

Agenda - March 10, 2020

Minutes - February 11, 2020

Minutes - March 3, 2020

Board meal, lodging and travel expenses  
for President Lenertz

Board meal, lodging and travel expenses  
for Commissioner Bass

Board meal, lodging and travel expenses  
for Commissioner Driscoll

Board meal, lodging and travel expenses  
for Commissioner Spencer

Board meal, lodging and travel expenses  
for Commissioner Turney

Board meal, lodging and travel expenses  
for Commissioner Zaputil

Expenditures Approval Report

Report - Executive Director

Report - Superintendent of Recreation

Report - Superintendent of Parks

Report - Superintendent of Finance



## **AGENDA**

### **Regular Meeting of the West Chicago Board of Park Commissioners in the Park District ARC Center Meeting Room 105 201 W National Street, West Chicago, IL 60185.**

**Tuesday, March 10, 2020  
6:00 p.m.**

Any individual with a disability requiring a reasonable accommodation to participate in this meeting should contact Melissa Medeiros within a reasonable time at the West Chicago Park District Administrative offices, 201 W National Street, West Chicago, IL 60185 or call (630) 231-9474 ext. 100, Monday through Friday 8:30am to 5:00pm. Requests for a qualified interpreter require a five working day notice.

#### **I. Call to Order and Roll Call**

#### **II. Pledge of Allegiance**

#### **III. Presentations**

A. Sandy Gbur, Executive Director of Western DuPage Special Recreation Association

#### **IV. Public Comment**

Visitors are welcome to address the Board of Park Commissioners. You are asked to sign in and wait to be recognized by the Board President. When recognized, please state your name, address and the item you wish to discuss. It is requested that one spokesperson for a group be appointed to the present the views of the entire group. There will be a 5-minute time limit per speaker.

#### **V. President's Comments**

#### **VI. Approve Meeting Agenda**

#### **VII. Consent Agenda**

- A. Minutes – February 11, 2020 (Regular Board Meeting)
- B. Minutes – March 3, 2020 (Committee of the Whole)
- C. Approval of Board meal, lodging and travel expenses totaling \$651.31 for President Lenertz's 2020 IPRA Conference attendance.
- D. Approval of Board meal, lodging and travel expenses totaling \$501.00 Commissioner Bass's 2020 IPRA Conference attendance.
- E. Approval of Board meal, lodging and travel expenses totaling \$441.76 for Commissioner Driscoll's 2020 IPRA Conference attendance.
- F. Approval of Board meal expenses totaling \$416.72 for Commissioner Spencer's 2020 IPRA Conference attendance.
- G. Approval of Board meal, lodging and travel expenses totaling \$441.74 for Commissioner Turney's 2020 IPRA Conference attendance.
- H. Approval of Board meal and lodging expenses totaling \$365.52 for Commissioner Zaputil's 2019 IPRA Conference attendance.

## **VIII. Expenditures**

- A. Expenditures Approval Report – February 2020 (Superintendent of Finance)

## **IX. Staff Reports**

- A. Executive Director
- B. Superintendent of Recreation
- C. Superintendent of Parks
- D. Superintendent of Finance

## **X. Old Business**

## **XI. New Business**

- A. Discussion/Possible Motion - Changes to Employee Policy 2.3; Payroll Periods and Payment Procedures
- B. Discussion/Possible Motion – Changes to Employee Policy 2.6; Recording of Hours Worked
- C. Possible Motion – Cancellation of regularly scheduled meeting set to be held March 28, 2020
- D. Possible Motion – Scheduling of a Special Meeting of the Board of Park Commissioners to be held on April 21, 2020 at 6:00 p.m.

## **XII. Closed Session**

The Board will convene into closed session pursuant to the Open Meetings Act for the following purpose:

- A. Approval of closed meeting minutes or to review them on a semi-annual basis as required (5 ILCS 120/2(c)(2)).
- B. Discussion of the appointment, employment, compensation, discipline, performance and dismissal of specific employees or legal counsel (5 ILCS 120/2(c)(1)).

## **XIII. Open Meeting / Call to Order / Roll Call**

## **XIV. Action on Closed Session Items**

- A. Possible Motion – Accept the Secretary’s recommendation that certain closed session minutes remain closed to the public for the purpose of confidentiality to protect the public interest or the privacy of an individual.

## **XV. Compensation Review**

- A. Discussion/Possible Motion concerning compensation of the District’s Executive Director

## **XVI. Adjourn Open Meeting**



## **MINUTES**

### **Regular Meeting of the West Chicago Board of Park Commissioners in the Park District ARC Center Meeting Room 105 201 W National Street, West Chicago, IL 60185.**

**Tuesday, February 11, 2020  
6:00 p.m.**

#### **I. Call to Order and Roll Call**

The meeting was called to order at 6:00 p.m. Present were Commissioners Bass, Driscoll, Lenertz, Spencer, Voelz and Zaputil, Director Major, Superintendents Gasparini, Hoffmann and Radun. Absent was Commissioner Turney.

#### **II. Pledge of Allegiance**

President Lenertz

#### **III. Public Comment**

There were no members of the public present.

#### **IV. Approve Meeting Agenda**

Commissioner Voelz motioned to approve the Meeting Agenda. Commissioner Bass seconded the motion which carried by voice vote.

#### **V. Consent Agenda**

Commissioner Zaputil motioned to approve the Consent Agenda. Commissioner Bass seconded the motion. Roll was called, and motion carried.

##### **Vote:**

Yea: Bass, Driscoll, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: Turney

##### **Consent Agenda Items:**

- A. Minutes – January 14, 2020 (Regular Board Meeting)
- B. Minutes – February 4, 2020 (Committee of the Whole)
- C. Minutes – September 10, 2019 (Closed Session relating to compensation discussion)

#### **VI. Expenditures**

Commissioner Voelz motioned to approve the January 2020 Expenditures Report. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

##### **Vote:**

Yea: Bass, Driscoll, Lenertz, Spencer, Voelz, Zaputil

No: 0



Absent: Turney

## **VII. Staff Reports**

- A. Executive Director – A written report from the Executive Director was delivered to the Board prior to the meeting. Director Major reviewed the report with the Board.
- B. Recreation Department – A written report from the Recreation Department was delivered to the Board prior to the meeting. Superintendent Radun reviewed the report with the Board.
- C. Superintendent of Parks – A written report from the Superintendent of Parks was delivered to the Board prior to the meeting. Superintendent Gasparini reviewed the report with the Board.
- D. Superintendent of Finance – A written report and financial statements were delivered to the Board prior to the meeting. Superintendent Hoffmann reviewed the reports with the Board.

## **VIII. Old Business**

Commissioner Zaputil motioned to approve the Lease Agreement with PNC Equipment Finance postponed from January 14, 2020 for the following equipment:

- Toto 5900

Commissioner Bass seconded the motion. Roll was called, and motion carried.

### **Vote:**

Yea: Bass, Driscoll, Lenertz, Spencer, Voelz, Zaputil

No: 0

Absent: Turney

## **IX. New Business**

There was no new business brought before the Board.

## **X. Closed Session**

Commissioner Voelz motioned to convene into Closed Session at 6:39 p.m. pursuant to the Open Meetings Act for the following purpose:

- A. Discussion of the appointment, employment, compensation, discipline, performance and dismissal of specific employees or legal counsel (5 ILCS 120/2(c)(1)).
- B. Collective bargaining matters between the park district and its employees or their representative, or deliberations concerning salary schedules for one or more classes of employees (5 ILCS 120/2(c)(2)).

Commissioner Zaputil seconded the motion which carried by voice vote.

The Board rose from Closed Session at 7:39 p.m. Present were Commissioners Bass, Driscoll, Lenertz, Spencer, Voelz and Zaputil.

## **XI. Adjourn Open Meeting**

Commissioner Bass motioned to adjourn the meeting at 7:40 p.m. Commissioner Zaputil seconded the motion which carried by voice vote.



## Minutes

**Committee of the Whole Meeting of the West Chicago Board of Park Commissioners  
in the Park District ARC Center Meeting Room 105  
201 W National Street, West Chicago, IL 60185.**

**Tuesday, March 3, 2020  
6:00 p.m.**

**I. Call to Order and Roll Call**

The meeting was called to order at 6:00 p.m. Present were Commissioners Bass, Driscoll, Lenertz, Spencer, Turney, Voelz and Zaputil, Director Major and Superintendent Radun.

**II. Pledge of Allegiance**

President Lenertz

**III. Public Comment**

There were no members of the public present.

**IV. Approve Meeting Agenda**

Commissioner Voelz motioned to approve the meeting agenda. Commissioner Zaputil seconded the motion which carried by voice vote.

**V. Recreation Department**

Superintendent Radun and various recreation staff members presented the following topics to the Board (Appendix A):

**A. Marketing**

- Fitness
- Rental marketing plans
- Program guide process
- Part-time marketing assistant
- Annual appeal and how it effects the special events
- Marketing and special events – working together!

**B. Special Events**

- Overall process of special events
- North Pole Adventure
- Added on Christmas event
- Miscellaneous special events

## **VI. Miscellaneous**

A. The Board reviewed changes to the following Employee policies

- 2.3 Payroll Periods & Payment Procedures
- 2.6 Recording of Hours Worked

Questions regarding wording in certain areas resulted in Director Major referring the Board to Superintendent Hoffmann for clarification

B. The Board discussed conflicts regarding the scheduled 3/28/2020 Commissioner Workshop/Retreat and asked for the meeting to appear on the 3/10/20 agenda for cancellation. A Special Meeting 4/21/2020 may take place pending confirmation from IAPD and its representative(s).

C. The Board reviewed the February 2020/March 2020 District Meeting and Event Reminder

D. The Board reviewed the February/March 2020 Community Events

E. President Lenertz reminded the Board to submit their Statements of Economic Interest and to attend District events.

F. Director Major informed the Board of a request for reduction of impact fees by Pulte regarding the Trillium Farm Subdivision.

## **VII. Adjourn Open Meeting**

Commissioner Zaputil motioned to adjourn the meeting at 7:43 p.m. Commissioner Voelz seconded the motion which carried by voice vote.

# ***Marketing & Special Events***

*COTW Meeting*

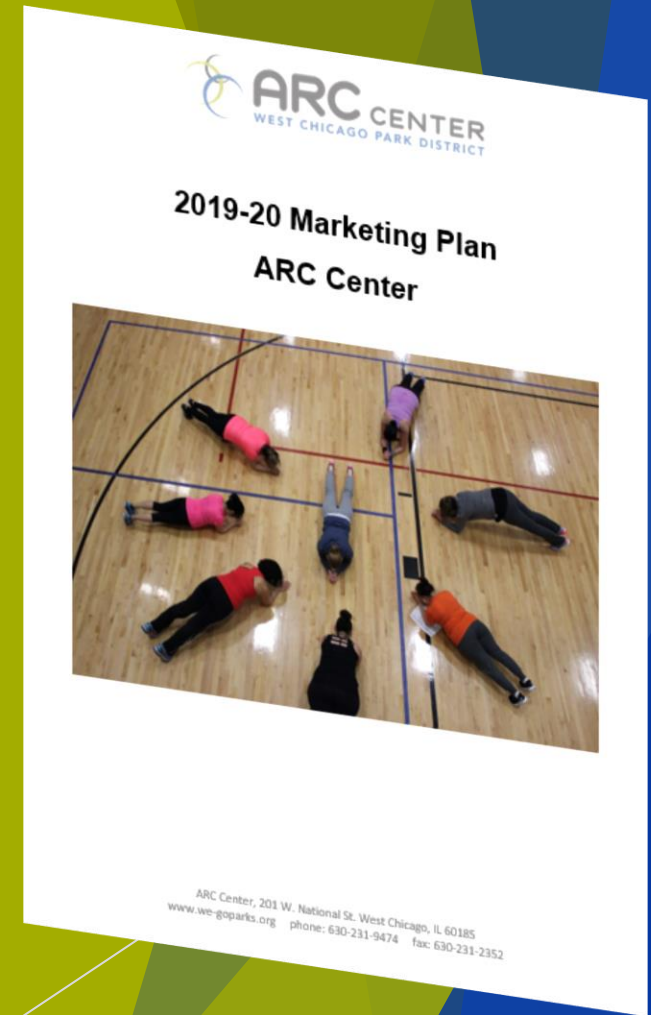
# ***ARC Fitness***

Updates on existing programs and promotions as well as new marketing strategies.

# Yearly Marketing Plan

## Plan Overview

- ▶ Monthly Promotions
  - ▶ Featured in Newsletter E-blast
- ▶ Seasonal Advertising
  - ▶ Membership Draws
  - ▶ Special Event Promotions
- ▶ Member Engagement
  - ▶ Pop Up Demos
  - ▶ Birthday Recognition
- ▶ Corporate program
- ▶ Loyalty Program
- ▶ Renewal process
- ▶ Cancellation procedure
- ▶ Visitor Follow Up calls and cards



# NEW Fitness Options & Promotions

## ALL INCLUSIVE UPGRADE

Have you been wanting to try a new fitness class, or wish you weren't tied down to a one time option? Consider upgrading your membership to *include ALL fitness classes for just \$15 a month per member!* Enjoy the flexibility of dropping into any class and taking as many as you'd like.

## TRIAL MEMBERSHIP

New members can take advantage of the one month trial membership. Fall in love with *FITNESS YOUR WAY*, and we will apply the one month trial amount towards an annual membership.

## CASH PAYMENT OPTION

Now members can take advantage of the monthly payment options without the need for a credit card on file. A 12 month commitment is required.

## \$5 SEPTEMBER

Celebrate our 5 year anniversary with these amazing deals. Throughout the month of September, drop into the fitness center, fitness classes or open gym for *only \$5 per day!*

## 20% OFF ANNUAL MEMBERSHIPS

Take advantage of our first and best deal ever! During Sunday, September 1 through Saturday, September 7. New and existing members can purchase a year membership in full and save 20% off the annual fee



  
**FITNESS  
YOUR  
WAY**

**5 YEAR  
Anniversary  
DEALS**

## All Inclusive Upgrade

122 members  
\$14,694

Prior to this promotion we had 60 members who had memberships and purchased extra classes.

## Cash Payment Option

6 before transition

## Anniversary Deals

### \$5 September

106 customers \$525

### 20% Sale

294 customers annual members 85 all inclusive class upgrades



# New Member Outreach

**2020 New Year Special – 10% OFF**  
**85 new annual memberships**

## Save On



**FITNESS YOUR WAY**  
**ZERO DOWN • NO ENROLLMENT FEES**

Memberships as low as **\$20** per month

**MEMBERSHIP BENEFITS:**

- No Enrollment Fees
- Convenient Payment Plans
- Available Child Care Option

**MEMBERSHIP INCLUDES:**

- 8,000 Square Feet of Fitness
- Track Usage
- Open Gym
- Discounted Rates on Select Programs
- Locker Room
- Showers
- Towel Service

**ARC CENTER**  
 WEST CHICAGO PARK DISTRICT

**TRIAL MEMBERSHIP**  
 New members can take advantage of the one month trial membership. Fall in love with FITNESS YOUR WAY, and we will apply the one month trial amount towards an annual membership.

**ALL INCLUSIVE UPGRADE**  
 Have you been wanting to try a new fitness class, or wish you weren't tied down to a one time option? Consider upgrading your membership to include all fitness classes for just \$15 a month per member. Enjoy the flexibility of dropping into any class and taking as many as you'd like.

**CASH PAYMENT OPTION**  
 New members can take advantage of the monthly payment options without the need for a credit card on file. A 12 month commitment is required.

**WEST CHICAGO • 201 W. NATIONAL STREET • 630.231.9474 • WE-GOPARKS.ORG/ARC-FITNESS**

**\$25 OFF NEW MEMBERSHIP**  
 & FREE FITNESS ORIENTATION

Over 67 new memberships in 5 issues

Jan- Feb 27

Apr – May 15

Nov – Feb 23

## Corporate Program



**ARC CENTER**  
 WEST CHICAGO PARK DISTRICT

**Corporate Memberships**  
**FITNESS YOUR WAY!**

**\$20/mo. or LESS!**

*You work hard for us, let us work hard for you!*

**Did you know?**

- Individuals working within West Chicago can receive a special corporate membership discount.
- ARC Center Fitness offers the best fitness value around.
- Close & Convenient Community focused programs

**Membership Includes:**

- Track Usage
- Open Gym
- Discounted Rates on Select Fitness Programs
- Locker Room
- Showers / Towel Service
- Convenient Monthly Payment Plans
- Available Childcare Option

ARC Center Fitness	Hours of Operation	Monthly Rates
201 W. National Street West Chicago, IL 60185	Mon - Fri 5:30am - 9:30pm Sat - Sun 7:00am - 7:00pm	\$20 \$15 \$45 Individual Additional Family

**For more information:**  
 Contact Facility Manager, Kolbe Kasper at 630.231.9474 or [kkasper@we-goparks.org](mailto:kkasper@we-goparks.org)

**WEST CHICAGO PARK DISTRICT**

Contacted by Facility Manager  
 Special Rates

## Welcome Wagon



**FITNESS YOUR WAY**

Personal Training Fitness Center Fitness Classes Indoor Track

**Zero Down. No Enrollment Fees!**



**GET \$10 OFF**  
**NEW MEMBERSHIPS\***

\*Discount applies to new annual or monthly EFT memberships. Some restrictions apply.

Book to every new homeowners

List of new homeowners addresses for follow up



# ***New Rental Initiatives***

Room Rentals, Treehouse, Birthdays.

# Rental Area Ideas and Initiatives

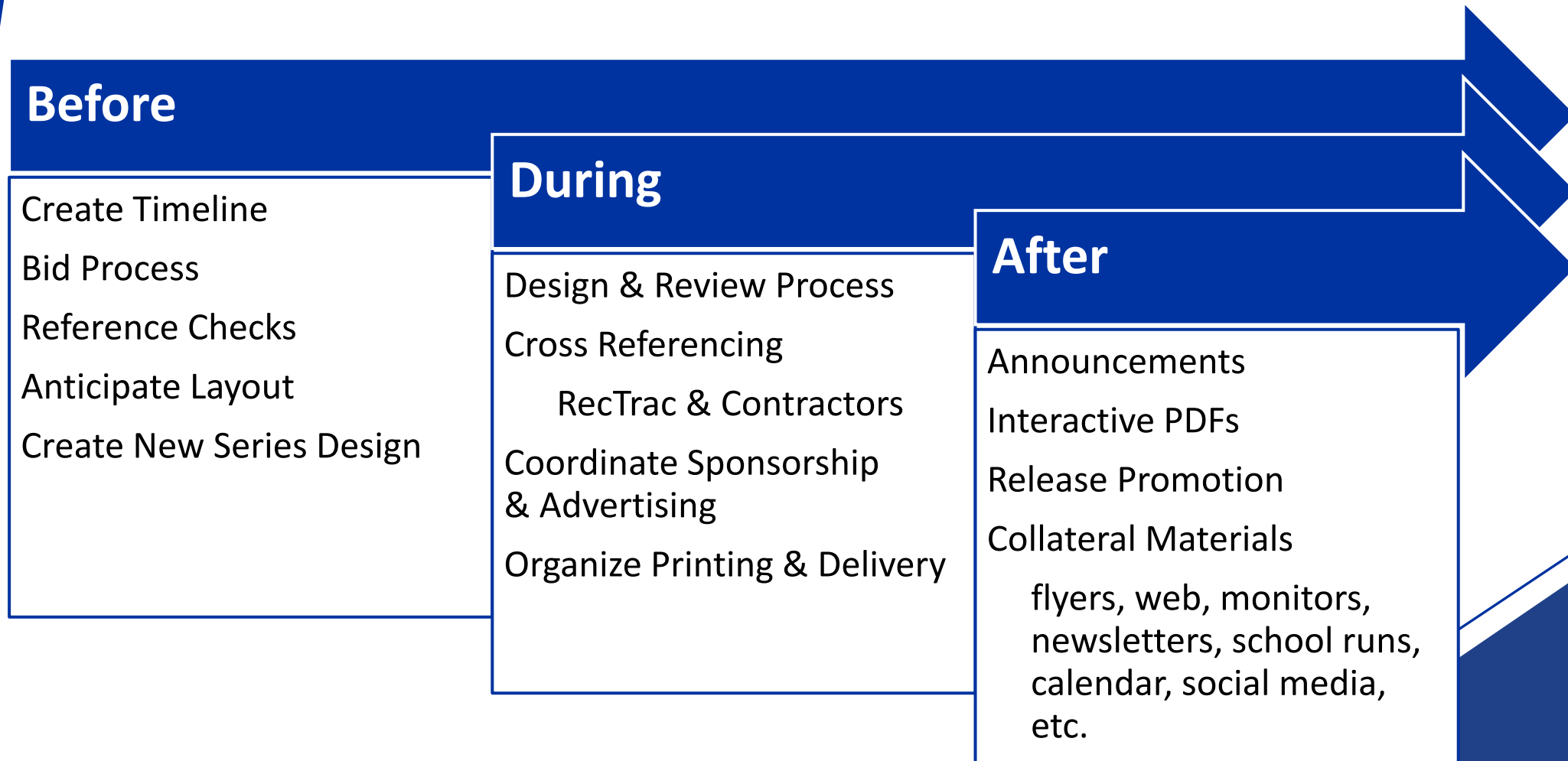
- ▶ Chamber of Commerce
  - ▶ Shop Small Program
  - ▶ Video Highlight
  - ▶ Raffle Winner
  - ▶ Exposure
- ▶ Treehouse
  - ▶ New Birthday Gift Suggestion
- ▶ Room Rentals
  - ▶ Weekday Rental Discount
- ▶ Other Ideas
  - ▶ Funeral Home Referral Program
    - ▶ Meeting Rooms
  - ▶ Zone250
    - ▶ Large Scale Rentals



# ***Program Guide Process***

Bidding, creation, distribution and collateral materials.

# Program Guide Overview



# PROGRAM GUIDE SCHEDULE 2020/2021



QUICK GUIDE Dates are tentative, those in gray are set.	Spring 2020	Summer 2020	Fall 2020	Winter 2021
ALL Brochure Text Due in Rec Trac & Public Drive Brochure Folder	Wed. December 4	Wed. February 12	Wed. May 13	Wed. September 9
First Draft to Staff	Wed. December 18	Wed. February 26	Wed. May 27	Wed. September 23
First Draft Revisions to Lily (changes)	Wed. December 30	Wed. March 4	Wed. June 3	Wed. September 30
Staff Receives 2nd Draft	Wed. January 8	Wed. March 11	Wed. June 10	Wed. October 7
2nd Draft Revisions to Lily (corrections)	Wed. January 15	Wed. March 18	Wed. June 17	Wed. October 14
<b>Staff cross reference check draft info with RecTrac Report, all changes done to the copy must be made back on the public drive and on RecTrac</b>				
3rd & Final Review / Rec Trac Report (Draft in PDF form, minor changes only)	Wed. January 22	Wed. March 25	Wed. June 24	Wed. October 21
Final Approval E-mail Confirmation to Lily (If not received, it will print as is)	Fri. January 24	Fri. March 27	Fri. June 26	Fri. October 23
Package In Design Files / Send To Printer	Wed. January 29	Wed. April 1	Wed. July 1	Wed. October 28
Brochures to Post Office	Fri. February 14	Fri. April 17	Fri. July 17	Fri. November 13
In Resident's Homes	Mon. February 17	Mon. April 20	Mon. July 20	Mon. November 16
Registration Begins RES / NON-RES	March 1 / March 8	May 1 / May 8	August 1 / August 8	December 1 / December 8
Classes Begin	April - June	June - August	September - December	January - March

# ***Annual Appeal & Marketing Assistant***

Evolution, benefits and updates.



