

Agenda - September 10, 2019
Minutes - August 13, 2019
Minutes - September 3, 2019
Expenditures Approval Report
Report - Executive Director
Report - Superintendent of Recreation
Report - Superintendent of Parks
Report - Superintendent of Finance
Monarch Pledge
Employee Policy 4.14;Staff Service Awards Program



AGENDA

Regular Meeting of the West Chicago Board of Park Commissioners in the Park District ARC Center Meeting Room 105 201 W National Street, West Chicago, IL 60185.

**Tuesday, September 10, 2019
6:30 p.m.**

Any individual with a disability requiring a reasonable accommodation to participate in this meeting should contact Melissa Medeiros within a reasonable time at the West Chicago Park District Administrative offices, 201 W National Street, West Chicago, IL 60185 or call (630) 231-9474 ext. 100, Monday through Friday 8:30am to 5:00pm. Requests for a qualified interpreter require a five working day notice.

I. Call to Order and Roll Call

II. Pledge of Allegiance

III. Presentations

A. Pauly D Foundation

IV. President's Comments

V. Public Comment

Visitors are welcome to address the Board of Park Commissioners. You are asked to sign in and wait to be recognized by the Board President. When recognized, please state your name, address and the item you wish to discuss. It is requested that one spokesperson for a group be appointed to the present the views of the entire group. There will be a 5-minute time limit per speaker.

VI. Approve Meeting Agenda

VII. Consent Agenda

- A. Minutes – August 13, 2019 (Regular Board Meeting)
- B. Minutes – September 3, 2019 (Committee of the Whole Meeting)

VIII. Expenditures

- A. Expenditures Approval Report – August 2019 (Superintendent of Finance)

IX. Staff Reports

- A. Executive Director
- B. Superintendent of Recreation
- C. Superintendent of Parks
- D. Superintendent of Finance

X. Unfinished Business

XI. New Business

- A. Possible Motion – Monarch Pledge; A commitment to help restore the habitat of the monarch and encourage members of our community to do the same.
- B. Review and Possible Motion – Employee Policy 4.14; Staff Service Awards Program
- C. Discussion and Possible Motion – Renaming of Easton Park

XII. Closed Session

A closed session may be called pursuant to the Open Meetings Act

2(c)1: Discussion of the appointment, employment, compensation, discipline, performance and dismissal of specific employees or legal counsel

2(c)2: Collective bargaining matters between the district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees

2(c)3: Consideration of the appointment of a member to fill a vacancy on any public body but only by the public body which has the power to appoint

2(c)4: Meetings of an ethics commission, ethics officer or ultimate jurisdictional acting under the State Officials and Employees Ethics Act - Hearing evidence or testimony presented to a quasi-adjudicative body provided the body prepares and makes available for public inspection a written decision and provided that the subject matter was otherwise appropriate for the closed meeting

2(c)5: The lease or purchase of specific real property for the use of the public body is being considered

2(c)6: The setting of the price for sale or lease of real property owned by the district is being considered

2(c)7: Consideration of the sale or purchase of securities, investments or investment contracts

2(c)8: Consideration of security procedures to respond to actual, threatened or reasonably potential danger to safety of employees, the public or public property **2(c)11:** Pending or probable litigation by or against the district or an employee

2(c)12: Establishing reserves or the settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim might be prejudiced, or to review or discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the local public entity or any intergovernmental risk management association or self-insurance pool of which the local government is a member

2(c)16: Consideration of self-evaluation, practices and procedures or professional ethics when meeting with a representative of a statewide association of which the public body is a member

2(c)21: Approval of closed meeting minutes or to review them on a semi-annual basis as required

2(c)28: Meetings between internal or external auditors and governmental audit committees, finance committees and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards

XIII. Open Meeting

XIV. Call to Order and Roll Call

XV. Action on Closed Session Items

XVI. Oath of Office

XVII. Adjourn Open Meeting



MINUTES

Regular Meeting of the West Chicago Board of Park Commissioners in the Park District ARC Center Meeting Room 105 201 W National Street, West Chicago, IL 60185.

**Tuesday, August 13, 2019
6:30 p.m.**

I. Call to Order and Roll Call

The meeting was called to order at 6:30 p.m. Present were Commissioners Bass, Gunderson, Lenertz, Spencer, Turney (6:34 p.m.), and Zaputil, Director Major, Superintendents Gasparini and Hoffmann. Absent was Commissioner Voelz.

II. Pledge of Allegiance – President Lenertz

III. President's Comments

President Lenertz thanked staff for an awesome summer of programs, events, and fantastic looking parks.

IV. Public Comment - None

V. Approve Meeting Agenda

Commissioner Zaputil motioned to approve the meeting agenda. Commissioner Bass seconded the motion which carried by voice vote.

VI. Consent Agenda

Commissioner Gunderson motioned to approve all items listed under the Consent Agenda. Commissioner Bass seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Turney, Zaputil

Nay: 0

Absent: Voelz

Consent Agenda items:

- A. Minutes – July 9, 2019 (Regular Board Meeting)
- B. Minutes – July 16, 2019 (Regular Board Meeting)
- C. Revised Employee Policy 4.10; Tuition Reimbursement
- D. Revised Employee Policy 4.11; Training and Professional Participation

VII. Expenditures

Commissioner Gunderson motioned to approve the Expenditures Approval Report. Commissioner Bass seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Turney, Zaputil

Nay: 0

Absent: Voelz

VIII. Staff Reports

- A. Executive Director – A written report from the Executive Director was delivered to the Board prior to the meeting. Director Major reviewed the report with the Board.
- B. Recreation Department – A written report from the Recreation Department was delivered to the Board prior to the meeting. Director Major reviewed the report with the Board.
- C. Superintendent of Parks – A written report from the Superintendent of Parks was delivered to the Board prior to the meeting. Superintendent Gasparini reviewed the report with the Board.
- D. Superintendent of Finance – A written report and financial statements were delivered to the Board prior to the meeting. Superintendent Hoffmann reviewed the report and financial statements with the Board.

IX. Unfinished Business – None

X. New Business

Commissioner Gunderson motioned to approve transfers of funds not needed for payment of principal and interest from the debt service account to the reserve account in each respective bond fund, in the following amounts:

- FUND 82 (2012 Recreation Center Bonds): \$6,582.76
- FUND 83 (2013 Recreation Center Bonds): \$7,181.13
- FUND 85 (Annual Rollover Bonds): \$9,849.25
- FUND 86 (2010 Limited Park Bonds): \$1,954.22

Commissioner Bass seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Turney, Zaputil

Nay: 0

Absent: Voelz

XI. Closed Session

Commissioner Zaputil motioned to convene into closed session pursuant to the Open Meetings Act Section 2(c)1 and 2(C)2 at 7:03 p.m. Commissioner Spencer seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Turney, Zaputil

Nay: 0

Absent: Voelz

XII. Open Meeting/Call to Order/Roll Call

Commissioner Bass motioned to rise from Closed Session at 7:57 p.m. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

Vote:

Yea: Bass, Gunderson, Lenertz, Spencer, Turney, Zaputil

Nay: 0

Absent: Voelz

XIII. Action on Closed Session Items – None

XIV. Adjourn Open Meeting

Commissioner Zaputil motioned to adjourn the meeting at 7:58p.m. Commissioner Bass seconded the motion which carried by voice vote.



MINUTES

**Committee of the Whole Meeting of the West Chicago Board of Park Commissioners
in the Park District ARC Center Meeting Room 105
201 W National Street, West Chicago, IL 60185.**

**Tuesday, September 3, 2019
6:00 p.m.**

I. Call to Order and Roll Call

The meeting was called to order at 6:00 p.m. Present were Commissioners Bass, Gunderson, Lenertz, Spencer, Turney, Voelz and Zaputil, Director Major, Superintendents Gasparini and Radun.

II. Pledge of Allegiance - President Lenertz

III. Public Comment - None

IV. Approve Meeting Agenda

Commissioner Voelz motioned to approve the meeting agenda. Commissioner Turney seconded the motion which carried by voice vote.

V. Recreation Department

Superintendent Radun and Recreation Supervisor Shipp presented information to the Board on the following District areas (Appendix A)

- A. Recreation Supervisor, Jenni Shipp
 - Summer Camp
 - Community Theatre
 - Before and After School Program

- B. Superintendent of Recreation, Gina Radun
 - Turtle Splash Water Park
 - Keppler Academy

VI. Miscellaneous

- A. The Board Reviewed the Monarch Pledge; A commitment to help restore the habitat of the monarch and encourage members of our community to do the same. The pledge will be placed on the September 13 meeting agenda for possible approval.
- B. Discussion – Commissioner Bass and director major discussed the feasibility of a Bilingual CSR Team member on every shift.
- C. Director Major offered park suggestions for the upcoming Parks Tour at October Committee of the Whole Meeting.
- D. President Lenertz presented some District related history to the Board in regard to Mr. Don Earley. President Lenertz would like the Board to consider renaming Easton Park after Mr. Earley. Secretary Medeiros will research the parks current name and place the item on the September 13 meeting agenda for possible approval.

- E. Commissioner Zaputil inquired about a Commissioner only retreat. President Lenertz asked all Commissioners to bring their calendars to the September 13, 2019 meeting.

VII. Adjourn Open Meeting

Commissioner Voelz motioned to adjourn the meeting at 7:18p.m. Commissioner Zaputil seconded the motion which carried by voice vote.

Summer Camp
Community Theater
Before & After School
Turtle Splash Water Park
Keppler Academy

Summer Camp: Participation

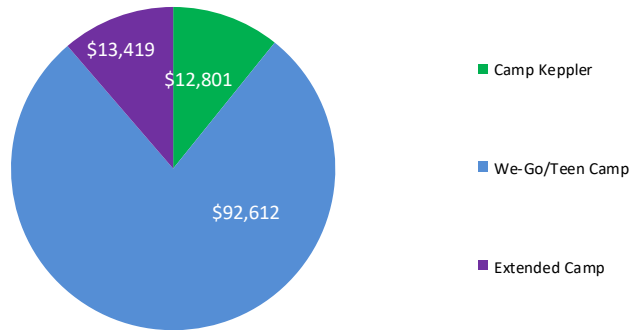


Average Campers Per Day	2015	2016	2017	2018	2019	% Change from 2015 to current year
Camp Keppler	9	9	12	13	13	72%
Camp We-Go/Teen	28	34	62	62	72	146%

4,099 total “registrations” in 12 weeks!
(Averaged 70 campers per day)

Camp: Revenue

2019 Camp Gross Revenue



Net Revenue

2015	2016	2017	2018	2019
\$34,443	\$25,170	\$39,952	\$43,292	\$51,917

Camp Comments

Mary PDRMA: *"This is the first Camp all Summer I can say I would send my own kids to."*

"There is a significant amount of great risk management practices in place"

WDSRA AIDS: *"This has been the most organized well-structured camp I have worked at all Summer with minimal down time"*

Camp Parent: *"We will definitely be back next year this camp has made such a difference for us"*



Theatre: Participation

Summer Show

2016 Tarzan	2017 Mermaid	2018 Wizard of Oz	2019 Annie
27	51	60	66



Fall Jr. Show

2017 The Lion King Jr.	2018 Madagascar Jr.	2019 Mary Poppins Jr.
39	24	TBD

Winter Show

2019 Aristocats	2020 Jungle Book
24	TBD

Theatre: Revenue & Ticket Sales

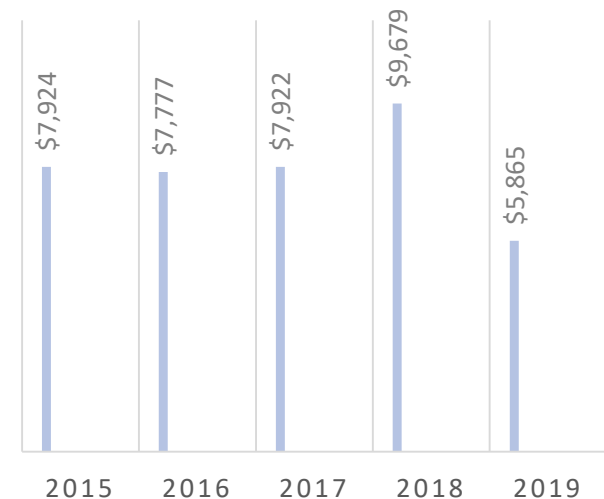


Photo credit: Enamored by Kuki

Net Revenue

Net Financial Performance	2015	2016	2017	2018	2019
Actual	\$7,924	\$7,777	\$7,922	\$9,679	\$5,865*

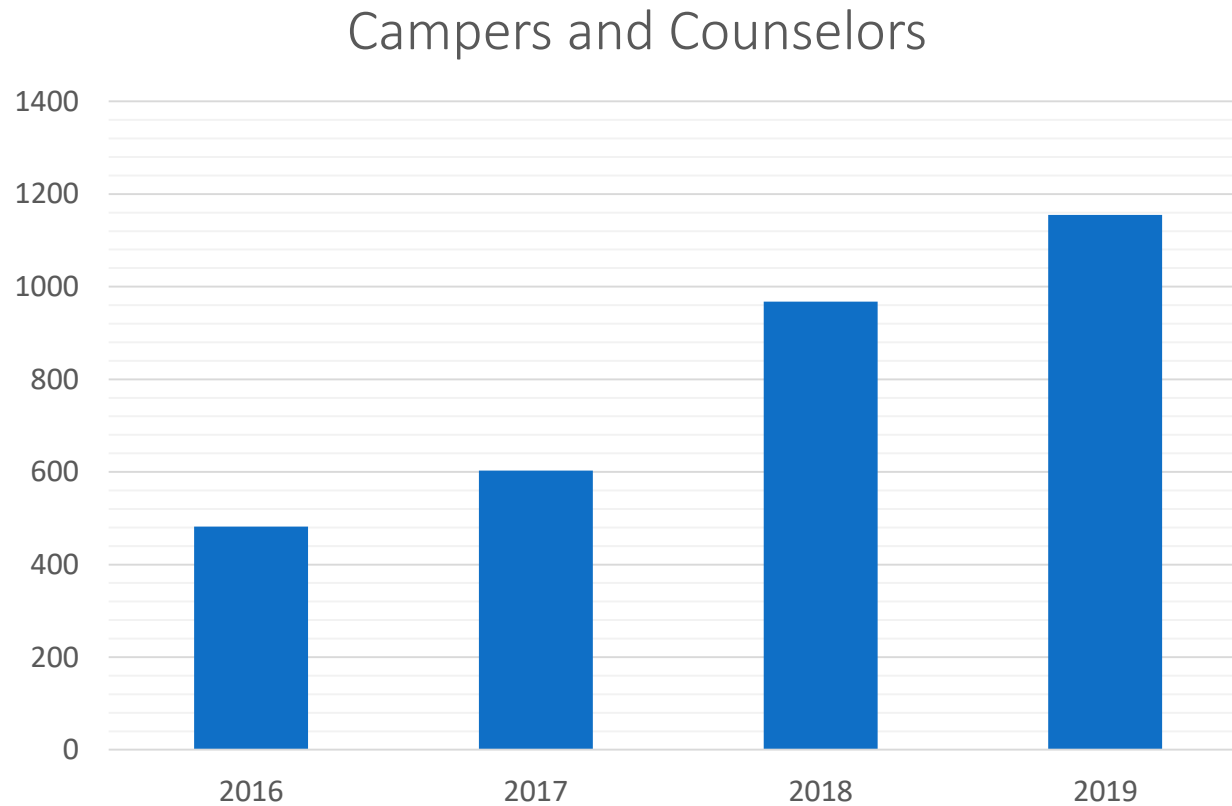
NET REVENUE



Ticket Sales

2015	2016	2017	2018	2019
\$8,047	\$9,049	\$6,869	\$8,978	\$9,981*

Theatre: Summer Camps



Before and After School: Participation

Average children Per Day	2016	2017	2018	2019
Before School	30	25	35	42
After School	63	54	64	71





SUMMER CAMP



BSP&ASP



Turtle Splash Water Park



Turtle Splash 2019

Staff Training/ Certification



Before our gates open...

116 hours of training takes place

All Staff:

- CPR/AED
- First Aid
- EAPs
- Rules

Lifeguards/ Deck Attendant :

- Water Skills
- On chair
- Whistles & hand signals
- Rotations

Admissions:

- Customer Service
- RecTrac
- Facility offerings

Swim Instructors

- Levels
- Parent communication

Turtle Splash 2019

Starfish Aquatics Audits



"The lifeguard team is very clearly knowledgeable of their skills, both in the chair and while performing a variety of skills. The management team was very nice to work with and talk to during the audit. The lifeguards are well-practiced with their skills. Overall, this is a great waterpark and the community should feel very safe while enjoying the waterpark."

-Rob, Starfish Aquatics Auditor 6/30/19



Turtle Splash 2019

Swim Lessons & The Pauly D Foundation

Swim Lessons Participant Numbers:

237 in 2017 (Plus 140) **164** in 2018 (Plus 168) **131** in 2019 (Plus 150)

The Pauly D Foundation funded 150 participants through swim lessons-
Revenue of \$9,600

Outdoor Swim Revenue



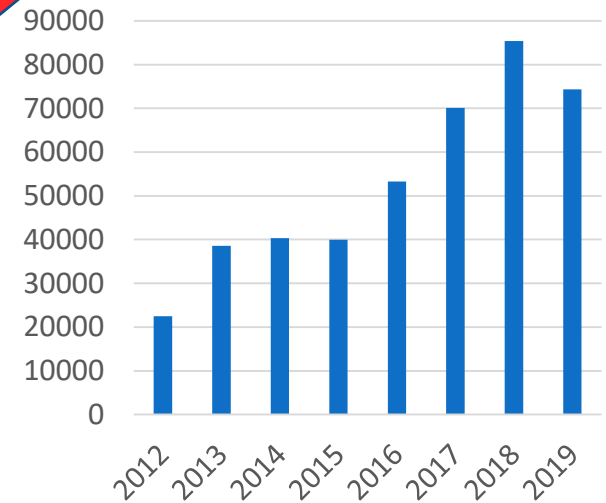
Turtle Splash 2019

Groupon

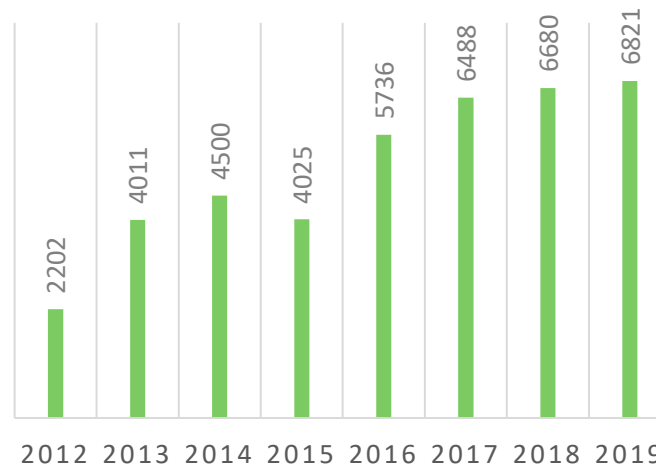
4.74
Star Rating
(5,382 Groupon
responses)

"This was our first time here and we loved it! Small enough that you won't lose your kids every five minutes, but big enough to keep them entertained all day! Super friendly staff. Clean water and park. We had a wonderful time and strongly recommend. Can't wait to go back!!" *Groupon Review 8/14/19*

