

Agenda - October 26, 2019

Resignation - Commissioner Gunderson

Prospective Commissioner Advertisement

Prospective Commissioner Questionnaire



AGENDA

Commissioner and Staff Retreat of the West Chicago Board of Park Commissioners in the William Medill Room at Cantigny Golf Club 27W270 Mack Road, Wheaton, IL 60189.

**Saturday, October 26, 2019
9:00 a.m. to 1:00 p.m.**

Any individual with a disability requiring a reasonable accommodation to participate in this meeting should contact Melissa Medeiros within a reasonable time at the West Chicago Park District Administrative offices, 201 W National Street, West Chicago, IL 60185 or call (630) 231-9474 ext. 100, Monday through Friday 8:30am to 5:00pm. Requests for a qualified interpreter require a five working day notice.

I. Call to Order and Roll Call

II. Pledge of Allegiance

III. President's Comments

IV. Public Comment

Visitors are welcome to address the Board of Park Commissioners. You are asked to sign in and wait to be recognized by the Board President. When recognized, please state your name, address and the item you wish to discuss. It is requested that one spokesperson for a group be appointed to the present the views of the entire group. There will be a 5-minute time limit per speaker.

V. Approve Meeting Agenda

VI. Current and Future Commissioners

- A. Resignation of Commissioner Gunderson effect January 1, 2020
- B. Plans for replacement of Commissioner Gunderson

VII. Introduction

- A. Welcome, overview of the day's expectations and plan

VIII. Historical Review

- A. Evaluation of current state of District

IX. What Does the District Do Best?

- A. Review of programming successes

X. Limitations and Challenges

XI. Business Approach

- A. Review of financials aspects

XII. Trends

XIII. Options and Discussion

A. Youth field trips

XIV. Recommended Direction

XV. Closed Session

A closed session may be called pursuant to the Open Meetings Act

2(c)1: Discussion of the appointment, employment, compensation, discipline, performance and dismissal of specific employees or legal counsel

2(c)2: Collective bargaining matters between the district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees

2(c)3: Consideration of the appointment of a member to fill a vacancy on any public body but only by the public body which has the power to appoint

2(c)4: Meetings of an ethics commission, ethics officer or ultimate jurisdictional acting under the State Officials and Employees Ethics Act - Hearing evidence or testimony presented to a quasi-adjudicative body provided the body prepares and makes available for public inspection a written decision and provided that the subject matter was otherwise appropriate for the closed meeting

2(c)5: The lease or purchase of specific real property for the use of the public body is being considered

2(c)6: The setting of the price for sale or lease of real property owned by the district is being considered

2(c)7: Consideration of the sale or purchase of securities, investments or investment contracts

2(c)8: Consideration of security procedures to respond to actual, threatened or reasonably potential danger to safety of employees, the public or public property
2(c)11: Pending or probable litigation by or against the district or an employee

2(c)12: Establishing reserves or the settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim might be prejudiced, or to review or discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the local public entity or any intergovernmental risk management association or self-insurance pool of which the local government is a member

2(c)16: Consideration of self-evaluation, practices and procedures or professional ethics when meeting with a representative of a statewide association of which the public body is a member

2(c)21: Approval of closed meeting minutes or to review them on a semi-annual basis as required

2(c)28: Meetings between internal or external auditors and governmental audit committees, finance committees and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards

XVI. Open Meeting

XVII. Call to Order and Roll Call

XVIII. Action on Closed Session Items

XIX. Adjourn Open Meeting

September 6, 2019

To West Chicago Park District

It is with mixed feelings that I submit this letter of resignation to Director Gary Major and the West Chicago Park District Board of Directors.

I was elected into this position over 15 years ago. At that time in my life, I had specific goals and objectives that I felt would enhance the district. Specifically, I was passionate about building a recreation center and grant writing.

Little did I know that with the direction of Gary Major and a Board of Directors with a vision and a purpose that West Chicago would become the envy of all other districts. Enhancements to Turtle Splash, Zone 250, the ARC, and Kress Creek are just a few of the many achievements I have had the pleasure of watching grow to fruition.

I am extremely proud of the condition of our parks and the preservation of our trees. The tree inventory was an essential investment to maintaining the lifespan, safety, and variety of our species. We are becoming an Arboretum! Who would have thought. We survived the Emerald Ash Bore and have made our community parks look clean and inviting.

I am honored to have worked alongside so many professionals within our district. Our staff is the best of the best and understand the meaning of hard work, dedication, and teamwork. The family atmosphere is welcoming to our community and out of town visitors. Well done team!

I have always been one to give 100% to everything I do. At this point in time, I find myself juggling between a very demanding job and the many other volunteer positions I am trying to maintain. I do not feel that I have been giving my all to the park district and feel it is in the interest of the board if I remove myself.

I will be officially stepping down from the position effective January 1, 2020. I want to thank everyone for their support, hard work, dedication, and smiles. Your commitment to this district has not gone unnoticed.

Diana Gunderson

Prospective Park Commissioner Information

The West Chicago Park District will accept applications from residents within the Park District boundaries for the position of Park Commissioner beginning November 1, 2019 through November 30, 2019. This is a volunteer position, filling an unexpired term from January 7, 2020 to May 11, 2021 on the Board of Park Commissioners. The Board of Park Commissioners acts as the legislative and policy making body of the District in the operation, control, improvement, and planning of its parks, recreation programs, facilities, personnel, and fiscal operations management. The Board meets on the first and second Tuesday of each month at 6pm /6:30pm. Applicants must provide a one-page letter describing why they wish to serve on the Board along with the completed prospective Park Commissioner Questionnaire. Applications will not be accepted after November 30, 2019.

Application packets can be mailed or emailed to:

West Chicago Park District
Attn: Board Secretary
201 W National Street
West Chicago, IL 60185
mmedeiros@we-goparks.org



Prospective Commissioner Questionnaire

Name: _____

Phone Number: _____

Email Address: _____

Do you live within the Park District Boundaries? _____

How long have you been a resident? _____

Briefly describe your current and/or past use and/or involvement with the Park District.

What is your interest/objective in serving on this Board?

Do you have other civic obligations and/or memberships in professional organizations? (Please list office held, duties, and term of office.)

What previous experience do you have serving on a board, committee, or commission?

Briefly describe any special knowledge, skills, or experience that qualifies you for this appointment:

Where are you currently employed?

Job Title: _____

Employer: _____

Dates: _____

Supervisor: _____

Phone: _____

Briefly explain why you would like to serve as Park Commissioner:

This is a volunteer position, filling an unexpired term from January 7, 2020 to May 11, 2021 on the Board of Park Commissioners. Applicants will be interviewed at the December 10, 2019 Board Meeting (6:30pm). Appointment and Oath of office will take place at the January 7, 2020 Committee of the Whole Meeting (6pm).

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