# Recent Revamp

combined with advertising



**2020 ANNUAL APPEAL**  
Sponsorship & Advertising

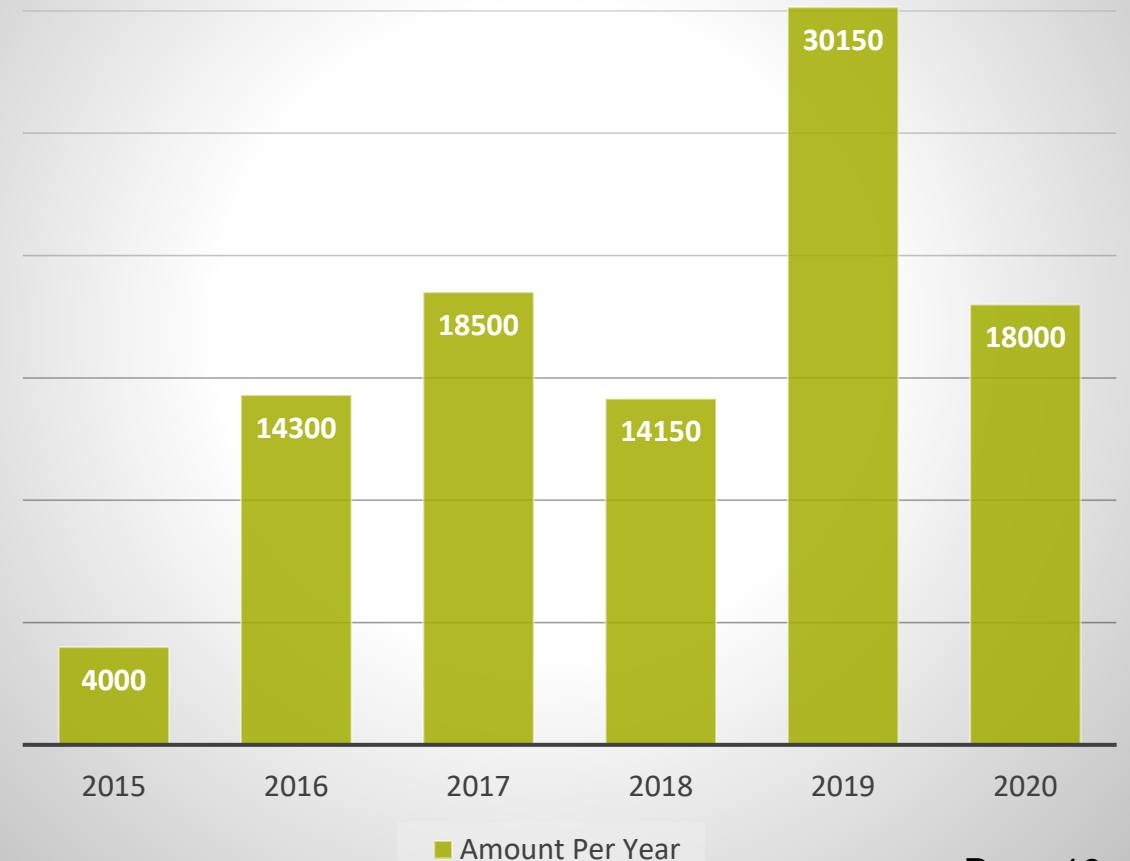
*"Creating Community"*



630.231.9474 | [wc-parks.org](http://wc-parks.org) | 201 W. National St. West Chicago, IL 60185

# Annual Appeal Update

## Sponsorship Procurement Per Year



Only sponsorship procurement by the District providing funds for the following areas:

- ▶ Sports, Boo Bash, Community Theatre, The Shell, Senior Socials & Foundation

# Marketing Assistance

## ▶ Overwhelming Needs

- ▶ 1 staff serving all departments
  - ▶ Parks - Branding Updates & signage
  - ▶ Finance - Accessibility and efficiency in forms
  - ▶ Recreation – Programs, Special Events, Translation
  - ▶ Sponsorship Procurement and Foundation

## ▶ Evolution

- ▶ Began as volunteering/intern
- ▶ Developed into 15 hrs./week
- ▶ Impact
- ▶ Opportunity for growth

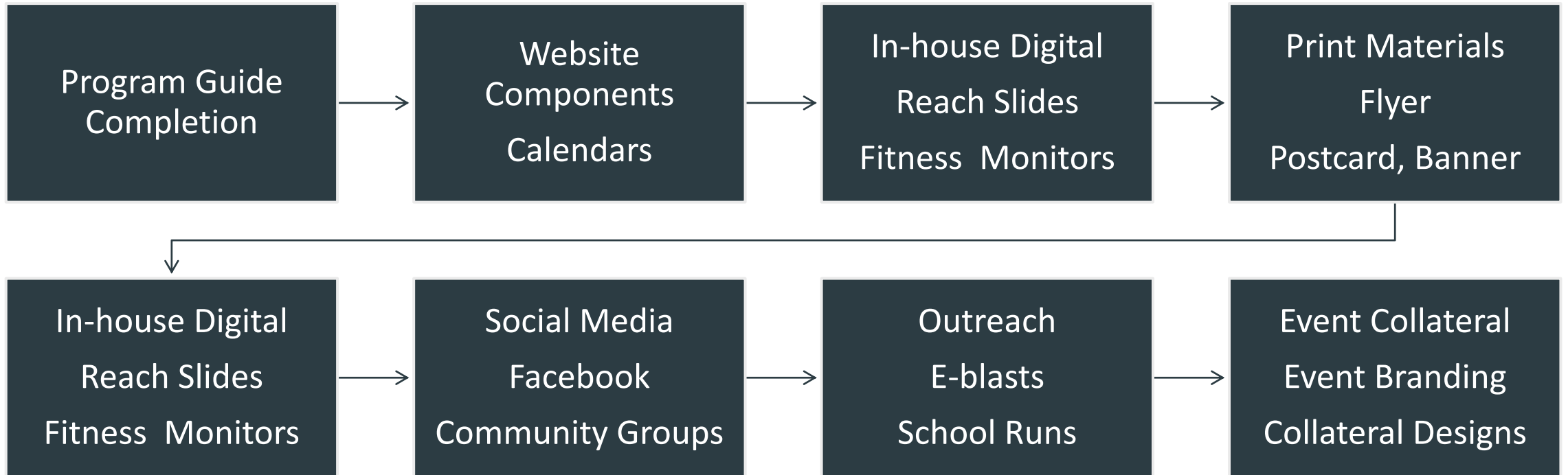
## ▶ Professional Development

- ▶ Training and assistance
  - ▶ Software (Adobe)
  - ▶ Hardware (Printer)
- ▶ Flexibility (Translating, meetings, schedule)
- ▶ Community engagement

## ▶ Support Areas

- ▶ Allows room for creativity and content
- ▶ Keeping up with collateral and production
- ▶ Timeliness in responses
- ▶ Staying on track with marketing needs (photos, info boards, supplies, etc)



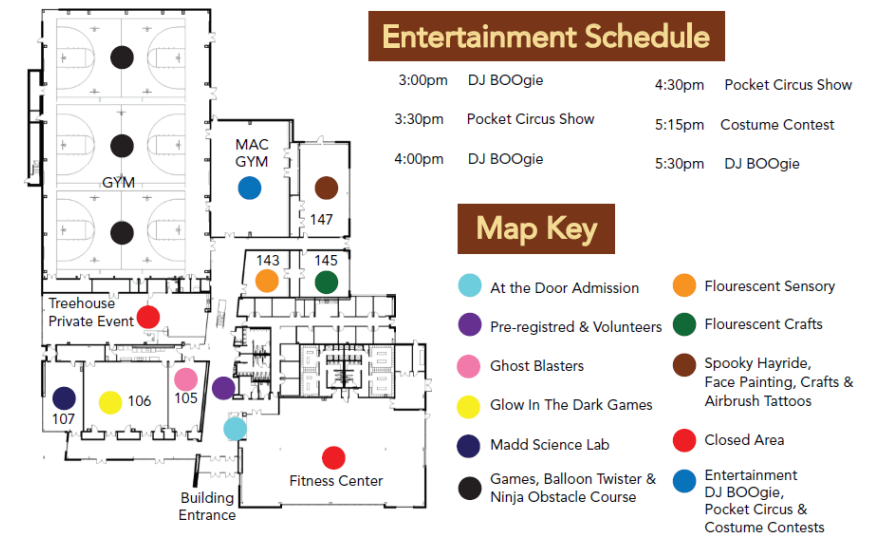


# ***Basic Collateral Chart***



# Marketing Samples

## North Pole Adventure Samples



# ***Marketing & Special Events***

- ▶ Brainstorming
- ▶ Trends
- ▶ Marketing
- ▶ Logistics / Signage
- ▶ Boo Bash Banners
- ▶ Glow Signage
- ▶ Ambiance
- ▶ Music & Videos
- ▶ Event Set Up & Wrap Up
- ▶ Photography
- ▶ Live Feeds - FB
- ▶ Snapchat Filters
- ▶ You Tube Wrap-Ups
- ▶ Custom event collateral
- ▶ NPA Keepsakes (Book, Tag & Ticket)

# ***Special Events***

# ***Special Events***

- Why we run special events. . .
  - Reach a large audience
    - ✓ All Ages-Summer at the Shell, Breakfast with the Bunny, Boo Bash, North Pole Adventure
    - ✓ Group Specific -Daddy Daughter Date Night & Mother Son Date Night
    - ✓ Age groups-80 & Over, 50+ Art Show & Exhibit
  - Few requirements to participate
  - Opportunity to receive sponsorship funding from businesses that cater to a specific group
  - People feel they are getting something for their tax money
  - If they are well organized and people have a good experience, they can make the Park District look good and people will try other programs!

# Current Special Events

## ▶ Fall September-December

- ▶ Boo Bash **550+**
- ▶ Frosty Fest (CWC)
- ▶ North Pole Adventure **400**

## ▶ Winter January-March

- ▶ Daddy Daughter Date Night **200**
- ▶ Breakfast with the Bunny **110**

## ▶ Spring April-June

- ▶ Mother Son Date Night **125**
- ▶ 80 & Over 50 **60**

## ▶ Summer July-August

- ▶ Summer at the Shell
  - ▶ Hello Summer **500+**
  - ▶ Party in the Park **300+**
  - ▶ Movie in the Park **100-150+**
  - ▶ Fun Fridays **50-100+**

# *Types of Special Events*

## Self-Sustained Through Fees

- ▶ Daddy Daughter Date Night
- ▶ Easter Egg-Stravaganza
- ▶ Mother Son Date Night
- ▶ Family Campout
- ▶ Spooky Trail
- ▶ North Pole Adventure
- ▶ Santa's Workshop

## Low Fee & Sponsors

- ▶ Boo Bash
- ▶ Community Theatre

## Free

- ▶ Hello Summer
- ▶ Rhythm & Brews
- ▶ Taco Fest & Art Show
- ▶ Movie in the Park
- ▶ Fun Fridays
- ▶ 80 & Over

## Community-wide events

- |                           |                      |                     |
|---------------------------|----------------------|---------------------|
| ▶ Touch A Truck           | ▶ National Night Out | ▶ Foundation Events |
| ▶ HWC 5K & Backpack Drive | ▶ City Food Fest     | ▶ Fireworks         |
| ▶ Blooming Fest           | ▶ Frosty Fest        | ▶ Job Fairs         |
|                           |                      | ▶ Railroad Days     |

# Special Events:

Inception to Completion





# *In the Beginning*

- There is an idea and many questions?
  - Who are we doing this event for?
  - Why are we doing this event?
  - What type of event will this be?
  - When do we want to hold this event?
  - Where do we want to hold this event?
  - What else is going on during that time?
  - What will other departments need to do for the event ?



## ► Developing the event

- Research similar events or key words
  - ✓ Have we done this type of event before?
    - If yes, why aren't we doing anymore?
    - If no, why not?
  - ✓ Is another community organization offering something similar?
  - ✓ Are there others we should partner with?
  - ✓ What have other organizations done, charged, been successful or unsuccessful doing with this type of event?
- Get the team together for a brainstorming session
  - ✓ Describe my first draft of the event and let staff go throw out comments, ideas, etc...
    - Pros & Cons
    - Ideas

***Let the  
brainstorm  
begin!***

# ➤ Budget

## WEST CHICAGO PARK DISTRICT PROGRAM BUDGET WORKSHEET

Program Name: North Pole Adventure Year: 2020-21  
 Program Fee: Res: \$ 20.00 Nk: \$ 25.00 Program Code: 710  
 Min/Max: Min: 185 Max: Rec Trac Code

REVENUE				SUMMER		FALL	WINTER	SPRING	Totals
Registration	# of part.	\$ fee	# of Classes	Total	Total	Total	Total	Total	
Train Res	95	\$ 20.00	1		\$ 1,900.00				
Train Non Res	3	\$ 25.00	1		\$ 75.00				
	98								
Train Res	79	\$ 20.00	1		\$ 1,580.00				
Train Non Res	16	\$ 25.00	1		\$ 400.00				
	95								
Train Res	63	\$ 20.00	1		\$ 1,260.00				
Train Non Res	30	\$ 25.00	1		\$ 750.00				
	93								
Train Res	86	\$ 20.00	1		\$ 1,720.00				
Train Non Res	13	\$ 25.00	1		\$ 325.00				
	99								
4 Train Total	385				\$ 8,010.00	\$	\$	\$	\$ 8,010.00

Concessions/Merchandise		Total	Total	Total	Total
Other Revenue	\$	\$	\$	\$	\$
Sponsorships		Total	Total	Total	Total
Sponsorship Revenue	\$	\$	\$	\$	\$

	SUMMER	FALL	WINTER	SPRING	Total Rev
TOTAL REVENUE	\$	\$ 8,010.00	\$	\$	\$ 8,010.00

EXPENSE						SUMMER	FALL	WINTER	SPRING	Totals
WAGES	staff	\$	# Train	# sess	# of hrs	Total	Total	Total	Total	
Part time staff	2	\$11.25	2	2	4		\$ 360.00			
							\$			
							\$			
							\$			
							\$			
							\$			
Total Salaries						\$ 360.00	\$	\$	\$	\$ 360.00

CONTRACTOR/CO-OP	% or Rate	# of	# of Train	# of sess	Total	Total	Total	Total
Santa	\$ 100.00	1	2	2		\$ 400.00		
Mrs. Claus	\$ 50.00	1	2	2		\$ 200.00		
Train 1 Tickets Adult	\$ 10.00	55	1	1		\$ 550.00		
Train 1 Student	\$	0	1	1		\$		
Train 1 Child ticket FREE						\$		
Train 2 Tickets Adult	\$ 10.00	55	1	1		\$ 550.00		
Train 2 Student Ticket	\$	0	1	1		\$		
Train 2 Child ticket FREE						\$		
Train 3 Tickets Adult	\$ 10.00	55	1	1		\$ 550.00		
Train 3 Student	\$	0	1	1		\$		
Train 3 Child ticket FREE		0	1	1		\$		
Train 4 Tickets Adult	\$ 10.00	55	1	1		\$ 550.00		
Train 4 Student	\$	0	1	1		\$		
Train 4 Child ticket FREE		0	1	1		\$		
Assemble Bells	\$ 1.75	200	1	1		\$ 350.00		
Total Contractor	\$				\$	\$ 3,150.00	\$	\$ 3,150.00

Building the  
event

## ➤ Budget

OFFICIALS/LEAGUE FEES	\$ Fee	# of games/leagues	Total	Total	Total	Total
			\$ -			
				\$ -		
					\$ -	
						\$ -
Total Officials/League Fees			\$ -	\$ -	\$ -	\$ -

SUPPLIES	Unit Price	Total Units	# of sessions	Total	Total	Total	Total
Decorations	\$ 50.00	1	1		\$ 50.00		
Elf T Shirts & Santa	\$ 5.00	4	1		\$ 20.00		
200 Bells for 4 trains	\$ 201.96	1	1		\$ 201.96		
Snowballs	\$ 50.00	2	1		\$ 100.00		
Dry Cleaning Santa & Mrs Suits	\$ 50.00	1	1		\$ 50.00		
Cookies	\$ 12.58	10	1		\$ 125.80		
Chocolate Milk	\$ 9.98	14	1		\$ 139.72		
Water 8oz small bottles	\$ 7.98	3	1		\$ 23.94		
Candy Canes	\$ 14.98	1	1		\$ 14.98		
Napkins	\$ 10.98	1	1		\$ 10.98		
Gold Paper for Tickets	\$ 60.00	1	4		\$ 240.00		
Kids Bags 12 per unit	\$ 3.00	4.5	4		\$ 54.00		
Adult Bags	\$ 3.00	4.5	4		\$ 54.00		
Organza Bags for Bells	\$ 25.20	1	3		\$ 75.60		
Ribbon for bells	\$ 25.00	1	1		\$ 25.00		
Staff and Volunteer Dinner	\$ 125.00	1	2		\$ 250.00		
Small Cryons for Activity Book		1	1		\$ -		
					\$ -		
					\$ 1,435.98		
Total Supplies				\$ -	\$ 1,435.98	\$ -	\$ 1,435.98

EQUIPMENT	\$ price	# of items	Total	Total	Total	Total
Total Equipment			\$ -	\$ -	\$ -	\$ -

T-SHIRTS/UNIFORMS	Unit Price	Total Units	# of sessions	Total	Total	Total	Total
				\$ -			
					\$ -		
						\$ -	
							\$ -
Total T-shirts/Uniforms				\$ -	\$ -	\$ -	\$ -

AWARDS	\$ price	# of items	# of sessions	Total	Total	Total	Total

Total Direct Expenses \$ - \$ 4,945.98 \$ - \$ - \$ 4,945.98

TOTAL EXPENSES				\$ -	\$ 4,945.98	\$ -	\$ -	\$ 4,945.98
----------------	--	--	--	------	-------------	------	------	-------------

NET INCOME				\$ -	\$ 3,064.02	\$ -	\$ -	\$ 3,064.02
------------	--	--	--	------	-------------	------	------	-------------

% Cost Recovery				#DIV/0!	38%	#DIV/0!	#DIV/0!	38%
-----------------	--	--	--	---------	-----	---------	---------	-----

NOTES:

# Building the Event

# Staffing Needs Per Event

Staffing	FT Rec	PT/Vol	Parks
Boo Bash	All	40 PT/Vol	3-4
Spooky Trail	4	20 PT/Vol	2-3
Frosty Fest	2	4	3
Santa's Workshop	1	4	0
North Pole Adv	2-3	3-4	0
Daddy Daughter	4	4-8	0
Easter Egg-Stravaganza	1	5	0
Mother Son	2	4-5	0
80 & Over	1	0	0
Hello Summer	3	4	1-3
Rhythm & Brews	3	4	1-3
Taco & Art Fest	3	4	1-3
Movie in the Park	2-3	0-3	1
Fun Fridays	1	0	0
Family Camp Out	2-3	2-3	1

# Part-time Staff & Volunteer Sign-Up

## West Chicago Park District Fall 2019 & Winter 2020 Special Events

The West Chicago Park District offers a variety of special events throughout the year. In order to implement these events, we need the assistance of part-time staff and volunteers. Below are descriptions of special events. If you are interested in working or volunteering, please fill out the attached fillable form and return to Mary Lester, Recreation supervisor at [mlester@we-goparks.org](mailto:mlester@we-goparks.org) no later than Friday, November 22, 2019.



### Frosty Fest

The West Chicago Park District assists by offering 4 children's craft stations where kids make holiday tree ornaments at 2 locations the American Legion and the Chamber of Commerce Community Center. We also offer children and families an opportunity to visit and take pictures with Santa and Mrs. Claus. Part-time staff needed to assist at the 3 areas. A city event kick-off to the holiday season.



### North Pole Adventure

This fast paced holiday train event is a favorite with families in our community. Staff and volunteers board the Metra in Elmhurst to decorate 2 train cars while heading to West Chicago to pick up 100 excited and pajama clad participants. 2 conductors, 4 elves, Santa, Mrs. Claus and 1 director provide a story, snack, indoor snowball fight, a visit from Santa and Mrs. Claus. We will carol as we ride to the North Pole (Elburn) and back to West Chicago. WCPD offers 4 trains 1:15 pm and 5:15 pm on Saturday and Sunday. (Sundays 1:15 p.m. is in need of bi-lingual staff and volunteers.)



### Daddy Daughter Date Night

One of the West Chicago Park District's most popular special events. This evening allows dads and their daughters an opportunity to dress up and spend quality time together. 3-4 full-time staff and 4-5 part-time staff and volunteers assist with set-up, participant check-in, coat check, pictures (printed and ready during the event), dinner, dancing and clean-up.



### Easter Egg-Stravaganza

This event updates our old Breakfast with the Bunny event with more engaging games and crafts and a quick breakfast while keeping visits and pictures with the Easter Bunny. 2 full-time staff and 4 part-time staff and volunteers assist with set-up, running games and crafts, playing the Easter Bunny and clean-up.

## Part-time Staff and Volunteer Sign-up Sheet

### Side 1 Informational Page

#### Brochure Cycle

- ✓ Fall & Winter
- ✓ Spring & Summer

#### Description of each program

- ✓ Duties performed
- ✓ Number of staff needed

# Part-time Staff & Volunteers

## Special Event Part-Time Staff & Volunteer Sign-Up Sheet

The West Chicago Park District needs part-time staff and volunteers interested in working at upcoming Fall & Winter special events. If you are available to assist with an event, please complete this fillable form and return it to Mary Lester, Recreation Supervisor at [mlester@we-goparks.org](mailto:mlester@we-goparks.org) no later than Friday, November 22, 2019.

Name  Phone  Email

I am a part-time Staff member? ☐ Yes ☐ No

I have worked in the last 6 months? ☐ Yes ☐ No

I am a volunteer? ☐ Yes ☐ No

Event	Date	Time	Location	Available	
Frosty Fest	Fri., December 7, 2019	3:30-7:30 p.m.	American Legion	<input type="checkbox"/> Yes	<input type="checkbox"/> No
North Pole Adventure	Sat., December 14, 2019	12:30-3:30 p.m.	Elmhurst Train Station	<input type="checkbox"/> Yes	<input type="checkbox"/> No
North Pole Adventure	Sat., December 14, 2019	4:30-7:30 p.m.	Elmhurst Train Station	<input type="checkbox"/> Yes	<input type="checkbox"/> No
North Pole Adventure	Sun., December 15, 2019	12:30-3:30 p.m.	Elmhurst Train Station	<input type="checkbox"/> Yes	<input type="checkbox"/> No
North Pole Adventure	Sun., December 15, 2019	4:30-7:30 p.m.	Elmhurst Train Station	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Daddy Daughter Date Night	Sat., March 21, 2020	4:00-8:00 p.m.	ARC Center	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Easter Egg-Stravaganza	Sat., April 4, 2020	8:30 a.m.-12:30 p.m.	ARC Center	<input type="checkbox"/> Yes	<input type="checkbox"/> No

## Part-time Staff and Volunteer Sign-up Sheet

### Side 2 Fillable Form

- ✓ Name
- ✓ Phone
- ✓ Email
- ✓ Staff or Volunteer
- ✓ Last time worked
- ✓ Event Dates Times & Location
- ✓ Form due date



# ➤ Itinerary

Train 1	Train 2	
12:00 p.m.		Pick up Mark (Santa) & Tini (Mrs. Claus) at Winfield Train Station drive to Elmhurst Jenni
12:30 p.m.	4:30 p.m.	Melissa arrives at the WC Train Station for check in Melissa
12:45 p.m.	4:45 p.m.	Lily, Kolbe, Lizbeth, Jenni, Ashley, Tini, & Mark meet at the Elmhurst Train Station
1:00-1:20 p.m.	5:00-5:20 p.m.	Check in Polar Express Participants Melissa
1:12 p.m.	5:12 p.m.	Group boards train in Elmhurst
		Talk to train conductor. WC open both doors and don't open again until we get back to WC. Jenni
		Decorate Train cars (27 minutes)
		Milk & cookies on stairs, boom boxes up top,
		Call Melissa when we get to the Winfield stop. Let her know what car we are in and which car is first
		(Red has more seats & Green has bathroom. Jenni)
		Santa & Mrs. Claus will wait in the car before ours to change and get ready for their appearance.
1:30 p.m.	5:30 p.m.	Start going to tunnel Melissa will lead group Melissa
1:39 p.m.	5:39 p.m.	Train arrives at WC Train Station
		Start Polar Express music in each car. Lily & Ashley
		Conductor: All Aboard the Polar Express! Kolbe
		Elves hold signs for green and red cars Ashley & Lily
		Participants board the train and elves make sure everyone gets seated and make changes to seats if necessary.
1:45 p.m.	5:45 p.m.	Conductors: "Welcome to the West Chicago Park District North Pole Adventure!"
1:55 p.m.	5:55 p.m.	Conductors Punch tickets Jenni, Kolbe & Lily
		Elves pass out milk and cookie (colored) bags to children & Brown bags with snow flakes to adults announce that bags can be used as a trash container.
2:00 p.m.	6:00 p.m.	Begin reading book.
2:02 p.m.	6:02 p.m.	After reading about "Hot Chocolate" play the Hot Chocolate Song 2:33 mins
2:05 p.m.	6:05 p.m.	Conductors continue reading up to "Outside we saw hundreds of elves." Jenni & Kolbe
2:06 p.m.	6:06 p.m.	Arrive in Elburn (North Pole)
2:07 p.m.	6:07 p.m.	Elves start snowball fight to "Rock on Top of the World". (While train is stopped) Lily & Ashley 2:35 mins
2:10 p.m.	6:10 p.m.	Conductors finish reading book to the end Jenni & Kolbe
2:14 p.m.	6:14 p.m.	Conductors ask parents & kids "Who Believes in Santa Claus?" If you do say "We Believe"
		Get kids to scream: "We Believe!" (open doors between cars) Jenni
2:15 p.m.	6:15 p.m.	Take out song books and sing "Santa Claus is Coming to Town" Elves
2:17 p.m.	6:17 p.m.	Santa enters Car 1 says, "Merry Christmas" and walks through to Car 2.
2:18 p.m.	6:18 p.m.	Santa enters Car 2 says, "Merry Christmas" and walks to the back of the car.
2:18 p.m.	6:18 p.m.	Santa passes out bells to all children in Car 2 saying, "The First Gift of Christmas" to each child.
2:18 p.m.	6:18 p.m.	Elves and Conductors lead Christmas carols in Car 1.
2:25 p.m.	6:25 p.m.	Train leaves for West Chicago.
2:32 p.m.	6:32 p.m.	Santa passes out bells to children in Car 1 saying, "The First Gift of Christmas" to each child.
2:32 p.m.	6:32 p.m.	Elves and Conductors lead Christmas carols in Car 2.
2:37 p.m.	6:37 p.m.	Staff announces that participants need to get coats on at the <b>Geneva Station</b> . Pick up any garbage.
2:45 p.m.	6:45 p.m.	Arrive back in West Chicago
		Participants Depart
		Take down all decorations
	6:49 p.m.	Santa & Mrs. Claus depart in Winfield
3:16 p.m.	7:16 p.m.	Arrive back in Elmhurst
3:30 p.m.		<b>Ammand's Pizza for Lunch. Pizza or Pasta.</b> 105 West First Street Elmhurst, IL 60126 (630) 782-9800 Order dinner on the way back from Elburn Jenni

## Music:

The Polar Express  
Train Whistle  
Hot Chocolate

Rock on Top of the World

Santa Claus is Coming to Town

## Song Length

3:20 As Boarding  
:30 Page 1 & 2

2:33 Page 6 We drank hot cocoa as thick and rich as melted chocolate bars.  
Stop reading and the song comes on. Conductor dances around and does the "Hot Chocolate"

2:35 Page 16 Outside we saw hundreds of elves. Stop reading and song comes on.  
Elves start a snowball fight.

2:35

It's ALL  
in the  
Details









# Fairy Princess Party

Daddy Daughter Date Night

2 years and up

Saturday, March 21

5:00-7:30pm

\$15 per person / \$20 per person 512017-01



WEST CHICAGO  
**PARK  
DISTRICT**

WE DECLARE A  
NERF WAR!

**MOMS**

**VS**

**SONS**

**NERF WAR**



# New Special Event Ideas

## ▶ Fall-September-December

- ▶ Boo Bash
- ▶ **Spooky Trail** (very popular in the past)
- ▶ **Santa's Workshop** (in place of FF)
- ▶ North Pole Adventure

## ▶ Winter-January-March

- ▶ Daddy Daughter Date Night
- ▶ **Easter Egg-Stravaganza** (In place of BWB)

## ▶ Spring April-June

- ▶ Mother Son Date Night
- ▶ 80 & Over

## ▶ Summer-July-August

- ▶ Summer at the Shell
  - ▶ Hello Summer
  - ▶ **Rhythm & Brews**
  - ▶ **Taco & Art Fest**
  - ▶ Movie in the Park
  - ▶ Fun Fridays
- ▶ **Family Campout**



The background is a dark, blue-toned illustration of a spooky forest. A path of light-colored stones leads from the bottom center towards the middle ground. The trees are gnarled and leafless, with some hanging moss or vines. The overall atmosphere is eerie and mysterious.

# spooky TRAIL *Resurrection*



# ***THANK YOU***

*Time For Questions, Answers & Suggestions*

## Travel, Meal and Lodging Expense Reimbursement Form

Name of Official or Employee: FRANK LENERTZ

Title/Position of Official or Employee: COMMISSIONER

Name and Dates of the Activity/Event: IPRA CONFERENCE 1/23/20-1/25/20

Location of the Activity/Event: CHICAGO, IL

Description of the purpose of the expense: Hotel/Lodging, Parking and Meals

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Reimbursement Expense (Estimated Costs or Actual Costs WITH RECEIPTS, if applicable):

Mileage: \_\_\_\_\_ \$ -

Meals: \_\_\_\_\_ \$ 72.04

Parking: HYATT REGENCY \$ 109.50

Hotel/Lodging: HYATT REGENCY \$ 461.96

Car rental: \_\_\_\_\_ \$ -

Airfare: \_\_\_\_\_ \$ -

Other Transportation (bus, train, taxi, shuttle, etc): \_\_\_\_\_

Other Misc Expenses: \_\_\_\_\_

**Total:** \$ 643.50

Employee's/Officer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Superintendent's or Director's Authorization: *Frank Lenertz* 1-30-20

Date: \_\_\_\_\_

ATTACH ALL RECEIPTS





## EMPLOYEE/COMMISSIONER REIMBURSEMENT FORM

Name: FRANK LENERTZ

Address: \_\_\_\_\_  
\_\_\_\_\_

Amount: \$1,055.42

Description: 2020 IPRA CONFERENCE EXPENSES

GL CODING	
FE ACCT #:	AMOUNT:
20-10-581100	\$ 1,055.42
TOTAL (FORMULA):	1055.42

Director or Supt. Approval: 

PLEASE REMEMBER TO ATTACH RECEIPTS

#1

**HYATT  
REGENCY®**

**Hyatt Regency Chicago**  
 151 East Wacker Drive  
 Chicago, IL 60601  
 Tel: 312-565-1234  
 Fax: 312-239-4414  
 www.chicagoregency.hyatt.com

**INVOICE**

FRANK LENERTZ  
 250 ALLEN AVE  
 WEST CHICAGO IL 60185

Room No. 2006  
 Arrival 01-22-20  
 Departure 01-26-20  
 Folio Window 1  
 Folio No. 3273668

Confirmation No. 4241107201  
 Group Name IAPD-IPRA

Date	Description		Charges	Credits
01-22-20	Valet Parking	Room# 2006 : 7070697	36.50	
01-22-20	Package Room		125.00	
01-22-20	Occupancy Tax		21.74	
01-23-20	- American Craft Kitchen Breakfast Food	CHECK# 1472	51.63	
01-23-20	Valet Parking	Room# 2006 : 7070697	36.50	
01-23-20	Package Room		125.00	
01-23-20	Occupancy Tax		21.74	
01-24-20	- American Craft Kitchen Breakfast Food	CHECK# 0137	120.02	
01-24-20	- American Craft Kitchen Lunch Food	CHECK# 0385	151.42	
01-24-20	Valet Parking	Room# 2006 : 7070697	36.50	
01-24-20	Package Room		125.00	
01-24-20	Occupancy Tax		21.74	
01-25-20	- American Craft Kitchen Breakfast Food	CHECK# 0899	160.89	
01-25-20	Package Room		125.00	
01-25-20	Occupancy Tax		21.74	
01-25-20	Master Card	XXXXXXXXXXXX8351 XX/XX		1,180.42
<b>Total</b>			1,180.42	1,180.42

Guest Signature

**Balance**

0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

**WE HOPE YOU ENJOYED YOUR STAY WITH US!**

Thank you for choosing the Hyatt Regency Chicago.  
 Please feel free to provide us with feedback regarding your visit.

