state law.

5.2 Property taxes against the Subject Property for calendar year 2017, payable in 2018, and for the portion of 2018 prior to the conveyance of the Subject Property to Purchaser, payable in 2019, are exempt. As such, Seller shall not provide any property tax credit at the time of closing.

6. Title.

Seller shall convey title for the Subject Property by way of Quit Claim Deed. Seller conveys title to the Subject Property in its current "As Is" condition and makes no warranties or

representations as to the condition of the Subject Property.

7. Closing. The settlement ("Closing") of the transaction contemplated by this Contract shall be held at the office of the West Chicago Park District during regular business hours on or before sixty days after the Park District Board of Park Commissioners has approved this Contract, unless otherwise mutually agreed by the Parties in writing. The exact time and date of Closing shall be selected by Purchaser by Notice to Sellers at least ten (10) business days prior to the date so selected. In addition, Purchaser may elect to close sooner by providing written notice to Seller at least ten (10) business days prior to the date so selected.

8. Broker.

8.1 No broker procured or participated in this transaction.

8.2 Both Seller and Purchaser warrant and represent to each other that each has not employed or dealt with a real estate broker or agent in connection with the transaction contemplated herein. The Parties covenant and agree to indemnify the other against any loss, liability, costs, claims, demands, damages, actions, causes of action, and suits arising out of or in any manner related to the alleged employment, engagement or use by the indemnifying Party of any real estate broker or agent. The provisions of this Paragraph 8.2 shall survive Closing and any Termination of this Contract.

9. Notice. Each Notice ("Notice") provided for under this Contract must comply with the requirements of this Paragraph. Each Notice shall be in writing and sent by (i) depositing it with the United States Postal Service or any official successor thereto, certified mail, return receipt requested, with adequate postage prepaid, or (ii) special courier service (*e.g.*, Federal Express), addressed to the appropriate Party (and marked to a particular individual's attention if so indicated) as hereinafter provided. Each Notice shall be effective upon the date of delivery. Rejection or other refusal by the address to accept, or the inability of the United States Postal Service to deliver because of a changed address of which no Notice was given, shall be deemed to be the receipt of the Notice sent. Any Party shall have the right from time-to-time to change the address or individual's attention to which Notices to it shall be sent by giving to the other Parties at least ten (10) days prior Notice thereof. The addresses of the Parties shall be those set forth on the first page of this Contract, with additional addresses as follows:

IF TO SELLER:

West Chicago Park District  
Attention: Executive Director  
201 W National Street  
West Chicago, IL 60185  
Facsimile: 630.231.2352

With a copy to: Ancel Glink Diamond Bush DiCianni & Krafthefer,  
Attention: James D. Rock, Esq.  
175 E. Hawthorn Parkway, Suite 145  
Vernon Hills, Illinois 60061  
Telephone: 847-856-5457  
Facsimile: 847-247-7405

IF TO PURCHASER: David and Elissa Moore TR  
841 Dunham Dr.  
West Chicago, IL.  
60185  
Telephone:  
Facsimile: NA

With a copy to:

10. Closing Documents. At Closing, the following shall occur:

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- (i) A Quit Claim Deed fully executed by Seller conveying to Purchaser the Subject Property.
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- (iii) Such other instruments as may be reasonably necessary to effect the conveyance of the Subject Property in accordance with this Contract.

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11. Default and Remedies. If either party fails or refuses to perform its obligations hereunder, and such failure or refusal is not cured within fifteen (15) days after Notice from the other party, then the non-breaching party shall have the right to specific performance, or any and all other rights and remedies available at law or in equity for breach.

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14. Interpretation. The paragraph headings are inserted for convenience only and are in no way intended to interpret, define, or limit the scope of content of this Contract or any provision thereof. If any Party is made up of more than one person or entity, then all such persons and entities shall be included jointly and severally, even though the defined terms of such Party is used in the singular in this Contract. If any right of approval or consent by a Party is provided for in this Contract, the Party shall exercise the right promptly, in good faith and reasonably, unless this Contract expressly gives such Party the right to use its sole discretion. The term “Business Day” shall mean Monday through Friday, excluding holidays recognized by the state government of the State of Illinois. If any time period under this Contract ends on a day other than a Business Day, then the time period shall be extended until the next Business Day. If a time period under this Contract is five (5) days or less, it shall mean five (5) Business Days.

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18. Exhibits. The exhibits referred to in, and attached to this Contract, are incorporated herein by reference in full.

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20. Counterpart Execution. This Contract may be executed in separate counterparts. It shall be fully executed when each Party whose signature is required has signed at least on (1) counterpart, even though no one (1) counterpart contains the signature of all the Parties.

21. The parties executing this document on behalf of Seller do so only in their official capacity and shall incur no personal obligation or liability.

22. Purchaser may not assign this Contract without the written consent of Seller. Any attempt by Purchaser to assign this Contract to any other person or entity without said written consent shall be null and void. In no instance shall Purchaser convey the Subject Property without



closing this transaction. A memorandum of this Contract shall be recorded with the DuPage County Recorder of Deeds.

IN WITNESS WHEREOF, the Parties hereto have hereunto set their hands and seals the date first written above.

**SELLER:**

**PURCHASER:**

WEST CHICAGO PARK DISTRICT

By: \_\_\_\_\_  
It's President

By: \_\_\_\_\_

By: \_\_\_\_\_  
It's Secretary

Its: \_\_\_\_\_

Dated: \_\_\_\_\_, 2018

Dated: \_\_\_\_\_, 2018

## **EXHIBIT A**

### **LEGAL DESCRIPTION**

THAT PART OF OUTLET A IN HAMPTON HILLS UNIT 1, BEING A SUBDIVISION OF PART OF THE EAST 1/2 OF SECTION 3, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 2, 1993 AS DOCUMENT R93-197754, LYING SOUTH OF THE WATER'S EDGE OF THE DETENTION POND ON SAID OUTLET A, LYING NORTHEASTERLY OF THE NORTH LINE OF LOT 98 IN HAMPTON HILLS UNIT 2, BEING A SUBDIVISION OF PART OF THE NORTHEAST 1/4 OF SECTION 3, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 2, 1993 AS DOCUMENT R93-197755, LYING SOUTHWESTERLY OF LINE DRAWN FROM A POINT ON THE NORTH LINE OF SAID LOT 51.86 FEET EAST OF THE NORTHWEST CORNER OF SAID LOT AS MEASURED ALONG SAID NORTH LINE, FORMING AN ANGLE 49 DEGREES 00 MINUTES 00 SECONDS TO THE RIGHT WITH LAST DESCRIBED DIRECTION, SAID LOT 98 EXTENDED NORTHERLY TO THE WATER'S EDGE OF SAID DETENTION POND, ALL IN WINFIELD TOWNSHIP, DUPAGE COUNTY, ILLINOIS.

## REAL ESTATE SALES CONTRACT

THIS CONTRACT entered into this \_\_\_\_\_ day of April, 2018, between West Chicago Park District ("Seller") and Edward & M E Partyka TR ("Purchaser"), at times hereinafter referred to as "Parties."

In consideration of the mutual covenants contained in this Contract, the Parties agree as follows:

1. Property. Seller agrees to sell, and Purchaser agrees to purchase from Seller, Seller's interest in that parcel of real property which parcel is legally described in ***Exhibit A*** attached to and, by this reference, made a part of this Contract ("Subject Property").

2. Purchase Price.

2.1 The purchase price ("Purchase Price") to be paid by Purchaser to Seller shall be \$750.00 Seven hundred and fifty dollars.

2.2 The Purchase Price, when due, shall be payable in cash by cashier's or bank check only.

3. Condition Precedent. This Contract must be approved by a vote of the West Chicago Park District Board of Park Commissioners prior conveyance of the Subject Property. If, for any reason, said Condition is not met prior to the real estate closing, then Seller may terminate this Contract upon written notice to Purchaser without cost or penalty to either party and this Contract shall be null and void.

4. Survey and Title.

Seller does not possess a current survey of the Subject Property. If Purchaser desires a survey of the Subject Property, Purchaser may, at Purchaser's sole cost, arrange for a survey and Seller will cooperate with Purchaser's surveyor. Purchaser shall be solely responsible for procuring a title commitment and/or Owners Policy of Title for the Subject Property and any costs associated with same.