Groupon Revenue



NUMBER OF GROUPONS REDEEMED



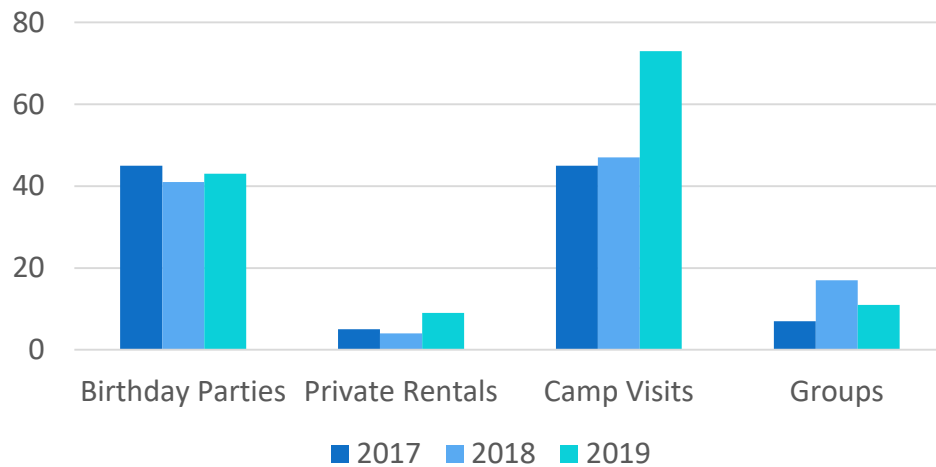
"My children and I love this place! Something fun for everyone and all ages. Zip down one of several slides or splash in the zero depth water features. The playground is a great place to visit during the hourly safety checks and the friendly staff keep this water park on our list of places to visit each summer!"
-Groupon Review 8/9/19



Turtle Splash 2019

Rentals

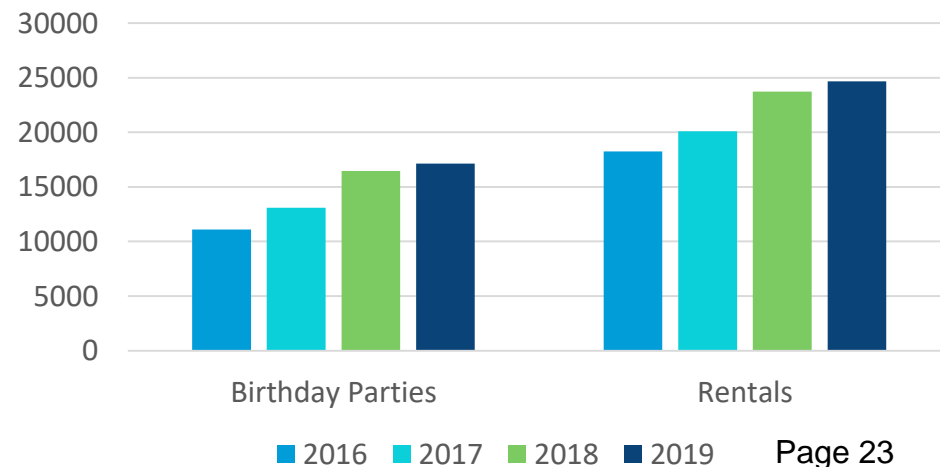
Numbers of Rentals



Private access:

Toucan's Hideaway: 35 Birthday Parties, 4 Camps
 Splash Pad: 8 Birthday Parties; 2 Camps

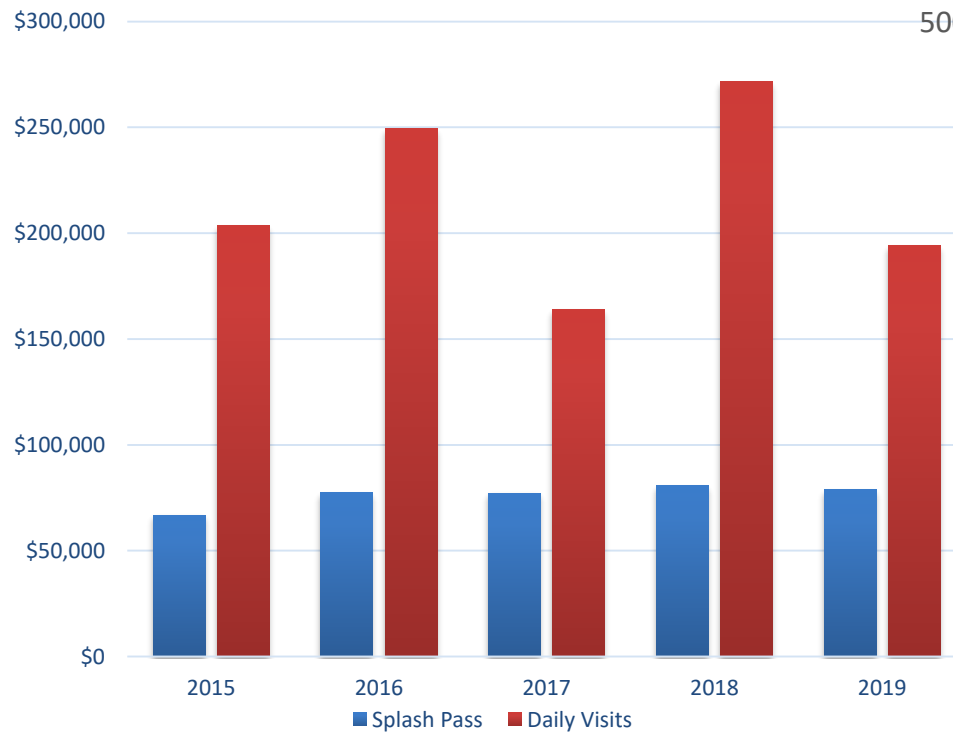
Revenue



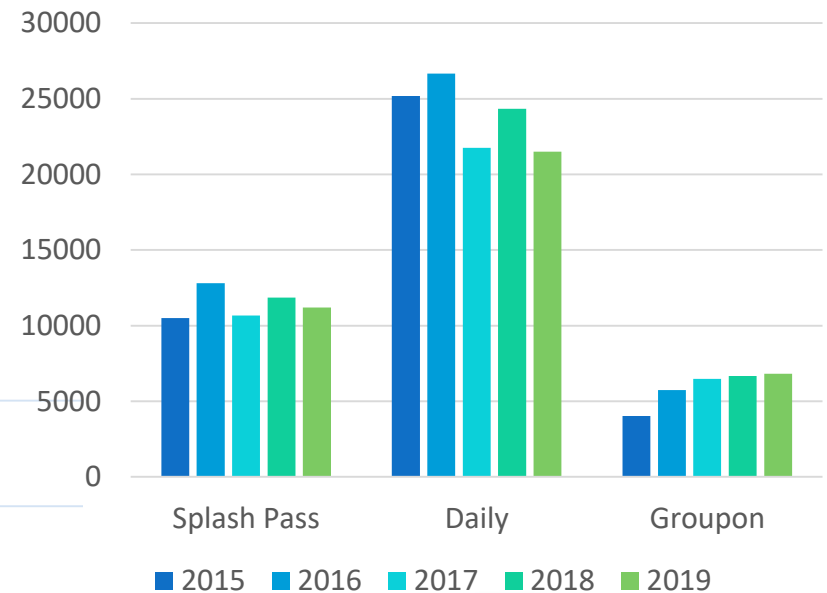
Turtle Splash 2019

Revenue

Turtle Splash “Core” Revenue



Attendance



Turtle Splash 2019

NEW this summer



Turtle Splash 2019

Keeping work fun!



Keppler Academy



Participant Numbers:

Off 2 School :
(held in sessions)

26 in 2016-2017 **16** in 2017-2018 **31** in 2018-2019 **7** in 2019-2020

3-year-old :

15 in 2016-2017 **20** in 2017-2018 **12** in 2018-2019 **13** in 2019-2020

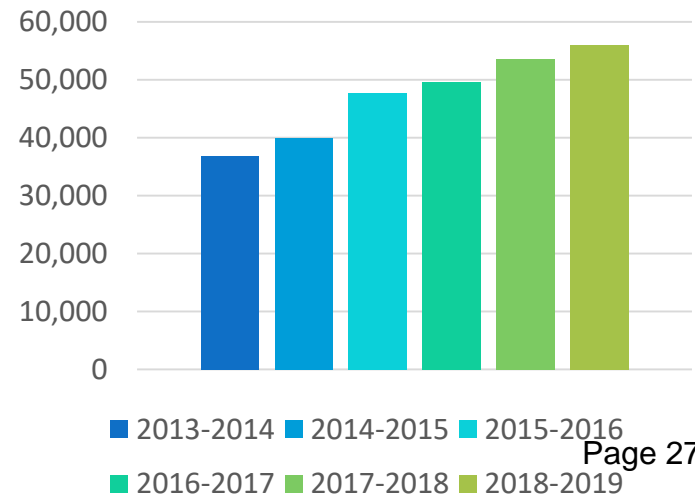
4-year-old :

27 in 2016-2017 **24** in 2017-2018 **25** in 2018-2019 **19** in 2019-2020

3/ 4 Combo:

10 in 2018-2019 **0** in 2019-2020

Revenue



What are we working on....



Jenni

- **Before/After School** – Grow D33 ARC Site participation numbers
- **Summer Camp**
 - Increase attendance of each camp by 8-10 kids per day.
 - Implement new camp structure with staffing tiers
 - Continue to reduce purchases of unnecessary supplies
- **Theatre**
 - Reach more community members and outside entities for higher ticket sales
 - Continue to grow participation number for our kids show in the Winter

Gina

- **Turtle Splash**
 - Groupon: Looking at our offering to see if we will keep the 1:30pm daily start time (including weekends) OR eliminate weekend usage.
 - Continue to work with the Pauly D Foundation & Educare (Lessons & Water Safety). Consider lifejackets donation in addition to lessons
 - Toucan's Hideaway- promoting off season birthday parties or events for Sept, Oct & May
 - Continue to hire on 15yr olds as lifeguards
- **Swim Lesson**- Expanding swim lesson program & offerings in off-season
- **Keppler Academy**- Continuing to expand our curriculum into 2-year-old programs to feed into Keppler.

West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
A & P GREASE TRAPPERS INC.										
5/2/2019	171410A	Invoice	8/9/2019	\$300.00	\$0.00	Computer Check	2207	8/9/2019	\$300.00	\$0.00
	PUMP OUTDOOR GREASE TRAP		8/9/2019							
<i>Totals for A & P GREASE TRAPPERS INC.</i>				<i>\$300.00</i>	<i>\$0.00</i>				<i>\$300.00</i>	<i>\$0.00</i>
AARON O'BRIEN										
8/8/2019	032152	Invoice	8/16/2019	\$150.00	\$0.00	Computer Check	2231	8/16/2019	\$150.00	\$0.00
	SENIOR SOCIAL		8/16/2019							
<i>Totals for AARON O'BRIEN</i>				<i>\$150.00</i>	<i>\$0.00</i>				<i>\$150.00</i>	<i>\$0.00</i>
ADVANCED DISPOSAL SERVICES										
7/31/2019	T00001851914	Invoice	8/16/2019	\$1,628.00	\$0.00	Computer Check	2232	8/16/2019	\$1,628.00	\$0.00
	REFUSE REMOVAL - ARC/830 HAWTHORNE		8/16/2019							
7/31/2019	T00001852400	Invoice	8/16/2019	\$110.95	\$0.00	Computer Check	2232	8/16/2019	\$110.95	\$0.00
	REFUSE REMOVAL - ZONE 250		8/16/2019							
<i>Totals for ADVANCED DISPOSAL SERVICES</i>				<i>\$1,738.95</i>	<i>\$0.00</i>				<i>\$1,738.95</i>	<i>\$0.00</i>
ADVANCED FIRE AND SECURITY SYSTEMS, INC.										
6/19/2019	23602	Invoice	8/16/2019	\$360.00	\$0.00	Computer Check	2233	8/16/2019	\$360.00	\$0.00
	ANNUAL MONITORING JUL 2019 - JUN 20		8/16/2019							
<i>Totals for ADVANCED FIRE AND SECURITY SYSTEMS, INC.</i>				<i>\$360.00</i>	<i>\$0.00</i>				<i>\$360.00</i>	<i>\$0.00</i>
ALLIED PAINTING SERVICES										
8/21/2019	12035	Invoice	8/29/2019	\$2,400.00	\$0.00	Computer Check	2295	8/29/2019	\$2,400.00	\$0.00
	PAINT FENCE POSTS AT PIONEER PARK		8/29/2019							
<i>Totals for ALLIED PAINTING SERVICES</i>				<i>\$2,400.00</i>	<i>\$0.00</i>				<i>\$2,400.00</i>	<i>\$0.00</i>
ANCEL GLINK, P.C.										
8/9/2019	8/9/19	Invoice	8/16/2019	\$3,577.46	\$0.00	Computer Check	2234	8/16/2019	\$3,577.46	\$0.00
	LEGAL SERVICES		8/16/2019							
<i>Totals for ANCEL GLINK, P.C.</i>				<i>\$3,577.46</i>	<i>\$0.00</i>				<i>\$3,577.46</i>	<i>\$0.00</i>
AQUA PURE ENTERPRISES										
7/25/2019	120685	Invoice	8/9/2019	\$4,270.51	\$0.00	Computer Check	2208	8/9/2019	\$4,270.51	\$0.00
	TSPLASH CHEMICALS		8/9/2019							
8/16/2019	121182	Invoice	8/29/2019	\$5,885.07	\$0.00	Computer Check	2296	8/29/2019	\$5,885.07	\$0.00
	TSPLASH CHEMICALS		8/29/2019							

West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
8/10/2019	121010 TSPLASH CHEMICALS	Invoice	8/29/2019 8/29/2019	\$3,692.76	\$0.00	Computer Check	2296	8/29/2019	\$3,692.76	\$0.00
<i>Totals for AQUA PURE ENTERPRISES</i>				<i>\$13,848.34</i>	<i>\$0.00</i>				<i>\$13,848.34</i>	<i>\$0.00</i>
BLACK LINE FOX VALLEY LLC										
7/29/2019	29937453 IT CONSULTING	Invoice	8/2/2019 8/2/2019	\$2,556.85	\$0.00	Computer Check	2165	8/2/2019	\$2,556.85	\$0.00
2/27/2019	3487 IT CONSULTING	Invoice	8/9/2019 8/9/2019	\$2,449.50	\$0.00	Computer Check	2209	8/9/2019	\$2,449.50	\$0.00
<i>Totals for BLACK LINE FOX VALLEY LLC</i>				<i>\$5,006.35</i>	<i>\$0.00</i>				<i>\$5,006.35</i>	<i>\$0.00</i>
BSN/PASSON'S/GSC/CONLIN SPORTS										
8/7/2019	905746538 BASKETBALLS FOR ARC OPEN GYM	Invoice	8/23/2019 8/23/2019	\$278.88	\$0.00	Computer Check	2275	8/23/2019	\$278.88	\$0.00
6/21/2019	905463340 BASKETBALL NEEDLES FOR ARC OPEN G	Invoice	8/23/2019 8/23/2019	\$3.98	\$0.00	Computer Check	2275	8/23/2019	\$3.98	\$0.00
<i>Totals for BSN/PASSON'S/GSC/CONLIN SPORTS</i>				<i>\$282.86</i>	<i>\$0.00</i>				<i>\$282.86</i>	<i>\$0.00</i>
BUCK SERVICES, INC.										
7/31/2019	49607 TSPLASH CLEANING SERVICES	Invoice	8/16/2019 8/16/2019	\$1,586.00	\$0.00	Computer Check	2235	8/16/2019	\$1,586.00	\$0.00
8/5/2019	49724 CLEANING SERVICES	Invoice	8/16/2019 8/16/2019	\$16,026.58	\$0.00	Computer Check	2235	8/16/2019	\$16,026.58	\$0.00
<i>Totals for BUCK SERVICES, INC.</i>				<i>\$17,612.58</i>	<i>\$0.00</i>				<i>\$17,612.58</i>	<i>\$0.00</i>
CALL ONE										
8/15/2019	8/15/19 TELEPHONES	Invoice	8/16/2019 8/16/2019	\$426.09	\$0.00	Computer Check	2236	8/16/2019	\$426.09	\$0.00
<i>Totals for CALL ONE</i>				<i>\$426.09</i>	<i>\$0.00</i>				<i>\$426.09</i>	<i>\$0.00</i>
CARQUEST AUTO PARTS										
7/31/2019	7/31/19 PARTS	Invoice	8/9/2019 8/9/2019	\$147.33	\$0.00	Computer Check	2210	8/9/2019	\$147.33	\$0.00
<i>Totals for CARQUEST AUTO PARTS</i>				<i>\$147.33</i>	<i>\$0.00</i>				<i>\$147.33</i>	<i>\$0.00</i>
CBA TREDROCK TIRE OF WEST CHIC										

West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
7/8/2019	7420030719 TIRE REPAIR FOR MOWER	Invoice	8/2/2019 8/2/2019	\$32.90	\$0.00	Computer Check	2167	8/2/2019	\$32.90	\$0.00
7/11/2019	7420030830 TIRE REPAIR FOR MOWERS	Invoice	8/2/2019 8/2/2019	\$32.90	\$0.00	Computer Check	2167	8/2/2019	\$32.90	\$0.00
7/18/2019	7420030986 NEW TIRES BATWING MOWER	Invoice	8/2/2019 8/2/2019	\$153.85	\$0.00	Computer Check	2167	8/2/2019	\$153.85	\$0.00
8/9/2019	7420031543 TORO 4500 TIRES	Invoice	8/23/2019 8/23/2019	\$894.53	\$0.00	Computer Check	2276	8/23/2019	\$894.53	\$0.00
<i>Totals for CBA TREDROCK TIRE OF WEST CHIC</i>				<u>\$1,114.18</u>	<u>\$0.00</u>				<u>\$1,114.18</u>	<u>\$0.00</u>
CENTRAL DISTRIBUTING CO., INC.										
8/2/2019	2955 KROMER PARTS	Invoice	8/16/2019 8/16/2019	\$30.10	\$0.00	Computer Check	2237	8/16/2019	\$30.10	\$0.00
<i>Totals for CENTRAL DISTRIBUTING CO., INC.</i>				<u>\$30.10</u>	<u>\$0.00</u>				<u>\$30.10</u>	<u>\$0.00</u>
COM ED										
7/16/2019	7/16/19 ARC	Invoice	8/2/2019 8/2/2019	\$3,739.52	\$0.00	Computer Check	2168	8/2/2019	\$3,739.52	\$0.00
7/16/2019	7/16/19 ZONE 250	Invoice	8/2/2019 8/2/2019	\$1,698.57	\$0.00	Computer Check	2168	8/2/2019	\$1,698.57	\$0.00
7/15/2019	7/15/19 KRESS CREEK BARN	Invoice	8/2/2019 8/2/2019	\$33.16	\$0.00	Computer Check	2168	8/2/2019	\$33.16	\$0.00
7/17/2019	7/17/19 HAMPTON AERATOR	Invoice	8/2/2019 8/2/2019	\$137.39	\$0.00	Computer Check	2168	8/2/2019	\$137.39	\$0.00
8/15/2019	8/15/19 HAMPTON AERATOR	Invoice	8/23/2019 8/23/2019	\$129.96	\$0.00	Computer Check	2277	8/23/2019	\$129.96	\$0.00
8/14/2019	8/14/19 ZONE 250	Invoice	8/23/2019 8/23/2019	\$1,920.17	\$0.00	Computer Check	2277	8/23/2019	\$1,920.17	\$0.00
8/13/2019	8/13/19 KRESS CREEK BARN	Invoice	8/23/2019 8/23/2019	\$29.46	\$0.00	Computer Check	2277	8/23/2019	\$29.46	\$0.00
8/15/2019	8/15/19 ARC	Invoice	8/23/2019 8/23/2019	\$3,637.95	\$0.00	Computer Check	2277	8/23/2019	\$3,637.95	\$0.00
<i>Totals for COM ED</i>				<u>\$11,326.18</u>	<u>\$0.00</u>				<u>\$11,326.18</u>	<u>\$0.00</u>

