



## **MINUTES**

### **Regular Meeting of the West Chicago Board of Park Commissioners**

**Tuesday, May 12, 2020  
6:00 p.m.**

Please Note: Due to the shutdown of all Park District facilities in response to COVID-19, this meeting was held by video/audio conferencing via GoToMeeting as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

#### **I. Call to Order and Roll Call**

The meeting was called to order at 6:00 p.m. Present by remote attendance were Commissioners Bass, Driscoll, Lenertz, Spencer, Turney, Voelz and Zaputil, Director Major, Superintendents Gasparini, Hoffmann and Radun.

#### **II. Pledge of Allegiance**

#### **III. Public Comment**

Please Note: The public was invited to join the meeting via audio and were invited to email any public comment to [commissioners@we-goparks.org](mailto:commissioners@we-goparks.org) by 4:00 p.m. on 4/14/2020 to be read at the meeting.

There was no public comment.

#### **IV. President's Comments**

President Lenertz thanked staff for all they have been doing during the pandemic and noted that none of this has been easy for them. President Lenertz thanked our patrons for standing behind the District during this crisis.

#### **Approve Meeting Agenda**

Commissioner Zaputil motioned to approve the Meeting Agenda. Commissioner Driscoll seconded the motion which carried by voice vote.

#### **V. Consent Agenda**

Commissioner Zaputil motioned to approve the Consent Agenda. Commissioner Voelz seconded the motion. Roll was called, and motion carried.

#### **Vote:**

Yea: Bass, Driscoll, Lenertz, Spencer, Turney, Voelz, Zaputil

No: 0

Absent: 0

Consent Agenda Items:

- A. Minutes – April 14, 2020 (Regular Board Meeting)
- B. Minutes – April 21, 2020 (Special Meeting)

**VI. Expenditures**

Commissioner Zaputil motioned to approve the April 2020 Expenditures Report. Commissioner Bass seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Driscoll, Lenertz, Spencer, Turney, Voelz, Zaputil

No: 0

Absent: 0

**VII. Staff Reports**

- A. Executive Director - A written report from the Executive Director was delivered to the Board prior to the meeting. Director Major reviewed the report with the Board.
- B. Superintendent of Recreation – A written report was delivered to the Board prior to the meeting. Superintendent Radun reviewed the report with the Board.
- C. Superintendent of Parks – A written report was delivered to the Board prior to the meeting. Superintendent Gasparini reviewed the report with the Board.
- D. Superintendent of Finance - A written report and financial statements were delivered to the Board prior to the meeting. Superintendent Hoffmann reviewed the reports with the Board.

**VIII. New Business**

- A. District Update as related to COVID-19 – Director Major updated the Board on the District’s status.
- B. Discussion – Vehicle Allowance. The Board discussed the current monthly vehicle allowance provided to Superintendents. The Board questioned if this allowance should be removed and Superintendents report their mileage use for reimbursement in the same manner as other staff. Director Major and Superintendent Hoffmann pointed out that in the past Superintendents were provided vehicles. The Board chose to eliminate this benefit and provide a vehicle allowance to Superintendents instead. The vehicle allowance is considered a benefit. The Board will not make changes to this benefit at this time.
- C. Commissioner Voelz motioned to approve Resolution 20-01; A Resolution Authorizing Benefit Protection Leave Service for COVID-19 Related Furlough Time. Commissioner Bass seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Driscoll, Lenertz, Spencer, Turney, Voelz, Zaputil

No: 0

Absent: 0

- D. Commissioner Zaputil motioned to Cancel the Board of Commissioners meeting set to be held Tuesday, May 19, 2020. Commissioner Voelz seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Driscoll, Lenertz, Spencer, Turney, Voelz, Zaputil

No: 0  
Absent: 0

**IX. Closed Session**

Commissioner Bass motioned to convene into closed session at 7:33 p.m. pursuant to the Open Meetings Act for the following purpose:

- A. Discussion of the appointment, employment, compensation, discipline, performance and dismissal of specific employees or legal counsel (5 ILCS 120/2(c)(1)).
- B. Collective bargaining matters between the park district and its employees or their representative, or deliberations concerning salary schedules for one or more classes of employees (5 ILCS 120/2(c)(2)).

Commissioner Turney seconded the motion which carried by voice vote.

**X. Open Meeting / Call to Order / Roll Call**

The Board rose from Closed session at 7:59 p.m. Present were Commissioners Bass, Driscoll, Lenertz, Spencer, Turney, Voelz and Zaputil.

**XI. Action on Closed Session Items**

- A. Executive Director Goals – The Board did not present Director Major with goals as previously prepared goals will need to be rewritten due to the current pandemic status.
- B. Commissioner Voelz motioned to extend the current contract for the Executive Director to April 30, 2022. Commissioner Turney seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Driscoll, Lenertz, Spencer, Turney, Voelz, Zaputil

No: 0

Absent: 0

**XII. Adjourn Open Meeting**

Commissioner Voelz motioned to adjourn the meeting at 8:07 p.m. Commissioner Bass seconded the motion which carried by voice vote.