5. Costs; Prorations; Credits.

5.1 Purchaser shall pay the cost of state and county transfer, grantor, documentary stamp or similar taxes applicable to this transaction, if any, and the cost of recording the deed if not exempt by local or state law.

5.2 Property taxes against the Subject Property for calendar year 2017, payable in 2018, and for the portion of 2018 prior to the conveyance of the Subject Property to Purchaser, payable in 2019, are exempt. As such, Seller shall not provide any property tax credit at the time of closing.

6. Title.

Seller shall convey title for the Subject Property by way of Quit Claim Deed. Seller conveys title to the Subject Property in its current "As Is" condition and makes no warranties or

representations as to the condition of the Subject Property.

7. Closing. The settlement ("Closing") of the transaction contemplated by this Contract shall be held at the office of the West Chicago Park District during regular business hours on or before sixty days after the Park District Board of Park Commissioners has approved this Contract, unless otherwise mutually agreed by the Parties in writing. The exact time and date of Closing shall be selected by Purchaser by Notice to Sellers at least ten (10) business days prior to the date so selected. In addition, Purchaser may elect to close sooner by providing written notice to Seller at least ten (10) business days prior to the date so selected.

8. Broker.

8.1 No broker procured or participated in this transaction.

8.2 Both Seller and Purchaser warrant and represent to each other that each has not employed or dealt with a real estate broker or agent in connection with the transaction contemplated herein. The Parties covenant and agree to indemnify the other against any loss, liability, costs, claims, demands, damages, actions, causes of action, and suits arising out of or in any manner related to the alleged employment, engagement or use by the indemnifying Party of any real estate broker or agent. The provisions of this Paragraph 8.2 shall survive Closing and any Termination of this Contract.

9. Notice. Each Notice ("Notice") provided for under this Contract must comply with the requirements of this Paragraph. Each Notice shall be in writing and sent by (i) depositing it with the United States Postal Service or any official successor thereto, certified mail, return receipt requested, with adequate postage prepaid, or (ii) special courier service (*e.g.*, Federal Express), addressed to the appropriate Party (and marked to a particular individual's attention if so indicated) as hereinafter provided. Each Notice shall be effective upon the date of delivery. Rejection or other refusal by the address to accept, or the inability of the United States Postal Service to deliver because of a changed address of which no Notice was given, shall be deemed to be the receipt of the Notice sent. Any Party shall have the right from time-to-time to change the address or individual's attention to which Notices to it shall be sent by giving to the other Parties at least ten (10) days prior Notice thereof. The addresses of the Parties shall be those set forth on the first page of this Contract, with additional addresses as follows:

IF TO SELLER:

West Chicago Park District  
Attention: Executive Director  
201 W National Street  
West Chicago, IL 60185  
Facsimile: 630.231.2352

With a copy to:

Ancel Glink Diamond Bush DiCianni & Krafthefer,  
Attention: James D. Rock, Esq.  
175 E. Hawthorn Parkway, Suite 145  
Vernon Hills, Illinois 60061  
Telephone: 847-856-5457  
Facsimile: 847-247-7405

IF TO PURCHASER:

Edward & M E Partyka TR  
831 W. Dunham Dr.  
West Chicago, IL.  
60185  
Telephone: 630.531.5234  
Facsimile: NA

With a copy to:

10. Closing Documents. At Closing, the following shall occur:

11.1 Seller shall deliver or cause to be delivered to Purchaser the following:

- (i) A Quit Claim Deed fully executed by Seller conveying to Purchaser the Subject Property.
- (ii) All required Transfer Tax Declarations;
- (iii) Such other instruments as may be reasonably necessary to effect the conveyance of the Subject Property in accordance with this Contract.

11.2 Purchaser shall deliver or cause to be delivered to Seller the following:

- (i) The Purchase Price.
- (ii) Evidence reasonably satisfactory to Seller that the person or persons executing the Closing documents on behalf of Purchaser have full right, power and authority to do so;
- (iii) Such other instruments as may be reasonably necessary to effect the conveyance of the Subject Property in accordance with this Contract; and

11. Default and Remedies. If either party fails or refuses to perform its obligations hereunder, and such failure or refusal is not cured within fifteen (15) days after Notice from the other party, then the non-breaching party shall have the right to specific performance, or any and all other rights and remedies available at law or in equity for breach.

12. Time of Essence. Time is of the essence of this Contract.

13. Entire Agreement. This Contract constitutes the entire agreement of the Parties and may not be amended except by written instrument executed by Purchaser and Seller.

14. Interpretation. The paragraph headings are inserted for convenience only and are in no way intended to interpret, define, or limit the scope of content of this Contract or any provision thereof. If any Party is made up of more than one person or entity, then all such persons and entities shall be included jointly and severally, even though the defined terms of such Party is used in the singular in this Contract. If any right of approval or consent by a Party is provided for in this Contract, the Party shall exercise the right promptly, in good faith and reasonably, unless this Contract expressly gives such Party the right to use its sole discretion. The term “Business Day” shall mean Monday through Friday, excluding holidays recognized by the state government of the State of Illinois. If any time period under this Contract ends on a day other than a Business Day, then the time period shall be extended until the next Business Day. If a time period under this Contract is five (5) days or less, it shall mean five (5) Business Days.

15. Possession; Risk of Loss. Seller shall deliver actual possession of the Subject Property at Closing. The Subject Property shall, on the date of Closing, be in substantially the same condition as of the Date of this Contract.

16. Survival and Termination.

16.1 The provisions of this Contract shall not survive Closing except to the extent expressly provided otherwise.

16.2 “Terminate” and “Termination” shall mean the termination of this Contract pursuant to a right to do so provided herein.

17. Applicable Law. This Contract shall be construed and interpreted in accordance with the laws of the State of Illinois. Jurisdiction for any dispute shall be in the Circuit Court of DuPage County, Illinois.

18. Exhibits. The exhibits referred to in, and attached to this Contract, are incorporated herein by reference in full.

19. Contract. As used herein, the phrase “Date of this Contract” shall mean the date of which the acceptance of the offer is completed by the signing of the offer by Seller or Purchaser, whichever is the last to execute.

20. Counterpart Execution. This Contract may be executed in separate counterparts. It shall be fully executed when each Party whose signature is required has signed at least on (1) counterpart, even though no one (1) counterpart contains the signature of all the Parties.

21. The parties executing this document on behalf of Seller do so only in their official capacity and shall incur no personal obligation or liability.

22. Purchaser may not assign this Contract without the written consent of Seller. Any attempt by Purchaser to assign this Contract to any other person or entity without said written consent shall be null and void. In no instance shall Purchaser convey the Subject Property without

closing this transaction. A memorandum of this Contract shall be recorded with the DuPage County Recorder of Deeds.

IN WITNESS WHEREOF, the Parties hereto have hereunto set their hands and seals the date first written above.

**SELLER:**

**PURCHASER:**

WEST CHICAGO PARK DISTRICT

By: \_\_\_\_\_  
It's President

By: \_\_\_\_\_

Its: \_\_\_\_\_

By: \_\_\_\_\_  
It's Secretary

Dated: \_\_\_\_\_, 2018

Dated: \_\_\_\_\_, 2018

## **EXHIBIT A**

### **LEGAL DESCRIPTION**

THAT PART OF OUTLET A IN HAMPTON HILLS UNIT 1, BEING A SUBDIVISION OF PART OF THE EAST 1/2 OF SECTION 3, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 2, 1993 AS DOCUMENT R93-197754, LYING SOUTH OF THE WATER'S EDGE OF THE DETENTION POND OF SAID OUTLET A, LYING NORTH OF THE NORTH LINE OF LOT 99 IN HAMPTON HILLS UNIT 2, BEING A SUBDIVISION OF PART OF THE NORTHEAST 1/4 OF SECTION 3, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 2, 1993 AS DOCUMENT R93-197755, LYING WEST OF THE EAST LINE OF SAID LOT 99 EXTENDED NORTH TO THE WATER'S EDGE OF SAID DETENTION POND, LYING EASTERLY OF THE SOUTHWESTERLY LINE OF SAID LOT 99 EXTENDED NORTHWESTERLY TO THE WATER'S EDGE OF SAID DETENTION POND, ALL IN WINFIELD TOWNSHIP, DUPAGE COUNTY, ILLINOIS.



