West Chicago Park District

Donation Request Guidelines

West Chicago Park District distributes and tracks all donations for complimentary passes to Park District facilities and programs. These include donation requests for: The Arc Center and Turtle Splash Water Park.

Who qualifies to request/receive a donation?

- Non-profit organizations hosting fundraising events within the West Chicago Park District's boundaries
- Groups or individuals hosting benefits/fundraising events within the West Chicago Park District's boundaries
- Schools within the West Chicago Park District's boundaries: for functions, fundraisers, or incentives

Donation Request Guidelines

- For your donation request to be considered, complete and submit our Donation Request Form at least <u>three</u> (3) weeks prior to the event or any set deadline, whichever comes first.
- If you do not receive a donation two (2) weeks prior to your event or your stated deadline, this means we were unable to grant your request.
- If you have received a donation from the Park District in the past, please be aware donations for the current year may vary from previous year's donation.
- <u>The West Chicago Park District does not provide monetary donations.</u>
- One request per event/program will be considered.

Donation Package Options – Select <u>one</u> from the options below:

Option 1: **Five (5) daily passes to Turtle Splash Water Park ($40 value)**

- Passes will be mailed or made available for pick-up at the ARC Center, 201 W National Street, West Chicago, IL 60185
- Additional passes may be purchased for your event at a discounted rate of $5 each (limit 5 additional)

Option 2: **ARC Center Package which includes 2 (two) daily passes to each of the following areas: Fitness, Treehouse, Open Gym ($44 value)**

- Passes will be mailed or made available for pick-up at the ARC Center, 201 W National Street, West Chicago, IL 60185
- Additional packages may be purchased for your event at a discounted rate of $30 each (limit 2 additional)