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	Transaction #	Transaction	Post Date	Transaction	Discount Amount			Payment		Transaction
Date	Description	Type	Due Date	Amount	Discount Taken	Payment Type	Payment #	Date	Amount Paid	Balance
COMCAST BUSINESS										
7/15/2019	85209880	Invoice	8/2/2019	\$320.79	\$0.00	Computer Check	2171	8/2/2019	\$320.79	\$0.00
	BUSINESS TRUNK LINES		8/2/2019							
8/15/2019	86713307	Invoice	8/29/2019	\$320.79	\$0.00	Computer Check	2297	8/29/2019	\$320.79	\$0.00
	BUSINESS TRUNK LINES		8/29/2019							
Totals for COMCAST BUSINESS				\$641.58	\$0.00				\$641.58	\$0.00
COMCAST										
7/20/2019	7/20/19	Invoice	8/2/2019	\$226.85	\$0.00	Computer Check	2169	8/2/2019	\$226.85	\$0.00
	TSPLASH		8/2/2019							
7/15/2019	7/15/19	Invoice	8/2/2019	\$1,079.06	\$0.00	Computer Check	2170	8/2/2019	\$1,079.06	\$0.00
	ARC - INTERNET, CABLE & VOICE		8/2/2019							
8/6/2019	8/6/19	Invoice	8/16/2019	\$190.09	\$0.00	Computer Check	2238	8/16/2019	\$190.09	\$0.00
	830 W. HAWTHORNE		8/16/2019							
8/7/2019	8/7/19	Invoice	8/16/2019	\$136.85	\$0.00	Computer Check	2239	8/16/2019	\$136.85	\$0.00
	PRESCHOOL		8/16/2019							
8/16/2019	8/16/19	Invoice	8/23/2019	\$1,079.06	\$0.00	Computer Check	2278	8/23/2019	\$1,079.06	\$0.00
	ARC - INTERNET, CABLE & VOICE		8/23/2019							
Totals for COMCAST				\$2,711.91	\$0.00				\$2,711.91	\$0.00
CONTROL ELECTRIC COMPANY, INC.										
8/1/2019	6118	Invoice	8/16/2019	\$260.00	\$0.00	Computer Check	2240	8/16/2019	\$260.00	\$0.00
	TSPLASH REPAIRS		8/16/2019							
Totals for CONTROL ELECTRIC COMPANY, INC				\$260.00	\$0.00				\$260.00	\$0.00
CORNELIUS P. MARR										
8/15/2019	8/15/19	Invoice	8/16/2019	\$283.00	\$0.00	Computer Check	2241	8/16/2019	\$283.00	\$0.00
	COMMUNITY THEATRE SETS AND PROPS		8/16/2019							
Totals for CORNELIUS P. MARR				\$283.00	\$0.00				\$283.00	\$0.00
CUTTING EDGE DOCUMENT DESTRUCTION										
8/19/2019	M6226	Invoice	8/29/2019	\$45.00	\$0.00	Computer Check	2298	8/29/2019	\$45.00	\$0.00
	SECURE CONTAINER - RECORDS SHRED		8/29/2019							
Totals for CUTTING EDGE DOCUMENT DESTRUCTION				\$45.00	\$0.00				\$45.00	\$0.00
DEO TEK INC/DAMAIN										

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
7/26/2019	2500386 CONTRACTUAL PARKS STAFF	Invoice	8/2/2019 8/2/2019	\$4,447.62	\$0.00	Computer Check	2172	8/2/2019	\$4,447.62	\$0.00
8/2/2019	2500390 CONTRACTUAL PARKS STAFF	Invoice	8/9/2019 8/9/2019	\$5,578.84	\$0.00	Computer Check	2211	8/9/2019	\$5,578.84	\$0.00
8/9/2019	2500395 CONTRACTUAL PARKS STAFF	Invoice	8/16/2019 8/16/2019	\$5,472.12	\$0.00	Computer Check	2242	8/16/2019	\$5,472.12	\$0.00
8/23/2019	2500403 CONTRACTUAL PARKS STAFF	Invoice	8/29/2019 8/29/2019	\$5,700.41	\$0.00	Computer Check	2299	8/29/2019	\$5,700.41	\$0.00
8/16/2019	2500399 CONTRACTUAL PARKS STAFF	Invoice	8/29/2019 8/29/2019	\$5,140.74	\$0.00	Computer Check	2299	8/29/2019	\$5,140.74	\$0.00
<i>Totals for DEO TEK INC/DAMAIN</i>				<u>\$26,339.73</u>	<u>\$0.00</u>				<u>\$26,339.73</u>	<u>\$0.00</u>
DEUTSCH'S TRUCK REPAIR										
7/29/2019	66940 2015 F-250 TIE ROD REPLACEMENT	Invoice	8/2/2019 8/2/2019	\$408.01	\$0.00	Computer Check	2173	8/2/2019	\$408.01	\$0.00
<i>Totals for DEUTSCH'S TRUCK REPAIR</i>				<u>\$408.01</u>	<u>\$0.00</u>				<u>\$408.01</u>	<u>\$0.00</u>
EMERGENCY MEDICAL PRODUCTS IN										
7/31/2019	2089540 TSPLASH FIRST AID	Invoice	8/2/2019 8/2/2019	\$264.97	\$0.00	Computer Check	2174	8/2/2019	\$264.97	\$0.00
<i>Totals for EMERGENCY MEDICAL PRODUCTS IN</i>				<u>\$264.97</u>	<u>\$0.00</u>				<u>\$264.97</u>	<u>\$0.00</u>
FNBC BANK AND TRUST - WC										
8/20/2019	DEBT CERT PAYMENT VIA WIRE	Invoice	8/20/2019 8/20/2019	\$5,111.67	\$0.00	Bank Draft	10663	8/20/2019	\$5,111.67	\$0.00
<i>Totals for FNBC BANK AND TRUST - WC</i>				<u>\$5,111.67</u>	<u>\$0.00</u>				<u>\$5,111.67</u>	<u>\$0.00</u>
FNBC BANK AND TRUST										
7/14/2019	7/14/19 MEDINA VISA 7/14/19	Invoice	8/2/2019 8/2/2019	\$1,105.85	\$0.00	Computer Check	2175	8/2/2019	\$1,105.85	\$0.00
7/21/2019	7/21/19 MAJOR VISA 7/21/19	Invoice	8/2/2019 8/2/2019	\$568.89	\$0.00	Computer Check	2176	8/2/2019	\$568.89	\$0.00
7/21/2019	7/21/19 RADUN VISA 7/21/19	Invoice	8/2/2019 8/2/2019	\$3,328.72	\$0.00	Computer Check	2177	8/2/2019	\$3,328.72	\$0.00

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
7/21/2019	7/21/19 URBAN VISA 7/21/19	Invoice	8/2/2019 8/2/2019	\$26.40	\$0.00	Computer Check	2178	8/2/2019	\$26.40	\$0.00
7/28/2019	7/28/19 RITTER VISA 7/28/19	Invoice	8/16/2019 8/16/2019	\$3,338.24	\$0.00	Computer Check	2243	8/16/2019	\$3,338.24	\$0.00
7/14/2019	7/14/19 LESTER VISA 7/14/19	Invoice	8/16/2019 8/16/2019	\$873.73	\$0.00	Computer Check	2244	8/16/2019	\$873.73	\$0.00
7/14/2019	7/14/19 KASPER VISA 7/14/19	Invoice	8/16/2019 8/16/2019	\$333.46	\$0.00	Computer Check	2245	8/16/2019	\$333.46	\$0.00
7/26/2019	7/26/19 SHIPP VISA 7/26/19	Invoice	8/16/2019 8/16/2019	\$5,785.49	\$0.00	Computer Check	2246	8/16/2019	\$5,785.49	\$0.00
8/5/2019	8/5/19 GASPARINI VISA 8/5/19	Invoice	8/16/2019 8/16/2019	\$333.80	\$0.00	Computer Check	2247	8/16/2019	\$333.80	\$0.00
8/4/2019	8/4/19 MEDEIROS VISA 8/4/19	Invoice	8/16/2019 8/16/2019	\$3,079.18	\$0.00	Computer Check	2248	8/16/2019	\$3,079.18	\$0.00
8/14/2019	8/14/19 KASPER VISA 8/14/19	Invoice	8/23/2019 8/23/2019	\$428.83	\$0.00	Computer Check	2279	8/23/2019	\$428.83	\$0.00
8/14/2019	8/14/19 LESTER VISA 8/14/19	Invoice	8/23/2019 8/23/2019	\$342.55	\$0.00	Computer Check	2280	8/23/2019	\$342.55	\$0.00
8/13/2019	8/13/19 MEDINA VISA 8/13/19	Invoice	8/23/2019 8/23/2019	\$756.69	\$0.00	Computer Check	2281	8/23/2019	\$756.69	\$0.00
8/20/2019	8/20/19 RADUN VISA 8/20/19	Invoice	8/29/2019 8/29/2019	\$4,831.25	\$0.00	Computer Check	2300	8/29/2019	\$4,831.25	\$0.00
<i>Totals for FNBC BANK AND TRUST</i>				<u>\$25,133.08</u>	<u>\$0.00</u>				<u>\$25,133.08</u>	<u>\$0.00</u>
GENEVA BASEBALL ASSOCIATION										
8/8/2019	8/8/19 PONY ALL STAR HATS & PROGRAMS	Invoice	8/9/2019 8/9/2019	\$39.19	\$0.00	Computer Check	2212	8/9/2019	\$39.19	\$0.00
<i>Totals for GENEVA BASEBALL ASSOCIATION</i>				<u>\$39.19</u>	<u>\$0.00</u>				<u>\$39.19</u>	<u>\$0.00</u>
GINA RADUN										
8/22/2019	8/22/19 MILEAGE REIMB	Invoice	8/23/2019 8/23/2019	\$85.49	\$0.00	Computer Check	2282	8/23/2019	\$85.49	\$0.00
<i>Totals for GINA RADUN</i>				<u>\$85.49</u>	<u>\$0.00</u>				<u>\$85.49</u>	<u>\$0.00</u>

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
GOOD CLEAN FUN MUSIC INC.										
8/8/2019	8/6/19	Invoice	8/8/2019	\$250.00	\$0.00	Computer Check	2206	8/8/2019	\$250.00	\$0.00
	MUSICAL ENERTAINMENT AUGUST SOCI		8/8/2019							
<i>Totals for GOOD CLEAN FUN MUSIC INC.</i>				<u>\$250.00</u>	<u>\$0.00</u>				<u>\$250.00</u>	<u>\$0.00</u>
GORDON FLESCH COMPANY, INC.										
7/26/2019	I00528143	Invoice	8/2/2019	\$155.50	\$0.00	Computer Check	2179	8/2/2019	\$155.50	\$0.00
	PRINTER LEASES		8/2/2019							
7/15/2019	IN12660360	Invoice	8/2/2019	\$56.72	\$0.00	Computer Check	2179	8/2/2019	\$56.72	\$0.00
	PRINTER IMAGES		8/2/2019							
8/15/2019	IN12689980	Invoice	8/23/2019	\$59.32	\$0.00	Computer Check	2283	8/23/2019	\$59.32	\$0.00
	PRINTER IMAGES		8/23/2019							
<i>Totals for GORDON FLESCH COMPANY, INC.</i>				<u>\$271.54</u>	<u>\$0.00</u>				<u>\$271.54</u>	<u>\$0.00</u>
GRAF TREE CARE										
6/30/2019	12370	Invoice	8/2/2019	\$5,065.00	\$0.00	Computer Check	2180	8/2/2019	\$5,065.00	\$0.00
	EMERALD ASH BORER TREATMENT		8/2/2019							
7/31/2019	12537	Invoice	8/16/2019	\$3,860.00	\$0.00	Computer Check	2249	8/16/2019	\$3,860.00	\$0.00
	ARC CENTER WETLAND MAINTENANCE		8/16/2019							
<i>Totals for GRAF TREE CARE</i>				<u>\$8,925.00</u>	<u>\$0.00</u>				<u>\$8,925.00</u>	<u>\$0.00</u>
GREAT LAKES COCA COLA DISTRIBUTION, LLC										
8/12/2019	818210914	Invoice	8/16/2019	\$220.80	\$0.00	Computer Check	2250	8/16/2019	\$220.80	\$0.00
	ARC BDAY		8/16/2019							
<i>Totals for GREAT LAKES COCA COLA DISTRIBUTION, LLC</i>				<u>\$220.80</u>	<u>\$0.00</u>				<u>\$220.80</u>	<u>\$0.00</u>
HARBOR LINENS, LLC										
7/18/2019	RI400-0257619	Invoice	8/9/2019	\$591.94	\$0.00	Computer Check	2213	8/9/2019	\$591.94	\$0.00
	FITNESS TOWELS		8/9/2019							
<i>Totals for HARBOR LINENS, LLC</i>				<u>\$591.94</u>	<u>\$0.00</u>				<u>\$591.94</u>	<u>\$0.00</u>
HERITAGE FS INC.										
7/17/2019	37001345	Invoice	8/2/2019	\$2,462.40	\$0.00	Computer Check	2181	8/2/2019	\$2,462.40	\$0.00
	FUEL		8/2/2019							
7/29/2019	37001416	Invoice	8/9/2019	\$1,093.53	\$0.00	Computer Check	2214	8/9/2019	\$1,093.53	\$0.00
	FUEL		8/9/2019							

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
8/5/2019	37001467 FUEL	Invoice	8/16/2019 8/16/2019	\$1,166.29	\$0.00	Computer Check	2251	8/16/2019	\$1,166.29	\$0.00
8/5/2019	37001500 FUEL	Invoice	8/16/2019 8/16/2019	\$625.14	\$0.00	Computer Check	2251	8/16/2019	\$625.14	\$0.00
8/20/2019	37001618 FUEL	Invoice	8/29/2019 8/29/2019	\$1,237.29	\$0.00	Computer Check	2301	8/29/2019	\$1,237.29	\$0.00
<i>Totals for HERITAGE FS INC.</i>				<u>\$6,584.65</u>	<u>\$0.00</u>				<u>\$6,584.65</u>	<u>\$0.00</u>
HUFCOR										
7/22/2019	24553 BASKETBALL HOOP REPAIR	Invoice	8/9/2019 8/9/2019	\$540.00	\$0.00	Computer Check	2215	8/9/2019	\$540.00	\$0.00
<i>Totals for HUFCOR</i>				<u>\$540.00</u>	<u>\$0.00</u>				<u>\$540.00</u>	<u>\$0.00</u>
HUSHION PAVEMENT MAINTENANCE										
7/25/2019	3442 SEAL COAT & CRACK FILL PIONEER PAR	Invoice	8/2/2019 8/2/2019	\$5,345.00	\$0.00	Computer Check	2182	8/2/2019	\$5,345.00	\$0.00
8/9/2019	3455 CRACK FILL ZONE 250 PARTIAL PAYMEN	Invoice	8/16/2019 8/16/2019	\$810.00	\$0.00	Computer Check	2252	8/16/2019	\$810.00	\$0.00
<i>Totals for HUSHION PAVEMENT MAINTENANCE</i>				<u>\$6,155.00</u>	<u>\$0.00</u>				<u>\$6,155.00</u>	<u>\$0.00</u>
ILLINOIS DEPT OF REVENUE										
8/13/2019	Payroll liabilities through <8/10/2019 to 8/10/20	Invoice	8/13/2019 8/13/2019	\$3,985.58	\$0.00	Bank Draft	10659	8/13/2019	\$3,985.58	\$0.00
8/27/2019	Payroll liabilities through <8/24/2019 to 8/24/20	Invoice	8/27/2019 8/27/2019	\$2,439.78	\$0.00	Bank Draft	10664	8/27/2019	\$2,439.78	\$0.00
<i>Totals for ILLINOIS DEPT OF REVENUE</i>				<u>\$6,425.36</u>	<u>\$0.00</u>				<u>\$6,425.36</u>	<u>\$0.00</u>
IMRF										
8/13/2019	Payroll liabilities through <8/10/2019 to 8/10/20	Invoice	8/13/2019 8/13/2019	\$4,677.31	\$0.00	Bank Draft	10660	8/13/2019	\$4,677.31	\$0.00
8/27/2019	Payroll liabilities through <8/24/2019 to 8/24/20	Invoice	8/27/2019 8/27/2019	\$4,237.91	\$0.00	Bank Draft	10665	8/27/2019	\$4,237.91	\$0.00
<i>Totals for IMRF.</i>				<u>\$8,915.22</u>	<u>\$0.00</u>				<u>\$8,915.22</u>	<u>\$0.00</u>

IN THE SWIM

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
5/8/2019	2107-001-12367 TSPLASH SAND FOR FILTER	Invoice	8/16/2019 8/16/2019	\$249.90	\$0.00	Computer Check	2253	8/16/2019	\$249.90	\$0.00
8/22/2018	2107-002-4063 CHEMICALS	Invoice	8/16/2019 8/15/2019	\$70.02	\$0.00	Computer Check	2253	8/16/2019	\$70.02	\$0.00
<i>Totals for IN THE SWIM</i>				<u>\$319.92</u>	<u>\$0.00</u>				<u>\$319.92</u>	<u>\$0.00</u>
INNOVATIVE ATTRACTION MANAGEMENT AQUATIC RISK PREVENTION LLC										
8/9/2019	1935 LIFEGUARD CERTIFICATIONS	Invoice	8/16/2019 8/16/2019	\$30.00	\$0.00	Computer Check	2254	8/16/2019	\$30.00	\$0.00
<i>TTRACTION MANAGEMENT AQUATIC RISK PREVENTION LLC</i>				<u>\$30.00</u>	<u>\$0.00</u>				<u>\$30.00</u>	<u>\$0.00</u>
JELLY BEAN SPORTS INC.										
8/2/2019	1149 PRESCHOOL CLASSES	Invoice	8/9/2019 8/9/2019	\$441.00	\$0.00	Computer Check	2216	8/9/2019	\$441.00	\$0.00
<i>Totals for JELLY BEAN SPORTS INC.</i>				<u>\$441.00</u>	<u>\$0.00</u>				<u>\$441.00</u>	<u>\$0.00</u>
JOHN S. SWIFT CO. INC.										
7/24/2019	19-29925 2019 FALL BROCHURE	Invoice	8/9/2019 8/9/2019	\$5,921.00	\$0.00	Computer Check	2217	8/9/2019	\$5,921.00	\$0.00
<i>Totals for JOHN S. SWIFT CO. INC.</i>				<u>\$5,921.00</u>	<u>\$0.00</u>				<u>\$5,921.00</u>	<u>\$0.00</u>
KEN SCHULTZ										
7/29/2019	7/29/19 THE SHELL - KIDS ENTERTAINMENT	Invoice	8/2/2019 8/2/2019	\$450.00	\$0.00	Computer Check	2183	8/2/2019	\$450.00	\$0.00
<i>Totals for KEN SCHULTZ</i>				<u>\$450.00</u>	<u>\$0.00</u>				<u>\$450.00</u>	<u>\$0.00</u>
KONICA MINOLTA BUSINESS SOLUTIONS										
7/31/2019	260393419 COPIER - ADDITIONAL PRINTS	Invoice	8/9/2019 8/9/2019	\$1,075.16	\$0.00	Computer Check	2218	8/9/2019	\$1,075.16	\$0.00
<i>Totals for KONICA MINOLTA BUSINESS SOLUTIONS</i>				<u>\$1,075.16</u>	<u>\$0.00</u>				<u>\$1,075.16</u>	<u>\$0.00</u>
KONICA MINOLTA PREMIER FINANCE										
8/5/2019	69893793 COPIER LEASE	Invoice	8/5/2019 8/9/2019	\$1,198.00	\$0.00	Computer Check	2219	8/9/2019	\$1,198.00	\$0.00
<i>Totals for KONICA MINOLTA PREMIER FINANCE</i>				<u>\$1,198.00</u>	<u>\$0.00</u>				<u>\$1,198.00</u>	<u>\$0.00</u>
LAKESHORE RECYCLING SYSTEMS										
8/1/2019	PS280030 TOILET RENTAL - REED KEPLER	Invoice	8/16/2019 8/16/2019	\$945.00	\$0.00	Computer Check	2255	8/16/2019	\$945.00	\$0.00