## REAL ESTATE SALES CONTRACT

THIS CONTRACT entered into this \_\_\_\_\_ day of April, 2018, between West Chicago Park District ("Seller") and Glenn & Cornelia Mueller ("Purchaser"), at times hereinafter referred to as "Parties."

In consideration of the mutual covenants contained in this Contract, the Parties agree as follows:

1. Property. Seller agrees to sell, and Purchaser agrees to purchase from Seller, Seller's interest in that parcel of real property which parcel is legally described in ***Exhibit A*** attached to and, by this reference, made a part of this Contract ("Subject Property").

2. Purchase Price.

2.1 The purchase price ("Purchase Price") to be paid by Purchaser to Seller shall be \$750.00 Seven hundred and fifty dollars.

2.2 The Purchase Price, when due, shall be payable in cash by cashier's or bank check only.

3. Condition Precedent. This Contract must be approved by a vote of the West Chicago Park District Board of Park Commissioners prior conveyance of the Subject Property. If, for any reason, said Condition is not met prior to the real estate closing, then Seller may terminate this Contract upon written notice to Purchaser without cost or penalty to either party and this Contract shall be null and void.

4. Survey and Title.

Seller does not possess a current survey of the Subject Property. If Purchaser desires a survey of the Subject Property, Purchaser may, at Purchaser's sole cost, arrange for a survey and Seller will cooperate with Purchaser's surveyor. Purchaser shall be solely responsible for procuring a title commitment and/or Owners Policy of Title for the Subject Property and any costs associated with same.

5. Costs; Prorations; Credits.

5.1 Purchaser shall pay the cost of state and county transfer, grantor, documentary stamp or similar taxes applicable to this transaction, if any, and the cost of recording the deed if not exempt by local or state law.

5.2 Property taxes against the Subject Property for calendar year 2017, payable in 2018, and for the portion of 2018 prior to the conveyance of the Subject Property to Purchaser, payable in 2019, are exempt. As such, Seller shall not provide any property tax credit at the time of closing.

6. Title.

Seller shall convey title for the Subject Property by way of Quit Claim Deed. Seller conveys title to the Subject Property in its current "As Is" condition and makes no warranties or

representations as to the condition of the Subject Property.

7. Closing. The settlement ("Closing") of the transaction contemplated by this Contract shall be held at the office of the West Chicago Park District during regular business hours on or before sixty days after the Park District Board of Park Commissioners has approved this Contract, unless otherwise mutually agreed by the Parties in writing. The exact time and date of Closing shall be selected by Purchaser by Notice to Sellers at least ten (10) business days prior to the date so selected. In addition, Purchaser may elect to close sooner by providing written notice to Seller at least ten (10) business days prior to the date so selected.

8. Broker.

8.1 No broker procured or participated in this transaction.

8.2 Both Seller and Purchaser warrant and represent to each other that each has not employed or dealt with a real estate broker or agent in connection with the transaction contemplated herein. The Parties covenant and agree to indemnify the other against any loss, liability, costs, claims, demands, damages, actions, causes of action, and suits arising out of or in any manner related to the alleged employment, engagement or use by the indemnifying Party of any real estate broker or agent. The provisions of this Paragraph 8.2 shall survive Closing and any Termination of this Contract.

9. Notice. Each Notice ("Notice") provided for under this Contract must comply with the requirements of this Paragraph. Each Notice shall be in writing and sent by (i) depositing it with the United States Postal Service or any official successor thereto, certified mail, return receipt requested, with adequate postage prepaid, or (ii) special courier service (*e.g.*, Federal Express), addressed to the appropriate Party (and marked to a particular individual's attention if so indicated) as hereinafter provided. Each Notice shall be effective upon the date of delivery. Rejection or other refusal by the address to accept, or the inability of the United States Postal Service to deliver because of a changed address of which no Notice was given, shall be deemed to be the receipt of the Notice sent. Any Party shall have the right from time-to-time to change the address or individual's attention to which Notices to it shall be sent by giving to the other Parties at least ten (10) days prior Notice thereof. The addresses of the Parties shall be those set forth on the first page of this Contract, with additional addresses as follows:

IF TO SELLER:

West Chicago Park District  
Attention: Executive Director  
201 W National Street  
West Chicago, IL 60185  
Facsimile: 630.231.2352

With a copy to:

Ancel Glink Diamond Bush DiCianni & Krafthefer,  
Attention: James D. Rock, Esq.  
175 E. Hawthorn Parkway, Suite 145  
Vernon Hills, Illinois 60061  
Telephone: 847-856-5457  
Facsimile: 847-247-7405

IF TO PURCHASER:

Glenn & Cornelia Mueller  
720 Persimmon Dr.  
West Chicago, IL.  
60185  
Telephone:  
Facsimile: NA

With a copy to:

10. Closing Documents. At Closing, the following shall occur:

11.1 Seller shall deliver or cause to be delivered to Purchaser the following:

- (i) A Quit Claim Deed fully executed by Seller conveying to Purchaser the Subject Property.
- (ii) All required Transfer Tax Declarations;
- (iii) Such other instruments as may be reasonably necessary to effect the conveyance of the Subject Property in accordance with this Contract.

11.2 Purchaser shall deliver or cause to be delivered to Seller the following:

- (i) The Purchase Price.
- (ii) Evidence reasonably satisfactory to Seller that the person or persons executing the Closing documents on behalf of Purchaser have full right, power and authority to do so;
- (iii) Such other instruments as may be reasonably necessary to effect the conveyance of the Subject Property in accordance with this Contract; and

11. Default and Remedies. If either party fails or refuses to perform its obligations hereunder, and such failure or refusal is not cured within fifteen (15) days after Notice from the other party, then the non-breaching party shall have the right to specific performance, or any and all other rights and remedies available at law or in equity for breach.

12. Time of Essence. Time is of the essence of this Contract.

13. Entire Agreement. This Contract constitutes the entire agreement of the Parties and may not be amended except by written instrument executed by Purchaser and Seller.

14. Interpretation. The paragraph headings are inserted for convenience only and are in no way intended to interpret, define, or limit the scope of content of this Contract or any provision thereof. If any Party is made up of more than one person or entity, then all such persons and entities shall be included jointly and severally, even though the defined terms of such Party is used in the singular in this Contract. If any right of approval or consent by a Party is provided for in this Contract, the Party shall exercise the right promptly, in good faith and reasonably, unless this Contract expressly gives such Party the right to use its sole discretion. The term "Business Day" shall mean Monday through Friday, excluding holidays recognized by the state government of the State of Illinois. If any time period under this Contract ends on a day other than a Business Day, then the time period shall be extended until the next Business Day. If a time period under this Contract is five (5) days or less, it shall mean five (5) Business Days.

15. Possession; Risk of Loss. Seller shall deliver actual possession of the Subject Property at Closing. The Subject Property shall, on the date of Closing, be in substantially the same condition as of the Date of this Contract.

16. Survival and Termination.

16.1 The provisions of this Contract shall not survive Closing except to the extent expressly provided otherwise.

16.2 "Terminate" and "Termination" shall mean the termination of this Contract pursuant to a right to do so provided herein.

17. Applicable Law. This Contract shall be construed and interpreted in accordance with the laws of the State of Illinois. Jurisdiction for any dispute shall be in the Circuit Court of DuPage County, Illinois.

18. Exhibits. The exhibits referred to in, and attached to this Contract, are incorporated herein by reference in full.

19. Contract. As used herein, the phrase "Date of this Contract" shall mean the date of which the acceptance of the offer is completed by the signing of the offer by Seller or Purchaser, whichever is the last to execute.

20. Counterpart Execution. This Contract may be executed in separate counterparts. It shall be fully executed when each Party whose signature is required has signed at least on (1) counterpart, even though no one (1) counterpart contains the signature of all the Parties.

21. The parties executing this document on behalf of Seller do so only in their official capacity and shall incur no personal obligation or liability.

