



Minutes

The Regular meeting was called to order at 6:00 p.m. Present were Commissioners Bass, Gunderson, Lenertz, Spencer, Voelz and Zaputil, Director Major, Superintendents Gasparini, Hoffmann and Kaspar. Absent was Commissioner Pavlica.

Public Participation

Matt Beran of Lauterbach and Amen, LLP reviewed the District's Audited Financial Statements for year ending April 30, 2018. Matt reviewed the following with the Board:

- Audit process which includes but is not limited to:
 - Entrance conference
 - Setting of schedule
 - Internal control testing
 - Field work
 - Report phase
- Management letter
- Financial Report

President's Comments

President Lenertz reminded the Board of attendance at Polar Express if possible.

Consent Agenda

Commissioner Gunderson motioned to accept all items under the Consent Agenda. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

Executive Director

The written report from the Executive Director was delivered to the Board prior to the meeting. Director Major reviewed the report with the Board.

Commissioner Gunderson requested to be updated on the purchase of the pyramid play structure and the locations choice in regards to a threshold for purchases and Board input for location.

Director Major explained that the purchase was made at NRPA convention at a discounted price, was not a biddable item, and leeway has always been given in the past to purchases of such while at conference. The locations of Easton Park and the hill at Reed-Keppler Park was discussed at NRPA amongst staff and present Commissioners. Upon return it was determined Easton Park would not be a viable location for the piece due to proximity to the road and would be installed at Reed-Keppler instead. Further discussion took place in regards to:

- Previous discussion of no additional items at Reed-Keppler

- Board notification prior to new park installations in the future
- Community feedback regarding pyramid play piece
- Additional work to be completed which will “soften” the presence of the piece
- Installation cost of pyramid piece
- Needs vs Wants

Superintendent of Recreation

The written report from the Superintendent of Recreation was delivered to the Board prior to the meeting. Superintendent Kaspar reviewed the report with the Board.

Superintendent of Parks

The written report from the Superintendent of Parks was delivered to the Board prior to the meeting. Superintendent Gasparini reviewed the report with the Board.

Commissioner Gunderson requested information regarding the cost to facilitate cross country meets at Kress Creek Farms. Superintendent Gasparini reviewed the cost of paint, staff time, port-o-lets, generator, etc. with the Board which resulted in an approximate cost of \$1,500.00 to the District. Further discussion took place in regards to:

- Fees charged by other venues
- Additional amenities offered by District
- Past fees charged to other local entities
- Entities charging “entrance fees” to spectators the District was unaware of in the past
- Structure of large meets in that the entities typically collect fees from teams participating to use for site rental

Superintendent of Finance’s Report

The Financial reports from the Superintendent of Finance were delivered to the Board prior to the meeting. Superintendent Hoffmann reviewed the reports with the Board.

Old Business

President Lenertz asked for a review of the vehicle allowance, mileage reimbursement, taxing and policy of both. Superintendent Leslie reviewed the different types of vehicle allowances, mileage reimbursement pursuant to the Districts current policy.

New Business

Commissioner Gunderson motioned to approve Ordinance 18-07; An Ordinance providing for the issuance of General Obligation Limited Park Bonds, Series 2018A and Taxable General Obligation Limited Park Bonds, Series 2018B of the West Chicago Park District, DuPage County, Illinois, and for the levy of a direct annual tax to pay the principal and interest on said bonds. Commissioner Voelz seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

The Board Reviewed Ordinance 18-08; An annual Levy Ordinance.

The Board reviewed and Commissioner Zaputil motioned to approve changes to Employee Policy 1.8; Employee Classification. Commissioner Voelz seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

Executive Session

Commissioner Gunderson motioned to convene into Executive Session for the purpose of appointment, employment compensation, performance or dismissal of an employee, pursuant to Section 2(c)(1) of the Open Meetings Act. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

The Board convened into Executive Session at 7:40 p.m.

The Board rose from Executive Session at 8:13 p.m.

Adjournment

There being no further business to come before the Board, Commissioner Zaputil motioned to adjourn the meeting. Commissioner Bass seconded the motion which carried by voice vote.

The meeting adjourned at 8:14 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Melissa L. Medeiros". The signature is fluid and cursive, with the first and last names being more prominent.

Melissa L. Medeiros, Secretary