Please send comments to Hyatt at qualitychirc@hyatt.com or 888-565-5586.

For inquiries concerning your bill please call 855-869-0846

Please remit payment to:  
 Hyatt Regency Chicago  
 Lockbox 301588  
 Dallas, TX 75303-1588  
 FEIN # 94-1649123

**World of Hyatt Summary**

Membership: XXXXXX009N  
 Bonus Codes:  
 Qualifying Nights: 4  
 Eligible Spend: 867.45  
 Redemption Eligible: 483.96

Summary Invoice, please see front desk  
 for eligibility details.

4125.007  
 \$1055.42  
 see  
 attached  
 note  
 from  
 F. Lenertz

## 2020 IAPD STATE CONFERENCE

Three nights lodging

Hotel #1 3 nights and meals

#1 Lodging #1 \$1055.42

Fourth (4<sup>th</sup>) night covered By Frank Lenertz Meals for commissioners and staff, Director \$51.63

Supportive information #2 #3 #4

#2 \$120.00 Commissioners breakfast

Lenertz, Turney, Zaputil,

Driscoll, Bass, Spencer - \$20 pp

#3 Commissioners Lunch

\$151.42 ~~\$25.23~~ pp X3

\$25.24 pp X3  
Lenertz, Turney, Zaputil,

Driscoll, Bass, Spencer

#3 \$160.89 Commissioners

Staff breakfast

Lenertz, Turney, Zaputil,

Driscoll, Bass, Shipp \$26.81 pp X3

\$26.82 pp X3

TOTAL

#1,055.42

Staff and commissioner's dinner

#4 \$226.28\*\*

Alcohol \*\* compliments of F. Lenertz

Frank Lenertz Commissioner Board President January 26, 2020



#13  
**REPRINT CLOSED CHECK**

American Craft Kitchen & Bar

Hyatt Regency Chicago

151 E Wacker Drive

Chicago, IL 60601

Yonic

**CHK 0385**

**TBL 82/6**

01-24-2020

11:35:20

1	Tuna Melt Full	14.50
1	BLT	15.50
1	BLT	15.50
1	Bourbon Butter Burger	16.75
1	Pear & Cranberry Salad	20.50
	Add 6oz Skirt Steak	
1	Lunch Buffet	19.95
2	Iced Tea	7.00
1	Iced Tea	3.50
1	Iced Tea	3.50

FOOD	116.70
Sub-total:	116.70
Large Party 18%	21.01
*Tax Total:	13.71

**Payment: 151.42**

\*Room Charge

Room# 2006/Y/LENERTZ, FRANK

Join World of Hyatt today  
and start earning points for  
stays, dining and more.

Visit worldofhyatt.com

\*Not point earning eligible.

#Not point redemption eligible

\*\*\*THANK YOU FOR JOINING US\*\*\*

-----CHECK CLOSED-----

01-24-2020 12:35:02

Closed By: Olaez Yonic

#12  
American Craft Kitchen & Bar  
151 E Wacker Drive  
Chicago, IL 60601  
312-565-1234

Opened By: Gustavo

1

TBL 41/6

CHK 0137

01-24-2020 07:08:22

1	Meat Lovers Omelet	17.75
1	Coffee	4.75
1	Oatmeal Side	8.00
1	Oatmeal Side	8.00
1	Coffee	4.75
1	Coffee	4.75
1	Oatmeal Side	8.00
1	Oatmeal Side	8.00
1	Coffee	4.75
1	Denver Omelet	16.00
1	Coffee	4.75

FOOD	65.75
NON-ALCOHOLIC BEVERAGE	23.75
Sub Total:	89.50
*Tax Total:	10.52
Check Total:	100.02

07:40:46 Printed By: Gustavo

Tip:

20.00

Total:

120.00

Room:

Name:

COMM.  
ISRAELI FEST

Signature:

Join World of Hyatt today and start  
earning points for stays, dining and more.  
Visit worldofhyatt.com  
\*Not point earning eligible.  
#Not point redemption eligible



Davanti Enoteca  
1359 W. Taylor Street  
Chicago, IL. 60607  
312-226-5550

Server: Reece DOB: 01/23/2020  
08:01 PM 01/23/2020  
TBL 26/1 4/40016

SALE  
M/C 4194322  
Card #XXXXXXXXXX8351  
Magnetic card present: LENERTZ FRANK P

Card Entry Method: S

Approval: 63327Z

Amount: \$191.93  
+ Included Gratuity: \$34.35  
= Total: \$226.28  
+ Additional Tip: \_\_\_\_\_  
= Grand Total: \_\_\_\_\_

I agree to pay the above  
total amount according to the  
card issuer agreement.

X \_\_\_\_\_

Customer Copy

American Craft Kitchen & Bar  
151 E Wacker Drive  
Chicago, IL 60601  
312-565-1234

Opened By: Edwin 1

TBL 41/6 01-25-2020 07:26:04  
CHK 0899

1	Meat Lovers Omelet	17.75
4	Mixed Berries Baked	51.00
	Oatmeal	
1	Corned Beef Hash Skillet	17.75
6	Coffee	28.50
2	OJ	9.00

FOOD 86.50  
NON-ALCOHOLIC BEVERAGE 37.50  
Sub Total: 124.00  
Gratuity (included) 18% 22.32  
\*Tax Total: 14.57  
Check Total: 160.89  
07:53:45 Printed By: Edwin

Tip: \_\_\_\_\_  
Total: \_\_\_\_\_  
Room: \_\_\_\_\_  
Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

Join World of Hyatt today and start  
earning points for stays, dining and more.  
Visit [worldofhyatt.com](http://worldofhyatt.com)  
\*Not point earning eligible.  
#Not point redemption eligible

## Travel, Meal and Lodging Expense Reimbursement Form

**Name of Official or Employee:** Reginald Bass

**Title/Position of Official or Employee:** Commissioner

**Name and Dates of the Activity/Event:** IPRA Conference 2020 1/23 - 1/25

**Location of the Activity/Event:** Chicago, IL

**Description of the purpose of the expense:** Travel expenses and meals for IPRA Conference 2020

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_


\_\_\_\_\_

### Reimbursement Expense (Estimated Costs or Actual Costs WITH RECEIPTS, if applicable):

Mileage:		\$ -
Meals:		\$ 72.35
Parking:		\$ -
Hotel/Lodging:		\$ 293.48
Car rental:		\$ -
Airfare:		\$ -
Other Transportation (bus, train, taxi, shuttle, etc):	<u>Lyft</u>	\$ 63.11
Other Misc Expenses:		
<b>Total:</b>		\$ 428.94

**Employee's/Officer's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Superintendent's or Director's Authorization:** 

**Date:** \_\_\_\_\_

ATTACH ALL RECEIPTS



## EMPLOYEE/COMMISSIONER REIMBURSEMENT FORM

Name: REGINALD BASS

Address: \_\_\_\_\_  
\_\_\_\_\_

Amount: \$428.94

Description: 2019 IPRA CONFERENCE EXPENSES

GL CODING	
FE ACCT #:	AMOUNT:
<u>20-10-581100</u>	<u>\$ 428.94</u>
TOTAL (FORMULA):	428.94

Director or Supt. Approval: 

PLEASE REMEMBER TO ATTACH RECEIPTS





**Hyatt Regency Chicago**  
151 East Wacker Drive  
Chicago, IL 60601  
Tel: 312-565-1234  
Fax: 312-239-4414  
[www.chicagoregency.hyatt.com](http://www.chicagoregency.hyatt.com)

**INVOICE**

Reginald Bass  
201 W National Street  
West Chicago, IL 60185  
United States

Room No. 2713  
Arrival 01-23-2020  
Departure 01-25-2020  
Page No. 1 of 1  
Folio Window 1  
Folio No. 26719995

Confirmation No. 4241293601  
Group Name IAPD-IPRA

Date	Description	Charges	Credits
01-23-2020	Package Room	125.00	
01-23-2020	Occupancy Tax	21.74	
01-24-2020	Package Room	125.00	
01-24-2020	Occupancy Tax	21.74	
01-25-2020	Master Card XXXXXXXXXXXXXXX3003		-293.48
<b>Total</b>		293.48	-293.48
Guest Signature		<b>Balance</b>	0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

**World of Hyatt Summary**

No Membership to be credited

Join World of Hyatt today and start earning points for stays, dining and more.

Visit [www.worldofhyatt.com](http://www.worldofhyatt.com)

Conference Desk & Long

Customer Copy

Hyatt Regency Chicago  
151 E Wacker Drive  
Chicago, IL 60601  
312-565-1234

The Living Room

Table: 303

Check #: 6903  
TYPE PRE AUTH  
ACCOUNT TYPE MasterCard  
CARD NUMBER \*\*\*\*\*3003  
DATE/TIME 01/25/2020 13:31  
REC # 129335  
INV/CHK # 6903  
REFERENCE # MT0628046912  
SEQUENCE # 485  
AUTH. # 033224  
ENTRY METHOD CHIP  
TOTAL \$60.35  
APPROVED - THANK YOU  
BASS/REGINALD  
MODE Issuer  
APP Debit MasterCard  
AID A0000000041010  
TVR 8000008000  
TSI 6800  
ARC 00  
IMPORTANT -- retain this copy  
for your records.  
CUSTOMER COPY

GRATUITY: USD 12

TOTAL : USD 72<sup>35</sup>

Signature

From: Lyft Ride Receipt  
Sent: Thursday, January 23, 2020 12:31 PM  
To: reggie.bass59@gmail.com  
Subject: Your ride with Fernando on January 23



JANUARY 23, 2020 AT 11:57 AM

**Thanks for riding with  
Fernando!**



100% of tips go to drivers. [Add a tip](#)

Shared fare (1.45mi, 11m 51s)	\$4.29
City of Chicago Fee	\$0.53
City of Chicago Accessibility Fee	\$0.10
Downtown Zone Surcharge	\$0.60
Extra Passenger	\$1.21
Tip	\$2.00

MasterCard \*3003

**\$8.73**

From: Lyft Ride Receipt  
Sent: Friday, January 24, 2020 6:38 PM  
To: reggie.bass59@gmail.com  
Subject: Your ride with Sheldon on January 24



JANUARY 24, 2020 AT 5:48 PM

**Thanks for riding with  
Sheldon!**



100% of tips go to drivers. [Add a tip](#)

Lyft XL fare (1.30mi, 11m 56s)	\$15.85
City of Chicago Accessibility Fee	\$0.10
City of Chicago Airport, McCormick Place, Navy Pier Surcharge	\$5.00
City of Chicago Fee	\$1.13
Downtown Zone Surcharge	\$1.75
Tip	\$3.57

MasterCard \*3003

**\$27.40**

From: Lyft Ride Receipt  
Sent: Friday, January 24, 2020 9:45 PM  
To: reggie.bass59@gmail.com  
Subject: Your ride with Muaz on January 24



JANUARY 24, 2020 AT 9:28 PM

Thanks for riding with  
Muaz!



100% of tips go to drivers. [Add a tip](#)

Lyft XL fare (1.17mi, 9m 37s)	\$10.11
City of Chicago Accessibility Fee	\$0.10
City of Chicago Fee	\$1.13
Downtown Zone Surcharge	\$1.75
City of Chicago Airport, McCormick Place, Navy Pier Surcharge	\$5.00
Tip	\$2.71

MasterCard \*3003 **\$20.80**

From: Lyft Ride Receipt  
Sent: Saturday, January 25, 2020 4:31 PM  
To: reggie.bass59@gmail.com  
Subject: Your ride with Bukhbat on January 25



JANUARY 25, 2020 AT 4:08 PM

## Thanks for riding with Bukhbat!



100% of tips go to drivers. [Add a tip](#)

Shared fare (1.99mi, 11m 0s)	\$5.09
City of Chicago Fee	\$0.53
City of Chicago Accessibility Fee	\$0.10
Extra Passenger	\$0.46



MasterCard \*3003

**\$6.18**

## Travel, Meal and Lodging Expense Reimbursement Form

Name of Official or Employee: REGINALD BASS

Title/Position of Official or Employee: COMMISSIONER

Name and Dates of the Activity/Event: IPRA CONFERENCE 1/23/20-1/25/20

Location of the Activity/Event: CHICAGO, IL

Description of the purpose of the expense: Meals (paid for by F. Lenertz)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Reimbursement Expense (Estimated Costs or Actual Costs WITH RECEIPTS, if applicable):

Mileage: \_\_\_\_\_ \$ -

Meals: \_\_\_\_\_ \$ 72.06

Parking: \_\_\_\_\_ \$ -

Hotel/Lodging: \_\_\_\_\_ \$ -

Car rental: \_\_\_\_\_ \$ -

Airfare: \_\_\_\_\_ \$ -

Other Transportation (bus, train, taxi, shuttle, etc): \_\_\_\_\_

Other Misc Expenses: \_\_\_\_\_

**Total:** \_\_\_\_\_ \$ 72.06

Employee's/Officer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Superintendent's or Director's Authorization: ER M 1-30-20

Date: \_\_\_\_\_

ATTACH ALL RECEIPTS



## 2020 IAPD STATE CONFERENCE

Three nights lodging

Hotel #1 3 nights and meals

#1 Lodging #1 \$1055.42

Fourth (4<sup>th</sup>) night covered By Frank Lenertz Meals for commissioners and staff, Director \$51.63

Supportive information #2 #3 #4

#2 \$120.00 Commissioners breakfast

Lenertz, Turney, Zaputil,

Driscoll, Bass, Spencer - \$20 pp

#3 Commissioners Lunch

\$151.42 ~~\$25.23~~ pp X3  
\$25.24 pp X3  
Lenertz, Turney, Zaputil,

Driscoll, Bass, Spencer

#3 \$160.89 Commissioners

Staff breakfast

Lenertz, Turney, Zaputil,

Driscoll, Bass, Shipp \$26<sup>81</sup> pp X  
\$26<sup>82</sup> pp X

TOTAL

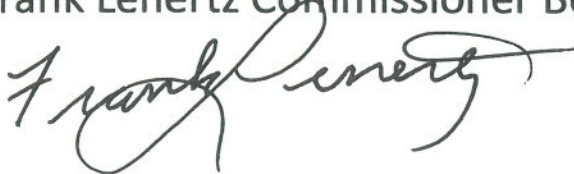
#1,055.42

Staff and commissioner's dinner

#4 \$226.28\*\*

Alcohol \*\* compliments of F. Lenertz

Frank Lenertz Commissioner Board President January 26, 2020



# REPRINT CLOSED CHECK

American Craft Kitchen & Bar

Hyatt Regency Chicago

151 E Wacker Drive

Chicago, IL 60601

Yonic

CHK 0385

TBL 82/6

01-24-2020

11:35:20

1	Tuna Melt Full	14.50
1	BLT	15.50
1	BLT	15.50
1	Bourbon Butter Burger	16.75
1	Pear & Cranberry Salad	20.50
	Add 6oz Skirt Steak	
1	Lunch Buffet	19.95
2	Iced Tea	7.00
1	Iced Tea	3.50
1	Iced Tea	3.50

FOOD	116.70
Sub-total:	116.70
Large Party 18%	21.01
*Tax Total:	13.71

Payment: 151.42

\*Room Charge

Room# 2006/Y/LENERTZ, FRANK

Join World of Hyatt today  
and start earning points for  
stays, dining and more.

Visit worldofhyatt.com

\*Not point earning eligible.

#Not point redemption eligible

\*\*\*THANK YOU FOR JOINING US\*\*\*

-----CHECK CLOSED-----

01-24-2020 12:35:02

Closed By: Olaez Yonic

American Craft Kitchen & Bar  
151 E Wacker Drive  
Chicago, IL 60601  
312-565-1234

Opened By: Gustavo

1

TBL 41/6

CHK 0137

01-24-2020 07:08:22

1	Meat Lovers Omelet	17.75
1	Coffee	4.75
1	Oatmeal Side	8.00
1	Oatmeal Side	8.00
1	Coffee	4.75
1	Coffee	4.75
1	Oatmeal Side	8.00
1	Oatmeal Side	8.00
1	Coffee	4.75
1	Denver Omelet	16.00
1	Coffee	4.75

FOOD	65.75
NON-ALCOHOLIC BEVERAGE	23.75
Sub Total:	89.50
*Tax Total:	10.52
Check Total:	100.02

07:40:46 Printed By: Gustavo

Tip:

20.00

Total:

120.00

Room:

Name:

COMM.  
BREAKFAST

Signature:

Join World of Hyatt today and start  
earning points for stays, dining and more.  
Visit worldofhyatt.com

\*Not point earning eligible.

#Not point redemption eligible

American Craft Kitchen & Bar  
151 E Wacker Drive  
Chicago, IL 60601  
312-565-1234

Opened By: Edwin

TBL 41/6

01-25-2020 07:26:04

CHK 0899

1	Meat Lovers Omelet	17.75
4	Mixed Berries Baked Oatmeal	51.00
1	Corned Beef Hash Skillet	17.75
6	Coffee	28.50
2	OJ	9.00

FOOD 86.50  
NON-ALCOHOLIC BEVERAGE 37.50  
Sub Total: 124.00  
Gratuity Included 18% 22.32  
\*Tax Total: 14.57  
Check Total: 160.89  
07:53:45 Printed By: Edwin

Tip:

Total:

Room:

Name:

Signature:

Join World of Hyatt today and start earning points for stays, dining and more.  
Visit [worldofhyatt.com](http://worldofhyatt.com)  
\*Not point earning eligible.  
#Not point redemption eligible

Davanti Enoteca  
1359 W. Taylor Street  
Chicago, IL 60607  
312-226-5550

Server: Reece DOB: 01/23/2020  
08:01 PM 01/23/2020  
TBL 26/1 4/40016

SALE 4194322  
M/C  
Card #XXXXXXXXXX8351  
Magnetic card present: LENERTZ FRANK P

Card Entry Method: S  
Approval: 63327Z

Amount: \$191.93  
+ Included Gratuity: \$34.35  
= Total: \$226.28  
+ Additional Tip: \_\_\_\_\_  
= Grand Total: \_\_\_\_\_

I agree to pay the above total amount according to the card issuer agreement.

X \_\_\_\_\_

Customer Copy

## Travel, Meal and Lodging Expense Reimbursement Form

Name of Official or Employee: KEN DRISCOLL

Title/Position of Official or Employee: COMMISSIONER

Name and Dates of the Activity/Event: IPRA CONFERENCE 1/23/20-1/25/20

Location of the Activity/Event: CHICAGO, IL

Description of the purpose of the expense: Hotel/Lodging

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Reimbursement Expense (Estimated Costs or Actual Costs WITH RECEIPTS, if applicable):

Mileage: \_\_\_\_\_ \$ -

Meals: \_\_\_\_\_

Parking: \_\_\_\_\_ \$ -

Hotel/Lodging: HYATT REGENCY \$ 366.48

Car rental: \_\_\_\_\_ \$ -

Airfare: \_\_\_\_\_ \$ -

Other Transportation (bus, train, taxi, shuttle, etc): \_\_\_\_\_

Other Misc Expenses: \_\_\_\_\_

**Total:** \$ 366.48

Employee's/Officer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Superintendent's or Director's Authorization: *Ken Driscoll* - 1-30-20

Date: \_\_\_\_\_

ATTACH ALL RECEIPTS





## EMPLOYEE/COMMISSIONER REIMBURSEMENT FORM

Name: KEN DRISCOLL

Address: \_\_\_\_\_  
\_\_\_\_\_

Amount: \$366.48

Description: 2020 IPRA CONFERENCE EXPENSES

GL CODING	
FE ACCT #:	AMOUNT:
<u>20-10-581100</u>	<u>\$ 366.48</u>
TOTAL (FORMULA):	366.48

Director or Supt. Approval: 

PLEASE REMEMBER TO ATTACH RECEIPTS



**Hyatt Regency Chicago**  
 151 East Wacker Drive  
 Chicago, IL 60601  
 Tel: 312-565-1234  
 Fax: 312-239-4414  
[www.chicagoregency.hyatt.com](http://www.chicagoregency.hyatt.com)

**INVOICE**

Ken Driscoll  
 201 W National Street  
 West Chicago, IL 60185  
 United States

Room No. 0930  
 Arrival 01-23-2020  
 Departure 01-25-2020  
 Page No. 1 of 1  
 Folio Window 1  
 Folio No. 16606777

Confirmation No. 4241191901  
 Group Name IAPD-IPRA

Date	Description		Charges	Credits
01-23-2020	Valet Parking	Room# 0930 : 8141402	36.50	
01-23-2020	Package Room		125.00	
01-23-2020	Occupancy Tax		21.74	
01-24-2020	Valet Parking	Room# 0930 : 8141402	36.50	
01-24-2020	Package Room		125.00	
01-24-2020	Occupancy Tax		21.74	
01-25-2020	Visa	XXXXXXXXXXXX7271		-366.48
<b>Total</b>			366.48	-366.48
Guest Signature			<b>Balance</b>	0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

**World of Hyatt Summary**

No Membership to be credited

Join World of Hyatt today and start earning points for stays, dining and more.

Visit [www.worldofhyatt.com](http://www.worldofhyatt.com)

## Travel, Meal and Lodging Expense Reimbursement Form

Name of Official or Employee: KEN DRISCOLL

Title/Position of Official or Employee: COMMISSIONER

Name and Dates of the Activity/Event: IPRA CONFERENCE 1/23/20-1/25/20

Location of the Activity/Event: CHICAGO, IL

Description of the purpose of the expense: Meals (paid by F. Lenertz)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_


\_\_\_\_\_

### Reimbursement Expense (Estimated Costs or Actual Costs WITH RECEIPTS, if applicable):

Mileage:	\$ -
Meals:	\$ 72.06
Parking:	\$ -
Hotel/Lodging:	\$ -
Car rental:	\$ -
Airfare:	\$ -
Other Transportation (bus, train, taxi, shuttle, etc):	\$ -
Other Misc Expenses:	\$ -
<b>Total:</b>	<b>\$ 72.06</b>

Employee's/Officer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Superintendent's or Director's Authorization:  1-30-20

Date: \_\_\_\_\_

ATTACH ALL RECEIPTS



## 2020 IAPD STATE CONFERENCE

Three nights lodging

Hotel #1 3 nights and meals

#1 Lodging #1 \$1055.42

Fourth (4<sup>th</sup>) night covered By Frank Lenertz Meals for commissioners and staff, Director

\$51.63

Supportive information #2 #3 #4

#2 \$120.00 Commissioners breakfast

Lenertz, Turney, Zaputil,

Driscoll, Bass, Spencer - \$20 pp

#3 Commissioners Lunch

\$151.42 ~~\$25.23~~ pp X3

\$25.24 pp X3  
Lenertz, Turney, Zaputil,

Driscoll, Bass, Spencer

#3 \$160.89 Commissioners

Staff breakfast

Lenertz, Turney, Zaputil,

Driscoll, Bass, Shipp \$26<sup>81</sup> pp X

\$26<sup>82</sup> pp X

TOTAL

#1,055.42

Staff and commissioner's dinner

#4 \$226.28\*\*

Alcohol \*\* compliments of F. Lenertz

Frank Lenertz Commissioner Board President January 26, 2020



# REPRINT CLOSED CHECK

American Craft Kitchen & Bar

Hyatt Regency Chicago

151 E Wacker Drive

Chicago, IL 60601

Yonic

CHK 0385 TBL 82/6

01-24-2020 11:35:20

1	Tuna Melt Full	14.50
1	BLT	15.50
1	BLT	15.50
1	Bourbon Butter Burger	16.75
1	Pear & Cranberry Salad	20.50
	Add 6oz Skirt Steak	
1	Lunch Buffet	19.95
2	Iced Tea	7.00
1	Iced Tea	3.50
1	Iced Tea	3.50

FOOD	116.70
Sub-total:	116.70
Large Party 18%	21.01
*Tax Total:	13.71

Payment: 151.42

\*Room Charge

Room# 2006/Y/LENERTZ, FRANK

Join World of Hyatt today  
and start earning points for  
stays, dining and more.

Visit worldofhyatt.com

\*Not point earning eligible.

#Not point redemption eligible

\*\*\*THANK YOU FOR JOINING US\*\*\*

-----CHECK CLOSED-----

01-24-2020 12:35:02

Closed By: Olaez Yonic

American Craft Kitchen & Bar  
151 E Wacker Drive  
Chicago, IL 60601  
312-565-1234

Opened By: Gustavo

TBL 41/6

01-24-2020 07:08:22

CHK 0137

1	Meat Lovers Omelet	17.75
1	Coffee	4.75
1	Oatmeal Side	8.00
1	Oatmeal Side	8.00
1	Coffee	4.75
1	Coffee	4.75
1	Oatmeal Side	8.00
1	Oatmeal Side	8.00
1	Coffee	4.75
1	Denver Omelet	16.00
1	Coffee	4.75

FOOD	65.75
NON-ALCOHOLIC BEVERAGE	23.75
Sub Total:	89.50
*Tax Total:	10.52
Check Total:	100.02

07:40:46 Printed By: Gustavo

Tip:

20.00

Total:

120.00

Room:

Name:

COMM.  
BREAKFAST

Signature:

Join World of Hyatt today and start  
earning points for stays, dining and more.  
Visit worldofhyatt.com

\*Not point earning eligible.

#Not point redemption eligible

11

American Craft Kitchen & Bar  
151 E Wacker Drive  
Chicago, IL 60601  
312-565-1234

Davanti Enoteca  
1359 W. Taylor Street  
Chicago, IL 60607  
312-226-5550

Server: Reece  
08:01 PM  
TBL 26/1  
DOB: 01/23/2020  
01/23/2020  
4/40016

SALE

M/C 4194322  
Card #XXXXXXXXXX8351  
Magnetic card present: LENERTZ FRANK P

Card Entry Method: S

Approval: 63327Z

Amount: \$191.93

+ Included Gratuity: \$34.35

= Total: \$226.28

+ Additional Tip: \_\_\_\_\_

= Grand Total: \_\_\_\_\_

I agree to pay the above  
total amount according to the  
card issuer agreement.