22. Purchaser may not assign this Contract without the written consent of Seller. Any attempt by Purchaser to assign this Contract to any other person or entity without said written consent shall be null and void. In no instance shall Purchaser convey the Subject Property without

closing this transaction. A memorandum of this Contract shall be recorded with the DuPage County Recorder of Deeds.

IN WITNESS WHEREOF, the Parties hereto have hereunto set their hands and seals the date first written above.

**SELLER:**

WEST CHICAGO PARK DISTRICT

By: \_\_\_\_\_

It's President

By: \_\_\_\_\_

It's Secretary

Dated: \_\_\_\_\_, 2018

**PURCHASER:**

GLENN MUELLER

By: \_\_\_\_\_

Its: \_\_\_\_\_

Dated: \_\_\_\_\_, 2018

## **EXHIBIT A**

### **LEGAL DESCRIPTION**

THAT PART OF OUTLET A IN HAMPTON HILLS UNIT 1, BEING A SUBDIVISION OF PART OF THE EAST 1/2 OF SECTION 3, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 2, 1993 AS DOCUMENT R93-197754, LYING SOUTHEASTERLY OF THE WATER'S EDGE OF THE DETENTION POND OF SAID OUTLET A, LYING NORTHWESTERLY OF THE NORTHWESTERLY LINE OF LOT 95 IN HAMPTON HILLS UNIT 2, BEING A SUBDIVISION OF PART OF THE NORTHEAST 1/4 OF SECTION 3, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 2, 1993 AS DOCUMENT R93-197755, LYING SOUTHWESTERLY OF THE NORTHEASTERLY LINE OF SAID LOT 95 EXTENDED NORTHWESTERLY TO THE WATER'S EDGE OF SAID DETENTION POND, LYING NORTHEASTERLY OF THE SOUTHWESTERLY OF SAID LOT 95 , EXTENDED NORTHWESTERLY TO THE WATER'S EDGE OF SAID DETENTION POND, ALL IN WINFIELD TOWNSHIP, DUPAGE COUNTY, ILLINOIS.

## REAL ESTATE SALES CONTRACT

THIS CONTRACT entered into this \_\_\_\_\_ day of April, 2018, between West Chicago Park District ("Seller") and Itasca Bank & Trust Co., Successor Trustee to FNBC Bank & Trust (formerly known as State Bank of Illinois) under Trust Agreement #1-1106 Dated 11/22/1994 ("Purchaser"), at times hereinafter referred to as "Parties."

In consideration of the mutual covenants contained in this Contract, the Parties agree as follows:

1. Property. Seller agrees to sell, and Purchaser agrees to purchase from Seller, Seller's interest in that parcel of real property which parcel is legally described in ***Exhibit A*** attached to and, by this reference, made a part of this Contract ("Subject Property").

2. Purchase Price.

2.1 The purchase price ("Purchase Price") to be paid by Purchaser to Seller shall be \$750.00 Seven hundred and fifty dollars.

2.2 The Purchase Price, when due, shall be payable in cash by cashier's or bank check only.

3. Condition Precedent. This Contract must be approved by a vote of the West Chicago Park District Board of Park Commissioners prior conveyance of the Subject Property. If, for any reason, said Condition is not met prior to the real estate closing, then Seller may terminate this Contract upon written notice to Purchaser without cost or penalty to either party and this Contract shall be null and void.

4. Survey and Title.

Seller does not possess a current survey of the Subject Property. If Purchaser desires a survey of the Subject Property, Purchaser may, at Purchaser's sole cost, arrange for a survey and Seller will cooperate with Purchaser's surveyor. Purchaser shall be solely responsible for procuring a title commitment and/or Owners Policy of Title for the Subject Property and any costs associated with same.

5. Costs; Prorations; Credits.

5.1 Purchaser shall pay the cost of state and county transfer, grantor, documentary stamp or similar taxes applicable to this transaction, if any, and the cost of recording the deed if not exempt by local or state law.

5.2 Property taxes against the Subject Property for calendar year 2017, payable in 2018, and for the portion of 2018 prior to the conveyance of the Subject Property to Purchaser, payable in 2019, are exempt. As such, Seller shall not provide any property tax credit at the time of closing.

6. Title.

Seller shall convey title for the Subject Property by way of Quit Claim Deed. Seller

conveys title to the Subject Property in its current "As Is" condition and makes no warranties or representations as to the condition of the Subject Property.

7. Closing. The settlement ("Closing") of the transaction contemplated by this Contract shall be held at the office of the West Chicago Park District during regular business hours on or before sixty days after the Park District Board of Park Commissioners has approved this Contract, unless otherwise mutually agreed by the Parties in writing. The exact time and date of Closing shall be selected by Purchaser by Notice to Sellers at least ten (10) business days prior to the date so selected. In addition, Purchaser may elect to close sooner by providing written notice to Seller at least ten (10) business days prior to the date so selected.

8. Broker.

8.1 No broker procured or participated in this transaction.

8.2 Both Seller and Purchaser warrant and represent to each other that each has not employed or dealt with a real estate broker or agent in connection with the transaction contemplated herein. The Parties covenant and agree to indemnify the other against any loss, liability, costs, claims, demands, damages, actions, causes of action, and suits arising out of or in any manner related to the alleged employment, engagement or use by the indemnifying Party of any real estate broker or agent. The provisions of this Paragraph 8.2 shall survive Closing and any Termination of this Contract.

9. Notice. Each Notice ("Notice") provided for under this Contract must comply with the requirements of this Paragraph. Each Notice shall be in writing and sent by (i) depositing it with the United States Postal Service or any official successor thereto, certified mail, return receipt requested, with adequate postage prepaid, or (ii) special courier service (*e.g.*, Federal Express), addressed to the appropriate Party (and marked to a particular individual's attention if so indicated) as hereinafter provided. Each Notice shall be effective upon the date of delivery. Rejection or other refusal by the address to accept, or the inability of the United States Postal Service to deliver because of a changed address of which no Notice was given, shall be deemed to be the receipt of the Notice sent. Any Party shall have the right from time-to-time to change the address or individual's attention to which Notices to it shall be sent by giving to the other Parties at least ten (10) days prior Notice thereof. The addresses of the Parties shall be those set forth on the first page of this Contract, with additional addresses as follows:

IF TO SELLER:

West Chicago Park District  
Attention: Executive Director  
201 W National Street  
West Chicago, IL 60185  
Facsimile: 630.231.2352



With a copy to: Ancel Glink Diamond Bush DiCianni & Krafthefer,  
Attention: James D. Rock, Esq.  
175 E. Hawthorn Parkway, Suite 145  
Vernon Hills, Illinois 60061  
Telephone: 847-856-5457  
Facsimile: 847-247-7405

IF TO PURCHASER: Itasca Bank and Trust Co.  
308 West Irving Park Road  
Itasca, IL.  
60143  
Telephone: 630.773.0350  
Facsimile: NA

With a copy to:

10. Closing Documents. At Closing, the following shall occur:

11.1 Seller shall deliver or cause to be delivered to Purchaser the following:

- (i) A Quit Claim Deed fully executed by Seller conveying to Purchaser the Subject Property.
- (ii) All required Transfer Tax Declarations;
- (iii) Such other instruments as may be reasonably necessary to effect the conveyance of the Subject Property in accordance with this Contract.

11.2 Purchaser shall deliver or cause to be delivered to Seller the following:

- (i) The Purchase Price.
- (ii) Evidence reasonably satisfactory to Seller that the person or persons executing the Closing documents on behalf of Purchaser have full right, power and authority to do so;
- (iii) Such other instruments as may be reasonably necessary to effect the conveyance of the Subject Property in accordance with this Contract; and

11. Default and Remedies. If either party fails or refuses to perform its obligations hereunder, and such failure or refusal is not cured within fifteen (15) days after Notice from the other party, then the non-breaching party shall have the right to specific performance, or any and all other rights and remedies available at law or in equity for breach.

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13. Entire Agreement. This Contract constitutes the entire agreement of the Parties and may not be amended except by written instrument executed by Purchaser and Seller.

