



# EMPLOYMENT OPPORTUNITY

## **Before and After School Coordinator**

**Location:** Multiple Before and After School Locations

**Start Date :** August 2020

**Salary:** \$13-\$16 DOQ

**Contact:** Emma Plesnicar, [eplesnicar@we-goparks.org](mailto:eplesnicar@we-goparks.org)

This position will work anywhere from 20-25 hours per week August 2020 – May 2021. Hours will vary based on need, but will typically include Monday – Friday from 6:45am - 8:45am and 2:30pm – 6pm.

### **General Description:**

The coordinator will float from each before and after school site to assist in implementing, organizing and conducting a variety of activities for assigned group. Children's ages range from kindergarten to 5<sup>th</sup> grade. The primary emphasis should be on safety, fun, and individual growth. Applicants should be available Mon-Fri from 6:45-8:45am and 2:30-6:00pm.

### **MINIMUM QUALIFICATIONS**

- Must be 21 yrs or older
- Must have valid driver's license
- Experience working with elementary aged children preferred
- Ability to lift a minimum of 50lbs
- Ability to interact well with parents and children
- Ability to lead a group of children and staff
- Patience, caring and enthusiasm are a must
- CPR Certification a plus