X

Customer Copy

Opened By: Edwin

TBL 41/6

01-25-2020 07:26:04

CHK 0899

1	Meat Lovers Omelet	17.75
4	Mixed Berries Baked Oatmeal	51.00
1	Corned Beef Hash Skillet	17.75
6	Coffee	28.50
2	OJ	9.00

FOOD

NON-ALCOHOLIC BEVERAGE

Sub Total:

Gratuity Included 18%

\*Tax Total:

Check Total:

07:53:45 Printed By: Edwin

Tip:

Total:

Room:

Name:

Signature:

Join World of Hyatt today and start  
earning points for stays, dining and more.  
Visit [worldofhyatt.com](http://worldofhyatt.com)  
\*Not point earning eligible.  
#Not point redemption eligible

American Craft Kitchen & Bar  
151 E Wacker Drive  
Chicago, IL 60601  
312-565-1234

## Travel, Meal and Lodging Expense Reimbursement Form

Name of Official or Employee: RICK SPENCER

Title/Position of Official or Employee: COMMISSIONER

Name and Dates of the Activity/Event: IPRA CONFERENCE 1/23/20-1/25/20

Location of the Activity/Event: CHICAGO, IL

Description of the purpose of the expense: Meals (paid for by F. Leneretz)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Reimbursement Expense (Estimated Costs or Actual Costs WITH RECEIPTS, if applicable):

Mileage: \_\_\_\_\_ \$ -

Meals: \_\_\_\_\_ \$ 45.24

Parking: \_\_\_\_\_ \$ -

Hotel/Lodging: \_\_\_\_\_ \$ -

Car rental: \_\_\_\_\_ \$ -

Airfare: \_\_\_\_\_ \$ -

Other Transportation (bus, train, taxi, shuttle, etc): \_\_\_\_\_

Other Misc Expenses: \_\_\_\_\_

**Total:** \_\_\_\_\_ \$ 45.24

Employee's/Officer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Superintendent's or Director's Authorization: *[Signature]* 1-30-20

Date: \_\_\_\_\_

ATTACH ALL RECEIPTS



## 2020 IAPD STATE CONFERENCE

Three nights lodging

Hotel #1 3 nights and meals

#1 Lodging #1 \$1055.42

Fourth (4<sup>th</sup>) night covered By Frank Lenertz Meals for commissioners and staff, Director \$51.63

Supportive information #2 #3 #4

#2 \$120.00 Commissioners breakfast

Lenertz, Turney, Zaputil,

Driscoll, Bass, Spencer - \$20 pp

#3 Commissioners Lunch

\$151.42 ~~\$25.23~~ pp X3  
\$25.24 pp X3  
Lenertz, Turney, Zaputil,

Driscoll, Bass, Spencer

#3 \$160.89 Commissioners

Staff breakfast

Lenertz, Turney, Zaputil,

Driscoll, Bass, Shipp \$26<sup>81</sup> pp X  
\$26<sup>82</sup> pp X

#1,055.42

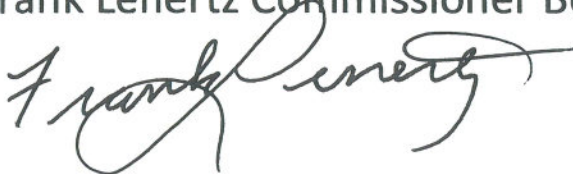
TOTAL

Staff and commissioner's dinner

#4 \$226.28\*\*

Alcohol \*\* compliments of F. Lenertz

Frank Lenertz Commissioner Board President January 26, 2020



# REPRINT CLOSED CHECK

American Craft Kitchen & Bar

Hyatt Regency Chicago

151 E Wacker Drive

Chicago, IL 60601

Yonic

CHK 0385 TBL 82/6

01-24-2020 11:35:20

1	Tuna Melt Full	14.50
1	BLT	15.50
1	BLT	15.50
1	Bourbon Butter Burger	16.75
1	Pear & Cranberry Salad	20.50
	Add 6oz Skirt Steak	
1	Lunch Buffet	19.95
2	Iced Tea	7.00
1	Iced Tea	3.50
1	Iced Tea	3.50

FOOD	116.70
Sub-total:	116.70
Large Party 18%	21.01
*Tax Total:	13.71

Payment: 151.42

\*Room Charge

Room# 2006/Y/LENERTZ, FRANK

Join World of Hyatt today  
and start earning points for  
stays, dining and more.

Visit worldofhyatt.com

\*Not point earning eligible.

#Not point redemption eligible

\*\*\*THANK YOU FOR JOINING US\*\*\*

-----CHECK CLOSED-----

01-24-2020 12:35:02

Closed By: Olaz Yonic

American Craft Kitchen & Bar  
151 E Wacker Drive  
Chicago, IL 60601  
312-565-1234

Opened By: Gustavo

TBL 41/6

01-24-2020 07:08:22

CHK 0137

1	Meat Lovers Omelet	17.75
1	Coffee	4.75
1	Oatmeal Side	8.00
1	Oatmeal Side	8.00
1	Coffee	4.75
1	Coffee	4.75
1	Oatmeal Side	8.00
1	Oatmeal Side	8.00
1	Coffee	4.75
1	Denver Omelet	16.00
1	Coffee	4.75

FOOD	65.75
NON-ALCOHOLIC BEVERAGE	23.75
Sub Total:	89.50
*Tax Total:	10.52
Check Total:	100.02

07:40:46 Printed By: Gustavo

Tip:

20.00

Total:

120.00

Room:

Name:

COMM.  
BREAKFAST

Signature:

Join World of Hyatt today and start  
earning points for stays, dining and more.  
Visit worldofhyatt.com

\*Not point earning eligible.

#Not point redemption eligible



AD

American Craft Kitchen & Bar  
151 E Wacker Drive  
Chicago, IL 60601  
312-565-1234

Davanti Enoteca  
1359 W. Taylor Street  
Chicago, IL 60607  
312-226-5550

Server: Reece DOB: 01/23/2020  
08:01 PM 01/23/2020  
TBL 26/1 4/40016

SALE  
M/C 4194322  
Card #XXXXXXXXXX8351  
Magnetic card present: LENERTZ FRANK P

Card Entry Method: S

Approval: 63327Z

Amount: \$191.93

+ Included Gratuity: \$34.35

= Total: \$226.28

+ Additional Tip: \_\_\_\_\_

= Grand Total: \_\_\_\_\_

I agree to pay the above  
total amount according to the  
card issuer agreement.

X \_\_\_\_\_

Customer Copy

Opened By: Edwin 1

TBL 41/6 01-25-2020 07:26:04  
CHK 0899

1	Meat Lovers Omelet	17.75
4	Mixed Berries Baked Oatmeal	51.00
1	Corned Beef Hash Skillet	17.75
6	Coffee	28.50
2	OJ	9.00

FOOD 86.50  
NON-ALCOHOLIC BEVERAGE 37.50  
Sub Total: 124.00  
Gratuity Included 18% 22.32  
\*Tax Total: 14.57  
Check Total: 160.89  
07:53:45 Printed By: Edwin

Tip: \_\_\_\_\_

Total: \_\_\_\_\_

Room: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Join World of Hyatt today and start  
earning points for stays, dining and more.  
Visit [worldofhyatt.com](http://worldofhyatt.com)  
\*Not point earning eligible.  
#Not point redemption eligible

## Travel, Meal and Lodging Expense Reimbursement Form

Name of Official or Employee: SCOTT TURNEY

Title/Position of Official or Employee: COMMISSIONER

Name and Dates of the Activity/Event: IPRA CONFERENCE 1/23/20-1/25/20

Location of the Activity/Event: CHICAGO, IL

Description of the purpose of the expense: Hotel/Lodging

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Reimbursement Expense (Estimated Costs or Actual Costs WITH RECEIPTS, if applicable):

Mileage: \_\_\_\_\_ \$ -

Meals: \_\_\_\_\_

Parking: \_\_\_\_\_ \$ -

Hotel/Lodging: HYATT REGENCY \$ 366.48

Car rental: \_\_\_\_\_ \$ -

Airfare: \_\_\_\_\_ \$ -

Other Transportation (bus, train, taxi, shuttle, etc): \_\_\_\_\_

Other Misc Expenses: \_\_\_\_\_

**Total:** \$ 366.48

Employee's/Officer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Superintendent's or Director's Authorization: *Scott Turney* 1-30-20

Date: \_\_\_\_\_

ATTACH ALL RECEIPTS



## EMPLOYEE/COMMISSIONER REIMBURSEMENT FORM

Name: SCOTT TURNEY

Address: \_\_\_\_\_  
\_\_\_\_\_

Amount: \$366.48

Description: 2020 IPRA CONFERENCE EXPENSES

GL CODING	
FE ACCT #:	AMOUNT:
20-10-581100	\$ 366.48
TOTAL (FORMULA):	366.48

Director or Supt. Approval:  1-30-20

PLEASE REMEMBER TO ATTACH RECEIPTS



**Hyatt Regency Chicago**  
151 East Wacker Drive  
Chicago, IL 60601  
Tel: 312-565-1234  
Fax: 312-239-4414  
[www.chicagoregency.hyatt.com](http://www.chicagoregency.hyatt.com)

**INVOICE**

Scott Turney  
201 W National Street  
West Chicago, IL 60185  
United States

Room No. 0961  
Arrival 01-23-2020  
Departure 01-25-2020  
Page No. 1 of 1  
Folio Window 1  
Folio No. 28870079

Confirmation No. 4241235101  
Group Name IAPD-IPRA

Date	Description		Charges	Credits
01-23-2020	Valet Parking	Room# 0961 : 8141187	36.50	
01-23-2020	Package Room		125.00	
01-23-2020	Occupancy Tax		21.74	
01-24-2020	Valet Parking	Room# 0961 : 8141187	36.50	
01-24-2020	Package Room		125.00	
01-24-2020	Occupancy Tax		21.74	
01-25-2020	Visa	XXXXXXXXXXXX8704		-366.48
<b>Total</b>			366.48	-366.48
Guest Signature			<b>Balance</b>	0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

**World of Hyatt Summary**

No Membership to be credited

Join World of Hyatt today and start earning points for stays, dining and more.

Visit [www.worldofhyatt.com](http://www.worldofhyatt.com)

## Travel, Meal and Lodging Expense Reimbursement Form

Name of Official or Employee: SCOTT TURNEY

Title/Position of Official or Employee: COMMISSIONER

Name and Dates of the Activity/Event: IPRA CONFERENCE 1/23/20-1/25/20

Location of the Activity/Event: CHICAGO, IL

Description of the purpose of the expense: Meals (paid for by F. Lenertz)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Reimbursement Expense (Estimated Costs or Actual Costs WITH RECEIPTS, if applicable):

Mileage:	\$ -
Meals:	\$ 72.04
Parking:	\$ -
Hotel/Lodging:	\$ -
Car rental:	\$ -
Airfare:	\$ -
Other Transportation (bus, train, taxi, shuttle, etc):	\$ -
Other Misc Expenses:	\$ -
<b>Total:</b>	<b>\$ 72.04</b>

Employee's/Officer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Superintendent's or Director's Authorization: *Curry* 1-30-20

Date: \_\_\_\_\_

ATTACH ALL RECEIPTS



## 2020 IAPD STATE CONFERENCE

Three nights lodging

Hotel #1 3 nights and meals

#1 Lodging #1 \$1055.42

Fourth (4<sup>th</sup>) night covered By Frank Lenertz Meals for commissioners and staff, Director \$51.63

Supportive information #2 #3 #4

#2 \$120.00 Commissioners breakfast

Lenertz, Turney, Zaputil,

Driscoll, Bass, Spencer - \$20 pp

#3 Commissioners Lunch

\$151.42 ~~\$25.23~~ pp X3  
\$25.24 pp X3  
Lenertz, Turney, Zaputil,

Driscoll, Bass, Spencer

#3 \$160.89 Commissioners

Staff breakfast

Lenertz, Turney, Zaputil,

Driscoll, Bass, Shipp \$26<sup>81</sup> pp X  
\$26<sup>82</sup> pp X

TOTAL

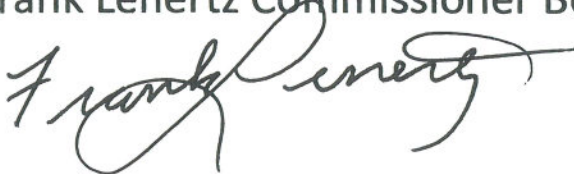
#1,055.42

Staff and commissioner's dinner

#4 \$226.28\*\*

Alcohol \*\* compliments of F. Lenertz

Frank Lenertz Commissioner Board President January 26, 2020





# REPRINT CLOSED CHECK

American Craft Kitchen & Bar

Hyatt Regency Chicago

151 E Wacker Drive

Chicago, IL 60601

Yonic

CHK 0385

TBL 82/6

01-24-2020

11:35:20

1	Tuna Melt Full	14.50
1	BLT	15.50
1	BLT	15.50
1	Bourbon Butter Burger	16.75
1	Pear & Cranberry Salad	20.50
	Add 6oz Skirt Steak	
1	Lunch Buffet	19.95
2	Iced Tea	7.00
1	Iced Tea	3.50
1	Iced Tea	3.50

FOOD	116.70
Sub-total:	116.70
Large Party 18%	21.01
*Tax Total:	13.71

Payment: 151.42

\*Room Charge

Room# 2006/Y/LENERTZ, FRANK

Join World of Hyatt today  
and start earning points for  
stays, dining and more.

Visit worldofhyatt.com

\*Not point earning eligible.

#Not point redemption eligible

\*\*\*THANK YOU FOR JOINING US\*\*\*

-----CHECK CLOSED-----

01-24-2020 12:35:02

Closed By: Olaez Yonic

American Craft Kitchen & Bar  
151 E Wacker Drive  
Chicago, IL 60601  
312-565-1234

Opened By: Gustavo

1

TBL 41/6

CHK 0137

01-24-2020 07:08:22

1	Meat Lovers Omelet	17.75
1	Coffee	4.75
1	Oatmeal Side	8.00
1	Oatmeal Side	8.00
1	Coffee	4.75
1	Coffee	4.75
1	Oatmeal Side	8.00
1	Oatmeal Side	8.00
1	Coffee	4.75
1	Denver Omelet	16.00
1	Coffee	4.75

FOOD	65.75
NON-ALCOHOLIC BEVERAGE	23.75
Sub Total:	89.50
*Tax Total:	10.52
Check Total:	100.02

07:40:46 Printed By: Gustavo

Tip:

20.00

Total:

120.00

Room:

Name:

COMM.  
BREAKFAST

Signature:

Join World of Hyatt today and start  
earning points for stays, dining and more.  
Visit worldofhyatt.com

\*Not point earning eligible.

#Not point redemption eligible

AD

American Craft Kitchen & Bar  
151 E Wacker Drive  
Chicago, IL 60601  
312-565-1234

Davanti Enoteca  
1359 W. Taylor Street  
Chicago, IL 60607  
312-226-5550

Server: Reece  
08:01 PM  
TBL 26/1  
DOB: 01/23/2020  
01/23/2020  
4/40016

SALE  
M/C 4194322  
Card #XXXXXXXXXX8351  
Magnetic card present: LENERTZ FRANK P

Card Entry Method: S

Approval: 63327Z

Amount: \$191.93  
+ Included Gratuity: \$34.35  
= Total: \$226.28  
+ Additional Tip: \_\_\_\_\_  
= Grand Total: \_\_\_\_\_

I agree to pay the above  
total amount according to the  
card issuer agreement.

X \_\_\_\_\_

Customer Copy

Opened By: Edwin 1

TBL 41/6 01-25-2020 07:26:04  
CHK 0899

1	Meat Lovers Omelet	17.75
4	Mixed Berries Baked Oatmeal	51.00
1	Corned Beef Hash Skillet	17.75
6	Coffee	28.50
2	OJ	9.00

FOOD 86.50  
NON-ALCOHOLIC BEVERAGE 37.50  
Sub Total: 124.00  
Gratuity Included 18% 22.32  
\*Tax Total: 14.57  
Check Total: 160.89  
07:53:45 Printed By: Edwin

Tip: \_\_\_\_\_  
Total: \_\_\_\_\_  
Room: \_\_\_\_\_  
Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

Join World of Hyatt today and start  
earning points for stays, dining and more.  
Visit worldofhyatt.com  
\*Not point earning eligible.  
#Not point redemption eligible

## Travel, Meal and Lodging Expense Reimbursement Form

Name of Official or Employee: TONY ZAPUTIL

Title/Position of Official or Employee: COMMISSIONER

Name and Dates of the Activity/Event: IPRA CONFERENCE 1/23/20-1/25/20

Location of the Activity/Event: CHICAGO, IL

Description of the purpose of the expense: Hotel/Lodging

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Reimbursement Expense (Estimated Costs or Actual Costs WITH RECEIPTS, if applicable):

Mileage: \_\_\_\_\_ \$ -

Meals: \_\_\_\_\_

Parking: \_\_\_\_\_ \$ -

Hotel/Lodging: HYATT REGENCY \$ 293.48

Car rental: \_\_\_\_\_ \$ -

Airfare: \_\_\_\_\_ \$ -

Other Transportation (bus, train, taxi, shuttle, etc): \_\_\_\_\_

Other Misc Expenses: \_\_\_\_\_

**Total:** \$ 293.48

Employee's/Officer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Superintendent's or Director's Authorization: 

Date: 1-30-20

ATTACH ALL RECEIPTS



## EMPLOYEE/COMMISSIONER REIMBURSEMENT FORM

Name: TONY ZAPUTIL

Address: \_\_\_\_\_  
\_\_\_\_\_

Amount: \$293.48

Description: 2020 IPRA CONFERENCE EXPENSES

GL CODING	
FE ACCT #:	AMOUNT:
<u>20-10-581100</u>	<u>\$ 293.48</u>
TOTAL (FORMULA):	293.48

Director or Supt. Approval: 

PLEASE REMEMBER TO ATTACH RECEIPTS





**Hyatt Regency Chicago**  
151 East Wacker Drive  
Chicago, IL 60601  
Tel: 312-565-1234  
Fax: 312-239-4414  
[www.chicagoregency.hyatt.com](http://www.chicagoregency.hyatt.com)

## INVOICE

Tony Zaputil  
201 W National Street  
West Chicago, IL 60185  
United States

Room No. 1012  
Arrival 01-23-2020  
Departure 01-25-2020  
Page No. 1 of 1  
Folio Window 1  
Folio No. 16606173

Confirmation No. 4241280101  
Group Name IAPD-IPRA

Date	Description	Charges	Credits
01-23-2020	Package Room	125.00	
01-23-2020	Occupancy Tax	21.74	
01-24-2020	Package Room	125.00	
01-24-2020	Occupancy Tax	21.74	
01-25-2020	VisaXXXXXXXXXXXX8624		-293.48
<b>Total</b>		293.48	-293.48
Guest Signature		<b>Balance</b>	0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

## World of Hyatt Summary

Membership: XXXXXX364Q  
Bonus Codes:  
Qualifying Nights: 2  
Eligible Spend: 250.00  
Redemption Eligible: -11.59

Summary Invoice, please see front desk for eligibility details.



## Travel, Meal and Lodging Expense Reimbursement Form

Name of Official or Employee: TONY ZAPUTIL

Title/Position of Official or Employee: COMMISSIONER

Name and Dates of the Activity/Event: IPRA CONFERENCE 1/23/20-1/25/20

Location of the Activity/Event: CHICAGO, IL

Description of the purpose of the expense: Meals (paid for by F. Lenertz)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Reimbursement Expense (Estimated Costs or Actual Costs WITH RECEIPTS, if applicable):

Mileage: \_\_\_\_\_ \$ -

Meals: \_\_\_\_\_ \$ 72.04

Parking: \_\_\_\_\_ \$ -

Hotel/Lodging: \_\_\_\_\_ \$ -

Car rental: \_\_\_\_\_ \$ -

Airfare: \_\_\_\_\_ \$ -

Other Transportation (bus, train, taxi, shuttle, etc): \_\_\_\_\_

Other Misc Expenses: \_\_\_\_\_

**Total:** \_\_\_\_\_ \$ 72.04

Employee's/Officer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Superintendent's or Director's Authorization: *Don My* 1-30-20

Date: \_\_\_\_\_

ATTACH ALL RECEIPTS

## 2020 IAPD STATE CONFERENCE

Three nights lodging

Hotel #1 3 nights and meals

#1 Lodging #1 \$1055.42

Fourth (4<sup>th</sup>) night covered By Frank Lenertz Meals for commissioners and staff, Director

\$51.63

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#2 \$120.00 Commissioners breakfast

Lenertz, Turney, Zaputil,

Driscoll, Bass, Spencer - \$20 pp

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\$151.42 ~~\$25.23~~ pp X3  
\$25.24 pp X3  
Lenertz, Turney, Zaputil,

Driscoll, Bass, Spencer

#3 \$160.89 Commissioners

Staff breakfast

Lenertz, Turney, Zaputil,

Driscoll, Bass, Shipp \$26<sup>81</sup> pp X  
\$26<sup>82</sup> pp X

TOTAL

#1,055.42

Staff and commissioner's dinner

#4 \$226.28\*\*

Alcohol \*\* compliments of F. Lenertz

Frank Lenertz Commissioner Board President January 26, 2020

*Frank Lenertz*

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American Craft Kitchen & Bar

Hyatt Regency Chicago

151 E Wacker Drive

Chicago, IL 60601

Yonic

CHK 0385 TBL 82/6

01-24-2020

11:35:20

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1	BLT	15.50
1	BLT	15.50
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1	Lunch Buffet	19.95
2	Iced Tea	7.00
1	Iced Tea	3.50
1	Iced Tea	3.50

FOOD	116.70
Sub-total:	116.70
Large Party 18%	21.01
*Tax Total:	13.71

Payment: 151.42

\*Room Charge

Room# 2006/Y/LENERTZ, FRANK

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stays, dining and more.

Visit worldofhyatt.com

\*Not point earning eligible.

#Not point redemption eligible

\*\*\*THANK YOU FOR JOINING US\*\*\*

-----CHECK CLOSED-----

01-24-2020 12:35:02

Closed By: Olaez Yonic

American Craft Kitchen & Bar  
151 E Wacker Drive  
Chicago, IL 60601  
312-565-1234

Opened By: Gustavo

TBL 41/6

CHK 0137

01-24-2020 07:08:22

1	Meat Lovers Omelet	17.75
1	Coffee	4.75
1	Oatmeal Side	8.00
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1	Coffee	4.75

FOOD	65.75
NON-ALCOHOLIC BEVERAGE	23.75
Sub Total:	89.50
*Tax Total:	10.52
Check Total:	100.02

07:40:46 Printed By: Gustavo

Tip:

20.00

Total:

120.00

Room:

Name:

COMM.  
BRBPK FES

Signature:

Join World of Hyatt today and start  
earning points for stays, dining and more.  
Visit worldofhyatt.com  
\*Not point earning eligible.  
#Not point redemption eligible



AD

American Craft Kitchen & Bar  
151 E Wacker Drive  
Chicago, IL 60601  
312-565-1234

Davanti Enoteca  
1359 W. Taylor Street  
Chicago, IL 60607  
312-226-5550

Opened By: Edwin 1

TBL 41/6 01-25-2020 07:26:04  
CHK 0899

Server: Reece DOB: 01/23/2020  
08:01 PM 01/23/2020  
TBL 26/1 4/40016

SALE  
M/C 4194322  
Card #XXXXXXXXXX8351  
Magnetic card present: LENERTZ FRANK P

Card Entry Method: S

Approval: 63327Z

Amount: \$191.93  
+ Included Gratuity: \$34.35  
= Total: \$226.28  
+ Additional Tip: \_\_\_\_\_  
= Grand Total: \_\_\_\_\_

I agree to pay the above  
total amount according to the  
card issuer agreement.