14. Interpretation. The paragraph headings are inserted for convenience only and are in no way intended to interpret, define, or limit the scope of content of this Contract or any provision thereof. If any Party is made up of more than one person or entity, then all such persons and entities shall be included jointly and severally, even though the defined terms of such Party is used in the singular in this Contract. If any right of approval or consent by a Party is provided for in this Contract, the Party shall exercise the right promptly, in good faith and reasonably, unless this Contract expressly gives such Party the right to use its sole discretion. The term "Business Day" shall mean Monday through Friday, excluding holidays recognized by the state government of the State of Illinois. If any time period under this Contract ends on a day other than a Business Day, then the time period shall be extended until the next Business Day. If a time period under this Contract is five (5) days or less, it shall mean five (5) Business Days.

15. Possession; Risk of Loss. Seller shall deliver actual possession of the Subject Property at Closing. The Subject Property shall, on the date of Closing, be in substantially the same condition as of the Date of this Contract.

16. Survival and Termination.

16.1 The provisions of this Contract shall not survive Closing except to the extent expressly provided otherwise.

16.2 "Terminate" and "Termination" shall mean the termination of this Contract pursuant to a right to do so provided herein.

17. Applicable Law. This Contract shall be construed and interpreted in accordance with the laws of the State of Illinois. Jurisdiction for any dispute shall be in the Circuit Court of DuPage County, Illinois.

18. Exhibits. The exhibits referred to in, and attached to this Contract, are incorporated herein by reference in full.

19. Contract. As used herein, the phrase "Date of this Contract" shall mean the date of which the acceptance of the offer is completed by the signing of the offer by Seller or Purchaser, whichever is the last to execute.

20. Counterpart Execution. This Contract may be executed in separate counterparts. It shall be fully executed when each Party whose signature is required has signed at least on (1) counterpart, even though no one (1) counterpart contains the signature of all the Parties.

21. The parties executing this document on behalf of Seller do so only in their official capacity and shall incur no personal obligation or liability.

22. Purchaser may not assign this Contract without the written consent of Seller. Any attempt by Purchaser to assign this Contract to any other person or entity without said written consent shall be null and void. In no instance shall Purchaser convey the Subject Property without

closing this transaction. A memorandum of this Contract shall be recorded with the DuPage County Recorder of Deeds.

IN WITNESS WHEREOF, the Parties hereto have hereunto set their hands and seals the date first written above.

**SELLER:**

WEST CHICAGO PARK DISTRICT

By: \_\_\_\_\_  
It's President

By: \_\_\_\_\_  
It's Secretary

Dated: \_\_\_\_\_, 2018

**PURCHASER:**

LANCE KAMMES

By: \_\_\_\_\_

Its: \_\_\_\_\_

Dated: \_\_\_\_\_, 2018

## **EXHIBIT A**

### **LEGAL DESCRIPTION**

THAT PART OF OUTLET A IN HAMPTON HILLS UNIT 1, BEING A SUBDIVISION OF PART OF THE EAST 1/2 OF SECTION 3, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 2, 1993 AS DOCUMENT R93-197754, LYING SOUTH OF THE WATER'S EDGE OF THE DETENTION POND OF SAID OUTLET A, LYING NORTH OF THE NORTH LINE OF LOT 100 IN HAMPTON HILLS UNIT 2, BEING A SUBDIVISION OF PART OF THE NORTHEAST 1/4 OF SECTION 3, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 2, 1993 AS DOCUMENT R93-197755, LYING WESTERLY OF THE EASTERLY LINE OF SAID LOT 100 EXTENDED NORTHERLY TO THE WATER'S EDGE OF SAID DETENTION POND, LYING EASTERLY OF THE NORTHWESTERLY LINE OF SAID LOT 100 EXTENDED NORTHEASTERLY TO THE WATER'S EDGE OF SAID DETENTION POND, ALL IN WINFIELD TOWNSHIP, DUPAGE COUNTY, ILLINOIS.

## **REAL ESTATE SALES CONTRACT**

THIS CONTRACT entered into this \_\_\_\_\_ day of April, 2018, between West Chicago Park District ("Seller") and Tamara Franz ("Purchaser"), at times hereinafter referred to as "Parties."

In consideration of the mutual covenants contained in this Contract, the Parties agree as follows:

**1. Property.** Seller agrees to sell, and Purchaser agrees to purchase from Seller, Seller's interest in that parcel of real property which parcel is legally described in ***Exhibit A*** attached to and, by this reference, made a part of this Contract ("Subject Property").

**2. Purchase Price.**

2.1 The purchase price ("Purchase Price") to be paid by Purchaser to Seller shall be \$750.00 Seven hundred and fifty dollars.

2.2 The Purchase Price, when due, shall be payable in cash by cashier's or bank check only.

**3. Condition Precedent.** This Contract must be approved by a vote of the West Chicago Park District Board of Park Commissioners prior conveyance of the Subject Property. If, for any reason, said Condition is not met prior to the real estate closing, then Seller may terminate this Contract upon written notice to Purchaser without cost or penalty to either party and this Contract shall be null and void.

**4. Survey and Title.**

Seller does not possess a current survey of the Subject Property. If Purchaser desires a survey of the Subject Property, Purchaser may, at Purchaser's sole cost, arrange for a survey and Seller will cooperate with Purchaser's surveyor. Purchaser shall be solely responsible for procuring a title commitment and/or Owners Policy of Title for the Subject Property and any costs associated with same.

**5. Costs; Prorations; Credits.**

5.1 Purchaser shall pay the cost of state and county transfer, grantor, documentary stamp or similar taxes applicable to this transaction, if any, and the cost of recording the deed if not exempt by local or state law.

5.2 Property taxes against the Subject Property for calendar year 2017, payable in 2018, and for the portion of 2018 prior to the conveyance of the Subject Property to Purchaser, payable in 2019, are exempt. As such, Seller shall not provide any property tax credit at the time of closing.

**6. Title.**

Seller shall convey title for the Subject Property by way of Quit Claim Deed. Seller conveys title to the Subject Property in its current "As Is" condition and makes no warranties or

representations as to the condition of the Subject Property.

7. Closing. The settlement ("Closing") of the transaction contemplated by this Contract shall be held at the office of the West Chicago Park District during regular business hours on or before sixty days after the Park District Board of Park Commissioners has approved this Contract, unless otherwise mutually agreed by the Parties in writing. The exact time and date of Closing shall be selected by Purchaser by Notice to Sellers at least ten (10) business days prior to the date so selected. In addition, Purchaser may elect to close sooner by providing written notice to Seller at least ten (10) business days prior to the date so selected.

8. Broker.

8.1 No broker procured or participated in this transaction.

8.2 Both Seller and Purchaser warrant and represent to each other that each has not employed or dealt with a real estate broker or agent in connection with the transaction contemplated herein. The Parties covenant and agree to indemnify the other against any loss, liability, costs, claims, demands, damages, actions, causes of action, and suits arising out of or in any manner related to the alleged employment, engagement or use by the indemnifying Party of any real estate broker or agent. The provisions of this Paragraph 8.2 shall survive Closing and any Termination of this Contract.

9. Notice. Each Notice ("Notice") provided for under this Contract must comply with the requirements of this Paragraph. Each Notice shall be in writing and sent by (i) depositing it with the United States Postal Service or any official successor thereto, certified mail, return receipt requested, with adequate postage prepaid, or (ii) special courier service (*e.g.*, Federal Express), addressed to the appropriate Party (and marked to a particular individual's attention if so indicated) as hereinafter provided. Each Notice shall be effective upon the date of delivery. Rejection or other refusal by the address to accept, or the inability of the United States Postal Service to deliver because of a changed address of which no Notice was given, shall be deemed to be the receipt of the Notice sent. Any Party shall have the right from time-to-time to change the address or individual's attention to which Notices to it shall be sent by giving to the other Parties at least ten (10) days prior Notice thereof. The addresses of the Parties shall be those set forth on the first page of this Contract, with additional addresses as follows:

IF TO SELLER:

West Chicago Park District  
Attention: Executive Director  
201 W National Street  
West Chicago, IL 60185  
Facsimile: 630.231.2352

With a copy to:

Ancel Glink Diamond Bush DiCianni & Krafthefer,  
Attention: James D. Rock, Esq.  
175 E. Hawthorn Parkway, Suite 145  
Vernon Hills, Illinois 60061  
Telephone: 847-856-5457  
Facsimile: 847-247-7405

IF TO PURCHASER:

Tamara Franz  
730 Persimmon Dr.  
West Chicago, IL.  
60185  
Telephone:  
Facsimile: NA

With a copy to:

10. Closing Documents. At Closing, the following shall occur:

11.1 Seller shall deliver or cause to be delivered to Purchaser the following:

- (i) A Quit Claim Deed fully executed by Seller conveying to Purchaser the Subject Property.
- (ii) All required Transfer Tax Declarations;
- (iii) Such other instruments as may be reasonably necessary to effect the conveyance of the Subject Property in accordance with this Contract.

