



MINUTES

Regular Meeting of the West Chicago Board of Park Commissioners in the Park District ARC Center Meeting Room 105 201 W National Street, West Chicago, IL 60185.

**Tuesday, July 16, 2019
6:30 p.m.**

I. Call to Order and Roll Call

The meeting was called to order at 6:30 p.m. Present were Commissioners Bass, Lenertz, Spencer, Turney, Voelz, Zaputil and Superintendent Hoffmann. Absent was Commissioner Gunderson.

II. Pledge of Allegiance – President Lenertz

III. President's Comments - None

IV. Public Comment - None

V. Approve Meeting Agenda

Commissioner Zaputil motioned to approve the meeting agenda. Commissioner Spencer seconded the motion which carried by voice vote.

VI. Unfinished Business – tabled from March 19, 2019 meeting

A. District/Board - Review Discussion – The Board Discussed the following:

- Changing community and a need for the District to figure out who we are and where we are going.
- A need to revisit the role as a Board, cast a direction the Board should head in and reach other cultures within the community.
- Fees for the ARC should be reevaluated, feasibility for residents who already pay taxes on the building.
- Build a win, win with the high school to create feeder programs.

B. Director Search

- Different goals for the next Director search compared to our previous search when Director Major was hired. A new set of hurdles for the new Director.

C. Review Employee Policies 4.10; Tuition and Reimbursement and 4.11; Training and Professional Participation. The Board and Superintendent Hoffmann discussed the following:

- Notes from the March 2019 meeting incorporated into the policies.
- The district utilizes policy 4.11 far more than 4.10. The policies have two different budgets. Licenses, conferences and continuing education fall under 4.11.
- \$500.00 cap being too low for Board approval.
- A course such as the Directors course would fall under which policy?
- Large expenditures relating to these policies should be brought to the Board for approval prior to showing on the expenditures list.

- What happens if a course comes up prior to Board approval? Will the employee be unable to take the course?
- More transparency in the learning budget. Learning is important but we do not want it taken advantage of.
- Is there a way to set a time limit and recoup costs if an employee does not remain with the District?
- Should tuition reimbursement be provided with tax payers dollars?
- Are process provided to the Board the full cost or just the cost of registration?
- Should seminars be limited?
- Approval amount should be lowered from \$2500 to \$1500.
- Use of personal time should only be required in situations where the District is not requiring the course.
- Employee would need supervisor approval and management team should be aware of the budget.

Superintendent Hoffmann and the Board incorporated changes into the policies which will be presented for approval at the August Board meeting.

VII. New Business

A. IAPD Board Self-evaluation Program – Tabled for future discussion

VIII. Closed Session – None

IX. Adjourn Open Meeting

Commissioner Voelz motioned to adjourn the meeting at 8:07p.m. Commissioner Spencer seconded the motion which carried by voice vote.