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
8/1/2019	PS280029 TOILET RENTAL - PIONEER PARK	Invoice	8/16/2019 8/16/2019	\$490.00	\$0.00	Computer Check	2255	8/16/2019	\$490.00	\$0.00
8/1/2019	PS280028 TOILET RENTAL - CORNERSTONE	Invoice	8/16/2019 8/16/2019	\$245.00	\$0.00	Computer Check	2255	8/16/2019	\$245.00	\$0.00
8/1/2019	PS280032 TOILET RENTAL - EASTON	Invoice	8/16/2019 8/16/2019	\$140.00	\$0.00	Computer Check	2255	8/16/2019	\$140.00	\$0.00
8/1/2019	PS280031 TOILET RENTAL - KRESS CREEK	Invoice	8/16/2019 8/16/2019	\$245.00	\$0.00	Computer Check	2255	8/16/2019	\$245.00	\$0.00
<i>Totals for LAKESHORE RECYCLING SYSTEMS</i>				<u>\$2,065.00</u>	<u>\$0.00</u>				<u>\$2,065.00</u>	<u>\$0.00</u>
LAYNE CHRISTENSEN COMPANY										
8/5/2019	1634852 REPAIRS TO TSPLASH SLIDE PUMP	Invoice	8/9/2019 8/9/2019	\$7,360.00	\$0.00	Computer Check	2220	8/9/2019	\$7,360.00	\$0.00
<i>Totals for LAYNE CHRISTENSEN COMPANY</i>				<u>\$7,360.00</u>	<u>\$0.00</u>				<u>\$7,360.00</u>	<u>\$0.00</u>
LEITHAUS STUDIOS CHICAGO										
7/29/2019	7/29/19 PERFORMANCE	Invoice	8/9/2019 8/9/2019	\$650.00	\$0.00	Computer Check	2221	8/9/2019	\$650.00	\$0.00
<i>Totals for LEITHAUS STUDIOS CHICAGO</i>				<u>\$650.00</u>	<u>\$0.00</u>				<u>\$650.00</u>	<u>\$0.00</u>
LOUISA WALSH										
7/31/2019	7/31/19 REIMB FOR POSTAGE	Invoice	8/2/2019 8/2/2019	\$7.60	\$0.00	Computer Check	2184	8/2/2019	\$7.60	\$0.00
<i>Totals for LOUISA WALSH</i>				<u>\$7.60</u>	<u>\$0.00</u>				<u>\$7.60</u>	<u>\$0.00</u>
MENARDS-WEST CHICAGO										
7/23/2019	84951 SUPPLIES	Invoice	8/2/2019 8/2/2019	\$9.47	\$0.00	Computer Check	2185	8/2/2019	\$9.47	\$0.00
7/29/2019	85397 SUPPLIES	Invoice	8/16/2019 8/16/2019	\$3.98	\$0.00	Computer Check	2256	8/16/2019	\$3.98	\$0.00
8/22/2019	87201 SUPPLIES	Invoice	8/29/2019 8/29/2019	\$31.59	\$0.00	Computer Check	2302	8/29/2019	\$31.59	\$0.00
8/22/2019	87213 SUPPLIES	Invoice	8/29/2019 8/29/2019	\$14.53	\$0.00	Computer Check	2302	8/29/2019	\$14.53	\$0.00
<i>Totals for MENARDS-WEST CHICAGO</i>				<u>\$59.57</u>	<u>\$0.00</u>				<u>\$59.57</u>	<u>\$0.00</u>

West Chicago Park District Vendor Activity Report

	Transaction #	Transaction	Post Date	Transaction	Discount Amount			Payment		Transaction
Date	Description	Type	Due Date	Amount	Discount Taken	Payment Type	Payment #	Date	Amount Paid	Balance
MIDAMERICAN ENERGY CO.										
8/12/2019	9800028	Invoice	8/23/2019	\$14,928.53	\$0.00	Computer Check	2284	8/23/2019	\$14,928.53	\$0.00
	ELECTRICTY SUPPLY		8/23/2019							
Totals for MIDAMERICAN ENERGY CO.				\$14,928.53	\$0.00				\$14,928.53	\$0.00
MIDWEST COMMERCIAL FITNESS										
8/16/2019	15581	Invoice	8/23/2019	\$255.00	\$0.00	Computer Check	2285	8/23/2019	\$255.00	\$0.00
	PARTS/REPAIRS		8/23/2019							
8/16/2019	15579	Invoice	8/23/2019	\$280.50	\$0.00	Computer Check	2285	8/23/2019	\$280.50	\$0.00
	PARTS/REPAIRS		8/23/2019							
8/16/2019	15580	Invoice	8/23/2019	\$297.00	\$0.00	Computer Check	2285	8/23/2019	\$297.00	\$0.00
	PARTS/REPAIRS		8/23/2019							
Totals for MIDWEST COMMERCIAL FITNESS				\$832.50	\$0.00				\$832.50	\$0.00
MIDWEST INSTITUTE OF PARK EXEC										
8/8/2019	8/8/19	Invoice	8/16/2019	\$360.00	\$0.00	Computer Check	2257	8/16/2019	\$360.00	\$0.00
	MIPE GOLF OUTING		8/16/2019							
Totals for MIDWEST INSTITUTE OF PARK EXEC				\$360.00	\$0.00				\$360.00	\$0.00
MPresaria, LLC										
7/26/2019	WEGOPARK-100	Invoice	8/2/2019	\$200.00	\$0.00	Computer Check	2186	8/2/2019	\$200.00	\$0.00
	MC PARTY IN THE PARK - BALANCE DUE		8/2/2019							
7/26/2019	WEGOPARK-100	Invoice	8/9/2019	\$200.00	\$0.00	Computer Check	2222	8/9/2019	\$200.00	\$0.00
	MC PARTY IN THE PARK - DEPOSIT		8/9/2019							
Totals for MPresaria, LLC				\$400.00	\$0.00				\$400.00	\$0.00
MURPHY ACE HARDWARE										
7/31/2019	7/31/19	Invoice	8/16/2019	\$86.19	\$0.00	Computer Check	2258	8/16/2019	\$86.19	\$0.00
	SUPPLIES		8/16/2019							
Totals for MURPHY ACE HARDWARE				\$86.19	\$0.00				\$86.19	\$0.00
NCPERS GROUP LIFE INS.										
8/14/2019	5073092019	Invoice	8/23/2019	\$48.00	\$0.00	Computer Check	2286	8/23/2019	\$48.00	\$0.00
	LIFE INSURANCE PREMIUM FOR SEP 2019		8/23/2019							
Totals for NCPERS GROUP LIFE INS.				\$48.00	\$0.00				\$48.00	\$0.00
NICORGAS										

West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
7/15/2019	7/15/19 TSPLASH - GAS	Invoice	8/2/2019 8/2/2019	\$1,008.88	\$0.00	Computer Check	2187	8/2/2019	\$1,008.88	\$0.00
8/7/2019	8/7/19 830 W. HAWTHORNE - GAS	Invoice	8/16/2019 8/16/2019	\$114.89	\$0.00	Computer Check	2259	8/16/2019	\$114.89	\$0.00
8/7/2019	8/7/19 ARC - GAS	Invoice	8/16/2019 8/16/2019	\$428.38	\$0.00	Computer Check	2259	8/16/2019	\$428.38	\$0.00
8/5/2019	8/5/19 ZONE 250 - GAS	Invoice	8/16/2019 8/16/2019	\$42.36	\$0.00	Computer Check	2259	8/16/2019	\$42.36	\$0.00
8/12/2019	8/12/19 TSPLASH - GAS	Invoice	8/23/2019 8/23/2019	\$1,336.08	\$0.00	Computer Check	2287	8/23/2019	\$1,336.08	\$0.00
<i>Totals for NICORGAS</i>				<u>\$2,930.59</u>	<u>\$0.00</u>				<u>\$2,930.59</u>	<u>\$0.00</u>
OFFICE DEPOT										
7/18/2019	343676094001 OFFICE SUPPLIES	Invoice	8/2/2019 8/2/2019	\$61.78	\$0.00	Computer Check	2188	8/2/2019	\$61.78	\$0.00
7/12/2019	339153459001 OFFICE SUPPLIES	Invoice	8/2/2019 8/2/2019	\$11.99	\$0.00	Computer Check	2188	8/2/2019	\$11.99	\$0.00
7/17/2019	343249402001 OFFICE SUPPLIES	Invoice	8/2/2019 8/2/2019	\$201.05	\$0.00	Computer Check	2188	8/2/2019	\$201.05	\$0.00
7/31/2019	352470014001 OFFICE SUPPLIES	Invoice	8/9/2019 8/9/2019	\$60.97	\$0.00	Computer Check	2223	8/9/2019	\$60.97	\$0.00
8/13/2019	358899153001 OFFICE SUPPLIES	Invoice	8/23/2019 8/23/2019	\$11.99	\$0.00	Computer Check	2288	8/23/2019	\$11.99	\$0.00
8/9/2019	358899333001 OFFICE SUPPLIES	Invoice	8/23/2019 8/23/2019	\$9.18	\$0.00	Computer Check	2288	8/23/2019	\$9.18	\$0.00
8/9/2019	358899334001 OFFICE SUPPLIES	Invoice	8/23/2019 8/23/2019	\$35.22	\$0.00	Computer Check	2288	8/23/2019	\$35.22	\$0.00
<i>Totals for OFFICE DEPOT</i>				<u>\$392.18</u>	<u>\$0.00</u>				<u>\$392.18</u>	<u>\$0.00</u>
PARK DISTRICT RISK MANAGEMENT										
7/31/2019	0719013H HEALTH & LIFE INS	Invoice	8/2/2019 8/2/2019	\$21,854.04	\$0.00	Computer Check	2189	8/2/2019	\$21,854.04	\$0.00

West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
8/1/2019	8/1/19 SEP INSURANCE PREMIUM FOR J FELIX	Invoice	8/2/2019 8/2/2019	\$1,368.98	\$0.00	Computer Check	2190	8/2/2019	\$1,368.98	\$0.00
8/31/2019	0819013H HEALTH & LIFE INS	Invoice	8/29/2019 8/29/2019	\$21,854.04	\$0.00	Computer Check	2303	8/29/2019	\$21,854.04	\$0.00
<i>Totals for PARK DISTRICT RISK MANAGEMENT</i>				<u>\$45,077.06</u>	<u>\$0.00</u>				<u>\$45,077.06</u>	<u>\$0.00</u>
PNC EQUIPMENT FINANCE, LLC										
8/2/2019	529273 MOWER LEASES - SEP 2019	Invoice	8/16/2019 8/16/2019	\$920.39	\$0.00	Computer Check	2260	8/16/2019	\$920.39	\$0.00
<i>Totals for PNC EQUIPMENT FINANCE, LLC</i>				<u>\$920.39</u>	<u>\$0.00</u>				<u>\$920.39</u>	<u>\$0.00</u>
POWERSYSTEMS INC.										
7/15/2019	8473575 FITNESS SUPPLIES	Invoice	8/9/2019 8/9/2019	\$314.97	\$0.00	Computer Check	2224	8/9/2019	\$314.97	\$0.00
<i>Totals for POWERSYSTEMS INC.</i>				<u>\$314.97</u>	<u>\$0.00</u>				<u>\$314.97</u>	<u>\$0.00</u>
PRIORITY RESEARCH										
8/1/2019	729595 BACKGROUND CHECKS	Invoice	8/2/2019 8/2/2019	\$552.50	\$0.00	Computer Check	2191	8/2/2019	\$552.50	\$0.00
<i>Totals for PRIORITY RESEARCH</i>				<u>\$552.50</u>	<u>\$0.00</u>				<u>\$552.50</u>	<u>\$0.00</u>
REINDERS INC.										
7/16/2019	1793845-00 BLADES FOR TORO 7210	Invoice	8/2/2019 8/2/2019	\$82.10	\$0.00	Computer Check	2192	8/2/2019	\$82.10	\$0.00
7/26/2019	1795562-00 PARTS	Invoice	8/9/2019 8/9/2019	\$50.17	\$0.00	Computer Check	2225	8/9/2019	\$50.17	\$0.00
<i>Totals for REINDERS INC.</i>				<u>\$132.27</u>	<u>\$0.00</u>				<u>\$132.27</u>	<u>\$0.00</u>
REPUBLIC BANK										
8/13/2019	Payroll liabilities through <8/10/2019 to 8/10/20	Invoice	8/13/2019 8/13/2019	\$19,193.62	\$0.00	Bank Draft	10661	8/13/2019	\$19,193.62	\$0.00
8/27/2019	Payroll liabilities through <8/24/2019 to 8/24/20	Invoice	8/27/2019 8/27/2019	\$12,104.14	\$0.00	Bank Draft	10666	8/27/2019	\$12,104.14	\$0.00
<i>Totals for REPUBLIC BANK</i>				<u>\$31,297.76</u>	<u>\$0.00</u>				<u>\$31,297.76</u>	<u>\$0.00</u>
RICHARD PECK										

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
7/29/2019	7/29/19 SOUND GUY FOR PARTY IN THE PARK	Invoice	8/2/2019 8/2/2019	\$1,200.00	\$0.00	Computer Check	2193	8/2/2019	\$1,200.00	\$0.00
<i>Totals for RICHARD PECK</i>				<i>\$1,200.00</i>	<i>\$0.00</i>				<i>\$1,200.00</i>	<i>\$0.00</i>
S.T.A.R.E., INC.										
8/12/2019	19-008 JUL 2019 CONTRACTUAL SERVICES	Invoice	8/16/2019 8/16/2019	\$1,000.00	\$0.00	Computer Check	2261	8/16/2019	\$1,000.00	\$0.00
<i>Totals for S.T.A.R.E., INC.</i>				<i>\$1,000.00</i>	<i>\$0.00</i>				<i>\$1,000.00</i>	<i>\$0.00</i>
SAFETY LANE INSPECTIONS INC.										
8/5/2019	18836 SAFETY STICKERS	Invoice	8/16/2019 8/16/2019	\$111.00	\$0.00	Computer Check	2262	8/16/2019	\$111.00	\$0.00
<i>Totals for SAFETY LANE INSPECTIONS INC.</i>				<i>\$111.00</i>	<i>\$0.00</i>				<i>\$111.00</i>	<i>\$0.00</i>
SAM'S CLUB										
8/2/2019	8/2/19 SUPPLIES	Invoice	8/16/2019 8/16/2019	\$607.56	\$0.00	Computer Check	2263	8/16/2019	\$607.56	\$0.00
<i>Totals for SAM'S CLUB</i>				<i>\$607.56</i>	<i>\$0.00</i>				<i>\$607.56</i>	<i>\$0.00</i>
SANTANNA ENERGY SERVICES										
8/1/2019	INV006333790 CABIN - SES # 8000130	Invoice	8/16/2019 8/16/2019	\$74.76	\$0.00	Computer Check	2264	8/16/2019	\$74.76	\$0.00
8/1/2019	INV006334401 TSPLASH - SES # 8000129	Invoice	8/16/2019 8/16/2019	\$142.31	\$0.00	Computer Check	2264	8/16/2019	\$142.31	\$0.00
<i>Totals for SANTANNA ENERGY SERVICES</i>				<i>\$217.07</i>	<i>\$0.00</i>				<i>\$217.07</i>	<i>\$0.00</i>
SCHAUMBURG PARK DISTRICT										
8/8/2019	8/8/19 LUNCH AT - HR GROUP LUNCH & LEARN -	Invoice	8/16/2019 8/16/2019	\$15.00	\$0.00	Computer Check	2265	8/16/2019	\$15.00	\$0.00
<i>Totals for SCHAUMBURG PARK DISTRICT</i>				<i>\$15.00</i>	<i>\$0.00</i>				<i>\$15.00</i>	<i>\$0.00</i>
SECURITY BENEFIT GROUP										
8/13/2019	Payroll liabilities through <8/10/2019 to 8/10/20	Invoice	8/13/2019 8/13/2019	\$1,025.00	\$0.00	Bank Draft	10662	8/13/2019	\$1,025.00	\$0.00
8/27/2019	Payroll liabilities through <8/24/2019 to 8/24/20	Invoice	8/27/2019 8/27/2019	\$1,025.00	\$0.00	Bank Draft	10667	8/27/2019	\$1,025.00	\$0.00
<i>Totals for SECURITY BENEFIT GROUP</i>				<i>\$2,050.00</i>	<i>\$0.00</i>				<i>\$2,050.00</i>	<i>\$0.00</i>

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
SEGUNDO RUIZ BELVIS CULTURAL CENTER										
7/29/2019	7/29/19	Invoice	8/2/2019	\$2,800.00	\$0.00	Computer Check	2194	8/2/2019	\$2,800.00	\$0.00
	SALSA BAND, LESSONS & DRUM CIRCLE		8/2/2019							
<i>Totals for SEGUNDO RUIZ BELVIS CULTURAL CENTEF</i>				<u>\$2,800.00</u>	<u>\$0.00</u>				<u>\$2,800.00</u>	<u>\$0.00</u>
SHERWIN WILLIAMS										
8/13/2019	1011-3	Invoice	8/23/2019	\$389.28	\$0.00	Computer Check	2289	8/23/2019	\$389.28	\$0.00
	PAINT		8/23/2019							
<i>Totals for SHERWIN WILLIAMS</i>				<u>\$389.28</u>	<u>\$0.00</u>				<u>\$389.28</u>	<u>\$0.00</u>
SITEONE LANDSCAPE SUPPLY, LLC										
7/26/2019	93304325-001	Invoice	8/2/2019	\$217.48	\$0.00	Computer Check	2195	8/2/2019	\$217.48	\$0.00
	HERBICIDE & TURF CHEMICALS		8/2/2019							
7/26/2019	93307954-001	Invoice	8/2/2019	\$1,066.28	\$0.00	Computer Check	2195	8/2/2019	\$1,066.28	\$0.00
	HERBICIDE & TURF CHEMICALS		8/2/2019							
<i>Totals for SITEONE LANDSCAPE SUPPLY, LLC</i>				<u>\$1,283.76</u>	<u>\$0.00</u>				<u>\$1,283.76</u>	<u>\$0.00</u>
SMARTY PANTS WORLD LLC										
7/29/2019	7/29/19	Invoice	8/2/2019	\$650.00	\$0.00	Computer Check	2196	8/2/2019	\$650.00	\$0.00
	SUMMER CAMP PERFORMANCE		8/2/2019							
<i>Totals for SMARTY PANTS WORLD LLC</i>				<u>\$650.00</u>	<u>\$0.00</u>				<u>\$650.00</u>	<u>\$0.00</u>
SOUND INCORPORATED										
8/12/2019	R162949	Invoice	8/16/2019	\$90.00	\$0.00	Computer Check	2266	8/16/2019	\$90.00	\$0.00
	MONITORING CHARGE		8/16/2019							
<i>Totals for SOUND INCORPORATED</i>				<u>\$90.00</u>	<u>\$0.00</u>				<u>\$90.00</u>	<u>\$0.00</u>
ST. ANDREWS GOLF & COUNTRY CLU										
7/25/2019	7/25/19	Invoice	8/2/2019	\$225.00	\$0.00	Computer Check	2197	8/2/2019	\$225.00	\$0.00
	GOLF INSTRUCTION		8/2/2019							
<i>Totals for ST. ANDREWS GOLF & COUNTRY CLL</i>				<u>\$225.00</u>	<u>\$0.00</u>				<u>\$225.00</u>	<u>\$0.00</u>
STATE INDUSTRIAL PRODUCTS CORPORATION										
8/14/2019	901131781	Invoice	8/23/2019	\$234.35	\$0.00	Computer Check	2290	8/23/2019	\$234.35	\$0.00
	SUPPLIES		8/23/2019							
<i>Totals for STATE INDUSTRIAL PRODUCTS CORPORATION</i>				<u>\$234.35</u>	<u>\$0.00</u>				<u>\$234.35</u>	<u>\$0.00</u>
SWANK MOTION PICTURES										