11.2 Purchaser shall deliver or cause to be delivered to Seller the following:

- (i) The Purchase Price.
- (ii) Evidence reasonably satisfactory to Seller that the person or persons executing the Closing documents on behalf of Purchaser have full right, power and authority to do so;
- (iii) Such other instruments as may be reasonably necessary to effect the conveyance of the Subject Property in accordance with this Contract; and

11. Default and Remedies. If either party fails or refuses to perform its obligations hereunder, and such failure or refusal is not cured within fifteen (15) days after Notice from the other party, then the non-breaching party shall have the right to specific performance, or any and all other rights and remedies available at law or in equity for breach.

12. Time of Essence. Time is of the essence of this Contract.

13. Entire Agreement. This Contract constitutes the entire agreement of the Parties and may not be amended except by written instrument executed by Purchaser and Seller.

14. Interpretation. The paragraph headings are inserted for convenience only and are in no way intended to interpret, define, or limit the scope of content of this Contract or any provision thereof. If any Party is made up of more than one person or entity, then all such persons and entities shall be included jointly and severally, even though the defined terms of such Party is used in the singular in this Contract. If any right of approval or consent by a Party is provided for in this Contract, the Party shall exercise the right promptly, in good faith and reasonably, unless this Contract expressly gives such Party the right to use its sole discretion. The term "Business Day" shall mean Monday through Friday, excluding holidays recognized by the state government of the State of Illinois. If any time period under this Contract ends on a day other than a Business Day, then the time period shall be extended until the next Business Day. If a time period under this Contract is five (5) days or less, it shall mean five (5) Business Days.

15. Possession; Risk of Loss. Seller shall deliver actual possession of the Subject Property at Closing. The Subject Property shall, on the date of Closing, be in substantially the same condition as of the Date of this Contract.

16. Survival and Termination.

16.1 The provisions of this Contract shall not survive Closing except to the extent expressly provided otherwise.

16.2 "Terminate" and "Termination" shall mean the termination of this Contract pursuant to a right to do so provided herein.

17. Applicable Law. This Contract shall be construed and interpreted in accordance with the laws of the State of Illinois. Jurisdiction for any dispute shall be in the Circuit Court of DuPage County, Illinois.

18. Exhibits. The exhibits referred to in, and attached to this Contract, are incorporated herein by reference in full.

19. Contract. As used herein, the phrase "Date of this Contract" shall mean the date of which the acceptance of the offer is completed by the signing of the offer by Seller or Purchaser, whichever is the last to execute.

20. Counterpart Execution. This Contract may be executed in separate counterparts. It shall be fully executed when each Party whose signature is required has signed at least on (1) counterpart, even though no one (1) counterpart contains the signature of all the Parties.

21. The parties executing this document on behalf of Seller do so only in their official capacity and shall incur no personal obligation or liability.

22. Purchaser may not assign this Contract without the written consent of Seller. Any attempt by Purchaser to assign this Contract to any other person or entity without said written consent shall be null and void. In no instance shall Purchaser convey the Subject Property without



closing this transaction. A memorandum of this Contract shall be recorded with the DuPage County Recorder of Deeds.

IN WITNESS WHEREOF, the Parties hereto have hereunto set their hands and seals the date first written above.

**SELLER:**

WEST CHICAGO PARK DISTRICT

By: \_\_\_\_\_

It's President

By: \_\_\_\_\_

It's Secretary

Dated: \_\_\_\_\_, 2018

**PURCHASER:**

TAMARA FRANZ

By: \_\_\_\_\_

Its: \_\_\_\_\_

Dated: \_\_\_\_\_, 2018

## **EXHIBIT A**

### **LEGAL DESCRIPTION**

THAT PART OF OUTLET A IN HAMPTON HILLS UNIT 1, BEING A SUBDIVISION OF PART OF THE EAST 1/2 OF SECTION 3, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 2, 1993 AS DOCUMENT R93-197754, LYING SOUTHEASTERLY OF THE WATER'S EDGE OF THE DETENTION POND OF SAID OUTLET A, LYING NORTHWESTERLY OF THE NORTHWESTERLY LINE OF LOT 94 IN HAMPTON HILLS UNIT 2, BEING A SUBDIVISION OF PART OF THE NORTHEAST 1/4 OF SECTION 3, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 2, 1993 AS DOCUMENT R93-197755, LYING SOUTHWESTERLY OF THE NORTHEASTERLY LINE OF SAID LOT 94 EXTENDED NORTHWESTERLY TO THE WATER'S EDGE OF SAID DETENTION POND, AND LYING NORTHEASTERLY OF THE SOUTHWESTERLY OF SAID LOT 94 , EXTENDED NORTHWESTERLY TO THE WATER'S EDGE OF SAID DETENTION POND, ALL IN WINFIELD TOWNSHIP, DUPAGE COUNTY, ILLINOIS.

## REAL ESTATE SALES CONTRACT

THIS CONTRACT entered into this \_\_\_\_\_ day of April, 2018, between West Chicago Park District ("Seller") and Timothy & J A Jackson ("Purchaser"), at times hereinafter referred to as "Parties."

In consideration of the mutual covenants contained in this Contract, the Parties agree as follows:

1. Property. Seller agrees to sell, and Purchaser agrees to purchase from Seller, Seller's interest in that parcel of real property which parcel is legally described in ***Exhibit A*** attached to and, by this reference, made a part of this Contract ("Subject Property").

2. Purchase Price.

2.1 The purchase price ("Purchase Price") to be paid by Purchaser to Seller shall be \$750.00 Seven hundred and fifty dollars.

2.2 The Purchase Price, when due, shall be payable in cash by cashier's or bank check only.

3. Condition Precedent. This Contract must be approved by a vote of the West Chicago Park District Board of Park Commissioners prior conveyance of the Subject Property. If, for any reason, said Condition is not met prior to the real estate closing, then Seller may terminate this Contract upon written notice to Purchaser without cost or penalty to either party and this Contract shall be null and void.

4. Survey and Title.

Seller does not possess a current survey of the Subject Property. If Purchaser desires a survey of the Subject Property, Purchaser may, at Purchaser's sole cost, arrange for a survey and Seller will cooperate with Purchaser's surveyor. Purchaser shall be solely responsible for procuring a title commitment and/or Owners Policy of Title for the Subject Property and any costs associated with same.

5. Costs; Prorations; Credits.

5.1 Purchaser shall pay the cost of state and county transfer, grantor, documentary stamp or similar taxes applicable to this transaction, if any, and the cost of recording the deed if not exempt by local or state law.

5.2 Property taxes against the Subject Property for calendar year 2017, payable in 2018, and for the portion of 2018 prior to the conveyance of the Subject Property to Purchaser, payable in 2019, are exempt. As such, Seller shall not provide any property tax credit at the time of closing.

6. Title.

Seller shall convey title for the Subject Property by way of Quit Claim Deed. Seller conveys title to the Subject Property in its current "As Is" condition and makes no warranties or

representations as to the condition of the Subject Property.

7. Closing. The settlement ("Closing") of the transaction contemplated by this Contract shall be held at the office of the West Chicago Park District during regular business hours on or before sixty days after the Park District Board of Park Commissioners has approved this Contract, unless otherwise mutually agreed by the Parties in writing. The exact time and date of Closing shall be selected by Purchaser by Notice to Sellers at least ten (10) business days prior to the date so selected. In addition, Purchaser may elect to close sooner by providing written notice to Seller at least ten (10) business days prior to the date so selected.

