



### **Minutes**

The Regular meeting was called to order at 6:00 p.m. Present were Commissioners Bass, Gunderson (6:10pm), Lenertz, Spencer, Voelz and Zaputil, Director Major, Superintendents Gasparini, and Kaspar. Absent were Commissioner Pavlica and Superintendent Hoffmann.

### **Public Participation** - None

### **President's Comments**

President Lenertz reminded Commissioners and staff of the State of the City Address scheduled for Monday, April 16, 2018 at 6pm.

### **Consent Agenda**

Commissioner Zaputil motioned to accept all items under the Consent Agenda. Commissioner Voelz seconded the motion. Roll was called, and motion carried.

### **Vote:**

Yea: Bass, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Gunderson, Pavlica

### **Executive Director**

The written report from the Executive Director was delivered to the Board prior to the meeting. Director Major reviewed the report with the Board.

### **Superintendent of Recreation**

The written report from the Superintendent of Recreation was delivered to the Board prior to the meeting. Superintendent Kaspar reviewed the report with the Board.

### **Superintendent of Parks**

The written report from the Superintendent of Parks was delivered to the Board prior to the meeting. Superintendent Gasparini reviewed the report with the Board.

### **Superintendent of Finance's Report**

The Financial reports from the Superintendent of Finance were delivered to the Board prior to the meeting.

### **Old Business**

President Lenertz reminded Commissioners of the Foundation Golf Outing set to take place on June 15<sup>th</sup> and Commissioner donations should be dropped off in Director Major's office by June 1<sup>st</sup>.

### **New Business**

Commissioner Voelz motioned to approve Employee Policy 1.2; Non-Discrimination and Anti-Harassment Policy. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

Commissioner Voelz motioned to approve Employee Policy 1.3; Disability and Pregnancy Policy. Commissioner Bass seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

Commissioner Voelz motioned to approve the removal of Employee Policy 1.4; Pregnancy Discrimination Policy. Commissioner Gunderson seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

Commissioner Voelz motioned to approve the Request for Proposal for Financial Auditing Services: Years ending 4/30/18, 4/30/19 and 4/30/20. Commissioner Bass seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

Commissioner Voelz motioned to approve Ordinance 18-03; An Ordinance declaring as surplus and authorizing the sale or other conveyance of surplus property of the West Chicago Park District, DuPage County, Illinois. Commissioner Spencer seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

Commissioner Voelz motioned to approve the Lease Agreement; Lease Agreement No. 212946000 between PNC Equipment Finance, LLC and the West Chicago Park District in the amount of \$33,134.04 (Payment x Term) for Turf Equipment. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

Commissioner Voelz motioned to approve the Real Estate Sales Contract between West Chicago Park District (“Seller”) and Larry and Julie Fiedler (“Purchaser”), in the amount \$750.00 Seven hundred and fifty dollars. Commissioner Gunderson seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

Commissioner Voelz motioned to approve the Real Estate Sales Contract between West Chicago Park District (“Seller”) and David and Elissa Moore (“Purchaser”), in the amount \$750.00 Seven hundred and fifty dollars. Commissioner Bass seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

Commissioner Voelz motioned to approve the Real Estate Sales Contract between West Chicago Park District (“Seller”) and Edward and M E Partyka (“Purchaser”), in the amount \$750.00 Seven hundred and fifty dollars. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

Commissioner Voelz motioned to approve the Real Estate Sales Contract between West Chicago Park District (“Seller”) and Glenn and Cornelia Mueller (“Purchaser”), in the amount \$750.00 Seven hundred and fifty dollars. Commissioner Gunderson seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

Commissioner Voelz motioned to approve the Real Estate Sales Contract between West Chicago Park District (“Seller”) and Itasca Bank and Trust Co., Successor Trustee to FNBC Bank and Trust (formerly known as State Bank of Illinois) under Trust Agreement # 1-1106 dated 11/22/1994 (“Purchaser”), in the amount \$750.00 Seven hundred and fifty dollars. Commissioner Bass seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

Commissioner Voelz motioned to approve the Real Estate Sales Contract between West Chicago Park District (“Seller”) and Tamara Franz (“Purchaser”), in the amount \$750.00 Seven hundred and fifty dollars. Commissioner Zaputil seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

Commissioner Voelz motioned to approve the Real Estate Sales Contract between West Chicago Park District ("Seller") and Timothy and J A Jackson ("Purchaser"), in the amount \$750.00 Seven hundred and fifty dollars. Commissioner Gunderson seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

Commissioner Voelz motioned to approve the Real Estate Sales Contract between West Chicago Park District ("Seller") and John W. Westermayer ("Purchaser"), in the amount \$8,350.00 Eight Thousand Three-hundred and fifty dollars (\$4,500.00 plus \$3,850.00 for survey and drawings). Commissioner Spencer seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

**Executive Session**

Commissioner Zaputil motioned to convene into Executive Session for the purpose of Collective bargaining matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, pursuant to Section (2)(c)2 of the open meetings act. Commissioner Voelz seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

The Board convened into Executive Session at 6:34 p.m.

The Board rose from Executive Session at 8:15 p.m.

Commissioner Zaputil motioned to approve a one-time 10% performance bonus to Director Major. Commissioner Spencer seconded the motion. Roll was called, and motion carried.

**Vote:**

Yea: Bass, Gunderson, Lenertz, Spencer, Voelz, Zaputil

Nay: 0

Absent: Pavlica

**Adjournment**

There being no further business to come before the Board, Commissioner Spencer motioned to adjourn the meeting. Commissioner Voelz seconded the motion which carried by voice vote.

The meeting adjourned at 8:16 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Melissa L. Medeiros". The signature is fluid and cursive, with the first and last names being more prominent.

Melissa L. Medeiros, Secretary