X \_\_\_\_\_

Customer Copy

1 Meat Lovers Omelet 17.75  
4 Mixed Berries Baked 51.00  
Oatmeal  
1 Corned Beef Hash Skillet 17.75  
6 Coffee 28.50  
2 OJ 9.00

FOOD  
NON-ALCOHOLIC BEVERAGE  
Sub Total: 86.50  
Gratuity Included 18% 37.50  
\*Tax Total: 124.00  
Check Total: 22.32  
07:53:45 Printed By: Edwin 14.57  
160.89

Tip: \_\_\_\_\_  
Total: \_\_\_\_\_  
Room: \_\_\_\_\_  
Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

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Visit worldofhyatt.com  
\*Not point earning eligible.  
#Not point redemption eligible

## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
<b>ADVANCED DISPOSAL SERVICES</b>										
1/31/2020	T00001910043	Invoice	2/14/2020	\$425.00	\$0.00	Computer Check	2928	2/14/2020	\$425.00	\$0.00
	REFUSE REMOVAL - 830 W. HAWTHORNE		2/14/2020							
<i>Totals for ADVANCED DISPOSAL SERVICES</i>				<u>\$425.00</u>	<u>\$0.00</u>				<u>\$425.00</u>	<u>\$0.00</u>
<b>ALEXIAN BROTHERS AMBULATORY GROUP</b>										
1/31/2020	699277	Invoice	2/14/2020	\$100.00	\$0.00	Computer Check	2929	2/14/2020	\$100.00	\$0.00
	E PLESNICAR PHYSICAL & DRUG SCREE		2/14/2020							
<i>Totals for ALEXIAN BROTHERS AMBULATORY GROU</i>				<u>\$100.00</u>	<u>\$0.00</u>				<u>\$100.00</u>	<u>\$0.00</u>
<b>AMALGAMATED BANK OF CHICAGO</b>										
2/1/2020	2/1/2020	Invoice	2/10/2020	\$475.00	\$0.00	Computer Check	2897	2/10/2020	\$475.00	\$0.00
	2015B BOND REGISTRAR		2/10/2020							
2/1/2020	2/1/2020	Invoice	2/10/2020	\$475.00	\$0.00	Computer Check	2898	2/10/2020	\$475.00	\$0.00
	2015A BOND REGISTRAR		2/10/2020							
<i>Totals for AMALGAMATED BANK OF CHICAGC</i>				<u>\$950.00</u>	<u>\$0.00</u>				<u>\$950.00</u>	<u>\$0.00</u>
<b>ANCEL GLINK, P.C.</b>										
2/12/2020	2/12/2020	Invoice	2/14/2020	\$1,300.00	\$0.00	Computer Check	2930	2/14/2020	\$1,300.00	\$0.00
	LEGAL SERVICES		2/14/2020							
<i>Totals for ANCEL GLINK, P.C.</i>				<u>\$1,300.00</u>	<u>\$0.00</u>				<u>\$1,300.00</u>	<u>\$0.00</u>
<b>ANDROMEDA TECHNOLOGY SOLUTIONS</b>										
2/1/2020	97394	Invoice	2/10/2020	\$255.00	\$0.00	Computer Check	2899	2/10/2020	\$255.00	\$0.00
	TELCO PROACTIVE MAINTENANCE		2/10/2020							
<i>Totals for ANDROMEDA TECHNOLOGY SOLUTIONS</i>				<u>\$255.00</u>	<u>\$0.00</u>				<u>\$255.00</u>	<u>\$0.00</u>
<b>BLACK LINE FOX VALLEY LLC</b>										
1/30/2020	29942880	Invoice	2/10/2020	\$2,704.09	\$0.00	Computer Check	2900	2/10/2020	\$2,704.09	\$0.00
	IT CONSULTING		2/10/2020							
2/25/2020	29943937	Invoice	2/27/2020	\$2,708.85	\$0.00	Computer Check	2978	2/27/2020	\$2,708.85	\$0.00
	IT CONSULTING		2/27/2020							
<i>Totals for BLACK LINE FOX VALLEY LLC</i>				<u>\$5,412.94</u>	<u>\$0.00</u>				<u>\$5,412.94</u>	<u>\$0.00</u>
<b>BSN/PASSON'S/GSC/CONLIN SPORTS</b>										
1/3/2020	907852482	Invoice	2/21/2020	\$210.54	\$0.00	Computer Check	2957	2/21/2020	\$210.54	\$0.00
	VOLLEYBALLS FOR ZONE 250		2/21/2020							



## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
<i>Totals for BSN/PASSON'S/GSC/CONLIN SPORTS</i>				<i>\$210.54</i>	<i>\$0.00</i>				<i>\$210.54</i>	<i>\$0.00</i>
<b>BUCK SERVICES, INC.</b>										
1/31/2020	50679	Invoice	2/21/2020	\$273.50	\$0.00	Computer Check	2958	2/21/2020	\$273.50	\$0.00
	ARC EXTRA CLEANING SERVICES		2/21/2020							
2/7/2020	50800	Invoice	2/21/2020	\$14,693.37	\$0.00	Computer Check	2958	2/21/2020	\$14,693.37	\$0.00
	FEB 20 MONTHLY CLEANING SERVICE		2/21/2020							
<i>Totals for BUCK SERVICES, INC.</i>				<i>\$14,966.87</i>	<i>\$0.00</i>				<i>\$14,966.87</i>	<i>\$0.00</i>
<b>CALL ONE</b>										
2/15/2020	206025	Invoice	2/21/2020	\$471.18	\$0.00	Computer Check	2959	2/21/2020	\$471.18	\$0.00
	TELEPHONES		2/21/2020							
<i>Totals for CALL ONE</i>				<i>\$471.18</i>	<i>\$0.00</i>				<i>\$471.18</i>	<i>\$0.00</i>
<b>CAROL STREAM LAWN/POWER</b>										
1/25/2020	1/25/2020	Invoice	2/14/2020	\$10.85	\$0.00	Computer Check	2931	2/14/2020	\$10.85	\$0.00
	PARTS		2/14/2020							
<i>Totals for CAROL STREAM LAWN/POWER</i>				<i>\$10.85</i>	<i>\$0.00</i>				<i>\$10.85</i>	<i>\$0.00</i>
<b>CAROL STREAM PARK DISTRICT</b>										
2/12/2020	2/12/2020	Invoice	2/21/2020	\$2,106.00	\$0.00	Computer Check	2960	2/21/2020	\$2,106.00	\$0.00
	WINTER GYMNASTICS		2/21/2020							
<i>Totals for CAROL STREAM PARK DISTRICT</i>				<i>\$2,106.00</i>	<i>\$0.00</i>				<i>\$2,106.00</i>	<i>\$0.00</i>
<b>CASH</b>										
2/3/2020	2/3/2020	Invoice	2/4/2020	\$300.00	\$0.00	Computer Check	2887	2/4/2020	\$300.00	\$0.00
	THEATRE CONCESSION BANK		2/4/2020							
<i>Totals for CASH.</i>				<i>\$300.00</i>	<i>\$0.00</i>				<i>\$300.00</i>	<i>\$0.00</i>
<b>CCS CONTRACTOR EQUIPMENT SUPPLY/SUREBUILT MANUFACTURING/AMERI</b>										
1/29/2020	198774	Invoice	2/10/2020	\$37.95	\$0.00	Computer Check	2901	2/10/2020	\$37.95	\$0.00
	GROUT FOR SHOP SINK		2/10/2020							
<i>Totals for CCS CONTRACTOR EQUIPMENT SUPPLY/SUREBUILT MANUFACTURING/AMERI</i>				<i>\$37.95</i>	<i>\$0.00</i>				<i>\$37.95</i>	<i>\$0.00</i>
<b>CHARLIE'S INVENTORY INC</b>										
1/30/2020	8001	Invoice	2/14/2020	\$567.94	\$0.00	Computer Check	2932	2/14/2020	\$567.94	\$0.00
	TSPLASH CPR MANIKINS W/FEEDBACK		2/14/2020							
<i>Totals for CHARLIE'S INVENTORY INC</i>				<i>\$567.94</i>	<i>\$0.00</i>				<i>\$567.94</i>	<i>\$0.00</i>

## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
<b>CHICAGO FIRE DETECTION SYSTEMS LLC</b>										
12/30/2019	R56801-20 MONITORING SERVICES	Invoice	2/21/2020 2/21/2020	\$540.00	\$0.00	Computer Check	2961	2/21/2020	\$540.00	\$0.00
<i>Totals for CHICAGO FIRE DETECTION SYSTEMS LLC</i>				<u>\$540.00</u>	<u>\$0.00</u>				<u>\$540.00</u>	<u>\$0.00</u>
<b>CINTAS FIRE PROTECTION</b>										
12/31/2019	0F94043506 TSPLASH ALARM REPAIR	Invoice	2/10/2020 2/10/2020	\$639.00	\$0.00	Computer Check	2902	2/10/2020	\$639.00	\$0.00
<i>Totals for CINTAS FIRE PROTECTION</i>				<u>\$639.00</u>	<u>\$0.00</u>				<u>\$639.00</u>	<u>\$0.00</u>
<b>COM ED</b>										
1/21/2020	1/21/20 ARC/KEPPLER ACADEMY/CORE	Invoice	2/10/2020 2/10/2020	\$3,946.11	\$0.00	Computer Check	2903	2/10/2020	\$3,946.11	\$0.00
2/4/2020	2/4/2020 KRESS CREEK	Invoice	2/14/2020 2/14/2020	\$21.69	\$0.00	Computer Check	2933	2/14/2020	\$21.69	\$0.00
2/13/2020	2/13/2020 HAMPTON AERATOR	Invoice	2/27/2020 2/27/2020	\$25.00	\$0.00	Computer Check	2979	2/27/2020	\$25.00	\$0.00
2/17/2020	2/17/2020 ARC/PARKS	Invoice	2/27/2020 2/27/2020	\$3,330.23	\$0.00	Computer Check	2979	2/27/2020	\$3,330.23	\$0.00
2/13/2020	2/13/2020 KRESS CREEK	Invoice	2/27/2020 2/27/2020	\$30.65	\$0.00	Computer Check	2979	2/27/2020	\$30.65	\$0.00
2/17/2020	2/17/2020 ZONE 250	Invoice	2/27/2020 2/27/2020	\$1,957.45	\$0.00	Computer Check	2979	2/27/2020	\$1,957.45	\$0.00
2/17/2020	2/17/2020 PIONEER	Invoice	2/27/2020 2/27/2020	\$67.81	\$0.00	Computer Check	2979	2/27/2020	\$67.81	\$0.00
<i>Totals for COM ED</i>				<u>\$9,378.94</u>	<u>\$0.00</u>				<u>\$9,378.94</u>	<u>\$0.00</u>
<b>COMCAST BUSINESS</b>										
2/15/2020	96206427 BUSINESS TRUNK LINES	Invoice	2/27/2020 2/27/2020	\$324.32	\$0.00	Computer Check	2981	2/27/2020	\$324.32	\$0.00
<i>Totals for COMCAST BUSINESS</i>				<u>\$324.32</u>	<u>\$0.00</u>				<u>\$324.32</u>	<u>\$0.00</u>
<b>COMCAST</b>										
2/6/2020	2/6/2020 830 W HAWTHORNE	Invoice	2/14/2020 2/14/2020	\$196.12	\$0.00	Computer Check	2934	2/14/2020	\$196.12	\$0.00

## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
2/7/2020	2/7/2020 PRESCHOOL	Invoice	2/21/2020 2/21/2020	\$138.35	\$0.00	Computer Check	2962	2/21/2020	\$138.35	\$0.00
2/15/2020	2/15/2020 ARC - INTERNET, CABLE & VOICE	Invoice	2/27/2020 2/27/2020	\$1,089.17	\$0.00	Computer Check	2980	2/27/2020	\$1,089.17	\$0.00
<i>Totals for COMCAST</i>				<u>\$1,423.64</u>	<u>\$0.00</u>				<u>\$1,423.64</u>	<u>\$0.00</u>
<b>CONSTELLATION NEW ENERGY INC.</b>										
2/6/2020	16718815101 KRESS CREEK BARN	Invoice	2/27/2020 2/27/2020	\$10.27	\$0.00	Computer Check	2982	2/27/2020	\$10.27	\$0.00
2/17/2020	16798470101 830 W HAWTHORNE	Invoice	2/27/2020 2/27/2020	\$186.44	\$0.00	Computer Check	2982	2/27/2020	\$186.44	\$0.00
2/18/2020	16802525201 TSPLASH	Invoice	2/27/2020 2/27/2020	\$191.27	\$0.00	Computer Check	2982	2/27/2020	\$191.27	\$0.00
2/18/2020	16804710001 SKATE PARK	Invoice	2/27/2020 2/27/2020	\$1.85	\$0.00	Computer Check	2982	2/27/2020	\$1.85	\$0.00
2/18/2020	16804712301 DON EARLEY PARK	Invoice	2/27/2020 2/27/2020	\$18.23	\$0.00	Computer Check	2982	2/27/2020	\$18.23	\$0.00
2/18/2020	16804712901 ARC	Invoice	2/27/2020 2/27/2020	\$6,663.92	\$0.00	Computer Check	2982	2/27/2020	\$6,663.92	\$0.00
<i>Totals for CONSTELLATION NEW ENERGY INC.</i>				<u>\$7,071.98</u>	<u>\$0.00</u>				<u>\$7,071.98</u>	<u>\$0.00</u>
<b>CUTTING EDGE DOCUMENT DESTRUCTION</b>										
9/30/2019	M6826 OFFICE SHREDDER	Invoice	2/21/2020 2/21/2020	\$45.00	\$0.00	Computer Check	2963	2/21/2020	\$45.00	\$0.00
<i>Totals for CUTTING EDGE DOCUMENT DESTRUCTION</i>				<u>\$45.00</u>	<u>\$0.00</u>				<u>\$45.00</u>	<u>\$0.00</u>
<b>DEO TEK INC/DAMAIN</b>										
1/31/2020	2500459 CONTRACTUAL PARKS STAFF	Invoice	2/10/2020 2/10/2020	\$1,620.12	\$0.00	Computer Check	2904	2/10/2020	\$1,620.12	\$0.00
2/7/2020	2500461 CONTRACTUAL PARKS STAFF	Invoice	2/14/2020 2/14/2020	\$1,529.39	\$0.00	Computer Check	2935	2/14/2020	\$1,529.39	\$0.00
2/14/2020	2500463 CONTRACTUAL PARKS STAFF	Invoice	2/21/2020 2/21/2020	\$1,090.20	\$0.00	Computer Check	2964	2/21/2020	\$1,090.20	\$0.00

## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
2/21/2020	2500465	Invoice	2/27/2020	\$2,127.28	\$0.00	Computer Check	2983	2/27/2020	\$2,127.28	\$0.00
	CONTRACTUAL PARKS STAFF		2/27/2020							
<i>Totals for DEO TEK INC/DAMAIN</i>				<u>\$6,366.99</u>	<u>\$0.00</u>				<u>\$6,366.99</u>	<u>\$0.00</u>
<b>EMERGENCY MEDICAL PRODUCTS IN</b>										
1/29/2020	2131033	Invoice	2/10/2020	\$261.21	\$0.00	Computer Check	2905	2/10/2020	\$261.21	\$0.00
	FIRST AID SUPPLIES		2/10/2020							
<i>Totals for EMERGENCY MEDICAL PRODUCTS IN</i>				<u>\$261.21</u>	<u>\$0.00</u>				<u>\$261.21</u>	<u>\$0.00</u>
<b>FAMILY LANDSCAPING AND TREWERKS</b>										
1/31/2020	24483	Invoice	2/10/2020	\$250.00	\$0.00	Computer Check	2906	2/10/2020	\$250.00	\$0.00
	LOG REMOVAL - DOG PARK		2/10/2020							
<i>Totals for FAMILY LANDSCAPING AND TREWERKS</i>				<u>\$250.00</u>	<u>\$0.00</u>				<u>\$250.00</u>	<u>\$0.00</u>
<b>FIVE BEES MANAGEMENT, INC.</b>										
12/23/2019	12/23/2019	Invoice	2/27/2020	\$204.00	\$0.00	Computer Check	2984	2/27/2020	\$204.00	\$0.00
	ON-SITE COOKIE DECORATING		2/27/2020							
<i>Totals for FIVE BEES MANAGEMENT, INC.</i>				<u>\$204.00</u>	<u>\$0.00</u>				<u>\$204.00</u>	<u>\$0.00</u>
<b>FNBC BANK AND TRUST</b>										
1/27/2020	1/27/2020	Invoice	2/10/2020	\$217.20	\$0.00	Computer Check	2907	2/10/2020	\$217.20	\$0.00
	PLESNICAR VISA 1/27/2020		2/10/2020							
1/20/2020	1/20/2020	Invoice	2/10/2020	\$1,902.05	\$0.00	Computer Check	2908	2/10/2020	\$1,902.05	\$0.00
	URBAN VISA 1/20/2020		2/10/2020							
1/20/2020	1/20/2020	Invoice	2/10/2020	\$1,609.59	\$0.00	Computer Check	2909	2/10/2020	\$1,609.59	\$0.00
	MAJOR VISA 1/20/20		2/10/2020							
1/20/2020	1/20/2020	Invoice	2/10/2020	\$508.59	\$0.00	Computer Check	2910	2/10/2020	\$508.59	\$0.00
	RADUN VISA 1/20/2020		2/10/2020							
1/26/2020	1/26/2020	Invoice	2/10/2020	\$987.67	\$0.00	Computer Check	2911	2/10/2020	\$987.67	\$0.00
	SHIPP VISA 1/26/2020		2/10/2020							
1/5/2020	1/5/2020	Invoice	2/14/2020	\$168.16	\$0.00	Computer Check	2936	2/14/2020	\$168.16	\$0.00
	GASPARINI VISA 1/5/2020		2/14/2020							
1/27/2020	1/27/2020	Invoice	2/14/2020	\$32.00	\$0.00	Computer Check	2937	2/14/2020	\$32.00	\$0.00
	RITTER VISA 1/27/2020		2/14/2020							

## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
2/3/2020	2/3/2020 MEDEIROS VISA 2/3/2020	Invoice	2/14/2020 2/14/2020	\$821.85	\$0.00	Computer Check	2938	2/14/2020	\$821.85	\$0.00
2/5/2020	2/5/2020 WALSH VISA 2/5/2020	Invoice	2/21/2020 2/21/2020	\$758.65	\$0.00	Computer Check	2965	2/21/2020	\$758.65	\$0.00
2/5/2020	2/5/2020 GASPARINI VISA 2/5/2020	Invoice	2/27/2020 2/27/2020	\$473.79	\$0.00	Computer Check	2985	2/27/2020	\$473.79	\$0.00
2/13/2020	2/13/2020 MEDINA VISA 2/13/2020	Invoice	2/27/2020 2/27/2020	\$2,833.40	\$0.00	Computer Check	2986	2/27/2020	\$2,833.40	\$0.00
<i>Totals for FNBC BANK AND TRUST</i>				<u>\$10,312.95</u>	<u>\$0.00</u>				<u>\$10,312.95</u>	<u>\$0.00</u>
<b>FRANK LENERTZ</b>										
1/30/2020	1/30/2020 2020 IPRA CONFERENCE EXPENSES	Invoice	2/5/2020 2/5/2020	\$1,055.42	\$0.00	Computer Check	2889	2/5/2020	\$1,055.42	\$0.00
<i>Totals for FRANK LENERTZ</i>				<u>\$1,055.42</u>	<u>\$0.00</u>				<u>\$1,055.42</u>	<u>\$0.00</u>
<b>GARY KANTOR</b>										
2/5/2020	2/5/2020 MAGIC CLASS	Invoice	2/10/2020 2/10/2020	\$16.50	\$0.00	Computer Check	2912	2/10/2020	\$16.50	\$0.00
<i>Totals for GARY KANTOR</i>				<u>\$16.50</u>	<u>\$0.00</u>				<u>\$16.50</u>	<u>\$0.00</u>
<b>GORDON FLESCH COMPANY, INC.</b>										
1/26/2020	100562308 PRINTER LEASES	Invoice	2/10/2020 2/10/2020	\$155.50	\$0.00	Computer Check	2913	2/10/2020	\$155.50	\$0.00
2/15/2020	IN12862217 PRINTER IMAGES	Invoice	2/21/2020 2/21/2020	\$28.46	\$0.00	Computer Check	2966	2/21/2020	\$28.46	\$0.00
<i>Totals for GORDON FLESCH COMPANY, INC.</i>				<u>\$183.96</u>	<u>\$0.00</u>				<u>\$183.96</u>	<u>\$0.00</u>
<b>HARBOR LINENS, LLC</b>										
2/4/2020	RI400-0283020 TOWELS	Invoice	2/21/2020 2/21/2020	\$362.15	\$0.00	Computer Check	2967	2/21/2020	\$362.15	\$0.00
<i>Totals for HARBOR LINENS, LLC</i>				<u>\$362.15</u>	<u>\$0.00</u>				<u>\$362.15</u>	<u>\$0.00</u>
<b>HERITAGE FS INC.</b>										
1/31/2020	37002645 FUEL	Invoice	2/14/2020 2/14/2020	\$1,239.71	\$0.00	Computer Check	2939	2/14/2020	\$1,239.71	\$0.00



## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
2/18/2020	37002729 FUEL	Invoice	2/27/2020 2/27/2020	\$2,203.05	\$0.00	Computer Check	2987	2/27/2020	\$2,203.05	\$0.00
<i>Totals for HERITAGE FS INC.</i>				<i>\$3,442.76</i>	<i>\$0.00</i>				<i>\$3,442.76</i>	<i>\$0.00</i>
<b>HERITAGE-CRYSTAL CLEAN LLC</b>										
1/24/2020	16102282 PARTS WASHER CLEANING & REPLACEM	Invoice	2/10/2020 2/10/2020	\$283.71	\$0.00	Computer Check	2914	2/10/2020	\$283.71	\$0.00
<i>Totals for HERITAGE-CRYSTAL CLEAN LLC</i>				<i>\$283.71</i>	<i>\$0.00</i>				<i>\$283.71</i>	<i>\$0.00</i>
<b>ILLINOIS ASSOC. OF PARK DISTIC</b>										
12/11/2019	DUES ANNUAL MEMBERSHIP DUES 2020	Invoice	2/27/2020 2/27/2020	\$6,326.90	\$0.00	Computer Check	2988	2/27/2020	\$6,326.90	\$0.00
<i>Totals for ILLINOIS ASSOC. OF PARK DISTIC</i>				<i>\$6,326.90</i>	<i>\$0.00</i>				<i>\$6,326.90</i>	<i>\$0.00</i>
<b>ILLINOIS DEPT OF REVENUE</b>										
2/11/2020		Invoice	2/11/2020	\$2,434.52	\$0.00	Bank Draft	10736	2/11/2020	\$2,434.52	\$0.00
	Payroll liabilities through <2/8/2020 to 2/8/2020		2/11/2020							
2/24/2020		Invoice	2/24/2020	\$2,283.06	\$0.00	Bank Draft	10741	2/24/2020	\$2,283.06	\$0.00
	Payroll liabilities through <2/22/2020 to 2/22/20		2/24/2020							
<i>Totals for ILLINOIS DEPT OF REVENUE</i>				<i>\$4,717.58</i>	<i>\$0.00</i>				<i>\$4,717.58</i>	<i>\$0.00</i>
<b>IMRF</b>										
2/11/2020		Invoice	2/11/2020	\$5,709.42	\$0.00	Bank Draft	10737	2/11/2020	\$5,709.42	\$0.00
	Payroll liabilities through <2/8/2020 to 2/8/2020		2/11/2020							
2/24/2020		Invoice	2/24/2020	\$5,621.79	\$0.00	Bank Draft	10742	2/24/2020	\$5,621.79	\$0.00
	Payroll liabilities through <2/22/2020 to 2/22/20		2/24/2020							
<i>Totals for IMRF.</i>				<i>\$11,331.21</i>	<i>\$0.00</i>				<i>\$11,331.21</i>	<i>\$0.00</i>
<b>J&amp;J POOL EQUIPMENT SERVICE</b>										
2/12/2020	9920 TSPLASH - DOLPHIN POOL VAC YEARLY M	Invoice	2/14/2020 2/14/2020	\$185.64	\$0.00	Computer Check	2940	2/14/2020	\$185.64	\$0.00
<i>Totals for J&amp;J POOL EQUIPMENT SERVICE</i>				<i>\$185.64</i>	<i>\$0.00</i>				<i>\$185.64</i>	<i>\$0.00</i>
<b>JENNI SHIPP</b>										
2/4/2020	2/4/2020 REIMB OF VAC CONTRIBUTION FOR WEL	Invoice	2/10/2020 2/10/2020	\$26.50	\$0.00	Computer Check	2915	2/10/2020	\$26.50	\$0.00
<i>Totals for JENNI SHIPP</i>				<i>\$26.50</i>	<i>\$0.00</i>				<i>\$26.50</i>	<i>\$0.00</i>

## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
<b>JOHN S. SWIFT CO. INC.</b>										
2/19/2020	20-30335	Invoice	2/21/2020	\$7,279.08	\$0.00	Computer Check	2968	2/21/2020	\$7,279.08	\$0.00
	2020 SPRING BROCHURE		2/21/2020							
<i>Totals for JOHN S. SWIFT CO. INC.</i>				<u>\$7,279.08</u>	<u>\$0.00</u>				<u>\$7,279.08</u>	<u>\$0.00</u>
<b>KEN DRISCOLL</b>										
1/30/2020	1/30/2020	Invoice	2/5/2020	\$366.48	\$0.00	Computer Check	2890	2/5/2020	\$366.48	\$0.00
	2020 IPRA CONFERENCE EXPENSES		2/5/2020							
<i>Totals for KEN DRISCOLL</i>				<u>\$366.48</u>	<u>\$0.00</u>				<u>\$366.48</u>	<u>\$0.00</u>
<b>KEN HARRIS</b>										
2/4/2020	23	Invoice	2/14/2020	\$287.00	\$0.00	Computer Check	2941	2/14/2020	\$287.00	\$0.00
	PICKLEBALL CLASS		2/14/2020							
<i>Totals for KEN HARRIS</i>				<u>\$287.00</u>	<u>\$0.00</u>				<u>\$287.00</u>	<u>\$0.00</u>
<b>KOLBE KASPER</b>										
2/4/2020	2/4/2020	Invoice	2/10/2020	\$40.00	\$0.00	Computer Check	2916	2/10/2020	\$40.00	\$0.00
	REIMB OF VAC CONTRIBUTION FOR WEL		2/10/2020							
<i>Totals for KOLBE KASPER</i>				<u>\$40.00</u>	<u>\$0.00</u>				<u>\$40.00</u>	<u>\$0.00</u>
<b>KONICA MINOLTA BUSINESS SOLUTIONS</b>										
1/31/2020	264063413	Invoice	2/10/2020	\$403.52	\$0.00	Computer Check	2917	2/10/2020	\$403.52	\$0.00
	COPIER - ADDITIONAL PRINTS		2/10/2020							
<i>Totals for KONICA MINOLTA BUSINESS SOLUTIONS</i>				<u>\$403.52</u>	<u>\$0.00</u>				<u>\$403.52</u>	<u>\$0.00</u>
<b>KONICA MINOLTA PREMIER FINANCE</b>										
1/26/2020	5008987445	Invoice	2/10/2020	\$1,198.00	\$0.00	Computer Check	2918	2/10/2020	\$1,198.00	\$0.00
	COPIER LEASE		2/10/2020							
<i>Totals for KONICA MINOLTA PREMIER FINANCE</i>				<u>\$1,198.00</u>	<u>\$0.00</u>				<u>\$1,198.00</u>	<u>\$0.00</u>
<b>KRISTOPHER SOLIVEN</b>										
2/25/2020	2/25/2020	Invoice	2/27/2020	\$9.15	\$0.00	Computer Check	2989	2/27/2020	\$9.15	\$0.00
	REIMB FOR CUPCAKES - BDAY PARTY		2/27/2020							
<i>Totals for KRISTOPHER SOLIVEN</i>				<u>\$9.15</u>	<u>\$0.00</u>				<u>\$9.15</u>	<u>\$0.00</u>
<b>LOUISA WALSH</b>										
2/4/2020	2/4/2020	Invoice	2/10/2020	\$15.00	\$0.00	Computer Check	2919	2/10/2020	\$15.00	\$0.00
	PAYLOCITY EMPLOYEE CONTEST WINNE		2/10/2020							

## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
2/4/2020	2/4/2020 REIMB OF VAC CONTRIBUTION FOR WEL	Invoice	2/10/2020 2/10/2020	\$40.00	\$0.00	Computer Check	2919	2/10/2020	\$40.00	\$0.00
<i>Totals for LOUISA WALSH</i>				<u>\$55.00</u>	<u>\$0.00</u>				<u>\$55.00</u>	<u>\$0.00</u>
<b>MARY LESTER</b>										
2/4/2020	2/4/2020 REIMB OF VAC CONTRIBUTION FOR WEL	Invoice	2/10/2020 2/10/2020	\$12.00	\$0.00	Computer Check	2920	2/10/2020	\$12.00	\$0.00
<i>Totals for MARY LESTER</i>				<u>\$12.00</u>	<u>\$0.00</u>				<u>\$12.00</u>	<u>\$0.00</u>
<b>MENARDS-WEST CHICAGO</b>										
1/20/2020	97762 SUPPLIES	Invoice	2/10/2020 2/10/2020	\$95.03	\$0.00	Computer Check	2921	2/10/2020	\$95.03	\$0.00
1/16/2020	97431 SUPPLIES	Invoice	2/10/2020 2/10/2020	\$338.56	\$0.00	Computer Check	2921	2/10/2020	\$338.56	\$0.00
1/21/2020	97803 SUPPLIES	Invoice	2/10/2020 2/10/2020	\$4.47	\$0.00	Computer Check	2921	2/10/2020	\$4.47	\$0.00
10/2/2019	89916 SUPPLIES	Invoice	2/10/2020 2/10/2020	\$97.35	\$0.00	Computer Check	2921	2/10/2020	\$97.35	\$0.00
1/27/2020	98171 SUPPLIES	Invoice	2/10/2020 2/10/2020	\$56.53	\$0.00	Computer Check	2921	2/10/2020	\$56.53	\$0.00
2/5/2020	98774 SUPPLIES	Invoice	2/14/2020 2/14/2020	\$12.17	\$0.00	Computer Check	2942	2/14/2020	\$12.17	\$0.00
2/3/2020	98656 SUPPLIES	Invoice	2/14/2020 2/14/2020	\$87.40	\$0.00	Computer Check	2942	2/14/2020	\$87.40	\$0.00
2/4/2020	98747 SUPPLIES	Invoice	2/14/2020 2/14/2020	\$11.25	\$0.00	Computer Check	2942	2/14/2020	\$11.25	\$0.00
1/31/2020	98459 SUPPLIES	Invoice	2/14/2020 2/14/2020	\$299.33	\$0.00	Computer Check	2942	2/14/2020	\$299.33	\$0.00
2/10/2020	99125 SUPPLIES	Invoice	2/27/2020 2/27/2020	\$27.01	\$0.00	Computer Check	2990	2/27/2020	\$27.01	\$0.00
2/18/2020	99625 SUPPLIES	Invoice	2/27/2020 2/27/2020	\$41.80	\$0.00	Computer Check	2990	2/27/2020	\$41.80	\$0.00
<i>Totals for MENARDS-WEST CHICAGO</i>				<u>\$1,070.90</u>	<u>\$0.00</u>				<u>\$1,070.90</u>	<u>\$0.00</u>

## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
MIDAMERICAN ENERGY CO.										
2/12/2020	10281937 ELECTRICITY SUPPLY	Invoice	2/27/2020 2/27/2020	\$11,357.85	\$0.00	Computer Check	2991	2/27/2020	\$11,357.85	\$0.00
Totals for MIDAMERICAN ENERGY CO.				\$11,357.85	\$0.00				\$11,357.85	\$0.00
MIDWEST COMMERCIAL FITNESS										
1/29/2020	17265 PARTS/REPAIRS	Invoice	2/10/2020 2/10/2020	\$651.00	\$0.00	Computer Check	2922	2/10/2020	\$651.00	\$0.00
2/6/2020	17354 REPAIRS	Invoice	2/21/2020 2/21/2020	\$115.00	\$0.00	Computer Check	2969	2/21/2020	\$115.00	\$0.00
Totals for MIDWEST COMMERCIAL FITNESS				\$766.00	\$0.00				\$766.00	\$0.00
MORTON BUILDINGS INC.										
12/23/2019	12/23/19 DOWN PAYMENT FOR JOB# R723095798	Invoice	2/4/2020 2/4/2020	\$2,327.00	\$0.00	Computer Check	2888	2/4/2020	\$2,327.00	\$0.00
Totals for MORTON BUILDINGS INC.				\$2,327.00	\$0.00				\$2,327.00	\$0.00
MURPHY ACE HARDWARE										
1/31/2020	1/31/2020 SUPPLIES	Invoice	2/14/2020 2/14/2020	\$295.91	\$0.00	Computer Check	2943	2/14/2020	\$295.91	\$0.00
Totals for MURPHY ACE HARDWARE				\$295.91	\$0.00				\$295.91	\$0.00
NCPERS GROUP LIFE INS.										
2/13/2020	5073032020 LIFE INSURANCE PREMIUM FOR MAR 202	Invoice	2/27/2020 2/27/2020	\$64.00	\$0.00	Computer Check	2992	2/27/2020	\$64.00	\$0.00
Totals for NCPERS GROUP LIFE INS.				\$64.00	\$0.00				\$64.00	\$0.00
NCSI										
2/1/2020	1230 BACKGROUND CHECKS	Invoice	2/14/2020 2/14/2020	\$18.50	\$0.00	Computer Check	2944	2/14/2020	\$18.50	\$0.00
Totals for NCSI.				\$18.50	\$0.00				\$18.50	\$0.00
NICORGAS										
2/4/2020	2/4/2020 ZONE 250 - GAS	Invoice	2/14/2020 2/14/2020	\$316.50	\$0.00	Computer Check	2945	2/14/2020	\$316.50	\$0.00
2/4/2020	2/4/2020 SHOP - GAS	Invoice	2/14/2020 2/21/2020	\$711.92	\$0.00	Computer Check	2970	2/21/2020	\$711.92	\$0.00

## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
<i>Totals for NICORGAS</i>				<i>\$1,028.42</i>	<i>\$0.00</i>				<i>\$1,028.42</i>	<i>\$0.00</i>
<b>NORTH AMERICAN CORPORATION</b>										
2/17/2020	A546383	Invoice	2/21/2020	\$15.00	\$0.00	Computer Check	2971	2/21/2020	\$15.00	\$0.00
	JANITORIAL SUPPLIES		2/21/2020							
<i>Totals for NORTH AMERICAN CORPORATION</i>				<i>\$15.00</i>	<i>\$0.00</i>				<i>\$15.00</i>	<i>\$0.00</i>
<b>OFFICE DEPOT</b>										
2/5/2020	439241990001	Invoice	2/14/2020	\$102.70	\$0.00	Computer Check	2946	2/14/2020	\$102.70	\$0.00
	OFFICE SUPPLIES		2/14/2020							
2/19/2020	445125712001	Invoice	2/27/2020	\$98.44	\$0.00	Computer Check	2993	2/27/2020	\$98.44	\$0.00
	OFFICE SUPPLIES		2/27/2020							
<i>Totals for OFFICE DEPOT</i>				<i>\$201.14</i>	<i>\$0.00</i>				<i>\$201.14</i>	<i>\$0.00</i>
<b>PNC EQUIPMENT FINANCE, LLC</b>										
1/31/2020	708606	Invoice	2/14/2020	\$920.39	\$0.00	Computer Check	2947	2/14/2020	\$920.39	\$0.00
	MOWER LEASES - MAR 2020		2/14/2020							
12/10/2019	98978870-1	Invoice	2/21/2020	\$250.00	\$0.00	Computer Check	2972	2/21/2020	\$250.00	\$0.00
	TORO LEASE DOCUMENTATION FEE		2/21/2020							
<i>Totals for PNC EQUIPMENT FINANCE, LLC</i>				<i>\$1,170.39</i>	<i>\$0.00</i>				<i>\$1,170.39</i>	<i>\$0.00</i>
<b>PRIORITY RESEARCH</b>										
2/1/2020	780806	Invoice	2/10/2020	\$32.50	\$0.00	Computer Check	2923	2/10/2020	\$32.50	\$0.00
	BACKGROUND CHECKS		2/10/2020							
<i>Totals for PRIORITY RESEARCH</i>				<i>\$32.50</i>	<i>\$0.00</i>				<i>\$32.50</i>	<i>\$0.00</i>
<b>REGINALD BASS</b>										
1/30/2020	1/30/2020	Invoice	2/5/2020	\$428.94	\$0.00	Computer Check	2891	2/5/2020	\$428.94	\$0.00
	2020 IPRA CONFERENCE EXPENSES		2/5/2020							
<i>Totals for REGINALD BASS</i>				<i>\$428.94</i>	<i>\$0.00</i>				<i>\$428.94</i>	<i>\$0.00</i>
<b>REPUBLIC BANK</b>										
2/11/2020		Invoice	2/11/2020	\$12,492.81	\$0.00	Bank Draft	10738	2/11/2020	\$12,492.81	\$0.00
	Payroll liabilities through <2/8/2020 to 2/8/2020		2/11/2020							
2/24/2020		Invoice	2/24/2020	\$11,660.13	\$0.00	Bank Draft	10743	2/24/2020	\$11,660.13	\$0.00
	Payroll liabilities through <2/22/2020 to 2/22/20		2/24/2020							
<i>Totals for REPUBLIC BANK</i>				<i>\$24,152.94</i>	<i>\$0.00</i>				<i>\$24,152.94</i>	<i>\$0.00</i>



## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
<b>RICK SPENCER</b>										
2/4/2020	2/4/20	Invoice	2/5/2020	\$371.48	\$0.00	Computer Check	2892	2/5/2020	\$371.48	\$0.00
	2020 IPRA CONFERENCE EXPENSES		2/5/2020							
<i>Totals for RICK SPENCER</i>				<u>\$371.48</u>	<u>\$0.00</u>				<u>\$371.48</u>	<u>\$0.00</u>
<b>RUSSO POWER EQUIPMENT</b>										
2/12/2020	SPI10094592	Invoice	2/21/2020	\$212.70	\$0.00	Computer Check	2973	2/21/2020	\$212.70	\$0.00
	CUTTING EDGE FOR KUBOTA U-FLOW		2/21/2020							
<i>Totals for RUSSO POWER EQUIPMENT</i>				<u>\$212.70</u>	<u>\$0.00</u>				<u>\$212.70</u>	<u>\$0.00</u>
<b>S.T.A.R.E., INC.</b>										
2/12/2020	20-002	Invoice	2/14/2020	\$1,000.00	\$0.00	Computer Check	2948	2/14/2020	\$1,000.00	\$0.00
	JAN 2020 CONTRACTUAL SERVICES		2/14/2020							
<i>Totals for S.T.A.R.E., INC.</i>				<u>\$1,000.00</u>	<u>\$0.00</u>				<u>\$1,000.00</u>	<u>\$0.00</u>
<b>SAM'S CLUB</b>										
2/2/2020	2/2/2020	Invoice	2/14/2020	\$158.02	\$0.00	Computer Check	2949	2/14/2020	\$158.02	\$0.00
	SUPPLIES		2/14/2020							
<i>Totals for SAM'S CLUB</i>				<u>\$158.02</u>	<u>\$0.00</u>				<u>\$158.02</u>	<u>\$0.00</u>
<b>SANTANNA ENERGY SERVICES</b>										
2/1/2020	INV006438558	Invoice	2/14/2020	\$136.82	\$0.00	Computer Check	2950	2/14/2020	\$136.82	\$0.00
	TSPLASH - SES # 8000129		2/14/2020							
2/1/2020	INV006437993	Invoice	2/14/2020	\$96.60	\$0.00	Computer Check	2950	2/14/2020	\$96.60	\$0.00
	CABIN - SES # 8000130		2/14/2020							
<i>Totals for SANTANNA ENERGY SERVICES</i>				<u>\$233.42</u>	<u>\$0.00</u>				<u>\$233.42</u>	<u>\$0.00</u>
<b>SAVEON</b>										
1/8/2020	2019CI-49110	Invoice	2/21/2020	\$1,800.00	\$0.00	Computer Check	2974	2/21/2020	\$1,800.00	\$0.00
	SAVEON AD		2/21/2020							
<i>Totals for SAVEON</i>				<u>\$1,800.00</u>	<u>\$0.00</u>				<u>\$1,800.00</u>	<u>\$0.00</u>
<b>SCOTT TURNEY</b>										
1/30/2020	1/30/2020	Invoice	2/5/2020	\$366.48	\$0.00	Computer Check	2893	2/5/2020	\$366.48	\$0.00
	2020 IPRA CONFERENCE EXPENSES		2/5/2020							
<i>Totals for SCOTT TURNEY</i>				<u>\$366.48</u>	<u>\$0.00</u>				<u>\$366.48</u>	<u>\$0.00</u>
<b>SECURITY BENEFIT GROUP</b>										

## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
2/11/2020		Invoice	2/11/2020	\$1,025.00	\$0.00	Bank Draft	10739	2/11/2020	\$1,025.00	\$0.00
	Payroll liabilities through <2/8/2020 to 2/8/2020		2/11/2020							
2/24/2020		Invoice	2/24/2020	\$1,025.00	\$0.00	Bank Draft	10744	2/24/2020	\$1,025.00	\$0.00
	Payroll liabilities through <2/22/2020 to 2/22/20		2/24/2020							
<b>Totals for SECURITY BENEFIT GROUP</b>				<b>\$2,050.00</b>	<b>\$0.00</b>				<b>\$2,050.00</b>	<b>\$0.00</b>
<b>SOUND INCORPORATED</b>										
2/12/2020	R167823	Invoice	2/21/2020	\$90.00	\$0.00	Computer Check	2975	2/21/2020	\$90.00	\$0.00
	MONITORING CHARGE		2/21/2020							
<b>Totals for SOUND INCORPORATED</b>				<b>\$90.00</b>	<b>\$0.00</b>				<b>\$90.00</b>	<b>\$0.00</b>
<b>STATE INDUSTRIAL PRODUCTS CORPORATION</b>										
2/5/2020	901362610	Invoice	2/21/2020	\$200.56	\$0.00	Computer Check	2976	2/21/2020	\$200.56	\$0.00
	SUPPLIES		2/21/2020							
<b>Totals for STATE INDUSTRIAL PRODUCTS CORPORATION</b>				<b>\$200.56</b>	<b>\$0.00</b>				<b>\$200.56</b>	<b>\$0.00</b>
<b>STEPHANIE VONDELL</b>										
2/19/2020	1	Invoice	2/27/2020	\$100.00	\$0.00	Computer Check	2994	2/27/2020	\$100.00	\$0.00
	DADDY DAUGHTER DANCE		2/27/2020							
<b>Totals for STEPHANIE VONDELL</b>				<b>\$100.00</b>	<b>\$0.00</b>				<b>\$100.00</b>	<b>\$0.00</b>
<b>STEVE PIPER &amp; SONS INC.</b>										
1/31/2020	14534	Invoice	2/21/2020	\$1,048.00	\$0.00	Computer Check	2977	2/21/2020	\$1,048.00	\$0.00
	STUMP GRINDING - KRESS CREEK		2/21/2020							
1/31/2020	14535	Invoice	2/21/2020	\$632.00	\$0.00	Computer Check	2977	2/21/2020	\$632.00	\$0.00
	STUMP GRINDING - KWASMAN PARK		2/21/2020							
1/31/2020	14533	Invoice	2/21/2020	\$384.00	\$0.00	Computer Check	2977	2/21/2020	\$384.00	\$0.00
	STUMP GRINDING - HAWTHORNE PARK		2/21/2020							
1/31/2020	14532	Invoice	2/21/2020	\$688.00	\$0.00	Computer Check	2977	2/21/2020	\$688.00	\$0.00
	STUMP GRINDING - DON EARLEY PARK		2/21/2020							
1/31/2020	14531	Invoice	2/21/2020	\$144.00	\$0.00	Computer Check	2977	2/21/2020	\$144.00	\$0.00
	STUMP GRINDING - DYER RIVERWOODS		2/21/2020							
<b>Totals for STEVE PIPER &amp; SONS INC.</b>				<b>\$2,896.00</b>	<b>\$0.00</b>				<b>\$2,896.00</b>	<b>\$0.00</b>
<b>TERMINIX PROCESSING CENTER</b>										

## West Chicago Park District Vendor Activity Report

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Amount Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
1/10/2020	393115243 KEPPLER ACADEMY PEST CONTROL	Invoice	2/14/2020 2/14/2020	\$62.00	\$0.00	Computer Check	2951	2/14/2020	\$62.00	\$0.00
2/14/2020	394082190 KEPPLER ACADEMY PEST CONTROL	Invoice	2/27/2020 2/27/2020	\$62.00	\$0.00	Computer Check	2995	2/27/2020	\$62.00	\$0.00
<i>Totals for TERMINIX PROCESSING CENTER</i>				<i>\$124.00</i>	<i>\$0.00</i>				<i>\$124.00</i>	<i>\$0.00</i>
<b>TONY ZAPUTIL</b>										
1/30/2020	1/30/2020 2020 IPRA CONFERENCE EXPENSES	Invoice	2/5/2020 2/5/2020	\$293.48	\$0.00	Computer Check	2894	2/5/2020	\$293.48	\$0.00
<i>Totals for TONY ZAPUTIL</i>				<i>\$293.48</i>	<i>\$0.00</i>				<i>\$293.48</i>	<i>\$0.00</i>
<b>TRENT JAMES KETCHMARK</b>										
2/11/2020	2/11/2020 DAYS OFF SCHOOL SHOW BALANCE DUE	Invoice	2/14/2020 2/14/2020	\$200.00	\$0.00	Computer Check	2952	2/14/2020	\$200.00	\$0.00
<i>Totals for TRENT JAMES KETCHMARK</i>				<i>\$200.00</i>	<i>\$0.00</i>				<i>\$200.00</i>	<i>\$0.00</i>
<b>TRI-ANGLE SCREEN PRINT</b>										
2/4/2020	139817 REC/ADMIN APPAREL ORDER	Invoice	2/10/2020 2/10/2020	\$1,278.00	\$0.00	Computer Check	2924	2/10/2020	\$1,278.00	\$0.00
<i>Totals for TRI-ANGLE SCREEN PRINT</i>				<i>\$1,278.00</i>	<i>\$0.00</i>				<i>\$1,278.00</i>	<i>\$0.00</i>
<b>VERIZON WIRELESS</b>										
2/1/2020	9847375628 AS/JU PHONES	Invoice	2/14/2020 2/14/2020	\$258.16	\$0.00	Computer Check	2953	2/14/2020	\$258.16	\$0.00
<i>Totals for VERIZON WIRELESS</i>				<i>\$258.16</i>	<i>\$0.00</i>				<i>\$258.16</i>	<i>\$0.00</i>
<b>VERMEER MIDWEST</b>										
2/20/2020	PE6222 CHIPPER REPAIRS	Invoice	2/27/2020 2/27/2020	\$18.59	\$0.00	Computer Check	2996	2/27/2020	\$18.59	\$0.00
<i>Totals for VERMEER MIDWEST</i>				<i>\$18.59</i>	<i>\$0.00</i>				<i>\$18.59</i>	<i>\$0.00</i>
<b>WAREHOUSE DIRECT</b>										
2/11/2020	4577228-0 SUPPLIES	Invoice	2/14/2020 2/14/2020	\$145.98	\$0.00	Computer Check	2954	2/14/2020	\$145.98	\$0.00
<i>Totals for WAREHOUSE DIRECT</i>				<i>\$145.98</i>	<i>\$0.00</i>				<i>\$145.98</i>	<i>\$0.00</i>
<b>WEST CHICAGO POST OFFICE</b>										
1/29/2020	1/29/2020 BROCHURE POSTAGE - SPRING 2020	Invoice	2/7/2020 2/7/2020	\$3,057.82	\$0.00	Computer Check	2896	2/7/2020	\$3,057.82	\$0.00

## West Chicago Park District Vendor Activity Report

	Transaction #	Transaction	Post Date	Transaction	Discount Amount			Payment		Transaction
Date	Description	Type	Due Date	Amount	Discount Taken	Payment Type	Payment #	Date	Amount Paid	Balance
Totals for WEST CHICAGO POST OFFICE				\$3,057.82	\$0.00				\$3,057.82	\$0.00
WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION										
2/26/2020		Invoice	2/26/2020	\$30.05	\$0.00	Bank Draft	10740	2/26/2020	\$30.05	\$0.00
	NON CURRENT TAX DISTRIBUTION		2/26/2020							
for WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION				\$30.05	\$0.00				\$30.05	\$0.00
WHITEWATER WEST INDUSTRIES LTD.										
1/15/2020	SOINV-001266	Invoice	2/10/2020	\$1,049.51	\$0.00	Computer Check	2925	2/10/2020	\$1,049.51	\$0.00
	NEW CORKSCREW CANOPY		2/10/2020							
Totals for WHITEWATER WEST INDUSTRIES LTD				\$1,049.51	\$0.00				\$1,049.51	\$0.00
GRAND TOTALS:				\$160,378.60	\$0.00				\$160,378.60	\$0.00
A total of 138 transaction(s) listed										

## Board Monthly Credit Card and Utilities Detail Report

Sum of Amount					
Vendor name	Description	Account description	Line Item Description	Total	
COM ED	ARC/KEPPLER ACADEMY/CORE	Utilities-Electricity	ARC	\$ 3,827.73	
			KEPPLER ACADEMY/CORE	\$ 118.38	
	ARC/KEPPLER ACADEMY/CORE Total			\$ 3,946.11	
	ARC/PARKS	Utilities-Electricity	ARC	\$ 3,230.32	
			PARKS	\$ 99.91	
	ARC/PARKS Total			\$ 3,330.23	
	HAMPTON AERATOR	Utilities-Electricity	HAMPTON AERATOR	\$ 25.00	
	HAMPTON AERATOR Total			\$ 25.00	
	KRESS CREEK	Utilities-Electricity	KRESS CREEK	\$ 52.34	
	KRESS CREEK Total			\$ 52.34	
	PIONEER	Utilities-Electricity	PIONEER	\$ 67.81	
	PIONEER Total			\$ 67.81	
	ZONE 250	Utilities-Electricity	ZONE 250	\$ 1,957.45	
	ZONE 250 Total			\$ 1,957.45	
COM ED Total				\$ 9,378.94	
FNBC BANK AND TRUST	GASPARINI VISA 1/5/2020	Repairs/Maint.-Equipment	TRUCK REPAIRS/BRAKE FLUID	\$ 128.16	
		Supplies/Materials-Veh./Mach.	IPASS	\$ 40.00	
	GASPARINI VISA 1/5/2020 Total			\$ 168.16	
	GASPARINI VISA 2/5/2020	Supplies/Materials-Buildings	MOP/SLOP SINK	\$ 403.79	
		Supplies/Materials-Safe. Equip	RITTER/POTTS SAFETY TRAINING	\$ 30.00	
		Supplies/Materials-Veh./Mach.	IPASS	\$ 40.00	
	GASPARINI VISA 2/5/2020 Total			\$ 473.79	
	MAJOR VISA 1/20/20	IPRA/NRPA Staff & Board	IPRA CONFERENCE REGISTRATION DRISCOLL	\$ 300.00	
		Meetings Staff & Board	MTG		\$ 59.68
			MTG - F LENERTZ		\$ 43.15
			MTG - HITCHCOCK DESIGN		\$ 6.40
			MTG - R ALLEN		\$ 17.90
			MTG - WHEATON PARK DIST		\$ 29.56
			MTG - WILLIAMS ARCHITECTS		\$ 59.94
			STAFF MEETING		\$ 28.49
			STC PARK DIST		\$ 65.78
		Repairs/Maint.-Buildings	HOUSE REPAIR	\$ 15.94	
	Repairs/Maint.-Veh./Machines	CAR WASH	\$ 15.00		
	Spec. Purp.-Awards/Recognition	FULL-TIME HOLIDAY PARTY	\$ 967.75		
	MAJOR VISA 1/20/20 Total			\$ 1,609.59	
	MEDEIROS VISA 2/3/2020	OFFICE SUPPLIES	OFFICE SUPPLIES	\$ 10.99	
		Supplies/Materials-First Aid	SAFETY SUPPLIES	\$ 480.30	
		Supplies/Materials-Office	OFFICE SUPPLIES	\$ 61.23	
		Supplieess/Materials-Treehouse	TREEHOUSE SUPPLIES	\$ 269.33	
	MEDEIROS VISA 2/3/2020 Total			\$ 821.85	
	MEDINA VISA 2/13/2020	Cont/Ser - Printing-Brochures	GUIDE BINDER	\$ 36.61	
		IPRA/NRPA Staff & Board	IPRA CONF ROOM	\$ 293.48	
			IPRA MEALS	\$ 153.00	
			IPRA TRANSPORTATION	\$ 41.56	
		Marketing Promo Materials	EVENT AD	\$ 200.00	
			FITNESS CAMPAIGN	\$ 50.00	
			TSPLASH RACK CARDS	\$ 98.47	
			TSPLASH TOWELS - EARLY BIRD	\$ 1,144.63	
		Marketing Supplies	ARC RACK CARDS	\$ 260.91	
		Media Marketing	SOFTWARE/SEARCH APP	\$ 498.44	
		Supplies/Materials-Software	SOFTWARE	\$ 56.30	
	MEDINA VISA 2/13/2020 Total			\$ 2,833.40	
	PLESNICAR VISA 1/27/2020	IPRA/NRPA Staff & Board	IPRA MEALS	\$ 3.28	

Page 1013.28



## Board Monthly Credit Card and Utilities Detail Report

Sum of Amount				
Vendor name	Description	Account description	Line Item Description	Total
FNBC BANK AND TRUST	PLESNICAR VISA 1/27/2020	IPRA/NRPA Staff & Board	IPRA TRANSPORTATION	\$ 73.92
	PLESNICAR VISA 1/27/2020 Total			\$ 217.20
	RADUN VISA 1/20/2020	Staff CE, Training & Prof Development	RADUN - HELP 2 TRAINING	\$ 30.00
		Supplies Program Expense	BDAY SUPPLIES	\$ 398.94
			SAFETY SUPPLIES	\$ 30.00
		Supplies/Materials-Office	OFFICE SUPPLIES	\$ 49.65
	RADUN VISA 1/20/2020 Total			\$ 508.59
	RITTER VISA 1/27/2020	Supplies Program Expense	STRAW BALES FOR BOO BASH	\$ 32.00
	RITTER VISA 1/27/2020 Total			\$ 32.00
	SHIPP VISA 1/26/2020	Contract Program Expense	DEPOSIT FOR WICKEDBALL PARTICIPANT BOOKS	\$ 100.00
				\$ 87.55
		IPRA/NRPA Staff & Board	IPRA CONFERENCE MEALS	\$ 130.25
		Marketing Design and Print	MARKETING DESIGN & PRINT	\$ 8.12
		Supplies Program Expense	BS/AS SUPPLIES	\$ 390.69
			DAYS OFF FIELD TRIP ENCHANTED CASTLE	\$ 251.10
			DAYS OFF SUPPLIES	\$ 19.96
	SHIPP VISA 1/26/2020 Total			\$ 987.67
	URBAN VISA 1/20/2020	Supplies/Materials Facility Equipment	VOLLEYBALL EQUIPMENT	\$ 1,902.05
	URBAN VISA 1/20/2020 Total			\$ 1,902.05
	WALSH VISA 2/5/2020	Supplies Finance	2019 W-2 PROCESSING	\$ 308.50
		Supplies/Materials-Office	OFFICE SUPPLIES	\$ 111.65
		Supplies-Finance	2019 W-2 PROCESSING	\$ 308.50
		Supplies-HR	CONTEST GIFT CARDS	\$ 30.00
	WALSH VISA 2/5/2020 Total			\$ 758.65
FNBC BANK AND TRUST Total				\$ 10,312.95
MIDAMERICAN ENERGY CO.	ELECTRICITY SUPPLY	Utilities-Electricity	ARC	\$ 8,246.70
			PARKS	\$ 1,131.89
			TSPLASH	\$ 1,979.26
ELECTRICITY SUPPLY Total			\$ 11,357.85	
MIDAMERICAN ENERGY CO. Total				\$ 11,357.85
NICORGAS	SHOP - GAS	Utilities-Natural Gas	SHOP - GAS	\$ 711.92
	SHOP - GAS Total			\$ 711.92
	ZONE 250 - GAS	Utilities-Natural Gas	ZONE 250 - GAS	\$ 316.50
	ZONE 250 - GAS Total			\$ 316.50
NICORGAS Total				\$ 1,028.42
SANTANNA ENERGY SERVICES	CABIN - SES # 8000130	Utilities-Natural Gas	CABIN	\$ 96.60
	CABIN - SES # 8000130 Total			\$ 96.60
	TSPLASH - SES # 8000129	Utilities-Natural Gas	TSPLASH	\$ 136.82
	TSPLASH - SES # 8000129 Total			\$ 136.82
SANTANNA ENERGY SERVICES Total				\$ 233.42
Grand Total				\$ 32,311.58

March 10, 1010

Board of Commissioners Report

Committee of the Whole

Executive Director, Gary Major

When the ARC Center was being built there was a significant discussion regarding a particular detail of design which connected the Pre-Engineered Building (PEB) to the main facility. While the Architect, Owner and Construction Manager were uncomfortable with the 'detail', the manufacturer insisted on the viability of the design. That design element was installed and has since failed. The subsequent result has been some leaking of water during rain occurrences.

There have been numerous discussions with the vendor, and numerous attempts at a 'fix' have not resulted in success. There has been significant documentation, and great assistance from Leopardo on coordinating procedures. Over the last two years, attempts have been made to call the bond of the manufacturer and to get the surety involved in an effective resolution. Leopardo has been involved in litigation to achieve a final, complete resolution.

With that brief history, the District is now at the point of being presented an effective resolution. In the next few weeks, a final recommendation will be made for approval. This 'fix' will center around basically 'capping' the facility was an air- tight envelop. This resolution seems much more realistic that the original plan of attempting another seal from the inside. Will keep you posted but assume this will happen before the fall season.

Staff is heavily involved in preparing budgets for next year. Again, there will be no significant capital expenditures. Effort is primarily directed toward programming enhancements, special events, and improvements in the parks. One important element which will be added this year are controlled burns for the Dyer Nature Center. This will probably be a three-year commitment to bring the area into a fully enhanced natural area with wetland flowers and the growth of various imbedded plantings. The back area of Dyer Nature Center has some very rare species of plants, and this will them an opportunity to thrive.