8. Broker.

8.1 No broker procured or participated in this transaction.

8.2 Both Seller and Purchaser warrant and represent to each other that each has not employed or dealt with a real estate broker or agent in connection with the transaction contemplated herein. The Parties covenant and agree to indemnify the other against any loss, liability, costs, claims, demands, damages, actions, causes of action, and suits arising out of or in any manner related to the alleged employment, engagement or use by the indemnifying Party of any real estate broker or agent. The provisions of this Paragraph 8.2 shall survive Closing and any Termination of this Contract.

9. Notice. Each Notice ("Notice") provided for under this Contract must comply with the requirements of this Paragraph. Each Notice shall be in writing and sent by (i) depositing it with the United States Postal Service or any official successor thereto, certified mail, return receipt requested, with adequate postage prepaid, or (ii) special courier service (*e.g.*, Federal Express), addressed to the appropriate Party (and marked to a particular individual's attention if so indicated) as hereinafter provided. Each Notice shall be effective upon the date of delivery. Rejection or other refusal by the address to accept, or the inability of the United States Postal Service to deliver because of a changed address of which no Notice was given, shall be deemed to be the receipt of the Notice sent. Any Party shall have the right from time-to-time to change the address or individual's attention to which Notices to it shall be sent by giving to the other Parties at least ten (10) days prior Notice thereof. The addresses of the Parties shall be those set forth on the first page of this Contract, with additional addresses as follows:

IF TO SELLER:

West Chicago Park District  
Attention: Executive Director  
201 W National Street  
West Chicago, IL 60185  
Facsimile: 630.231.2352

With a copy to:

Ancel Glink Diamond Bush DiCianni & Krafthefer,  
Attention: James D. Rock, Esq.  
175 E. Hawthorn Parkway, Suite 145  
Vernon Hills, Illinois 60061  
Telephone: 847-856-5457  
Facsimile: 847-247-7405

IF TO PURCHASER:

Timothy & J A Jackson  
710 Persimmon Dr.  
West Chicago, IL.  
60185  
Telephone:  
Facsimile: NA

With a copy to:

10. Closing Documents. At Closing, the following shall occur:

11.1 Seller shall deliver or cause to be delivered to Purchaser the following:

- (i) A Quit Claim Deed fully executed by Seller conveying to Purchaser the Subject Property.
- (ii) All required Transfer Tax Declarations;
- (iii) Such other instruments as may be reasonably necessary to effect the conveyance of the Subject Property in accordance with this Contract.

11.2 Purchaser shall deliver or cause to be delivered to Seller the following:

- (i) The Purchase Price.
- (ii) Evidence reasonably satisfactory to Seller that the person or persons executing the Closing documents on behalf of Purchaser have full right, power and authority to do so;
- (iii) Such other instruments as may be reasonably necessary to effect the conveyance of the Subject Property in accordance with this Contract; and

11. Default and Remedies. If either party fails or refuses to perform its obligations hereunder, and such failure or refusal is not cured within fifteen (15) days after Notice from the other party, then the non-breaching party shall have the right to specific performance, or any and all other rights and remedies available at law or in equity for breach.

12. Time of Essence. Time is of the essence of this Contract.

13. Entire Agreement. This Contract constitutes the entire agreement of the Parties and may not be amended except by written instrument executed by Purchaser and Seller.

14. Interpretation. The paragraph headings are inserted for convenience only and are in no way intended to interpret, define, or limit the scope of content of this Contract or any provision thereof. If any Party is made up of more than one person or entity, then all such persons and entities shall be included jointly and severally, even though the defined terms of such Party is used in the singular in this Contract. If any right of approval or consent by a Party is provided for in this Contract, the Party shall exercise the right promptly, in good faith and reasonably, unless this Contract expressly gives such Party the right to use its sole discretion. The term "Business Day" shall mean Monday through Friday, excluding holidays recognized by the state government of the State of Illinois. If any time period under this Contract ends on a day other than a Business Day, then the time period shall be extended until the next Business Day. If a time period under this Contract is five (5) days or less, it shall mean five (5) Business Days.

15. Possession; Risk of Loss. Seller shall deliver actual possession of the Subject Property at Closing. The Subject Property shall, on the date of Closing, be in substantially the same condition as of the Date of this Contract.

16. Survival and Termination.

16.1 The provisions of this Contract shall not survive Closing except to the extent expressly provided otherwise.

16.2 "Terminate" and "Termination" shall mean the termination of this Contract pursuant to a right to do so provided herein.

17. Applicable Law. This Contract shall be construed and interpreted in accordance with the laws of the State of Illinois. Jurisdiction for any dispute shall be in the Circuit Court of DuPage County, Illinois.

18. Exhibits. The exhibits referred to in, and attached to this Contract, are incorporated herein by reference in full.

19. Contract. As used herein, the phrase "Date of this Contract" shall mean the date of which the acceptance of the offer is completed by the signing of the offer by Seller or Purchaser, whichever is the last to execute.

20. Counterpart Execution. This Contract may be executed in separate counterparts. It shall be fully executed when each Party whose signature is required has signed at least on (1) counterpart, even though no one (1) counterpart contains the signature of all the Parties.

21. The parties executing this document on behalf of Seller do so only in their official capacity and shall incur no personal obligation or liability.

22. Purchaser may not assign this Contract without the written consent of Seller. Any attempt by Purchaser to assign this Contract to any other person or entity without said written consent shall be null and void. In no instance shall Purchaser convey the Subject Property without

closing this transaction. A memorandum of this Contract shall be recorded with the DuPage County Recorder of Deeds.

IN WITNESS WHEREOF, the Parties hereto have hereunto set their hands and seals the date first written above.

**SELLER:**

WEST CHICAGO PARK DISTRICT

By: \_\_\_\_\_

It's President

By: \_\_\_\_\_

It's Secretary

Dated: \_\_\_\_\_, 2018

**PURCHASER:**

TIMOTHY JACKSON

By: \_\_\_\_\_

Its: \_\_\_\_\_

Dated: \_\_\_\_\_, 2018

## **EXHIBIT A**

### **LEGAL DESCRIPTION**

THAT PART OF OUTLET A IN HAMPTON HILLS UNIT 1, BEING A SUBDIVISION OF PART OF THE EAST 1/2 OF SECTION 3, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 2, 1993 AS DOCUMENT R93-197754, LYING EASTERLY OF THE WATER'S EDGE OF THE DETENTION POND OF SAID OUTLET A, LYING NORTHWESTERLY OF THE NORTHWESTERLY LINE OF LOT 96 IN HAMPTON HILLS UNIT 2, BEING A SUBDIVISION OF PART OF THE NORTHEAST 1/4 OF SECTION 3, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 2, 1993 AS DOCUMENT R93-197755, LYING SOUTHWESTERLY OF THE NORTHEASTERLY LINE OF SAID LOT 96 EXTENDED NORTHWESTERLY TO THE WATER'S EDGE OF SAID DETENTION POND, LYING NORTHEASTERLY OF A LINE DRAWN FROM THE SOUTHWEST CORNER LINE OF SAID LOT 96, FORMING AN ANGLE 49 DEGREES 00 MINUTES 00 SECONDS TO THE RIGHT WITH THE EXTENSION OF THE SOUTH LINE OF SAID LOT, SAID LINE RUNNING NORTHWESTERLY TO THE WATER'S EDGE OF SAID DETENTION POND, ALL IN WINFIELD TOWNSHIP, DUPAGE COUNTY, ILLINOIS.



## REAL ESTATE SALES CONTRACT

THIS CONTRACT entered into this \_\_\_\_\_ day of April, 2018, between West Chicago Park District ("Seller") and John W. Westermayer ("Purchaser"), at times hereinafter referred to as "Parties."

In consideration of the mutual covenants contained in this Contract, the Parties agree as follows:

1. Property. Seller agrees to sell, and Purchaser agrees to purchase from Seller, Seller's interest in that parcel of real property which parcel is legally described in ***Exhibit A*** attached to and, by this reference, made a part of this Contract ("Subject Property").

2. Purchase Price.

2.1 The purchase price ("Purchase Price") to be paid by Purchaser to Seller shall be \$4,500.00 plus \$3,850.00 for survey and drawings for a total of **\$8,350.00**.

2.2 The Purchase Price, when due, shall be payable in cash by cashier's or bank check only.

3. Condition Precedent. This Contract must be approved by a vote of the West Chicago Park District Board of Park Commissioners prior conveyance of the Subject Property. If, for any reason, said Condition is not met prior to the real estate closing, then Seller may terminate this Contract upon written notice to Purchaser without cost or penalty to either party and this Contract shall be null and void.