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
8/1/2019	RG 2721816 MOVIES IN THE PARK	Invoice	8/16/2019 8/16/2019	\$413.00	\$0.00	Computer Check	2267	8/16/2019	\$413.00	\$0.00
<i>Totals for SWANK MOTION PICTURES</i>				<u>\$413.00</u>	<u>\$0.00</u>				<u>\$413.00</u>	<u>\$0.00</u>
TERMINIX PROCESSING CENTER										
7/19/2019	388062873 KEPLER ACADEMY PEST CONTROL	Invoice	8/2/2019 8/2/2019	\$60.00	\$0.00	Computer Check	2198	8/2/2019	\$60.00	\$0.00
7/19/2019	388060762 ARC PEST CONTROL	Invoice	8/9/2019 8/9/2019	\$94.00	\$0.00	Computer Check	2226	8/9/2019	\$94.00	\$0.00
7/19/2019	388062112 ZONE 250 PEST CONTROL	Invoice	8/9/2019 8/9/2019	\$75.00	\$0.00	Computer Check	2226	8/9/2019	\$75.00	\$0.00
8/9/2019	388697902 KEPLER ACADEMY PEST CONTROL	Invoice	8/23/2019 8/23/2019	\$62.00	\$0.00	Computer Check	2291	8/23/2019	\$62.00	\$0.00
<i>Totals for TERMINIX PROCESSING CENTER</i>				<u>\$291.00</u>	<u>\$0.00</u>				<u>\$291.00</u>	<u>\$0.00</u>
THREE OAKS GROUNDCOVER										
7/31/2019	71562 PLAYGROUND SAFETY SURFACE & INST	Invoice	8/9/2019 8/9/2019	\$6,480.00	\$0.00	Computer Check	2227	8/9/2019	\$6,480.00	\$0.00
<i>Totals for THREE OAKS GROUNDCOVER</i>				<u>\$6,480.00</u>	<u>\$0.00</u>				<u>\$6,480.00</u>	<u>\$0.00</u>
TRENT ANDERSON										
7/29/2019	7/29/19 MUSICAL ENTERTAINMENT, CONCERTS	Invoice	8/2/2019 8/2/2019	\$1,000.00	\$0.00	Computer Check	2199	8/2/2019	\$1,000.00	\$0.00
<i>Totals for TRENT ANDERSON</i>				<u>\$1,000.00</u>	<u>\$0.00</u>				<u>\$1,000.00</u>	<u>\$0.00</u>
TRI-ANGLE SCREEN PRINT										
8/7/2019	139008 COMMISSIONER STAFF APPAREL	Invoice	8/16/2019 8/16/2019	\$303.50	\$0.00	Computer Check	2268	8/16/2019	\$303.50	\$0.00
<i>Totals for TRI-ANGLE SCREEN PRINT</i>				<u>\$303.50</u>	<u>\$0.00</u>				<u>\$303.50</u>	<u>\$0.00</u>
TRUGREEN										
8/7/2019	107962391 INSECT CONTROL	Invoice	8/23/2019 8/23/2019	\$180.00	\$0.00	Computer Check	2292	8/23/2019	\$180.00	\$0.00
8/9/2019	108137130 MOSQUITO SPRAY	Invoice	8/23/2019 8/23/2019	\$61.74	\$0.00	Computer Check	2292	8/23/2019	\$61.74	\$0.00
<i>Totals for TRUGREEN</i>				<u>\$241.74</u>	<u>\$0.00</u>				<u>\$241.74</u>	<u>\$0.00</u>

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Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
TWIN OAKS LANDSCAPING INC.										
8/1/2019	MR980005-0005	Invoice	8/9/2019	\$2,882.75	\$0.00	Computer Check	2228	8/9/2019	\$2,882.75	\$0.00
	AUG MAINTENANCE		8/9/2019							
<i>Totals for TWIN OAKS LANDSCAPING INC.</i>				<u>\$2,882.75</u>	<u>\$0.00</u>				<u>\$2,882.75</u>	<u>\$0.00</u>
TYLER MAJOR										
7/29/2019	7/29/19	Invoice	8/2/2019	\$600.00	\$0.00	Computer Check	2200	8/2/2019	\$600.00	\$0.00
	MUSICAL ENTERTAINER		8/2/2019							
<i>Totals for TYLER MAJOR</i>				<u>\$600.00</u>	<u>\$0.00</u>				<u>\$600.00</u>	<u>\$0.00</u>
VERIZON WIRELESS										
8/1/2019	9835111209	Invoice	8/16/2019	\$258.79	\$0.00	Computer Check	2269	8/16/2019	\$258.79	\$0.00
	AS/JU PHONES		8/16/2019							
<i>Totals for VERIZON WIRELESS</i>				<u>\$258.79</u>	<u>\$0.00</u>				<u>\$258.79</u>	<u>\$0.00</u>
WANDERING TREE ESTATE LTD										
8/22/2019	8/22/19	Invoice	8/23/2019	\$800.00	\$0.00	Computer Check	2293	8/23/2019	\$800.00	\$0.00
	SR TRIP TO WANDERING TREE ESTATE		8/23/2019							
<i>Totals for WANDERING TREE ESTATE LTD</i>				<u>\$800.00</u>	<u>\$0.00</u>				<u>\$800.00</u>	<u>\$0.00</u>
WAREHOUSE DIRECT										
7/30/2019	4368133-0	Invoice	8/2/2019	\$216.64	\$0.00	Computer Check	2201	8/2/2019	\$216.64	\$0.00
	TSPLASH SUPPLIES		8/2/2019							
8/9/2019	4374266-0	Invoice	8/9/2019	\$207.70	\$0.00	Computer Check	2229	8/9/2019	\$207.70	\$0.00
	TSPLASH SUPPLIES		8/9/2019							
8/8/2019	4379135-0	Invoice	8/9/2019	\$229.62	\$0.00	Computer Check	2229	8/9/2019	\$229.62	\$0.00
	TSPLASH SUPPLIES		8/9/2019							
8/6/2019	4374340-0	Invoice	8/16/2019	\$351.30	\$0.00	Computer Check	2270	8/16/2019	\$351.30	\$0.00
	PARKS JANITORIAL SUPPLIES		8/16/2019							
8/13/2019	4383371-0	Invoice	8/16/2019	\$26.21	\$0.00	Computer Check	2270	8/16/2019	\$26.21	\$0.00
	TSPLASH SUPPLIES		8/16/2019							
<i>Totals for WAREHOUSE DIRECT</i>				<u>\$1,031.47</u>	<u>\$0.00</u>				<u>\$1,031.47</u>	<u>\$0.00</u>
WE GROW DREAMS, INC										
7/23/2019	18-8794	Invoice	8/2/2019	\$12.10	\$0.00	Computer Check	2202	8/2/2019	\$12.10	\$0.00
	FLOWERS FOR TSPLASH BEDS		8/2/2019							

West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
<i>Totals for WE GROW DREAMS, INC</i>				<u>\$12.10</u>	<u>\$0.00</u>				<u>\$12.10</u>	<u>\$0.00</u>
WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION										
8/15/2019		Invoice	8/15/2019	\$6,506.92	\$0.00	Bank Draft	10658	8/15/2019	\$6,506.92	\$0.00
	CURRENT RE TAXES WIRE		8/15/2019							
8/29/2019		Invoice	8/29/2019	\$119.85	\$0.00	Bank Draft	10668	8/29/2019	\$119.85	\$0.00
	2017 RE TAXES REMITTANCE		8/29/2019							
8/29/2019		Invoice	8/29/2019	\$55,119.04	\$0.00	Bank Draft	10669	8/29/2019	\$55,119.04	\$0.00
	2018 RE TAXES REMITTANCE		8/29/2019							
<i>for WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION</i>				<u>\$61,745.81</u>	<u>\$0.00</u>				<u>\$61,745.81</u>	<u>\$0.00</u>
YMCA CAMP DUNCAN										
6/25/2019	6/25/19	Invoice	8/23/2019	\$1,287.50	\$0.00	Computer Check	2294	8/23/2019	\$1,287.50	\$0.00
	FIELD TRIP BALANCE		8/23/2019							
<i>Totals for YMCA CAMP DUNCAN</i>				<u>\$1,287.50</u>	<u>\$0.00</u>				<u>\$1,287.50</u>	<u>\$0.00</u>
GRAND TOTALS:				\$364,594.43	\$0.00				\$364,594.43	\$0.00
A total of 177 transaction(s) listed										

Board Monthly Credit Card and Utilities Detail Report

Sum of Amount				
Vendor name	Description	Account description	Line Item Description	Total
COM ED	ARC	Utilities-Electricity	ARC	\$ 7,377.47
	ARC Total			\$ 7,377.47
	HAMPTON AERATOR	Utilities-Electricity	HAMPTON AERATOR	\$ 267.35
	HAMPTON AERATOR Total			\$ 267.35
	KRESS CREEK BARN	Utilities-Electricity	KRESS CREEK BARN	\$ 62.62
	KRESS CREEK BARN Total			\$ 62.62
	ZONE 250	Utilities-Electricity	ZONE 250	\$ 3,618.74
	ZONE 250 Total			\$ 3,618.74
COM ED Total				\$ 11,326.18
FNBC BANK AND TRUST	GASPARINI VISA 8/5/19	Cont/Serv-Parks Contracts	QUARTERLY DIRECTOR'S HOUSE	\$ 153.00
		Supp./Mater.-Operational	FOUNDATION TURTLE RACE SUPPLIES	\$ 10.80
		Supplies/Materials-Veh./Mach.	IPASS REPLENISH	\$ 170.00
	GASPARINI VISA 8/5/19 Total			\$ 333.80
	KASPER VISA 7/14/19	Fitness Programs Supplies	FITNESS/PT SUPPLIES	\$ 155.45
		Office Supplies	OFFICE SUPPLIES	\$ 7.84
		Repairs/Maint.-Buildings	FACILITY REPAIR SUPPLIES	\$ 160.02
		Supplies Program Expense	ICE FOR ANNIE	\$ 10.15
	KASPER VISA 7/14/19 Total			\$ 333.46
	KASPER VISA 8/14/19	Fitness Programs Supplies	AB WHEEL AND TV SUPPLIES	\$ 151.80
		Office Supplies	COMPUTER MAT	\$ 49.99
		Repairs & Maint.-Equipment	TABLE CLOTHS DUEL PIANO	\$ 221.00
		Spec. Purp.-Bank Serv Fees	LATE FEE/INTEREST	\$ 6.04
	KASPER VISA 8/14/19 Total			\$ 428.83
	LESTER VISA 7/14/19	Contract Program Expense	LUNCH/MOVIE - TICKETS & WATER	\$ 58.00
			REMAINING BALANCE FOR TICKETS TO JAP GARDEN	\$ 100.00
		Supplies Program Expense	BOO BASH SUPPLIES	\$ 252.70
			CENTER PIECES FOR JULY SOCIAL	\$ 11.17
			GIANT JENGA	\$ 59.99
			ICE SENIOR GAMES	\$ 32.18
			ICE SUNDAY & 2 GIFT CARDS FOR FATHER'S DAY RAFFLE	\$ 69.97
			KIDS GAMES/WATER BALLOONS FOR PARTY IN THE PARK	\$ 226.38
			LUNCH FOR DRIVER	\$ 9.72
			LUNCH/MOVIE - LUNCH	\$ 14.82
			WATER/LUNCH FOR DRIVERS - ANDERSON JAP GARDEN	\$ 38.80
				\$ 873.73
	LESTER VISA 7/14/19 Total			\$ 873.73
	LESTER VISA 8/14/19	Contract Program Expense	LUNCH/MOVIE - LUNCH	\$ 17.00
			MOVIE/LUNCH - TICKETS	\$ 34.00
		Supplies Program Expense	BOO BASH SUPPLIES	\$ 41.94
			LUNCH FOR 2 DRIVERS - JELLY BELLY TRIP	\$ 27.65
	LESTER VISA 8/14/19 Total		PARTY IN THE PARK SUPPLIES	\$ 176.27
			SENIOR GAMES SUPPLIES	\$ 45.69
				\$ 342.55
				\$ 342.55
	MAJOR VISA 7/21/19	Repairs/Maint.-Buildings	HOUSE REPAIR	\$ 14.52
				\$ 14.52
		Spec. Purp.-Staff Meetings	GOLF OUTING	\$ 6.83
			MAJOR-GOLF OUTING	\$ 104.62
			MTG MAJOR	\$ 86.26
			MTG MAJOR/L. MEDINA/REPUBLIC BANK	\$ 64.20
			MTG MAJOR/M. GUTTMAN	\$ 26.80
			MTG MAJOR/M. LESTER	\$ 58.50
			MTG MAJOR/REPUBLIC BANK	\$ 99.22
			MTG MAJOR/ROTARY	\$ 16.18
			MTG MAJOR/STAFF	\$ 68.40
			MTG MAJOR/WINFIELD PARK DIST	\$ 23.36
				\$ 568.89
	MAJOR VISA 7/21/19 Total			\$ 568.89
	MEDEIROS VISA 8/4/19	Contract Program Expense	MTI	\$ 800.95
			USPS	\$ 20.95
		Program Awards	CAST PARTY - THEATRE	\$ 1,860.27
		Spec. Purp.-Awards/Recognition	INTERN GIFT	\$ 38.96
		Supplies Program Expense	THEATRE SUPPLIES/SETS/PROPS	\$ 174.25
		Supplies/Materials-Office	FRONT DESK CAMERAS	\$ 183.80
	MEDEIROS VISA 8/4/19 Total			\$ 3,079.18
	MEDINA VISA 7/14/19	Branding/Signage	COMMISSIONER BUSINESS CARDS	\$ 34.99
		Marketing Promo Materials	VIRTUAL TOUR ARC	\$ 795.00
		Marketing Supplies	MARKETING SUPPLIES	\$ 17.37
		Media Marketing	SOCIAL CAMPAIGNS/SEARCH APP	\$ 117.44
		Public Realltions Events Supplies	PUBLIC RELATIONS EVENTS	\$ 12.97
		Supplies Program Expense	BOO BASH FABRIC	\$ 14.99
			SENIOR GAMES BANNER	\$ 56.79

Board Monthly Credit Card and Utilities Detail Report

Sum of Amount				
Vendor name	Description	Account description	Line Item Description	Total
FNBC BANK AND TRUST	MEDINA VISA 7/14/19	Supplies/Materials-Software	ADOBE CC	\$ 56.30
	MEDINA VISA 7/14/19 Total			\$ 1,105.85
	MEDINA VISA 8/13/19	Branding/Signage	NAME BADGES	\$ 25.05
		Cont/Ser - Printing-Brochures	BINDER	\$ 29.18
		Marketing Supplies	RACK CARDS	\$ 323.15
		Marketing-Annual Appeal Expenses	BANNERS	\$ 100.00
		Media Marketing	CHARGER/SEARCH APP	\$ 16.53
			SCHOOL NEWSLETTER/CHARGER/SEARCH APP	\$ 206.48
		Supplies/Materials-Software	MONTHLY CC	\$ 56.30
	MEDINA VISA 8/13/19 Total			\$ 756.69
	RADUN VISA 7/21/19	Admissions Merchandise Supplies	TSPLASH ADMISSION MERCH SUPPLIES	\$ 145.92
		Contract Program Expense	SC FIELD TRIP - MAIN EVENT	\$ 1,035.32
		Office Supplies	TSPLASH OFFICE SUPPLIES	\$ 13.90
		Safety Supplies	TSPLASH SAFETY SUPPLIES	\$ 39.99
		Spec. Purp - Awards/Recognitio	TSPLASH STAFF RECOGNITION	\$ 237.02
		Supp./Mater.-Operational	TSPLASH OPERATIONAL SUPPLIES	\$ 105.67
		Supplies Aquatic Programs	TSPLASH BDAY PARTY	\$ 800.69
		Supplies Program Expense	ARC BDAY PARTY	\$ 446.93
		Supplies/Materials-Finance	PAYROLL DIRECT DEPOSIT ADVICE	\$ 469.32
		Supplies/Materials-Off. Post.	TIMEPRO SHIPPING	\$ 14.96
		Supplies/Materials-Treehouse	TREEHOUSE SUPPLIES	\$ 19.00
				\$ 3,328.72
	RADUN VISA 8/20/19	Admissions Merchandise Supplies	TSPLASH ADMISSION MERCHANDISE	\$ 191.50
		Contract Program Expense	SC SAFARI LAND FIELD TRIP	\$ 530.00
			SC URBAN AIR FIELD TRIP	\$ 1,710.88
			SUMMER CAMP FIELD TRIP BUSSING	\$ 883.50
		Spec. Purp - Awards/Recognitio	TSPLASH STAFF RECOGNITION	\$ 280.32
		Supp./Mater.-Chemicals	TSPLASH CHEMICALS	\$ 40.54
		Supp./Mater.-Janitorial	TSPLASH JANITORIAL	\$ 2.00
		Supp./Mater.-Operational	TSPLASH OPERATIONAL SUPPLIES	\$ 240.79
		Supplies Aquatic Programs	TSPLASH BDAY SUPPLIES	\$ 589.37
		Supplies Program Expense	ARC BDAY SUPPLIES	\$ 340.35
		Supplies/Materials-Treehouse	TREEHOUSE SUPPLIES	\$ 22.00
				\$ 4,831.25
	RITTER VISA 7/28/19	Repairs/Maint.-Landscape	ADA DRINKING FOUNTAIN - PIONEER PARK	\$ 3,104.60
		Spec. Purp-Credit Card Fees	FINANCE CHARGE - 6/27/19 STATEMENT	\$ 43.65
		Supplies/Materials-Personnel	STEEL TOE WORK BOOTS	\$ 189.99
	RITTER VISA 7/28/19 Total			\$ 3,338.24
	SHIPP VISA 7/26/19	Contract Program Expense	SC BATAVIA QUARRY FIELD TRIP	\$ 312.00
			SC CHICAGO FIRE FIELD TRIP	\$ 370.00
			SC ULTIMATE NINJA FIELD TRIP	\$ 670.00
			SUMMER CAMP BUSSING	\$ 4,275.00
		Supplies Program Expense	SUMMER CAMP SUPPLIES	\$ 158.49
	SHIPP VISA 7/26/19 Total			\$ 5,785.49
	URBAN VISA 7/21/19	Supplies Program Expense	BASEBALL/SOFTBALL SEASON WRAP UP	\$ 26.40
	URBAN VISA 7/21/19 Total			\$ 26.40
FNBC BANK AND TRUST Total				\$ 25,133.08
MIDAMERICAN ENERGY CO.	ELECTRICTY SUPPLY	Utilities-Electricity	ARC	\$ 6,770.08
			PARKS	\$ 1,486.89
			TSPLASH	\$ 6,671.56
	ELECTRICTY SUPPLY Total			\$ 14,928.53
MIDAMERICAN ENERGY CO. Total				\$ 14,928.53
NICORGAS	830 W. HAWTHORNE - GAS	Utilities-Natural Gas	830 W. HAWTHORNE - GAS	\$ 114.89
	830 W. HAWTHORNE - GAS Total			\$ 114.89
	ARC - GAS	Natural Gas	ARC - GAS	\$ 428.38
	ARC - GAS Total			\$ 428.38
	TSPLASH - GAS	Utilities-Natural Gas	TSPLASH - GAS	\$ 2,344.96
	TSPLASH - GAS Total			\$ 2,344.96
	ZONE 250 - GAS	Utilities-Natural Gas	ZONE 250 - GAS	\$ 42.36
	ZONE 250 - GAS Total			\$ 42.36
NICORGAS Total				\$ 2,930.59
SANTANNA ENERGY SERVICES	CABIN - SES # 8000130	Utilities-Natural Gas	CABIN	\$ 74.76
	CABIN - SES # 8000130 Total			\$ 74.76
	TSPLASH - SES # 8000129	Utilities-Natural Gas	TSPLASH	\$ 142.31
	TSPLASH - SES # 8000129 Total			\$ 142.31
SANTANNA ENERGY SERVICES Total				\$ 217.07
Grand Total				\$ 54,535.45

September 10, 2019

West Chicago Park District

Board of Commissioners

Executive Director, Gary Major

Would first like to thank and acknowledge the staff who responded to the opportunity the Park District received regarding the replanting of a memorial tree. This was the issue of a memorial tree being taken down at the High School, and finding a new location to re- dedicate the tree. The last Friday in August, the process was completed with a new tree being planted just west of the Pyramid in Reed Keppler Park. Tree, plaque, bench and planting were all donated, and a brief ceremony took place in the afternoon to acknowledge the replanting and the efforts involved in the process. Both Mike Gasparini and Lily Medina helped coordinate the effort, and much thanks is extended.