Parks Department is making initial plans to install a Butterfly Garden across from the ARC Center, this has been mentioned, but is coming to the forefront in case you have questions about the markings on the ground. Perhaps there should be further discussion regarding that area and its future usage or non-usage. The berm has now the Pyramid, a special memorial tree planting and butterfly garden plan. Some trails have been installed to access these amenities. To this point, there has not been an issue of people driving on the area.

As you recall, there will be a new pool liner installed this Spring. Given the fact it was a relatively mild winter, we are expecting a lot of rain!! Hopefully not, but in anticipation the District is not advertising Memorial Day weekend as the opening of Turtle Splash, rather the following weekend. But, if the liner is complete, we will be ready to open.

To: Board of Commissioners  
From: Gina Radun  
Date: March 3, 2020  
Recreation Department: February Monthly Report

The weekend of February 8<sup>th</sup> and 9<sup>th</sup> was a busy weekend for the Park District. The ARC Center hosted the St. Charles Gymnastics Academy, which had around 190 competitors. We also held our Theater program's production of Jungle Book Kids. Overall, the weekend went smoothly, and we received a lot of positive feedback from the weekend's activities. The St. Charles Gymnastics Academy has upcoming dates tentatively booked for their next meet in February 2021.

The restructuring of responsibilities within the Recreation Department are underway. Melissa and Emma have been working closely with PDRMA in creating a timeline for the transfer of the District's safety program. Melissa and Emma have completed site tours of The ARC Center, Zone250, Dyer Parks Maintenance and Keppler Academy with PDRMA. The tours have been very positive with little issues noted by PDRMA. Emma has been attending courses such as HELP1 and COI training to gain further knowledge in her new role. The full transition of this responsibility will take place after the summer months. At that time, we will also look to make the final transition of Birthday Parties and Room Rentals.

The Recreation Department has been actively working on and finalizing budgets for the upcoming 2020-2021 fiscal year. We have implemented a new timeline process for our department this year, which has helped in allocating enough time for budget review for each program and facility.

ARC Fitness enrollment hit over 2,500 members for the first time since August of 2015. Fitness member recruitment and retainment has been a focus in our department. Components that have contributed to the increase include: 5 Year Anniversary Discount, All Inclusive Class Upgrade, New Equipment, Regular Open Houses, New Year's Special rates, creation of Corporate Membership Program and increased marketing efforts to pull it all together. Another topic in fitness is bringing back *member gym time* for our members. Beginning in May, we will always have court 1 available for members.

The Community Survey was launched in the Spring Program guide and is also available through social media and at the front desk for residents and guests to participate in. So far over 300 responses have been submitted. Staff will analyze feedback after the April 1<sup>st</sup> deadline and will create a summary report and plan of action for programming.

Our Marketing team has been working on following up with previous and potential businesses to take part in the 2020 Annual Appeal. Thus far, \$18,000 have been secured. Most of the commitments will be finalized by the end of April to ensure all of the benefits will be made available to sponsors.

Looking ahead for this summer, The West Chicago Park District is proud to announce that we will be partnering with the Pauly D Foundation for our fourth year in a row. The Pauly D Foundation will be supporting 150 participants through swim lessons this summer, which will bring in \$10,800 in revenue. We plan on partnering with Educare again to fill spaces in our classes and will also look to offer spots to our current Keppler Academy students. New this summer, Turtle Splash will be hosting 'Pauly D Foundation Celebration' on August 15<sup>th</sup> to celebrate Pauly on his birthday and to acknowledge the impact the Pauly D Foundation has made in memory of him. Daily admission fees will be waived for all guests beginning at 5pm. Donations to the Pauly D Foundation can be made upon entry.

To: Board of Commissioners  
From: Michael Gasparini  
Subject: Superintendent of Parks  
Date: March 10, 2020

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The West Chicago Garden club gave a very generous donation to the Park District for trees to assist the goal of planting and maintaining over 100 species of trees within Reed Keppler Park. In 2019 the Garden Club donated 3 trees to the District that were planted on Arbor Day in Reed Keppler Park. This year the Garden Club has donated a total of \$2,000 which will allow the District to purchase up to 12 trees. With this donation, Reed Keppler will come within 4 species of trees from being qualified for Level II Arboretum status all on its own. The District has had a long-standing working relationship with the Garden Club. We will continue to work together for the greater good of the City of West Chicago.

The recent nice weather has given way to an early start on spring prep. One project in particular is the butterfly garden across the street from the ARC. This will be a 70'x50' butterfly shaped butterfly garden habitat. It will be comprised of attractant, host and food plant material specifically for the monarch butterfly. A rough sketch has been drawn on the ground to this point. I am currently working with Midwest Groundcovers to create a list of plant material to budget for in the upcoming fiscal year. Staff has also gotten a head started the facility prep at Turtle Splash. Although the winter is not over yet, the facilities will be ready for water start up as soon as we feel comfortable that the cold weather has passed. Renosys is expected to come any day to begin the liner project.

The Tree Removal and Stump Grinding Project is nearing completion. The remaining stumps at Reed Keppler were grinded out last week. All that is left is ground restoration with topsoil and grass seed. Overall, 177 trees have been removed since the tree inventory report of 2018. This does not include any unmanaged areas such as the woods of Pioneer and the woods of Dyer Nature Sanctuary. Only 18 trees remain to be removed that were identified by the 2018 report. These removals are scheduled to be completed in the winter of 2020-2021.

Within the past month, another 6 semi-loads of logs from down trees has been removed from the Dyer Nature Sanctuary in preparation for Spooky Trail this upcoming Halloween. Staff will continue to remove the down logs/trees throughout the summer season of 2020. Also, budgeting for controlled burns within this area is in progress. A controlled burn will greatly improve the health of this forest and control the spread of invasive species.

TO: BOARD OF COMMISSIONERS  
FROM: LESLIE HOFFMANN, SUPERINTENDENT OF FINANCE  
DATE: MARCH 10, 2020  
RE: MARCH 2020 BOARD REPORT

FEBRUARY 2020 FINANCIALS:

Staff will review this report, along with detailed reports for their specific areas.

Based on current year-end projections, we believe the recreation fund will break even and the corporate fund will have a \$150,000 net ending balance. Our 2019-2020 budget originally projected a net of \$7,400 for recreation and a deficit of \$34,660 for corporate. These results will be considered as we prepare our 20-21 budget.

PAYROLL UPDATE:

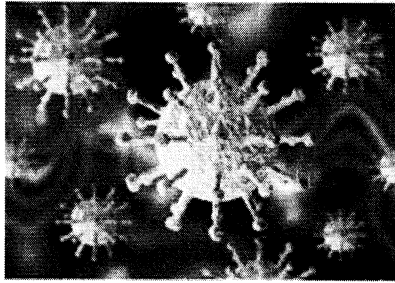
Our first live payroll with Paylocity is this Friday! The Finance department is hosting a pizza lunch for all the full-time staff, to thank them for their patience, cooperation and positive attitudes in this transition period. Our next project will be to move our payroll onboarding process fully into Paylocity, which will create an almost completely paperless environment. We are planning to have this accomplished by early summer.

HUMAN RESOURCES UPDATE:

Attached please find the Coronavirus update we have given to all staff. This information is based on the recommendations from PDRMA. We continue to monitor conditions and will update staff as needed.

If you have any questions or concerns, please feel free to call me or contact me anytime. Thank you.

## The Coronavirus



### **Sick employees should stay home.**

Coming into work sick is not a sign of one's hard work and dedication but an irresponsible action that might spread the sickness and harm workplace productivity.

Encouraging sick employees to stay home will ease fears that the sickness will spread in the workplace. If one of our employees does have the Coronavirus (or any other illness like a bad case of the flu) they may be eligible for non-paid medical or depending on position, FMLA leave.

An employee is not entitled to medical or FMLA leave to avoid getting sick at work.

*Any employee who either has traveled to China in the past month or plans to do so in the upcoming months MUST inform their supervisor. If the employee becomes sick, make sure that the employee stays home and encourage the employee to see the doctor immediately.*

### **In the unlikely event that one of our employees has the Coronavirus, do not allow the employee to come into the workplace.**

The employee must present a Medical Release note from their medical provider before being allowed to return to work.



**West Chicago Park District**  
**Revenue/Expense Statement as of 02/29/20**  
**FUNDS 10,20,40,45 AND 90**

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
<b>10 - Corporate Fund</b>						
<b>Revenues</b>						
10-10-411000	Tax Rev - Current Real Estate	\$0.00	\$1,107,943.22	\$1,111,015.11	\$1,056,919.09	\$1,058,761.23
10-10-412000	Tax Rev - Non-Current Real Est	\$87.11	\$172.49	\$0.00	\$29.98	\$0.00
10-10-413000	Tax Rev - County Interest	\$0.00	\$518.33	\$0.00	\$307.80	\$0.00
10-10-414000	Tax Rev - Replacement Tax	\$0.00	\$89,666.04	\$75,000.00	\$123,716.59	\$100,000.00
10-10-430000	Interest from Investments	\$0.00	\$13,051.60	\$6,600.00	\$7,206.95	\$2,500.00
10-10-482000	Revenue - Fuel Reimbursement	\$0.00	\$10,416.52	\$6,500.00	\$5,737.42	\$8,500.00
10-10-485000	Revenue - Miscellaneous	\$0.00	\$10,039.68	\$7,200.00	\$9,103.47	\$0.00
Totals for Department(s) 10 - Administrative:		\$87.11	\$1,231,807.88	\$1,206,315.11	\$1,203,021.30	\$1,169,761.23
<b>Total Revenues</b>		<b>\$87.11</b>	<b>\$1,231,807.88</b>	<b>\$1,206,315.11</b>	<b>\$1,203,021.30</b>	<b>\$1,169,761.23</b>

<b>Expenses</b>						
10-10-511000	Salaries/Wages-Full Time	\$19,355.96	\$210,371.83	\$259,440.70	\$196,591.64	\$241,970.70
10-10-512000	Salaries/Wages-Part-Time Reg	\$0.00	\$0.00	\$18,500.00	\$0.00	\$0.00
10-10-521000	Cont/Ser - Attorney Fees	\$0.00	\$50.60	\$0.00	\$0.00	\$0.00
10-10-521100	Cont/Ser - Legal Publications	\$0.00	\$147.20	\$500.00	\$316.25	\$500.00
10-10-521300	Cont/Ser - Consultants	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00
10-10-522000	Cont/Ser - Rent - Photocopier	\$892.74	\$9,698.54	\$11,000.00	\$9,492.75	\$11,000.00
10-10-522400	Cont/Ser - Rent-Shredder	\$45.00	\$145.00	\$0.00	\$0.00	\$0.00
10-10-523000	Cont/Ser - IT Consultants	\$2,706.46	\$16,556.84	\$20,000.00	\$12,479.25	\$15,279.00
10-10-523100	Cont/Ser - Software Annu Maint	\$0.00	\$9,657.85	\$11,300.00	\$7,636.29	\$8,000.00
10-10-528500	Cont/Serv-Misc	\$250.00	\$250.00	\$1,000.00	\$10.00	\$1,000.00
10-10-531000	Supplies/Materials-Office	\$309.52	\$2,268.48	\$3,100.00	\$2,524.15	\$3,708.00
10-10-531100	Supplies/Materials-Postage	\$0.00	\$0.00	\$0.00	\$11.02	\$0.00
10-10-531600	Supplies-Finance	\$308.50	\$762.82	\$1,200.00	\$1,135.95	\$600.00
10-10-531700	Supplies-HR	\$45.00	\$45.00	\$0.00	\$0.00	\$0.00
10-10-541000	Utilities-Telephones	\$402.82	\$3,220.54	\$3,400.00	\$3,244.59	\$3,400.00
10-10-542000	Utilities-Water/Sewer	\$0.00	\$12,912.95	\$2,000.00	\$1,282.60	\$2,000.00
10-10-543000	Utilities-Electricity	\$856.02	\$6,339.75	\$10,000.00	\$6,637.80	\$10,000.00

**West Chicago Park District**  
**Revenue/Expense Statement as of 02/29/20**  
**FUNDS 10,20,40,45 AND 90**

		<b>Actual</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Prior YTD</b>	<b>Prior Budget</b>
10-10-544000	Utilities-Natural Gas	\$404.26	\$2,430.97	\$5,000.00	\$3,736.64	\$5,000.00
10-10-551000	Insurance Exp.-Health/Medical	(\$1,817.58)	\$26,911.31	\$69,000.00	\$33,694.55	\$56,650.00
10-10-552000	Insurance Exp.-Life	(\$335.90)	\$745.74	\$1,650.00	\$1,584.88	\$1,650.00
10-10-581000	Spec. Purp.- Memberships	\$3,163.45	\$6,302.09	\$7,000.00	\$2,816.88	\$8,000.00
10-10-581100	IPRA/NRPA Staff & Board	\$0.00	\$1,820.74	\$0.00	\$10,653.70	\$14,000.00
10-10-581500	Spec. Purp.- Awards/Recognitio	\$0.00	\$9,710.25	\$0.00	\$0.00	\$0.00
Totals for Department(s) 10 - Administrative:		\$26,586.25	\$320,348.50	\$439,090.70	\$293,848.94	\$382,757.70
10-20-511000	Salaries/Wages-Full Time	\$15,515.35	\$154,369.48	\$201,783.88	\$181,623.80	\$227,563.88
10-20-511100	Sal/Wages Overtime-Full-Time	\$111.72	\$3,411.49	\$5,018.64	\$0.00	\$9,113.65
10-20-520100	Cont/Serv-Seasonal Labor	\$6,366.99	\$186,184.57	\$226,291.10	\$165,004.08	\$190,497.90
10-20-520110	Cont/Serv-Parks Contracts	\$3,020.00	\$64,219.25	\$89,588.00	\$91,556.01	\$102,037.00
10-20-521300	Cont. Serv.-Consultants	\$1,000.00	\$15,889.56	\$21,000.00	\$7,000.00	\$12,000.00
10-20-522100	Con. Serv.-Rent-Toilets	\$0.00	\$5,387.88	\$10,500.00	\$4,567.50	\$13,335.00
10-20-522200	Cont. Serv.-Rent-Equipment	\$935.39	\$10,139.29	\$19,000.00	\$11,418.51	\$16,570.00
10-20-524000	Con. Serv.-Refuse Removal-Reg.	\$425.00	\$5,811.77	\$10,000.00	\$5,568.50	\$13,300.00
10-20-524100	Con. Serv.-Refuse Removal-Haz.	\$283.71	\$504.71	\$1,645.00	\$241.68	\$1,720.00
10-20-526000	Con. Serv.-License/Insp. Fees	\$0.00	\$5,505.00	\$7,366.00	\$2,430.95	\$4,459.00
10-20-532000	Supplies/Materials-Personnel	\$0.00	\$2,026.17	\$6,020.00	\$4,912.95	\$7,330.00
10-20-532100	Supplies/Materials-Ice Control	\$212.70	\$1,653.70	\$7,355.00	\$1,660.26	\$6,582.50
10-20-532200	Supplies/Materials-Safe. Equip	\$30.00	\$267.67	\$2,395.00	\$612.25	\$2,401.00
10-20-533000	Supplies/Materials-Buildings	\$686.72	\$4,028.52	\$15,207.00	\$1,868.63	\$4,900.00
10-20-533100	Supplies/Materials-Janitorial	\$186.93	\$3,245.09	\$4,911.52	\$3,247.84	\$4,879.27
10-20-533200	Supplies/Materials-Chemicals	\$0.00	\$3,373.42	\$5,198.25	\$2,602.81	\$3,152.00
10-20-534000	Supplies/Materials-Veh./Mach.	\$80.00	\$4,207.31	\$3,957.45	\$4,959.33	\$6,186.86
10-20-534100	Supplies/Materials-Fuel/Oil	\$3,329.04	\$35,313.93	\$37,375.00	\$28,226.53	\$36,825.00
10-20-534200	Supplies/Materials-Tools/Hdw.	\$130.11	\$1,738.09	\$4,286.98	\$2,979.13	\$3,823.99
10-20-535000	Supplies/Materials-Landscape	\$250.00	\$9,384.87	\$16,256.00	\$13,860.45	\$14,640.00
10-20-535300	Supplies/Materials-Signs	\$0.00	\$1,586.95	\$1,650.00	\$4,820.03	\$5,205.00
10-20-535400	Supplies/Materials-Conservation	\$0.00	\$3,447.50	\$3,538.00	\$5,215.00	\$5,019.00
10-20-561000	Repairs/Maint.-Buildings	\$2,354.19	\$32,604.64	\$32,552.00	\$41,977.57	\$43,070.91
10-20-562000	Repairs/Maint.-Veh./Machines	\$33.59	\$5,144.87	\$16,340.00	\$7,691.77	\$16,840.00
10-20-563000	Repairs/Maint.-Athl Facilities	\$0.00	\$0.00	\$0.00	\$64.61	\$0.00

**West Chicago Park District**  
**Revenue/Expense Statement as of 02/29/20**  
**FUNDS 10,20,40,45 AND 90**

		<b>Actual</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Prior YTD</b>	<b>Prior Budget</b>
10-20-565000	Repairs/Maint.-Playgrounds	\$0.00	\$14,770.32	\$30,000.00	\$13,343.78	\$16,250.64
10-20-565100	Repairs/Maint. Splash Pads	\$0.00	\$1,712.64	\$7,000.00	\$1,429.13	\$0.00
10-20-566000	Repairs/Maint.-Pavillions	\$0.00	\$47.46	\$0.00	\$0.00	\$0.00
10-20-568000	Repairs/Maint.-Equipment	\$139.01	\$13,393.95	\$15,650.00	\$7,038.51	\$18,462.00
Totals for Department(s) 20 - Maintenance:		\$35,090.45	\$589,370.10	\$801,884.82	\$615,921.61	\$786,164.60
<b>Total Expenses</b>		<b>\$61,676.70</b>	<b>\$909,718.60</b>	<b>\$1,240,975.52</b>	<b>\$909,770.55</b>	<b>\$1,168,922.30</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>(\$61,589.59)</b>	<b>\$322,089.28</b>	<b>\$0.00</b>	<b>\$293,250.75</b>	<b>\$0.00</b>
<b>ENDING FUND BALANCE</b>		<b>(\$61,589.59)</b>	<b>\$322,089.28</b>	<b>\$0.00</b>	<b>\$293,250.75</b>	<b>\$0.00</b>

**West Chicago Park District**  
**Revenue/Expense Statement as of 02/29/20**  
**FUNDS 10,20,40,45 AND 90**

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
<b>20 - Recreation Fund</b>						
<b>Revenues</b>						
20-10-411000	Tax Rev - Current Real Estate	\$0.00	\$695,521.40	\$697,490.32	\$635,363.95	\$636,451.15
20-10-412000	Tax Rev - Non-Current Real Est	\$53.48	\$105.89	\$0.00	\$18.36	\$0.00
20-10-413000	Tax Rev - County Interest	\$0.00	\$325.37	\$0.00	\$185.03	\$0.00
20-10-414000	Tax Rev - Replacement Tax	\$0.00	\$89,666.04	\$75,000.00	\$0.00	\$0.00
20-10-430000	Interest from Investments	\$0.00	\$11,134.54	\$8,000.00	\$16,474.14	\$4,000.00
20-10-442000	Rental Income-Athletic Fields	\$0.00	\$30,650.00	\$35,100.00	\$25,028.53	\$32,900.00
20-10-444000	Rental Income-Pavillions	\$0.00	\$2,350.00	\$3,000.00	\$3,304.00	\$3,000.00
20-10-451000	Donations-Annual Appeal	\$0.00	\$2,660.00	\$0.00	\$1,964.10	\$0.00
20-10-451100	Donations-General	\$2,480.00	\$2,480.00	\$0.00	\$240.00	\$0.00
20-10-452000	Donations-Scholarship Fund	\$0.00	\$0.00	\$0.00	\$6,100.00	\$0.00
20-10-453000	Revenue - Donations Foundation	\$0.00	\$6,000.00	\$20,300.00	\$3,085.00	\$6,100.00
20-10-455000	Sponsorship-Public Relations Events	\$0.00	\$0.00	\$1,550.00	\$0.00	\$1,550.00
20-10-460000	Brochure/Website Ads	\$0.00	\$1,150.00	\$700.00	\$300.00	\$1,500.00
20-10-461000	Rev-Concessions	\$0.00	\$53.40	\$750.00	\$375.00	\$750.00
20-10-480000	Revenue - Service Fees	\$0.00	\$257.00	\$200.00	\$394.00	\$200.00
20-10-485000	Revenue - Miscellaneous	\$0.00	\$10.00	\$200.00	\$789.30	\$200.00
Totals for Department(s) 10 - Administrative:		\$2,533.48	\$842,363.64	\$842,290.32	\$693,621.41	\$686,651.15
20-30-451000	Rev- Appeal Sponsorships	\$0.00	\$34,185.90	\$33,500.00	\$21,758.20	\$12,900.00
20-30-461000	Concessions	\$333.00	\$1,767.04	\$1,130.00	\$992.65	\$1,400.00
20-30-461300	Revenue-Costumes	\$0.00	\$739.50	\$0.00	\$1,825.00	\$0.00
20-30-490000	Program Revenue	\$17,027.86	\$403,969.70	\$510,446.00	\$415,374.32	\$562,566.57
20-30-491000	Rev-Ticket Sales	(\$320.00)	\$16,848.59	\$12,545.00	\$14,296.62	\$6,550.00
20-30-492000	Rev.-Advertisers	(\$120.00)	\$1,957.00	\$1,315.00	\$1,349.00	\$1,100.00
Totals for Department(s) 30 - Programming:		\$16,920.86	\$459,467.73	\$558,936.00	\$455,595.79	\$584,516.57
20-40-421000	Admissions Rev.-Daily Fees	\$0.00	\$239,979.29	\$317,835.00	\$280,678.38	\$280,507.50
20-40-422000	Admissions Rev.-Passes	\$0.00	\$78,908.00	\$45,650.00	\$80,817.50	\$75,575.00
20-40-443000	Rev. - Rentals	\$0.00	\$25,505.00	\$18,110.00	\$23,749.50	\$15,300.00
20-40-462000	Concess. Rev.-Aquatics	\$0.00	\$12,567.86	\$12,232.00	\$10,195.70	\$10,000.00

**West Chicago Park District**  
**Revenue/Expense Statement as of 02/29/20**  
**FUNDS 10,20,40,45 AND 90**

		<b>Actual</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Prior YTD</b>	<b>Prior Budget</b>
20-40-463000	Merchandise Sales	\$0.00	\$3,066.00	\$3,712.25	\$3,996.43	\$2,650.00
20-40-485000	Revenue - Miscellaneous	\$0.00	\$3,150.00	\$0.00	\$0.00	\$0.00
20-40-490000	Program Rev. Aquatics	\$1,136.00	\$31,009.60	\$38,001.00	\$38,018.37	\$42,795.00
20-40-491000	Revenue-Sponsorships	\$0.00	\$9,610.00	\$0.00	\$0.00	\$0.00
20-40-494000	Rev. - Staff Uniform & Certification	\$0.00	\$8,091.00	\$6,763.00	\$5,602.00	\$8,097.00
Totals for Department(s) 40 - Turtle Splash:		\$1,136.00	\$411,886.75	\$442,303.25	\$443,057.88	\$434,924.50
20-50-441000	Room Rentals	\$41.00	\$385.00	\$2,700.00	\$2,215.96	\$3,000.00
20-50-445000	Gym Rentals	\$1,780.00	\$38,514.67	\$64,540.00	\$55,966.99	\$96,140.00
20-50-462000	Vending Machine Sales	\$0.00	\$30.80	\$960.00	\$100.20	\$960.00
20-50-485000	Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$2,850.00
Totals for Department(s) 50 - Zone 250:		\$1,821.00	\$38,930.47	\$68,200.00	\$58,283.15	\$102,950.00
20-70-421000	Admissions Rev.-Guest Fees	\$1,006.00	\$10,984.68	\$12,840.00	\$9,451.50	\$10,776.00
20-70-431000	TREEHOUSE DAILY	\$2,558.50	\$23,358.14	\$32,880.00	\$25,554.39	\$30,240.00
20-70-435000	TREEHOUSE MEMBERSHIP	\$1,213.55	\$11,458.96	\$15,264.00	\$12,038.21	\$18,720.00
20-70-441000	ROOM RENTAL	\$1,863.75	\$66,992.22	\$80,730.00	\$78,170.06	\$80,110.00
20-70-445000	RENTAL REVENUE GYM	\$15,560.00	\$46,326.75	\$45,330.00	\$26,551.35	\$64,800.00
20-70-451000	ADULT MEMBERSHIP	\$14,447.93	\$98,125.38	\$85,638.00	\$73,232.45	\$115,515.00
20-70-452000	COUPLE MEMBERSHIP	\$3,094.29	\$38,477.25	\$66,788.00	\$56,719.68	\$86,470.00
20-70-453000	FAMILY MEMBERSHIP	\$4,170.13	\$59,258.38	\$83,970.00	\$67,599.32	\$102,915.00
20-70-454000	YOUTH MEMBERSHIP	\$640.20	\$18,361.70	\$9,240.00	\$7,761.24	\$21,900.00
20-70-455000	SENIOR MEMBERSHIP	\$4,416.49	\$43,904.50	\$57,768.00	\$49,266.67	\$57,780.00
20-70-456000	SPECIALTY MEMBERSHIP	\$3,129.24	\$30,567.38	\$38,145.00	\$32,625.00	\$29,975.00
20-70-458000	Track Pass	\$979.54	\$10,746.99	\$11,025.00	\$9,101.44	\$11,000.00
20-70-462000	VENDING MACHINE SALES	\$0.00	\$453.60	\$1,560.00	\$507.47	\$1,560.00
20-70-465000	Merchandise Sales Revenue	\$0.00	\$28.00	\$102.00	\$119.00	\$102.00
20-70-490000	Program Rev-ARC Center	(\$2,886.42)	\$76,651.71	\$138,200.00	\$113,230.26	\$133,135.00
Totals for Department(s) 70 - ARC:		\$50,193.20	\$535,695.64	\$679,480.00	\$561,928.04	\$764,998.00
<b>Total Revenues</b>		<b>\$72,604.54</b>	<b>\$2,288,344.23</b>	<b>\$2,591,209.57</b>	<b>\$2,212,486.27</b>	<b>\$2,574,040.22</b>