4. Survey and Title.

Seller does not possess a current survey of the Subject Property. If Purchaser desires a survey of the Subject Property, Purchaser may, at Purchaser's sole cost, arrange for a survey and Seller will cooperate with Purchaser's surveyor. Purchaser shall be solely responsible for procuring a title commitment and/or Owners Policy of Title for the Subject Property and any costs associated with same.

5. Costs; Prorations; Credits.

5.1 Purchaser shall pay the cost of state and county transfer, grantor, documentary stamp or similar taxes applicable to this transaction, if any, and the cost of recording the deed if not exempt by local or state law.

5.2 Property taxes against the Subject Property for calendar year 2017, payable in 2018, and for the portion of 2018 prior to the conveyance of the Subject Property to Purchaser, payable in 2019, are exempt. As such, Seller shall not provide any property tax credit at the time of closing.

6. Title.

Seller shall convey title for the Subject Property by way of Quit Claim Deed. Seller conveys title to the Subject Property in its current "As Is" condition and makes no warranties or

representations as to the condition of the Subject Property.

7. Closing. The settlement ("Closing") of the transaction contemplated by this Contract shall be held at the office of the West Chicago Park District during regular business hours on or before sixty days after the Park District Board of Park Commissioners has approved this Contract, unless otherwise mutually agreed by the Parties in writing. The exact time and date of Closing shall be selected by Purchaser by Notice to Sellers at least ten (10) business days prior to the date so selected. In addition, Purchaser may elect to close sooner by providing written notice to Seller at least ten (10) business days prior to the date so selected.

8. Broker.

8.1 No broker procured or participated in this transaction.

8.2 Both Seller and Purchaser warrant and represent to each other that each has not employed or dealt with a real estate broker or agent in connection with the transaction contemplated herein. The Parties covenant and agree to indemnify the other against any loss, liability, costs, claims, demands, damages, actions, causes of action, and suits arising out of or in any manner related to the alleged employment, engagement or use by the indemnifying Party of any real estate broker or agent. The provisions of this Paragraph 8.2 shall survive Closing and any Termination of this Contract.

9. Notice. Each Notice ("Notice") provided for under this Contract must comply with the requirements of this Paragraph. Each Notice shall be in writing and sent by (i) depositing it with the United States Postal Service or any official successor thereto, certified mail, return receipt requested, with adequate postage prepaid, or (ii) special courier service (*e.g.*, Federal Express), addressed to the appropriate Party (and marked to a particular individual's attention if so indicated) as hereinafter provided. Each Notice shall be effective upon the date of delivery. Rejection or other refusal by the address to accept, or the inability of the United States Postal Service to deliver because of a changed address of which no Notice was given, shall be deemed to be the receipt of the Notice sent. Any Party shall have the right from time-to-time to change the address or individual's attention to which Notices to it shall be sent by giving to the other Parties at least ten (10) days prior Notice thereof. The addresses of the Parties shall be those set forth on the first page of this Contract, with additional addresses as follows:

IF TO SELLER:

West Chicago Park District  
Attention: Executive Director  
201 W National Street  
West Chicago, IL 60185  
Facsimile: 630.231.2352

With a copy to:

Ancel Glink Diamond Bush DiCianni & Krafthefer,  
Attention: James D. Rock, Esq.  
175 E. Hawthorn Parkway, Suite 145  
Vernon Hills, Illinois 60061  
Telephone: 847-856-5457  
Facsimile: 847-247-7405

IF TO PURCHASER:

John W. Westermayer  
635 Rosewood Dr.  
West Chicago, IL.  
60185  
Telephone: 630.258.4074  
Facsimile: 847.250.4435

With a copy to:

10. Closing Documents. At Closing, the following shall occur:

11.1 Seller shall deliver or cause to be delivered to Purchaser the following:

- (i) A Quit Claim Deed fully executed by Seller conveying to Purchaser the Subject Property.
- (ii) All required Transfer Tax Declarations;
- (iii) Such other instruments as may be reasonably necessary to effect the conveyance of the Subject Property in accordance with this Contract.

11.2 Purchaser shall deliver or cause to be delivered to Seller the following:

- (i) The Purchase Price.
- (ii) Evidence reasonably satisfactory to Seller that the person or persons executing the Closing documents on behalf of Purchaser have full right, power and authority to do so;
- (iii) Such other instruments as may be reasonably necessary to effect the conveyance of the Subject Property in accordance with this Contract; and

11. Default and Remedies. If either party fails or refuses to perform its obligations hereunder, and such failure or refusal is not cured within fifteen (15) days after Notice from the other party, then the non-breaching party shall have the right to specific performance, or any and all other rights and remedies available at law or in equity for breach.

12. Time of Essence. Time is of the essence of this Contract.

13. Entire Agreement. This Contract constitutes the entire agreement of the Parties and may not be amended except by written instrument executed by Purchaser and Seller.

14. Interpretation. The paragraph headings are inserted for convenience only and are in no way intended to interpret, define, or limit the scope of content of this Contract or any provision thereof. If any Party is made up of more than one person or entity, then all such persons and entities shall be included jointly and severally, even though the defined terms of such Party is used in the singular in this Contract. If any right of approval or consent by a Party is provided for in this Contract, the Party shall exercise the right promptly, in good faith and reasonably, unless this Contract expressly gives such Party the right to use its sole discretion. The term "Business Day" shall mean Monday through Friday, excluding holidays recognized by the state government of the State of Illinois. If any time period under this Contract ends on a day other than a Business Day, then the time period shall be extended until the next Business Day. If a time period under this Contract is five (5) days or less, it shall mean five (5) Business Days.

15. Possession; Risk of Loss. Seller shall deliver actual possession of the Subject Property at Closing. The Subject Property shall, on the date of Closing, be in substantially the same condition as of the Date of this Contract.

16. Survival and Termination.

16.1 The provisions of this Contract shall not survive Closing except to the extent expressly provided otherwise.

16.2 "Terminate" and "Termination" shall mean the termination of this Contract pursuant to a right to do so provided herein.

17. Applicable Law. This Contract shall be construed and interpreted in accordance with the laws of the State of Illinois. Jurisdiction for any dispute shall be in the Circuit Court of DuPage County, Illinois.

18. Exhibits. The exhibits referred to in, and attached to this Contract, are incorporated herein by reference in full.

19. Contract. As used herein, the phrase "Date of this Contract" shall mean the date of which the acceptance of the offer is completed by the signing of the offer by Seller or Purchaser, whichever is the last to execute.

20. Counterpart Execution. This Contract may be executed in separate counterparts. It shall be fully executed when each Party whose signature is required has signed at least on (1) counterpart, even though no one (1) counterpart contains the signature of all the Parties.

21. The parties executing this document on behalf of Seller do so only in their official capacity and shall incur no personal obligation or liability.

22. Purchaser may not assign this Contract without the written consent of Seller. Any attempt by Purchaser to assign this Contract to any other person or entity without said written consent shall be null and void. In no instance shall Purchaser convey the Subject Property without

closing this transaction. A memorandum of this Contract shall be recorded with the DuPage County Recorder of Deeds.

IN WITNESS WHEREOF, the Parties hereto have hereunto set their hands and seals the date first written above.

**SELLER:**

**PURCHASER:**

WEST CHICAGO PARK DISTRICT

By: \_\_\_\_\_

It's President

By: \_\_\_\_\_

Its: \_\_\_\_\_

By: \_\_\_\_\_

It's Secretary

Dated: \_\_\_\_\_, 2018

Dated: \_\_\_\_\_, 2018

## **EXHIBIT A**

### **LEGAL DESCRIPTION**

THE WEST 111.39 FEET, AS MEASURED ON THE SOUTH LINE, OT THE SOUTH 11.00 FEET OF OUTLOT A IN FOREST TRAILS UNIT FIVE (A), BEING A SUBDIVISION OF PART OF THE SOUTHEAST 1/4 SECTION 34, TOWNSHIP 40 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 17, 1988 AS DOCUMENT R88-132248, IN DUPAGE COUNTY, ILLINOIS