Just a reminder, Turtle Splash will be open every weekend in September in anticipation of a warm month. Turtle Splash staff were very gracious in committing extra time so this service could be effectively accomplished.

Staff was introduced to the new changes in operations and organizational structure. As these unfold in a timely manner, transitions to new status should be finished in a relatively short time. Staff has begun the process of searching for a new Recreation Manager/Turtle Splash manager. Certainly, the most important issue is to properly fill the Turtle Splash role as manager. If this is accomplished then the rest will fall into place.

A reminder, the annual commissioner retreat will be held Oct 26 from 9am-1pm at Cantigny. Gina, Mike and Gary will be representing the staff, and will provide a framework to work through during the day. The intended purpose of the retreat is to somewhat reflect on the accomplishments, but more directly to create a new vision for the District. It would seem the past 12 years has been a strong period of growth and expansion, and now the question becomes.....what is next, what is needed, where do we go?

Recently I have had meetings both with YMCA of Glen Ellyn (which services 6 communities including West Chicago) and with the College of DuPage. In each case we are exploring partnership opportunities which may be forged to increase impact in the West Chicago community. Several years ago we did cooperative free summer camps with Y, and those were extremely successful. Leadership changed, missions changed, but we are again exploring the possibilities.

Perhaps part of the mission and discussion at the retreat could be centered around non- traditional roles and services the park district could investigate.

Next committee of the whole meeting is scheduled for October 1st. The intent for this meeting is to feature the annual park tour. Commissioners are welcome to suggest any special requests for this activity. Mike Gasparini will lead the tour as I will be Baltimore. Perhaps looking at the middle size parks would be beneficial....Kwasman Park, Easton Park, Meadow Woods Park, Prestonfield Park, or others of interest.

To: Board of Commissioners
From: Gina Radun
Date September 4, 2019
Re: August Monthly Report: Recreation

Participation:

Keppler Academy

Current numbers for next school year are low, but we typically see registrations begin in August:

Off 2 School: 6

3 year old: 15

4 year old AM: 14 (1 on waitlist)

4 year old PM: 6

Summer Camp Enrollment

36 for the extended 3 weeks of camp

Camp Keppler: 3 for the additional 3 weeks

Extended camp- 30-36 participants

Dance

Average class: 3 participants

Before and After Care

Norton Creek- 50

Dist. 33- 25

Active Fitness & Track Memberships

	05/01/18-08/01/18	05/01/19-08/01/19
	2018 YTD	2019 YTD
Memberships	2,119	2,057
Visits	9,934	34,714

Girls Hot Shots Basketball

Registration is on going

SilverSneakers

Total Active Members (Passes) 08/2019 181

Visits 406

Pickleball

Visits (Does not include members)08/2019 105

Staff Notes:

IPRA Annual Conference:

We would like to give the Recreation Department the option to attend IPRA's Spring to New Height's Conference this year, which will be held January 23-25, 2020 in Chicago. This conference is an excellent way for our Park District to network, find new vendors, and gain knowledge on their program areas. Total estimated cost per attendee would be \$1,500 (includes registration, lodging, travel, etc.). Number of staff members attending will be discussed and will have a better idea this time next month.

Keppler Academy

Keppler Academy is staffed for the school year & we begin classes September 10th.

Treehouse

We will be looking to hire on 1 or 2 more Treehouse staff member for this fall, primarily to fill in for weekday morning shifts.

Before and After School

Norton Creek is fully staffed A.M. and P.M.
Arc Center needs 1 more A.M. staff

Dance

We will have 3 instructors this Fall/Winter season

CSR

We welcomed Gary, Karen and Farhad to our team and said goodbye to our college students.

Party in the Park

The Park District's first "Party in the Park" on Saturday, August 10, 2019 was a success. The Grill-off, 2 bands, drum circle and movie in the park were attended by approximately 350 people. Staff will be working on new and exciting plans for our 2020 Summer at the Shell. Thank you to Reggie Bass and the entire Bass family for assisting with this event. A special thank you to parks and recreation staff for taking over many of my duties and staying late without me due to my injury. I appreciate everyone's assistance!!!

Communication

Summer Camp

- We ran an additional 3 weeks of Summer Camp to compensate D33 starting after Labor day
 - o Full time staff was very helpful filling in increments of the day that I could not staff
- Overall pleased parents since they did not have to seek childcare elsewhere during these last 3 weeks
- Last day of Summer Camp August 30th

Before and After School

- Norton Creek has started
- D33 Start date September 3rd

Safety

- Our PDRMA Risk Management Consultant has sent the kick-off form for our upcoming 2020 audit.
- Gina recently held our second CPR/AED/First Aid class offering for the Carol Stream Park District. We have two more classes scheduled in September & October. We started offering these classes & also some others to the public to gain revenue in our safety budget to offset our supply expenses for the district.

RecTrac Migration

Remote trainings with VSI have taken place and CSR II team as well as Administration have attended. VSI will be on sight the week of September for final migration. This is a major upgrade for us and we do anticipate some down time if our systems. While completing upgrades after hours would be less intrusive to our customers this upgrade involves many facets and is not possible to complete after hours.

New Fitness Supplies

In order to keep up with competing trends, new Slam Balls, medicine balls, resistance bands, sandbag, Ninja Grips and a box jump were purchased for the Fitness Center. Members and Staff have both

expressed excitement more specifically for the Ninja Grips, sandbag and Slam Balls as this provides unique alternatives to traditional workout routines.

Facility Updates:

ARC Center

Hushion Pavement came out twice in August to continue with the parking lot preventative maintenance project. They were able to crack seal the Zone 250 parking lot and seal the overflow lot at the ARC and North drive behind the ARC building.

Zone250

Mercury Elite Boys Basketball has made Zone 250 their practice home for 2019-20.

Event and Outreach:

National Night Out

Staff attended the National Night Out Police Department sponsored event on Tuesday, August 6. Jenni and Ashley manned a promotional table to promote fall programming and upcoming events.

D33 Back to School Extravaganza

Lily and Kolbe attended the Lemmon Middle School Back to School Extravaganza School Supply event held at ZONE250.

In an effort to help School District 33 out of jam as they lost their regular location at Lemmon due to construction, we hosted their Back to School Event at Zone250 on August 22nd. The event was a huge success with over 10 vendors, multiple free activities, and free school supplies for those who participated. Altogether, they were able to provide free supplies to 448 students and had over 640 attendees. This was double what they were able to provide the previous year.

Hundreds of residents participated in the event, it was great exposure to the District and a perfect opportunity to showcase the facility and September fitness deals.

“ Good Bye To The Corporate World “

Party at Zone 250 for local West Chicago Resident on September 30, 2019.

Marketing:

Virtual Tour

Staff is preparing for the virtual tour shoot of the ARC Center. AMP is a company is a certified Google street view and scheduler meaning the images will aid in the map ranking of the ARC Center and help with overall SEO ranking due to the high-quality images that the google algorithm looks for when ranking sites.

ARC- 5 year anniversary

A marketing campaign is underway to celebrate the ARC Center's 5-year anniversary. An open house, fitness promotions and roll out of new options will be heavily promoted over the month. New google

ads, boosted social media posts and targeted campaigns along with e-blasts and additional signage are part of the plan strategies.

Staff is also working on the 2019-20 fitness member loyalty gift and marketing materials.

Stealth Aerial Imaging

Lily met with Stealth Aerial Imaging, a local pilot and drone photographer to discuss a series of aerial photography for the largest parks. Thus far, the images that have been received are phenomenal, these will be added to the google listings for each area and will also be listed under the parks page in the website. Once a full package has been created it will be presented to the board. Here's a sneak peek.



Content Marketing & Press:

Pauly D Foundation

- Lily has been working on an appreciation video to be premiered at the next board meeting. Lily and Gina coordinated with participants and parents to take video of the free swim lesson program funded by the Pauly D. Foundation.
- Melissa worked on getting a gratitude award to be presented at the same time.
- Staff is grateful for the opportunity to work on great content marketing.

“A Blaze of Hope”

After hearing the story of the memorial tree removal in town, Michael and Lily sat to come up with a way to highlight the special planting that is taking place in Reed-Keppler Park. Lily interviewed the person the story is centered around and wrote a heart-warming article to submit to the papers. It's a subtle way of wrapping up a difficult situation while stepping up to be part of the solution and summarize the story while highlighting the District amenities and personnel. A copy of the press release has been e-mailed to you as well.

To: Board of Commissioners
From: Michael Gasparini
Subject: Superintendent of Parks
Date: September 10, 2019

The West Chicago Park District is now an accredited Level II Arboretum through Arbornet and the Morton Arboretum. It is a very proud moment for the District and its community. The District becomes only the third Park District to achieve the level II status along with Vernon Hills Park District and The Chicago Park District. Only the 23rd Park District in Illinois to have any level status. This covers the entire District and opens up grant and other funding opportunities for the future. I know that we have had the support of community and Board members to reach this goal.

A memorial tree was planted near the pyramid to replace the tree that was removed from the high school. It is a 25-30 foot Autumn Blaze Maple. A bench and plaque was also donated and installed near the tree. A very touching dedication took place Friday August 30th. The district is very proud to have this tree. The view from the bench overlooks the entire park. The family was extremely pleased with the location and were comforted knowing the tree was in the care of the Park District.

The District is out for bid to finish the tree removals identified by the tree inventory that took place last year. This will complete the tree project that was scheduled to take 3-4 years. The removals will take place over the winter of 2019 and spring of 2020. 80 more trees have to be removed during this period. After the project is completed, the District will begin to focus on planting trees.

The remaining play equipment that was purchased at NRPA will be installed in the grass field at Prince Crossing Park. The Mod Pods will freshen up the park and be more appealing to an older group of children. They will be installed to make an obstacle course of climbing structures. Planning is in process and the playground will be installed before winter.

The solar field project will be underway soon. The main feed power line will be ran from the project site to the ARC before winter. Solar panels are being ordered. The project will continue through the winter as long as weather allows. The solar field will be fully functioning by summer of 2020.

TO: BOARD OF COMMISSIONERS
FROM: LESLIE HOFFMANN, SUPERINTENDENT OF FINANCE
DATE: SEPTEMBER 10, 2019
RE: SEPTEMBER 2019 BOARD REPORT

AUGUST 2019 FINANCIALS:

Staff will review this report along with detailed reports for their specific areas. Please let me know if you have any questions or concerns.

FINANCIAL AUDIT UPDATE:

Fieldwork has begun, is going very well and should conclude by September 6th. We should have a draft report by September 18th and a final report by October 2nd. Lauterbach & Amen will present the final financial statements and management letter at the November Board meeting.

HUMAN RESOURCES:

Attached please find a proposed Staff Service Award program for your review and possible approval. Recognizing employees for longevity has traditionally been utilized in the public sector. The service award policy allows us to thank employees individually and consistently as they reach service milestones in our organization. These awards are a celebration for the park district too! It demonstrates that the park district can retain employees and that it is deserving of employee loyalty and longevity. In the park district field, this can lead to a positive outcome in our reputation for recruiting new employees.

Our analysis of this program shows that the total cost beginning January 1, 2020 and covering the next 3 complete fiscal years (1/1/2020-4/30/2023) would be approximately \$3,000; that's the total over the entire time period. This estimate is based on current staff. If there is any staff turnover, the cost would actually decrease.

West Chicago Park District
Revenue/Expense Statement as of 8/31/2019
FUNDS 10,20,40,45 AND 90 DRAFT

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
10 - Corporate Fund						
Revenues						
10-10-411000	Tax Rev - Current Real Estate	\$196,336.38	\$756,858.86	\$1,111,015.11	\$759,433.32	\$1,058,761.23
10-10-412000	Tax Rev - Non-Current Real Est	\$0.00	\$79.94	\$0.00	\$6.53	\$0.00
10-10-413000	Tax Rev - County Interest	\$0.00	\$60.47	\$0.00	\$307.80	\$0.00
10-10-414000	Tax Rev - Replacement Tax	\$1,823.35	\$42,755.54	\$75,000.00	\$63,766.66	\$100,000.00
10-10-430000	Interest from Investments	\$0.00	\$3,529.18	\$6,600.00	\$2,113.88	\$2,500.00
10-10-482000	Revenue - Fuel Reimbursement	\$3,392.26	\$3,392.26	\$6,500.00	\$2,786.77	\$8,500.00
10-10-485000	Revenue - Miscellaneous	\$0.00	\$0.00	\$7,200.00	\$0.00	\$0.00
Totals for Department(s) 10 - Administrative:		\$201,551.99	\$806,676.25	\$1,206,315.11	\$828,414.96	\$1,169,761.23
Total Revenues		\$201,551.99	\$806,676.25	\$1,206,315.11	\$828,414.96	\$1,169,761.23
Expenses						
10-10-511000	Salaries/Wages-Full Time	\$29,033.96	\$79,968.09	\$259,440.70	\$79,418.91	\$241,970.70
10-10-512000	Salaries/Wages-Part-Time Reg	\$0.00	\$0.00	\$18,500.00	\$0.00	\$0.00
10-10-521000	Cont/Ser - Attorney Fees	\$0.00	\$50.60	\$0.00	\$0.00	\$0.00
10-10-521100	Cont/Ser - Legal Publications	\$0.00	\$0.00	\$500.00	\$23.00	\$500.00
10-10-521300	Cont/Ser - Consultants	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00
10-10-522000	Cont/Ser - Rent - Photocopier	\$1,272.35	\$3,818.20	\$11,000.00	\$4,050.73	\$11,000.00
10-10-522400	Cont/Ser - Rent-Shredder	\$45.00	\$45.00	\$0.00	\$0.00	\$0.00
10-10-523000	Cont/Ser - IT Consultants	\$2,503.17	\$7,154.44	\$20,000.00	\$5,048.75	\$15,279.00
10-10-523100	Cont/Ser - Software Annu Maint	\$0.00	\$6,008.75	\$11,300.00	\$7,284.23	\$8,000.00
10-10-528500	Cont/Serv-Misc	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
10-10-531000	Supplies/Materials-Office	\$243.65	\$785.57	\$3,100.00	\$1,079.26	\$3,708.00
10-10-531100	Supplies/Materials-Postage	\$0.00	\$0.00	\$0.00	\$11.02	\$0.00
10-10-531600	Supplies/Materials-Finance	\$234.66	\$234.66	\$1,200.00	\$197.42	\$600.00
10-10-541000	Utilities-Telephones	\$376.50	\$1,016.61	\$3,400.00	\$1,144.24	\$3,400.00
10-10-542000	Utilities-Water/Sewer	\$0.00	\$0.00	\$2,000.00	\$1,135.24	\$2,000.00
10-10-543000	Utilities-Electricity	\$908.42	\$1,975.17	\$10,000.00	\$2,217.98	\$10,000.00
10-10-544000	Utilities-Natural Gas	\$94.82	\$668.67	\$5,000.00	\$293.29	\$5,000.00

West Chicago Park District
Revenue/Expense Statement as of 8/31/2019
FUNDS 10,20,40,45 AND 90 DRAFT

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
10-10-551000	Insurance Exp.-Health/Medical	\$8,443.71	\$13,316.88	\$69,000.00	\$6,632.96	\$56,650.00
10-10-552000	Insurance Exp.-Life	\$553.94	\$474.04	\$1,650.00	\$209.44	\$1,650.00
10-10-581000	Spec. Purp.- Memberships	\$0.00	\$31.38	\$7,000.00	\$47.00	\$8,000.00
10-10-581100	Spec. Purp.- Conf./Meetings	\$0.00	\$0.00	\$0.00	\$2,113.80	\$14,000.00
Totals for Department(s) 10 - Administrative:		\$43,710.18	\$115,548.06	\$439,090.70	\$110,907.27	\$382,757.70
10-20-511000	Salaries/Wages-Full Time	\$22,575.64	\$65,912.04	\$201,783.88	\$77,033.41	\$227,563.88
10-20-511100	Sal/Wages Overtime-Full-Time	\$0.00	\$0.00	\$5,018.64	\$0.00	\$9,113.65
10-20-520100	Cont/Serv-Seasonal Labor	\$30,199.73	\$96,643.43	\$226,291.10	\$82,509.53	\$190,497.90
10-20-520110	Cont/Serv-Parks Contracts	\$10,622.75	\$43,564.00	\$89,588.00	\$38,939.40	\$102,037.00
10-20-521300	Cont. Serv.-Consultants	\$1,000.00	\$3,000.00	\$21,000.00	\$3,000.00	\$12,000.00
10-20-522100	Con. Serv.-Rent-Toilets	\$840.00	\$2,537.85	\$10,500.00	\$2,520.00	\$13,335.00
10-20-522200	Cont. Serv.-Rent-Equipment	\$920.39	\$4,601.95	\$19,000.00	\$4,725.78	\$16,570.00
10-20-524000	Con. Serv.-Refuse Removal-Reg.	\$1,105.00	\$2,764.66	\$10,000.00	\$3,064.40	\$13,300.00
10-20-524100	Con. Serv.-Refuse Removal-Haz.	\$0.00	\$0.00	\$1,645.00	\$0.00	\$1,720.00
10-20-526000	Con. Serv.-License/Insp. Fees	\$111.00	\$4,198.00	\$7,366.00	\$281.95	\$4,459.00
10-20-532000	Supplies/Materials-Personnel	\$549.99	\$1,030.06	\$6,020.00	\$1,508.34	\$7,330.00
10-20-532100	Supplies/Materials-Ice Control	\$0.00	\$0.00	\$7,355.00	\$0.00	\$6,582.50
10-20-532200	Supplies/Materials-Safe. Equip	\$0.00	\$0.00	\$2,395.00	\$552.99	\$2,401.00
10-20-533000	Supplies/Materials-Buildings	\$0.00	\$478.21	\$15,207.00	\$1,070.68	\$4,900.00
10-20-533100	Supplies/Materials-Janitorial	\$351.30	\$1,578.23	\$4,911.52	\$1,802.49	\$4,879.27
10-20-533200	Supplies/Materials-Chemicals	\$1,283.76	\$2,174.03	\$5,198.25	\$1,263.66	\$3,152.00
10-20-534000	Supplies/Materials-Veh./Mach.	\$1,309.75	\$1,750.35	\$3,957.45	\$4,321.75	\$6,186.86
10-20-534100	Supplies/Materials-Fuel/Oil	\$6,591.37	\$14,555.87	\$37,375.00	\$13,821.64	\$36,825.00
10-20-534200	Supplies/Materials-Tools/Hdw.	\$100.32	\$958.07	\$4,286.98	\$1,086.67	\$3,823.99
10-20-535000	Supplies/Materials-Landscape	\$192.10	\$5,503.31	\$16,256.00	\$8,063.70	\$14,640.00
10-20-535300	Supplies/Materials-Signs	\$0.00	\$61.95	\$1,650.00	\$2,731.60	\$5,205.00
10-20-535400	Supplies/Materials-Conservation	\$0.00	\$1,372.50	\$3,538.00	\$0.00	\$5,019.00
10-20-561000	Repairs/Maint.-Buildings	\$5,359.52	\$22,795.88	\$32,552.00	\$37,763.92	\$43,070.91
10-20-562000	Repairs/Maint.-Veh./Machines	\$65.80	\$648.59	\$16,340.00	\$3,820.60	\$16,840.00
10-20-563000	Repairs/Maint.-Athl Facilities	\$0.00	\$0.00	\$0.00	\$64.61	\$0.00
10-20-565000	Repairs/Maint.-Playgrounds	\$389.28	\$12,622.00	\$30,000.00	\$4,321.78	\$16,250.64
10-20-565100	Repairs/Maint. Splash Pads	\$70.02	\$930.43	\$7,000.00	\$1,247.53	\$0.00

