



## **MINUTES**

**Regular Meeting of the West Chicago Board of Park Commissioners  
in the Park District ARC Center Meeting Room 105  
201 W National Street, West Chicago, IL 60185.**

**Tuesday, January 14, 2020  
6:00 p.m.**

**I. Call to Order and Roll Call**

The meeting was called to order at 6:00 p.m. Present were Commissioners Bass, Lenertz, Spencer, Tourney, and Zaputil, Director Major, Superintendents Gasparini and Radun. Absent were Commissioner Voelz and Superintendent Hoffmann.

**II. Pledge of Allegiance**

President Lenertz

**III. President's Comments**

There were no comments from the President.

**IV. Public Comment**

There were no members of the Public present.

**V. Approve Meeting Agenda**

Commissioner Zaputil motioned to approve the Meeting Agenda. Commissioner Bass seconded the motion which carried by voice vote.

**VI. Consent Agenda**

Commissioner Zaputil motioned to approve the Consent Agenda. Commissioner Bass seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Lenertz, Spencer, Turney, Zaputil

No: 0

Absent: Voelz

**Consent Agenda Items:**

- A. Minutes – December 10, 2019 (Regular Board Meeting)
- B. Minutes – January 7, 2020 (Committee of the Whole meeting)
- C. Employee Policy Changes:
  - 6.1; Employee Conduct
  - 6.5; Sobriety and Substance Abuse
  - 6.8; Workplace Wrongdoing

## **VII. Expenditures**

Commissioner Spencer motioned to approve the December 2019 Expenditures Report. Commissioner Turney seconded the motion. Roll was called, and motion carried.

### **Vote:**

Yea: Bass, Lenertz, Spencer, Turney, Zaputil

No: 0

Absent: Voelz

## **VIII. Appointment and Oath of Office**

Commissioner Zaputil motioned to appointment of Ken Driscoll to the office of Park Commissioner from January 14, 2020 to May 11, 2021. Commissioner Bass seconded the motion. Roll was called, and motion carried.

### **Vote:**

Yea: Bass, Lenertz, Spencer, Turney, Zaputil

No: 0

Absent: Voelz

Secretary Medeiros administered the Oath of Office for newly appointed Commissioner Ken Driscoll.

## **IX. Roll Call**

Present were Commissioners Bass, Driscoll, Lenertz, Spencer, Tourney, and Zaputil, Director Major, Superintendents Gasparini and Radun. Absent were Commissioner Voelz and Superintendent Hoffmann.

## **X. Staff Reports**

- A. Executive Director – A written report from the Executive Director was delivered to the Board prior to the meeting. Director Major reviewed the report with the Board.
- B. Recreation Department – A written report from the Recreation Department was delivered to the Board prior to the meeting. Director Major reviewed the report with the Board.
- C. Superintendent of Parks – A written report from the Superintendent of Parks was delivered to the Board prior to the meeting. Superintendent Gasparini reviewed the report with the Board.
- D. Superintendent of Finance – A written report and financial statements were delivered to the Board prior to the meeting.

## **XI. New Business**

Commissioner Zaputil motioned to accept the Bid for Program Guide Printing from John S. Swift Co. in the Amounts of:

- Base: \$30,921.00
- 6 Page Gatefold: \$800.00
- Alterations: \$25 per page

Commissioner Bass seconded the motion. Roll was called, and motion carried.

### **Vote:**

Yea: Bass, Driscoll, Lenertz, Spencer, Turney, Zaputil

No:

Absent: Voelz

Commissioner Zaputil motioned to postpone acceptance of the Lease agreement with PNC with PNC Equipment Finance until February 11, 2020 meeting for the following equipment:

- Toro 5900

Commissioner Turney seconded the motion which carried by voice vote.

The Board discussed the lease agreement with Superintendent Gasparini. The equipment will replace the District's 2006 - 580D which currently has over 6,000 hours. The equipment is mainly used for mowing approximately 120 acres at Kress Creek Farms Park. The District contemplated contracting this park out for mowing but the cost was too high. The agreement is still under review of legal counsel and is not ready to be approved yet.

## **XII. Adjourn Open Meeting**

Commissioner Zaputil motioned to adjourn the meeting at 6:37 p.m. Commissioner Turney seconded the motion which carried by voice vote.