Expenses

**West Chicago Park District**  
**Revenue/Expense Statement as of 02/29/20**  
**FUNDS 10,20,40,45 AND 90**

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
20-10-511000	Salaries/Wages-Full Time	\$35,880.97	\$352,736.84	\$436,217.39	\$388,987.67	\$470,416.39
20-10-512000	Salaries/Wages-Part Time-Reg.	\$3,825.77	\$44,539.91	\$31,000.00	\$27,709.35	\$30,000.00
20-10-521000	Cont/Ser - Attorney Fees	\$1,300.00	\$19,863.84	\$8,000.00	\$4,384.26	\$8,500.00
20-10-521100	Cont/Ser - Legal Publications	\$0.00	\$364.67	\$1,250.00	\$1,017.00	\$650.00
20-10-521200	Cont/Ser - Subscriptions	\$0.00	\$598.98	\$600.00	\$409.15	\$600.00
20-10-522000	Cont/Ser - Rent - Photocopier	\$892.74	\$9,698.60	\$11,000.00	\$9,492.87	\$11,000.00
20-10-522100	Cont/Ser - Rent-Toilets	\$0.00	\$4,710.00	\$5,000.00	\$2,447.00	\$14,500.00
20-10-522200	Cont/Ser - Rent-Equipment	\$0.00	\$0.00	\$600.00	\$300.86	\$600.00
20-10-523000	Cont/Ser - IT Consultants	\$2,706.48	\$18,574.91	\$20,000.00	\$12,479.25	\$15,279.00
20-10-523100	Cont/Ser - Software Annu Maint	\$0.00	\$9,657.85	\$11,300.00	\$9,690.21	\$8,000.00
20-10-525000	Cont/Ser - Alarm Monitor. Ser.	\$0.00	\$1,039.50	\$1,800.00	\$1,159.17	\$2,400.00
20-10-526200	Cont/Ser - Lic./Inspection Fee	\$0.00	\$0.00	\$300.00	\$10.00	\$600.00
20-10-527000	Cont/Ser - Employ. Assist. Pr.	\$0.00	\$445.50	\$700.00	\$544.50	\$600.00
20-10-527100	Cont/Ser - Employ. Test./Phy.	\$100.00	\$313.73	\$2,500.00	\$93.00	\$1,000.00
20-10-527200	Cont/Serv-Crim Checks	\$51.00	\$3,134.00	\$3,500.00	\$2,490.50	\$3,000.00
20-10-528000	Cont/Ser - Printing-Brochures	\$7,315.69	\$19,034.37	\$28,900.00	\$16,730.30	\$28,330.00
20-10-528500	Cont/Serv-Misc.	\$0.00	\$165.00	\$1,000.00	\$0.00	\$500.00
20-10-531000	Supplies/Materials-Office	\$259.90	\$2,499.63	\$3,200.00	\$2,588.55	\$3,700.00
20-10-531100	Supplies/Materials-Off. Post.	\$0.00	\$3,368.39	\$4,500.00	\$3,739.32	\$2,000.00
20-10-531200	Supplies/Materials-Broch. Post	\$3,057.82	\$8,637.66	\$10,285.00	\$7,365.00	\$10,060.00
20-10-531300	Supplies/Materials-Software	\$56.30	\$1,627.17	\$2,000.00	\$698.88	\$2,000.00
20-10-531400	Supplies - Promo Postage	\$0.00	\$0.00	\$913.00	\$0.00	\$0.00
20-10-531500	Supplies-Hardware	\$0.00	\$17,134.59	\$17,619.00	\$5,541.22	\$8,400.00
20-10-531600	Supplies Finance	\$308.50	\$826.10	\$1,200.00	\$1,135.94	\$600.00
20-10-532100	Supplies/Materials-First Aid	\$741.51	\$1,563.71	\$2,610.00	\$1,601.56	\$2,850.00
20-10-534100	Supplies/Materials-Fuel/Oil	\$0.00	\$106.57	\$1,500.00	\$957.55	\$1,500.00
20-10-535200	Supp/Mat-Athletic Fields	\$0.00	\$24,298.62	\$9,550.61	\$10,217.26	\$13,416.00
20-10-537000	Supplies-Programming General	\$0.00	\$0.00	\$750.00	\$411.98	\$750.00
20-10-541000	Utilities-Telephones	\$464.69	\$4,486.93	\$4,500.00	\$3,818.99	\$3,400.00
20-10-542000	Utilities-Water/Sewer	\$0.00	\$12,912.92	\$3,000.00	\$1,282.60	\$5,000.00
20-10-543000	Utilities-Electricity	\$856.10	\$6,339.88	\$8,500.00	\$6,637.89	\$9,000.00
20-10-544000	Utilities-Natural Gas	\$404.26	\$2,164.41	\$5,500.00	\$3,736.69	\$5,000.00



**West Chicago Park District**  
**Revenue/Expense Statement as of 02/29/20**  
**FUNDS 10,20,40,45 AND 90**

		<b>Actual</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Prior YTD</b>	<b>Prior Budget</b>
20-10-551000	Insurance Exp.-Medical	\$0.00	\$153,452.73	\$202,150.00	\$195,678.13	\$170,000.00
20-10-561000	Repairs/Maint.-Buildings	\$0.00	\$89.94	\$3,000.00	\$601.08	\$3,000.00
20-10-562000	Repairs/Maint.-Veh./Machines	\$0.00	\$1,578.38	\$5,000.00	\$1,408.33	\$5,000.00
20-10-563000	Repairs/Maint.-Ath. Facilities	\$0.00	\$865.64	\$22,100.00	\$10,772.19	\$12,050.00
20-10-564000	Repairs/Maint.-Landscape	\$0.00	\$1,471.69	\$0.00	\$0.00	\$0.00
20-10-565000	Repairs/Maint.-Playgrounds	\$0.00	\$0.00	\$7,000.00	\$0.00	\$0.00
20-10-581000	Spec. Purp.-Membership	\$3,163.45	\$7,101.06	\$7,000.00	\$3,805.62	\$8,000.00
20-10-581100	IPRA/NRPA Staff & Board	\$4,017.52	\$14,210.38	\$28,000.00	\$10,977.97	\$14,000.00
20-10-581300	Staff CE, Training & Prof Development	\$30.00	\$3,379.32	\$5,000.00	\$5,682.78	\$5,500.00
20-10-581310	Meetings Staff & Board	\$310.90	\$7,068.74	\$11,500.00	\$12,146.46	\$8,500.00
20-10-581400	Spec. Purp.-Mileage Reimburse.	\$0.00	\$2,953.20	\$4,500.00	\$4,148.75	\$3,500.00
20-10-581500	Spec. Purp.-Awards/Recognition	\$967.75	\$2,226.56	\$7,000.00	\$6,586.51	\$5,500.00
20-10-581600	Spec. Purp.- Foundation	\$0.00	\$0.00	\$3,500.00	\$2,699.15	\$1,000.00
20-10-581800	Employee Logowear	\$1,113.75	\$1,790.50	\$2,250.00	\$2,297.79	\$2,250.00
20-10-582000	Spec. Purp.-Bank Serv Fees	\$0.00	\$224.29	\$1,200.00	\$911.32	\$1,200.00
20-10-582100	Spec. Purp.-Cash Over and Short	\$0.25	(\$70.60)	\$0.00	\$19.75	\$0.00
20-10-583000	Spec. Purp-Credit Card Fees	\$0.00	\$26,333.72	\$30,000.00	\$29,409.87	\$26,000.00
20-10-584000	Media Marketing	\$498.44	\$3,548.25	\$6,114.00	\$2,906.04	\$4,378.00
20-10-584100	Branding/Signage	\$0.00	\$4,446.29	\$5,866.00	\$896.25	\$5,581.75
20-10-584200	Public Realitions Events Supplies	\$0.00	\$1,472.63	\$2,100.00	\$112.62	\$2,100.00
20-10-584300	Marketing-Annual Appeal Expenses	\$0.00	\$2,112.47	\$3,000.00	\$362.47	\$1,250.00
20-10-586000	Marketing Promo Materials	\$200.00	\$2,041.70	\$7,624.00	\$2,671.02	\$5,169.00
20-10-586500	Debt Retirement-Principal	\$0.00	\$40,253.62	\$40,253.62	\$48,405.80	\$58,305.76
20-10-586600	Debt Retirement-Notes Payable	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
20-10-586800	Debt Retirement-Interest	\$0.00	\$639.48	\$639.48	\$2,710.90	\$3,034.28
20-10-587000	Marketing Design and Print	\$8.12	\$1,332.64	\$3,546.00	\$1,592.87	\$3,281.00
20-10-589000	Spec Purp-Sales Tax	\$0.00	\$425.00	\$700.00	\$596.00	\$500.00
Totals for Department(s) 10 - Administrative:		\$68,531.91	\$854,791.91	\$1,053,338.10	\$875,078.19	\$1,017,751.18
20-30-515000	Wages - Programming	\$9,888.29	\$141,788.51	\$174,387.25	\$123,612.74	\$162,934.21
20-30-529500	Contract Program Expense	\$3,317.35	\$88,902.98	\$101,772.00	\$89,306.70	\$134,509.00
20-30-539500	Supplies Program Expense	\$1,734.29	\$38,616.94	\$57,866.50	\$40,527.10	\$58,320.76
20-30-589500	Program Awards	\$0.00	\$2,307.02	\$2,322.00	\$572.65	\$480.25

**West Chicago Park District**  
**Revenue/Expense Statement as of 02/29/20**  
**FUNDS 10,20,40,45 AND 90**

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
Totals for Department(s) 30 - Programming:		\$14,939.93	\$271,615.45	\$336,347.75	\$254,019.19	\$356,244.22
20-40-514100	Wages-Supervisors	\$0.00	\$24,424.35	\$29,950.63	\$23,334.75	\$28,527.75
20-40-514200	Wages-Lifeguards	\$0.00	\$100,901.91	\$95,553.25	\$94,119.43	\$85,729.50
20-40-514300	Wages-Admissions	\$0.00	\$15,510.35	\$20,613.50	\$15,998.55	\$18,773.75
20-40-514500	Wages-Deck Attendant	\$0.00	\$11,737.94	\$23,141.00	\$23,512.27	\$18,550.00
20-40-514900	Wages-Custodial	\$0.00	\$1,405.26	\$4,882.50	\$4,573.65	\$2,525.00
20-40-515000	Wages-Aquatic Programs	\$60.75	\$7,480.74	\$12,581.25	\$7,608.37	\$16,789.13
20-40-521100	Cont. Serv.- Legal Publications	\$0.00	\$0.00	\$0.00	\$0.00	\$3,978.00
20-40-524000	Cont. Serv.-Refuse Removal	\$0.00	\$1,863.65	\$1,702.00	\$2,078.33	\$1,820.00
20-40-524200	Cont/Serv-Custodial	\$0.00	\$4,514.00	\$4,758.00	\$0.00	\$0.00
20-40-525000	Cont. Serv.-Alarm Monitoring	\$0.00	\$1,888.50	\$1,000.00	\$1,005.03	\$2,055.00
20-40-526000	Cont.- Lifeguard Certification Fees	\$0.00	\$3,018.00	\$1,600.00	\$1,806.00	\$4,275.00
20-40-526100	Cont. Serv.-Aquatic Inspections	\$0.00	\$490.00	\$1,625.00	\$0.00	\$1,625.00
20-40-529500	Cont. Serv. Aquatic Programs	\$0.00	\$0.00	\$384.00	\$144.00	\$1,152.00
20-40-529504	Cont Serv-Audit	\$0.00	\$3,475.00	\$1,900.00	\$200.00	\$1,650.00
20-40-529506	Cont/Serv-Pool Open/Close	\$27.86	(\$32.19)	\$10,871.00	\$11,250.46	\$8,885.00
20-40-529600	Contract. Prog.-H.S. Pool Rent	\$0.00	\$0.00	\$2,640.00	\$0.00	\$2,496.00
20-40-531000	Office Supplies	\$0.00	\$1,740.33	\$2,034.50	\$545.01	\$482.50
20-40-531300	Computer	\$0.00	\$619.24	\$1,509.62	\$2,813.83	\$2,566.62
20-40-531500	Admissions Merchandise Supplies	\$0.00	\$851.42	\$2,146.40	\$2,025.93	\$2,079.68
20-40-532000	Staff Uniforms	\$0.00	\$3,728.53	\$5,498.67	\$4,718.22	\$6,048.22
20-40-532100	First Aid Supplies	\$0.00	\$1,010.91	\$1,358.49	\$749.01	\$812.73
20-40-532200	Safety Supplies	\$567.94	\$707.92	\$4,757.70	\$4,719.21	\$5,675.70
20-40-533100	Supp./Mater.-Janitorial	\$0.00	\$1,852.45	\$2,738.31	\$2,200.59	\$3,156.76
20-40-533200	Supp./Mater.-Chemicals	\$0.00	\$42,147.18	\$35,333.00	\$33,632.87	\$35,333.00
20-40-535300	Supp./Mater.-Signs	\$0.00	\$0.00	\$0.00	\$130.00	\$260.00
20-40-537000	Supp./Mater.-Operational	\$97.35	\$1,434.42	\$6,178.46	\$9,290.84	\$7,586.46
20-40-539500	Supplies Aquatic Programs	\$0.00	\$2,343.60	\$4,082.50	\$4,700.03	\$5,019.00
20-40-541000	Utilities-Telephone	\$0.00	\$2,044.65	\$2,500.00	\$2,449.37	\$3,937.00
20-40-542000	Utilities-Water/Sewer	\$0.00	\$75,363.25	\$29,128.00	\$26,745.78	\$22,312.00
20-40-543000	Utilities-Electricity	\$2,170.53	\$35,328.83	\$36,000.00	\$38,083.02	\$37,807.00
20-40-544000	Utilities-Natural Gas	\$136.82	\$8,553.43	\$12,000.00	\$13,546.01	\$20,909.00

**West Chicago Park District**  
**Revenue/Expense Statement as of 02/29/20**  
**FUNDS 10,20,40,45 AND 90**

		<b>Actual</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Prior YTD</b>	<b>Prior Budget</b>
20-40-561000	Repairs/Maintenance-Buildings	\$27.93	\$16,160.80	\$51,450.00	\$32,400.28	\$15,656.00
20-40-566000	Repairs/Maintenance-Equipment	\$1,874.15	\$29,716.84	\$35,068.00	\$28,983.06	\$55,993.00
20-40-567000	Repairs/Maint.-Slides	\$0.00	\$8,207.65	\$21,250.00	\$9,282.07	\$23,544.00
20-40-581500	Spec. Purp.- Awards/Recognitio	\$0.00	\$641.73	\$438.00	\$0.00	\$0.00
20-40-586000	Marketing Promo Materials	\$1,243.10	\$1,428.92	\$5,380.00	\$923.71	\$4,850.00
Totals for Department(s) 40 - Turtle Splash:		\$6,206.43	\$410,559.61	\$472,053.78	\$403,569.68	\$452,859.80
20-50-514300	Wages-Customer Service	\$282.00	\$2,797.54	\$5,461.08	\$7,614.64	\$19,444.50
20-50-521000	Cont/Ser - Maintenance	\$0.00	\$4,035.00	\$5,130.00	\$3,979.51	\$0.00
20-50-524000	Con. Serv.-Refuse Removal-Reg.	\$0.00	\$769.13	\$1,600.00	\$1,270.44	\$2,092.00
20-50-524200	Cont/Serv-Custodial	\$0.00	\$2,806.00	\$14,400.00	\$11,448.00	\$12,000.00
20-50-525000	Cont/Ser - Alarm Monitor. Ser.	\$540.00	\$540.00	\$1,274.00	\$1,274.90	\$720.00
20-50-528600	Cont/Serv-Contracted Repairs Service	\$0.00	\$0.00	\$7,000.00	\$1,880.00	\$0.00
20-50-531000	Office Supplies	\$0.00	\$0.00	\$234.00	\$13.90	\$468.00
20-50-532000	Clothing Supplies	\$0.00	\$0.00	\$0.00	\$15.00	\$270.00
20-50-532200	First Aid Supplies	\$0.00	\$0.00	\$128.00	\$0.00	\$310.26
20-50-533100	Supplies/Materials-Janitorial	\$0.00	\$0.00	\$1,000.00	\$0.00	\$3,000.00
20-50-533600	Supplies/Materials Facility Equipment	\$2,112.59	\$2,366.56	\$200.00	\$174.17	\$200.00
20-50-542000	Utilities-Water/Sewer	\$0.00	\$736.28	\$1,200.00	\$773.00	\$1,500.00
20-50-543000	Utilities-Electricity	\$1,957.45	\$16,016.59	\$19,920.00	\$23,310.17	\$1,200.00
20-50-544000	Utilities-Natural Gas	\$316.50	\$1,454.37	\$2,700.00	\$1,524.64	\$2,700.00
20-50-561000	Repairs/Maint.-Buildings	\$0.00	\$324.60	\$899.00	(\$360.72)	\$899.00
Totals for Department(s) 50 - Zone 250:		\$5,208.54	\$31,846.07	\$61,146.08	\$52,917.65	\$44,803.76
20-70-514300	CUSTOMER SERVICE STAFF	\$10,294.75	\$112,342.40	\$135,112.50	\$99,418.41	\$124,332.00
20-70-514400	KIDS AREA STAFF	\$2,868.01	\$27,972.97	\$35,355.00	\$25,622.38	\$35,824.00
20-70-515000	Wages-ARC Programs	\$5,812.50	\$62,422.26	\$81,913.00	\$59,324.50	\$84,139.00
20-70-517000	Salaries/Wages-Rentals	\$160.44	\$2,993.07	\$3,400.00	\$3,170.67	\$3,400.00
20-70-521000	MAINTENANCE AGREEMENTS	\$200.56	\$26,400.65	\$38,544.85	\$28,751.06	\$34,759.00
20-70-524000	REFUSE DISPOSAL	\$0.00	\$1,333.01	\$2,067.00	\$1,742.77	\$2,067.00
20-70-524200	Cont/Serv-Custodial	\$14,966.87	\$149,015.79	\$147,748.08	\$148,019.58	\$177,946.96
20-70-525000	ALARM SYSTEM	\$90.00	\$1,145.25	\$720.00	\$908.22	\$720.00
20-70-528200	EQUIPMENT RENTAL	\$0.00	\$424.20	\$600.00	\$1,047.48	\$830.00

**West Chicago Park District**  
**Revenue/Expense Statement as of 02/29/20**  
**FUNDS 10,20,40,45 AND 90**

		<b>Actual</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Prior YTD</b>	<b>Prior Budget</b>
20-70-528600	Cont/Serv-Contracted Repairs	\$255.00	\$14,395.15	\$15,150.00	\$4,014.10	\$7,650.00
20-70-531000	OFFICE SUPPLIES	\$10.99	\$881.71	\$2,772.00	\$1,120.04	\$2,789.00
20-70-532000	Supplies/Materials-Personnel	\$0.00	\$292.54	\$1,296.00	\$445.69	\$1,175.00
20-70-532200	First Aid Supplies	\$0.00	\$3,071.40	\$2,680.00	\$1,397.43	\$4,075.00
20-70-533100	Supplies/Materials-Janitorial	\$19.47	\$9,909.84	\$14,000.00	\$11,755.02	\$14,000.00
20-70-533600	Supplies/Materials Facility Equipment	\$0.00	\$4,610.86	\$5,710.00	\$2,121.75	\$7,550.00
20-70-535500	Suppliess/Materials-Treehouse	\$269.33	\$567.46	\$1,012.00	\$450.49	\$1,100.00
20-70-539500	Supplies-ARC Programs	\$9.15	\$2,727.87	\$4,246.00	\$2,012.79	\$4,246.00
20-70-541000	Telephones	\$1,413.49	\$14,204.34	\$16,600.00	\$13,698.45	\$16,600.00
20-70-542000	Water & Sewer	\$0.00	\$6,136.89	\$7,500.00	\$0.00	\$7,500.00
20-70-543000	Utilities-Electricity	\$21,968.67	\$92,484.04	\$96,000.00	\$80,136.17	\$104,400.00
20-70-544000	Natural Gas	\$0.00	\$5,056.88	\$6,780.00	\$5,025.75	\$6,780.00
20-70-561000	Repairs/Maint.-Buildings	\$459.60	\$6,131.57	\$6,846.00	\$7,993.85	\$6,846.00
20-70-562000	R&M-Vehicles	\$0.00	\$0.00	\$0.00	\$303.92	\$0.00
20-70-568000	Repairs & Maint.-Equipment	\$2,936.13	\$12,423.51	\$20,410.00	\$14,272.81	\$20,978.00
20-70-581200	Marketing Supplies	\$260.91	\$3,663.26	\$9,605.00	\$5,482.38	\$9,605.00
20-70-586000	Marketing Promo Materials	\$50.00	\$1,150.00	\$4,850.00	\$638.13	\$4,850.00
Totals for Department(s) 70 - ARC:		\$62,045.87	\$561,756.92	\$660,917.43	\$518,873.84	\$684,161.96
<b>Total Expenses</b>		<b>\$156,932.68</b>	<b>\$2,130,569.96</b>	<b>\$2,583,803.14</b>	<b>\$2,104,458.55</b>	<b>\$2,555,820.92</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>(\$84,328.14)</b>	<b>\$157,774.27</b>	<b>\$0.00</b>	<b>\$108,027.72</b>	<b>\$0.00</b>
<b>ENDING FUND BALANCE</b>		<b>(\$84,328.14)</b>	<b>\$157,774.27</b>	<b>\$0.00</b>	<b>\$108,027.72</b>	<b>\$0.00</b>

**West Chicago Park District**  
**Revenue/Expense Statement as of 02/29/20**  
**FUNDS 10,20,40,45 AND 90**

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
<b>40 - Pension Fund</b>						
<b>Revenues</b>						
40-10-411000	Tax Rev - Current Real Estate	\$0.00	\$108,183.00	\$108,261.86	\$149,949.12	\$150,154.70
40-10-412000	Tax Rev - Non-Current Real Est	\$10.63	\$21.30	\$0.00	\$5.23	\$0.00
40-10-413000	Tax Rev - County Interest	\$0.00	\$50.61	\$0.00	\$43.67	\$0.00
40-10-430000	Interest from Investments	\$0.00	\$1,939.69	\$0.00	\$1,399.03	\$0.00
Totals for Department(s) 10 - Administrative:		\$10.63	\$110,194.60	\$108,261.86	\$151,397.05	\$150,154.70
<b>Total Revenues</b>		<b>\$10.63</b>	<b>\$110,194.60</b>	<b>\$108,261.86</b>	<b>\$151,397.05</b>	<b>\$150,154.70</b>
<b>Expenses</b>						
40-10-583500	Spec. Purp. Ex.-IMRF	\$6,048.23	\$54,623.11	\$110,000.00	\$110,256.90	\$144,000.00
Totals for Department(s) 10 - Administrative:		\$6,048.23	\$54,623.11	\$110,000.00	\$110,256.90	\$144,000.00
<b>Total Expenses</b>		<b>\$6,048.23</b>	<b>\$54,623.11</b>	<b>\$110,000.00</b>	<b>\$110,256.90</b>	<b>\$144,000.00</b>
 <b>BEGINNING FUND BALANCE</b>						
		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
 <b>NET SURPLUS/(DEFICIT)</b>						
		<b>(\$6,037.60)</b>	<b>\$55,571.49</b>	<b>\$0.00</b>	<b>\$41,140.15</b>	<b>\$0.00</b>
 <b>ENDING FUND BALANCE</b>						
		<b>(\$6,037.60)</b>	<b>\$55,571.49</b>	<b>\$0.00</b>	<b>\$41,140.15</b>	<b>\$0.00</b>

**West Chicago Park District**  
**Revenue/Expense Statement as of 02/29/20**  
**FUNDS 10,20,40,45 AND 90**

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
<b>45 - FICA</b>						
<b>Revenues</b>						
45-10-411000	Tax Rev - Current Real Estate	\$0.00	\$102,794.57	\$102,937.50	\$125,294.43	\$125,413.30
45-10-412000	Tax Rev - Non-Current Real Est	\$5.73	\$12.09	\$0.00	\$3.80	\$0.00
45-10-413000	Tax Rev - County Interest	\$0.00	\$48.09	\$0.00	\$36.49	\$0.00
45-10-430000	Interest from Investments	\$0.00	\$1,085.24	\$0.00	\$1,192.76	\$0.00
Totals for Department(s) 10 - Administrative:		\$5.73	\$103,939.99	\$102,937.50	\$126,527.48	\$125,413.30
<b>Total Revenues</b>		<b>\$5.73</b>	<b>\$103,939.99</b>	<b>\$102,937.50</b>	<b>\$126,527.48</b>	<b>\$125,413.30</b>
<b>Expenses</b>						
45-10-583600	FICA Expense	\$8,033.99	\$99,878.38	\$122,500.00	\$99,303.92	\$125,000.00
Totals for Department(s) 10 - Administrative:		\$8,033.99	\$99,878.38	\$122,500.00	\$99,303.92	\$125,000.00
<b>Total Expenses</b>		<b>\$8,033.99</b>	<b>\$99,878.38</b>	<b>\$122,500.00</b>	<b>\$99,303.92</b>	<b>\$125,000.00</b>
 <b>BEGINNING FUND BALANCE</b>						
		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
 <b>NET SURPLUS/(DEFICIT)</b>						
		<b>(\$8,028.26)</b>	<b>\$4,061.61</b>	<b>\$0.00</b>	<b>\$27,223.56</b>	<b>\$0.00</b>
 <b>ENDING FUND BALANCE</b>						
		<b>(\$8,028.26)</b>	<b>\$4,061.61</b>	<b>\$0.00</b>	<b>\$27,223.56</b>	<b>\$0.00</b>



**West Chicago Park District**  
**Revenue/Expense Statement as of 02/29/20**  
**FUNDS 10,20,40,45 AND 90**

		<u>Actual</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Prior YTD</u>	<u>Prior Budget</u>
<b>90 - Capital Projects</b>						
<b>Revenues</b>						
90-10-430000	Interest from Investments	\$0.00	\$747.86	\$2,500.00	\$2,438.65	\$5,000.00
90-10-452000	Donations - Land/Cash	\$0.00	\$0.00	\$4,000.00	\$5,646.00	\$0.00
90-10-470000	Bond Issue Proceeds	\$0.00	\$256,709.25	\$0.00	\$560.33	\$0.00
90-10-472000	Fund Transfer Receipts	\$0.00	\$0.00	\$0.00	\$84,689.64	\$0.00
90-10-485100	Revenue - Miscellaneous	\$0.00	\$4,902.23	\$0.00	\$7,330.00	\$0.00
Totals for Department(s) 10 - Administrative:		\$0.00	\$262,359.34	\$6,500.00	\$100,664.62	\$5,000.00
<b>Total Revenues</b>		<b>\$0.00</b>	<b>\$262,359.34</b>	<b>\$6,500.00</b>	<b>\$100,664.62</b>	<b>\$5,000.00</b>
<b>Expenses</b>						
90-10-521000	Attorney Fees	\$0.00	\$6,512.15	\$0.00	\$21.86	\$0.00
90-10-521300	Planning Consultants	\$0.00	\$900.00	\$20,000.00	\$28,202.28	\$25,000.00
90-10-564000	Landscape Repairs/Maintenance	\$0.00	\$0.00	\$0.00	\$8,030.00	\$0.00
90-10-566000	Repairs/Maint.-Pavillions	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00
90-10-566100	Repairs/Maint.-Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00
90-10-571000	Equipment Acquisition	\$0.00	\$6,469.00	\$0.00	\$0.00	\$0.00
90-10-571100	Software/Hardware Acquisition	\$0.00	\$0.00	\$0.00	\$12,010.95	\$12,400.00
90-10-572000	Vehicle Acquisition	\$0.00	\$0.00	\$0.00	\$36,910.00	\$42,000.00
90-10-574000	Development Projects	\$0.00	\$43,297.25	\$0.00	\$564,777.34	\$860,000.00
90-10-574400	Capital-Playgrounds	\$0.00	\$0.00	\$0.00	\$80,670.00	\$0.00
Totals for Department(s) 10 - Administrative:		\$0.00	\$57,178.40	\$20,000.00	\$730,622.43	\$966,400.00
<b>Total Expenses</b>		<b>\$0.00</b>	<b>\$57,178.40</b>	<b>\$20,000.00</b>	<b>\$730,622.43</b>	<b>\$966,400.00</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>\$0.00</b>	<b>\$205,180.94</b>	<b>\$0.00</b>	<b>(\$629,957.81)</b>	<b>\$0.00</b>

**West Chicago Park District**  
**Revenue/Expense Statement as of 02/29/20**  
FUNDS 10,20,40,45 AND 90

ENDING FUND BALANCE

<u>\$0.00</u>	<u>\$205,180.94</u>	<u>\$0.00</u>	<u>(\$629,957.81)</u>	<u>\$0.00</u>
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