West Chicago Park District
Revenue/Expense Statement as of 8/31/2019
 FUNDS 10,20,40,45 AND 90 DRAFT

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
10-20-566000	Repairs/Maint.-Pavillions	\$0.00	\$47.46	\$0.00	\$0.00	\$0.00
10-20-568000	Repairs/Maint.-Equipment	\$500.24	\$1,972.72	\$15,650.00	\$3,015.08	\$18,462.00
Totals for Department(s) 20 - Maintenance:		\$84,137.96	\$291,701.59	\$801,884.82	\$298,531.51	\$786,164.60
Total Expenses		\$127,848.14	\$407,249.65	\$1,240,975.52	\$409,438.78	\$1,168,922.30
BEGINNING FUND BALANCE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)		\$73,703.85	\$399,426.60	\$0.00	\$418,976.18	\$0.00
ENDING FUND BALANCE		\$73,703.85	\$399,426.60	\$0.00	\$418,976.18	\$0.00

West Chicago Park District
Revenue/Expense Statement as of 8/31/2019
FUNDS 10,20,40,45 AND 90 DRAFT

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
20 - Recreation Fund						
Revenues						
20-10-411000	Tax Rev - Current Real Estate	\$123,251.94	\$475,125.01	\$697,490.32	\$456,531.21	\$636,451.15
20-10-412000	Tax Rev - Non-Current Real Est	\$0.00	\$48.99	\$0.00	\$3.94	\$0.00
20-10-413000	Tax Rev - County Interest	\$0.00	\$37.95	\$0.00	\$185.03	\$0.00
20-10-414000	Tax Rev - Replacement Tax	\$1,823.35	\$42,755.54	\$75,000.00	\$5,600.23	\$0.00
20-10-430000	Interest from Investments	\$0.00	\$3,176.25	\$8,000.00	\$4,749.28	\$4,000.00
20-10-442000	Rental Income-Athletic Fields	\$1,250.00	\$17,200.00	\$35,100.00	\$20,956.67	\$32,900.00
20-10-444000	Rental Income-Pavillions	\$200.00	\$2,250.00	\$3,000.00	\$3,354.00	\$3,000.00
20-10-451000	Donations-Annual Appeal	\$0.00	\$2,660.00	\$0.00	\$1,964.10	\$0.00
20-10-452000	Donations-Scholarship Fund	\$0.00	\$0.00	\$0.00	\$6,100.00	\$0.00
20-10-453000	Revenue - Donations Foundation	\$0.00	\$6,000.00	\$20,300.00	\$3,085.00	\$6,100.00
20-10-455000	Sponsorship-Public Relations Events	\$0.00	\$0.00	\$1,550.00	\$0.00	\$1,550.00
20-10-460000	Brochure/Website Ads	\$0.00	\$0.00	\$700.00	\$150.00	\$1,500.00
20-10-461000	Rev-Concessions	\$0.00	\$53.40	\$750.00	\$375.00	\$750.00
20-10-480000	Revenue - Service Fees	\$21.00	\$151.00	\$200.00	\$203.00	\$200.00
20-10-485000	Revenue - Miscellaneous	(\$10.00)	\$15.00	\$200.00	\$737.30	\$200.00
Totals for Department(s) 10 - Administrative:		\$126,536.29	\$549,473.14	\$842,290.32	\$503,994.76	\$686,651.15
20-30-451000	Rev- Appeal Sponsorships	\$0.00	\$24,350.00	\$33,500.00	\$13,100.00	\$12,900.00
20-30-461000	Concessions	\$0.00	\$824.04	\$1,130.00	\$675.70	\$1,400.00
20-30-461300	Revenue-Costumes	\$0.00	\$689.50	\$0.00	\$1,250.00	\$0.00
20-30-490000	Program Revenue	\$32,644.77	\$218,500.07	\$510,446.00	\$207,822.98	\$562,566.57
20-30-491000	Rev-Ticket Sales	\$0.00	\$9,981.51	\$12,545.00	\$9,159.57	\$6,550.00
20-30-492000	Rev.-Advertisers	\$0.00	\$1,567.00	\$1,315.00	\$979.00	\$1,100.00
Totals for Department(s) 30 - Programming:		\$32,644.77	\$255,912.12	\$558,936.00	\$232,987.25	\$584,516.57
20-40-421000	Admissions Rev.-Daily Fees	\$32,637.00	\$196,056.21	\$317,835.00	\$277,324.33	\$280,507.50
20-40-422000	Admissions Rev.-Passes	(\$45.00)	\$78,865.00	\$45,650.00	\$80,815.50	\$75,575.00
20-40-443000	Rev. - Rentals	\$668.00	\$24,755.00	\$18,110.00	\$23,749.50	\$15,300.00
20-40-462000	Concess. Rev.-Aquatics	\$0.00	\$2,715.83	\$12,232.00	\$7,593.08	\$10,000.00
20-40-463000	Merchandise Sales	\$578.00	\$3,060.00	\$3,712.25	\$3,970.43	\$2,650.00

West Chicago Park District
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FUNDS 10,20,40,45 AND 90 DRAFT

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
20-40-490000	Program Rev. Aquatics	\$1,856.00	\$28,369.60	\$38,001.00	\$36,264.37	\$42,795.00
20-40-491000	Revenue-Sponsorships	\$0.00	\$9,610.00	\$0.00	\$0.00	\$0.00
20-40-494000	Rev. - Staff Uniform & Certification	\$46.00	\$9,126.00	\$6,763.00	\$6,965.00	\$8,097.00
Totals for Department(s) 40 - Turtle Splash:		\$35,740.00	\$352,557.64	\$442,303.25	\$436,682.21	\$434,924.50
20-50-441000	Room Rentals	\$0.00	\$268.00	\$2,700.00	\$1,000.96	\$3,000.00
20-50-445000	Gym Rentals	\$1,030.00	\$18,636.67	\$64,540.00	\$22,138.39	\$96,140.00
20-50-462000	Vending Machine Sales	\$0.00	\$0.00	\$960.00	\$89.40	\$960.00
20-50-485000	Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$2,850.00
Totals for Department(s) 50 - Zone 250:		\$1,030.00	\$18,904.67	\$68,200.00	\$23,228.75	\$102,950.00
20-70-421000	Admissions Rev.-Guest Fees	\$915.00	\$4,468.00	\$12,840.00	\$3,711.50	\$10,776.00
20-70-431000	TREEHOUSE DAILY	\$2,252.00	\$8,981.00	\$32,880.00	\$9,672.50	\$30,240.00
20-70-435000	TREEHOUSE MEMBERSHIP	\$1,215.62	\$5,175.04	\$15,264.00	\$5,293.72	\$18,720.00
20-70-441000	ROOM RENTAL	\$6,580.83	\$29,809.57	\$80,730.00	\$33,374.95	\$80,110.00
20-70-445000	RENTAL REVENUE GYM	\$2,580.00	\$9,775.27	\$45,330.00	\$5,536.21	\$64,800.00
20-70-451000	ADULT MEMBERSHIP	\$5,083.00	\$21,020.91	\$85,638.00	\$29,951.34	\$115,515.00
20-70-452000	COUPLE MEMBERSHIP	\$3,955.09	\$17,123.82	\$66,788.00	\$24,636.34	\$86,470.00
20-70-453000	FAMILY MEMBERSHIP	\$5,718.20	\$19,674.17	\$83,970.00	\$27,816.00	\$102,915.00
20-70-454000	YOUTH MEMBERSHIP	\$1,810.00	\$3,210.92	\$9,240.00	\$4,083.19	\$21,900.00
20-70-455000	SENIOR MEMBERSHIP	\$3,387.70	\$9,550.67	\$57,768.00	\$19,362.67	\$57,780.00
20-70-456000	SPECIALTY MEMBERSHIP	\$2,648.00	\$14,346.00	\$38,145.00	\$14,425.00	\$29,975.00
20-70-458000	Track Pass	\$248.49	(\$323.15)	\$11,025.00	\$3,617.34	\$11,000.00
20-70-462000	VENDING MACHINE SALES	\$62.80	\$62.80	\$1,560.00	\$279.20	\$1,560.00
20-70-465000	Merchandise Sales Revenue	\$3.00	\$3.00	\$102.00	\$0.00	\$102.00
20-70-490000	Program Rev-ARC Center	\$7,480.50	\$50,967.81	\$138,200.00	\$53,323.64	\$133,135.00
Totals for Department(s) 70 - ARC:		\$43,940.23	\$193,845.83	\$679,480.00	\$235,083.60	\$764,998.00
Total Revenues		\$239,891.29	\$1,370,693.40	\$2,591,209.57	\$1,431,976.57	\$2,574,040.22

Expenses

20-10-511000	Salaries/Wages-Full Time	\$46,908.00	\$147,947.97	\$436,217.39	\$152,396.79	\$470,416.39
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West Chicago Park District
Revenue/Expense Statement as of 8/31/2019
FUNDS 10,20,40,45 AND 90 DRAFT

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
20-10-512000	Salaries/Wages-Part Time-Reg.	\$6,872.05	\$20,187.37	\$31,000.00	\$13,760.00	\$30,000.00
20-10-521000	Cont/Ser - Attorney Fees	\$3,577.46	\$10,458.84	\$8,000.00	\$1,165.95	\$8,500.00
20-10-521100	Cont/Ser - Legal Publications	\$0.00	\$74.87	\$1,250.00	\$288.00	\$650.00
20-10-521200	Cont/Ser - Subscriptions	\$0.00	\$399.00	\$600.00	\$25.15	\$600.00
20-10-522000	Cont/Ser - Rent - Photocopier	\$1,272.35	\$3,818.23	\$11,000.00	\$4,050.77	\$11,000.00
20-10-522100	Cont/Ser - Rent-Toilets	\$0.00	\$2,400.00	\$5,000.00	\$1,782.00	\$14,500.00
20-10-522200	Cont/Ser - Rent-Equipment	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00
20-10-523000	Cont/Ser - IT Consultants	\$2,503.18	\$9,172.46	\$20,000.00	\$5,048.75	\$15,279.00
20-10-523100	Cont/Ser - Software Annu Maint	\$0.00	\$6,008.75	\$11,300.00	\$9,575.25	\$8,000.00
20-10-525000	Cont/Ser - Alarm Monitor. Ser.	\$0.00	\$346.50	\$1,800.00	\$479.13	\$2,400.00
20-10-526200	Cont/Ser - Lic./Inspection Fee	\$0.00	\$0.00	\$300.00	\$0.00	\$600.00
20-10-527000	Cont/Ser - Employ. Assist. Pr.	\$99.00	\$198.00	\$700.00	\$158.40	\$600.00
20-10-527100	Cont/Ser - Employ. Test./Phy.	\$0.00	\$0.00	\$2,500.00	\$0.00	\$1,000.00
20-10-527200	Cont/Serv-Crim Checks	\$552.50	\$1,960.50	\$3,500.00	\$1,188.00	\$3,000.00
20-10-528000	Cont/Ser - Printing-Brochures	\$5,950.18	\$5,950.18	\$28,900.00	\$5,875.00	\$28,330.00
20-10-528500	Cont/Serv-Misc.	\$0.00	\$0.00	\$1,000.00	\$0.00	\$500.00
20-10-531000	Supplies/Materials-Office	\$342.91	\$751.24	\$3,200.00	\$1,301.19	\$3,700.00
20-10-531100	Supplies/Materials-Off. Post.	\$22.56	\$695.19	\$4,500.00	\$1,567.26	\$2,000.00
20-10-531200	Supplies/Materials-Broch. Post	\$0.00	\$2,534.84	\$10,285.00	\$2,450.00	\$10,060.00
20-10-531300	Supplies/Materials-Software	\$112.60	\$1,289.37	\$2,000.00	\$698.88	\$2,000.00
20-10-531400	Supplies - Promo Postage	\$0.00	\$0.00	\$913.00	\$0.00	\$0.00
20-10-531500	Supplies-Hardware	\$0.00	\$9,538.96	\$17,619.00	\$4,327.84	\$8,400.00
20-10-531600	Supplies/Materials-Finance	\$234.66	\$234.66	\$1,200.00	\$197.41	\$600.00
20-10-532100	Supplies/Materials-First Aid	\$0.00	\$125.68	\$2,610.00	\$0.00	\$2,850.00
20-10-534100	Supplies/Materials-Fuel/Oil	\$0.00	\$106.57	\$1,500.00	\$517.21	\$1,500.00
20-10-535200	Supp/Mat-Athletic Fields	\$0.00	\$18,001.84	\$9,550.61	\$9,934.65	\$13,416.00
20-10-537000	Supplies-Programming General	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00
20-10-541000	Utilities-Telephones	\$438.60	\$1,720.71	\$4,500.00	\$1,328.75	\$3,400.00
20-10-542000	Utilities-Water/Sewer	\$0.00	\$0.00	\$3,000.00	\$1,135.22	\$5,000.00
20-10-543000	Utilities-Electricity	\$908.44	\$1,975.18	\$8,500.00	\$2,218.02	\$9,000.00
20-10-544000	Utilities-Natural Gas	\$94.83	\$402.06	\$5,500.00	\$293.31	\$5,000.00
20-10-551000	Insurance Exp.-Medical	\$33,016.47	\$70,692.06	\$202,150.00	\$52,333.31	\$170,000.00
20-10-561000	Repairs/Maint.-Buildings	\$0.00	\$89.94	\$3,000.00	\$0.00	\$3,000.00

West Chicago Park District
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FUNDS 10,20,40,45 AND 90 DRAFT

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
20-10-562000	Repairs/Maint.-Veh./Machines	\$0.00	\$1,578.38	\$5,000.00	\$681.04	\$5,000.00
20-10-563000	Repairs/Maint.-Ath. Facilities	\$0.00	\$865.64	\$22,100.00	\$10,611.19	\$12,050.00
20-10-564000	Repairs/Maint.-Landscape	\$0.00	\$1,471.69	\$0.00	\$0.00	\$0.00
20-10-565000	Repairs/Maint.-Playgrounds	\$0.00	\$0.00	\$7,000.00	\$0.00	\$0.00
20-10-581000	Spec. Purp.-Membership	\$220.00	\$251.37	\$7,000.00	\$47.00	\$8,000.00
20-10-581100	Spec. Purp.-Con./Meetings	\$0.00	\$1,995.90	\$28,000.00	\$2,483.25	\$14,000.00
20-10-581300	Spec. Purp.-Staff Cont. Education	\$15.00	\$907.62	\$5,000.00	\$1,552.00	\$5,500.00
20-10-581310	Spec. Purp.-Staff Meetings	\$554.37	\$1,758.00	\$11,500.00	\$5,624.71	\$8,500.00
20-10-581400	Spec. Purp.-Mileage Reimburse.	\$85.49	\$706.62	\$4,500.00	\$1,072.11	\$3,500.00
20-10-581500	Spec. Purp.-Awards/Recognition	\$38.96	\$58.96	\$7,000.00	\$68.17	\$5,500.00
20-10-581600	Spec. Purp.- Foundation	\$0.00	\$0.00	\$3,500.00	\$2,699.15	\$1,000.00
20-10-581800	Employee Logowear	\$303.50	\$549.75	\$2,250.00	\$574.48	\$2,250.00
20-10-582000	Spec. Purp.-Bank Serv Fees	\$6.04	\$225.29	\$1,200.00	\$150.00	\$1,200.00
20-10-582100	Spec. Purp.-Cash Over and Short	\$14.00	\$48.05	\$0.00	\$0.00	\$0.00
20-10-583000	Spec. Purp.-Credit Card Fees	\$43.65	\$9,959.66	\$30,000.00	\$14,264.43	\$26,000.00
20-10-584000	Media Marketing	\$340.45	\$458.49	\$6,114.00	\$1,242.21	\$4,378.00
20-10-584100	Branding/Signage	\$60.04	\$1,007.97	\$5,866.00	\$258.08	\$5,581.75
20-10-584200	Public Realtions Events Supplies	\$12.97	\$136.81	\$2,100.00	\$117.04	\$2,100.00
20-10-584300	Marketing-Annual Appeal Expenses	\$100.00	\$1,265.35	\$3,000.00	\$332.48	\$1,250.00
20-10-586000	Marketing Promo Materials	\$0.00	\$0.00	\$7,624.00	\$47.97	\$5,169.00
20-10-586500	Debt Retirement-Principal	\$5,021.30	\$19,986.25	\$40,253.62	\$0.00	\$58,305.76
20-10-586600	Debt Retirement-Notes Payable	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
20-10-586800	Debt Retirement-Interest	\$90.37	\$460.43	\$639.48	\$0.00	\$3,034.28
20-10-587000	Marketing Design and Print	\$0.00	\$379.08	\$3,546.00	\$184.91	\$3,281.00
20-10-589000	Spec Purp-Sales Tax	\$0.00	\$0.00	\$700.00	\$0.00	\$500.00
Totals for Department(s) 10 - Administrative:		<u>\$109,811.93</u>	<u>\$366,152.28</u>	<u>\$1,053,338.10</u>	<u>\$316,106.46</u>	<u>\$1,017,751.18</u>
20-30-515000	Wages - Programming	\$25,650.02	\$73,665.75	\$174,387.25	\$66,717.69	\$162,934.21
20-30-529500	Contract Program Expense	\$22,092.56	\$58,704.25	\$101,772.00	\$53,487.13	\$134,509.00
20-30-539500	Supplies Program Expense	\$3,026.03	\$20,290.60	\$57,866.50	\$20,290.12	\$58,320.76
20-30-589500	Program Awards	\$1,860.27	\$2,307.02	\$2,322.00	\$572.65	\$480.25
Totals for Department(s) 30 - Programming:		<u>\$52,628.88</u>	<u>\$154,967.62</u>	<u>\$336,347.75</u>	<u>\$141,067.59</u>	<u>\$356,244.22</u>

West Chicago Park District
Revenue/Expense Statement as of 8/31/2019
FUNDS 10,20,40,45 AND 90 DRAFT

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
20-40-514100	Wages-Supervisors	\$8,281.81	\$23,333.70	\$29,950.63	\$22,678.87	\$28,527.75
20-40-514200	Wages-Lifeguards	\$41,121.71	\$97,512.54	\$95,553.25	\$91,757.53	\$85,729.50
20-40-514300	Wages-Admissions	\$6,731.01	\$15,019.40	\$20,613.50	\$15,745.67	\$18,773.75
20-40-514500	Wages-Deck Attendant	\$4,496.85	\$11,408.56	\$23,141.00	\$22,701.57	\$18,550.00
20-40-514900	Wages-Custodial	\$16.50	\$1,291.38	\$4,882.50	\$3,396.90	\$2,525.00
20-40-515000	Wages-Aquatic Programs	\$2,655.11	\$6,736.98	\$12,581.25	\$6,346.61	\$16,789.13
20-40-521100	Cont. Serv.- Legal Publications	\$0.00	\$0.00	\$0.00	\$0.00	\$3,978.00
20-40-524000	Cont. Serv.-Refuse Removal	\$364.00	\$1,300.69	\$1,702.00	\$1,350.33	\$1,820.00
20-40-524200	Cont/Serv-Custodial	\$1,586.00	\$3,172.00	\$4,758.00	\$0.00	\$0.00
20-40-525000	Cont. Serv.-Alarm Monitoring	\$0.00	\$627.00	\$1,000.00	\$170.01	\$2,055.00
20-40-526000	Cont.- Lifeguard Certification Fees	\$30.00	\$2,318.00	\$1,600.00	\$1,806.00	\$4,275.00
20-40-526100	Cont. Serv.-Aquatic Inspections	\$0.00	\$280.00	\$1,625.00	\$0.00	\$1,625.00
20-40-529500	Cont. Serv. Aquatic Programs	\$0.00	\$0.00	\$384.00	\$0.00	\$1,152.00
20-40-529504	Cont Serv-Audit	\$0.00	\$3,475.00	\$1,900.00	\$3,350.00	\$1,650.00
20-40-529506	Cont/Serv-Pool Open/Close	\$0.00	\$238.00	\$10,871.00	\$11,104.32	\$8,885.00
20-40-529600	Contract. Prog.-H.S. Pool Rent	\$0.00	\$0.00	\$2,640.00	\$0.00	\$2,496.00
20-40-531000	Office Supplies	\$71.73	\$1,740.33	\$2,034.50	\$538.07	\$482.50
20-40-531300	Computer	\$0.00	\$619.24	\$1,509.62	\$2,813.83	\$2,566.62
20-40-531500	Admissions Merchandise Supplies	\$337.42	\$851.42	\$2,146.40	\$1,830.17	\$2,079.68
20-40-532000	Staff Uniforms	\$0.00	\$3,728.53	\$5,498.67	\$4,281.83	\$6,048.22
20-40-532100	First Aid Supplies	\$264.97	\$1,010.91	\$1,358.49	\$738.33	\$812.73
20-40-532200	Safety Supplies	\$39.99	\$139.98	\$4,757.70	\$4,363.69	\$5,675.70
20-40-533100	Supp./Mater.-Janitorial	\$682.17	\$1,833.33	\$2,738.31	\$832.42	\$3,156.76
20-40-533200	Supp./Mater.-Chemicals	\$13,888.88	\$36,329.86	\$35,333.00	\$33,627.88	\$35,333.00
20-40-535300	Supp./Mater.-Signs	\$0.00	\$0.00	\$0.00	\$130.00	\$260.00
20-40-537000	Supp./Mater.-Operational	\$357.26	\$1,321.09	\$6,178.46	\$8,107.28	\$7,586.46
20-40-539500	Supplies Aquatic Programs	\$1,411.56	\$1,857.71	\$4,082.50	\$2,079.27	\$5,019.00
20-40-541000	Utilities-Telephone	\$226.85	\$680.55	\$2,500.00	\$1,094.27	\$3,937.00
20-40-542000	Utilities-Water/Sewer	\$0.00	\$113.11	\$29,128.00	\$8,232.63	\$22,312.00
20-40-543000	Utilities-Electricity	\$6,671.56	\$14,731.34	\$36,000.00	\$16,387.33	\$37,807.00
20-40-544000	Utilities-Natural Gas	\$2,487.27	\$3,454.20	\$12,000.00	\$1,413.47	\$20,909.00
20-40-561000	Repairs/Maintenance-Buildings	\$9.47	\$4,609.95	\$51,450.00	\$26,037.77	\$15,656.00
20-40-566000	Repairs/Maintenance-Equipment	\$509.90	\$18,015.19	\$35,068.00	\$14,471.52	\$55,993.00

West Chicago Park District
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		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
20-40-567000	Repairs/Maint.-Slides	\$7,360.00	\$7,422.65	\$21,250.00	\$8,117.04	\$23,544.00
20-40-581500	Spec. Purp.- Awards/Recognitio	\$522.37	\$626.61	\$438.00	\$0.00	\$0.00
20-40-586000	Marketing Promo Materials	\$0.00	\$45.00	\$5,380.00	\$394.99	\$4,850.00
Totals for Department(s) 40 - Turtle Splash:		\$100,124.39	\$265,844.25	\$472,053.78	\$315,899.60	\$452,859.80
20-50-514300	Wages-Customer Service	\$0.00	\$1,600.54	\$5,461.08	\$3,145.04	\$19,444.50
20-50-521000	Cont/Ser - Maintenance	\$885.00	\$3,015.00	\$5,130.00	\$0.00	\$0.00
20-50-524000	Con. Serv.-Refuse Removal-Reg.	\$110.95	\$274.15	\$1,600.00	\$814.01	\$2,092.00
20-50-524200	Cont/Serv-Custodial	\$1,281.00	\$2,806.00	\$14,400.00	\$3,153.00	\$12,000.00
20-50-525000	Cont/Ser - Alarm Monitor. Ser.	\$0.00	\$0.00	\$1,274.00	\$734.90	\$720.00
20-50-528600	Cont/Serv-Contracted Repairs Service	\$0.00	\$0.00	\$7,000.00	\$0.00	\$0.00
20-50-531000	Office Supplies	\$0.00	\$0.00	\$234.00	\$13.90	\$468.00
20-50-532000	Clothing Supplies	\$0.00	\$0.00	\$0.00	\$15.00	\$270.00
20-50-532200	Safety Supplies	\$0.00	\$0.00	\$128.00	\$0.00	\$310.26
20-50-533100	Supplies/Materials-Janitorial	\$0.00	\$0.00	\$1,000.00	\$0.00	\$3,000.00
20-50-533600	Supplies/Materials Facility Equipment	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
20-50-542000	Utilities-Water/Sewer	\$0.00	\$194.96	\$1,200.00	\$215.82	\$1,500.00
20-50-543000	Utilities-Electricity	\$3,618.74	\$5,623.79	\$19,920.00	\$13,845.99	\$1,200.00
20-50-544000	Utilities-Natural Gas	\$42.36	\$134.99	\$2,700.00	\$119.10	\$2,700.00
20-50-561000	Repairs/Maint.-Buildings	\$0.00	\$6,793.60	\$899.00	(\$450.00)	\$899.00
Totals for Department(s) 50 - Zone 250:		\$5,938.05	\$20,443.03	\$61,146.08	\$21,606.76	\$44,803.76
20-70-514300	CUSTOMER SERVICE STAFF	\$15,623.22	\$44,397.90	\$135,112.50	\$40,300.42	\$124,332.00
20-70-514400	KIDS AREA STAFF	\$3,707.66	\$10,988.02	\$35,355.00	\$10,487.17	\$35,824.00
20-70-515000	Fitness Wages	\$9,391.13	\$27,253.51	\$81,913.00	\$25,076.00	\$84,139.00
20-70-517000	Salaries/Wages-Rentals	\$287.63	\$918.79	\$3,400.00	\$899.58	\$3,400.00
20-70-521000	MAINTENANCE AGREEMENTS	\$628.35	\$12,823.65	\$38,544.85	\$9,131.71	\$34,759.00
20-70-524000	REFUSE DISPOSAL	\$159.00	\$477.00	\$2,067.00	\$947.77	\$2,067.00
20-70-524200	Cont/Serv-Custodial	\$14,745.58	\$58,982.32	\$147,748.08	\$58,661.60	\$177,946.96
20-70-525000	ALARM SYSTEM	\$450.00	\$681.75	\$720.00	\$450.00	\$720.00
20-70-528200	EQUIPMENT RENTAL	\$0.00	\$120.00	\$600.00	\$807.48	\$830.00
20-70-528600	Cont/Serv-Contracted Repairs	\$540.00	\$3,824.50	\$15,150.00	\$161.25	\$7,650.00
20-70-531000	OFFICE SUPPLIES	\$0.00	\$30.60	\$2,772.00	\$560.36	\$2,789.00

West Chicago Park District
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FUNDS 10,20,40,45 AND 90 DRAFT

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
20-70-532000	Supplies/Materials-Personnel	\$0.00	\$0.00	\$1,296.00	\$349.69	\$1,175.00
20-70-532200	Safety Supplies	\$0.00	\$2,831.40	\$2,680.00	\$903.67	\$4,075.00
20-70-533100	Supplies/Materials-Janitorial	\$0.00	\$2,601.12	\$14,000.00	\$5,117.22	\$14,000.00
20-70-533600	Supplies/Materials Facility Equipment	\$282.86	\$833.54	\$5,710.00	\$584.90	\$7,550.00
20-70-535500	Supplies/Materials-Treehouse	\$41.00	\$48.00	\$1,012.00	\$50.00	\$1,100.00
20-70-539500	Fitness Programs Supplies	\$1,214.16	\$1,214.16	\$4,246.00	\$0.00	\$4,246.00
20-70-541000	Telephones	\$2,799.70	\$5,768.99	\$16,600.00	\$5,414.65	\$16,600.00
20-70-542000	Water & Sewer	\$0.00	\$1,246.23	\$7,500.00	\$0.00	\$7,500.00
20-70-543000	Utilities-Electricity	\$14,147.55	\$29,127.92	\$96,000.00	\$28,325.84	\$104,400.00
20-70-544000	Natural Gas	\$428.38	\$1,796.47	\$6,780.00	\$994.80	\$6,780.00
20-70-561000	Repairs/Maint.-Buildings	\$206.14	\$977.14	\$6,846.00	\$680.95	\$6,846.00
20-70-562000	R&M-Vehicles	\$0.00	\$0.00	\$0.00	\$303.92	\$0.00
20-70-568000	Repairs & Maint.-Equipment	\$1,156.54	\$2,412.43	\$20,410.00	\$6,102.09	\$20,978.00
20-70-581200	Marketing Supplies	\$340.52	\$374.27	\$9,605.00	\$358.90	\$9,605.00
20-70-586000	Marketing Promo Materials	\$795.00	\$795.00	\$4,850.00	\$452.40	\$4,850.00
Totals for Department(s) 70 - ARC:		<u>\$66,944.42</u>	<u>\$210,524.71</u>	<u>\$660,917.43</u>	<u>\$197,122.37</u>	<u>\$684,161.96</u>
Total Expenses		<u>\$335,447.67</u>	<u>\$1,017,931.89</u>	<u>\$2,583,803.14</u>	<u>\$991,802.78</u>	<u>\$2,555,820.92</u>
BEGINNING FUND BALANCE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)		(\$95,556.38)	\$352,761.51	\$0.00	\$440,173.79	\$0.00
ENDING FUND BALANCE		<u>(\$95,556.38)</u>	<u>\$352,761.51</u>	<u>\$0.00</u>	<u>\$440,173.79</u>	<u>\$0.00</u>

West Chicago Park District
Revenue/Expense Statement as of 8/31/2019
FUNDS 10,20,40,45 AND 90 DRAFT

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
40 - Pension Fund						
Revenues						
40-10-411000	Tax Rev - Current Real Estate	\$19,170.89	\$73,902.04	\$108,261.86	\$107,743.69	\$150,154.70
40-10-412000	Tax Rev - Non-Current Real Est	\$0.00	\$10.14	\$0.00	\$1.19	\$0.00
40-10-413000	Tax Rev - County Interest	\$0.00	\$5.90	\$0.00	\$43.67	\$0.00
40-10-430000	Interest from Investments	\$0.00	\$534.28	\$0.00	\$392.94	\$0.00
Totals for Department(s) 10 - Administrative:		\$19,170.89	\$74,452.36	\$108,261.86	\$108,181.49	\$150,154.70
Total Revenues		\$19,170.89	\$74,452.36	\$108,261.86	\$108,181.49	\$150,154.70
Expenses						
40-10-583500	Spec. Purp. Ex.-IMRF	\$7,020.82	\$20,872.80	\$110,000.00	\$48,496.50	\$144,000.00
Totals for Department(s) 10 - Administrative:		\$7,020.82	\$20,872.80	\$110,000.00	\$48,496.50	\$144,000.00
Total Expenses		\$7,020.82	\$20,872.80	\$110,000.00	\$48,496.50	\$144,000.00
BEGINNING FUND BALANCE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)		\$12,150.07	\$53,579.56	\$0.00	\$59,684.99	\$0.00
ENDING FUND BALANCE		\$12,150.07	\$53,579.56	\$0.00	\$59,684.99	\$0.00

West Chicago Park District
Revenue/Expense Statement as of 8/31/2019
FUNDS 10,20,40,45 AND 90 DRAFT

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
45 - FICA						
Revenues						
45-10-411000	Tax Rev - Current Real Estate	\$18,216.02	\$70,221.10	\$102,937.50	\$90,028.43	\$125,413.30
45-10-412000	Tax Rev - Non-Current Real Est	\$0.00	\$5.85	\$0.00	\$0.80	\$0.00
45-10-413000	Tax Rev - County Interest	\$0.00	\$5.61	\$0.00	\$36.49	\$0.00
45-10-430000	Interest from Investments	\$0.00	\$331.47	\$0.00	\$364.45	\$0.00
Totals for Department(s) 10 - Administrative:		\$18,216.02	\$70,564.03	\$102,937.50	\$90,430.17	\$125,413.30
Total Revenues		\$18,216.02	\$70,564.03	\$102,937.50	\$90,430.17	\$125,413.30
Expenses						
45-10-583600	FICA Expense	\$17,196.91	\$48,696.74	\$122,500.00	\$48,542.17	\$125,000.00
Totals for Department(s) 10 - Administrative:		\$17,196.91	\$48,696.74	\$122,500.00	\$48,542.17	\$125,000.00
Total Expenses		\$17,196.91	\$48,696.74	\$122,500.00	\$48,542.17	\$125,000.00
BEGINNING FUND BALANCE						
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)						
		\$1,019.11	\$21,867.29	\$0.00	\$41,888.00	\$0.00
ENDING FUND BALANCE						
		\$1,019.11	\$21,867.29	\$0.00	\$41,888.00	\$0.00

West Chicago Park District
Revenue/Expense Statement as of 8/31/2019
FUNDS 10,20,40,45 AND 90 DRAFT

		Actual	Actual YTD	Budget YTD	Prior YTD	Prior Budget
90 - Capital Projects						
Revenues						
90-10-430000	Interest from Investments	\$0.00	\$268.71	\$2,500.00	\$1,571.21	\$5,000.00
90-10-452000	Donations - Land/Cash	\$0.00	\$0.00	\$4,000.00	\$5,646.00	\$0.00
90-10-485100	Revenue - Miscellaneous	\$0.00	\$400.00	\$0.00	\$4,780.00	\$0.00
Totals for Department(s) 10 - Administrative:		\$0.00	\$668.71	\$6,500.00	\$11,997.21	\$5,000.00
Total Revenues		\$0.00	\$668.71	\$6,500.00	\$11,997.21	\$5,000.00
Expenses						
90-10-521300	Planning Consultants	\$0.00	\$0.00	\$20,000.00	\$19,306.13	\$25,000.00
90-10-564000	Landscape Repairs/Maintenance	\$0.00	\$0.00	\$0.00	\$8,030.00	\$0.00
90-10-566000	Repairs/Maint.-Pavillions	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00
90-10-566100	Repairs/Maint.-Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00
90-10-571100	Software/Hardware Acquisition	\$0.00	\$0.00	\$0.00	\$12,010.95	\$12,400.00
90-10-572000	Vehicle Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$42,000.00
90-10-574000	Development Projects	\$0.00	\$0.00	\$0.00	\$615,876.70	\$860,000.00
90-10-586500	Debt Retirement Principal	\$0.00	\$0.00	\$0.00	\$19,161.91	\$0.00
90-10-586800	Debt Retirement-Interest	\$0.00	\$0.00	\$0.00	\$1,284.77	\$0.00
Totals for Department(s) 10 - Administrative:		\$0.00	\$0.00	\$20,000.00	\$675,670.46	\$966,400.00
Total Expenses		\$0.00	\$0.00	\$20,000.00	\$675,670.46	\$966,400.00
BEGINNING FUND BALANCE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET SURPLUS/(DEFICIT)		\$0.00	\$668.71	\$0.00	(\$663,673.25)	\$0.00
ENDING FUND BALANCE		\$0.00	\$668.71	\$0.00	(\$663,673.25)	\$0.00



Monarch Pledge

(adapted from the National Wildlife Federation's Mayor's Monarch Pledge)

The monarch butterfly is an iconic North American species whose multigenerational migration and metamorphosis from caterpillar to butterfly has captured the imagination of millions of Americans.

We, the undersigned community organization, are deeply concerned about the decline of the monarch butterfly population. Twenty years ago, more than one billion Eastern monarch butterflies migrated to Mexico. In the winter of 2014, only 60 million made the trip. The North American monarch population has declined by more than 90% in the past two decades. Monarch scientist attribute the decline to degradation and loss of summer breeding habitat in the U.S., and loss of winter habitat in Mexico. Western populations of monarch butterflies that overwinter in California are also in decline.

Cities, towns and counties have a critical role to play to help save the monarch butterfly. Municipalities in particular can provide habitat at public parks, median strips, community gardens and municipal buildings that serve as community hubs such as recreation centers and libraries. Schools, homes and businesses can all provide essential habitat for monarch too. Simple changes in landscaping ordinances or school policies can make a big difference for the monarch. Educating citizens about how and where to grow milkweed is also a key piece of the puzzle. Creating habitat and education citizens will benefit other pollinators that need health habitat as well.

When community organizations speak up and take a stand, citizens notice. Therefore, we hereby commit to help restore habitat for the monarch and encourage members of our community to do the same, so that these magnificent butterflies will once again flourish across the continent.

Name of Organization

Date

WEST CHICAGO PARK DISTRICT

Section 4: Employee Benefits

4.14 Staff Service Awards Program

The West Chicago Park District wishes to honor and recognize the contributions employees make to the Park District and has designed a system to recognize employee loyalty, longevity and dedication. This program is not intended to replace informal and spontaneous recognition or praise of staff achievements and work performance, as a job well done is always valued by the Park District.

Beginning January 1, 2020, employees may be eligible for the following awards, based on their years of continuous service and employment classification. Service awards may be subject to applicable federal, state and local taxes and deductions, based on the current laws at the time of distribution. Service awards will be monitored by Human Resources, processed through the Finance Department and distributed by the Leadership Team, normally in the month following the earning of the award. The Service Award program may be modified or cancelled at any time; individual service awards may vary depending on the current program in place at the time of the award.

An employee receiving an individual service award may be invited to attend the next Board of Commissioners regularly scheduled meeting, as outlined below. Attendance by employee is optional and will not affect the award.

All Service Awards are based on the following criteria:

- The employee must be an active, current employee in good standing at the time of award earning and distribution; an employee who has resigned or been terminated will not be eligible to earn or receive a service award.
- The Service Award is based on continuous service to the Park District; lapse of employment will not count towards service credit.
- Periods of unpaid leave unrelated to FMLA leave, will not count toward service credit accrual.
- Periods of disciplinary probation will not count towards service credit accrual.
- Current employee classification level at time of award will dictate the level of award, regardless of prior classification.
- All staff are invited to attend any planned holiday or staff recognition celebration for their employee classification, regardless of length of employment.

		Year	Year	Year	Year	Year	Year	Year	Year
		1	5	10	15	20	25	30	35
<i>Full-Time</i>	Visa Gift Card	\$50.00	\$250.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00
	Board Meeting Invitation		X	X	X	X	X	X	X
	Annual Holiday Party	X	X	X	X	X	X	X	X
<i>Part-Time I</i>	Visa Gift Card	\$25.00	\$100.00	\$150.00	\$150.00	\$250.00	\$250.00	\$250.00	\$375.00
	Board Meeting Invitation		X	X	X	X	X	X	X
	Annual Holiday or Staff Appreciation Party	X	X	X	X	X	X	X	X
<i>Part-Time II</i>	Visa Gift Card			\$25.00	\$50.00	\$75.00	\$100.00	\$125.00	\$150.00
	Board Meeting Invitation			X	X	X	X	X	X
	Annual Holiday or Staff Appreciation Party	X	X	X	X	X	X	X	X
<i>Part-Time III</i>	Annual Staff Appreciation Party	X	X	X	X	X	X	X	X
<i>Seasonal</i>	End of Season Staff Appreciation Party	X	X	X	X	X	X	X	X